



Board Agenda

Compton Community College District

Thursday, July 19, 2012
Closed Session to Commence at 5:00 p.m.
Open Session to Commence at 6:00 p.m.

DISTRICT BOARD ROOM
1111 E. Artesia Boulevard
Compton, California 90221

- I. **Call to Order at 5:00 p.m.**
- II. **Roll Call**
Mr. Thomas E. Henry, Special Trustee
Dr. Keith Curry, Interim CEO
- III. **Approval of Closed Session Agenda**
- IV. **Requests to Address the Board of Trustees – Closed Session Agenda Matters**
- V. **Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122 to discuss or take action on the following items:**
 - A. **CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION:**
 1. Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9:
(Eight Cases)
 - B. **CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:**
 1. Conference with legal counsel--existing litigation (Subdivision (a) of Section 54956.9)
 - a. Manzoor Ahmad vs. Compton Community College District
 - C. **CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54957.6:**
 1. Agency designated representative: Dr. Keith Curry, Interim CEO
Employee organizations: Compton Community College Federation of Employees, Classified Employees Federation of Employees, Certificated Employees
- VI. **Reconvene to Open Session at 6:00 p.m.**
- VII. **Roll Call**
Mr. Thomas E. Henry, Special Trustee
Dr. Keith Curry, Interim CEO

VIII. The Pledge of Allegiance

IX. Report of Actions Taken in Closed Session Pursuant to Government Code Section 54957.1

X. Approval of Open Session Agenda

XI. Requests to Address the Board of Trustees – Agenda/Non-Agenda Items

XII. Approval of Minutes of June 12, 2012

XIII. Reports from Representatives and Employee Organizations

1. Faculty Representative Report – Jerome Evans
2. Classified Representative Report – Vacant
3. Academic Senate President Report – Michael Odanaka
4. CCCFE Certificated Employees Report – Toni Wasserberger
5. CCCFE Classified Employees Report – Joseph Lewis
6. Associated Student Body Report – Michawn Browning

XIV. Presentations

1. El Camino College Compton Center Accreditation Update

XV. Consent Agenda – Recommendation of Interim CEO

1. Administrative Services
 - A. Purchase Orders
2. Human Resources
 - A. Academic Employment and Personnel Changes
 - B. Classified Employees
 - C. Temporary Non-Classified Service Employees

XVI. Discussion/Action Items

- I. Office of the Special Trustee
 - A. Community Participation in Governance
2. Office of the Interim CEO
 - A. Absence of a Board Member
 - B. Resolution No. 07-09-2012 Regarding Lay-Off of Classified Personnel
 - C. 2012 Compton Community College District Facilities Master Plan
3. Academic Affairs/Student Services
 - A. 2012-2013 El Camino College Compton Center Academic Calendar - Amendment
4. Administrative Services
 - A. Agreements/Amendments/Ratifications
 - B. Local Agreement with The Department of Public Social Services for Out-of-Classroom Coordination Services/County of Los Angeles CalWorks Program (Revenue)
 - C. State Agreement For Child Development Services (Revenue) – CCTR-2089
 - D. State Agreement For Child Development Services (Revenue) – CSPP-2172

- E. Signature Resolution For California Department Education/ General Child Care & Development Program – Fiscal Year 2012-2013 – CCTR-2089
- F. Signature Resolution For California Department Education/ California State Preschool Program – Fiscal Year 2012-2013 – CSPP-2172
- G. California Department of Education – Agency Annual Report
- H. Authorization for the Year-End Appropriation Transfers 2012-2013 (LACOE)
- I. Budget Adjustments/Augmentations/Transfers

5. Facilities Planning and Development

- A. Utility Infrastructure Project, Phase 2

6. Human Resources

- A. Ratification of Contract of Employment for Interim Director, TRIO Programs

XVII. Information Items

1. Office of the Interim CEO

- A. Redistricting Action Plan
- B. Measure CC Bond Oversight Committee Meeting Dates
- C. Special Trustee Advisory Committee Meeting Dates
- D. 2012-2013 Board Presentations & Reports

2. Academic Affairs/Student Services

- A. El Camino College Compton Center Accreditation Update
- B. El Camino College Comprehensive Master Plan - First Reading

XVIII. Oral Reports

- A. Compton Center
- B. Interim CEO Report
- C. Board of Trustees Report
- D. Special Trustee Report

XIX. Next regularly scheduled meeting date: September 11, 2012

Closed Session begins at 5:00 p.m.

Open Session begins at 6:00 p.m.

XIX. Adjournment

Please note: If you would like a copy of any of the support documents/attachments, please contact Paula VanBrown at (310) 900-1600, Ext. 2001. Thank you!

COMPTON COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, June 12, 2012

MINUTES

- I. The Board of Trustees Meeting was called to order at 5:20 p.m.
- II. Roll Call – Members Present
 - Mr. Thomas Henry, Special Trustee
 - Dr. Keith Curry, Interim Chief Executive Officer
- III. Approval of Closed Session Agenda – Approved
- IV. Requests to address the Board of Trustees – Closed Session Agenda Matters
 - No Requests
- V. Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122, at 5:24 p.m.
- VI. Reconvene to Open Session of the Board of Trustees at 6:02 p.m.
- VII. Roll Call – Members Present
 - Lorraine Cervantes
 - Charles Davis
 - Deborah LeBlanc
 - Andres Ramos
 - Thomas Henry
 - Keith Curry
- VIII. Pledge of Allegiance
- IX. Report of Actions Taken by Special Trustee
 - Claim of Christopher Halligan – Approved in the amount of \$34,776.65
 - Claim of Tim Meadows – Approved in the amount of \$715.00

 - No further action taken.
- X. Approval of Open Session Agenda – **Approved**
- XI. Requests to address the Board of Trustees – Agenda/Non-Agenda Items
 - 1) Nehasi Lee, student: Stated on his view of Special Trustee’s job; commented on public hearing format.
 - 2) Fredwil Hernandez, former student: Requested that board meetings be changed to Wednesday so he can attend the Compton City Council meetings on Tuesdays.

3) Nehasi Lee: Complained about agenda layout and Facilities MOU.

XII. Approval of Minutes of May 16, 2012 – **Approved, as amended. (Report comments of audience; B. Calhoun, former Compton City Council member)**

XIII. Public Hearing Opened at 6:21 p.m. – Compton Community College District Negotiations Proposal to CCCFE Classified Unit.

Public Comments on District Negotiations:

Nehasi Lee, student: Complained about the way the public hearing is being held
Fredwil Hernandez, former student: Stated that he feels more information should have been presented.

Charles Davis, trustee: Commented on conduction of public hearing

Lorraine Cervantes: Commented on conduction of public hearing

Joseph Lewis, union president: Commented on the manner in which he was notified of the sunshine items for this hearing and of last year's layoffs; criticized District leadership.

The Public Hearing on the Compton Community College District Negotiations – Classified Unit ended at 6:50 p.m.

XIV. Reports from Representatives and Employee Organizations

- A. Faculty Representative Report – Jerome Evans: Acknowledged the nine retiring faculty
- B. Classified Representative Report – David Simmons: Absent
- C. Academic Senate President Report – Michael Odanaka: Remarked on CEO job description; infrastructure project; pleased with level of communication between CEO and Academic Senate; new faculty hires; staff appreciation breakfast; 50% law, budget.
- D. CCCFE Certificated Employees Report –Toni Wasserberger: (given by Jerome Evans) – Federation pleased with progress made at table, meets again on June 19, 2012; Budget & 50% Law; accounting of faculty overload sick leave which has been accruing since 2006 has not yet been recorded.
- E. CCCFE Classified Employees Report – Joseph Lewis: On behalf of the classified unit, thanked the CEO for the Staff Appreciation Breakfast.
- F. Associated Student Body Report – Amelia Apple: Absent

XV. Presentations

1) Facilities Master Plan

Brief overview of the Facilities Master Plan provided by Debra Shepley, HMC Architects

XVI. Approval of Consent Agenda – **Approved**

XVII. Consent Agenda – Recommendation of Interim CEO – **Approved**

2. Administrative Services

A. Purchase Orders

2. Human Resources

A. Eligibility Lists

B. Academic Employment and Personnel Changes

C. Classified Employees

D. Temporary Non-Classified Service Employees

XVIII. Discussion/Action Items – Recommendation of Interim CEO – **Approved**

1. Office of the Special Trustee
 - B. Revised Management Position
 - C. 2011-2012 Compton Community College District Elected Board of Trustees Self-Evaluation
 - D. 2012-2013 Compton Community College District Elected Board of Trustees Goals

2. Office of the Interim CEO – **(2nd Draft) No action required**
 - A. Facilities Memorandum of Understanding between Compton Community College District and El Camino Community College District.

