

COMPTON COMMUNITY COLLEGE DISTRICT

MEASURE CC CITIZENS' BOND OVERSIGHT COMMITTEE

June 4, 2015

MEETING MINUTES

*** UNOFFICIAL – NO QUORUM ***

- I. Called to order at 5:20 p.m.
- II. Roll Call – Members Present:
 - Martha Brown – Chair
 - Mark Guillen
 - Marjorie Shipp
 - Kenyelle Smalley
 - Felipe Lopez, Chief Business Officer

Members Absent:

 - Larry Edmonds – Excused Absence
 - Eduardo Morales – Absent
 - Arturo Ramos – Absent
 - Paul Simpson – Absent
 - Irene Shandell – Excused Absence
 - Anthony Yanes – Absent
- III. Pledge of Allegiance – All
- IV. Approval of Agenda – **Approved**
- V. Approval of Minutes of April 2, 2015 – **Approved**
 - Motion to approve – Mr. Guillen
 - Seconded
- VI. Public Comments on Agenda/Non-Agenda Items – No requests
- VII. Discussion/Action Items
 1. Facilities Update
 - Ms. Linda Owens, Director of Facilities Planning & Operations, gave a PowerPoint presentation reviewing the current facilities projects in detail.
 - State Capitol Outlay Projects: Utility Infrastructure Phase I- almost done, few punch list items left, to be complete July 2015.

Utility Infrastructure Phase II – working on finalizing all connections to buildings; lots of old water lines leaking, getting new water lines installed.

Allied Health Building – new siding going up, new windows, and some interior walls installed; Grand Opening to be held in January 2016.

Instructional Building #1 - The District has approved DLR Group as the Architectural Firm, and the project team has held several meetings to discuss design.

Bond Projects: Music Building Renovation – This is a multi-purpose building. The project budget is \$1.34 Million. WLC Architect, the architect of record for this project, received approval of the construction drawings from DSA in February 2015. The District selected the material for the theater seats. The District has approved a lease leaseback delivery method to complete the project. The Music Building is scheduled for completion in spring of 2016.

MIS Building Enhancements and Emergency Server Room Renovations – Phase 1 of this project was completed in February 2014. Remaining phases are dependent upon future budget allocations. Both Infrastructure Projects have ongoing work that tie into the MIS Project. Estimated completion is July 2015.

Public Safety Facilities – demolishing the Delta Building, and constructing new offices for the Campus Police at that location. This is a \$3.3M Bond Project; Architect of Record was awarded to NTD Architects, project management is PCM3.

Swing Space Project – This is a \$2.2M Bond funded project. Architect of Record is ATC Architects.

Football Field Renovation – This is a \$1.5M Bond Project. Project Management is PCM3, and waiting board approval of the Architect of Record. Currently surveying area and performing soil testing; estimated completion is for the first week in September 2015, prior to the opening of school. This project will completely remove the football field, and install new goal posts, and new turf. The existing track will also be replaced.

I.T. Infrastructure and Campus-wide WiFi Project – This is a \$4.1M project. AT & T is the subcontractor, and began work last week. Estimated completion September 2015.

2. 2013-2014 Annual Report

Mr. Lopez distributed and reviewed copies of this mandatory annual report. The final report will be presented to the Board of Trustees by Dr. Brown. This report includes an introduction highlighting the purpose of the committee, outlines basic functions per the Education Codes, specifies the members for 2013-2014, includes an Executive Summary, and briefly describes the audit and company that performed the audit. Mr. Lopez further reviewed contents of the Annual Report.

Terms of Committee Members will be updated, and Mark Guillen's name will be added to list of Committee Members for 2014-2015, and the Statement of Compliance.

3. Future Agenda Items

Campus Tour

4. Future Meeting Dates

The following dates were agreed to by the Oversight Committee. All meetings will be held at 5:00 p.m. in the District Board Room.

July 9, 2015

September 3, 2015

November 5, 2015

February 4, 2016

April 7, 2016

June 2, 2016

VIII. Information Items

1. Measure CC Bond Expenditures through April 30, 2015

Mr. Lopez distributed, reviewed, and discussed copies of the Measure CC Bond Expenditures

2. Measure C Bond Fund Budget

Mr. Lopez distributed and reviewed copies of the Measure C Bond Fund Budget

3. 2013-14 Financial and Performance Audits

The 2013-2014 Financial and Performance Audits were performed by Vicente, Lloyd & Stutzman. Mr. Lopez reviewed the audit reports for the committee.

IX. Comments

1. Oversight Committee Members

Ms. Shipp stated that she is excited about the Facilities Presentation and all the new features on campus.

X. Next scheduled Oversight Committee Meeting:

Thursday, July 9, 2015 @ 5:00 p.m.

XI. Meeting Adjourned at 7:20 p.m.
