



**COMPTON COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES POLICIES**

BP 7340 Leaves

Issued: June 8, 2010

Reference:

Education Code Sections 87700, 87763 et seq., 88190 et seq.

The Chief Executive Officer (CEO) shall establish regulations for employee leaves as authorized by law for Unrepresented Employees and by any collective bargaining agreements entered into by the District. Such leaves shall include, but are not limited to:

- Illness leaves for all classes of permanent employees;
- Vacation leaves for members of the classified service, administrators, supervisors and managers;
- Leave for service as an elected official of a community college District public employee organization, or of any statewide or national employee organization with which the local organization is affiliated
- Leave of absence to serve as an elected member of the legislature;
- Pregnancy leave;
- Use of illness leave for personal necessity;
- Industrial accident leave;
- Bereavement leave;
- Jury service or appearance as a witness in court;
- Military service;
- Sabbatical leaves for permanent faculty; academic employees, administrators and managers.

Vacation leave for members of the classified service, educational administrators and classified supervisors and managers shall not accumulate beyond 352 hours of paid leave. Employees shall be permitted to take vacation in a timely manner to avoid accumulation of excess vacation.

In addition to these policies and collective bargaining agreements, the Board retains the power to grant leaves with or without pay for other purposes or for other periods of time.

Applicable Administrative Regulation:

AR 7341 Leaves