



# Board Agenda

## Compton Community College District

Tuesday, December 17, 2013  
Closed Session to Commence at 4:00 p.m.  
Open Session to Commence at 5:00 p.m.

**STUDENT LOUNGE**  
1111 E. Artesia Boulevard  
Compton, California 90221

- I. Call to Order at 4:00 p.m.**
- II. Roll Call**
  - Dr. Deborah LeBlanc
  - Lowanda Green
  - Leslie Irving
  - Sonia Lopez
  - Andres Ramos
  - Miguel Quintero
  - Mr. Thomas E. Henry, Special Trustee
  - Dr. Keith Curry, Chief Executive Officer
- III. Approval of Closed Session Agenda**
- IV. Requests to Address the Board of Trustees – Closed Session Agenda Matters**
- V. Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122 to discuss or take action on the following items:**
  - A. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:**
    1. Conference with legal counsel--existing litigation (Subdivision (a) of Section 54956.9)
      - a. Stacy Farrah vs. Compton Community College District
  - B. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION:**
    1. Significant exposure to litigation pursuant to Government Code Section 54956.9(b)(1) and (3)(C) the following claims or complaints:
      - a. Claim of Compton Community College District Federation of Employees, Local #3486-1 vs. Compton Community College District
  - C. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, PURSUANT TO GOVERNMENT CODE SECTION 54957(B):**
    1. Five Cases
  - D. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54957.6:**
    1. Agency designated representative: Dr. Keith Curry, CEO

Employee organizations: Compton Community College Federation of Employees,  
Classified Employees Federation of Employees, Certificated Employees

**E. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO  
GOVERNMENT CODE SECTION 54957:**

1. Chief Executive Officer

**VI. Reconvene to Open Session at 5:00 p.m.**

**VII. Roll Call**

Dr. Deborah LeBlanc  
Lowanda Green  
Leslie Irving  
Sonia Lopez  
Andres Ramos  
Miguel Quintero  
Mr. Thomas E. Henry, Special Trustee  
Dr. Keith Curry, Chief Executive Officer

**VIII. The Pledge of Allegiance**

**IX. Report of Actions Taken in Closed Session Pursuant to Government Code Section 54957.1**

**X. Oath of Office for Compton Community College District Elected Board Members**

**XI. Approval of Open Session Agenda**

**XII. Requests to Address the Board of Trustees – Agenda/Non-Agenda Items**

**XIII. Minutes of November 13, 2013**

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**XIV. Reports from Representatives and Employee Organizations**

1. Faculty Representative Report – Jerome Evans
2. Classified Representative Report – Gloria Hughes
3. Academic Senate President Report – Michael Odanaka
4. CCCFE Certificated Employees Report – Toni Wasserberger
5. CCCFE Classified Employees Report – Joseph Lewis
6. Associated Student Body Report – ASB Representative

**XV. Presentations**

1. El Camino College Compton Center Financial Aid Department, Mytha Pascual, Director of Financial Aid
2. Compton Community College District Special Trustee Advisory Committee, Dr. Lestean Johnson, Chairperson.

**XVI. Annual Organizational Meeting**

**XVII. Consent Agenda – Recommendation of the CEO**

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1. Administrative Services
  - A. Purchase Orders and Blanket Purchase Orders
2. Human Resources
  - A. Management Team Personnel Action
  - B. Academic Employment and Personnel Changes
  - C. Classified Employees
  - D. Temporary Non-Classified Service Employees

**XVIII. Action Items**

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1. Office of the Special Trustee
  - A. Board of Trustees' Regular Scheduled Meeting Dates for 2014
1. Office of the CEO
  - A. Resolution #12-17-2013A - Authorizing the Investigation of the Feasibility of Local Funding Sources
  - B. Resolution #12-17-2013B - To Establish Adult Education Consortium
  - C. Board of Trustees' Travel/Conference Requests
3. Administrative Services
  - A. Contracts
  - B. Budget Adjustments/Augmentations/Transfers 2013-2014
  - C. Resolution #12-17-2013C - Authorizing the Opening of New Bank Account at Union Bank
  - D. Resolution #12-17-2013D - Authorization to Close Bank Account at US Bank
  - E. Resolution #12-17-2013E - Authorization to Close Bank Account at First Bank
  - F. Resolution #12-17-2013F - Authorizing the District's Membership in the Statewide Educational Wrap-Up Program (SEWUP) Joint Powers Authority (JPA).
4. Facilities Planning and Development
  - A. Contracts
  - B. Bid Award – Allied Health Building Project Bid # CCC-011A
  - C. Change Orders
5. Human Resources
  - A. Approval and Ratification of Agreement Between Compton Community College District and the Compton Community College Federation of Employees, Classified Unit.
  - B. Resolution # 12-17-2013G - Resolution to Increase Annual District Contribution for Health Benefits for Administrators and Confidential Employees.
  - C. Memorandum of Understanding Between the Compton Community College District and the Compton Community College District Federation of Employees, Certificated Unit, Concerning the District Health Benefits and the Adoption of an Internal Revenue Code Section 125 Flexible Benefit Plan.
  - D. Memorandum of Understanding Between the Compton Community College District and the Compton Community College District Federation of Employees, Classified Unit, Concerning the District Health Benefits and the Adoption of an Internal Revenue Code Section 125 Flexible Benefit Plan.

- E. Resolution #12-17-2013G Regarding Administrator and Confidential Employee Election to Receive Cash in Lieu of Benefits.

**XIX. Discussion/Information Items**

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1. Office of the Special Trustee
  - A. 2014 Compton Community College District Board Goals
2. Office of the CEO
  - A. Board of Trustees Presentations and Reports Schedule for 2013
  - B. Board of Trustees Presentations and Reports Schedule for 2014
  - C. Citizens' Bond Oversight Committee Meeting Dates
3. Academic/Student Services
  - A. El Camino College Compton Center Accreditation Update
  - B. El Camino College Compton Center FTES
4. Administrative Services
  - A. AB 2910 Quarterly Financial Status Report – Form CCFS – 311Q First Quarter
  - B. Measure CC Bond Fund Category Budgets and Balances

**XX. Oral Reports**

1. Compton Center
2. CEO Report
3. Student Trustee Report
4. Board of Trustees Report
5. Special Trustee Report

**XXI. Next regularly scheduled meeting date: Tuesday, January 14, 2014**

Closed Session begins at 4:00 p.m.  
Open Session begins at 5:00 p.m.

**XXII. Adjournment**

**Meeting adjourned in memory of Nelson Mandela, former President of South Africa.**

# COMPTON COMMUNITY COLLEGE DISTRICT

## BOARD OF TRUSTEES REGULAR MEETING

Wednesday, November 13, 2013

### MEETING MINUTES

- II. The Board of Trustees Meeting was called to order at 4:05 p.m.
- III. Roll Call – Members Present  
  
Mr. Thomas Henry, Special Trustee  
Dr. Keith Curry, Chief Executive Officer
- IV. Approval of Closed Session Agenda – **Approved**
- V. Requests to address the Board of Trustees – Closed Session Agenda Matters  
No Requests
- VI. Recess to Closed Session at 4:06 p.m. in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122, to discuss or take action on the following items:
  - A. Conference with Legal Counsel – Pending Litigation
  - B. Conference with Legal Counsel – Anticipated Litigation
  - C. Public Employee Discipline/Dismissal/Release/Pursuant to Government Code Section 54957(B)
  - D. Conference with Labor Negotiators pursuant to Government Code, Section 54957.6
  - E. Public Employee Performance Evaluation Pursuant to government Code Section 54957
- VII. Reconvene to Open Session of the Board of Trustees at 5:04 p.m.
- VIII. Roll Call – Members Present  
Lorraine Cervantes  
Charles Davis  
Deborah LeBlanc  
Keith Curry  
Thomas Henry  
  
Miguel Quintero – Excused Absence  
John Hamilton – Excused Absence
- IX. Pledge of Allegiance – Led by Reuben James
- X. Report of Actions Taken by Special Trustee during closed session:  
**No reportable action taken**
- XI. Approval of Open Session Agenda – **Approved, with corrections**  
**Corrections: Page 19; Item 1D – excuse the following ... with no loss of salary, s/b compensation.**  
**Page 34; Item 1A: Change January 14 to January 21, 2014; change March 18 to March 25, 2014.**  
**Page 41; Item 2A: November 2013, move FTES Compton Center Report to December 2013.**

- XII. Requests to address the Board of Trustees – Agenda/Non-Agenda Items  
Barbara Calhoun, Community Member – Commended Trustee Cervantes for her service to the District and commented on her work through the years.

XIII. Minutes of October 22, 2013 – **Approved**

- XIV. Recognition of Service to Compton Community College District Board of Trustees  
Dr. Curry presented the outgoing board members – Lorraine Cervantes, and Charles Davis (Dr. John Hamilton was absent) with a token of appreciation for their service to CCC District. Ms. Cervantes introduced her family and had pictures taken with them, and made a few comments. Mr. Davis remarked about his service here and his plans for service on the Compton Unified School District Board of Trustees.

Trustee LeBlanc recognized Trustee Davis for his service and stated that it had been a pleasure to work with him. The Special Trustee also commended these board members for their service.

- XV. Reports from Representatives and Employee Organizations
- A. Faculty Representative Report – Jerome Evans: Absent
  - B. Classified Representative Report – Gloria Hughes: Absent
  - C. Academic Senate President Report – Michael Odanaka: Commented on Board Policy, BP42, Academic Rank; thanked outgoing board members Lorraine Cervantes, Charles Davis, and John Hamilton for their service to the District.
  - F. CCCFE Certificated Employees Report –Toni Wasserberger:
  - G. CCCFE Classified Employees Report – Joseph Lewis: Congratulated Trustees Davis and LeBlanc, and thanked Trustee Cervantes for her service.
  - F. Associated Student Body Report – Rudy Marquez: Reported that the ASB is currently planning their Black History Month program.

XVI. **Presentation**

1. First Year Experience – Barbara Perez, Vice President, El Camino College Compton Center  
Ms. Perez gave an update on the First Year Experience (FYE), established in the early 2000's to help students who came from a background whose family members had not gone to school. The goal is to help support them and get them through graduation. The program started with two cohorts in 2009 with about 67 students. There are currently five cohorts, and approximately 200 students. The retention and success rate is significantly higher than that of the general population. Ms. Perez gave further information on the cohorts, some of their activities, how the program operates and their plans for the future.

Dr. Curry recognized the presence of trustee-elect, Sonia Lopez.

1. Compton Community College District Citizens' Bond Oversight Committee Annual Report –  
Dr. Martha Brown, Chair, Compton Community College District Citizens' Bond Oversight Committee.  
Dr. Brown distributed copies of the CCCD Bond Oversight Committee Bond Program Update and gave a brief status report.

XV. **Consent Agenda - Approved**

1. Administrative Services
  - B. Purchase Orders and Blanket Purchase Orders
2. Human Resources
  - A. Academic Employment and Personnel Changes
  - B. Temporary Non-Classified Service Employees

XVII. **Action Items**

1. Office of the CEO – **Approved** (with revision of Item 1D)
  - A. Compton Citizens' Bond Oversight Committee Annual Report for 2011-2012
  - B. BP 4245 – Academic Rank
  - C. Trustee Travel Request – CCLC Annual Convention
  - D. Absence of a Board Member  
**Revision: "... excuse the following ... with no loss of salary compensation".**
2. Administrative Services – **Approved**
  - A. Contracts
    1. First Class Vending - To provide the installation and operation of all vending equipment at the District, by keeping them adequately supplied with merchandise and in good repair and in sanitary condition.
    2. First Class Vending - This is the first amendment to the agreement, for professional services to provide the installation and operation of all vending equipment at the District, by keeping them adequately supplied with merchandise and in good repair and in sanitary condition. This amendment will increase the maximum approved commission from 22 percent to 31percent.
  - B. Ratification of Agreement with Yosemite Community College District Child Development Training Consortium 2013-2014 Instructional Agreement
  - C. Declaration of Surplus Property for Disposal
  - D. Budget Adjustments/Augmentations/Transfers 2013-2014
3. Facilities Planning and Development – **Approved**
  - A. Ratification of Resolution # 11-04-2013A – Ratification of a Resolution of the Board of Trustees the Compton Community College District Authorizing the Execution and Delivery of Lease-Lease Back Agreement for Construction of the Library Learning Resource Center Project and Authorizing Other Acts Relating Thereto.
  - B. Contracts
    1. Plannet Consulting, LLC – To provide consulting services for the Learning Resource Center project.
    2. S & K Engineers – Original agreement was board approved on October 25, 2008. This amendment to the agreement, in the amount of \$15,000 will increase the maximum approved compensation from \$5,206,550 to \$5,221,550.
  - C. Change Orders
4. Human Resources – **Approved**
  - A. Resolution #10-22-2013B - Resolution to Implement an Internal Revenue Code (IRC) Section 125 Flexible Fringe Benefits Plan.

XVIII. **Discussion/Information Items – Received for Information/Discussion**

2. Office of the Special Trustee
  - B. Board of Trustees' 2014 Regularly Scheduled Meeting Dates  
**(Original dates changed: January 14, 2014, changed to January 21, 2014; March 18, 2014 changed to March 25, 2014).**
  - C. Special Trustee Advisory Committee Application
  - D. Special Trustee's Advisory Committee Meeting Dates
2. Office of the CEO
  - D. Board of Trustees Presentations and Reports Schedule for 2013  
**(Accreditation Update scheduled for November 2013, changed to December 17, 2013).**
  - E. Citizens' Oversight Committee Application
  - F. Citizens' Bond Oversight Committee Meeting Dates
  - G. Notice of Public Hearing Regarding the Application for Exemption for the Fifty Percent Law.
3. Administrative Services
  - A. Annual Financial Status Report – Form CCFS – 311A
  - B. Measure CC Bond Fund Category Budgets and Balances

XVIII. Oral Reports

1. Compton Center – Barbara Perez, VP Compton Center  
Ms. Perez announced that a College Job Fair was held on November 7, 2013. Approximately 650 students attended; 85 university/college representatives were here, and 900 students attended the evening session. The spring semester will start on January 18, 2014 and 80 course sections have been added for the semester.
2. CEO Report  
Dr. Curry reported that he has scheduled meetings with representatives from Compton, Lynwood, and Paramount to discuss participation in the adult education consortium.  
  
