Microsoft Training Workshops for WORD, EXCEL, and POWERPOINT

Offered by the Student Success Center

Sign-up is required. Sign-up is available at the SSC for all registered ECC Compton Center Students. ***A minimum of 3 students is required.***

Workshop Schedules:

OCTOBER 2015

Week 8:	WORD Part 1: Basic	Tuesday, Oct. 13, 2015	12:00 PM
	WORD Part 1: Basic	Tuesday, Oct. 13, 2015	4:00 PM
	WORD Part 2: Beginner	Wednesday, Oct. 14, 2015	12:00 PM
	WORD Part 2: Beginner	Wednesday, Oct. 14, 2015	4:00 PM
Week 9:	EXCEL Part 1: Basic	Tuesday, Oct. 20, 2015	12:00 PM
	EXCEL Part 1: Basic	Tuesday, Oct. 20, 2015	4:00 PM
	EXCEL Part 2: Beginner	Wednesday, Oct. 21, 2015	12:00 PM
	EXCEL Part 2: Beginner	Wednesday, Oct. 21, 2015	4:00 PM
Week 10:	POWERPOINT Part 1: Basic	Tuesday, Oct. 27, 2015	12:00 PM
	POWERPOINT Part 1: Basic	Tuesday, Oct. 27, 2015	4:00 PM
	POWERPOINT Part 2: Beginner	Wednesday, Oct. 28, 2015	12:00 PM
	POWERPOINT Part 2: Beginner	Wednesday, Oct. 28, 2015	4:00 PM

NOVEMBER 2015

Week 11:	WORD Part 1: Basic	Tuesday, Nov. 3, 2015	12:00 PM
	WORD Part 1: Basic	Tuesday, Nov. 3, 2015	4:00 PM
	WORD Part 2: Beginner	Wednesday, Nov. 4, 2015	12:00 PM
	WORD Part 2: Beginner	Wednesday, Nov. 4, 2015	4:00 PM
Week 13:	EXCEL Part 1: Basic	Tuesday, Nov. 17, 2015	12:00 PM
	EXCEL Part 1: Basic	Tuesday, Nov. 17, 2015	4:00 PM
	EXCEL Part 2: Beginner	Wednesday, Nov. 18, 2015	12:00 PM
	EXCEL Part 2: Beginner	Wednesday, Nov. 18, 2015	4:00 PM
Week 14:	POWERPOINT Part 1: Basic	Tuesday, Nov. 24, 2015	12:00 PM
	POWERPOINT Part 1: Basic	Tuesday, Nov. 24, 2015	4:00 PM
	POWERPOINT Part 2: Beginner	Wednesday, Nov. 25, 2015	12:00 PM
	POWERPOINT Part 2: Beginner	Wednesday, Nov. 25, 2015	4:00 PM