3. Administrative Services – **Approved**
 - A. Agreements/Amendments/Contracts
 - B. Amendment 03 - Local Agreement for Child Development Services (Revenue) – CCTR-1092
 - C. Amendment 03 - Local Agreement for Child Development Services (Revenue) – CSPP-1177
 - D. Estimated Enrollment Fee Revenue Report CCFS-323 California Community Colleges
 - E. Budget Adjustments/Augmentations/Transfers
 - F. Declaration of Indefinite Salaries for Pay 2012-2013
 - G. Ratification Resolution of the Board of Trustees of the Compton Community College District Requesting the Issuance of 2012-2013 Tax and Revenue Anticipation Notes
 - H. 2012-2013 Tentative Budget – Budget report provided by Felipe Lopez, CBO

4. Facilities Planning and Development – **Approved**
 - B. Agreements
 - C. Change Order Report for Measure CC Prop 39 Projects

5. Human Resources – **Approved, as amended**
 - A. Memorandum of Understanding between the Compton Community College District and the Compton Community College Federation of Employees

(Amendment: MOU between the CCC District and the CCC Federation of Employees, **Certificated Unit**)

XIX. Information Items – **Information Received**

1. Office of the Interim CEO
 - A. Redistricting Action Plan
 - E. Board Presentations and Reports Schedule for 2011-2012
 - F. Board Presentations and Reports Schedule for 2012-2013

2. Academic Affairs/Student Services
 - A. El Camino College Compton Center Transfer Center Report. Report given by Barbara Perez, VP Compton Center

3. Administrative Services
 - A. Quarterly Fiscal Status Report

XX. Oral Reports

A. Interim CEO Report – Thanked Trustee Cervantes and Trustee LeBlanc for attending the Staff Appreciation Breakfast on June 1, 2012. Congratulations to all the graduates – the commencement and new location was outstanding, as was the nursing department pinning ceremony. Thanked Trustees Hamilton, Davis, LeBlanc, and Cervantes.

B. Trustee Reports:

- 1) Trustee Ramos – appreciates the amount of information presented at this meeting. Enjoyed the commencement ceremony; he also attended and enjoyed the choir performance. Attended the Lynwood Rotary Club and made a presentation on the El Camino Compton Center and also presented information on the redistricting. Will be meeting with Martina Rodriguez to discuss potential dates for holding workshops in Lynwood to provide information to the community about Compton Center.
- 2) Trustee Cervantes – Requested a list of board memberships paid for by the District, (Dr. Curry will provide this list). Ms. Cervantes commented that she enjoyed the fellowship and the awards at the Staff Appreciation Breakfast; she also enjoyed the Nurses Pinning Ceremony and the Commencement Ceremony. She feels that the people here are family and she appreciates the love she receives here.
- 3) Trustee LeBlanc – Commented that it was a pleasure to see Trustee Cervantes at the graduation after her rough year. Trustee LeBlanc also commended Ms. Perez and her staff for the outstanding graduation. Thanked Dr. Curry for his work with the A2Mend group. Thanked Mr. Henry for the masterful way in which he has pulled this institution together with El Camino and the great job he has done in documenting. Enjoyed the commencement ceremony, the Employee Appreciation Breakfast, and the L. A. County Trustee dinner at which Governor Brown was the keynote speaker. Announced the birth of her beautiful first grandchild.

C. Special Trustee Report:

Mr. Henry – Thanked the board members for their warm and sincere comments about the campus and staff here; he also feels very welcome on this campus, people are very warm and engaging toward him here. Mr. Henry reported that he was unable to attend the Compton Center commencement because of a scheduled meeting with ACCJC regarding Peralta CC District. They have been on sanction, but have made steady progress and he is confident they will be removed.

XX1. Meeting adjourned at 9:50 p.m. in memory of Elder Leroy Chappel.

II. Next regularly scheduled meeting : **Thursday, July 19, 2012**
Closed session begins at 5:00 p.m.
Open session begins at 6:00 p.m.

Compton Community College District – 1111 East Artesia Boulevard -- Compton, California 90220

Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Dr. Keith Curry

XVI. CONSENT AGENDA

1. Administrative Services
 - A. Purchase Orders

2. Human Resources
 - A. Academic Employment and Personnel Changes
 - B. Classified Employees
 - C. Temporary Non-Classified Service Employees

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Felipe Lopez, CBO

1A. PURCHASE ORDERS AND BLANKET PURCHASE ORDERS FOR JUNE 2012

Run Date **Compton Community College District**
7/3/2012 **BOARD OF TRUSTEES PURCHASE ORDER LISTING**
Meeting Date: 07/19/2012

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
Fund 01	Unrestricted-Compton Ed Center			
P0501207	Vega Autobody Supply	I&T Division	Instructional Supplies	\$260.98
P0503418	CDW-G	Fiscal Services	Non-Instruct Supplies	\$761.91
P0503439	Premier Computer	Student Affairs	General Office Supplies	\$267.50
P0503447	AI Party	Student Affairs	Non-Instruct Supplies	\$574.50
P0503456	Express Smog Station	Operations	Other Services and Expenses	\$120.00
P0503458	The Library Store	Div. Office Instr.	Non-Instruct Supplies	\$1,096.51
P0503474	Los Angeles County	Operations	Other Services and Expenses	\$1,987.20
P0503475	Grainger	Information Technology	Non-Instruct Supplies	\$354.55
P0503476	CDW Computer	Information Technology	Equipment	\$1,091.47
P0503480	Keith Curry	Office of the CEO	Food/Food Supplies	\$90.00
P0503481	Vizion Marketing	Public Relations &	Printing	\$823.13
P0503482	Community College	Board of Trustees	Travel and Conference	\$1,890.00
P0503483	Dickerson Disability	Fiscal Services	Other Services and Expenses	\$420.50
P0503484	El Camino College	Financial Aid	Institutional Return of Funds	\$9,713.00
P0503485	El Camino College	Financial Aid	Institutional Return of Funds	\$1,705.00
P0503486	Keith Curry	Office of the CEO	Food/Food Supplies	\$521.00
P0503487	El Camino College	Financial Aid	Institutional Return of Funds	\$5,222.00
P0503494	Chevron	Athletics	Gasoline	\$334.78
P0503519	Home Depot Credit	I&T Division	Instructional Supplies	\$368.78
P0503529	Martin Container Inc.	Operations	Rents/ Leases and Repairs	\$900.00
P0503530	Sprint	Information Technology	Maintenance Contracts	\$125.18
P0503531	El Camino College	Fiscal Services	Printing	\$112.50
P0503532	CDW Corporation	Information Technology	Equipment	\$326.60
P0503533	The Plumbers	Operations	Non-instructional Supplies	\$1,818.65
P0503534	Hollywood Sound	Office of the CEO	New Computer	\$999.20
P0503535	Priority Mailing	Mailroom	Postage	\$282.75
P0503536	CDW Corporation	Information Technology	Non-Instruct Supplies	\$538.93
P0503543	Harland Technology	Academic Affairs	Maintenance Contracts	\$688.00
P0503545	Neopost Inc.	Mailroom	Postage	\$719.38
P0503547	Gardena Postmaster	Public Relations &	Multi Media Advertising	\$6,000.00
P0503558	Airgas West	I&T Division	Instructional Supplies	\$954.59
P0503562	El Camino College	Financial Aid	Institutional Return of Funds	\$1,688.34
P0503563	Bobco Metals	I&T Division	Instructional Supplies	\$11,627.34
P0503564	All Pro Fence	Operations	Rents/ Leases and Repairs	\$4,300.00
P0503571	Wayne Ward	Operations	Professional Growth Poa	\$50.00
P0503578	Printex	Nursing	Printing	\$1,604.06
P0503579	Barbara Perez	Human Resources	Other Services and Expenses	\$70.05
P0503580	National TV Radio	Public Relations &	Multi Media Advertising	\$25,000.00
P0503584	CDW-G	Information Technology	Equipment	\$2,154.57

