

FOUNDATION FOR COMPTON COMMUNITY COLLEGE DISTRICT

Facilitator: Keith Curry, President/CEO

Date: October 6, 2020

Recorder: Paula VanBrown

Location: Zoom

Participants:

Paul Simpson, President

Rochelle Webb

Rodney Murray

Stephen Kibui

AGENDA:

1. Current Foundation for Compton Community College District Membership

Dr. Keith Curry introduced the current members of the Foundation for Compton Community College District:

- Paul Simpson, President; Founder and CEO of SageTel International
- Rochelle Webb, Professor, Loyola Marymount University
- Keith Curry, President/CEO Compton College
- Stephen Kibui, Vice President, Administrative Services, Compton College
- Rodney Murray, Community Member

2. Compton College and Compton Community College District Update

Dr. Keith Curry gave a PowerPoint presentation on Compton College 2024: Overview and Summary, which included:

- California Community Colleges' Initiatives:
 - Senate Bill-1440 California Community Colleges; Student Transfers
 - Senate Bill-1456 Community Colleges: Seymour-Campbell Student Success Act of 2012
 - 2014-2015 Budget Trailer Bill – Student Success and Support Programs: Student Equity
 - Assembly Bill-288 Public Schools: College and Career Access Pathways Partnerships
 - Assembly Bill-2364 Public postsecondary education; community colleges; exemption from nonresident tuition
 - 2016-2017 Budget Trailer Bill – Strong Workforce
 - Assembly Bill-705 Seymour-Campbell Student Success Act of 2012: matriculation: assessment
 - Guided Pathways at California Community Colleges
 - Vision for Success
 - 2017-2018 Budget Trailer Bill – Student-Centered Funding Formula
 - Assembly Bill 19 California College Promise
 - Assembly Bill 30 Community Colleges: College and Career Access Pathways Partnerships

- Assembly Bill 2 Community Colleges: California College Promise
- Context and the Completion Agenda
- Vision for Success - Goals

Dr. Keith Curry, in reference to a picture of Michelle Obama, wearing a Compton College shirt, reported that this came about because Martha Cantor, former undersecretary for the Obama Administration, is a supporter of Compton College. Martha Cantor had a conversation with Michelle Obama's Chief of Staff and advised her if Michelle Obama was going to be in Los Angeles at a college event, either wear a Trade Tech or Compton College shirt, but she would prefer Compton College. They chose the Compton College shirt, based on Martha Cantor's recommendation. Dr. Curry said that you never know how things will happen for your organization, and this was all because of Martha Cantor.

Dr. Keith Curry reported that Compton College is the 114th California Community College and serves Paramount, Compton, Willowbrook, Lynwood, and portions of Athens, Bellflower, Carson, Downey, Dominguez, Lakewood, Long Beach and South Gate. Compton College offers 41 Associate Degrees, and 38 certificates. Enrollment is about 12,000.

Dr. Curry's presentation further covered:

- Compton Community College District Demographics – 64% Latinex; 14% African American
- Compton College Ethnicity – 61% Latinex; 23% African American; Asian/other 7%
- Compton College Demographics – Ages 19 or less – 71% are Latinex; Ages 20-24 – 65%. The African American population is 45 and up. For ages 55 or older, 65% are African American. Dr. Curry commented that our institution has started to reflect the demographics of our community.
- More of our students are between the ages of 19 and 24, and are more likely to be enrolled full-time, but 78% of our students are part-time.
- 10-Year Enrollment Trend – enrollment declining due to a lot of different factors. However, our enrollment is protected from the state through 2026. So, basically, we are funded for 5,890 Full-Time Equivalent Students. We have been averaging about 4200 Full-Time Equivalent students, so by 2026 we have to be back at that 5,980 number to be able to maintain our funding.
- College-Going Among Our Feeders – Compton, Lynwood, and Paramount are our major feeder districts, and less than half are going on for post-secondary education. We are focusing on our high school students and dual enrollment with the Promise Program so we can attract the half of those students who are not going anywhere.
- Large Scale of Insecurity – Compton College outpaces other community colleges in housing and food insecurities. We have the Tartar Support Network, which deals with housing and food insecurities. We are trying to figure out what can we do for homeless students who are not on campus now, but we provide a lot of services to them, and we're trying to figure out what we can do during this pandemic. The showers used to be open for them, now they are closed. So, how do we address some of those issues. How can we provide those basic needs? Through our resources, we are providing laptops on a loan

program, WiFi hotspots, and food, which is delivered to students' home through a partnership with Everytable. We are working on establishing partnerships with Grubhub and UberEats. We are trying to find ways to get food to our students' homes.

