Multi-Factor Authentication Setup
(using Microsoft Authenticator)

On your mobile device:

Step1: Download and install the Microsoft Authenticator app to your smartphone from Apple Store or Google Play before proceeding.

On your computer:

Step2: If you logged in to MyCompton, log out and log in to the MyCompton portal.

Step 3: You will receive a message, "**More information required,**" on your screen. Click **Next**.
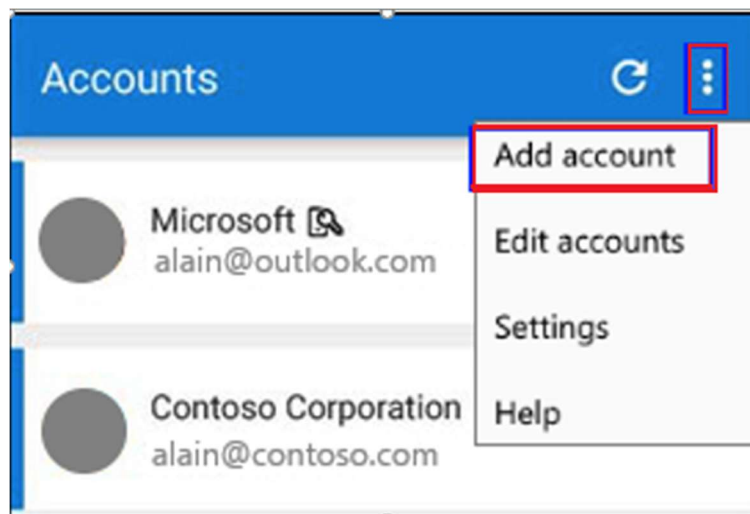
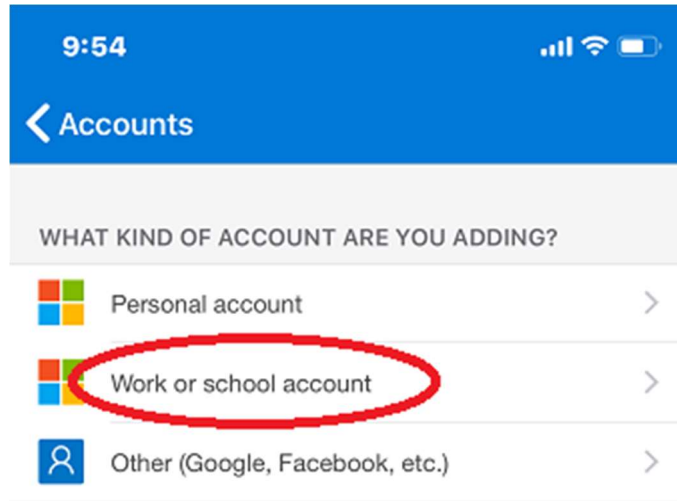**Step 4:** Select "**Mobile App**" from the drop-down menu.

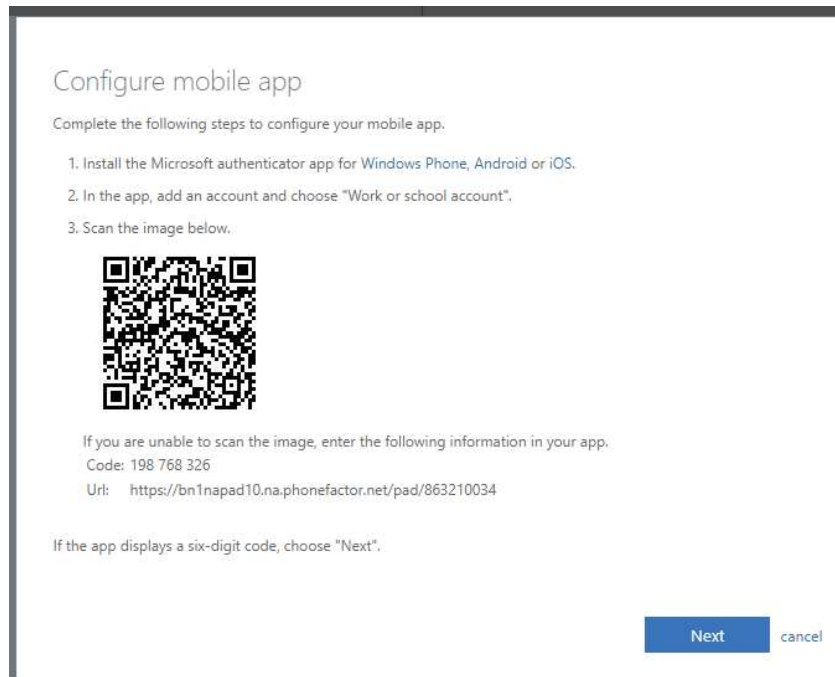**Step 5:** Select "**Receive notification for verification**," click **Set up**.
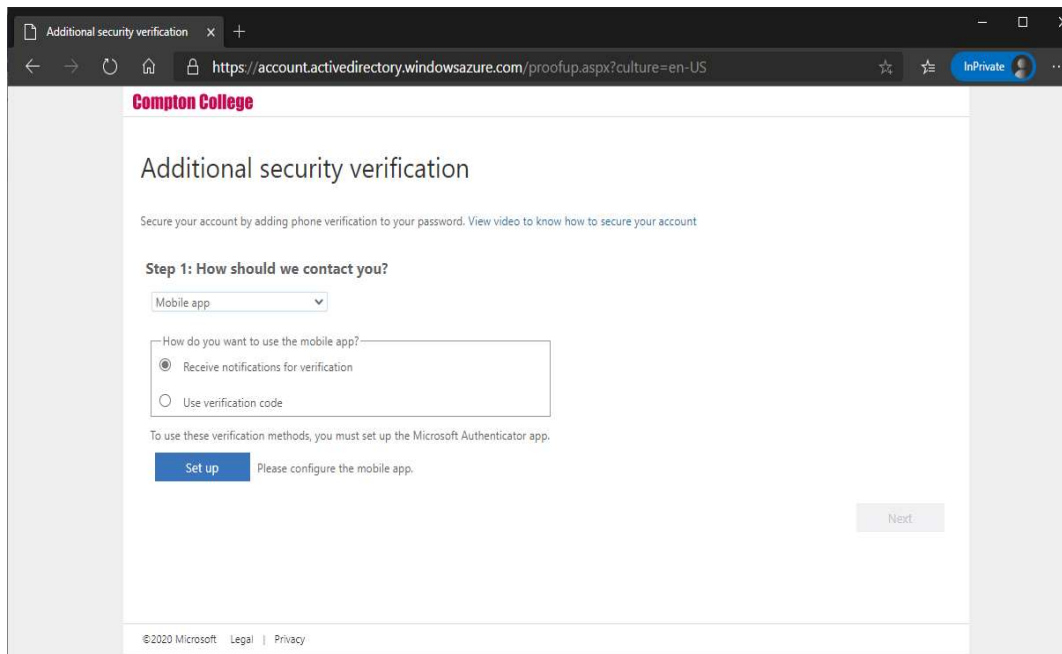
 On your mobile device:

Step 6: Select "**Add an account**" and choose "Work or school account." Then click **Scan QR code**.

Step 7: Scan the QR code on your computer, click **Next**

Step 8: On the mobile app, **click the Compton College account**

On your computer:

Step 9: Click **Sign in** without a password, click **Continue.**

On your mobile device:
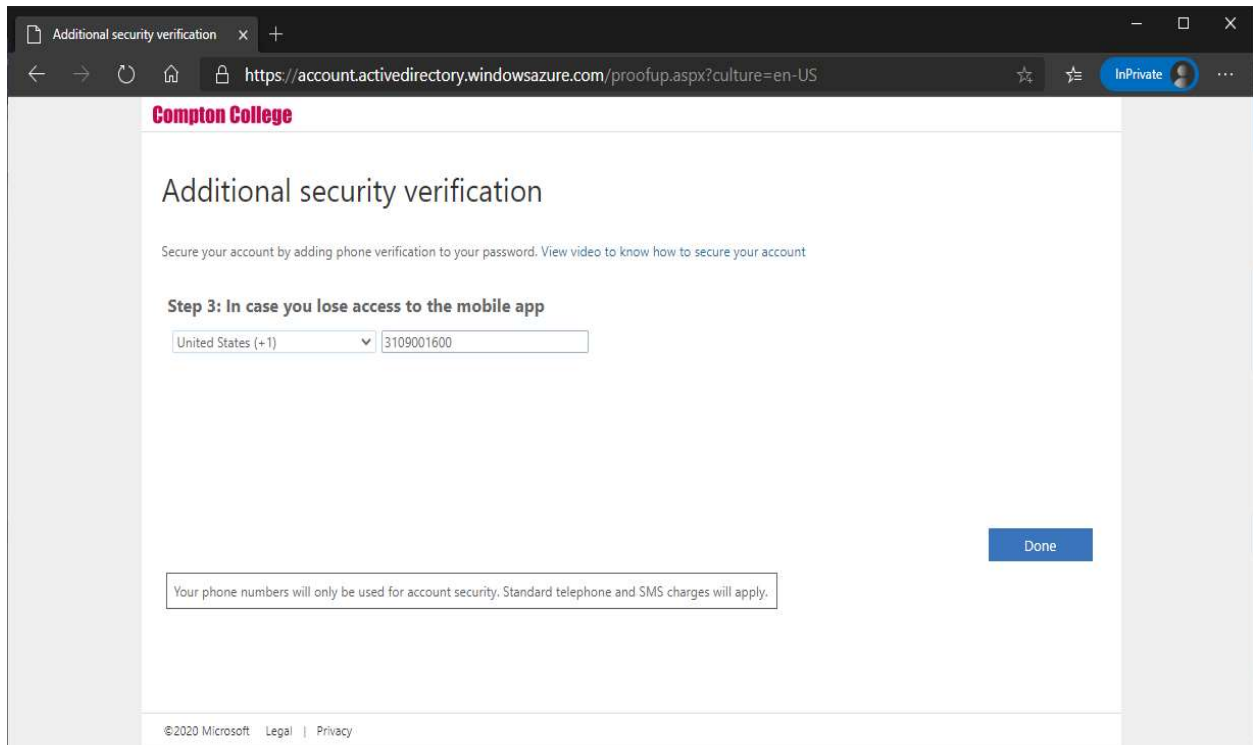
Step 10: Click **Approve**

On your computer:

Step 11: Enter your mobile number if prompted or confirm that your mobile number is displayed.

Click **Done.**

- See instructions on the next page

You have now finished the setup MFA for your MyCompton Office 365 login.

You will only be required to use MFA if you are off the campus network.

Video instructions are available at www.compton.edu/support

*Please contact the Compton College ITS Dept if you have any questions at **(310) 900-1234** during business hours, Monday through Friday, 8 am to 4:30 pm.