Fund 01 Total: 39				\$87,562.95
Fund 10	Restricted-Compton Ed Center			
P0503445	Apple, Inc.	EOPS CARE	New Equipment -	\$9,922.16
P0503446	Assist Design	EOPS CARE	Other Outgo	\$2,468.56
P0503454	TAJ Office & School	Model	Non-Instruct Supplies	\$436.30
P0503455	Assist Design	EOPS CARE	Other Outgo	\$5,464.69
P0503457	Assist Design	EOPS CARE	Other Outgo	\$2,278.25
P0503489	Prosource Specialties	EOPS CARE	Other Outgo	\$1,909.93
P0503490	Prosource Specialties	EOPS CARE	Other Outgo	\$2,520.28
P0503492	Seaworld	TRIO - Upward Bound	Other Services and Expenses	\$3,119.30
P0503493	Best Buy for Govt &	EOPS CARE	Other Outgo	\$1,945.27
P0503514	Office Xpress	DSPS	General Office Supplies	\$4,499.30
Fund 10 Total: 10				\$34,564.04
Fund 30	Child Development Ctr. - Compton			
P0503570	Compton Community	Child Development	Printing	\$48.00
Fund 30 Total: 1				\$48.00
Fund 45	Revenue Construct Bond - Compton			
P0503491	American	Infrastructure Phase II	Blue Printing-Construction	\$18.17
P0503518	C2 Reprographics	Infrastructure Phase II	Blue Printing-Construction	\$1,229.54
Fund 45 Total: 2				\$1,247.71
PO Funds Total: 52				\$123,422.70
Fund 45	Revenue Construct Bond - Compton			
B0511013	HMC Architecture	Master Planning	Architecture & Engineering	\$23,893.75
B0511014	AT&T Datacom, Inc	MIS Building	Software	\$652.50
Fund 45 Total: 2				\$24,546.25
BPO Funds Total: 2				\$24,546.25
<u>Grand Total POs and BPOs: 54</u>				\$147,968.95

Agenda for the Compton Community College District Board of Trustees
from
Human Resources Division
Rachelle Sasser, Dean, Human Resources

2A. ACADEMIC EMPLOYMENT AND PERSONNEL CHANGES

It is recommended that the Special Trustee ratify/approve the employment and personnel changes for Academic employees as shown below.

1. Employment – Ms. Maria Estrada, part time First Year Experience Counselor, Class II, Step 1, effective July 1, 2012 – August 22, 2012.
2. Employment – Ms. Maria Estrada, full time First Year Experience Counselor, Class II, Step 11, effective August 23, 2012.
3. Employment – Mr. Johnny Conley, part time Counselor, Class II, Step 2, effective August 23, 2012 – June 30, 2013.
4. Employment – Mr. Robert Henrich, part time Counselor, Class V, Step 2, effective July 1, 2012 – June 30, 2013.
5. Employment – Mr. Jeffrey Douglas, part time English Instructor, Class III, Step 1, effective June 18, 2012 – June 30, 2013.
6. Employment – Mr. Albert Jimenez, part time Instructional Specialist, Class III, Step 1, effective July 23, 2012 – August 22, 2012.
7. Employment – Ms. Gabriele Kohpahl, part time Social Science Instructor, Class VI, Step 3, effective June 18, 2012 – July 26, 2012.
8. Employment – Mr. Nii-Boye Simpson-Rodgers, part time Math Instructor, Class IV, Step 3, effective June 18, 2012 – December 14, 2012.
9. Employment – Ms. Eliza Rivera-Mitu, part time Nursing Instructor, Class IV, Step 3, effective July 1, 2012 – August 30, 2012.

2B. CLASSIFIED EMPLOYEES:

It is recommended that the Special Trustee ratify/approve the employment and personnel changes for Classified employees as shown below.

Employment

1. Ms. Debra Henderson, Administrative Assistant, Range 21, Step G, CalWorks, Student Affairs, effective July 23, 2012.

Provisional Employment

1. Ms. Gloria Allen, Children's Center Aide, Range 15, Step A, Child Development Center, Academic Affairs, effective July 1, 2012 through December 30, 2012, not to exceed 120 days (NTE 35 hours per week).
2. Ms. Genia Baker, Athletic Facilities & Equipment Technician, Range 24, Step A, Athletics, Student Affairs, effective May 12, 2012 through May 12, 2012, not to exceed 120 days (NTE 35 hours per week).
3. Ms. Holly Banks, Children's Center Aide, Range 15, Step A, Child Development Center, Academic Affairs, effective July 1, 2012 through October 30, 2012, not to exceed 120 days (NTE 35 hours per week).
4. Ms. Patricia Burditt, Children's Center Aide, Range 15, Step A, Child Development Center, Academic Affairs, effective July 1, 2012 through October 30, 2012, not to exceed 120 days (NTE 35 hours per week).
5. Ms. Charlette Burton, Records Clerk, Range 17, Step A, Admissions & Records, Student Affairs, effective July 1, 2012 through June 30, 2013, not to exceed 120 days (NTE 35 hours per week).
6. Ms. Gina Cabellero, Children's Center Aide, Range 15, Step A, Child Development Center, Academic Affairs, effective July 1, 2012 through December 30, 2012, not to exceed 120 days (NTE 35 hours per week).
7. Mr. Jose Cholico, Records Clerk, Range 17, Step B, Admissions & Records, Student Affairs, effective July 1, 2012 through June 30, 2013, not to exceed 120 days (NTE 35 hours per week).
8. Ms. Theresa Clement, Children's Center Aide, Range 15, Step A, Child Development Center, Academic Affairs, effective July 1, 2012 through December 30, 2012, not to exceed 120 days (NTE 35 hours per week).
9. Ms. Angela Farthing, Records Clerk, Range 17, Step B, Admissions & Records, Student Affairs, effective July 1, 2012 through June 30, 2013, not to exceed 120 days (NTE 35 hours per week).
10. Ms. Melva Harding, Children's Center Aide, Range 15, Step A, Child Development Center, Academic Affairs, effective July 1, 2012 through December 30, 2012, not to exceed 120 days (NTE 35 hours per week).
11. Mr. Gerrard Huff, Records Clerk, Range 17, Step B, Admissions & Records, Student Affairs, effective July 1, 2012 through June 30, 2013, not to exceed 120 days (NTE 35 hours per week).

12. Ms. Rosalie Latchison, Account Clerk, Range 19, Step A, Business Services, Administrative Affairs, effective July 1, 2012 through October 31, 2012, not to exceed 120 days (NTE 35 hours per week).
13. Ms. Quyen Nguyen, Accounting Technician, Range 22, Step A, Business Services, Administrative Affairs, effective July 1, 2012 through October 31, 2012, not to exceed 120 days (NTE 35 hours per week).
14. Ms. Brenda Peterson, Records Clerk, Range 17, Step B, Admissions & Records, Student Affairs, effective July 1, 2012 through June 30, 2013, not to exceed 120 days (NTE 35 hours per week).
15. Ms. Reyna Martinez, Records Clerk, Range 17, Step B, Admissions & Records, Student Affairs, effective July 1, 2012 through June 30, 2013, not to exceed 120 days (NTE 35 hours per week).
16. Ms. Gloria Salas, Records Clerk, Range 17, Step B, Admissions & Records, Student Affairs, effective July 1, 2012 through June 30, 2013, not to exceed 120 days (NTE 35 hours per week).
17. Ms. Alma Sandoval, Records Clerk, Range 17, Step B, Admissions & Records, Student Affairs, effective July 1, 2012 through June 30, 2013, not to exceed 120 days (NTE 35 hours per week).
18. Ms. Kristely San Miguel, Financial Aid Coordinator, Range 29, Step B, Financial Aid, effective July 1, 2012 through June 30, 2013, not to exceed 120 days (NTE 35 hours per week).
19. Ms. Feleciana Silva, Children's Center Aide, Range 15, Step A, Child Development Center, Academic Affairs, effective July 1, 2012 through October 30, 2012, not to exceed 120 days (NTE 35 hours per week).
20. Ms. Rosa Velez, Records Clerk, Range 17, Step B, Admissions & Records, Student Affairs, effective July 1, 2012 through June 30, 2013, not to exceed 120 days (NTE 35 hours per week).
21. Ms. Pamela Wilkerson, Account Clerk, Range 19, Step A, Business Services, Administrative Affairs, effective July 1, 2012 through October 31, 2012, not to exceed 120 days (NTE 35 hours per week).

