AR 2410 Board Policies and **Administrative Procedures**

Revised: September 9, 2014 **Revised: May 20, 2019**

Issued: July 8, 2014

References:

Education Code Section 70902 Accreditation Standard IV.B1.b & e

Board Policies and Administrative Regulation will be reviewed for currency every three years. Earlier review and revisions will be initiated as Title 5, Education Code or federal regulations are revised and/or updated.

Responsibility for the review and revision of policies and procedures shall be assigned as follows:

Chapter 1: The District (Series 1000)	Office of the Chief Executive Officer (CEO)
Chapter 2: Board of Trustees (Series 2000)	Office of the CEO
Chapter 3: General Institution (Series 3000)	Office of the CEO
Chapter 4: Academic Affairs (Series 4000)	Academic Affairs/Student Services
Chapter 5: Student Services (Series 5000)	Academic Affairs/Student Services
Chapter 6: Business and Fiscal (Series 6000)	Administrative Services
Chapter 7: Human Resources (Series 7000)	Human Resources

Each manager will maintain a timeline of the policies and procedures within their purview. All managers will review the policies and procedures and allow faculty, staff, and student representatives the opportunity to participate through the consultative process described in BP2510 Participation in Local Decision Making.