The CEO announced the District's upcoming events:
  - November 26, 2013 – A Taste of Thanksgiving @1:00 p.m.
  - December 5, 2013 – Accreditation Forum @ 1:00 p.m.
  - December 6, 2013 – Staff Appreciation Breakfast@ 8:00 – 9:30 a.m.
  - December 17, 2013 – Ribbon Cutting Ceremony for the Central Plant and Main Road Opening @3:00 p.m.
  - December 17, 2013 – Swearing in of elected Board of Trustees @ 5:00 p.m.
  - April 15, 2014 – Grand Opening of Learning Resources Center
3. Board of Trustees Reports:  
Trustee Davis: Stated that he is still concerned about campus signage not specifying Compton Center and return to local control; wants to see CCCD complete the self-study for submission to ACCJC. Thanked the CEO and Special Trustee.  
  
Trustee Ramos: Thanked Ms. Cervantes for her help and stated that he will miss her, Mr. Davis and Dr. Hamilton.  
  
Trustee LeBlanc: Trustee LeBlanc extended congratulations to the newly elected board members and thanked Mr. Davis and Ms. Cervantes for their help and their service. Also stated that she feels the redistricting has provided no change.



Trustee Cervantes: Wants to see college back to local control; wants board members to receive benefits; concerned about new members who have previously shown no interest in attending board meeting. Thanked the entire campus family for always being so considerate and kind to her, and for their love and support. She stated that even though she is no longer an elected board member, she is not gone, and will continue to attend board meetings and to support this institution. Ms. Cervantes also remarked that she has enjoyed her service to the District and feels this activity has kept her alive.

4. Special Trustee Henry

Thanked the board for agreeing to change this month's meeting date and commented on his experience with College of the Redwoods Accreditation hearings.

XIX. Next regularly scheduled meeting: **Tuesday, November 13, 2013**

Closed session begins at 4:00 p.m.;

Open session begins at 5:00 p.m.

XX. Meeting was adjourned by Lorraine Cervantes at 7:20 p.m.

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*Compton Community College District – 1111 East Artesia Boulevard -- Compton, California 90220*

## XVI. ANNUAL ORGANIZATIONAL MEETING

This meeting is called as prescribed in Education Code Section 72000 for the purpose of organizing the Board of Trustees by the (A) election of a president, vice president, and clerk, (B) select a Board Member as a representative to the Los Angeles County Committee on School District Organization, (C) select a Board Member as a representative to the Los Angeles County School Trustees Association as prescribed in Education Code Section 72403, (D) select a Board member to review nominations for membership on the California Community College Trustees Board and make a recommendation to the Board of Trustees, (E) appoint a Secretary to the Board.

a. Election of Officers for period December 17, 2013 through the Annual Organizational Meeting in December, 2014.

It is recommended that the Board elect officers for the period December 17, 2013 through the Annual Organizational Meeting in December, 2014.

2013 OFFICERS:

1. President – Dr. Deborah LeBlanc
2. Vice President – Charles Davis
3. Clerk – Andres Ramos

b. Los Angeles County Committee on School District Organization

The Board is to appoint a representative to the Los Angeles County Committee on School District Organization.

2013 Representative – Andres Ramos

c. 2013 Representative: Los Angeles County School Trustees Association

The Board is to appoint a representative to the Los Angeles County School Trustees Association for 2013-2014.

2013 Representative – Charles Davis

d. 2013 Representative: California Community College Trustees Board Election

It is recommended that the Board appoint a member to review nominations for membership in the California Community College Trustees Board and make a recommendation to the Board of Trustees.

2013 Representative – Deborah LeBlanc

e. 2013 Representative: Secretary to the Board for period December 17, 2013 through the Annual Organizational Meeting in December 2014.

It is recommended that Keith Curry be appointed Secretary to the Board for the period December 17, 2013, through the Annual Organizational Meeting in December, 2014.

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Administrative Services**  
**Felipe Lopez, CBO**

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**XVII. CONSENT AGENDA**

1. Administrative Services
  - A. Purchase Orders and Blanket Purchase Orders
  
2. Human Resources
  - A. Management Team Personnel Action
  - B. Academic Employment and Personnel Changes
  - C. Classified Employees
  - D. Temporary Non-Classified Service Employees

**1A. PURCHASE ORDERS AND BLANKET PURCHASE ORDERS FOR NOVEMBER 2013**

**Compton Community College District  
BOARD OF TRUSTEES PURCHASE ORDER LISTING  
Meeting Date: 12/17/2013**

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Special Trustee. It is recommended that the following purchase orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

<b>P.O. Number</b>	<b>Vendor Name</b>	<b>Site Name</b>	<b>Description</b>	<b>P.O. Cost</b>
<b>Fund 01 Unrestricted-Compton Ed Center</b>				
P0701300	College of the Canyons	Athletics	Other Services and Expenses	\$140.00
P0701314	Oasis Business Supply	Academic Programs	Non-Instruct Supplies	\$20.71
P0701315	Scantron	Academic Affairs	General Office Supplies	\$810.00
P0701319	Riverside City College	Athletics	Other Services and Expenses	\$600.00
P0701320	Santa Monica Mens	Athletics	Other Services and Expenses	\$250.00
P0701321	Cypress Men's	Athletics	Other Services and Expenses	\$300.00
P0701326	Premier Computer	Fiscal Services	General Office Supplies	\$97.20
P0701329	TAJ Office & School	Financial Aid	General Office Supplies	\$1,511.76
P0701358	Los Angeles County Isd	Civic Center Division	Rents/ Leases and Repairs	\$327.00
P0701359	Premier Computer	Div. Office-Student	Non-Instruct Supplies	\$140.80
P0701387	Melissa's Party Supply	Transfer Center	Other Services and Expenses	\$550.00
P0701388	Villa Flowers	Transfer Center	Other Services and Expenses	\$594.73
P0701389	S and B Compton	Transfer Center	Other Services and Expenses	\$552.50
P0701390	Vizion Marketing	Transfer Center	Other Services and Expenses	\$1,280.75
P0701456	Noritsu Technical	I&T Division	Rents/ Leases and Repairs	\$6,589.83
P0701504	Sencorpwhite, Inc.	Admissions/Records	Repairs Non-instructional	\$600.00
P0701507	Vizion Marketing	Admissions/Records	Non-Instruct Supplies	\$1,193.56
P0701518	Gridworks	Office of the CEO	Remodeling & Renovations	\$1,534.97
P0701535	TAJ Office & School	Div. Office-Student	Non-Instruct Supplies	\$122.56
<b>Fund 01 Total: 19</b>				<b>\$17,216.37</b>
<b>Fund 10 Restricted-Compton Ed Center</b>				
P0701056	Napa Auto & Truck Parts	VATEA I&T	New Equipment - Instructional	\$8,894.40
P0701316	Eps Express Printing	Matriculation	Printing	\$192.93
P0701325	Office Xpress	Matriculation	New Equipment -	\$436.00
P0701502	Tourcoach Charter &	Parking Services	Contract Services	\$526.31
P0701506	Eureka - California	EOPS	License Fee/Site Licenses -ITS	\$1,520.55
P0701508	Vizion Marketing	Matriculation	Non-Instruct Supplies	\$545.00
<b>Fund 10 Total: 6</b>				<b>\$12,115.19</b>
<b>Fund 46 Bond Fund-Series 2012C-Compton</b>				
P0701334	West Coast Cable, Inc.	Infrastructure Phase I	Repairs Building-Bond Project	\$5,868.00
<b>Fund 46 Total: 1</b>				<b>\$5,868.00</b>
<b>PO Funds Total: 26</b>				<b>35,199.56</b>
<b>Fund 01 Unrestricted-Compton Ed Center</b>				
B0710686	Fifty & Five, LLC	Public Relations &	Contract Services	\$18,000.00
B0710695	Cintas # 053	Operations	Laundry	\$8,500.00
B0710698	Xerox Corporation	Information Technology	Maintenance Contracts	\$50,000.00
B0710704	American Express	Office of the CEO	Travel and Conference	\$4,000.00
B0710706	Compton Tartar Meal	Athletics	Travel and Conference	\$9,502.50
<b>Fund 01 Total: 5</b>				<b>\$90,002.50</b>

<b>Fund 10</b>	<b>Restricted-Compton Ed Center</b>			
B0710690	Calworks Work Study	CalWORKs	Other Services and Expenses	\$90,000.00
B0710705	American Express	Board of Trustees	Travel and Conference	\$6,500.00
B0710722	TAJ Office & School	Matriculation	Non-Instruct Supplies	\$1,000.00
B0710723	Office Xpress	EOPS CARE	General Office Supplies	\$2,000.00
B0710724	Office Xpress	EOPS	General Office Supplies	\$2,000.00
		<b>Fund 10 Total: 5</b>		<b>\$101,500.00</b>
<b>Fund 46</b>	<b>Bond Fund-Series 2012C-Compton</b>			
B0710694	Department of Industrial	Infrastructure Phase I	Other Services and Expenses	\$6,500.00
		<b>Fund 46 Total: 1</b>		<b>\$6,500.00</b>
		<b>BPO Funds Total: 11</b>		<b>198,002.50</b>
				<b>233,202.06</b>
		<b>Grand Total POs and BPOs: 37</b>		

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Human Resources Division**  
**Rachelle Sasser, Dean, Human Resources**

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**2A. MANAGEMENT TEAM PERSONNEL ACTION**

1. Resignation – Dr. Ricky Shabazz, Dean of Student Services, Range 4, Step 5, Student Affairs, effective January 5, 2014.
2. Employment – Dr. Margaret Ramey, Interim Dean, Student Services, Range 4, Step 5, Student Affairs, effective January 6 – March 31, 2014.
3. Employment – Dr. Thamizhchelvi Subramaniam, Dean, Student Success, Range 4, Step 3, effective January 6, 2014.

**2B. ACADEMIC EMPLOYMENT AND PERSONNEL CHANGES**

It is recommended that the Special Trustee ratify/approve the employment and personnel changes for Academic employees as shown below.

1. Retirement – Dr. William Keig, Astronomy Professor, Class VI, Step 19, Academic Affairs, effective January 15, 2014, first day of retirement January 16, 2014, and that a plaque be prepared and presented to him in recognition of his service to the District since 1993.
2. Employment – Daniel Strivewell, part-time Mathematics Instructor, Class II, Step 1, effective January 18, 2014.
3. Employment – Dwan Huynh, part-time Mathematics Instructor, Class II, Step 1, effective January 18, 2014.
4. Employment – Alex Lipp, part-time Mathematics Instructor, Class II, Step 1, effective January 18, 2014.
5. Employment – Thien Tran, part-time Mathematics Instructor, Class II, Step 1, effective January 18, 2014.
6. Employment – Andy Yu, part-time Mathematics Instructor, Class II, Step 1, effective January 18, 2014.
7. Employment – Terri Malouf, part-time Mathematics Instructor, Class II, Step 1, effective January 18, 2014.
8. Employment – Ramy Heng, part-time Mathematics Instructor, Class II, Step 1, effective January 18, 2014.
9. Employment – Eric Johnson, part-time ESL Instructor, Class VI, Step 2, effective January 18, 2014.
10. Special Assignment – Dr. Michelle Priest, \$500.00 stipend per semester to serve as the Honors Transfer Program Coordinator, effective August 24, 2013 – June 30, 2014.
11. Special Assignment – It is requested for the following faculty members to participate in Graduation Initiative Learning Teams for Compton Math Learning Teams in the Fall 2013 semester, each to be paid a Special Assignment for 4 hours at a rate of \$45.14, not to exceed \$180.56 each, for a total of \$1,263.92, effective November 19 through December 31, 2013. Funding will come from the Title V Graduation Initiative Grant Project.

Full-Time Math Participants

Gayathri Manikandan  
Jose M. Martinez  
Miguel Ornelas  
Abigail Tatlilioglu  
Ruth Zambrano

Part-Time Math Participants

Emmanuel Ndoumna  
Tim Vu

12. Special Assignment – It is requested for Dr. Jose Villalobos, full-time Instructor in Mathematics to facilitate in Graduation Initiative Learning Teams for Compton Math Learning Teams in the Fall 2013 semester, each to be paid a Special Assignment for 10 hours at a rate of \$60.18, not to exceed \$601.80 effective November 19 through December 31, 2013. Funding will come from the Title V Graduation Initiative Grant Project.
13. Special Assignment – Dr. Thamizhchelvi Subramaniam, to work with ECC to implement Tracdat system for Compton Center to be paid \$65.15 per hour, not to exceed \$4,000 through December 31, 2013.
14. Special Assignment – Dr. Jose Villalobos, to receive a \$1,500 stipend per semester to work with the Basic Skills Coordinator for 2013-2014.
15. Special Assignment – Alberto Jimenez, to receive a \$3,500 stipend per semester to serve as the Basic Skills Coordinator for 2013-2014.
16. Employment – Damien Powell, part-time History Instructor, Class II, Step 1, effective January 18, 2014.
17. Employment – Jalondra Davis, part-time English Instructor, Class II, Step 1, effective January 18, 2014.
18. Employment – Dr. Susana de la Pena, part-time English Instructor, Class VI, Step 1, effective January 18, 2014.
19. Employment – Stephen Van Dyck, part-time English Instructor, Class VI, Step 1, effective January 18, 2014.
20. It is recommended that the Special Trustee approve the following part-time faculty assignments for the 2013-2014 academic year.

