



Board Agenda

Compton Community College District

Tuesday, August 21, 2012
Closed Session to Commence at 5:00 p.m.
Open Session to Commence at 6:00 p.m.

DISTRICT BOARD ROOM
1111 E. Artesia Boulevard
Compton, California 90221

- I. Call to Order at 5:00 p.m.
- II. Roll Call
 - Mr. Thomas E. Henry, Special Trustee
 - Dr. Keith Curry, Interim CEO
- III. Approval of Closed Session Agenda
- IV. Requests to Address the Board of Trustees – Closed Session Agenda Matters
- V. Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122 to discuss or take action on the following items:
 - A. **CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION:**
 1. Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9:
(Eight Cases)
 - B. **CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:**
 1. Conference with legal counsel--existing litigation (Subdivision (a) of Section 54956.9)
 - a. Manzoor Ahmad vs. Compton Community College District
 - C. **CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54957.6:**
 1. Agency designated representative: Dr. Keith Curry, Interim CEO
Employee organizations: Compton Community College Federation of Employees, Classified Employees Federation of Employees, Certificated Employees
 - D. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO GOVERNMENT CODE SECTION 54957:**
 1. Interim Chief Executive Officer
- VI. Reconvene to Open Session at 6:00 p.m.

VII. Roll Call

Mr. Thomas E. Henry, Special Trustee
Dr. Keith Curry, Interim CEO

VIII. The Pledge of Allegiance

IX. Report of Actions Taken in Closed Session Pursuant to Government Code Section 54957.1

X. Approval of Open Session Agenda

XI. Requests to Address the Board of Trustees – Agenda/Non-Agenda Items

XII. Approval of Minutes of July 19, 2012

XIII. Reports from Representatives and Employee Organizations

1. Faculty Representative Report – Jerome Evans
2. Classified Representative Report – Vacant
3. Academic Senate President Report – Michael Odanaka
4. CCCFE Certificated Employees Report – Toni Wasserberger
5. CCCFE Classified Employees Report – Joseph Lewis
6. Associated Student Body Report – Michawn Browning

XIV. Presentations

1. Allied Health Building Renovation Project

XV. Consent Agenda – Recommendation of Interim CEO

1. Administrative Services
 - A. Purchase Orders
2. Human Resources
 - A. Management Team Personnel Actions
 - B. Academic Employment and Personnel Changes
 - C. Classified Employees
 - D. Temporary Non-Classified Service Employees

XVI. Discussion/Action Items

1. Office of the Interim CEO
 - A. Facilities Management Memorandum of Understanding
 - B. Ratification – Measure CC Bond Oversight Committee, New Member
2. Administrative Services
 - A. Agreements/Amendments/Ratifications
 - B. District Participation in the 2013 Chancellor's Office Tax Offset Program (COTOP)
 - C. Ratification Approval to Solicit And Receive Bids
 - D. Budget Adjustments/Augmentations/Transfers 2011-2012
 - E. Budget Adjustments/Augmentations/Transfers 2012-2013

- F. Resolution to Approve the Continued Recording on the District's General Ledger the Unrestricted General Fund's Temporary Inter-Fund Borrowing from the General Obligation Bond Fund and the Capital Outlay Fund to Maintain Cash Flow
- G. Notice of Public Hearing – 2012-2013 Final Budget

3. Facilities Planning and Development

- A. Emergency Resolution for Provision of Repairs of Music Building Y80 Classroom and Y-92 Office Floor Tiles
- B. Approval Of 2014-2018 Five-Year Construction Plan

XVII. Information Items

- 1. Office of the Interim CEO
 - A. Redistricting Action Plan
 - B. Board Presentations and Reports Schedule for 2012-2013
 - C. Special Trustee Advisory Committee Meeting Dates
 - D. Measure CC Bond Oversight Committee Meeting Dates
 - E. Measure CC Bond Oversight Committee Meeting Minutes
- 2. Academic Affairs/Student Services
 - A. El Camino College Compton Center FTES Goal and Actual 2011-2012

XVIII. Oral Reports

- A. Compton Center
- B. Interim CEO Report
- C. Board of Trustees Report
- D. Special Trustee Report

XIX. Next regularly scheduled meeting date: September 11, 2012

Closed Session begins at 5:00 p.m.

Open Session begins at 6:00 p.m.

2012-2013 Final Budget Public Hearing at 7:00 p.m.

XX. Adjournment

Please note: If you would like a copy of any of the support documents/attachments, please contact Paula VanBrown at (310) 900-1600, Ext. 2001. Thank you!

COMPTON COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, July 19, 2012

MINUTES

- I. The Board of Trustees Meeting was called to order at 5:00 p.m.
- II. Roll Call – Members Present
 - Mr. Thomas Henry, Special Trustee
 - Dr. Keith Curry, Interim Chief Executive Officer
- III. Approval of Closed Session Agenda – Approved
- IV. Requests to address the Board of Trustees – Closed Session Agenda Matters
 - No Requests
- V. Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122, at 5:02 p.m.
- VI. Reconvene to Open Session of the Board of Trustees at 6:02 p.m.
- VII. Roll Call – Members Present
 - Lorraine Cervantes
 - Charles Davis
 - Andres Ramos
 - Thomas Henry
 - Keith Curry
- VIII. Pledge of Allegiance led by R. Sasser
- IX. Report of Actions Taken by Special Trustee:
 - 1) **In the matter of RAW International, Inc. and the Learning Resource Center, Children’s Development Center, and Stadium Lighting Construction Projects:**
The District’s outside legal counsel, Bergman Dacey & Goldsmith, PLC., has been authorized to pursue RAW International, Inc., and any other responsible persons, for damages that the District has sustained and/or will sustain in connection with these projects.
 - 2) **In the matter of Douglas E. Barnhart, Inc./Black IPO, a joint venture, and the Learning Resource Center, Children’s Development Center, and Stadium Lighting Construction Projects:** The District’s outside legal counsel, Bergman Dacey & Goldsmith, PLC., has been authorized to pursue Douglas E. Barnhart, Inc./Black IPO, a joint venture, and any other responsible persons, for damages that the District has sustained and/or will sustain in connection with these projects.

