
Foundation for the Compton CCD Regular Meeting Minutes

Date: October 23, 2025

Location: Board Room, Administration Building
Compton College, 1111 E. Artesia Blvd., Compton, CA, 90221

Notetaker: Heather Parnock, Foundation Secretary

- I. Call to Order at 5:42 p.m. (Vice President)
- II. Roll Call (Secretary)
 - a. Board Members present (in-person): Edward Magee, Joshua Jackson, Dayshawn Louden, Dennis Masias, Isabelle Saber, and Heather Parnock
 - b. Board Members present (remotely): Sheri Berger, Keith Curry, Sonia Lopez, and Elizabeth Martinez
 - c. Absent Board Members: Daniel Chenault, Robert Garcia, Don Mason, and Tandiwe Mushanga
 - d. Guest(s): *None*
 - e. The meeting began with a discussion about quorum requirements, revealing that only four voting members were present in person (at the time of roll call), which is insufficient for decision-making. The group discussed whether remote participants could count toward quorum, but it was confirmed that in-person attendance is required. Due to the lack of a quorum, the meeting could not proceed with voting or taking action on agenda items, but oral reports were still presented. The group also noted that their next meeting is scheduled for December 18, close to the holidays, and they will need to confirm attendance and avoid scheduling conflicts.
- III. Public Comment on Agenda and Non-Agenda Items: *None*
- IV. Review and Approve Minutes from August 28, 2025 Foundation Board Meeting
 - a. *Quorum was not established; therefore, no official action was taken.*
- V. Presentations: *none*
- VI. Oral Reports:
 - a. Compton College and Compton Community College District Update (Dr. Keith Curry)
 - i. Curry provided an update on Compton Community College District's progress, highlighting a 3.6% increase in full-time equivalent students and a 9.3% increase in headcount compared to the previous year. He discussed ongoing construction projects, including a physical education complex and a Visual Performing Arts Complex, with expected completion dates in 2026 and 2027, respectively. Curry also mentioned the scheduled opening of a new student housing facility in summer 2027 and the formation of a planning committee for the college's 100-year celebration in 2027-2028.
 - b. Financial Update (Dr. Curry)

- i. The financial update revealed that the foundation has approximately \$1.6 million in assets, with a total liability and equity of \$2.2 million, and that \$34,000 in scholarships had been awarded so far.
- ii. The Board discussed financial discrepancies, including a \$25,000 error in emergency grants and commingled funds from various sources. Curry explained that the director of accounting needs to clean up these issues and reconcile accounts, particularly regarding the general fund and scholarship funds.
- iii. The Board also addressed scholarship defaults and the need to contact families about transferring or paying overspent funds.
- c. Foundation Officers/Executive Committee Update (Board Vice President)
 - i. At their Oct. 15, 2025 meeting, the Executive Committee discussed board development, member applications, and member dues of \$114 per year. They reviewed the foundation's first program review requirements due December 1 and discussed hiring a new foundation manager. The committee also addressed scholarship program updates, including simplifying requirements and clarifying disbursement policies for student debts. They agreed to review and revise the bylaws, starting with the Board of Directors section, and discussed organizing scholarship program documentation.
 - ii. The foundation discussed consolidating the Audit, Finance, and Investment committees into one, with Eddie Magee, Sheri Berger, and Isabelle Saber as potential members, though Sheri cannot serve due to being the treasurer.
 - iii. Berger emphasized that inactive scholarship decisions must go to the board, and there was uncertainty about whether the bylaws allow for inactive scholarships.
- d. Foundation Director Report
 - i. Parnock reported on final interviews for the Foundation Manager scheduled for November 6 with two candidates.
 - ii. An update on members' dues was provided. \$2,708 collected as of 10/21/25. Plans could be made to launch the Project 114 emergency grant program as early as Summer 2026. Need to finalize the application and disbursement process.
 - iii. Revisions to the 2026-2027 Scholarship application are in progress. Application should open Nov. 3, 2025 through Feb. 28, 2026. It was noted that the most common reason applications go unfinished or are ineligible for awards is the lack of a recommendation from a faculty or staff member.

