



## SPECIAL TRUSTEE'S ADVISORY COMMITTEE MEETING MINUTES

Monday, March 9, 2015

- I. The Special Trustee's Advisory Committee Meeting was called to order at 5:50 p.m.
- II. **Roll Call – Members Present**
  - Lestean Johnson, Chair
  - Domitila Aguilar
  - Amirah Hendrickson
  - Marie Hollis
  - Cynthia Macon
  - Joy Masha
  - Olivia Verrett
  - Nancy Sepulveda, Student Rep.
  - Keith Curry, CEO
  - Thomas Henry, Special Trustee
- III. **Pledge of Allegiance – All**
- IV. **Approval of Agenda – Approved**
  - Motion to approve – Ms. Verrett;
  - Seconded by
  - Motion carried
- V. **Introduction – No introductions**
- VI. **Review/Approval of Minutes of December 15, 2014 – Approved**
  - Motion to approve – Ms. Hendrickson
  - Seconded by Ms. Verrett
  - Motion carried
- VII. **Public Comments on Agenda/Non-Agenda Items – No requests**
- VIII. **Election of Officers**
  1. Chair – Nominations:
    - Ms. Verrett nominated Dr. Johnson
    - Seconded by Ms. Hendrickson
    - No other nominations
    - Dr. Lestean Johnson elected Chair
  2. Vice Chair – Nominations
    - Ms. Verrett nominated Ms. Hendrickson
    - Seconded by Ms. Aguilar
    - No other nominations
    - Amirah Hendrickson elected Vice Chair

## **IX. Presentations**

### **1. ECC Compton Center Eligibility Application – Dr. Keith Curry**

The Eligibility Application was submitted on January 25, 2015 (available for view on our website); Dr. Curry will also email to the committee.

Ms. Macon congratulated Dr. Curry for submission of the Eligibility Application and also for the zero audit findings. Ms. Macon reported that the community is unhappy over the length of time for the accreditation process, and they do not understand the process itself.

Dr. Johnson commented that the application was very informative and extremely well-written. She stated she knows it was a lot of hard work and congratulated and thanked Dr. Curry and his staff on its submission.

Ms. Verrett asked Dr. Curry to highlight some of the items on the Eligibility Application at a future meeting, because it's too much to read all of it.

Dr. Curry – stated that based on the Eligibility Application, the 5-Year Budget for the Compton Community College District had to be revised, and also the Other Post-Employment Benefits (OPEB) funding schedule had to be updated.

### **2. Five-Year Fiscal Management Plan – Felipe Lopez, CBO**

Mr. Lopez distributed and reviewed the Five-Year Fiscal Management Plan, which was included in the Eligibility Application, and was previously shared with this committee. The Five-Year Fiscal Management Plan is a long-term planning document. We use a five-year with one-year actuals, one-year budget, and three-year projections. Some of the key highlights – in December the Board approved a Board Policy on reserves to increase our reserve from 5% to 10%, to show our ability to be stable for a very long period of time. Mr. Lopez further reviewed and discussed the distributed documents.

## **X. Discussion/Information Items**

### **1. Other Post-Employment Benefits (OPEB) Funding Schedule – Felipe Lopez**

Mr. Lopez reviewed the District's Schedule of Other Post-Employment Benefits Funding Plan. He stated this plan is based on a 3-year time frame. In 2013 we established an irrevocable trust and contributed \$200,000, and then another \$250,000 last fiscal year. We set a minimum standard contribution of \$250,000 each year. We adjusted the funding schedule to increase our contribution amount by \$269,000. Over the last three years we have contributed over a million dollars into the trust. We wanted to show that this not only a plan, but we are serious about implementing and maintaining it, and this will take off about 10 years in the funding schedule. This OPEB funding schedule information was contained in the Eligibility Application. Mr. Lopez further reviewed and discussed the OPEB Funding Plan.

Dr. Curry commented that the following items helped strengthen our Eligibility Application:

- 1) We were able to revise our 5-Year Fiscal Management Plan to show we are not deficit spending;
- 2) Increased our reserve from 5% to 10%, and revised our board policy for the reserve;
- 3) Completed the OPEB Funding Schedule;
- 4) Zero audit findings.

2. Update on El Camino College Compton Center

Dr. Curry also mention the implementation of the Early College program. We are working with Compton Unified School District to open a new high school which will be housed on the Compton High School site for the first year or two. Students will be taking our courses, as well as high school courses. We are expecting about 400 students to participate in this program.

We are also working with the City of Compton to have a new Cosmetology Program in the fall of 2016. Our goal is to hire two instructors, and a technician and have classes at an off-campus location. We are also looking at implementing a fire academy in fall of 2016. Dr. Rodney Murray is directing the implementation of both of these programs.

**XI. Action Agenda**

**1. 2014 Self-Evaluation Questionnaire Results –**

The 2014 Special Trustee's Advisory Committee Self-Evaluation Questionnaire Results will presented at the April 20, 2015 meeting.

The committee members discussed the weeds on campus and the moral of the maintenance department.

The committee reviewed the Special Trustee's Advisory Committee Bylaws.

**XII. Reports**

Closing comments by the committee, the Special Trustee, and the CEO

XIII. Next regularly scheduled meeting: April 20, 2015

XIV. Adjournment @ 8:05 p.m.

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