



# EL CAMINO COLLEGE COMPTON CENTER

1111 E. Artesia Boulevard, Compton, California 90221  
Telephone (310) 900-1600 | [www.compton.edu](http://www.compton.edu)

November 6, 2013

Dear EOP&S/CARE Student:

As we approach the end of the Fall 2013 Semester, we are also preparing for the upcoming Spring 2014 Semester. This letter is to inform you of the upcoming events:

- 1.)- 3<sup>rd</sup> Counseling Contact
- 2.)- EOP&S Priority Registration
- 3.)- Submitting the 2014/Spring Renewal Form
- 4.)- Transportation Assistance

### **3<sup>rd</sup> Counseling Contact Period of from October 21, 2013-December 5, 2013**

Be sure to meet with your EOP&S Counselor before priority registration to ensure that you are enrolling in the correct courses. Your EOP&S Counselor will also be able to complete clearance for pre-requisite requirements you have met. This meeting will count as your 3<sup>rd</sup> required counseling contact. You can either make an appointment for your 3<sup>rd</sup> Counseling Contact (30 minutes) or walk-in (15 minutes).

### **Priority Registration**

Because you are an EOP&S Student, you have the privilege of being in the first group of students to register for Spring 2014. This means all of your classes should be open and available on your registration date. The date for EOP&S Priority Registration is **November 19, 2013**. Please check your MyECC email account for your specific registration time. You can register on or after your registration time but not before. If you have not been notified of your registration date by November 15<sup>th</sup>, or if your registration date is after **November 19, 2013**, please contact the EOP&S office as soon as possible.

### **EOP&S Renewal Form**

After you have registered for Spring 2014, submit a copy of your class schedule with the attached Renewal Form for Spring 2014, no later than **4:00pm, Thursday, December 5, 2013**. **CARE Students only will have to also attach an updated proof of cash aid benefits dated within 30 days (Notice of Action or Verification of Benefits).**

Submitting the 2014/Spring Renewal Form on time will help ensure that your request is processed in a timely manner and that you are able to receive your book voucher during the first week of the semester. Failure to return your 2014/Spring Renewal Form prior to **4:00pm, Thursday, December 5, 2013**, will result in a delay in processing your 2014/Spring Renewal Form, and you will not receive your book voucher assistance during the first week of instruction.

**Transportation Assistance (Pending on Availability of Funds)**

In order to be eligible to pick up the gas card or bus tokens, the following must be turned in to the EOP&S/CARE Office by **4:00pm, Thursday, December 5, 2013:**

- 1.)- Current EOP&S/CARE Gas Card Application OR EOP&S/CARE Bus Token Application
- 2.)- Current vehicle registration (in your name) on file
- 3.)- Completed 2014/Spring Renewal Form
- 4.)- Be in good standing with the EOP&S/CARE Program (must be in compliance)

If you meet all 4 requirements you will be eligible to pick up the transportation assistance during the following dates and time:

Students who submit their 2014/Spring Renewal Form on **November 19, 20, and 21, 2013 by 4:00 pm** will be eligible to pick up either the gas card or bus tokens at the Bursar's Office (window, Room C-36) during the following distribution hours:

**Monday, November 25, 2013 from 10:00am-12:00pm and 2:00pm-3:30pm**

**Tuesday, November 26, 2013 from 10:00am-12:00pm and 2:00pm-3:30pm**

**Wednesday, November 27, 2013 from 10:00am-12:00pm and 2:00pm-3:30pm**

Students who submit their 2014/Spring Renewal Form on **November 21, 2013 after 4:00 pm through December 5, 2013**, will be eligible to pick up either the gas card or bus tokens at the Bursar's Office (window, Room C-36) during the following distribution hours:

**Monday, December 9, 2013 from 10:00am-12:00pm and 2:00pm-3:30pm**

**Tuesday, December 10, 2013 from 10:00am-12:00pm and 2:00pm-3:30pm**

**Wednesday, December 11, 2013 from 10:00am-12:00pm and 2:00pm-3:30pm**

**Thursday, December 12, 2013 from 10:00am-12:00pm and 2:00pm-3:30pm**

I urge you to take advantage of this opportunity of being among the first group of students to register. As other colleges reduce class offerings, students from other colleges are eager to enroll at the Compton Center. This means if you wait to register, there is a strong likelihood that your classes will be full, waitlisted, or closed. Do not miss out!

If you have any questions regarding this letter, please call our office at (310) 900-1600 ext. 2912.

Sincerely, EOP&S/CARE Staff