**Division 1**

Abdulmalek, Sulaiman (Biological Sciences)  
Altermatt, Robert (Chemistry)  
Arasasingham, Premilla (Chemistry)  
Banuelos, David (PE/Health)  
Barber, Lessie (Nursing)  
Biffle, Lamar (PE/Health)  
Castro (Tokuda), Elena (Education)  
Conn, Bradfield (Psychology)  
Cooper, Erin (Psychology)  
Dadi, Tedla Degefa (Biological Sciences)  
DeLaCruz, Nancy (Nursing)  
Diaz, Juan (PE/Health)

Drew, Sharon Sim (Nursing)

Fernandes, Sean (PE/Health)  
Garcia, Jose (PE/Health)  
Ghazae, Nahid (Nursing)  
Goudeau, Omega (PE/Health)  
Grant, Asha (Nursing)  
Green, Michelle (Nursing)  
Harrington, Tonya (Nursing)  
Harris, Kimberly (Nursing)  
Harris-Mims, Jameelah (Nursing)  
Higgins, Keith (PE/Health)  
Jackson, Broderick (PE/Health)  
James, Ibanga (Biological Sciences)  
Johnson, Shirlisa (Nursing)

Kang, Henry (Chemistry)  
Lebon, Thomas (Biological Sciences)  
Martinez, Amanda (PE/Health)  
McNeil, Tracey (PE/Health)  
Mendoza-Rivera, Cecilia (Nursing)  
Mikhail, Mourad (Biological Sciences)  
Morgan, Quin (Nursing)  
Moshrefi, Farshid (Psychology)  
Most, Rosemary (Child Development)  
Nkwuaku, Anthony (Nursing)  
Nwabuzor, Ozo (Nursing)  
Okbamichael, Mussie (Earth Sciences)

Okoh, Pepertua (Nursing)  
Orozco, Marco (Chemistry)  
Petersen, Bruce (Biological Sciences)  
Pilati Corselli, Michelle (Psychology)  
Quinones, Juan (Child Development)  
Rivera-Mitu, Eliza (Nursing)  
Sanders, Candy (Child Development)  
Scranton, Sandra (Child Development)  
Sesay, Abdul (PE/Health)  
Shigg, Cheryl (Nursing)  
Solomon, Leheny (Psychology)  
Stipe, Denise (Nursing)  
Warren, Sue Ellen (Nutrition)  
Willis, Edna (Nursing)  
Wu, Henry (Chemistry)  
Youngblood, Aaron (PE/Health)

## **Division 2**

Abdul-Jabbaar, Aminah (Film/Video)  
Adabzadeh, Ali (Auto Collision)  
Aguilera, Peter (Sociology)  
Allen, Gregory (Fire Technology)  
Bankhead, Steven (Arts)  
Bennet, Sage (Philosophy)  
Black, Dustin (History)  
Blankenship, Martin (Sign Language)  
Brabbee, Andrew (Spanish)  
Cargill, Mark (Music)  
Carroll, Craig (Theatre Arts)  
Cunnigan, Dixie (Fashion)  
Davis, Timothy (Music)  
Desetto, Vincent (Anthropology)  
Dowell, Aaron (Film/Video)  
Ellison, Christopher (Law)  
Harris, Johnny (Sociology)  
Herrera, Raul (History)  
Jackson, Henry (Welding)  
Keskinel, Meric (Economics)  
King, Matthew (AJ)  
Lawson, Anitra (Film/Video)  
Lee, Kenneth (Fire Technology)  
Leonard, Chester (Admin. Of Justice)  
Lim, Andy (Sign Language)  
Meza, Juan (History)  
Morales, Alberto (Anthropology)  
Noonan, Lloyd (Humanities)  
Palmer, Cleveland (Art)

Panski, Saul (History)  
Parker, Norma (Spanish)  
Pfeiffer, Jill (Anthropology)  
Pittman, Lowerence (Art)  
Plair, Vincent (Admin. Of Justice)  
Powell, Damien (History)  
Prada, Claudia (Spanish)  
Richardson, Pamela (Welding)  
Rooks, Robert (Real Estate)  
Roske, Rachel (Art)  
Sandoz, Jerretta (Admin. Of Justice)  
Scott, Rodney (Theatre Arts)  
Sedgwick, Emily (Philosophy)  
Sewell, Tiombe (Women's Studies)  
Shibuya, Steven (Machine Tool Tech)  
Shirley, Gregory (Philosophy)  
Smith, Darwin (Philosophy)  
Stain, Stanley (Political Science)  
Stockstill, Wendy (Art)  
Strong, Becky (Admin. Of Justice)  
Taul, Christina (Dance)  
Tavarez, Juan (Spanish)  
Toney, Kevin (Music)  
Van Benschoten, William (History)  
Van Niel, Pieter (Theatre Arts)  
Vasquez, Leticia (Political Science)  
Walker, Elizabeth (Political Science)  
Walls, Philip (Air Conditioning)  
Westerband-Quinones, Yamisette (Women's Studies)  
Yaghami, Philip (Machine Tool Tech)



### **Division 3**

Armstrong, Sunny (English)  
Bergman, Stefan (English)  
Bibb, Nicole (Math)  
Buenaventura, Ninita (Library)  
Bush, Asilia (HDEV)  
Bystry, Philip (ESL)  
Can, Minh (Math)  
Carter, Sekou (Math)  
Colby, Anita (Library)  
Crosbie, Ivan (English)  
Crozier, Judith (English)  
Davis, Jalondra (English)  
de la Pena, Susana (English)  
Douglas, Jeffrey (English)  
Duffield, Mary (English)  
Edwards, Allyce (HDEV)  
Evans, Max (English)  
Gill, Jack (Math)  
Guimaraes, Nancy (English)  
Gutierrez-Padilla, Laura (HDev)  
Harrison, Mickey (English)  
Hector, Jeremy (English)  
Hernandez-Saul, Cynthia (Math)  
Herring, Larry (ESL)  
Huynh, Dwan (Math)  
Jacobs, Bruce (English)  
Johnson, Eric (ESL)  
Khan, Mahbub (Math)  
Khwaja, Ziauddin (Math)  
Klonecky, Loretta (ESL)  
Lawrence, Richard (Communication Studies)  
League, Nia (Human Dev.)  
Lipp, Alex (Math)  
Lopez, James (English)  
Magabo, Susan (English)  
Martinez-Weitzel, Victoria (HDev)  
Massich, Regina (English)  
Mayreis-Voorhis, Morgan (English)  
McLaughlin, Patrick (English)  
Mendez, Jose (Human Dev.)  
Millea, Johnny (English)  
Moten, Georgia (English)  
Ndoumna, Emmanuel (Math)  
Neal, Albert (English)  
Niang, Babacar (Math)  
Nunez-Mason, Rebeca (HDev)  
Ortiz, Jennifer (English)  
Puglisi, Robert (English)  
Raffel, Charmaine (Math)  
Rahnavard, Mohammad (Math)  
Rodriguez, Magdalena (HDEV)  
Roshanaei, Alireza (Math)  
Sanders, Zeb (Communication Studies)  
Scott, Gregory (Math)  
Shabazz, Moyofune (HDev)  
Shannon, Mark (Communication Studies)  
Shihabi, Azzam (Math)  
Sims, Hiram (English)  
Sims, Shannon (English)  
Skorka, Evan (Math)  
Strivewell, Daniel (Math)  
Terri, Malouf (Math)  
Tran, Thien (Math)  
Triplett, Jennifer (English)  
Uribe, Diego (ESL)  
van Dyck, Stephen (English)  
Vanish, Clark (Math)  
Vogel, Karen (Library)  
Vu, Tim (Math)  
Wagner, Summer (Communication Studies)  
Walczak, Katherine (Academic Strategies)  
Walker, Elizabeth (English)  
Wasserberger, Toni (English)  
Webb, Robert (Math)  
Yu, Andy (Math)

**2C. CLASSIFIED EMPLOYEES:**

It is recommended that the Special Trustee ratify/approve the employment and personnel changes for Provisional Classified employees as shown below:

1. Lorena Fonseca, Instructional Assistant, Range 24, Step A, Learning Resource Center, Academic Affairs, effective January 2, 2014 through May 16, 2014, not to exceed 25 hours per week (NTE 120 days).
2. Mercedes Garcia, Athletic Trainer, Range 33, Step A, Athletics, Student Affairs, effective December 17, 2013 through June 30, 2014, not to exceed 25 hours per week (NTE 120 days).
3. Kim Nguyen, Research Associate, Range 28, Step A, Academic Affairs, effective January 2, 2014 through June 30, 2014, not to exceed 25 hours per week (NTE 120 days).

**2D. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES:**

It is recommended that the special Trustee ratify/approve the employment and personnel changes for non-classified employees as shown below.

1. Josefina Aguilar, Student Worker I, Rate E, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 13, 2014 through June 30, 2014, Math/Science, Academic Affairs (NTE 25 hours per week).
2. Citlally Angulogarcia, Supplemental Instruction Tutor, Rate C, \$12.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 27, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
3. Chico Barber, Supplemental Instruction Tutor, Rate C, \$12.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
4. Bernard Barrel, Assistant Coach (Men's Basketball), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective November 15, 2013 through March 15, 2014, Athletics, Academic Affairs (NTE 25 hours per week).
5. Adryan Casas, Supplemental Instruction Tutor, Rate C, \$12.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
6. Teresa Castaneda, Student Worker V, Rate B, \$14.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 2, 2014 through June 30, 2014, Human Services, Academic Affairs (NTE 25 hours per week).
7. Albino Celis, Supplemental Instruction Tutor, Rate C, \$12.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
8. Stephen Conteh, Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 25 hours per week).
9. Tywana Davis, Supplemental Instruction Tutor, Rate C, \$12.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18,

- 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
10. John Diaz, Supplemental Instruction Tutor, Rate C, \$12.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
  11. Rafael Diaz, Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
  12. Oanh Dinh, Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
  13. Cheney Dominguez, Tutor, Rate B, \$8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
  14. Jefferey Douglas, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
  15. Mary Duffield, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
  16. Max Evans, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
  17. Annika Fenton, Supplemental Instruction Tutor, Rate C, \$12.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
  18. Mark Flores, Assistant Coach (Baseball), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 15, 2014 through May 20, 2014, Athletics, Academic Affairs (NTE 25 hours per week).
  19. Jennifer Florimon, Supplemental Instruction Tutor, Rate C, \$12.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
  20. Ruben Galaviz, Tutor, Rate B, \$8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
  21. Venice Gamble, Student Worker I, Rate E, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
  22. Wade Gay, Student Worker III, Rate A, \$11.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 20, 2014 through June 30, 2014, Student Life, Student Affairs (NTE 25 hours per week).

23. Susanne Gilmore, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
24. Shateo Griffin, Student Worker V, Rate E, \$16.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 1, 2014 through June 30, 2014, YESS, Student Affairs (NTE 25 hours per week).
25. Graciela Gutierrez, Tutor, Rate B, \$8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
26. Sergio Gutierrez, Tutor, Rate B, \$8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 27, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
27. Nancy Guimaraes-Torres, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
28. Julio Haro, Student Worker I, Rate E, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 1, 2014 through June 30, 2014, FYE, Student Affairs (NTE 25 hours per week).
29. Kendra Hatchett, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
30. Marisela Herrera, Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
31. Bruce Jacobs, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
32. Carlos Larreynaga, Tutor, Rate B, \$8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
33. Sarah Leinen, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
34. James Lopez, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 25 hours per week).
35. Jose Lopez, Supplemental Instruction Tutor, Rate C, \$12.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 27, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
36. Maria Lopez-Olivia, Tutor, Rate B, \$8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).

37. Amanda Martinez, Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
38. Dennis Masias, Supplemental Instruction Tutor, Rate C, \$12.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
39. Regina Massich, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
40. Stephanie Mata, Supplemental Instruction Tutor, Rate C, \$12.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 27, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
41. Emily Monge, Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 15 hours per week).
42. Eduardo Morales, Student Worker I, Rate E, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 1, 2014 through June 30, 2014, FYE, Student Affairs (NTE 25 hours per week).
43. Ify Nzenwa, Supplemental Instruction Tutor, Rate C, \$12.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
44. Christopher Odudu, Supplemental Instruction Tutor, Rate C, \$12.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
45. David Ornelas, Assistant Coach (Baseball), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 15, 2014 through May 20, 2014, Athletics, Academic Affairs (NTE 25 hours per week).
46. Ralph Ornelas, Assistant Coach (Baseball), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 15, 2014 through May 20, 2014, Athletics, Academic Affairs (NTE 25 hours per week).
47. Jennifer Ortiz, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
48. Gregory Peterson, Student Worker I, Rate E, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective November 15, 2013 through June 30, 2014, Athletics, Student Affairs (NTE 25 hours per week).
49. Daisy Pimentel, Tutor, Rate B, \$8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective December 12, 2013 through June 30, 2014, Upward Bound Math/Science, Student Affairs (NTE 20 hours per week).

50. Jessica Pino, Tutor, Rate B, \$8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective December 12, 2013 through June 30, 2014, Upward Bound Math/Science, Student Affairs (NTE 20 hours per week).
51. Stephanie Pinzon, Tutor, Rate B, \$8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
52. Miguel Quintero, Supplemental Instruction Tutor, Rate C, \$12.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
53. Bessy Rodriguez, Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
54. Joseph Romero-Reyes, Student Worker V, Rate A, \$14.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 1, 2014 through June 30, 2014, Outreach, Student Affairs (NTE 25 hours per week).
55. Monica Sanchez, Supplemental Instruction Tutor, Rate C, \$12.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 27, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
56. Edwin Soda-Vidal, Tutor, Rate B, \$8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
57. Cornell Somerville, Assistant Coach (Baseball), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 15, 2014 through May 20, 2014, Athletics, Academic Affairs (NTE 25 hours per week).
58. Wendy Sparrow, Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
59. Juan Tavarez, Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 15 hours per week).
60. Genesis Tejeda, Tutor, Rate B, \$8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
61. Carlos Tinoco, Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
62. Jennifer Tripplett, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
63. Thuyoah Truong, Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).

64. Treim Vu, Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).
65. Arlana Walton, Student Worker V, Rate A, \$14.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 1, 2014 through June 30, 2014, YESS, Student Affairs (NTE 25 hours per week).
66. Arthur Washington, Assistant Coach (Men's Basketball), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective October 1, 2013 through June 30, 2014, Athletics, Academic Affairs (NTE 25 hours per week).
67. James Williams, Tutor, Rate B, \$8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2014 through May 16, 2014, Learning Resource Center, Academic Affairs (NTE 20 hours per week).

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Office of the CEO**  
**Keith Curry**

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**XVIII. Action Items**

1. Office of the Special Trustee
  - A. Board of Trustees' Regular Scheduled Meeting Dates for 2014
  
2. Office of the CEO
  - A. Resolution #12-17-2013A - Authorizing the Investigation of the Feasibility of Local Funding Sources
  - B. Resolution #12-17-2013B - To Establish Adult Education Consortium
  - C. Board of Trustees' Travel/Conference Requests
  
3. Administrative Services
  - A. Contracts
  - B. Budget Adjustments/Augmentations/Transfers 2013-2014
  - C. Resolution #12-17-2013C - Authorizing the Opening of New Bank Account at Union Bank
  - D. Resolution #12-17-2013D - Authorization to Close Bank Account at US Bank
  - E. Resolution #12-17-2013E - Authorization to Close Bank Account at First Bank
  - F. Resolution #12-17-2013F - Authorizing the District's Membership in the Statewide Educational Wrap-Up Program (SEWUP) Joint Powers Authority (JPA).
  