Compton College 2024

Dr. Curry presented Compton College 2024 and stated this shows where the college is headed as an institution. Dr. Curry stated that he is a firm believer in working on the planning documents that we currently have and how to connect these documents to the Vision for Success. Compton College is one of the few colleges that have been able to connect all of our plans to the Vision for Success. There is an Education and Facilities Plan, Technology Plan, Human Resources Staffing Plan, and Enrollment Management Plan. This shows our vision for 2024. Dr. Curry reported a comprehensive Action Plan has just been created, which takes all of the recommendations from the planning documents to make sure this information is implemented by 2024, when the next Accreditation visit is scheduled.

Dr. Curry covered:

- Strategic Initiatives 2017-2024
- Support the Success of all students to meet their Education and Career Goals
- Support Student Success through the use of Technology
- Offer Excellent Programs that lead to Degrees and Certificates in Allied Health and Technical Fields
- Establish Partnerships in the Community, and with our K-12 Schools

2020-2021 Compton College Goals

- Implement Tartar Completion by Design to ensure all students complete quicker with less units, transfer, and are employed in their field of study.
- Maintain Student Enrollment at 5,980 Full-Time Equivalent Students (FTES) for the 2020-2021 Year.
- Complete all Compton College Accreditation efforts.
- Continue to improve facilities to support student learning and success.
- Continue to develop and enhance partnerships with schools, colleges, universities, businesses, and community-based organizations to respond to the educational, workforce training and economic development needed.
- Create a strong sense of connection among employees, students, college, and community.

Tartar Completion by Design

Dr. Curry reported:

Completion by Design model is based on research from the Gates Foundation. In 2011, this was the terminology people used. Then in 2014/2015 a new book came out that talked about Guided Pathways, and now people talk about Guided Pathways. In higher education, it's all about the new word, term or framework right now and colleges end up changing the work they are doing to be aligned with that framework. Dr. Curry stated that Compton adopted the Completion by Design model and folded-in all those legislations and State Chancellor's Office mandates into the Completion by Design Model. Completion by Design looks at four

momentum points. It looks at how you connect with your students, how you do outreach with your students, how do you provide dual-enrollment – it's how do you connect with them; it's about the college. The entry piece is what happens when they come on the campus. For example, are they taking entry level English and math. That should be a part of the entry. Then progress – what is being done to ensure students are completing 75% of their coursework. That is done by having Academic Program Maps. The final piece is completion – seeing students achieving their certificates or degrees.

Dr. Curry continued that this framework was taken, a transition point was added and made this the Tartar Completion by Design. It is based on national research. We took this research and applied it to all of our planning documents. Last year two grants were received from the College Futures Foundation of \$530,000. Dr. Curry said he was told the reason College Futures Foundation gave this money to Compton College was because they understood the plan. They read every page of Compton's planning documents, knew all of the action plans and were able to see the links to the work Compton is doing. They were able to see how Compton College connects with their students and their planning. What we're trying to do with entry, what we're doing with progress, and the most important part is how our students transition to a four-year college or university, or to a workplace with living wages. That's where we talk about CTE (Career and Technical Education) students who do not finish that certificate or are going out to get a minimum wage job. Our job is how do we get them to come back to complete their certificate to be able to get a job with livable wages.

Dr. Curry asked, how do we get to this point? He said progress has been documented since Tartar Completion by Design was launched. This has been helpful when we talk to donors to be able to say we have been doing this work since 2017. The most significant piece of this was in fall of 2019. As we separated from El Camino College, a whole new structure was created with regards to the academic divisions, and we have Guided Pathways Divisions. No one else in the state had ever done that. We decided that all of our 41 degrees, and 30 certificates will all be grouped by Meta-majors, by similar programs, and this is how they were organized. Some colleges use initiatives, but Compton transformed their whole academic divisions to be in compliance with what Guided Pathways is in the research. Compton College had to hire a Dean of Counseling and Guided Pathways, a Director of Institutional Effectiveness, and eight Guided Pathways Counselors in the last year to help support Guided Pathways work.