- 3) **In the matter of Sandy Pringle Associates, Inspection Consultants, Inc. and the Learning Resource Center, Children's Development Center, and Major League Baseball Construction Projects:** The District's outside legal counsel, Bergman Dacey & Goldsmith, PLC., has been authorized to pursue Sandy Pringle Associates, Inspection Consultants, Inc., and any other responsible persons, for damages that the District has sustained and/or will sustain in connection with these projects.
- 4) **In the matter of Chevron Energy Solutions Company, a Division of Chevron U.S.A. Inc., and the Learning Resource Center Construction Project:** The District's outside legal counsel, Bergman Dacey & Goldsmith, PLC., has been authorized to pursue Chevron Energy Solutions Company, a Division of Chevron U.S.A. Inc., and any other responsible persons, for damages that the District has sustained and/or will sustain in connection with this project.
- 5) **In the matter of Obtaining a DSA Close-Out Specialist for the Learning Resource Center, Children's Development Center, Stadium Lighting and Other Construction Projects requiring DSA Letter 1 Certifications:** District Staff and the District's outside legal counsel Bergman Dacey & Goldsmith, PLC., have been authorized to: a) Finalize the drafts of the Request for Proposal documents; b) Secure multiple proposals for such services; and c) present the proposals to the Board for review, consideration, and action as it deems appropriate.
- 6) **In the matter of Obtaining a Completion Contractor for the Learning Resource Center Construction Project:** District Staff and the District's outside legal counsel, Bergman Dacey & Goldsmith, PLC., have been authorized to a) finalize the drafts of the Request for Proposal documents; b) secure multiple proposals for such services; and c) present the proposals to the Board for review, consideration, and action as it deems appropriate.

No other reportable action

- X. Approval of Open Session Agenda – **Approved**
- XI. Requests to address the Board of Trustees – Agenda/Non-Agenda Items
 1. Irene Shandell, Community member: Community use of campus track
 2. Lorraine Cervantes, Elected Trustee: Remarkd on comments made at Advisory Committee meeting. Thanked everyone for their prayers and good wishes – her cancer is in remission.
- XII. Approval of Minutes of June 12, 2012 – **Approved**

XIII. Reports from Representatives and Employee Organizations

- A. Faculty Representative Report – Jerome Evans, Absent (T. Wasserberger gave a brief report on grievances for Professor Evans)
- B. Classified Representative Report – (Position vacant)
- C. Academic Senate President Report – Michael Odanaka: Remarked on budget. Also commented on Infrastructure Project and its impact on campus parking
- D. CCCFE Certificated Employees Report –Toni Wasserberger: Thanked CBO for helping to resolve faculty overload issue; Suggested better communication to faculty regarding campus activities/construction is needed; needs more openness in contract negotiating.
- E. CCCFE Classified Employees Report – Joseph Lewis: Commented on contract, provisional, and student employees doing classified work.
- F. Associated Student Body Report – Michawn Browning: Absent
ASB Treasurer – Miguel Quintero, reported that a student trustee has not been elected; hopefully the position will be filled before the September 2012 board meeting.

XIV. Presentations

- 1) *El Camino College Compton Center Accreditation Update – B. Perez, VP Compton Center:*
The Accreditation Steering Committee has been meeting every other month working on the eligibility requirements. Last year the committee provided a report on the deficiencies, which were SLO.s (Student Learning Outcomes), Fiscal area, and Institutional Planning & Assessment. As part of the accreditation requirements we will be submitting a report on where we are in SLO's and how we are doing in the rubric relative to proficiency. The committee believes the proficiency requirements have been met and this will be reported at the August 2012 board meeting. A document from ACCJC showing the required evidentiary documents for the fiscal area which shows the questions we must respond to positively in order to show that we are sustainable and meet the standards for the fiscal area was distributed. El Camino will be going to full accreditation in fall of 2014 so this coming year committees will be set-up to address the standards. We will write-up our standards based on the Compton Center that will serve as a rough draft of our first self-study that we will be able to do once we achieve eligibility. Our goal is to be able to submit this in summer of 2014, but this is dependent on what happens in the fiscal area.

XV. Approval of Consent Agenda – Recommendation of Interim CEO - **Approved**

1. Administrative Services
 - A. Purchase Orders

2. Human Resources
 - A. Academic Employment and Personnel Changes
 - B. Classified Employees
 - C. Temporary Non-Classified Service Employees

Comments:

Trustee Davis expressed concerns on ten provisional employees being retained in jobs that should be for classified employees in jeopardy of being laid-off.

Ms. R. Sasser, Dean, Human Resources reported that provisional positions are for a period of 120 days per fiscal year. Human Resources staff tracks these hours, but if a provisional employee exceeds this time limitation, the District must buy them as a full-time employee. If a classified employee that is slated to be laid off is able to perform these provisional jobs, they would be offered these positions, and basically, provisional employees have no rights. If additional grants are received the lay-offs will not take place.

XVI. Discussion/Action Items – Recommendation of Interim CEO – **Approved**

1. Office of the Special Trustee – **Discussion Item only**
 - A. Community Participation in Governance
2. Office of the Interim CEO – **Approved**
 - A. Absence of a Board Member
 - B. Resolution No. 07-09-2012 Regarding Lay-Off of Classified Personnel
 - C. 2012 Compton Community College District Facilities Master Plan
3. Academic Affairs/Student Services – **Approved**
 - A. 2012-2013 El Camino College Compton Center Academic Calendar - Amendment
4. Administrative Services – **Approved**

A. Agreements/Amendments/Ratifications

Amendment

1. Amendment to Xerox – Rental/Lease Agreement - Original agreement board approved on June 12, 2012. This amendment will correct and provide additional information. Provide items to be leased by the District under the MHEC Contract (Midwestern Higher Education Commission) Effective date: July 1, 2008 and WICHE (Western Interstate Commission for Higher Education)

Ratifications

1. Ratification of Agreement with Annette Yee & Company; To provide specialized services and/or advice in connection with continuing disclosure requirements of Bond obligations by the provisions of Securities and Exchange Commission Rule 15c2-12, compiling data, preparing the presentation of such information, to include annual reports containing financial information and operating data.
2. Ratification of Agreement with Atkinson, Andelson, Loya, Ruud & Romo: To provide legal services to Compton Community College District which includes representation in administrative and court proceedings as requested by the District; the place and time for such services are to be designated by the Chief Executive Officer of the District or designee.