4. Facilities Planning and Development
  - A. Contracts
  - B. Bid Award – Allied Health Building Project Bid # CCC-011A
  - C. Change Orders
  
5. Human Resources
  - A. Approval and Ratification of Agreement Between the Compton Community College Federation of Employees, Classified Unit
  - B. Resolution # 12-17-2013G - Resolution to Increase Annual District Contribution for Health Benefits for Administrators and Confidential Employees
  - C. Memorandum of Understanding Between the Compton Community College District and the Compton Community College District Federation of Employees, Certificated Unit, Concerning the District Health Benefits and the Adoption of an Internal Revenue Code Section 125 Flexible Benefit Plan
  - D. Memorandum of Understanding Between the Compton Community College District and the Compton Community College District Federation of Employees, Classified Unit, Concerning the District Health Benefits and the Adoption of an Internal Revenue Code Section 125 Flexible Benefit Plan.
  - E. Resolution #12-17-2013H Regarding Administrator and Confidential Employee Election to Receive Cash in Lieu of Benefits.



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**Agenda for the Compton Community College District Board of Trustees  
from  
Office of the Special Trustee  
Thomas Henry**

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**1A. BOARD OF TRUSTEES' REGULARLY SCHEDULED MEETING DATES 2014**

It is recommended that the Special Trustee approve the Board of Trustees Regularly Scheduled Meeting Dates for 2014.

Tuesday, January 21, 2014	4:00 p.m. (Closed Session) 5:00 p.m. (Open Session)
Tuesday, February 18, 2014	4:00 p.m. (Closed Session) 5:00 p.m. (Open Session)
Tuesday, March 25, 2014	4:00 p.m. (Closed Session) 5:00 p.m. (Open Session)
Tuesday, April 15, 2014	4:00 p.m. (Closed Session) 5:00 p.m. (Open Session)
Tuesday, May 20, 2014	4:00 p.m. (Closed Session) 5:00 p.m. (Open Session)
Tuesday, June 17, 2014	4:00 p.m. (Closed Session) 5:00 p.m. (Open Session)
Tuesday, July 15, 2014	4:00 p.m. (Closed Session) 5:00 p.m. (Open Session)
Tuesday, August 19, 2014	4:00 p.m. (Closed Session) 5:00 p.m. (Open Session)
Tuesday, September 9, 2014	4:00 p.m. (Closed Session) 5:00 p.m. (Open Session)
Tuesday, October 21, 2014	4:00 p.m. (Closed Session) 5:00 p.m. (Open Session)
Tuesday, November 18, 2014	4:00 p.m. (Closed Session) 5:00 p.m. (Open Session)
Tuesday, December 16, 2014	4:00 p.m. (Closed Session) 5:00 p.m. (Open Session)

**NOTE:** The Board of Trustees Meeting Agenda shall be posted 72 hours prior to regular meetings.  
The Board of Trustee Special Meeting Agenda shall be posted 24 hours prior to special meetings.

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Office of the CEO**  
**Keith Curry**

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**2A. COMPTON COMMUNITY COLLEGE DISTRICT RESOLUTION NO. #12-17-2013A**

It is recommended that the Special Trustee approve Resolution #12-17-2013A - Authorizing the Investigation of the Feasibility of Local Funding Sources.

**RESOLUTION NO. #12-17-2013A**

**A RESOLUTION OF THE SPECIAL TRUSTEE OF THE COMPTON COMMUNITY COLLEGE DISTRICT, LOS ANGELES COUNTY, CALIFORNIA, AUTHORIZING THE INVESTIGATION BY COMPTON COMMUNITY COLLEGE DISTRICT OF THE FEASIBILITY OF LOCAL FUNDING SOURCES**

**WHEREAS**, the State of California (the “State”) is unable to provide the Compton Community College District (the “District”) with enough money for the District to adequately maintain its educational facilities notwithstanding ongoing efforts to obtain such monies; and

**WHEREAS**, it is likely that the District will face further reductions in State facility funding placing added financial pressure on the District; and

**WHEREAS**, the State has further reduced deferred and restricted maintenance funding to the District which impairs the ability of the District to maintain our existing facilities; and

**WHEREAS**, the aggregate loss of State funding impairs the District’s ability to provide the highest quality of education to our students; and

**WHEREAS**, the improvement of educational facilities is a high priority of the Special Trustee of the District (the “Special Trustee”); and

**WHEREAS**, the Special Trustee determines that the quality and capacity of the District’s facilities and the delivery of up-to-date technology resources to students throughout the District impacts the academic achievement of all students; and

**WHEREAS**, the District regularly reviews all of the District’s facilities and maintains an assessment of what improvements thereto might be needed; and

**WHEREAS**, the Special Trustee desires to obtain additional financial and legal information as well as information from the community regarding their opinions of the facility and technology needs of District and possible new funding sources for those needs; and

**WHEREAS**, the State Trustee desires to authorize the Chief Executive Officer (the “CEO”), and his designee(s) to take certain actions in furtherance of the evaluation of local school funding opportunities; and

**WHEREAS**, all acts, conditions and things required by the Constitution and laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the actions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the District is now duly authorized and empowered, pursuant to each and every requirement of law, to undertake such actions for the purpose, in the manner and upon the terms herein provided;

**NOW, THEREFORE, BE IT RESOLVED** by the Special Trustee of the Compton Community College District, as follows:

Section 1. Recitals. All of the recitals herein contained are true and correct, and the Special Trustee so finds.

Section 2. Declaration of Intent. The Special Trustee hereby declares his intention to investigate the feasibility of local school funding opportunities, including a local Proposition 39 bond election in 2014, and hereby authorizes the CEO and his designee(s) to take such actions as are deemed in the interest of the District in furtherance of facilitating such investigation, including the conduct of a community opinion survey, the engagement of Stradling Yocca Carlson & Rauth for bond and legal counsel services, and an appropriate political strategist to supervise community outreach in advance of any call for an election, and to submit such additional information resulting from such analysis to the Special Trustee at subsequent meetings.

Section 3. Other Actions. The CEO and his designee(s) are hereby authorized and directed to do any and all things which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms and intent of this Resolution. All actions heretofore taken by the CEO, employees and agents of the District in furtherance of the intent of this Resolution are hereby approved, confirmed and ratified.

Section 4. Effective Date. This Resolution shall take effect from and after its date of adoption.

PASSED, ADOPTED and APPROVED this 17th day of December, 2013.

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Thomas E. Henry, Special Trustee  
Compton Community College District

## SECRETARY'S CERTIFICATE

I, Keith Curry, Ed. D., Chief Executive Officer of the Compton Community College District, Los Angeles County, California, hereby certify as follows:

The foregoing is a full, true and correct copy of a Resolution duly adopted at a regular meeting of the Special State Trustee and the Board of Trustees of said District duly and regularly and legally held at the regular meeting place thereof on December 17, 2013, of which meeting all of the State Trustee and members of the Board of said District had due notice and at which a quorum was present.

I have carefully compared the same with the original minutes on file and of record in my office and the foregoing is a full, true and correct copy of the original Resolution adopted at said meeting and entered in said minutes.

Said Resolution has not been amended, modified or rescinded since the date of its adoption, and the same is now in full force and effect.

Dated: December 17, 2013

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Keith Curry, Chief Executive Officer  
Compton Community College District

**2B. RESOLUTION #12-17-2013 B - TO ESTABLISH ADULT EDUCATION CONSORTIUM**

It is recommended that the Special Trustee approve the Resolution to Establish Adult Education Consortium in Preparation for Planning and Implementation Grants.

**RESOLUTION #12-17-2013B TO ESTABLISH ADULT EDUCATION CONSORTIUM  
IN PREPARATION FOR PLANNING AND IMPLEMENTATION GRANTS**

Whereas, the partners of the *Southwest Los Angeles Adult Education Consortium* have a rich history of offering outstanding Adult Education and non-credit classes and programs to the residents of our community, having served as many as 31,100 students annually prior to the state’s budget crisis.

Whereas, the 2013-2014 state budget provides \$25 million for Planning and Implementation grants to school districts and community college districts to create local consortia for Adult Education and develop program grant applications for 2015-16 funding.

Whereas, formal partnerships need to include at least one community college district and one school district to be eligible for receiving Planning and Implementation grants in the current 2013-14 fiscal year.

Whereas, the state is committed to providing additional funding for Adult Education beginning in fiscal year 2015-2016 separate from the Local Control Funding Formula.

Whereas, the allocations of program funding for Adult Education in 2015-16 will require the establishment of a local consortium in partnership with a community college district.

Whereas, the creation of a local consortium on Adult Education between Compton Unified School District, Lynwood Unified School District, Paramount Unified School District, Compton Community College District and El Camino College Compton Educational Center will lead to an enhancement of education opportunities for our community’s adult population.

Therefore, be it resolved that the Board of Education hereby accept the *Southwest Los Angeles Adult Consortium* and the participation of Compton Unified School District, Lynwood Unified School District, Paramount Unified School District, Compton Community College District and El Camino College Compton Educational Center to ensure 2013-2014 Planning and Implementation grant funding as well as planning for additional Adult Education funding available in 2015-16.

_____	_____	_____
Compton Unified School District	Authorized Signature	Date
_____	_____	_____
Lynwood Unified School District	Authorized Signature	Date
_____	_____	_____
Paramount Unified School District	Authorized Signature	Date
_____	_____	_____
Compton Community College District	Authorized Signature	Date
_____	_____	_____
El Camino Community College District	Authorized Signature	Date

## **2C. BOARD OF TRUSTEES' TRAVEL/CONFERENCE REQUESTS**

It is recommended that the Special Trustee approves conference attendance, travel and hotel for 2014 California Community College League of California Effective Trustee Workshop and Legislative Conference, January 24-27, 2014, Sacramento, California, for the following Elected Board of Trustees:

- 1) Deborah LeBlanc
- 2) Lowanda Green
- 3) Leslie Irving
- 4) Andres Ramos
- 5) Sonia Lopez

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Administrative Services**  
**Felipe Lopez, CBO**

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**3A. CONTRACTS**

It is recommended that the Special Trustee, in accordance with Board Policy 6340, approve the following Contracts.

**AGREEMENTS**

- 1. CONTRACTOR:** CPP, INC.  
**SERVICES:** To provide the District a Myers-Briggs Type Indicator (MBTI) Certification Program that introduces a suite of MBTI on-line and pencil and paper assessments for full-time and adjunct counselors to get certified.  
**REQUESTING DEPT:** STUDENT SERVICES  
**FUNDING:** UNRESTRICTED GENERAL FUND  
**DATES:** 02/18/14 – 02/21/14  
**NTE:** \$27,000.00
- 2. CONTRACTOR:** EMERALD DATA SOLUTIONS, INC./BOARD DOCS  
**SERVICES:** To provide a proprietary, web-based service known as BoardDocs, that enables organizations to enhance aspects of the governance process and communications between the administration, the public and the board.  
**REQUESTING DEPT:** CHIEF EXECUTIVE OFFICER  
**FUNDING:** UNRESTRICTED GENERAL FUND  
**DATES:** 12/18/13 – 12/17/14  
**NTE:** \$9,000.00 – Annual Recurring Charge  
\$1,000.00 – One Time non-Recurring Charge
- 3. CONTRACTOR:** STUDY SMART TUTORS INC.  
**SERVICES:** To provide six sessions (18 hours) of SAT preparation and essential materials for the Upward Bound Math Science Program participants.  
**REQUESTING DEPT:** UPWARD BOUND MATH SCIENCE  
**FUNDING:** RESTRICTED GENERAL FUND  
**DATES:** 01/11/14 – 05/17/14  
**NTE:** \$5,400.00

**AMENDMENTS**

- 1. CONTRACTOR:** VAVRINEK, TRINE, DAY & CO., LLP  
**SERVICES:** Original agreement board approved on July 16, 2013. This is the first amendment to this agreement. The Period of Performance shall now be amended from December 31, 2013 to June 30, 2014 in order to fulfill all requirements of the original agreement. To provide review of the Payroll Clearance Fund account activity (reconciliation). Review of quarterly and annual Payroll Tax Returns (compliance with laws). Assist in the assessment of job duties (assess design of controls and operating effectiveness). Establish and train on procedures. Examine controls and risks of fraud.

**REQUESTING DEPT:** BUSINESS SERVICES  
**FUNDING:** GENERAL FUND UNRESTRICTED  
**DATES:** 03/28/13 – 06/30/14  
**NTE:** \$9,300.00

**3B. BUDGET ADJUSTMENTS/AUGMENTATIONS/TRANSFERS**

It is recommended that the Special Trustee approve or ratify the following adjustments, augmentations, and transfers. The adjustments do not adversely affect the total District budget.

**FISCAL YEAR 2012-2013**

1. General Fund – Unrestricted
2. General Fund – Restricted
3. Capital Outlay Fund
4. Measure CC Bond Fund Series 2012C
5. Associated Student Body – General Fund

**1. General Fund – Unrestricted**

**-FROM Fund 01-**

A. Interfund Transfer from Fund 01 to Fund 40:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Expenses and Services	<b>\$100,000.00</b>

**-TO Fund 40-**

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
6XXX	Capital Outlay	<b>\$100,000.00</b>

**Summary Total of Interfund Transfers** **\$ 0.00**

Total Transfer Amount - \$100,000

**Summary of Interfund Transfer:**

Interfund transfer from election budget to increase Capital Outlay Site Improvements budget.

B. Revenue:

**-FROM-**

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
88XX	Contract Services – FFCCCD – LearningWorks	<b>\$(40,000.00)</b>

Expenditures:

**-FROM-**

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
7XXX	Other Outgo	<b>\$ 86,725.00</b>

**-TO-**

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
1XXX	Academic Salaries	<b>\$ 21,999.80</b>
2XXX	Classified Salaries & Other Nonacademic Salaries	<b>84,100.00</b>



3XXX	Employee Benefits	8,324.63
4XXX	Supplies and Materials	2,000.00
5XXX	Other Operating Expenses	300.17
6XXX	Capital Outlay	<u>10,000.00</u>
		<b>\$126,724.60</b>

**Summary Total** \$ (0.40)

Total Transfer Amount - \$126,724.60

**Summary of Transfers:**

Funds provided for legal settlement, First Year Experience program year end celebration, equipment repair in Admissions and Records, lights for the job fair, and anticipated expenses of Public Relations and Marketing. The unbudgeted amount of \$0.40 is due to adjustments made to benefit accounts in the First Year Experience program budget to correct amounts previously over budget by \$0.40.

