



**COMPTON COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES POLICIES**

**BP 7400 Employee Travel**

**Issued: July 20, 2010  
Revised: July 18, 2017  
Revised: October 20, 2020**

**Reference:**

Education Code Sections 87032

The President/Chief Executive Officer (CEO) is authorized to attend conferences, meetings and other activities that are appropriate to the functions of the District.

The President/CEO shall establish regulations regarding the attendance of other employees at conferences, meetings, or activities. The regulations shall include authorized expenses, advance of funds, and reimbursement.

All travel outside the United States must be approved in advance by the Board.

**Applicable Administrative Regulation:**

AR 7400 Reimbursement of Travel Expenses