3. Ratification of Agreement with Eymagin: To provide event photography for Compton Community College District and El Camino College Compton Center events and students for promotional purpose, including Newsletters, Advertisements, Website, and Brochures etc.
 4. Ratification of Agreement with Keenan & Associates: To provide the loss control services Workman's Compensation Program.
 5. Ratification of Agreement with Keenan & Associates/Statewide Association of Community Colleges (SWACC): To provide Property and Liability Insurance coverage.
 6. Ratification of Agreement Liebert Cassidy Whitmore: To secure expert training and consulting services to assist the District in its relations and negotiations with its employee
 7. Ratification of Agreement with Vavrinek, Trine, Day & Co., LLP: To provide an annual financial and performance audits for fiscal year ending June 30, 2012 for the Measure CC General Obligation Bond funds. To ensure that the funds have been expended only on the specific projects listed and to provide the compensation allocated for the additional amount of time and expense in completing the audit procedures.
- B. Local Agreement with The Department of Public Social Services for Out-of-Classroom Coordination Services/County of Los Angeles CalWorks Program (Revenue)
 - C. State Agreement For Child Development Services (Revenue) – CCTR-2089
 - D. State Agreement For Child Development Services (Revenue) – CSPP-2172
 - E. Signature Resolution For California Department Education/ General Child Care & Development Program – Fiscal Year 2012-2013 – CCTR-2089
 - F. Signature Resolution For California Department Education/ California State Preschool Program – Fiscal Year 2012-2013 – CSPP-2172
 - G. California Department of Education – Agency Annual Report
 - H. Authorization for the Year-End Appropriation Transfers 2012-2013 (LACOE)
 - I. Budget Adjustments/Augmentations/Transfers
5. Facilities Planning and Development – **Approved** (with correction of 5A)
 - A. Utility Infrastructure Project, Phase 2 – Ratification
(Clarification: Language added to reflect – Lowest “responsible” bid)
 6. Human Resources - **Approved**
 - A. Ratification of Contract of Employment for Interim Director, TRIO Programs
- XVII. Information Items – **Information Received**
1. Office of the Interim CEO
 - A. Redistricting Action Plan
 - B. Measure CC Bond Oversight Committee Meeting Dates
 - C. Special Trustee Advisory Committee Meeting Dates
 - D. 2012-2013 Board Presentations & Reports
 2. Academic Affairs/Student Services
 - A. El Camino College Compton Center Accreditation Update
 - B. El Camino College Comprehensive Master Plan - First Reading

XVIII. Oral Reports

A. Interim CEO Report:

Infrastructure Phase I Project – Road near Child Development Center, from Greenleaf entrance, will be closed beginning today, July 19 through November 30, 2012.

Parking lot A, Artesia entrance, will be closed for about six months beginning August 3, 2012. Staff is looking for alternative parking for the fall semester. More information will be shared as it is received.

Dr. Curry has started holding CEO Roundtable discussions in our community service areas. Information is provided on the partnership with El Camino College, Redistricting, Accreditation, Fiscal Crisis Management Assistance Team (FCMAT), State Budget and how community members can get involved in what's happening at the District.

There have been questions and concerns raised regarding the final budget and the CEO has been working with business office staff and the Chief Business Officer in regards to our budget for 2012-2013 and more information will be distributed through the Planning and Budget Committee. Mr. Lopez will present the five-year budget plan and the 50% Law plan at the next PBC meeting on Tuesday, July 31, 2012.

Board Policies that are still in existence when new ones are being adopted must be repealed by the Board. We will have a resolution to address these policies at a future board meeting.

The CEO thanked David Simmons for his outstanding service as classified represented to the Board. Also thanked Art Smith for the new layout of the Board Agenda and appreciates his creativity. Thanked Mr. Henry also.

B. Trustee Reports:

1. Trustee Davis – Stated that he has not changed his position on the redistricting decision, but will continue to serve as trustee until his term ends. Commended Ms. Perez for her work and foresight in solving problems.
2. Trustee Cervantes – Also thanked Ms. Perez. Commented that she feels the board self-evaluation is not fair.
3. Trustee Ramos – Reported on Lynwood workshop, felt that it was very productive and he is looking forward to next meeting scheduled for August 8, 2012. Asked for an update on the Board's Self-Evaluation. (Dr. Curry reported that not all members had submitted their self-evaluation and will give a report as soon as all information is gathered). Mr. Ramos also inquired as to when there would be a discussion on changing the days of board meetings.

C. Special Trustee Report:

Mr. Henry commented that the discussion on changing board meeting dates would have to take place when all board members are present. He also commended on the positive demeanor of Fredwil Hernandez and how respectful, professional and engaging he was tonight.

Shared that Peralta College (on show-cause by ACCJC) has now met every recommendation, addressed every deficiency – and the chairman stated that they should be used the model for the rest of the state relative to recovery. The hearing was held on June 8, 2012 and the commission left Peralta on warning. There are a lot of things going on in colleges relative to ACCJC and we must all pay attention to what is going on.

XIX. **Meeting adjourned** at 9:50 p.m. in memory of Dorothy J. McDonald-Simmons, and in honor of the courage and good health of Trustee Lorraine Cervantes.

XX. **Next regularly scheduled meeting: Thursday, August 21, 2012**

Closed session begins at 5:00 p.m.

Open session begins at 6:00 p.m.

2012-2013 Final Budget Public Hearing at 7:00 p.m.

Compton Community College District – 1111 East Artesia Boulevard -- Compton, California 90220

Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Dr. Keith Curry

XV. CONSENT AGENDA

1. Administrative Services
 - A. Purchase Orders

2. Human Resources
 - A. Management Team Personnel Actions
 - B. Academic Employment and Personnel Changes
 - C. Classified Employees
 - D. Temporary Non-Classified Service Employees

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Felipe Lopez, CBO

1A. PURCHASE ORDERS AND BLANKET PURCHASE ORDERS FOR JULY 2012

Run Date
8/2/2012

Compton Community College District
BOARD OF TRUSTEES PURCHASE ORDER LISTING

Meeting Date: 08/21/2012

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees.
It is recommended that the following purchase orders be approved and that payment be authorized