2C. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES:

It is recommended that the Special Trustee ratify/approve the employment and personnel changes for non-classified employees as shown below.

1. Frank Aguilar, Student Worker I, Rate C, \$8.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 10, 2012 through August 24, 2012, Financial Aid, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
2. Citlally Angulo Garcia, Student Worker I, Rate C, \$8.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective June 17, 2012 through June 30, 2012, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
3. Citlally Angulo Garcia, Student Worker I, Rate C, \$8.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2012 through August 10, 2012, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).

4. David Chavezticas, Student Worker V, Rate C, \$15.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 2, 2012 through August 2, 2012, Upward Bound, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
5. Corey Davis, Student Worker I, Rate E, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 10, 2012 through August 24, 2012, Financial Aid, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
6. Maria Esquivias, Student Worker I, Rate E, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2012 through August 27, 2012, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
7. Venice Gamble, Student Worker I, Rate A, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective June 18, 2012 through June 30, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
8. Venice Gamble, Student Worker I, Rate A, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 2, 2012 through August 9, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
9. Shatesha Garner, Student Worker I, Rate E, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2012 through August 27, 2012, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
10. Keahna Graddy, Student Worker I, Rate E, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2012 through August 27, 2012, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
11. Jasmine Haynes, Student Worker III, Rate A, \$11.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2012 through August 27, 2012, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
12. Akira Jackson, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 2, 2012 through August 2, 2012, Upward Bound, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
13. Teo Josephine, Student Worker I, Rate A, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 1, 2012 through August 31, 2012, Counseling, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
14. Charlotte Lassos, Professional Expert, \$75.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2012 through December 31, 2012, Office of the CEO, not to exceed 120 days. Scope of project: Writer: Interviews students, alumni, employees for articles, news releases, newsletters, website and other internal and external publications for Compton Community College District and El Camino College Compton Center.
15. Jose Lopez, Student Worker III, Rate A, \$11.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2012 through August 27, 2012, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
16. Ariam Martinez, Student Worker I, Rate C, \$8.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective June 17, 2012 through June 30, 2012, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).

17. Ariam Martinez, Student Worker I, Rate C, \$8.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2012 through August 10, 2012, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
18. Ronald Miranda, Professional Expert, \$75.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2012 through December 31, 2012, Office of the CEO, not to exceed 120 days. Scope of project: Graphic Designer for print including: Community Newsletter, Print Advertisements, Power Point presentations, etc. for Compton Community College District and El Camino College Compton Center.
19. Jose Pedroza, Student Worker I, Rate C, \$8.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 10, 2012 through August 24, 2012, Financial Aid, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
20. Shanta Pittman, Student Worker I, Rate E, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2012 through August 27, 2012, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
21. Kim Pridgett, Student Worker I, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2012 through July 31, 2012, Copy Center, Administrative Affairs, not to exceed 120 days (NTE 35 hours per week).
22. Rosie Reyes, Student Worker I, Rate C, \$8.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2012 through August 24, 2012, Financial Aid, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
23. Janette Tapia, Student Worker I, Rate E, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2012 through August 27, 2012, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
24. Benjamin Tyler, Student Worker I, Rate E, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2012 through August 27, 2012, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
25. Kenyatta Washington, Student Worker I, Rate E, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2012 through August 31, 2012, Counseling, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
26. Antonia Whitaker, Student Worker I, Rate A, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective June 18, 2012 through June 30, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
27. Antonia Whitaker, Student Worker I, Rate A, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 2, 2012 through August 9, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
28. Shelby White, Student Worker I, Rate E, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2012 through August 27, 2012, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
29. Cordell Williams, Student Worker III, Rate A, \$11.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2012 through August 27, 2012, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).

30. Jusseth Wren, Student Worker I, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective June 1, 2012 through July 31, 2012, Information Technology, Administrative Affairs, not to exceed 120 days (NTE 35 hours per week).

Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Dr. Keith Curry

XVI. DISCUSSION/ACTION ITEMS

1. Office of the Special Trustee
 - A. Community Participation in Governance

2. Office of the Interim CEO
 - A. Absence of a Board Member
 - B. Resolution No. 07-09-2012 Regarding Lay-Off of Classified Personnel
 - C. 2012 Compton Community College District Facilities Master Plan

3. Academic Affairs/Student Services
 - A. 2012-2013 El Camino College Compton Center Academic Calendar - Amendment

4. Administrative Services
 - A. Agreements/Amendments/Ratifications
 - B. Local Agreement with The Department of Public Social Services for Out-of-Classroom Coordination Services/County of Los Angeles CalWorks Program (Revenue)
 - C. State Agreement For Child Development Services (Revenue) – CCTR-2089
 - D. State Agreement For Child Development Services (Revenue) – CSPP-2172
 - E. Signature Resolution For California Department Education/ General Child Care & Development Program – Fiscal Year 2012-2013 – CCTR-2089
 - F. Signature Resolution For California Department Education/ California State Preschool Program – Fiscal Year 2012-2013 – CSPP-2172
 - G. California Department of Education – Agency Annual Report
 - H. Authorization for the Year-End Appropriation Transfers 2012-2013 (LACOE)
 - I. Budget Adjustments/Augmentations/Transfers

5. Facilities Planning and Development
 - A. Utility Infrastructure Project, Phase 2

6. Human Resources
 - A. Ratification of Contract of Employment for Interim Director, TRIO Programs

Agenda for the Compton Community College District Board of Trustees
Office of the
Special Trustee, Mr. Thomas Henry

1A. COMMUNITY PARTICIPATION IN GOVERNANCE

It is recommended the Special Trustee discuss community participation in governance with the elected Compton Community College District for the 2012-2013 fiscal year.

Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Keith Curry

2A. ABSENCE OF A BOARD MEMBER

It is recommended that the Board excuse Trustee Deborah LeBlanc from the Thursday, July 19, 2012 Board of Trustees Meeting with no loss of salary due to hardship.

2B. RESOLUTION NO. 07-09-2012 REGARDING LAY-OFF OF CLASSIFIED PERSONNEL

**BEFORE THE SPECIAL TRUSTEE OF THE
COMPTON COMMUNITY COLLEGE DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA
Resolution No. 07-19-2012**

WHEREAS, Education Code section 88127 and Section 60.800 of the Rules and Regulations of the Classified Service (hereafter "Rules") of the Compton Community College District (hereafter "District") authorize the Governing Board of the District to initiate a layoff of classified employees based on a lack of work or lack of funds; and

WHEREAS, pursuant to Education Code section 71093, Board of Governors' Resolution No. 2006-1, and the Chancellor's Executive Order No. 2006-1, both the Governing Board and Personnel Commission of the District have been suspended, with the full authority and power of these bodies transferred to the Special Trustee; and

WHEREAS, the Chief Executive Officer (hereafter "CEO") has recommended to the Special Trustee, serving in place of the Governing Board, that the services set forth below be eliminated based upon a lack of work and/or lack of funds; and

BE IT RESOLVED that the Special Trustee of the Compton Community College District, serving in place of the Governing Board, and pursuant to the recommendation of the CEO, hereby determines that the following classified positions be eliminated not later than September 7, 2012, due to a lack of work and/or lack of funds:

Eliminate one (1) eight (8) hour per day, 12 months per year, Administrative Assistant.

Eliminate three (3) eight (8) hour per day, 12 months per year, Categorically Funded Program Specialists.