VII. Discussion/Action Items:

- a. Policy 100 – Scholarship Management and Disbursement
 - i. It is recommended that the Board vote to continue this matter at a future meeting to allow time for verification and corrections.
 - ii. *Discussion only.*
 - iii. The Board discussed Policy 100, which includes new additions and rewritten sections approved by the Board in August. The Foundation secretary clarified the policy's purpose, added Title IX information, and defined annual and endowed scholarships. The meeting addressed disbursement timing, inactive scholarship clauses, and eligibility for disbursement, but no action was taken due to a lack of quorum.
 - iv. The Foundation Board discussed concerns about the current scholarship disbursement process, which requires students to receive funds in two installments over the academic year. Berger and others raised questions about why students must prove enrollment for the second installment when the goal is to help them enter the workforce.

- v. The Foundation Director agreed to meet with the financial aid office next week to gather information about potential barriers to changing the disbursement process, and will then make a recommendation to Dr. Curry to modify the process to allow for full disbursement at the time of awarding.
- b. Scholarship Agreement
 - i. It is recommended that the Board approve the revised agreement so that it may go into effect beginning November 1, 2025.
 - ii. *Discussion only.*
 - iii. The Board reviewed the scholarship application updates, including revised language on distribution, Title IX requirements, and citizenship eligibility, with Berger clarifying that the college is not authorized to accept international students.
 - iv. The Board reviewed the scholarship application process, noting that most questions are required, and that students can see a full list of available scholarships online. Board members considered adding more explanatory information to the application to help students understand which questions apply to them. Lastly, they questioned whether scholarship amounts are capped (could students be awarded multiple scholarships), and the Foundation Director agreed to look into this.
- c. Audit/Finance/Investment Committee
 - i. The Board shall nominate and appoint members to the Audit/Finance/Investment Committee by majority vote, pursuant to the Foundation Bylaws.
 - ii. The Board shall set a meeting schedule for the committee.
 - iii. The Board shall identify immediate priorities for the committee's work.
 - iv. *No action or discussion.*

VIII. Planning/Discussion/Action Items:

- a. Scholarship Workgroup
 - i. The Board will confirm the purpose and timeline for the Scholarship Workgroup.
 - ii. *Discussion only.*
 - iii. The Foundation Director provided additional information about the progress being made with the Financial Aid Office in terms of the updated application and revised scholarship eligibility requirements listed online.
- b. Review of Article IV - Board of Directors
 - i. The Board will review Article IV of the Bylaws and provide directions regarding potential revisions.
 - ii. It is recommended that the Board either approve Article IV as currently written or propose amendments for future consideration and District approval.
 - iii. *No action or discussion.*
- c. Presentation Topics for 2025-2026
 - i. The Board may recommend topics or programs the Board would like to learn more about (e.g., Foundation-supported initiatives, college programs, community partnerships).
 - ii. Previously suggested but not yet scheduled: Oliver W. Conner College Promise Program and Scholarship Program.

IX. Information Items:

- a. 2025-2026 Board of Directors Goals

b. Oliver W. Conner Estate Update

X. Other Business

- a. 2025 Giving Tuesday campaign begins Nov. 3 – Dec. 12 (for Compton CCD employees)
 - i. The Secretary will provide the Board with an email they can use to solicit donations for Project 114 (emergency grant program).
 - ii. Lopez requested that the Giving Tuesday email be sent to the Governing Board.

XI. Future Agenda Items from Board Members:

- a. Holiday dinner to be provided at the Dec. 18 meeting.
- b. Foundation members were asked to read documents via Google Drive and email questions to the secretary in advance.

XII. Next Meeting: December 18, 2025, at 5:30 p.m. in the Board Room

XIII. Adjournment at 7:18 p.m.