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
Fund 01	Unrestricted-Compton Ed Center			
P0600049	Borden Decal	Fiscal Services	Other Services and Expenses	\$5,680.50
P0600076	National Business	Fiscal Services	Equipment	\$1,026.16
P0600077	Hyland Software, Inc.	Financial Aid	License Fee/Site Licenses	\$1,470.00
P0600078	CDW-G	Financial Aid	New Computer	\$7,395.51
P0600079	The College Board	Admissions/Records	Instructional Supplies	\$15,998.50
P0600081	Steris Corporation	Academic Affairs	Maintenance Contracts	\$6,817.34
P0600082	Horizon Engineers	Natural Sciences	Repairs Non-instructional	\$5,000.00
P0600105	Herff Jones	Admissions/Records	General Office Supplies	\$2,158.06
P0600108	4IMPRINT.COM	Student Recruitment	Non-Instruct Supplies	\$1,111.04
P0600109	4IMPRINT.COM	Student Recruitment	Non-Instruct Supplies	\$2,584.25
P0600110	S and B Compton	Student Recruitment	Non-Instruct Supplies	\$69.75
P0600111	Expressions to Wear	Student Recruitment	Non-Instruct Supplies	\$865.65
P0600112	California Pro Sports	Athletics	Non-Instruct Supplies	\$8,318.89
P0600120	Grainger	Civic Center Division	Non-Instruct Supplies	\$2,145.27
P0600121	Pulse Team Wear	Athletics	Non-Instruct Supplies	\$4,431.55
P0600122	Bearcom	Civic Center Division	Books & Supplies Pool	\$83.74
P0600123	Lindsay Lumber	Civic Center Division	Books & Supplies Pool	\$815.63
P0600134	Premier Computer	Fiscal Services	General Office Supplies	\$648.13
P0600137	California Pro Sports	Athletics	Non-Instruct Supplies	\$2,164.92
P0600166	California Pro Sports	Athletics	Non-Instruct Supplies	\$543.64
P0600167	California Pro Sports	Athletics	Non-Instruct Supplies	\$106.58
P0600170	President's Round	Office of the CEO	Travel and Conference	\$500.00
P0600171	Bobco Metals	I&T Division	Instructional Supplies	\$1,462.69
P0600208	Customanswers	Academic Affairs	Instructional Supplies	\$4,800.00
P0600209	Office Xpress	Admissions/Records	General Office Supplies	\$85.61
P0600217	Stat Crew Software	Athletics	Equipment	\$427.00
P0600218	Blinds 2000	Office of the CEO	Non-Instruct Supplies	\$1,023.00
P0600220	Keith Curry	Office of the CEO	Non-Instruct Supplies	\$84.43
P0600222	South Coast	Athletics	Dues and Memberships	\$5,600.00
P0600227	Codesp	Human Resources	Dues and Memberships	\$1,850.00
P0600231	Niky's Sports #2 Inc.	Athletics	Non-Instruct Supplies	\$1,497.23
P0600232	Medcom Trainex	Nursing	Instructional Supplies	\$1,741.75
		Fund 01 Total: 32		\$88,506.82
Fund 10	Restricted-Compton Ed Center			
P0600104	NASFAA	BFAP Augmentation	Dues and Memberships	\$1,514.00
P0600136	Vizion Marketing	BFAP Augmentation	Special Events-Direct Costs	\$761.26
		Fund 10 Total: 2		\$2,275.26

Fund 13	Compton Line of Credit			
P0600255	United States Dept. of	Accounting Use Only	Fed P/R refund/penalty	\$217,284.00
		Fund 13 Total: 1		\$217,284.00
			PO Funds Total: 35	\$308,066.08
Fund 01	Unrestricted-Compton Ed Center			
B0610250	Three-D Pest Control	Operations	Pest Control	\$13,000.00
B0610251	Home Depot Credit	Operations	Other Services and Expenses	\$6,000.00
B0610252	Waxie Sanitary Supply	Operations	Custodial Supplies	\$35,000.00
B0610253	Chevron & Texaco Card	Operations	Gasoline	\$19,000.00
B0610254	Call John.Com	Operations	Repairs Non-instructional	\$4,000.00
B0610268	Eberhard Equipment	Operations	Repairs Non-instructional	\$6,000.00
B0610269	Cintas Uniform Corp.	Operations	Other Services and Expenses	\$7,000.00
B0610272	Simplex Grinnell	Operations	Maintenance Contracts	\$14,500.00
B0610273	Air-Ex Air Conditioning	Operations	Contract Services	\$10,000.00
B0610297	CDW Computer	Information Technology	Non-instructional Supplies	\$1,000.00
B0610298	GST Information	Information Technology	Contract Services	\$5,000.00
B0610301	TAJ Office & School	Student Recruitment	Non-Instruct Supplies	\$5,000.00
B0610302	Mb Painting	Operations	Repairs Non-instructional	\$4,675.00
B0610304	TAJ Office & School	Office of the CEO	Non-Instruct Supplies	\$6,000.00
B0610306	El Camino College	Office of the CEO	Personal and Consultant Svcs	\$166,000.00
B0610307	Atkinson, Andelson,	Office of the CEO	Legal	\$175,000.00
B0610308	Airgas	I&T Division	Instructional Supplies	\$20,000.00
B0610351	El Camino College	Office of the CEO	Personal and Consultant Svcs	\$35,750.00
B0610354	Tigerdirect.Com	Information Technology	Non-Instruct Supplies	\$3,000.00
B0610355	Iron Mountain	Information Technology	Maintenance Contracts	\$4,500.00
B0610356	Dunn Edwards Paint	Operations	Repairs Parts and Supplies	\$6,000.00
B0610364	Student Insurance	Human Resources	Student Accident Ins.	\$56,005.00
		Fund 01 Total: 22		\$602,430.00
Fund 10	Restricted-Compton Ed Center			
B0610243	TAJ Office & School	Foster Care Ed	Non-Instruct Supplies	\$4,000.00
		Fund 10 Total: 1		\$4,000.00
Fund 40	Capital Outlay Fund-Compton Ed			
B0610338	LCC 3 Construction	Infrastructure Phase I	Testing & Inspection	\$166,152.00
B0610339	Pinner Construction,	Infrastructure Phase I	Buildings	\$27,650,000.00
B0610340	Heider Engineering	Infrastructure Phase I	Testing & Inspection	\$198,975.00
B0610341	Geotek, Inc.	Infrastructure Phase I	Testing & Inspection	\$75,000.00
		Fund 40 Total: 4		\$28,090,127.00
Fund 45	Revenue Construct Bond - Compton			
B0610337	Bergman Dacey	Campus Wide Improv	Legal	\$200,000.00
		Fund 45 Total: 1		\$200,000.00
Fund 64	Property/Liability Ins-Compton			
B0610365	S.W.A.C.C.	Human Resources	Insurance	\$336,138.00
		Fund 64 Total: 1		\$336,138.00
			BPO Funds Total: 29	\$29,232,695.00
			Grand Total POs and BPOs: 64	\$29,540,761.08

Agenda for the Compton Community College District Board of Trustees
from
Human Resources Division
Rachelle Sasser, Dean, Human Resources

2A. MANAGEMENT TEAM PERSONNEL ACTION

It is recommended that the Special Trustee ratify/approve the employment and personnel changes for Management as shown below.

