



COMPTON COMMUNITY COLLEGE DISTRICT  
ADMINISTRATIVE REGULATIONS

**AR 7126 Applicant Background Checks**

**ISSUED: October 20, 2009**  
**REVISED:**

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The CEO directs that the following regulations apply to the Compton Community College District:

I. **Statutory Authorization:** Applicants for positions may be subject to background or reference checks (Civil Code Section 47, 1785.16, 1785.20, and 1786.16 et seq.; Fair Credit Reporting Act (federal)).

**II. Third Party Background Investigations**

- A. Where a background investigation is performed by a third party, the Dean of Human Resources shall make a clear and conspicuous disclosure to the applicant on a separate form before the report is procured. The applicant shall be provided an option to receive or not receive the report.
- B. If the applicant is not hired, or the district takes other action that adversely effects any applicant based in whole or in part upon the third-party report, the Dean of Human Resources shall provide oral, written, or electronic notice of:
- the adverse action to the applicant;
  - the name, address, and telephone number of the third party agency that furnished the report;
  - the applicant's right to obtain a free copy of the report; and
  - the applicant's right to dispute the accuracy or completeness of any of the information in the report.