**2. General Fund – Restricted**

A. Revenue:

**-FROM-**

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
86XX	TANF – Additional Allocation FY 13-14	\$ (4,977.00)
86XX	CalWORKs – Additional Allocation FY 13-14	(114,164.00)
86XX	Matriculation – Additional Allocation FY 13-14	<u>(298,657.00)</u>
		<b>\$(417,798.00)</b>

Expenditures:

**-TO-**

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
1XXX	Academic Salaries	\$ 84,452.00
2XXX	Classified Salaries & Other Non-academic Salaries	105,953.04
3XXX	Employee Benefits	45,245.00
4XXX	Supplies and Materials	25,396.00
5XXX	Other Operating Expenses and Services	90,281.96
6XXX	Capital Outlay	26,400.00
7XXX	Other Outgo	<u>40,070.00</u>
		<b>\$417,798.00</b>

**Summary Total** \$ 0.00

Total Transfer Amount - \$417,798

**Summary of Transfers:**

Youth Empowerment Strategies for Success (YESS) budget adjusted to include payroll taxes and funds for mandatory travel by reducing supplies budget; Temporary Assistance to Needy Families (TANF), CalWORKs and Matriculation budgets adjusted for increases in final FY 13-14 allocations and new employees.

### 3. Capital Outlay Fund

Interfund Transfer from Fund 01:

**-FROM Fund 01-**

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Expenses and Services	\$100,000.00

**-TO Fund 40-**

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
6XXX	Capital Outlay	\$100,000.00

**Summary Total** \$ 0.00

Total Transfer Amount - \$100,000

**Summary of Transfer:**

Interfund transfer from election budget to increase Capital Outlay Site Improvements budget.

### 4. Measure CC Bond Fund Series 2012 C

A. Expenditures:

**-FROM-**

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
6XXX	Capital Outlay	\$ 12,368.00

**-TO-**

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Expenses and Services	\$ 12,368.00

**Summary Total** \$ 0.00

Total Transfer Amount - \$12,368

**Summary of Transfers:**

Pay Phase I expenses

### 5. Associated Student Body – General Fund

A. Revenue:

**-FROM-**

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
88XX	Cafeteria Commissions	\$ 8,000.00
88XX	Bookstore Commissions	18,000.00
88XX	Vending Income	8,000.00
88XX	Other Income	1,000.00
89XX	Contributions from General Fund	55,000.00
		<b>\$ 90,000.00</b>

**-TO-**

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Expenses and Services	\$ 90,000.00

**Summary Total**

**\$ 0.00**

Total Transfer Amount - \$90,000

**Summary of Transfers:**

Establish Associated Student Body General Fund FY 13-14 Final Budget

**3C. RESOLUTION #12-17-2013C – AUTHORIZING THE OPENING OF NEW BANK ACCOUNT AT UNION BANK.**

It is recommended that the Special Trustee approve Resolution #12-17-2013C - Authorizing the Opening of a New Bank Account at Union Bank.

**RESOLUTION #12-17-2013C  
AUTHORIZING THE OPENING OF NEW BANK ACCOUNT AT UNION BANK**

**WHEREAS**, the Compton Community College District (“District”) has established new bank accounts with Union Bank for the purpose of administering the District’s clearing accounts, revolving fund, associated students accounts, and scholarship and loans account. The establishment of the new bank accounts is a result of cost savings to the District; and

**WHEREAS**, that the Chief Business Officer, be authorized and directed to open new bank accounts at Union Bank; and

**NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE COMPTON COMMUNITY COLLEGE DISTRICT DOES HEREBY FIND, RESOLVE, AND ORDER AS FOLLOWS:**

**SECTION 1.** The District’s Chief Business Officer, is hereby authorized to execute the opening of new accounts at Union Bank and provide a certified copy of the resolution, and to authorize Union Bank to act upon this request for the establishment of new accounts.

**SECTION 2.** The following individuals are authorized signatures on District Bank Accounts.

- Thomas E. Henry, Special Trustee
- Dr. Keith Curry, Chief Executive Officer
- Felipe Lopez, Chief Business Officer
- Steven Haigler, Director of Accounting
- Reuben James, Director of Fiscal Affairs

**SECTION 3.** This Resolution shall take effect as of the date of its adoption.

**ADOPTED, SIGNED AND APPROVED** on the 17th day of December, 2013, by the Special Trustee of the Compton Community College District.

By: \_\_\_\_\_  
Thomas E. Henry, Special Trustee  
Compton Community College District

I, Keith Curry, Secretary to the Governing Board of the Compton Community College District, do hereby certify that the foregoing Resolution was adopted by the Governing Board of said District at a meeting of said Board held on the 17th day of December, 2013, and that it was so adopted by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Keith Curry, Secretary to the Governing Board  
Compton Community College District

**3D. RESOLUTION #12-17-2013D – AUTHORIZATION TO CLOSE BANK ACCOUNT AT US BANK.**

It is recommended that the Special Trustee approve Resolution #12-17-2013D- Authorization to Close Bank Account at US Bank.

**RESOLUTION NO. 12-17-2013D  
AUTHORIZATION TO CLOSE BANK ACCOUNT AT US BANK**

**WHEREAS**, the Compton Community College District (“District”) has determined to close existing bank accounts held with US Bank which were for the purpose of administering the District’s clearing accounts, revolving fund, associated students accounts, and scholarship and loans account; and

**WHEREAS**, that the Chief Business Officer, be authorized and directed to close the District’s bank accounts held with US Bank; and

**NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE COMPTON COMMUNITY COLLEGE DISTRICT DOES HEREBY FIND, RESOLVE, AND ORDER AS FOLLOWS:**

**SECTION 1.** The District’s Chief Business Officer, is hereby authorized to execute the closure of the District accounts at US Bank and provide a certified copy of the resolution, and to authorize US Bank to act upon this request for the withdrawal of the account.

**SECTION 2.** This Resolution shall take effect as of the date of its adoption

**ADOPTED, SIGNED AND APPROVED** on the 17th day of December, 2013, by the Special Trustee of Compton Community College District.

By: \_\_\_\_\_  
Thomas E. Henry, Special Trustee  
Compton Community College District

I, Keith Curry, Secretary to the Governing Board of the Compton Community College District, do hereby certify that the foregoing Resolution was adopted by the Governing Board of said District at a meeting of said Board held on the 17<sup>th</sup> day of December, 2013, and that it was so adopted by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Keith Curry, Clerk of the Governing Board  
Compton Community College District

**3E. RESOLUTION #12-17-2013E – AUTHORIZATION TO CLOSE BANK ACCOUNT AT FIRST BANK**

It is recommended that the Special Trustee approve Resolution #12-17- 2013E - Authorization to Close Bank Account at First Bank.

**RESOLUTION NO. 12-17-2013E  
RESOLUTION OF THE BOARD OF TRUSTEES TO CLOSE BANK ACCOUNT  
AT FIRST BANK**

**WHEREAS**, the Compton Community College District (“District”) has determined to close existing bank accounts held with First Bank which were for the purpose of administering the District’s merchant credit card transactions; and

**WHEREAS**, that the Chief Business Officer, be authorized and directed to close the District’s First Bank account for the Compton Community College District with First Bank; and

**NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE COMPTON COMMUNITY COLLEGE DISTRICT DOES HEREBY FIND, RESOLVE, AND ORDER AS FOLLOWS:**

**SECTION 1.** The District’s Chief Business Officer, is hereby authorized to execute the closure of the merchant accounts at First Bank and provide a certified copy of the resolution, and to authorize First Bank to act upon this request for the withdrawal of the account.

**SECTION 2.** This Resolution shall take effect as of the date of its adoption.

ADOPTED, SIGNED AND APPROVED on the 17th day of December, 2013, by the Special Trustee of the Compton Community College District.

Special Trustee of the Compton Community College District

By: \_\_\_\_\_  
Thomas E. Henry, Special Trustee  
Compton Community College District

I, Keith Curry, Secretary to the Governing Board of the Compton Community College District, do hereby certify that the foregoing Resolution was adopted by the Governing Board of said District at a meeting of said Board held on the 17th day of December, 2013, and that it was so adopted by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Keith Curry, Secretary to the Governing Board  
Compton Community College District

**3E. RESOLUTION #12-17-2013F –AUTHORIZING THE DISTRICT’S MEMBERSHIP IN THE STATEWIDE EDUCATIONAL WRAP-UP PROGRAM (SEWUP) JOINT POWERS AUTHORITY (JPA).**

It is recommended that the Special Trustee approve Resolution #12-17-2013F - Authorizing the District’s Membership in the Statewide Educational Wrap-Up Program (SEWUP) Joint Powers Authority (JPA).

**RESOLUTION NO. 12-17-2013F**

**AUTHORIZING THE DISTRICT’S MEMBERSHIP IN THE STATEWIDE EDUCATIONAL WRAP-UP PROGRAM (SEWUP) JOINT POWERS AUTHORITY (JPA).**

**WHEREAS**, Compton Community College District along with other school districts in the State of California have been studying Owner Controlled Insurance Programs (Wrap Up); and

**WHEREAS**, these districts have determined there is a need for Owner Controlled Insurance Programs (Wrap Up) by combining their respective efforts to establish, operate and maintain a Joint Powers Agency for Owner Controlled Insurance Programs (Wrap Up); and

**WHEREAS**, Title I, Division 7, Chapter 5, Article I (Section 6500 et seq.) of the Government Code of the State of California, authorizes joint exercise by two or more public agencies of any power common to them,

**WHEREAS**, California law authorizes districts JPAs to establish Owner Controlled Insurance Programs (Wrap Up).

**NOW, THEREFORE, BE IT RESOLVED** that:

The Special Trustee of Compton Community College District hereby declares its membership in the Statewide Educational Wrap Up Program and instructs its duly authorized agent to execute on behalf of the District the attached Joint Powers Agreement and appoints Dr. Keith Curry as its official representative to the SEWUP.

**SECTION 1.** This Resolution shall take effect as of the date of its adoption.

ADOPTED, SIGNED AND APPROVED on the 17th day of December, 2013, by the Special Trustee of the Compton Community College District.

Special Trustee of the Compton Community College District

By: \_\_\_\_\_  
Special Trustee

I, Dr. Keith Curry, Secretary to the Governing Board of the Compton Community College District, do hereby certify that the foregoing Resolution was adopted by the Governing Board of said District at a meeting of said Board held on the 17th day of December, 2013, and that it was so adopted by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Keith Curry, Secretary to the Governing Board  
Compton Community College District



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**Agenda for the Compton Community College District Board of Trustees  
from  
Facilities, Planning & Development  
Felipe Lopez, CBO**

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**4A. CONTRACTS**

It is recommended that the Special Trustee, in accordance with Board Policy 6340, approve the following Contracts.

**AGREEMENT**

1. **CONTRACTOR:** **HEIDER ENGINEERING SERVICES**  
**SERVICES:** Original agreement was board approved October 16, 2012. This is the second amendment to the agreement, in the amount of \$21,000.00 and will increase the maximum approved compensation from \$157,652.91 to \$178,652.91. To cover additional inspection and testing needed for Phase 2 Utility Infrastructure Project based on the proposal dated October 23, 2013, hereby incorporated into this agreement as Exhibit "A". All other contractual obligations of the agreement not amended hereby shall remain in full force and effect
- REQUESTING DEPT:** FACILITIES  
**FUNDING:** BOND MEASURE CC  
**DATES:** 11/01/12 – 11/01/13  
**NTE:** \$178,652.91

**AMENDMENT**

1. **CONTRACTOR:** **SYSTEMS TECHNOLOGY ASSOCIATES, INC. (STA)**  
**SERVICES:** Original agreement board approved on May 10, 2011. This is the second amendment to this agreement. The Period of Performance shall now be extended from December 31, 2013 to June 30, 2014. The compensation shall remain the same. To fulfill all requirements of the original agreement.
- REQUESTING DEPT:** MIS  
**FUNDING:** BOND MEASURE CC  
**DATES:** 05/10/11 – 12/31/13  
**NTE:** \$690,000.00

**RATIFICATION**

1. **CONTRACTOR:** **NINYO & MOORE GEOTECHNICAL AND ENVIRONMENTAL SCIENCES CONSULTANTS**  
**SERVICES:** To provide geotechnical, materials testing, specialty inspections, environmental services, and inspection assistance with close-out of old projects.
- REQUESTING DEPT:** FACILITIES  
**FUNDING:** BOND MEASURE CC  
**DATES:** 12/06/13 – 06/30/14  
**NTE:** \$5,000.00

**4B. BID AWARD – ALLIED HEALTH BUILDING PROJECT BID #CCC-011A**

It is recommended the Special Trustee approve an award of bid to the low bidder, AMG Associated, Inc., in the total amount of \$9,608,612.00 for the Allied Health Building project located at the Compton Community College District. The award is contingent upon approval of the award by the El Camino Community College Board of Trustees and approval by the California Community College Chancellor’s Office and the State of California Department of Finance.

The bid opening was held November 21, 2013.

The low bid is within the project budget.

<b>RECOMMENDED BIDDER</b>	<b>BID AMOUNT</b>
AMG Associated, Incorporated	\$ 9,608,612.00
<b>OTHER BIDDERS</b>	
AMG Associated, Incorporated	\$ 9,608,612.00
Minako America Corporation	\$ 9,800,000.00
Pinner Construction Co, Incorporated	\$10,007,000.00
Harik Construction, Incorporated	\$10,084,000.00
T. B. Penick & Sons Incorporated	\$10,640,616.00
Morillo Construction, Incorporated	\$10,677,808.00
2H Construction	\$10,840,000.00
AP Construction Group, Incorporated	\$10,900,000.00
AWI Builders Incorporated	\$10,929,000.00
P.H. Hagopian Contractor Incorporated	\$10,955,853.00
Novus Construction	\$11,014,692.00

**FUNDING**

The project is funded with State Construction Act Funds and Compton Community College District Measure CC Funds. The State funding relating to the construction portion of the project is \$7,373,000 and Measure CC Bond funds are \$2,235,612. The State also funds an additional \$1,138,000 toward contingency (\$555,000), architectural and engineering (\$159,000), testing and inspection (\$265,000) and construction management (\$159,000). Any amounts that exceed the State’s contribution will be funded from Measure CC Bonds funds. Furniture and equipment are budgeted at \$970,000 which is entirely funded from Measure CC Bond funds.