1. Resignation - Mr. Gerald Sequeira, Director of Admissions and Records, Range 3, Step 4, effective August 17, 2012.
2. Employment – Dr. Ricky Shabazz, Dean of Student Services, Range 4, Step 4, effective September 1, 2012.
3. Employment – Mr. Benjamin Torres, Director of Accounting, Range 3, Step 3, effective August 28, 2012.
4. Assignment – Ms. Valarie O’Guynn, Director of EOP&S, Range 3, Step 5, effective September 1, 2012.
5. Assignment – Ms. Elizabeth Martinez, Interim Director of Outreach and School Relations, Range 3, Step 2, effective September 1, 2012 through February 28, 2013.

2B. ACADEMIC EMPLOYMENT AND PERSONNEL CHANGES

It is recommended that the Special Trustee ratify/approve the employment and personnel changes for Academic employees as shown below.

1. Special assignment – Provide a \$250 stipend for the attendance for mandatory training at clinical affiliation site during the summer 2012:
 - a. Lessie Barber
 - b. Nancy de la Cruz
 - c. Nahid Ghazae
 - d. Laura Hill-Jones
 - e. Ozo Nwabuzor
2. Tenure Recommendation – Ms. Sandra Bosfield, Nursing Instructor, to be granted tenure effective August 23, 2012.
3. Tenure Recommendation – Dr. Frances Hayes-Cushenberry, Nursing Instructor, to be granted tenure effective August 23, 2012.
4. Special Assignment – Ms. Toni Wasserberger, part-time instructor and professor emeritus of English, to perform her functions as President of the Compton Community College Federation of Employees (Certificated Unit), to be paid \$65.16 an hour not to exceed 216 hours or \$14,500, effective August 23, 2012 through June 7, 2013, in accordance to Article V, Section 9 of the Agreement.
5. Employment – Ms. Dixie Cunnigan, part-time Fashion Instructor, Class II, Step 1, effective August 27, 2012 – June 30, 2013.
6. Employment – Ms. Sharon Sim Drew, part-time Nursing Instructor, Class II, Step 1, effective August 25, 2012 – June 30, 2013.
7. Employment – Ms. Asha Grant, part-time Nursing Instructor, Class II, Step 1, effective August 25, 2012 – June 30, 2013.

8. Limited Term Assignment – Ms. Tonya Harrington, Nursing Instructor, Class VI, Step 13, for the 2012-2013 Academic Year August 25, 2012 through June 30, 2013.
9. Resignation – Ms. Jameelah Harris-Mims, full-time Nursing Instructor, Class IV, Step 13, effective August 8, 2012.
10. Resignation – Mr. Christopher Richardson, Physical Education Instructor/Tract & Field and Cross Country Head Coach, Class IV, Step 13, effective August 1, 2012.
11. Employment – Ms. Jennifer Triplett, part time English Instructor, Class II, Step 1, effective August 25, 2012 through December 14, 2012.
12. It is recommended that the Special Trustee approve the following full time faculty contracts and overload assignments for the 2012-2013 academic year:

Name	Discipline	FT Class/Step	PT Class/Step
1. Aasi, Fazal	Anatomy	VI, 18	VI, 4
2. Abbassi, Ali	Mathematics	VI, 21	VI, 4
3. Aguilar, Carmela	ESL	IV, 28	IV, 4
4. Ahmad, Manzoor	Business	VI, 28	VI, 4
5. Allen, Jennell	Counseling	VI, 33	VI, 4
6. Alpern, Ronny	Mathematics	VI, 26	VI, 4
7. Arroyo, Celia	Counseling	VI, 23	VI, 4
8. Arroyo, Silvia	Counseling	VI, 20	VI, 4
9. Benson, Eugene	Welding	VI, 33	VI, 4
10. Bernaudo, Jose	English	III, 19	III, 3
11. Boatwright, Eddie	Biological Sciences	VI, 19	VI, 4
12. Bosfield, Sandra	Nursing	VI, 17	VI, 3
13. Bunting, Ikaweba	Sociology	VI, 17	VI, 4
14. Clark, Leonard	Geology	VI, 20	VI, 4
15. Collins, Diane	Health Education	III, 27	III, 4
16. Cortez-Perez, Aurora	ESL	III, 22	III, 4
17. Coti, Karla	Chemistry	VI, 12	VI, 2
18. Estrada, Harvey	Music	V, 20	V, 4
19. Estrada, Maria	Counseling	II, 13	II, 3
20. Evans, Jerome	History	VI, 21	VI, 4
21. Flor, Paul	Political Science	VI, 23	VI, 4
22. French-Preston, Essie	Counseling	VI, 19	VI, 4
23. Garcia, Annaruth	Business	VI, 19	VI, 4
24. Garrett, Curtis	Auto Body Technology	VI, 19	VI, 4
25. Gras, Lauren	English	II, 14	II, 2
26. Gillis, Amber	Reading/English	II, 13	II, 2
27. Halligan, Christopher	English	III, 17	III, 3
28. Hayes-Cushenberry, Frances	Nursing	VI, 17	VI, 3
29. Haynes, Vanessa	Counseling	VI, 21	VI, 4
30. Heming, Deborah	Nursing	VI, 17	VI, 3
31. Hobbs, Charles	Librarian	III, 14	III, 3
32. Jimenez, Albert	Learning Center	III, 12	III, 1
33. Johnson, Renee	Nursing	VI, 20	VI, 4
34. Joiner, Robert	Business	IV, 30	IV, 4
35. Juarez, Dalia	English	II, 12	II, 2
36. Keig, William	Mathematics	VI, 18	VI, 4

