



COMPTON COMMUNITY COLLEGE DISTRICT SPECIAL TRUSTEE'S ADVISORY COMMITTEE

I. Role of the Special Trustee's Advisory Committee

- A. The Special Trustee's Advisory Committee of the Compton Community College District is organized exclusively to:
 - 1. Provide advice to the Special Trustee of the Compton Community College District regarding policy matters that affect the District and its operations;
 - 2. Promote community awareness of the District's efforts, focus on quality instruction, educational mission, fiscal stability and ultimately accreditation.
 - 3. Foster community support for the District and the El Camino College Compton Center.
- B. To carry out its role, the Special Trustee's Advisory Committee may:
 - 1. Receive copies of audits, reports, surveys and similar material, or summaries of such documents;
 - 2. Examine existing and proposed District policies in order to provide the Special Trustee with comments about their desirability and effectiveness from a community perspective;
 - 3. Engage in study sessions, workshops and similar activities to learn about policy matters affecting California Community Colleges in general and the Compton Community College District in particular; and
 - 4. With the assent of the Special Trustee, sponsor activities or events aimed at enhancing community awareness of and support for the District and the El Camino College Compton Center.

II. Members

- A. The Special Trustee's Advisory Committee shall consist of seven members appointed by the Special Trustee of the Compton Community College District.
- B. To the extent practicable, the membership may include representation from the business, labor and professional community; representatives of social service or non-profit organizations (including churches and other recognized religious organizations); and representatives of civic organizations or taxpayer groups.
- C. Four of the members may be residents of the Compton Community College District with broad representation from the following communities: Carson, Compton, Lynwood, North Long Beach, Paramount, and Willowbrook.
- D. One member may be a current or former community college educator.
- E. One member may be enrolled as a student at the El Camino College Compton Center and active in the associated students' organization or another bona fide student group.

III. Length of Membership and Removal from Membership

- A. Four members of the Special Trustee's Advisory Committee shall serve for a term of two years and three members for a term of one year. The terms may be extended at the discretion of the Special Trustee.

- B. Members serve at the pleasure of the Special Trustee and may be removed at any time at the sole discretion of the Special Trustee.

IV. Officers and Meetings

- A. The Special Trustee's Advisory Committee shall elect its own Chairperson. The Chairperson shall preside at all meetings and, in consultation with the Special Trustee, develop the agenda for each of the meetings.
- B. The Special Trustee's Advisory Committee may elect a Vice Chairperson.
- C. The Special Trustee's Advisory Committee shall meet at least quarterly, but it may meet more often if additional meetings are deemed advisable by the Special Trustee.
- D. A quorum of the Special Trustee's Advisory Committee shall consist of any four members.
- E. All meetings of the Special Trustee's Advisory Committee shall be open to the public.
- F. Minutes of the proceedings of the Special Trustee Advisory Committee and all documents received and reports shall be a matter of public record. The Special Trustee shall ensure that the public has appropriate access to those materials.

V. Miscellaneous Provisions

- A. The Special Trustee's Advisory Committee is advisory to the Special Trustee, is not a legal entity separate from the Compton Community College District, and does not have any legal capacity independent of the District.
- B. Information provided by the Special Trustee or the District's staff to one member of the Special Trustee Advisory Committee shall be provided to all members of the Special Trustee's Advisory Committee in accordance with the directions of the Special Trustee or his/her designee.
- C. No individual member shall have the authority to act or speak for the Special Trustee's Advisory Committee or proceed in any other way, unless the Special Trustee's Advisory Committee has, by majority vote given the member express authority to do so. Each member, however, retains the right to communicate with the Special Trustee as an individual.
- D. The Compton Community College District has a duty to defend and indemnify volunteers acting within the course and scope of their volunteer duties. In the event of litigation naming the Special Trustee's Advisory Committee or its individual members, the District shall provide counsel for its individual members, with the qualification that the District may decline to defend and indemnify any member if his or her alleged wrongful actions were not within the course and scope of his or her duties as a member, or were the result of fraud, malice or actual corruption.



**COMPTON COMMUNITY COLLEGE DISTRICT
SPECIAL TRUSTEE'S ADVISORY COMMITTEE**

APPLICATION

The Special Trustee's Advisory Committee is the result of legislation (Assembly Bill 318 (2006), Chapter 50 of 2006). The authority to appoint an Advisory Committee is codified in Education Code Section 71093 (f)(5).

SPECIAL TRUSTEE'S ADVISORY COMMITTEE NOMINATION FORM

The Advisory Committee provides advice to the Special Trustee of the Compton Community College District. Membership on the committee will provide an opportunity to network with others within and outside the Compton Community College District community. The Committee will learn about issues affecting Compton Community College District, become familiar with a range of resources available to assist the District in addressing local and regional issues. The Committee will learn how resources will be used to do the most good for the District in sustaining fiscal stability, quality instruction, educational mission and ultimately accreditation.

**QUALIFICATIONS FOR SPECIAL TRUSTEE'S ADVISORY COMMITTEE
MEMBERSHIP**

- This advisory committee may include residents of the communities served by the Compton Community College District.
- Any outside experts deemed appropriate by the Special Trustee

POTENTIAL APPLICANTS' INFORMATION SESSION

- Wednesday, November 30, 2011; 6:00 p.m.
Compton Community College District Board Room
1111 E. Artesia Boulevard; Compton, California

No member of the advisory committee shall receive any compensation or benefits for his or her services as a member of the advisory committee.



COMPTON COMMUNITY COLLEGE DISTRICT

APPLICATION FOR APPOINTMENT TO THE SPECIAL TRUSTEE'S ADVISORY COMMITTEE

INSTRUCTIONS

Provide all information requested; use black ink; any attachments must be single-sided on 8.5" x 11" paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative.

IMPORTANT; Any letter(s) of recommendation must be made part of this application and submitted together. For further information, please call (310) 900-1600, et. 2000. Please answer all questions and return completed application to:

Dr. Keith Curry, Interim Chief Executive Officer
Compton Community College District
1111 E. Artesia Boulevard
Compton, California 90221-5393

Deadline for Submission: December 9, 2011 – 4:30 p.m.

Applicant's Information:

Applicant' Name: _____
Last First Middle

Home Address: _____
Street Address City State Zip Code

Telephone: _____ Email: _____

Mailing Address (*if different from home address*):

Employer's Information:

Name of Employer:

Employer's Address: _____
Street Address City State Zip Code

Employer's Telephone: _____ Employer's Email: _____

Applicant' Name: _____

BACKGROUND INFORMATION

You may also attach a resume' reflecting experience, community activities or other qualifications not listed below that would be helpful in evaluating your application.

Have you previously served on an advisory committee? Yes ____ No ____

If yes, please explain: _____

Please state the reasons you would like to be a member of this advisory committee. _____

Do you or an immediate family member have any relationship (professional, financial, other) that may represent a potential conflict of interest for this advisory committee? Yes ____ No ____

If yes, please explain: _____

What do you feel are the issues most greatly affecting college-age students in your area?

Applicant' Name: _____

BACKGROUND INFORMATION (continued)

Are there particular perspectives that you would contribute as a member of the Special Trustee's Advisory Committee? _____

Indicate experiences or factors (*up to three*) that you believe have prepared you for service on the Advisory Committee:

1. _____

2. _____

3. _____

Education Institutions (*limit to three*); Degree (*if applicable*); Field of Study

1. _____

2. _____

3. _____