**4C. FACILITIES PLANNING AND DEVELOPMENT – CHANGE ORDER REPORTS FOR CAPITAL PROJECTS & MEASURE CC. PROP 39 PROJECTS**

**1. Minco Construction Change Order #7 – Utility Infrastructure Phase 2**

It is recommended that the Special Trustee approve the following change order for the Utility Infrastructure Phase 2 project. Additional work was not part of the original scope:

1. Change Order 1:

Description: Provide material, labor and equipment to add two light poles in Segment 4 and 5 per Bulletin 15. Not in contract drawings

Change Order Cost: \$35,576.50

2. Change Order 2:

Description: Provide material, labor, and equipment to add planting at East side of new Central Plant building per Bulletin 17. Not in contract drawings.

Change Order Cost: \$7,919.80

<b>Total Change Order 7 Amount</b>	\$43,496.30
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<b>Contractor: Minco Construction</b>	<b><u>Amount:</u></b>
Original Contract Amount	\$10,177,700.00
Net change by previous Change Orders (6)	(\$632,782.52)
Net sum prior to this Change Order	\$9,544,917.48
Amount of Change Order No. 7	\$43,496.30
New Contract Sum	\$9,588,413.78
Percentage of Change to contract, to Date	-5.79%

**Adjustment to Contract Time:**

Original Completion Date Amount	November 30, 2013
Adj Approved Previous Change Orders	0
Completion Date Prior to this Change Order	November 30, 2013
Adj Approved This Change Order (# days)	104
New Completion Date	March 14, 2014

**2. Pinner Construction Co., Inc. - Change Order #11 Central Plant/Stadium Lighting**

It is recommended that the Special Trustee approve the following change order for the Utility Infrastructure Phase 1 project. Additional work was not part of the original scope:

Pinner Construction Change Order #10 – Central Plant/Stadium Lighting

Contractor provided the following:

1. Change Order 1:

Description: Provide all material, labor and equipment to remove unforeseen core obstruction. To remove blockages delaying installations of work

Change Order Cost: \$6,087.56

2. Change Order 2:

Description: Provide all material, labor and equipment to relocate roof access ladder from inside the Central Plant building to the cooling tower area well per attached Bulletin 14 and RFI 106. To provide unobstructed access to the roof.

Change Order Cost: \$17,817.90

3. Change Order 3:

Description: Provide all material, labor and equipment to provide structural supports for roll-up door per RFI 110. Design issue - Change necessary for structural supports to carry the loads.

Change Order Cost: \$2,001.04

4. Change Order 4:

Description: Provide all material, labor and equipment to remove SCE Meter for the Score board and replace with campus power per Bulletin 16. Reduction of SCE meter to one per SCE.

Change Order Cost: \$24,242.11

5. Change Order 5:

Description: Provide credit for toilet accessories not installed. Toilet accessories are Owner Furnished and Installed.

Change Order Cost: <\$964.00>

**Total Change Order 10 Amount** \$49,184.61

<b>Contractor: Pinner Construction Co Inc.,</b>	<b><u>Amount:</u></b>
Original Contract Amount	\$10,008,432.00
Net change by previous Change Orders (10)	\$1,745.44
Net sum prior to this Change Order	\$10,006,686.56
Amount of Change Order No. 11	\$49,184.61
New Contract Sum	\$10,055,871.17
Percentage of Change to contract, to Date	0.47%

**Adjustment to Contract Time:**

Original Completion Date Amount	October 3, 2013
Adj Approved Previous Change Orders	70
Completion Date Prior to this Change Order	December 12, 2013
Adj Approved This Change Order (# days)	92
New Completion Date	March 14, 2014

**3. Pinner Construction Co., Inc. - Change Order #13 Utility Infrastructure Phase 1**

It is recommended that the Special Trustee approve the following change order for the Utility Infrastructure Phase 1 project. Additional work was not part of the original scope:

6. Change Order 6:

Description: Provide all material, labor and equipment to demolish existing concrete and install new trench drain in Quad near the Student Lounge. Reduce flooding.

Change Order Cost: \$1,385.56

7. Change Order 7:

Description: Provide all material, labor and equipment to excavate and repair water leak in Lot G. To install asphalt parking lot.

Change Order Cost: \$12,379.13

8. Change Order 8:

Description: Provide all material, labor and equipment to change light poles to accommodate cameras per Bulletin 20. Design clarification.

Change Order Cost: \$2,463.19

9. Change Order 9:

Description: Provide all material, labor and equipment to install gas traps to sewer point of connection at Artesia. To order sewer gas from permeate throughout the Campus

Change Order Cost: \$7,435.85

10. Change Order 10:

Description: Provide all material, labor and equipment to install two gate tracks in Segment 5. To make gate operational.

Change Order Cost: \$8,296.84

11. Change Order 11:

Description: Provide all material, labor and equipment to provide a path from Lot A to Math/Science building. Necessary to perform construction in this area.

Change Order Cost: \$1,810.24

12. Change Order 12:

Description: Provide all material, labor and equipment to install sewer ejector control panel per RFI 104. Design clarification – Quantifying additional days requested for item approved last board.

Change Order Cost: \$0.00

Time Extension: 5 calendar days

13. Change Order 13:  
 Description: Provide all materials, labor and equipment to connect four buildings to the new campus Central Plant and Chilled Water loop. The four buildings are Learning Resource Center, Management Information Systems, Infant Care Development Center and Vocational Tech. Not on contract drawings.
- Change Order Cost: \$29,067.32  
 Time Extension: 5 calendar days
14. Change Order 14  
 Description: Provide all material, labor and equipment to relocate the fiber cables and 100 pair of copper lines. Existing line not installed to code and was damaged during construction. Lines relocated to new conduit system.
- Change Order Cost: \$20,237.28  
 Time Extension: 5 calendar days
15. Change Order 15  
 Description: Provide all materials, labor and equipment mow the new hydroseed area in Segment 4. To establish newly seeded lawn.
- Change Order Cost: \$5,799.12
16. Change Order 16  
 Description: Provide all material, labor and equipment to provide new light pole at VoTech. Design clarification
- Change Order Cost: \$19,639.85  
 Time Extension: 5 calendar days
17. Change Order 17  
 Description: Provide all materials, labor and equipment to change emergency blue phone face plate to two button plate; one plate for information and one button for emergency per attached Bulletin 25. Design modification to accommodate communication with ECC.
- Change Order Cost: \$5,706.02
18. Change Order 18  
 Description: Provide all material, labor and equipment to demolish and remove 5,172 sf of existing walk at Police Station to Music Building and replace with new 4" walk. Replacement of asphalt damaged during construction.
- Change Order Cost: \$57,565.17
19. Change Order 19  
 Description: Provide all material, labor and equipment to install electrical pad in electrical room at Stadium. Code item.

Change Order Cost: \$3,329.71

20. Change Order 20

Description: Provide all material, labor and equipment to demo and remove 6,544 sf of existing walk and replace with new 4" walk at Gym area. Replacement of asphalt damaged during construction.

Change Order Cost: \$72,834.45

21. Change Order 21

Description: Provide all material, labor and equipment to clean and flush existing systems for Math/Science, Learning Resource Center, Vocational Technology and Infant Care Development Center. To facilitate connection to new chill water loop.

Change Order Cost: \$83,323.81

22. Change Order 22

Description: Provide all material, labor and equipment to shave the newly installed speed humps down by 2 inches.

Change Order Cost: \$3,328.46

Time Extension: 5 calendar days

**Total Change Order 13 Amount**

\$334,602.00

**Contractor: Pinner Construction Co Inc.,**

**Amount:**

Original Contract Amount	\$17,641,568.00
Net change by previous Change Orders (12)	\$1,482,666.48
Net sum prior to this Change Order	\$19,124,234.48
Amount of Change Order No. 13	\$334,602.00
New Contract Sum	\$19,458,836.48
Percentage of Change to contract, to Date	10.30%

Adjustment to Contract Time:

Original Completion Date Amount	October 3, 2013
Adj Approved Previous Change Orders	70
Completion Date Prior to this Change Order	December 12, 2013
Adj Approved This Change Order (# days)	92
New Completion Date	March 14, 2014

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Human Resources Division**  
**Rachelle Sasser, Dean, Human Resources**

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**5A. APPROVAL AND RATIFICATION OF AGREEMENT BETWEEN THE COMPTON COMMUNITY COLLEGE FEDERATION OF EMPLOYEES, CLASSIFIED UNIT**

It is recommended that the Special Trustee approve and ratify the Agreement between the Compton Community College District and the Compton Community College Federation of Employees, Classified Unit.

**TENTATIVE AGREEMENT**  
**BETWEEN COMPTON COMMUNITY COLLEGE DISTRICT AND**  
**FEDERATION OF CLASSIFIED EMPLOYEES LOCAL 3486-1**  
**December 3, 2013**

The Compton Community College District (“District”) and the Federation of Classified Employees Local 3486-1 have completed negotiations for 2013-2014 and agreed to maintain the provisions of the current classified collective bargaining agreement, as modified by the May 2, 2013 Tentative Agreement between the District and Federation of Classified Employees Local 3486-1, except as indicated below:

**ARTICLE XVIII: FRINGE BENEFITS**

- Replace paragraph 1 as follows:

Beginning October 1, 2013, the District shall contribute up to an annual maximum contribution of \$12,000 toward District medical, dental, and vision insurance for full-time eligible unit members. This contribution shall be prorated for permanent part-time unit members.

- Delete paragraph 1.a.
- Amend paragraph 1.c. as follows:

The District shall provide each full-time member of the bargaining unit a \$50,000 term life insurance policy with amounts limited by age as determined by the insurance carrier. Any employee who retires from the District with twenty (20) or more years of service to the District may elect to continue this policy in effect by paying the full premiums directly to the District at the same rate as the District pays for active employees, subject to the approval of the life insurance provider. This section shall not be applicable to unit members hired by the District on or after July 1, 2013. Unit members hired by the District as permanent employees prior to July 1, 2013, who have been laid off and placed on the 39-month rehire list pursuant to Ed. Code Section 88117, and thereafter have been recalled into a regular position, shall remain eligible for and covered by the benefits described in this section.

DATED: \_\_\_\_\_

By: \_\_\_\_\_  
FOR THE DISTRICT

DATED: \_\_\_\_\_

By: \_\_\_\_\_  
FOR THE FEDERATION



**5B. RESOLUTION #12-17-2013G – RESOLUTION TO INCREASE ANNUAL DISTRICT CONTRIBUTION FOR HEALTH BENEFITS FOR ADMINISTRATORS AND CONFIDENTIAL EMPLOYEES.**

It is recommended the Special Trustee Approve Resolution #12-17-2013G - Resolution to Increase Annual District Contribution for Health Benefits for Administrators and Confidential Employees.

**RESOLUTION #12-17-2013G**

**BEFORE THE SPECIAL TRUSTEE  
OF THE COMPTON COMMUNITY COLLEGE DISTRICT  
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

**RESOLUTION TO INCREASE ANNUAL DISTRICT CONTRIBUTION FOR HEALTH BENEFITS FOR ADMINISTRATORS AND CONFIDENTIAL EMPLOYEES**

**IT IS HEREBY RESOLVED** by the Special Trustee of the Compton Community College District, County of Los Angeles, State of California, that:

**WHEREAS**, pursuant to Education Code Section 71093, Board of Governors Resolution No. 2006-1, and the Chancellor’s Executive Order No. 2006-1, the authority of the Governing Board of the District has been suspended, with the full authority and power of this body transferred to the Special Trustee;

**WHEREAS**, in order to attract and retain well-qualified employees, it is the intent of the Special Trustee to increase the District’s annual health benefit contribution for administrators and confidential employees as provided herein;

**NOW THEREFORE, BE IT RESOLVED**, that commencing with the 2013-2014 benefit year (effective October 1, 2013), the annual District health benefit contribution for full-time academic and classified administrators and confidential employees for District medical, dental, and vision insurance shall be increased from \$10,000 to \$12,000.

Approved this 17<sup>th</sup> day of December, 2013, by the Special Trustee of Compton Community College District.

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Thomas E. Henry, Special Trustee  
Compton Community College District

**5C. MEMORANDUM OF UNDERSTANDING BETWEEN THE COMPTON COMMUNITY COLLEGE DISTRICT AND THE COMPTON COMMUNITY COLLEGE DISTRICT FEDERATION OF EMPLOYEES, CERTIFICATED UNIT, CONCERNING THE DISTRICT HEALTH BENEFITS AND THE ADOPTION OF AN INTERNAL REVENUE CODE SECTION 125 FLEXIBLE BENEFITS PLAN.**

It is recommended the Special Trustee Approve the Memorandum of Understanding Between Compton Community College District and the Compton Community College Federation of Employees, Certificated Unit, Concerning the District Health Benefits and the Adoption of an Internal Revenue Code Section 125 Flexible Benefits Plan.