Dr. Curry reported that we will have another grant from the Kresge Foundation to provide support for use to be a part of Achieving the Dream, which is a national network that the Kresge Foundation is a part of and they see where we are headed. Compton College started this work in 2017, it's not done, and we have next steps. The biggest piece of our next steps is creating a new Movement of Understanding with Cal State University Dominguez Hills of what it looks like for our students once they leave our campus and go to Dominguez Hills. This is important because Compton's staff are working on the program maps. The program maps and talk about the progress of our students, making sure the students are taking the right classes while at Compton College. Compton College is going to take these

program maps to another level. They will be able to show students who are in high school and who are taking our dual-enrollment courses, what that map looks like from a six to eight-year period. That will transform our transfer program with Dominguez Hills when that model is taken to other California State and UC campuses.

Dr. Curry provided a list of resources about Compton College, Compton College Goals, and how all of the goals are linked to the work being done and the Institutional Set Goals, which break down our data.

Vanessa Madrid asked Dr. Curry what four programs are we partnering with Cal State Dominguez on. Dr. Curry responded there are a couple of different programs. One is through our College Promise Program, they are a part of that in regards to transfers. Two is Program Maps, for which we have a grant for about \$12,000, for students to be able to transition to Dominguez Hills from Compton College, that are being set-up. Dr. Curry stated that he just received an email about Dual Enrollment. We want to build off of our dual-enrollment program where our students are able to take classes at Dominguez prior to them even applying. They have a dual-enrollment program for community college students, and want to build off that relationship, so that is something new that we will be working on. Another partnership is in the STEM area for which our staff wrote a grant for STEM with Dominguez, that hopefully will be funded by the National Science Foundation.

Paul Simpson asked that with the state's anticipated budget shortfalls this year - is there any communication yet on how that might impact future funding in the next year or two, and how that may or may not impact Compton's plans that are based on State-funding. Dr. Curry responded that our funds from the State are protected, and Compton College has a reserve, as well. Based on the reserve, we are planning to use about \$6M, over three years, to help support some of our programs. Dr. Curry stated that he doesn't think the State fiscal problem will have any impact on Compton College, and they are planning for cuts. Compton has been building their reserve for the last couple of years to be able to address the current recession. He further stated that Compton has a cash flow, will cash flow with the reserve and will not have to go to the market. This is significant; we won't have to go to the market to borrow money. We can cash flow our payroll and expenditures ourselves. Dr. Curry said he feels confident financially, right now, about the District and their position, but he knows Compton will have to spend \$6M of our reserves over the next three years. We have a five-year budget that updates, and also our new budget for the District. Heather Parnock can send out that information. The budget for the District was posted, and we anticipate the Board of Trustees will review that next Tuesday and also support the recommendation for the budget.

Rochell Webb asked what date are we trying to raise the \$2M by? The conversations that you had so far, indicated you raised \$75,000 – is that from private organizations or individuals? Is there a fund-raising strategy for that? Dr. Curry responded that it's just going after grants and having conversations. As a Foundation Board, we need to talk about how the Foundation can support the college in terms of raising money. Dr Curry reported that last year the \$1.6M was based off grants and conversations with individuals. There was

no strategy. As we move forward, especially with the Foundation, we need to develop that strategy.

Rochelle Webb asked if we are trying to raise that money by December 31st. Dr. Curry Responded that he is talking about the fiscal year, not the calendar year.

Paul Simpson asked if this money is needed by June 30th. Dr. Curry responded yes, by June 30th. Paula Simpson asked if we have received any money yet? Dr. Curry responded there are some potentials. The Kresge Foundation wants to provide some support. The Lumina Foundation is also interested. Dr. Curry said he feels confident about that number because these foundations want to invest in this 2024 idea and concept and there are other external funds that we can go after, as well.

