

ADDENDUM #1: RFQ #CCC-022 for Instructional Building #1

Questions and Responses

January 26, 2015

Compton Community College District

#	QUESTIONS	RESPONSES
1	The Bid advertisement indicates the last day to submit proposals is on January 27, 2015 at 4:00 PM. However, the RFQ indicates February 3, 2015 at 4:00PM as the deadline. Please clarify which one of the dates is correct.	The proposal is due on February 3, 2015 at 4:00pm
2	Item 3.3 on page 6 does not indicate the number of copies that are required to be submitted of the RFQ Response.	Please provide 7 copies of the proposals
3	PBS Engineers, Inc., is very interested in serving as Mechanical, Electrical and Plumbing (MEP) Consulting Engineer for the Compton Community College District (RFQ) Architectural and Related Design Professional Services for the Instructional Building No. 1 project. Can we go "Prime" or do you required "Architectural Firm" to take the lead?	The District requires an Architectural Firm to take the lead.
4	3.4.4.3. Tab 3; Relevant Project Experience Is the District referring to projects listed in Attachment C, Item 2? Would the District elaborate or give examples of what additional details they would like, aside from what is provided in the Attachment C?	Attachment C (Architect's Qualifications Statement) pertains to the qualifications of the Architect. Section 3.4.4.3 Tab 3 Relevant Project Experience, the District wants to know the types of projects the Architect is experienced working on that would be relevant to the District's project noted in this RFQ. Examples are but not limited to project name, major components of the project, District (Owner), project size (square foot), project value, and start date/finish date.
5	3.4.4.9. Tab 8; Financial Statement Due to the confidentiality nature of this audited document, may we send it directly to the District separate from the RFQ response? If not, may we attach it to the response in a sealed envelope? Will one copy of the audited statement suffice?	The District will accept either option: 1. Financial Statements may be sent directly to the District separate from the RFQ response. Or 2. Financial Statements may we attach to the response in a sealed envelope. One copy of the audited statement will suffice.
6	3.4.4.10. Tab 9; Insurance Certificates In the case of the Professional Liability coverage a copy of the policy, does the	The District is requesting full copies of the Professional Liability Insurance policies from the prime (Respondent) and all sub-consultants. Please include them under Tab 9.

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	District want full copies of the Professional Liability Insurance policies (from the prime and all sub-consultants)? (This could result in many pages. Our Policy alone is 25 pages.) If so, does the District want these copies within this Tab 9 or under an Appendix?	
7	Item 4.3 does not show the weight for each criteria.	Weighted criteria is still under review and will be finalized February 3, 2015.
8	Page 8 of the RFQ, <u>Section 3. RFQ Response, Item 3.4.4.9</u> : There are two Tab 8's. Should the Financial Statement section be referred to in our response as Tab 8 or Tab 9: Financial Statement? Please note Tab 8: is also assigned to Proposed Schedule. And if this changes then, should Tab 9. Insurance Certificates become Tab 10 Insurance Certificates?	The District will accept either option: <ol style="list-style-type: none"> 1. Change 3.4.4.9 Tab 8 Financial Statement to Tab 9, change 3.4.4.10 Tab 9 Insurance Certificates to Tab 10. Or 2. Combine Proposed Schedule and Financial Statements under the same Tab 8.
9	<u>Attachment D, Item 1. Responder's Proposed Project Team</u> : It appears that the titles/roles are more in line with a Contractor. Can we modify the roles to match our firm's roles? For example, see list below as possible options? <ol style="list-style-type: none"> a. <u>Project Executive</u> – change to Project Director b. <u>Project Manager, Job Captain</u> – change to Project Manager, Project Architect c. <u>Design Phase Manager</u> – change to Project Designer 	Responders may change the proposed project team titles/roles as they see fit to match each responders' organizational structure. The proposed project team titles/roles in this RFQ are generic.
10.	Price Proposal - Are firms required to submit a fee/price proposal? Price proposal is listed as an evaluation criteria, but the submittal requirements doesn't request a price proposal.	Yes, firms required to submit a fee/price proposal under Proposal Attachment D.
11	11x17 Inserts - Our proposal follows the 8.5x11 size requirement, but are we allowed to have a few 11x17 inserts folded to assist in illustrating specific concepts/ideas and schedule?	Yes, responders will be allowed for have 11x17 inserts.

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12	Master Plan – Which master plan should we refer to for this project? The FPP provided as Attachment A refers to the 2010 Facilities Master Plan, however there is a 2012 Facilities Master Plan available as well.	The 2012 Facilities Master Plan Update, dated July 2012 is the appropriate plan to be used in this RFQ. The following link is provided below http://www.district.compton.edu/administration/docs/CCCD-Facilities-Master-Plan-2012.pdf

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