BE IT FURTHER RESOLVED by the Special Trustee as follows:

1. That due to a lack of funds and/or lack of work, the number of classified positions and/or employees and the amount of service rendered shall be reduced by layoff as specified above, pursuant to Education Code section 88127 and section 60.800 of the Rules.
2. That the CEO or designee is directed to give forty-five (45) days' written notice of layoff to the affected classified employees pursuant to the requirements of law and the Rules, such that no layoff will be effective later than September 7, 2012, subject to negotiations to the extent required by law.
3. That the CEO or designee shall take any and all additional action necessary to effectuate the purpose of the layoff.
4. That the employees laid off pursuant to this Resolution shall be eligible for reemployment pursuant to Education Code section 88117 and the Rules.

PASSED AND ADOPTED THIS 19th day of July, 2012, by the Special Trustee of the Compton Community College District of Los Angeles County, California.

Thomas E. Henry, Special Trustee

Dated

2C. 2012 COMPTON COMMUNITY COLLEGE DISTRICT FACILITIES MASTER PLAN

It is recommended the Special Trustee adopt the 2012 Compton Community College District Facilities Master Plan. A complete copy of the 2012 Compton Community College District Facilities Master Plan can be viewed at the District website:
<http://district.compton.edu/administration/facilities.asp>.

The 2012 Compton Community College District Facilities Master Plan was presented at the following: the Compton Community College District/El Camino College Compton Center Planning Summit on May 8, 2012; the Compton Community College District Academic Senate meeting on May 17, 2012; the Consultative Council meeting on June 11, 2012; the Planning and Budget Committee on June 5, 2012; the Associated Student Body meeting of June 19, 2012; and the Facilities Committee on July 16, 2012.

Agenda for the Compton Community College District Board of Trustees
from
Academic Affairs/Student Services
Barbara Perez, Vice President

3A. 2012-2013 EL CAMINO COLLEGE COMPTON CENTER ACADEMIC CALENDAR - AMENDMENT

It is recommended that the Special Trustee approve the amendment to the summer four-day workweek for 2013.

Summer Four-Day Workweek Schedule – 2013

The 4-day, 8¹⁰-hours a day workweek for classified and administrative employees will begin Monday, June 11, 2013 and end Thursday, August 16, 2013. During this period of time, Fridays are non-work days.

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Felipe Lopez, CBO

4A. AMENDMENT/RATIFICATIONS

AMENDMENTS

**1. CONTRACTOR:
SERVICES:**

XEROX – RENTAL/LEASE AGREEMENT

Original agreement board approved on June 12, 2012. This amendment will correct and provide additional information. Provide items to be leased by the District under the MHEC Contract (Midwestern Higher Education Commission) Effective date: July 1, 2008 and WICHE (Western Interstate Commission for Higher Education): Xerox Color 770 - 60 Month Lease \$2410.24 Per Mo.; 70 Pages per Minute - Rate: \$.049 Per Copy; \$.099 Per B/W Copy; *EFI Workflow Software; *EFI Maintenance; *Light Production Booklet Maker Finisher; *Multi Position Hole Punch; *Color Training; *Analyst Services; *Maintenance / No Volume Commitment; *First two lease payments free.

Xerox D110 – 60 Month Lease \$1045.64 Per Mo.; 110 Copies per Minute – Rate: \$.0089 Per Copy; EFI Fire Controller; Bypass Chute; Booklet Maker; Bypass Unit; 2 Hole Punch; 3 Hole Punch; Customer Training; Analyst Services; Maintenance / No Volume Commitment; *First two lease payments free.

Xerox 5775 B/W CPC – 60 Month Lease \$545.56 Per Mo.; 75 Copies Per Minute – Rate: \$.0069 Per Copy; Stapler Finish; Booklet Maker; Mono Scanning Kit; 3 Hole Punch; Customer Training; Analyst Services; Maintenance / No Volume Commitment; *First two lease payments free.

REQUESTING DEPT:

FUNDING:

DATES:

NTE:

MIS

GENERAL FUND UNRESTRICTED

06/19/12 – 06/30/2017

\$4,001.43 per month for 58 months (2 months waived lease payments)

Xerox – Duplo Offline Perfect Binder – DB280

*Installation Cost

*Operator Training

*Shipping & Handling

*Annual Maintenance Rate: \$1,488.00

*Approx. \$232,082.94 Total Cost – This includes two months waived lease payments.

Annually & Maintenance Fees \$ 1,488.00

Annually) Total Estimated Annual Cost: \$8,238.00.

RATIFICATIONS

- 1. CONSULTANT:** **ANNETTE YEE AND COMPANY**
SERVICES: To provide specialized services and/or advice in connection with continuing disclosure requirements of Bond obligations by the provisions of Securities and Exchange Commission Rule 15c2-12, compiling data, preparing the presentation of such information, to include annual reports containing financial information and operating data
REQUESTING DEPT: BUSINESS SERVICES
FUNDING: GENERAL FUND UNRESTRICTED
DATES: 07/01/12 – 06/30/13
NTE: \$6,000.00
- 2. CONTRACTOR:** **ATKINSON, ANDELSON, LOYA, RUUD & ROMO**
SERVICES: To provide legal services to Compton Community College District which includes representation in administrative and court proceedings as requested by the District; the place and time for such services are to be designated by the Chief Executive Officer of the District or designee
REQUESTING DEPT: OFFICE OF THE CEO
FUNDING: GENERAL FUND UNRESTRICTED
DATES: 07/01/12 – 06/30/13
NTE: \$175,000.00
- 3. CONSULTANT:** **EYMAGIN**
SERVICES: To provide event photography for Compton Community College District and El Camino College Compton Center events and students for promotional purpose, including Newsletters, Advertisements, Website, and Brochures etc.
REQUESTING DEPT: PUBLIC RELATIONS & MARKETING
FUNDING: PUBLIC RELATIONS & MARKETING
DATES: 07/01/12 – 06/30/13
NTE: \$13,000.00
- 4. CONSULTANT:** **KEENAN & ASSOCIATES**
SERVICES: To provide the loss control services Workman's Compensation Program
REQUESTING DEPT: HUMAN RESOURCES
FUNDING: GENERAL FUND UNRESTRICTED
DATES: 07/01/12 – 06/30/13
NTE: \$56,687.00
- 5. CONSULTANT:** **KEENAN & ASSOCIATES/STATEWIDE ASSOCIATION OF COMMUNITY COLLEGES (SWACC)**
SERVICES: To provide Property and Liability Insurance coverage
REQUESTING DEPT: HUMAN RESOURCES
FUNDING: GENERAL FUND UNRESTRICTED
DATES: 07/01/12 – 06/30/13
NTE: \$336,138.00

6. **CONSULTANT:** LIEBERT CASSIDY WHITMORE
SERVICES: To secure expert training and consulting services to assist the District in its relations and negotiations with its employee organizations
REQUESTING DEPT: HUMAN RESOURCES
FUNDING: GENERAL FUND UNRESTRICTED
DATES: 07/01/12 – 06/30/13
NTE: \$1,350.00

7. **CONSULTANT:** VAVRINEK, TRINE, DAY & CO., LLP
SERVICES: To provide an annual financial and performance audits for fiscal year ending June 30, 2012 for the Measure CC General Obligation Bond funds. To ensure that the funds have been expended only on the specific projects listed and to provide the compensation allocated for the additional amount of time and expense in completing the audit procedures
REQUESTING DEPT: BUSINESS SERVICES
FUNDING: BOND FUND
DATES: 7/01/12 – 01/31/13
NTE: \$28,750.00

4B. LOCAL AGREEMENT WITH THE DEPARTMENT OF PUBLIC SOCIAL SERVICES FOR OUT-OF-CLASSROOM COORDINATION SERVICES/ COUNTY OF LOS ANGELES CALWORK PROGRAM

SERVICES: To provide Off-Campus Student Participation in the CalWORKS Work-Study Program
REQUESTING DEPT: CALWORKS
FUNDING: CALWORKS
DATES: 07/01/12 – 06/30/15
NTE: \$394,500.00 REVENUE

