
Foundation for the Compton CCD

Regular Meeting Minutes

Date/Time: June 26, 2025 at 5:30 p.m.

Location: Board Room, Administration Building

Notetaker: Heather Parnock, Foundation Secretary

- I. Call to Order at 5:42 p.m. (Treasurer)
 - a. The foundation board meeting began with the secretary noting they needed seven voting members present to meet quorum, and while D. Mason and P. Flor were expected, they only had four present initially. Sheri Berger, the vice president of academic affairs at Compton College and foundation treasurer, called the meeting to order.
- II. *Final* Roll Call (Secretary)
 - a. Board Members present (in-person): Sheri Berger, Keith Curry, Robert Garcia, Paul Flor, Joshua Jackson, Dayshawn Loudon, Edward Magee, Don Mason, Tandiwe Mushonga, Abdul Nasser, and Heather Parnock
 - b. Board Members present (remotely): None
 - c. Absent Board Members: Daniel Chenault, Sonia Lopez, Elizabeth Martinez
 - d. Guests: Isabelle Saber, Karla Castillo
- III. Introductions (Board Members and Guests)
- IV. Public Comment on Agenda and Non-Agenda Items: *None*
- V. Review and Approve Minutes from May 22, 2025 Foundation Board Meeting
 - a. Motion to approve with no edits by E. Magee, seconded by T. Mushonga.
 - b. *Motion Carries.* Eight yeas, no abstentions.
- VI. Oral Reports:
 - a. Financial Update (Dr. Abdul Nasser and Treasurer)
 - i. Dr. Nasser presented financial statements showing a decline in resources from 2023 to 2024, with a need for increased revenue to cover operational and scholarship administration costs. The board discussed the need to raise unrestricted funds specifically for operational expenses.
 - ii. H. Parnock informed the Board that the Foundation is in the process of hiring a manager, whose salary will be funded through unrestricted contributions. She reminded the Board of a prior discussion regarding the allocation of a designated percentage of all donations to support operational costs. Additionally, she reiterated that annual dues collected from Board members are earmarked for the emergency grant program. Payroll deductions from District employees also contribute to the unrestricted fund.
 - iii. Dr. Nasser bid farewell to the Board of Directors.
 - b. Compton College and Compton Community College District Update (Dr. Keith Curry)
 - i. Dr. Curry provided an update on the recent graduation ceremony held at Dignity Health Sports Park, which was successful and ticket-free, with plans to expand enrollment and cross-department collaboration for future ceremonies. Construction

updates included progress on a \$68 million physical education complex, a \$23.3 million business kids complex, and a \$24.7 million urgent care facility, with a focus on completing projects before potential cost increases.

- ii. Dr. Curry discussed the college's focus on student transfer initiatives, highlighting a \$1.9 million grant from the Bobbert Foundation to support transfers within a 50-mile radius. He emphasized the importance of strategic partnerships with other institutions, including private schools, and mentioned plans for a first-year experience program to support transfer students. Dr. Curry also talked about the college's strategic plan for 2035, which includes setting goals for student success and creating a return on investment model. He stressed the need for accountability across the institution and mentioned ongoing work with the CSU system to improve student outcomes.
- iii. Dr. Curry discussed the importance of accountability and monitoring [facilities] projects to ensure they stay on time, budget, and without change orders. He emphasized the need for a master list to document issues and track past performance. Dr. Curry also talked about the goal to increase student retention and completion rates, particularly for first-time students, and the challenges faced in achieving these goals. He highlighted the need for better data collection and analysis to identify barriers to student success and improve institutional strategies.
- c. Foundation Officers/Executive Committee Update (Board President, *not present*): *No report.*
- d. Foundation Director Report
 - i. H. Parnock provided updates on board membership (12 voting members and quorum equals 7), noting changes due to Flor's retirement and Nasser's departure, and mentioned receiving two additional applications that did not include resumes. She also reminded the board about Brown Act requirements for remote meeting attendance and the need for in-person quorum, explaining the limited circumstances under which remote attendance is allowed.
 - ii. H. Parnock discussed financial aid challenges, noting that aid for full-time students can vary based on their first college institution and income, with specific programs like nursing, welding and cosmetology often requiring additional funding for equipment. She highlighted that scholarships from district funds are applied to student debt, but private donor scholarships can be distributed directly to students.
 - iii. Annual dues must be paid within the calendar year of appointment. Nasser provided an update on dues collected thus far. Goal is to collect \$3,000 prior to opening emergency grant program.
 - iv. Agenda packet included informational items recommended by Dr. Curry.
 - v. Board asked if they preferred printed agenda packets versus email.
 - vi. Future possibility for use of Boarddocs (similar to Governing Board) for agenda.
 - vii. Recruitment for Foundation Manager continues through August 4.

VII. Questions for the candidate present:

- i. Parnock asked about time commitment and connection to the College.

