



**COMPTON COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES POLICIES**

BP 4300 Field Trips and Excursions

**Issued: June 20, 2017
Revised: October 20, 2020**

Reference:

Title 5 Section, 55220

The President/Chief Executive Officer (CEO) shall establish procedures that regulate the use of District funds for student travel and attendance at conferences and other activities that are performed as a class assignment or co-curricular activity.

The President/CEO, under authorization from the Board of Trustees, may authorize field trips and excursions for students in connection with courses of instruction or college-related social, educational, cultural, athletic or musical activities to and from places in California, or any other state, the District of Columbia, or a foreign country.

The President/CEO may delegate the authority to the appropriate Vice President.

The District does not endorse, support or assume liability in any way for any employee or student of this District who does not follow established procedures for field trips and student travel.

The District may pay for expenses of students participating in a field trip or excursion with auxiliary, grant or categorical program funds if the funds are used consistently with the funding source. The expenses of instructors, chaperones, and other personnel traveling with students may also be paid from District funds. No student shall be prevented from making a field trip or excursion which is integral to the completion of the course because of lack of sufficient funds.

Students and staff shall at all times adhere to the standards of conduct applicable to conduct on campus.

Applicable Administrative Regulation:
AR 4300 Field Trips and Excursions