4C. STATE AGREEMENT FOR CHILD DEVELOPMENT SERVICES (REVENUE) – CCTR-2089

Local Agreements for Child Development Services for 2012-2013 REVENUE. The contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, at a rate not to exceed \$34.38 per child per day of full-time enrollment and a Maximum Reimbursable Amount (MRA) of \$222,372.00

It is recommended that the Board of Trustees approve the Local Agreements for Child Development Services for 2012-2013 REVENUE

F.Y. 2012-13 – Total amount encumbered by this contract: \$222,372.00
Contract Number: CCTR-2089
Program Type: GENERAL CHILD CARE & DEVELOPMENT PROGRAM
Project Number: 19-6442-00-2
Period of Performance: July 1, 2012 – June 30, 2013

The total amount payable to this agreement shall not exceed \$222,372.00

4D. STATE AGREEMENT FOR CHILD DEVELOPMENT SERVICES (REVENUE) – CSPP-2172

Local Agreements for Child Development Services for 2012-2013 REVENUE. The contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, at a rate not to exceed \$34.38 per child per day of full-time enrollment and a Maximum Reimbursable Amount (MRA) of \$255,114.00

It is recommended that the Board of Trustees approve the Local Agreements for Child Development Services for 2012-2013 REVENUE

F.Y. 2012-13 – Total amount encumbered by this contract: \$255,114.00
Contract Number: CSPP-2172
Program Type: CALIFORNIA STATE PRESCHOOL PROGRAM
Project Number: 19-6442-00-2
Period of Performance: July 1, 2012 – June 30, 2013

The total amount payable to this agreement shall not exceed \$255,114.00

**4E. SIGNATURE RESOLUTION FOR CALIFORNIA DEPARTMENT EDUCATION/
GENERAL CHILD CARE & DEVELOPMENT PROGRAM – FISCAL YEAR 2012-
2013 – CCTR-2089**

It is recommended that the Special Trustee approve the Signature Resolution of the California Department of Education for the purpose of contract support for child development programs to provide preschool educational program services to eligible children and families enrolled in the program and to authorize the designated personnel to sign contract documents for Fiscal Year 2012-2013.

Signature resolution to authorize the following designated personnel to sign contract documents of the California Department of Education for the Fiscal year 2012-2013.

BE IT RESOLVED That the Governing Board of Compton Community College District authorizes entering into local agreement number(s) CCTR-2089 and that the person(s) who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

- Dr. Keith Curry, Interim Chief Executive Officer
- Felipe Lopez, Chief Business Officer
- Reuben James, III, Director of Fiscal Affairs

It is recommended that the Special Trustee approve this signature resolution for California Department of Education/Child Care Development Services – Fiscal Year 2012-2013.

**4F. SIGNATURE RESOLUTION FOR CALIFORNIA DEPARTMENT EDUCATION/
CALIFORNIA STATE PRESCHOOL PROGRAM – FISCAL YEAR 2012-2013 –
CSPP-2172**

It is recommended that the Special Trustee approve the Signature Resolution of the California Department of Education for the purpose of contract support for child development programs to provide preschool educational program services to eligible children and families enrolled in the program and to authorize the designated personnel to sign contract documents for Fiscal Year 2012-2013.

Signature resolution to authorize the following designated personnel to sign contract documents of the California Department of Education for the Fiscal year 2012-2013.

BE IT RESOLVED That the Governing Board of Compton Community College District authorizes entering into local agreement number(s) CSPP-2172 and that the person(s) who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

- Dr. Keith Curry, Interim Chief Executive Officer
- Felipe Lopez, Chief Business Officer
- Reuben James, III, Director of Fiscal Affairs

It is recommended that the Special Trustee approve this signature resolution for California Department of Education/State Preschool Program – Fiscal Year 2012-2013.

4G. CALIFORNIA DEPARTMENT OF EDUCATION – AGENCY ANNUAL REPORT

The Child Development Program is required by the State Department of Education – Child Development Division to conduct an Annual Evaluation of its program and submit findings to the Board and State to assure program quality and improvement.

This report is to inform the Board of the programs status of the Agency Annual Report.

DESCRIPTION: Fiscal Year July 1, 2011 to June 30, 2012 – Agency Annual Report
CCTR & CSPP

It is recommended that the Special Trustee approve the California Department of Education Agency Annual Report.

4H. AUTHORIZATION FOR THE YEAR-END APPROPRIATION TRANSFERS 2011-2012 (LACOE)

It is recommended that the Special Trustee approve the Year-End Appropriation Transfers requested by Los Angeles County Office of Education.

The Special Trustee hereby authorizes the county superintendent of schools to make appropriate transfers necessary at the close of the school year 2011-2012, to permit payment of obligations of the district incurred during such school year.

It is recommended that the Special Trustee authorize the Year-End Appropriation Transfers. No fiscal impact.

4I. BUDGET ADJUSTMENTS/AUGMENTATIONS/TRANSFERS

It is recommended that the Special Trustee approve or ratify the following adjustments, augmentations, and transfers. The adjustments do not adversely affect the total District budget.

- I. General Fund – Unrestricted and Restricted
- II. Other Funds

- I.
- (a) General Fund - Unrestricted

Expenditures:

-FROM-

Revenue:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
8880	Other Local Income – M & O Surplus Auction	\$ 20,000.00

Expenditures:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
1XXX	Academic Salaries	\$ 457.00
3XXX	Employee Benefits	62.00
4XXX	Supplies and Materials	7,800.00
5XXX	Other Operating Expenses and Services	<u>37,378.00</u>
		\$ 65,697.00

-TO-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
2XXX	Classified and Other Nonacademic Salaries	\$ 518.00
3XXX	Employee Benefits	57.00
4XXX	Supplies and Materials	8,369.00
5XXX	Other Operating Expenses and Services	53,753.00
6XXX	Capital Outlay	<u>3,000.00</u>
		\$ 65,697.00

Summary Total **\$ 0.00**

Total Transfer Amount - \$65,697.00

Summary of Transfers:

Unused academic salary, benefits, supplies and other operating expense budgets reallocated to classified salary and benefit accounts. Funds to pay year-end invoices transferred to supplies and capital outlay. Other operating expenses increased by \$24,875 for legal fees. \$20,000 of proceeds from Maintenance and Operations surplus auction allocated to maintenance and operations other operating expenses.

(b) General Fund - Restricted

-FROM-

Expenditures:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
1XXX	Academic Salaries	\$ 1,222.00
2XXX	Classified and Other Nonacademic Salaries	5,450.00
3XXX	Employee Benefits	8,505.00
4XXX	Supplies and Materials	1,617.00
5XXX	Other Operating Expenses and Services	<u>1,562.25</u>
		\$ 24,872.25

-TO-

<u>Major Object</u>	<u>Description</u>	
		<u>Amount</u>
1XXX	Academic Salaries	\$ 4,725.00
3XXX	Employee Benefits	3,574.00
4XXX	Supplies and Materials	9,725.25
5XXX	Other Operating Expenses and Services	6,448.00
7XXX	Other Outgo	<u>400.00</u>
		\$ 24,872.25
Summary Total		\$ 0.00

Total Transfer - \$24,872.25

Summary of Transfers:

Additional allocations from the State for Foster Care (\$1,665), Disabled Student Services (\$873), and CalWorks work study (\$3,278) budgeted to salaries and benefits, supplies and materials and other operating expenses. Funds transferred from Academic Salaries, Classified and Other Nonacademic Salaries and Employee Benefits reallocated to the correct object codes where expenses are being charged. Transfers to supplies and other expenses and services provide funds for outstanding invoices and year-end expenses. \$400.00 for miscellaneous student scholarship disbursement paid from "Other Outgo".

II.

(a) Revenue Bond Fund

-FROM-

Expenditures:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Services and Expenses	\$ 263,966.00
		\$ 263,966.00

-TO-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Services and Expenses	\$ 253,091.00
6XXX	Capital Outlay	<u>10,875.00</u>
		\$ 263,966.00
Summary Total		\$ 0.00

Total Transfer - \$263,966

Summary of Transfers:

\$253,091 transferred from Other Operating Services and Expenses holding account to Other Operating Services and Expenses and \$10,875 to Capital Outlay to provide funds for outstanding construction project invoices and legal fees from Alta Environmental, HMC, Bergman and Dacey and S & K Engineers.

