



**COMPTON COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES POLICIES**

BP 7230 Classified Employees

**Issued: January 19, 2010
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Reference:

Education Code Sections 88060 through 88139

The Board of Trustees shall fix and prescribe the duties, and the Personnel Commission shall classify all positions except:

- Academic positions
- Part-time apprentices, architectural, engineering, and professional experts employed on a temporary basis for a specific project, regardless of length of employment.
- Community Representatives appointed for not more than 90 days in a fiscal year.
- Full time students employed part time, and part-time students employed part time in any college work-study program or in a work experience education program conducted by the District.

The positions and employees shall be known as the classified service.

Substitute and short-term temporary classified employees who are employed and paid for less than 75 percent of the fiscal year and positions designated as Senior Classified Administrative positions shall not attain permanent status.

Before a short-term temporary employee is employed, the Board, at a regularly scheduled meeting, shall specify the service required to be performed and certify the ending date of the service. The Board may later act to shorten or extend the ending date, but shall not extend it beyond 75 percent of a fiscal year.

The CEO shall establish regulations to assure that the requirements of state law regarding the classified service are met.

The probationary period for classified employees shall be six months.