37. Khalilzadeh, Mohammad	Computer Information Systems	VI, 20	VI, 4
38. Kooiman, Brent	Auto Body/Collision Repair	I, 14	I, 3
39. Lamm, Frederick	Auto Technology	VI, 35	VI, 4
40. Lazar, Shemiran	ESL	IV, 24	IV, 4
41. Lyles, Cornelia	Administration of Justice	VI, 35	VI, 4
42. Maradiaga, Axa	Spanish	III, 17	III, 4
43. Maruyama, David	English	V, 17	V, 3
44. McPatchell, David	Psychology	VI, 23	VI, 4
45. Mediza, Joe	Mathematics	VI, 18	VI, 4
46. Mendoza, Ladislao	Physical Education	VI, 27	VI, 4
47. Mitu, Zenaida	Nursing	VI, 19	VI, 3
48. Moore, Billie	Ethnic Studies	VI, 34	VI, 4
49. My, Alexander	Counseling	VI, 27	VI, 4
50. Norton, Thomas	English	V, 19	V, 4
51. Odanaka, Michael	Counseling	VI, 27	VI, 4
52. Osanyinpeju, Abiodun	Biological Sciences	VI, 18	VI, 3
53. Pham, Hoa	Counseling	VI, 13	VI, 1
54. Phillips, Marjeritta	Dance	III, 19	III, 4
55. Pratt, Estina	Learning Center	V, 27	V, 4
56. Priest, Michelle	Biological Sciences	VI, 15	VI, 4
57. Radcliff, Kendhal	History	VI, 13	VI, 4
58. Roach, Donald	Mathematics	VI, 28	VI, 4
59. Roach, Ruth	English	VI, 20	VI, 4
60. Ross, Dovard	Computer Information Systems	VI, 18	VI, 4
61. Sahebame, Mohsen	Computer Information Systems	VI, 20	VI, 4
62. Schumacher, Holly	Counseling	III, 15	III, 3
63. Subramaniam, Thamizhchelvi	English	VI, 27	VI, 4
64. Stoddard, Patricia	Mathematics	VI, 14	VI, 1
65. Sweeney, Elizabeth	Nursing	VI, 17	VI, 3
66. Tatlilioglu, Abigail	Mathematics	II, 11	II, 1
67. Tavakkoli, Mohamad	Mathematics	VI, 27	VI, 4
68. Thomas, Shirley	Nursing	VI, 17	VI, 3
69. Threadgill, Cheryl	Counseling	VI, 21	VI, 4
70. Uch, Mandeda	Music	II, 18	II, 4
71. Ueda, Dale	HVAC	IV, 14	IV, 3
72. Valdry, Andree	Library	IV, 20	IV, 4
73. Villalobos, Jose	Mathematics	VI, 18	VI, 4
74. Walker, Gregory	Anatomy	VI, 14	VI, 3
75. Wallano, Eyob	Anatomy	VI, 18	VI, 3
76. Ward, Carolyn	Nursing	VI, 14	II, 3
77. Washington, Cassandra	Childhood Education	II, 13	II, 2
78. West, Pamela	Childhood Education	VI, 19	VI, 4
79. Williams, Nikki	Reading/English	V, 13	V, 3
80. Yahye, Abdirashid	Computer Information Systems	VI, 25	VI, 4
81. Zambrano, Ruth	Mathematics	II, 14	II, 3

13. It is recommended that the Special Trustee approve the following part time faculty assignments for the 2012 - 2013 academic year:

Business and Computer Information Systems

Adabzadeh, Ali (Auto Collision)	Allen, Gregory (Fire Technology)
Biffle, Lamar (PE/Health)	Blankenship, Martin (Sign Language)
Diaz, Juan (PE/Health)	Diaz, Robert (Manufacturing Tech)
Ellingson, James (Fire Technology)	Ellison, Christopher (Law)
Fernandes, Sean (PE/Health)	Foral, Dorothy (Fashion)
Garcia, Jose (PE/Health)	Goudeau, Omega (PE/Health)
Grant, Millicent (CIS)	Higgins, Keith (PE/Health)
Jackson, Broderick (PE/Health)	Jackson, Henry (Welding)
Jacobson, Stanley (Machine Tool Tech)	Lim, Andy (Sign Language)
Martinez, Amanda (PE/Health)	McNeil, Tracey (PE/Health)
Means, Kelvin (PE/Health)	Morales, Edward (Air Conditioning)
Morris, Robert (Fire Technology)	Rooks, Robert (Real Estate)
Sesay, Abdul (PE/Health)	Walls, Philip (Air Conditioning)
Williams, Frances (Nutrition)	Williams, Shannon (PE/Health)
Yaghani, Philip (Machine Tool Tech)	Youngblood, Aaron (PE/Health)

Counseling

Adams, Eugene	Aguilar, Carmela
Conley, Johnny	Fong, Nancy
Hendrichs, Robert	Gropp, Barry
Martinez-Weitzel, Victoria	Nunez-Mason, Rebeca
Preston, Tiombe	

Health & Human Services

Barber, Lessie (Nursing)	DeLaCruz, Nancy (Nursing)
Ekwegh, Tavonia (Nursing)	Ernaga, Margaret (Medical Term)
Ghazae, Nahid (Nursing)	Harrington, Tonya (Nursing)
Harris-Mims, Jameelah (Nursing)	Hill-Jones, Laura (Nursing)
Johnson, Shirlisa (Nursing)	Livingston, Rose (Child Development)
Most, Rosemary (Child Development)	Rivera-Mitu, Eliza (Nursing)
Nwabuzo, Ozo (Nursing)	Quinones, Juan (Child Development)
Romagnolo, Stacy (Child Development)	Sanders, Candy (Child Development)
Scott, Renita (Nursing)	Scranton, Sandra (Child Development)
Tokuda, Elena (Education)	Willis, Edna (Nursing)

Humanities

Armstrong, Sunny (English)	Bennet, Sage (Philosophy)
Bergman, Stefan (English)	Brabbee, Andrew (Spanish)
Bystry, Philip (ESL)	Craigg, Elizabeth (English)
Crosbie, Ivan (English)	Crozier, Judith (English)
Cuesta, Yolanda (Spanish)	Davis, Scott (English)
Douglas, Jeffrey (English)	Duffield, Mary (English)
Evans, Max (English)	Georges, Joseph (Philosophy)
Herring, Larry (ESL)	Jacobs, Bruce (English)
Klonecky, Loretta (ESL)	Lawrence, Richard (Communication Studies)
Magabo, Susan (English)	Massich, Regina (English)