Agenda for the Compton Community College District Board of Trustees
from
Facilities Planning and Development
Felipe Lopez, CBO

5A. RATIFICATION: UTILITY INFRASTRUCTURE PROJECT PHASE 2 – BID APPROVAL RECOMMENDED

The prequalification process for bidders was February 9, 2012. The bid opening was held April 19, 2012 with the following bid results:

The low bid is within the project budget.

RECOMMENDED BIDDER	BID AMOUNT
Minco Construction	\$10,177,700
OTHER BIDDERS:	
Pinner Construction	\$10,399,000
Bernards	\$10,459,000
Stronghold Engineering	\$10,827,100
USS Cal Builders	\$10,937,000
MallCraft	\$11,488,000
Excel Paving Company	\$12,837,437

FUNDING

The project is funded with State Construction Act Funds and Compton Community College District Measure CC Funds. 12.6% of the original project budget estimate is provided by Measure CC Funds as a local match.

RECOMMENDATION

It is recommended the Special Trustee approve an award of bid to the low bidder, Minco Construction, in the total amount of \$10,177,700 for the Utility Infrastructure Project Phase 2 located at the El Camino College District – Compton Community Educational Center. The award is contingent upon approval of the award by the El Camino Community College Board of Trustees, and approval by the California Community College Chancellor’s Office and the State of California Department of Finance.

Agenda for the Compton Community College District Board of Trustees
from
Human Resources Division
Rachelle Sasser, Dean, Human Resources

**6A. RATIFICATION OF CONTRACT OF EMPLOYMENT FOR INTERIM
DIRECTOR, TRIO PROGRAMS**

It is recommended that the Special Trustee approve the employment contract for Mr. Macheo Shabaka, Interim Director of TRIO Programs, effective July 1, 2012 through August 31, 2012. The contract is available upon request, in the Human Resources Office.

Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Dr. Keith Curry

XVII. INFORMATION ITEMS

1. Office of the Interim CEO
 - A. Redistricting Action Plan
 - B. Measure CC Bond Oversight Committee Meeting Dates
 - C. Special Trustee Advisory Committee Meeting Dates
 - D. 2012-2013 Board Presentations & Reports

2. Academic Affairs/Student Services
 - A. El Camino College Compton Center Accreditation Update
 - B. El Camino College Comprehensive Master Plan - First Reading

1A. 2011-2012 REDISTRICTING ACTION PLAN - INFORMATIONAL ITEM

It is recommended that the Special Trustee receives for information the 2011-2012 Redistricting Action Plan.

REDISTRICTING ACTION PLAN

September 2011

1. Host Redistricting Workshops on September 14, 15, 17, 2011.

October 2011

1. Provide draft plans with options for Trustee Areas and ask for public input.
2. Post trustee areas with proposed boundaries outlined for public review online and make printed copies available in the Office of the Interim CEO. Section available on website for public to post questions/comments.
3. Place legal advertisement in the local newspapers announcing the Redistricting November public hearing. Publicize via news releases to media lists, including local, state, federal elected officials, school district boards and superintendents and chambers of commerce; also publicize on Compton District website and Compton Center Facebook and Twitter accounts.

November 2011

1. Redistricting overview by Mapping Consultants at November 15, 2011 Board meeting.
2. Special Trustee holds first public hearing at November board meeting.
3. CEO establishes a Redistricting committee. The committee will gather input and provide the strengths and weakness of each map to the Special Trustee relative to the District boundaries.

December 2011

1. Deadline for potential applicants for the Redistricting committee to submit their resume and cover letter to the Interim CEO office. Publicize via CEO outreach to groups and organizations throughout the District; news releases, website, Facebook and Twitter.

January 2012

1. Special Trustee approves the names of individuals selected to the Redistricting committee at the January 2012 board meeting.

February 2012

1. Redistricting committee holds first meeting to develop an outreach/information plan, with assistance from District staff. Publicize via news releases, website, Facebook and Twitter.
2. Redistricting Committee holds second meeting on Thursday, February 23, 2012 from 9:30 a.m. - 11:00 a.m. in the Compton District Boardroom.
3. Place legal advertisement in the local newspapers announcing the Wednesday, March 21, 2012 Redistricting public hearing. Publicize via CEO outreach to groups and organizations throughout the District; news releases, website, Facebook and Twitter.

March 2012

1. Special Trustee holds second Redistricting public hearing on Wednesday, March 21, 2012 at 6:00 p.m. in the Compton District boardroom.

2. Redistricting Committee holds third meeting on Thursday, March 22, 2012 from 9:30 a.m. - 11:00 a.m. in the Compton District Boardroom.

April 2012

1. Redistricting committee holds fourth meeting on Thursday, April 5, 2012 from 9:30 a.m. - 11:00 a.m. in the Compton District Boardroom. Redistricting committee forwards the strengths and weakness of each of the proposed maps to the Special Trustee. Publicize via news releases, website, Facebook and Twitter.
2. Redistricting committee strengths and weakness to each of the proposed maps are reviewed at the April 2012 board meeting.
3. Place legal advertisement in the local newspapers announcing the May 2012 Redistricting Public Hearing. Publicize via CEO outreach to groups and organizations throughout the District; news releases, website, Facebook and Twitter.

May 2012

1. Special Trustee holds third public hearing at May board meeting
2. Special Trustee adopts, by resolution or ordinance, new Trustee election areas.
3. Submit waiver for Amending Trustee Elections to the Board of Governors for the July 2012 meeting.

July 2012

1. Receive approval from Board of Governors.

September 2012

1. Submit new Trustee Areas to the Los Angeles County Recorder's office prior to October 15, 2012 deadline.

November 2013

1. New Compton Community College District Trustee areas are effective for the November 2013 elections.

1B. MEASURE CC BOND OVERSIGHT COMMITTEE MEETING DATES

It is recommended that the Special Trustee receives for information the Measure CC Bond Oversight Committee meeting dates and times. All committee meetings will be held in the District Board Room.

Friday, July 20, 2012 (Retreat) 9:00 a.m. – 1:00 p.m.

Thursday, September 27, 2012 @ 5:00 p.m.

Thursday, November 29, 2012 @ 5:00 p.m.

Thursday, February 28, 2013 @ 5:00 p.m.

Thursday, April 25, 2013 @ 5:00 p.m.

Thursday, June 27, 2013 @ 5:00 p.m.

1C. SPECIAL TRUSTEE'S ADVISORY COMMITTEE MEETING DATES

It is recommended that the Special Trustee receives for information the Special Trustee's Advisory Committee Meeting Dates - Revised

Tuesday, August 28, 2012 @ 6:30 p.m.

Tuesday, October 30, 2012 @ 6:30 p.m.

Tuesday, December 18, 2012 @ 6:30 p.m.

**1D. BOARD PRESENTATIONS AND REPORTS SCHEDULE 2012-2013 -
INFORMATIONAL ITEM**

It is recommended that the Special Trustee receives for information the Board Presentations and Reports Schedule 2012-2013.

**Board of Trustees Presentations and Reports
Schedule for 2012 – 2013**

MONTH	PRESENTATION	REPORT
July 2012	Compton Center Accreditation Status Report	Comprehensive Master Plan
August 2012	Facilities Presentation: Allied Health Building Project	Notice of Public Hearing FTES Compton Center
September 2012	Faculty/Staff Professional Development Financial Aid	Quarterly Fiscal Status Report Redistricting Status Report Budget Adoption
October 2012	CEC Program Review & Planning Student Success Task Force	Facilities Update
November 2012	Special Trustee's Advisory Committee Student Government	Accreditation Update
December 2012	Foundation for Compton Community College District	Quarterly Fiscal Status Report FTES Compton Center
January 2013	Measure CC Bond Oversight Committee Student Success	Annual Fact Book
February 2013	2011-2012 CCCD Financial Audit Report	2012-2013 Budget Status Report
March 2013	2011-2012 Measure CC General Obligation Bond Audit Report	FTES Compton Center Success & Retention
April 2013	Facilities Presentation: Capital Projects 2013-2014 Budget Planning Proposal	Measure CC Bond Oversight Committee
May 2013	Accountability Reporting for the Community Colleges (ARCC)	Accreditation Update
June 2013	Student Learning Outcomes	Tentative Budget Quarterly Fiscal Status Report

Rev. 5.29.2012

Agenda for the Compton Community College District Board of Trustees
from
Academic Affairs/Student Services
Barbara Perez, Vice President

2A. EL CAMINO COLLEGE COMPTON CENTER ACCREDITATION UPDATE

It is recommended that the Special Trustee receives for information the following internal planning document on the process for accreditation at the Compton Center.