Dr. Curry reported that this is where we are with the Foundation. He said he had not been trying to move forward with the Foundation until they were in a position where they had time. The last Foundation meeting was in 2014 because they were not ready to move this organization forward, and really need to do some hard work to fix this organization. Basically the Foundation was made a cash in/cash out account for fund-raising. They have not been having meetings because it wasn't a priority and there wasn't time. Dr. Curry said the Compton Community College District Board of Trustees have been very adamant about getting this Foundation going, so he told the Board of Trustees he would have the Foundation going this year. There is a lot of work that needs to be done, and we're trying to fix the financials with the Foundation and our number one priority is to get our accounting cleaned-up. The second piece is that we will have to hire a manager to oversee the Foundation operations.

Dr. Curry mentioned the Oliver W. Conner Estate, and how he received information that this person had died leaving money and property to Compton College and there was a pending lawsuit. Another organization said Compton was not a college at that time, therefore, was not entitled to that money. Dr. Curry decided to have his attorney meet and found the estate was worth about \$9M. Oliver W. Connor's family members were a part of the estate so the Compton Community College District settled with the family and gave them \$4M. The family was given \$3M up-front, then another \$600,000 and they are still owed about \$400,000, which will be paid off within the next month. Right now we have about \$1.2M cash-on-hand; all of the properties are another \$4.2M. There is also an amended tax return that is being worked on for another \$1.3 to \$1.5, so we are still about \$6M in that. We have a trustee overseeing that operation now. We have a legal opinion from our trustee attorney in regards to, once we close the estate, we can move the operations to the District, where the District can do a partnership with the Foundation to oversee the estate. The Foundation manager could be paid off of that estate, because people are living in these homes and are paying rent. So, the money that's coming from the estate, that person, as the Foundation manager, could oversee the estate, and could also oversee the Foundation operations. Dr. Curry stated that he has legal opinion to support this. The question is the timing, but this gives us a way to start hiring support staff. He said we are just not yet ready to start hiring. Some things have to be cleaned-up within the organization,

but that gives us some motivation, because that money will be coming into the Foundation. Those estate funds can be used to support our College Promise Program, but we can also use that money to help support the Foundation manager, who will help to oversee the estate once it goes under the District. The Foundation is on the contract for the District to oversee those operations.

A question was asked if the estate is property the District is not selling? Dr. Curry responded the estate brings in about \$33,000 a month.

Paul Simpson asked, for clarification, that once the estate is under District control, can some portion of the \$33,000 be used to hire someone to work for the Foundation and maybe oversee the Trust? Dr. Curry responded that that is correct.

Paul Simpson asked will the only money coming into the Foundation, from that space, be just the money to cover that person's job. Dr. Curry responded, that is correct. Paul Simpson stated that from an accounting standpoint, to be mindful of, if they are working 80% for the Foundation, and 20% for the estate, that 20% amount wouldn't hit the Foundation's account. So, it seems the District would be transferring 80% of that person's overall employment costs is that what the Foundation would accounting for? Dr. Curry responded that the legal opinion is very clear. Based on the estate being under the Foundation, that position will be funded by the estate.

3. Potential New Members:

Dr. Curry stated that he would like to vote on potential new members who are present today, which will increase their numbers and they can also begin working as it relates to the Foundation.

Elizabeth Martinez, Paul Flor, Vanessa Madrid, Don Mason, Daniel Chenault, Edward Magee were each asked individually if they would like to be a part of the Foundation for CCCD. All said yes.

Dr. Keith Curry stated that he recommends that we accept the potential members that are on this slate today - Elizabeth Martinez, Paul Flor, Vanessa Madrid, Don Mason, Daniel Chenault, and Edward McGee as members on the Foundation for Compton Community District.

Motion to accept the potential members that are on the slate today: Elizabeth Martinez, Paul Flor, Vanessa Madrid, Don Mason, Daniel Chenault, Edward Magee, as members on the Foundation for Compton Community College District; Seconded by Rodney Murray;

Motion carried.

Curry	Kibui	Murray	Simpson	Webb
Aye	Aye	Aye	Aye	Aye

Paul Simpson welcomed and congratulated the new members to the Foundation. He stated that he is happy to have all new members and is looking forward to getting back to work.