**MEMORANDUM OF UNDERSTANDING**

The Compton Community College District (“District”) and the Compton Community College Federation of Employees (Certificated Unit) (“CCCFE”), enter into this Memorandum of Understanding concerning the District’s health insurance benefits and the adoption of an Internal Revenue Code (“IRC”) Section 125 Flexible Benefit Plan, and agree as follows:

1. Not later than January 1, 2014, the District shall adopt an Amended and Restated IRC Section 125 Flexible Benefits Plan (the “Plan”) through which all full-time members of the academic (Certificated Unit) bargaining unit may elect to receive medical, dental and/or vision benefits, or cash in lieu of such benefits, as provided in Section 2, below, subject to annual District contribution limits as provided elsewhere in applicable collective bargaining agreements.
2. Unit members who waive District medical insurance shall be eligible under the District IRC 125 Flexible Benefits Plan, adopted effective January 1, 2014, to receive \$7,000 subject to the unit member first providing the District with proof of medical insurance coverage, which is substantially the same as the medical coverage available through the District. Such coverage shall remain in force for the full duration of the insurance year. The proof of medical insurance shall include the effective dates of such coverage. Unit members shall immediately inform the District in writing if their medical insurance coverage is cancelled or lapses. An employee who elects to waive medical insurance may apply a portion of the \$7,000 towards payment of the premium(s) for dental and/or vision insurance through the District’s insurance plans, and may receive the balance in cash, as taxable wages. An employee who does not elect to apply any of the \$7,000 towards payment of the premium(s) for dental and/or vision insurance through the District’s insurance plans may elect to receive the full \$7,000 in cash, as taxable wages. If an employee who elects to receive a cash payment through the Section 125 Plan as provided above wants to fully or partially offset the employee’s increase in taxable wages resulting from the cash payment received under the Section 125 Plan, the employee may increase the amount the employee is currently contributing to the District’s Section 403(b) Plan, subject to the annual salary reduction limitations for Section 403(b) Plans and subject to compliance with all terms of the District’s Section 403(b) Plan.
3. In the event of any conflict between the provisions of this Memorandum of Understanding and Article 18.7 of the Agreement between the District and CCCFE for the period 7/1/10-6/30/13, this Memorandum of Understanding shall take precedence.
4. Each person signing this Memorandum of Understanding warrants that he or she has the authority to make the commitments set forth herein on behalf of either themselves, or the party which they represent.

5. This Memorandum of Understanding contains the sole and entire agreement and understanding of the parties with respect to the entire subject matter hereof, and any and all prior discussions, negotiations, commitments and understandings related hereto are hereby merged herein. No representations, oral or otherwise, express or implied, other than those contained herein have been made by any party hereto.
6. This Memorandum of Understanding is subject to the approval of the District's Special Trustee.

**IN WITNESS WHEREOF**, the parties have executed this Memorandum of Understanding on the date set forth below.

COMPTON COMMUNITY COLLEGE FEDERATION OF EMPLOYEES  
(CERTIFICATED UNIT)

By: \_\_\_\_\_  
Toni Wasserberger, President

COMPTON COMMUNITY COLLEGE DISTRICT

By: \_\_\_\_\_  
Keith Curry, CEO

I, Thomas E. Henry, as the Special Trustee of the Compton Community College District, have reviewed and approved this Memorandum of Understanding.

By: \_\_\_\_\_  
Thomas E. Henry, Special Trustee

**5D. MEMORANDUM OF UNDERSTANDING BETWEEN THE COMPTON COMMUNITY COLLEGE DISTRICT AND THE COMPTON COMMUNITY COLLEGE DISTRICT FEDERATION OF EMPLOYEES CONCERNING THE DISTRICT HEALTH BENEFITS AND THE ADOPTION OF AN INTERNAL REVENUE CODE SECTION 125 FLEXIBLE BENEFIT PLAN.**

It is recommended the Special Trustee Approve the Memorandum of Understanding Between Compton Community College District and the Compton Community College District Federation of Employees, Classified Unit, Concerning the District Health Benefits and the Adoption of an Internal Revenue Code Section 125 Flexible Benefits Plan.

**MEMORANDUM OF UNDERSTANDING**

The Compton Community College District (“District”) and the Compton Community College Federation of Classified Employees (“Federation”), enter into this Memorandum of Understanding concerning the District’s health insurance benefits and the adoption of an Internal Revenue Code (“IRC”) Section 125 Flexible Benefit Plan, and agree as follows:

1. Not later than January 1, 2014, the District shall adopt an Amended and Restated IRC Section 125 Flexible Benefits Plan (the “Plan”) through which all full-time members of the classified bargaining unit may elect to receive medical, dental and/or vision benefits, or cash in lieu of such benefits as provided in Section 2, below, subject to annual District contribution limits as provided elsewhere in applicable collective bargaining agreements.
2. Unit members who waive District medical insurance shall be eligible under the District IRC 125 Flexible Benefits Plan, adopted effective January 1, 2014, to receive \$7,000 subject to the unit member first providing the District with proof of medical insurance coverage, which is substantially the same as the medical coverage available through the District. Such coverage shall remain in force for the full duration of the insurance year. The proof of medical insurance shall include the effective dates of such coverage. Unit members shall immediately inform the District in writing if their medical insurance coverage is cancelled or lapses. An employee who elects to waive medical insurance may apply a portion of the \$7,000 towards payment of the premium(s) for dental and/or vision insurance through the District’s insurance plans, and may receive the balance in cash, as taxable wages. An employee who does not elect to apply any of the \$7,000 towards payment of the premium(s) for dental and/or vision insurance through the District’s insurance plans may elect to receive the full \$7,000 in cash, as taxable wages. If an employee who elects to receive a cash payment through the Section 125 Plan as provided above wants to fully or partially offset the employee’s increase in taxable wages resulting from the cash payment received under the Section 125 Plan, the employee may increase the amount the employee is currently contributing to the District’s Section 403(b) Plan, subject to the annual salary reduction limitations for Section 403(b) Plans and subject to compliance with all terms of the District’s Section 403(b) Plan.
3. In the event of any conflict between the provisions of this Memorandum of Understanding and Article XVIII of the Agreement between the District and the Federation for the period 7/1/12-6/30/14, this Memorandum of Understanding shall take precedence.
4. Each person signing this Memorandum of Understanding warrants that he or she has the authority to make the commitments set forth herein on behalf of either themselves, or the party which they represent.

5. This Memorandum of Understanding contains the sole and entire agreement and understanding of the parties with respect to the entire subject matter hereof, and any and all prior discussions, negotiations, commitments and understandings related hereto are hereby merged herein. No representations, oral or otherwise, express or implied, other than those contained herein have been made by any party hereto.
6. This Memorandum of Understanding is subject to the approval of the District's Special Trustee.

**IN WITNESS WHEREOF**, the parties have executed this Memorandum of Understanding on the date set forth below.

COMPTON COMMUNITY COLLEGE DISTRICT FEDERATION

By: \_\_\_\_\_  
Joseph Lewis, President

COMPTON COMMUNITY COLLEGE DISTRICT

By: \_\_\_\_\_  
Keith Curry, CEO

I, Thomas E. Henry, as the Special Trustee of the Compton Community College District, have reviewed and approved this Memorandum of Understanding.

By: \_\_\_\_\_  
Thomas E. Henry, Special Trustee

**5E. RESOLUTION #12-17-2013H REGARDING ADMINISTRATOR AND CONFIDENTIAL EMPLOYEE ELECTION TO RECEIVE CASH IN LIEU OF BENEFITS.**

**RESOLUTION #12-17-2013H**

**BEFORE THE SPECIAL TRUSTEE  
OF THE COMPTON COMMUNITY COLLEGE DISTRICT  
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

**RESOLUTION REGARDING ADMINISTRATOR AND CONFIDENTIAL EMPLOYEE  
ELECTION TO RECEIVE CASH IN LIEU OF BENEFITS**

**IT IS HEREBY RESOLVED** by the Special Trustee of the Compton Community College District, County of Los Angeles, State of California, that:

**WHEREAS**, pursuant to Education Code Section 71093, Board of Governors Resolution No. 2006-1, and the Chancellor's Executive Order No. 2006-1, the authority of the Governing Board of the District has been suspended, with the full authority and power of this body transferred to the Special Trustee;

**WHEREAS**, in order to attract and retain well-qualified employees, it is the intent of the Special Trustee to provide administrators and confidential employees with the option to elect to receive cash in lieu of medical, dental, and/or vision benefits pursuant to the terms of an Internal Revenue Code Section 125 Flexible Benefits Plan as provided herein;

**NOW THEREFORE, BE IT RESOLVED**, that full-time academic and classified administrators and confidential employees who waive District medical insurance shall be eligible under the District IRC 125 Flexible Benefits Plan, adopted effective January 1, 2014, to receive \$7,000 subject to the employee first providing the District with proof of medical insurance coverage, which is substantially the same as the medical coverage available through the District. Such coverage shall remain in force for the full duration of the insurance year. The proof of medical insurance shall include the effective dates of such coverage. Employees shall immediately inform the District in writing if their medical insurance coverage is cancelled or lapses. An employee who elects to waive medical insurance may apply a portion of the \$7,000 towards payment of the premium(s) for dental and/or vision insurance through the District's insurance plans, and may receive the balance in cash, as taxable wages. An employee who does not elect to apply any of the \$7,000 towards payment of the premium(s) for dental and/or vision insurance through the District's insurance plans may elect to receive the full \$7,000 in cash, as taxable wages. If an employee who elects to receive a cash payment through the Section 125 Plan as provided above wants to fully or partially offset the employee's increase in taxable wages resulting from the cash payment received under the Section 125 Plan, the employee may increase the amount the employee is currently contributing to the District's Section 403(b) Plan, subject to the annual salary reduction limitations for Section 403(b) Plans and subject to compliance with all terms of the District's Section 403(b) Plan.

Approved this 17<sup>th</sup> day of December, 2013, by the Special Trustee of the Compton Community College District.

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Thomas E. Henry, Special Trustee for the  
Compton Community College District

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Office of the CEO**  
**Keith Curry**

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**XVIII. Discussion/Information Items**

1. Office of the Special Trustee
  - A. 2014 Compton Community College District Board Goals – Draft
  
2. Office of the CEO
  - A. Board of Trustees Presentations and Reports Schedule for 2013
  - B. Board of Trustees Presentations and Reports Schedule for 2014
  - C. Citizens’ Bond Oversight Committee Meeting Dates
  
3. Academic/Student Services
  - A. El Camino College Compton Center Accreditation Update
  - B. El Camino College Compton Center FTES
  
4. Administrative Services
  - A. AB 2910 Quarterly Financial Status Report – Form CCFS – 311Q First Quarter
  - B. Measure CC Bond Fund Category Budgets and Balances

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Office of the Special Trustee**  
**Thomas E. Henry**

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**1A. COMPTON COMMUNITY COLLEGE DISTRICT BOARD GOALS FOR 2014**

It is recommended that the Special Trustee discuss the 2014 Board of Trustees Goals (Draft) with the Compton Community College District Elected Board members.

Compton Community College District

Elected Board of Trustees 2014 Goals

- I. Participate in community activities and events and bring observations to the Board.
  - a. Attend events in the community.
  - b. Speak to community groups.
  - c. Bring copies of community events and activities to other Elected Board members.
- II. Participate in the operation of the District at Board Meetings.
  - a. Speak freely and openly on policy issues.
  - b. Solicit opinions of fellow Elected Board members.
  - c. Present ideas during discussion section of Board Meetings.
- III. Participate in Trustee education program.
  - a. Attend a conference on Trustee responsibilities.
  - b. Submit materials from various sources to fellow Trustees.
  - c. Read Trustee education materials sent by various organizations.
- IV. Support the CCCD Facilities Master Plan.
  - a. Study, review and receive Measure CC fiscal updates.
  - b. Study, review and receive the 2012-2013 Measure CC Bond financial audit.
  - c. Continue construction program.
  - d. Review construction program activities.
- V. Fiscal Responsibilities.
  - a. Study, review and provide input on the 2014-2015 Budget.
  - b. Study and review the 2012-2013 annual financial audit.
  - c. Monitor 2013-2014 Budget.
  - d. Respond to national, state and local fiscal changes.
- VI. Support Partnership with El Camino College
  - a. Receive and review the El Camino College Accreditation reports for the Compton Center.
  - b. Study and review the Partnership Agreement with El Camino College.
  - c. Study and review the Facilities Memorandum of Understanding with El Camino College.
- VII. Support the Foundation for Compton Community College District.
  - a. Actively support the Foundation activities.
  - b. Develop community involvement in the Foundation.
- VIII. Required Board Training.
  - a. Ethics, per AB 1234.
  - b. Sexual Harassment.



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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Office of the CEO**  
**Keith Curry**

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**2A. BOARD OF TRUSTEES PRESENTATIONS AND REPORTS SCHEDULE FOR 2013**

It is recommended that the Special Trustee receive for information the Board Presentations and Reports Schedule 2013.

**Schedule for 2013**

<b>MONTH</b>	<b>PRESENTATION</b>	<b>REPORT</b>
<b>January 2013</b>	Facilities Projects	
<b>February 2013</b>	2011-2012 CCCD Financial Audit Report 2011-2012 Measure CC General Obligation Bond Audit Report	2012-2013 Budget Update Compton Center FTES 2012 Annual Fact Book
<b>March 2013</b>		Quarterly Fiscal Status Report
<b>April 2013</b>	El Camino College Compton Center Student Success Scorecard 2013-2014 Budget Assumptions	
<b>May 2013</b>	2013-2014 Budget Workshop Student Learning Outcomes	Notice of Public Hearing
<b>June 2013</b>	2013-2014 Tentative Budget	2013-2014 Tentative Budget Quarterly Fiscal Status Report
<b>July 2013</b>	Facilities Projects	
<b>August 2013</b>		Notice of Public Hearing Compton Center FTES
<b>September 2013</b>	2013-2014 District Budget Community Survey	Quarterly Fiscal Status Report Budget Adoption
<b>October 2013</b>	FCMAT	Faculty/Staff Professional Development
<b>November 2013</b>	Measure CC Bond Oversight Committee Annual Report 2011-2012 First Year Experience Program	
<b>December 2013</b>	Financial Aid Special Trustee's Advisory Committee	Quarterly Fiscal Status Report <b>Accreditation Update</b> <b>Compton Center FTES</b>

*Revised: 12.10.2013*

## 2B. BOARD OF TRUSTEES PRESENTATIONS AND REPORTS SCHEDULE FOR 2014

It is recommended that the Special Trustee receive for information the Board Presentations and Reports Schedule 2014.

