

COMPTON COMMUNITY COLLEGE DISTRICT

MEASURE CC CITIZENS' BOND OVERSIGHT COMMITTEE

February 2, 2017

MEETING MINUTES

- I. Called to order at 5:10 p.m.
- II. Roll Call – Members Present:
 - Martha Brown – Chair
 - Elizabeth Atkinson
 - Joy Masha
 - Irene Shandell-Taylor
 - Delores Zurita
 - Steve Haigler, Interim Chief Business Officer

Members Absent:

 - Joshua Jackson – Student Rep.
 - Marjorie Shipp
- III. Pledge of Allegiance – All
- IV. Approval of Agenda – **Approved**
- V. Approval of Minutes of June 4 2015; July 9, 2015; September 3, 2015 – (**No quorum**)
Approval of Minutes of February 4, 2016, April 7, 2016 (**No quorum**); June 2, 2016;
August 4, 2016 – (**No Quorum**); Minutes of October 6, 2016 (**No Quorum**)

Motion to post minutes, but not to approve, made by Irene Taylor; seconded by Joy Masha. Motion Approved
- VI. Public Comments on Agenda/Non-Agenda Items – No requests
- VII. Election of Vice Chair
Motion to nominate Ms. Shandell-Taylor for Vice President made by Ms. Atkinson.
Discussion –
Ms. Atkinson made a motion to amend the previous motion and postpone the election until the April 2017 meeting.
Seconded by Ms. Masha; Motion approved to hold the election at the April 6, 2017 meeting.
- VIII. Review of Citizens' Bond Oversight Committee Bylaws

The CEO explained the history and purpose of the Citizens' Bond Oversight Committee, and distributed, reviewed, and discussed the Committee ByLaws. He reported that our Bond Counsel will make a presentation at the April 2017 Committee meeting.

IX. Discussion/Action Items

1. Facilities Update – Linda Owens, Director of Facilities, Planning & Operations

Ms. Owens gave a PowerPoint presentation and distributed documents highlighting the following:

A. Measure CC Bond Projects

- Music Building North Wing Renovation
- Public Safety Facility
- Swing Space Project
- Cosmetology Project

B. State Capital Outlay & Measure CC Bond Projects

- Instructional Building #1

C. Accomplishments – Completed Facilities Projects

- Library-Student Success Center
- Football Field Renovation
- Allied Health Building
- Infrastructure Phase 1 & 2 Projects, New Central Plant/Stadium Lighting
- Information Technology Infrastructure and Wi-Fi Project
- Cosmetology

D. Future Facilities Projects

HMC Architects' estimate to build-out our 2012 Facilities Master Plan is \$360M (without State assistance)

E. Provost/CEO Vision for Facilities

- The CEO provided and reviewed copies of the 2017 Facilities Master Plan showing the location of existing and future campus buildings.
- Complete current Compton Center/Compton District Facilities projects
- Revise the 2012 CCCD Facilities Master Plan (November 2016)
- Revise the Facilities Projects Timeline

Dr. Curry commented that there is a large population of homeless students registered at Compton Center. He is currently working with Crystal Park Hotel to provide one-night lodging for students, and is also working on creating a food pantry to distribute food to these students. He will keep the committee updated on the progress of these projects.

2. Measure CC Financial and Performance Audits for June 30, 2016

Steve Haigler, Interim Chief Business Officer, distributed and discussed the Measure CC Financial and Performance Audits for June 30, 2016, including:
Financial Audit of Measure CC General Obligation Bond Fund:

- Independent Auditor’s Report
- Balance Sheet
- Statement of Revenues, Expenditures, and Changes in Fund Balances
- Notes to the Financial Statements
- Independent Auditor’s Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards
- Schedule of Findings and Responses.

Performance Audit of Measure CC:

- Independent Auditor’s Report
- Background Information
- Objectives
- Scope of the Audit
- Procedures Performed
- Conclusion
- Schedule of Findings and Responses

3. Future Agenda Items

- a. Campus Tour

X. Information Items

- Measure CC Bond Expenditures through October 31, 2016 – Document distributed and reviewed.
- Measure C Proposed Budget – document distributed and discussed

XI. Comments by Oversight Committee Members:

1. Delores Zurita – commented that this is her first meeting and it was very informative.
2. Irene Shandell-Taylor – reiterated that she is still concerned about the upkeep of the campus grounds; use of local contractors; and would like a presentation on the bid process.
3. Dr. Brown commented that they would like to have the agenda sent to them a week before each meeting.

XII. Next scheduled Oversight Committee Meeting: Thursday, April 6, 2017 @ 5:00 p.m.

XIII. Meeting Adjourned at 7:05 p.m.