VIII. Recess to Closed Session at 6:57 p.m.

- a. Potential Board Member – Recommended by the Executive Committee: Isabelle Saber
 - i. Motion by P. Flor and seconded by D. Mason to accept Saber nomination, with a two-year term beginning August 28, 2025.
 - 1. *Motion Carries.* Eight yeas, no abstentions.

2. *Upon acceptance, the Secretary sends the Conflict of Interest Form and information regarding annual dues.*

IX. Return to Open Session at 7:00 p.m.

- a. Took action to approve nomination of Isabelle Saber
 - i. Saber – *accepted*.

X. Presentations: *None*

XI. Annual Organizational Meeting (per Article V, section 2 of the [Bylaws](#)) – Action Items

- ~~a. Election of Officers – Current officers' terms end June 30, 2026.~~
- b. 2025-2026 Meeting Schedule
 - i. Motion by D. Loudon and seconded by R. Garcia to schedule Board meetings every other month beginning in August 2025 (option B) through June 2026.
 1. *Motion Carries*. Eight yeas, no abstentions.
 2. December 18 meeting may be rescheduled if quorum cannot be reached due to holidays.
- c. 2025-2026 Goals
 - i. Motion by P. Flor and seconded by D. Mason to approve the 2025-2026 goals with edits as discussed.
 1. *Motion Carries*. Eight yeas, no abstentions.
 - ii. The board reviewed and updated their 2025-2026 goals, simplifying several items and adjusting deadlines. They approved eight goals, including filling board vacancies, developing a 5-year strategic plan by February 2026, implementing an online donor management system by October 31, 2025, and publishing an annual report by October 1, 2025. The board also discussed the need to create an annual budget and increase community engagement, though specific metrics for measuring relationships were left open for future discussion.
 - iii. Board Goals to be a standing Informational agenda item going forward.

XII. Discussion/Action Items:

- a. Allocation of Institutional and Donor-Funded Scholarships – Proposal on how scholarships are distributed (reference [Policy 100](#) – Scholarship Management and Disbursement, page 9)
 - i. The Board discussed the item.
 1. Currently, scholarships funded via the District are applied to outstanding student debt vs. direct disbursement to the student/recipient.
 2. Donors would need to select one of two disbursement processes.
 3. Scholarship applicants (students) would need to be notified of the disbursement process (prior to awarding).
 4. Loudon made a recommendation to expand the use of Foundation scholarships to cover all allowable student expenses as defined by financial aid guidelines. This would include costs such as tuition, books, housing, transportation, and other approved educational expenses, with the goal of maximizing support without impacting students' eligibility for other financial aid.
 - ii. D. Mason moved to table the item. J. Jackson seconded the motion.
 - iii. The item was tabled by seven yeas (it was noted that Flor left the meeting room).

- b. Donor-Defined Scholarship Criteria – Proposal of guidelines and language for donor-defined eligibility requirements (reference [Policy 100](#) – Scholarship Management and Disbursement, page 9)
 - i. The Board discussed the item.
 - 1. Prevent reverse discrimination; Use “desirable” vs. “required” criteria on scholarship agreement form.
 - ii. J. Jackson moved to table the item. T. Mushonga seconded the motion.
 - iii. The item was tabled by eight yeas (unanimous vote).
- c. Establishment of Committees (per Article VI of the [Bylaws](#)) – Board discussion and possible action to establish the following standing committees, appoint members, define scope, and set meeting schedules:
 - i. Audit Committee
 - 1. Recommendation to combine with Finance/Investment Committee
 - ii. Board Development Committee/Executive Committee (currently combined)
 - ~~iii. Finance/Investment Committee~~
 - iv. The Board discussed the item.
 - v. S. Berger moved to table the item. D. Loudon seconded the motion.
 - vi. The item was tabled by eight yeas (unanimous vote).

XIII. Discussion/Information Items:

- a. Annual Budget – Status Update and Next Steps (develop timeline and assign responsibilities)
- b. Annual Report - sent to directors 120 days after the corporation’s fiscal year (per Article IX, section 2 of the [Bylaws](#)) – develop timeline for completion, determine distribution methods.
- c. Review of Bylaws – Collaborative Process and Timeline (pursuant to Article XII, Section 1, of the [Bylaws](#))
 - i. Last revisions were Board-approved in January 2021.
 - ii. *Secretary to draft a plan and timeline to review Bylaws during regular meetings.*
- d. Presentation Topics for 2025-2026 – Recommendation of topics or programs the Board would like to learn more about (Foundation-supported initiatives, college programs, community partnerships)
 - i. Previously suggested but not yet scheduled: Oliver W. Conner College Promise Program.
 - ii. Start the schedule in October.

XIV. Information Items:

- a. Oliver W. Conner Estate Update

XV. Other Business:

- a. Executive Committee to set their 2025-2026 meeting schedule. (Secretary to email officers)

XVI. Future Agenda Items from Board Members:

- a. Scholarship Workgroup or Task Force (not a committee per *Article VI – Committees, page 6-8 of [Bylaws](#)*)

XVII. Next Meeting: August 28, 2025 at 5:30 p.m.

XVIII. Adjournment at 8:08 p.m.