The Process to Accreditation

An Internal Planning Document

Overview

Both the El Camino Community College District and the Compton Community College District are fully committed to obtaining independent accreditation for El Camino College Compton Educational Center. The districts are moving forward in this endeavor in accordance with the goals set forth in A.B. 318 and through the Partnership Agreement between the two parties.

When the partnership began, a primary objective was to provide quality educational programs and services for student success. By initiating new student programs and expanding current offerings student success has become a focus throughout the El Camino College Compton Community Educational Center. Academic programs initiated or expanded during the last five years include: supplemental instruction, First Year Experience, student-led tutoring, a nursing simulation lab, and the Alpha Gamma Sigma (AGS) Honor and Scholarship Society. Expanding Career Technical Education offerings in programs such as aerospace fastener manufacturing; heating, ventilation and air conditioning; and robotics has also expanded opportunities for student success.

Additionally, student success is evident through the increase in the number of El Camino College Compton Center students earning degrees. Financial support for students has also expanded - 60 El Camino College Compton Center students received a total of \$46,100 in scholarships for 2011. A targeted financial aid awareness campaign resulted in 3,244 students submitting Free Application for Federal Student Aid (FAFSA) forms in 2011, a 12 percent increase from the prior year.

More than \$1.6 million in grant funds has been provided to El Camino College Compton Center since 2006. Grant monies have been used to initiate a variety of new academic offerings and to enhance existing programs, including robotics, HVAC, aerospace fastener and career advancement academies.

In consultation with the Accreditation Steering Committee (ASC), the Compton District Interim CEO, the ECC Vice President of Compton Center, and the ECC Compton Center Accreditation Liaison Officer, will facilitate training for all Compton Center participants in the accreditation process, through the Accrediting Commission for Community and Junior Colleges' online site.

Accomplishments Achieved for Accreditation Eligibility

The ASC established five subcommittees in the following eligibility categories: Organization (1,2,3,4,5,6), Instruction (7,8,9,10,11), Faculty (12,13), Student Services (14,15, 16), Financial Integrity (17,18), Planning and Evaluation (19), Public Information (20) and Relations with the Accrediting Commission (21). The 21 Eligibility Criteria were reviewed for objective assessment of tasks, and ECC Compton Center's readiness for eligibility.

The ASC and its five subcommittees have worked diligently since November 2010 to assess and respond to their sections of the Eligibility Criteria. Subcommittee members developed three levels of assessment for each eligibility criteria: criteria met, criteria not met or criteria partially met. Currently, 16 criteria have been met; one criterion will be met when the eligibility application is filed; the Student Learning and Achievement criterion is partially met; and the financial Resources, financial Accountability, and Institutional Planning and Evaluation criteria have not been met.

The ASC developed a draft document responding to the Eligibility Criteria; it is available online: www.compton.edu/campusinformation/accreditation/docs/Accreditation-Eligibility-Report-No-2-FINAL-10-26-2011.pdf, and on the El Camino College and El Camino College Compton Center websites.

Open forums were held to discuss the proposal and to answer questions and concerns. The ASC members reviewed and responded to comments and feedback from the forums. Training for participants in the accreditation eligibility process continues to ensure all are current with the accreditation standards.

A Communications Plan was developed featuring open forums to share progress updates, accreditation newsletters geared toward internal and external communities, and an accreditation Web page on the El Camino College and El Camino College Compton Center websites. To further advance outreach efforts to the community, a document titled "Five Years of Success: Report to the Community" was developed and widely distributed to the community. It is available online: www.compton.edu/campusinformation/accreditation/docs/Accreditation-Eligibility-Report-No-2-FINAL-10-26-2011.pdf. This document outlines the progress and student success stories El Camino College Compton Center has achieved since the beginning of the partnership.

Projected Timeline Going Forward To Eligibility Proposal Submittal

Estimating a timeline is a complex process, influenced by the fact there will be tasks that take longer than planned; others may not take as long as anticipated. The eligibility application process is based upon the ECC Compton Center having the appropriate documentation to meet the ACCJC standards. Once the documentation is ready, the application will be submitted by El Camino College. Therefore, any timeline must remain flexible.

Spring/Summer 2012

1. Continue expanded coordination of the assessment of SLO statements in the Student Services and Academic Affairs areas. Compile documentation showing revisions to courses and programs that improve student learning and which are based on SLO assessments.
2. Document evidence showing strong links between the budgeting and planning processes.
3. Implement fiscally sound policies and procedures in the Business Office.
4. Resolve any CCCD prior year audit findings.
5. Reconstitute the Fiscal Integrity Accreditation subcommittee.
6. Make progress toward transferring the functions performed by ECC on behalf of the Compton Center to Compton offices and personnel.
7. Schedule and host a collegial consultative Planning Summit.
8. Produce and distribute widely, an update to the "Process to Accreditation" document.

Fall 2012

1. Post 2nd draft of narrative document that describes the Center's status in meeting the 21 eligibility criteria on the Portal and review document with the El Camino College Cabinet, Senior Management and other constituencies.
2. Hold open forum to discuss the 2nd draft of narrative document.
3. Publish information on El Camino College and ECC Compton Center websites.
4. Present a copy of the 2nd draft of narrative document to the ECCCD and CCCD Board of Trustees for review and comment.
5. Schedule and host a collegial consultative Accreditation Summit.

Spring 2013

1. Identify writing team and editor to revise narrative document.
2. Review the 2011-2012 fiscal year audit to determine if the CCCD meets the ACCJC fiscal eligibility requirements.
3. If yes: process continues below.
4. If no: the process for submitting Eligibility Application is postponed, for one year.

Fall 2013/Spring 2014

1. Process for writing Eligibility Application continues
2. ECC Compton Center ALO initiates contact with the chair of the Accrediting Eligibility Committee to review the final draft and discuss areas that need to be rewritten and/or need additional documentation.
3. Determine if the Eligibility Proposal will be submitted to the Accrediting Commission Eligibility Committee for review at its June 2014 meeting, or if submission will be postponed for six months for review by the Committee at its January 2015 meeting.

Summer/Fall 2014

The Accrediting Commission informs the El Camino College President whether the Eligibility Proposal for the ECC Compton Center is approved.

1. If yes – the Compton Center prepares for the initial Self Study for candidacy.
2. If no – the ACCJC will determine the next steps for the ECC Compton Center.

Accreditation Candidacy

Once accreditation eligibility status is granted by the Accrediting Commission, El Camino College will prepare to apply for candidacy for the ECC Compton Center. The following steps must be completed:

1. The Accrediting Commission informs El Camino College of the timeframe for the Self Study for candidacy.
2. Candidacy includes a Self Study Report, which is a two- to four-year process to prepare for submission to the Accrediting Commission.
3. Once candidacy is granted, the ECC Compton Center must remain in compliance with the Standards of Accreditation throughout the entire candidacy period, which is granted for two years, but may not exceed four years.

Initial Accreditation Review

If candidacy is granted by the ACCJC, during the candidacy stage, El Camino College will apply for initial accreditation of its Center. This will include submitting another Self Study Report and an ACCJC team visit. The ACCJC will review the team report and recommendations and make a determination on whether to grant Initial Accreditation, defer action, deny Initial Accreditation or extend Candidacy.

2B. EL CAMINO COLLEGE COMPREHENSIVE MASTER PLAN - FIRST READING

It is recommended that the Special Trustee receives for information the El Camino College Comprehensive Master Plan. The El Camino College Comprehensive Master Plan is available to the public via the El Camino College website:

<http://www.elcamino.cc.ca.us/administration/masterplan/docs/Comprehensive-Master-Plan-2012-2017.pdf>