### Schedule for 2014

<b>MONTH</b>	<b>PRESENTATION</b>	<b>REPORT</b>
<b>January 2014</b>	2012-2013 CCCD Financial Audit Report  2012-2013 Measure CC General Obligation Bond Audit Report	
<b>February 2014</b>	Student Success and Support Program Implementation	2013-2014 Budget Update  2013 Annual Fact Book
<b>March 2014</b>	Facilities Projects	Compton Center FTES  Quarterly Fiscal Status Report
<b>April 2014</b>	El Camino College Compton Center Student Success Scorecard  2014-2015 Budget Assumptions	
<b>May 2014</b>	2014-2015 Budget Workshop  Student Learning Outcomes	Notice of Public Hearing
<b>June 2014</b>	2014-2015 CCCD Tentative Budget  2012-2013 Citizens' Bond Oversight Annual Report	2014-2015 Tentative Budget  Quarterly Fiscal Status Report
<b>July 2014</b>	Facilities Projects	Accreditation Update
<b>August 2014</b>	EOP&S/CARE Program	Notice of Public Hearing  FTES Compton Center
<b>September 2014</b>	2014-2015 Compton Community College District Budget	Quarterly Fiscal Status Report
<b>October 2014</b>	FCMAT  Cal WORKS Program	Faculty/Staff Professional Development
<b>November 2014</b>	Honors Transfer Program  First Year Experience Program	
<b>December 2014</b>	Special Trustee's Advisory Committee  <b>Financial Aid</b>	Quarterly Fiscal Status Report  Accreditation Update  Compton Center FTES

Created: 12.07.2013

## **2C. CITIZENS' OVERSIGHT COMMITTEE MEETING DATES**

It is recommended that the Special Trustee receive for information the Citizens' Oversight Committee meeting dates and times. All committee meetings will be held in the District Board Room.

February 27, 2014 @ 5:00 p.m.

April 24, 2014 @ 5:00 p.m.

June 26, 2014 @ 5:00 p.m.

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Office of the Academic Affairs/Student Services**  
**Barbara Perez**

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**3A. EL CAMINO COLLEGE COMPTON CENTER ACCREDITATION UPDATE**

It is recommended that the Special Trustee receive for information the following internal planning document on the Process for Accreditation at the El Camino College Compton Center.

## The Process to Accreditation

### An Internal Planning Document

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#### Overview

Both the El Camino Community College District and the Compton Community College District are fully committed to obtaining independent accreditation for El Camino College Compton Educational Center. The districts are moving forward in this endeavor in accordance with the goals set forth in A.B. 318 and through the Partnership Agreement between the two parties.

When the partnership began, a primary objective was to provide quality educational programs and services for student success. By initiating new student programs and expanding current offerings student success has become a focus throughout the El Camino College Compton Community Educational Center. Academic programs initiated or expanded during the last five years include: supplemental instruction, First Year Experience, student-led tutoring, a nursing simulation lab, and the Alpha Gamma Sigma (AGS) Honor and Scholarship Society. Expanding Career Technical Education offerings in programs such as aerospace fastener manufacturing; heating, ventilation and air conditioning; and robotics has also expanded opportunities for student success.

Additionally, student success is evident through the increase in the number of El Camino College Compton Center students earning degrees. - Financial support for students has also expanded - 60 El Camino College Compton Center students received a total of \$46,100 in scholarships for 2011. A targeted financial aid awareness campaign resulted in 3,244 students submitting Free Application for Federal Student Aid (FAFSA) forms in 2011, a 12 percent increase from the prior year.

More than \$1.6 million in grant funds has been provided to El Camino College Compton Center since 2006. Grant monies have been used to initiate a variety of new academic offerings and to enhance existing programs, including robotics, HVAC, aerospace fastener and career advancement academies.

The Compton District CEO, the ECC Vice President of Compton Center, and the ECC Compton Center Accreditation Liaison Officer (ALO), in consultation with the Accreditation Steering Committee (ASC), will facilitate training for all Compton Center participants in the accreditation process, through the Accrediting Commission for Community and Junior Colleges online site.

Participation from constituents from all areas of the El Camino College Compton Center in the accreditation eligibility process is crucial to the success of the process. Once eligibility is granted, representatives from the El Camino College Compton Center will continue regular, active involvement throughout the accreditation process.

## **Accomplishments Achieved for Accreditation Eligibility**

The ASC established five subcommittees in the following eligibility categories: Organization (1, 2, 3, 4, 5, 6), Instruction (7, 8, 9, 10, 11), Faculty (12, 13), Student Services (14, 15, 16), Financial Integrity (17, 18), Planning and Evaluation (19), Integrity in Communications with the Public (20) and Relations with the Accrediting Commission (21). The 21 Eligibility Criteria were reviewed for objective assessment of tasks, and ECC Compton Center's readiness for eligibility.

The ASC and its five subcommittees have worked diligently since November 2010 to assess and respond to their sections of the Eligibility Criteria. Subcommittee members developed three levels of assessment for each eligibility criteria: criteria met, criteria not met or criteria partially met. Currently, 16 criteria have been met; one criterion will be met when the eligibility application is filed; the Student Learning and Achievement criterion is partially met; and the Financial Resources, Financial Accountability, and Institutional Planning and Evaluation criteria have not been met.

The ASC developed a draft document responding to the Eligibility Criteria; it is available online [www.compton.edu/campusinformation/accreditation/docs/Accreditation-Eligibility-Report-No-2-FINAL-10-26-2011.pdf](http://www.compton.edu/campusinformation/accreditation/docs/Accreditation-Eligibility-Report-No-2-FINAL-10-26-2011.pdf), and on the El Camino College and El Camino College Compton Center websites.

Open forums were held to discuss the proposal and to answer questions and concerns. The ASC members reviewed and responded to comments and feedback from the forums. Training for participants in the accreditation eligibility process continues to ensure all are current with the accreditation standards.

A Communications Plan was developed, featuring open forums to share progress updates, accreditation newsletters geared toward internal and external communities, and an accreditation Web page on the El Camino College and El Camino College Compton Center websites. To further advance outreach efforts to the community, a document titled "Five Years of Success: Report to the Community" was developed and widely distributed to the community. It is available online at:

[www.elcamino.edu/administration/publicrelations/docs/CEC-Five-Year-Report-2011.pdf](http://www.elcamino.edu/administration/publicrelations/docs/CEC-Five-Year-Report-2011.pdf).

This document outlines the progress and student success stories El Camino College Compton Center has achieved since the beginning of the partnership.

## **Completed Activities**

Since beginning the process to apply for Accreditation Eligibility, the following activities and events have been completed.

### Spring/Summer 2012

1. Continue expanded coordination of the assessment of SLO statements in the Student Services and Academic Affairs areas. Compile documentation showing revisions to courses and programs that improve student learning and which are based on SLO assessments.
2. Document evidence showing strong links between the budgeting and planning processes.
3. Implement fiscally sound policies and procedures in the Business Office.
4. Resolve any CCCD prior year audit findings.
5. Reconstitute the Fiscal Integrity Accreditation subcommittee.
6. Make progress toward transferring the functions performed by ECC on behalf of the Compton Center to Compton offices and personnel.
7. Schedule and host a collegial consultative Planning Summit.
8. Produce and distribute widely, an update to the "Process to Accreditation" document.

### Fall 2012/Spring 2013

1. Publish and distribute eligibility information to internal and external audiences.
2. Host open forum to discuss status of readiness to submit eligibility application.

### Fall 2013

1. Review ASC subcommittee checklists regarding eligibility readiness.
2. Post 3<sup>rd</sup> draft of narrative document that describes the Compton Center's status in meeting the 21 eligibility criteria on the Portal and review document with the El Camino College Cabinet, Senior Management and other constituencies.
3. Schedule and host a collegial consultative Accreditation Summit on September 26.
4. Hold open forum on December 5<sup>th</sup> to discuss the 3<sup>rd</sup> draft of narrative document.
5. Publish information on El Camino College and ECC Compton Center websites.
6. Host community workshops in concert with Special Trustee Advisory Committee.

### **Projected Timeline Going Forward To Eligibility Proposal Submittal**

The eligibility application process is based upon the ECC Compton Center having the appropriate documentation to meet the ACCJC standards. Once the documentation is ready, the application will be submitted by El Camino College.

During this time, El Camino College is also completing an ACCJC Follow Up Report regarding Student Learning Outcomes, in anticipation of removal from "warning" status at the January 2014 ACCJC meeting. El Camino College's regular Self Evaluation Visit will take place during October/November 2014.

### Spring 2014

1. Review the Compton CCD 2012-13 fiscal year audit to determine if the CCCD meets the ACCJC fiscal eligibility requirements.
2. If yes: the process continues.
3. If no: the process for submitting the Eligibility Application is postponed for one year.
4. Present a copy of the third draft of the Eligibility Application to the ECCCD and CCCD Board of Trustees for review and comment.
5. Review Accreditation Standards to determine whether or not the ECC Compton Center meets the standards. If it is determined that the Accreditation Standards are not met, develop an action plan for the ECC Compton Center to meet all standards within a one-year timeframe.

### Fall 2014/Spring 2015

1. Process for writing Eligibility Application continues.
2. ECC Compton Center ALO initiates contact with the chair of the Accrediting Eligibility Committee to review the final draft and discuss areas that need to be rewritten and/or need additional documentation.
3. Determine if the Eligibility Proposal will be submitted to the Accrediting Commission Eligibility Committee for review at its January 2015 meeting, or if submission will be postponed for six months for review by the Committee at its June 2015 meeting.

### Summer/Fall 2015

1. The Accrediting Commission informs the El Camino College President whether the Eligibility Proposal for the ECC Compton Center is approved.
2. If yes – the Compton Center prepares for the initial Self Evaluation for candidacy.
3. If no – the ACCJC will determine the next steps for the ECC Compton Center.

## **Accreditation Candidacy**

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Once accreditation eligibility status is granted by the Accrediting Commission, El Camino College will prepare to apply for candidacy for the ECC Compton Center. The following steps must be completed:

1. The Accrediting Commission informs El Camino College of the timeframe for the Self Evaluation for candidacy.
2. Candidacy includes a Self-Evaluation Report, which is a two- to four-year process to prepare for submission to the Accrediting Commission.
3. Once candidacy is granted, the ECC Compton Center must remain in compliance with the Standards of Accreditation throughout the entire candidacy period, which is granted for two years, but may not exceed four years.

## **Initial Accreditation Review**

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If candidacy is granted by the ACCJC, during the candidacy stage, El Camino College will apply for initial accreditation of its Center. This will include submitting another Self Evaluation Report and an ACCJC team visit. The ACCJC will review the team report and recommendations and make a determination on whether to grant Initial Accreditation, defer action, deny Initial Accreditation or extend Candidacy.

### 3B. EL CAMINO COLLEGE COMPTON CENTER FTES UPDATE

It is recommended that the Special Trustee receive for information the El Camino College Compton Center FTES Projections for 2013-2014. The funded FTES cap for the El Camino College Compton Center is 6,060. While enrollment is strong, it has been difficult to grow FTES at the Compton Center and to achieve the funded cap. It is projected that the 174 FTES deficit carried over from last year will increase to about 310 FTES in this fiscal year. The 2013-2014 course schedule was increased from 1,343 to 1,416 sections or about 5%.

#### Compton Center FTES Summary

	FTES Goals	FTES Actual	Sections
<b>2008-09</b>			
Summer 08	680	624	242
Fall 08 - Spring 09	4,000	3,924	1,072
Summer 09 (shifted from AY 09-10)	0	452	-
Total	4,680	5,000	1,314
<b>2009-10</b>			
	Goal	Actual	Actual
Summer 09	240	243	230
Fall 09 - Spring 10	5,100	5,079	1,241
Summer 10 (shifted from AY 10-11)	0	0	-
Total	5,340	5,322	1,471
<b>2010-11</b>			
	Goal	Actual	Actual
Summer 10	900	941	250
Fall 10 - Spring 11	5,500	5,685	1,447
Summer 11 (shifted from AY 11-12)	0	0	-
Total	6,400	6,626	1,697
<b>2011-12</b>			
	Goal	Actual	Actual
Summer 11	1,035	1,004	236
Fall 11 - Spring 12	5,165	5,398	1,147
Summer 12 (shifted from AY 12-13)	0	0	-
Total	6,200	6,402	1,383
<b>2012-13</b>			
	Goal	Actual	Actual
Summer 12	1,005	903	202
Fall 12 - Spring 13	5,060	4,923	1,141
Summer 13 (shifted from AY 13-14)	0	174	-
Total	6,065	6,000	1,343
<b>2013-14</b>			
	Goal	Projected	Projected
Summer 13*	1,000	627	216
Fall 13 - Spring 14	5,060	5,123	1,200
Summer 14 (shifted from AY 14-15)	0	310	-
Total	6,060	6,060	1,416

\*Actual value for Summer 2013 was 801 FTES; 174 FTES applied toward AY 2012-2013



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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Administrative Services**  
**Felipe Lopez, CBO**

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**4A. AB 2910 QUARTERLY FINANCIAL STATUS REPORT**

It is recommended that the Special Trustee receive the following First Quarterly Financial Status Report for the quarter ending September 30, 2013. AB2910, Chapter 1486, Statutes of 1986 requires that California Community College District’s report quarterly on their financial condition.

The report for September 30, 2013 is shown on the following First Quarterly Financial Status Report for the Unrestricted General Fund (Fund 01)

Fiscal Year: 2013-2014  
Quarter Ended: September 30, 2013

**4B. MEASURE CC BOND FUND CATEGORY BUDGETS AND BALANCES**

It is recommended that the Special Trustee receives for information the following Compton Community College District Measure CC Bond Fund Category Budgets and Balances.

The following table reports Measure CC Bond expenditures through November 30th, 2013

<b>CATEGORY</b>	<b>BUDGET</b>	<b>EXPENDED</b>	<b>BALANCE</b>
Unassigned- 00000	\$ 1,515,435	\$ -	\$ 1,515,435
Learning Resource Center- 02130	370,000	\$ 1,126,381	(756,382)
Master Planning (HMC)- 02230	158,000	\$ 5,896	152,103
Utilities Master Plan (S&K)- 02280	723,460	\$ 220,951	502,509
Allied Health Building *- 02510	1,800,000	\$ 4,502	1,795,497
MIS Building Renovation Phase 1- 02580	891,215	\$ -	891,215
Program Support (Vanir)- 03160	210,000	\$ -	210,000
Campus Wide Improvement (BDG)- 03200	353,750	\$ 21,298	332,452
Infrastructure Phase 1 *;**- 05030	11,490,000	\$ 4,576,200	6,913,799
Music- 05180	1,200,000	\$ 12,482	1,187,518
Infrastructure Phase 2*- 05340	5,000,000	\$ 1,169,742	3,830,258
	<u>\$ 23,711,860</u>	<u>\$ 7,137,457</u>	<u>\$ 16,574,403</u>

\* These projects are funded by State Capital Outlay funds (~90%) and Measure CC Bond funds (~10%)

\*\* All costs expended to date will be replenished by State Capital Outlay funds once reimbursement by the State