Paul Simpson also stated that he is very excited to hear and review a lot of the progress Compton College has made, and is proud of the work that Dr. Curry, his staff and his team have done for the Compton community, and he looks forward to working to help make a lot of these plans a reality.

4. Update on Foundation for Compton Community College District Fiscal Review:

Heather McGee said she is an auditor by trade, but is assisting the Foundation in the consultant capacity, and is happy to help through this renewing process. She said they have a contract with the District, that has a couple of phases to it. In order to get the financial statements prepared, she and her company are assisting in verifying the beginning assets. The auditors are just wanting to make sure they have good numbers to start with. They are working with Stephen Kibui and his office and getting documentation. Once the auditors have all the information they need to move forward, she will move forward with the audit. Heather McGee will be assisting the Foundation with looking at all the different regulatory requirements. So, tax returns which have continued to be filed, and other regulatory requirements that apply to the Foundation, but fall under the Education Code. Working with college foundations has been her specialty, and she will also be helping with the requirements of the Auxiliary Manual that was published by the Chancellor's Office. Heather McGee stated that earlier someone voiced a concern about rental income, and she will look into that. She stated that the term for that is "unrelated business income tax" and she will add it to the list of things to research. Once she gets through the regulatory requirements, we will do some board training to get the Foundation up to speed on what is required to be a board member, and help the members understand the entity as an auxiliary organization. Then she may possibly provide some assistance with identifying the Chart of Accounts, which is to help with accounting going forward.

Dr. Curry said the goal is to have this completed sometime this fall. But it is a lot and he has to be careful with the timing, and is trying to figure this out – there is a lot of clean-up. Dr. Curry mentioned the history of the Foundation. Paul Simpson reported that when the Foundation was reconstituted, they were able to recover all the existing funds that the previous Foundation had; however, they were concerned that there wasn't a clear record, as far as restrictions on the money. We know what the funds are, but don't necessarily know if they are just for scholarships, or just for a certain use. The goal was to get as much due diligence as possible and get like, a forensic audit, so we can track all that and start with a clean set of books. That's where we are now.

Paul Simpson asked if Heather McGee is doing a review or an audit. Heather McGee responded that she is not involved in the audit, just in consulting. She asked Dr. Curry if he contracted with the District auditors to assist with the Foundation. Dr. Curry responded he will be but can't do that part unless we get the review and get all these things updated before we have an audit. Once the review is complete, we can have a formal audit. Heather McGee is helping us to get through this. Heather McGee said she is helping with the reconciliation.

5. Reviewed the Bylaws for the Foundation for Compton Community College District

Dr. Curry said he included the Foundation Bylaws and Policies and Procedures and asked the members to review these before the next meeting, when they will be discussed. Dr. Curry said that he would like to recommend for the Bylaws update, that he wants to have a seat on this board for a Board member for Compton Community College. He said it is important that the Compton Community College District Board of Trustees has representation on the Foundation.

6. Approval of Proposed Future Meeting Dates (all meetings to be held on Zoom):

Motion to accept the proposed future meeting dates: November 5, 2020; January 7, 2021; March 4, 2021; May 6, 2021; June 3, 2021 was made by Rodney Murray; seconded by Keith Curry.

All members said aye. There were no oppositions. **Motion carried.**

7. Other Items:

- A. Dr. Curry mentioned that if anyone has someone they would like to recommend for the Foundation, please let the Foundation know.
- B. Dr. Curry requested that all members provide a resume/bio and photo for the Foundation website within the next two weeks. Dr. Curry introduced Heather Parnock who is the Director of Community Relations. A part of her job is to help support the Foundation, and she will be creating a Foundation website, and the resume/bio and pictures should be sent to her.

To send this information, Heather Parnock is listed on the Outlook Calendar of Events and she can be emailed at HParnock@Compton.edu. A jpeg is fine for the pictures and a word document for your resume or bio can be sent in an email.

8. Future Items:

- A. Revision of Bylaws
- B. Policies and Procedures
- C. Update on Financial Reconciliation Process
- D. Update on Oliver W. Conner Estate

The next meeting of the Foundation for Compton Community College District is scheduled for Thursday, January 7, 2021 via Zoom.