Mayreis-Voorhis, Morgan (English)
Millea, Johnny (English)
Moten, Georgia (English)
Parker, Norma (Spanish)
Sanders, Zeb (Communication Studies)
Sims, Hiram (English)
Taves, Jeffrey (English)
Wagner, Summer (Communication Studies)

McLaughlin, Patrick (English)
Moina, Andres (Spanish)
Noonan, Lloyd (Humanities)
Prada, Claudia (Spanish)
Shannon, Mark (Communication Studies)
Smith, Darwin (Philosophy)
Triplett, Jennifer (English)
Wasserberger, Toni (English)

Mathematics & Sciences

Abdulmalek, Sulaiman (Biological Sciences)
Bibb, Nicole (Math)
Gill, Jack (Math)
James, Ibanga (Biological Sciences)
Khan, Mahbub (Math & Physics)
Landis, Gary (Chemistry)
Martinez, Jose (Math)
Ndoumna, Emmanuel (Math)
Okbamichael, Mussie (Earth Sciences)
Ortiz, Juan (Math)
Pham, Ann (Math)
Rahnavard, Mohammad (Math)
Shihabi, Azzam (Math)
Syed, Erum (Biological Sciences)
Vu, Tim (Math)
Wu, Henry (Chemistry)

Altermatt, Robert (Chemistry)
Carter, Sekou (Math)
Hernandez-Saul, Cynthia (Math)
Kang, Henry (Chemistry)
Khwaja, Ziauddin (Math)
Manikandan, Gayathri (Math)
Mikhail, Mourad (Biological Sciences)
Niang, Babacar (Math)
Orozco, Marco (Chemistry)
Petersen, Bruce (Biological Sciences)
Raffel, Charmaine (Math)
Roshanaei, Alireza (Math)
Shukla, Parul (Math)
Vanish, Clark (Math)
Webb, Robert (Math)

Social Sciences & Creative Performing Arts

Abdul-Jabbaar, Aminah (Film/Video)
Aguilera, Peter (Sociology)
Conley, Johnny (Human Dev.)
Cooper, Erin (Psychology)
Davis, Timothy (Music)
Dowell, Aaron (Film/Video)
Gutierrez-Padilla, Laura (Human Dev.)
Herrera, Raul (History)
Kohpahl, Gabriele (Anthropology)
League, Nia (Human Dev.)
Martinez, Maria (History)
Mendez, Jose (Human Dev.)
Moshrefi, Farshid (Psychology)
Palmer, Cleveland (Art)
Peters, Joshua (Art)
Pittman, Lowerence (Art)
Preston, Tiombe (Women's Studies)
Sandoz, Jerretta (Admin. Of Justice)
Shabazz, Moyofuna (Human Dev.)

Adams, Eugene (Human Dev.)
Black, Dustin (History)
Conn, Bradfield (Psychology)
Craig, Elizabeth (Political Science)
Desetto, Vincent (Anthropology)
Golding, Michael (Theatre Arts)
Harris, Johnny (Sociology)
Keskinel, Meric (Economics)
Lawson, Anitra (Film/Video)
Leonard, Chester (Admin. Of Justice)
Martinez-Weitzel, Victoria (Human Dev.)
Morales, Alberto (Anthropology)
Nunez-Mason, Rebeca (Human Dev.)
Panski, Saul (History)
Pfeiffer, Jill (Anthropology)
Plair, Vincent (Admin. Of Justice)
Roske, Rachel (Art)
Schulte, Frances (Philosophy)
Vasquez, Leticia (Political Science/Admin. of Justice)

2C. CLASSIFIED EMPLOYEES:

It is recommended that the Special Trustee ratify/approve the employment and personnel changes for Classified employees as shown below.

a) Employment

1. Retirement - Ms. Debra Henderson, Human Resources Specialist, Range J, Step 7, Human Resources, effective July 17, 2012, first day of retirement July 18, 2012, and that a plaque be prepared and presented to her in recognition of her service to the District since 2001.

b) Provisional Employment

1. Ms. Kerri Citizen, Children's Center Aide, Range 15, Step A, Child Development Center, Academic Affairs, effective September 1, 2012 through December 30, 2012, not to exceed 120 days (NTE 35 hours per week).
2. Mr. Juan Diaz, Athletic Trainer, Range 33, Step A, Athletics, Student Affairs, effective August 9, 2012 through June 30, 2013, not to exceed 120 days (NTE 35 hours per week).
3. Ms. Monique Simon, Children's Center Aide, Range 15, Step A, Child Development Center, Academic Affairs, effective July 19, 2012 through December 30, 2012, not to exceed 120 days (NTE 35 hours per week).
4. Ms. Syrena Sokolis, Financial Aid Coordinator, Range 29, Step B, Financial Aid, Student Affairs, effective August 15, 2012 through June 30, 2013, not to exceed 120 days (NTE 35 hours per week).
5. Ms. Erika Yates, Learning Center Assistant, Range 25, Step A, Learning Resource Center, Academic Affairs, effective August 23, 2012 through December 30, 2012, not to exceed 120 days (NTE 35 hours per week).

2D. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES:

It is recommended that the Special Trustee ratify/approve the employment and personnel changes for non-classified employees as shown below.

1. Josefina Aguilar, Student Worker I, Rate E, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 27, 2012 through December 21, 2012, Math/Science, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
2. Charles Andrews, Assistant Coach (Football), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 9, 2012 through November 30, 2012, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
3. Citlally Angulo Garcia, Student Worker I, Rate C, \$8.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 25, 2012 through December 14, 2012, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
4. Stephen Bergman, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 29, 2012

- through December 14, 2012, English, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
5. Et Bernaudo, Supplemental Instruction Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 29, 2012 through December 8, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
 6. Ronald Carter, Assistant Coach (Football), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 9, 2012 through November 30, 2012, Athletics, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
 7. Teresa Castaneda, Student Worker V, Rate B, \$14.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective September 1, 2012 through December 31, 2012, Health & Human Services, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
 8. Luis Cerda, Assistant Coach (Women's Soccer), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 15, 2012 through November 30, 2012, Athletics, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
 9. Jesus Claustro, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 29, 2012 through December 14, 2012, English, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
 10. Stephen Conteh, Tutor, Rate B, \$8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 29, 2012 through December 14, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
 11. Takhari Cotton, Student Worker I, Rate A, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective June 18, 2012 through June 30, 2012, TRIO, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
 12. Takhari Cotton, Student Worker I, Rate A, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2012 through August 10, 2012, TRIO, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
 13. Rafael Diaz, Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 29, 2012 through December 14, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
 14. Rafael Diaz, Supplemental Instruction Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 29, 2012 through December 8, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
 15. Oanh Dinh, Supplemental Instructional Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 29, 2012 through December 8, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).

