



# EL CAMINO COLLEGE COMPTON CENTER

1111 E. Artesia Boulevard, Compton, California 90221  
Telephone (310) 900-1600 | [www.compton.edu](http://www.compton.edu)

Tuesday, April 8, 2014

Dear EOP&S/CARE Students:

The purpose of this email is to notify you of a few changes and a few reminders. First is a change in service hours. These service hours are to pick up meal tickets and to receive book loans. They are as follows and are effective immediately:

**Monday-Thursday  
10:00 a.m.-3:00 p.m.**

**Friday  
10:00 a.m.-12:00 p.m.**

**NO EXCEPTIONS**

The second change is regarding the placement of the meal voucher (sticker). We CANNOT place the meal voucher (sticker) on the magnetic strip of the school ID. This magnetic strip must be clear of anything, and the meal voucher (sticker) on the magnetic strip keeps your ID from functioning properly when scanned or swiped. We HAVE TO place the meal voucher (sticker) below the magnetic strip. NO EXCEPTIONS.

Third, in order for us to help everyone in a timely and effective manner, ALL students must follow all EOP&S/CARE Lobby Rules. Some of these rules are:

- 1.)- Sign in**
- 2.)- Have a seat**
- 3.)-Wait to be called.**

Not following these EOP&S/CARE Lobby Rules hinders us from helping you.

Also another EOP&S/CARE Office Lobby Rule is that no electronic devices of any kind are allowed in the EOP&S/CARE Office. This includes but is not limited to all cell phones/smart phones, recording devices, radios, MP3 players, iPods, iPads, tablets, laptops, etc. Anyone found violating this rule will be asked to put the device away. Anyone defying said request will be written up and asked to leave the office. NO EXCEPTIONS.

If you have any questions regarding this email, please feel free to contact us at (310) 900-1600, extension 2912.

Sincerely,  
EOP&S/CARE Office Staff