16. Mary Duffield, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 25, 2012 through December 14, 2012, English, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
17. Maria Esquivias, Student Worker I, Rate E, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 28, 2012 through January 1, 2013, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
18. Max Evans, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 29, 2012 through December 14, 2012, English, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
19. Lorena Fonseca, Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 29, 2012 through December 14, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
20. Lorena Fonseca, Supplemental Instruction Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 29, 2012 through December 8, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
21. Sean Foster, Assistant Coach (Football), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 9, 2012 through November 30, 2012, Athletics, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
22. Jennifer Fukasana, Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 29, 2012 through December 14, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
23. Jennifer Fukasana, Supplemental Instruction Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 29, 2012 through December 9, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
24. Wade Gay, Student Worker III, Rate A, \$11.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 22, 2012 through December 14, 2012, Student Life, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
25. Kahna Graddy, Student Worker I, Rate E, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 27, 2012 through January 1, 2013, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
26. Mohammad Habib, Supplemental Instruction Tutor, Rate C, \$10.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective September 9, 2012 through December 14, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).

27. Mary Ann Harmon, Professional Expert, \$75.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 1, 2012 through June 20, 2013, Office of the CEO, not to exceed 120 days. Scope of project: Writer/Editor for publications, web, news releases, editorials, feature articles, PSAs, advertising, Power Point presentations, etc. for Compton Community College District and El Camino College Compton Center.
28. Jasmine Haynes, Student Worker III, Rate A, \$11.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 28, 2012 through January 1, 2013, Financial Aid, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
29. Bruce Jacobs, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 29, 2012 through December 14, 2012, English, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
30. Christian King, Assistant Coach (Women's Soccer), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 15, 2012 through November 30, 2012, Athletics, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
31. Uche Maduagwu, Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 29, 2012 through December 14, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
32. Uche Maduagwu, Supplemental Instruction Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 29, 2012 through December 8, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
33. Buford Makiea, Tutor, Rate C, \$10.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective September 4, 2012 through December 14, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
34. Amanda Martinez, Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 29, 2012 through December 14, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
35. Regina Massich, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 29, 2012 through December 14, 2012, English, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
36. Morgan Mayreis-Voorhis, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 29, 2012 through December 14, 2012, English, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
37. Kelvin Means, Assistant Coach (Football), \$15.40 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 9, 2012 through

- November 30, 2012, Athletics, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
38. Emily Monge, Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 29, 2012 through December 14, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
 39. Shanta Pittman, Student Worker I, Rate E, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 27, 2012 through January 1, 2013, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
 40. Alexander Rodriguez, Assistant Coach (Soccer), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 15, 2012 through November 30, 2012, Athletics, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
 41. Ed Sierra, Assistant Coach (Football), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 9, 2012 through November 30, 2012, Athletics, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
 42. Wendy Sparrow, Tutor, Rate D, \$15.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 29, 2012 through December 14, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
 43. Wendy Sparrow, Supplemental Instruction Tutor, Rate D, \$15.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 29, 2012 through December 8, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
 44. Janette Tapia, Student Worker I, Rate E, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 27, 2012 through January 1, 2013, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
 45. Carlos Tinoco, Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 29, 2012 through December 14, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
 46. Carlos Tinoco, Supplemental Instruction Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 29, 2012 through December 8, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
 47. Benjamin Tyler, Student Worker I, Rate E, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 27, 2012 through January 1, 2013, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
 48. Bernardo Ventura, Assistant Coach (Football), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 9, 2012

through November 30, 2012, Athletics, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).

49. Treim Vu, Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 29, 2012 through December 14, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
50. Shelby White, Student Worker I, Rate E, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 28, 2012 through January 1, 2013, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
51. Cordel Williams, Student Worker III, Rate A, \$11.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 27, 2012 through January 1, 2013, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).

Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Dr. Keith Curry

XVI. DISCUSSION/ACTION ITEMS

1. Office of the Interim CEO
 - A. Facilities Management Memorandum of Understanding
 - B. Ratification – Measure CC Bond Oversight Committee, New Member

2. Administrative Services
 - A. Agreements/Amendments/Ratifications
 - B. District Participation In The 2013 Chancellor’s Office Tax Offset Program (COTOP)
 - C. Ratification Approval to Solicit And Receive Bids
 - D. Budget Adjustments/Augmentations/Transfers 2011-2012
 - E. Budget Adjustments/Augmentations/Transfers 2012-2013
 - F. Resolution to Approve the Continued Recording on the District’s General Ledger the Unrestricted General Fund’s Temporary Inter-Fund Borrowing from the General Obligation Bond Fund and the Capital Outlay Fund to Maintain Cash Flow
 - G. Notice of Public Hearing – 2012-2013 Final Budget

3. Facilities Planning and Development
 - A. Emergency Resolution for Provision of Repairs of Music Building Y80 Classroom and Y-92 Office Floor Tiles
 - B. Approval of 2014-2018 Five-Year Construction Plan

Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Dr. Keith Curry

- 1A. It is recommended that the Special Trustee review the first reading of the Facilities Management Memorandum of Understanding.

August 14, 2012

FACILITIES MEMORANDUM OF UNDERSTANDING – (First Reading)

This Memorandum of Understanding (“MOU”) is made and entered into this ___th day of _____ in the year 2012, by and between the COMPTON COMMUNITY COLLEGE DISTRICT (hereinafter referred to as “Compton”) and the “EL CAMINO COMMUNITY COLLEGE DISTRICT” (hereinafter referred to as “El Camino” and collectively, as the “Parties”).

WHEREAS, the State of California has approved a Capital Outlay Project to the El Camino Community College District, El Camino College Compton Center for “Infrastructure Replacement Phase 1” in the total amount of approximately \$37,714,000. Approximately \$31,180,000 will be from the State of California and approximately \$6,534,000 from Compton Local Bond Funds (Measure CC);

WHEREAS, the State of California has approved a Capital Outlay Project to the El Camino Community College District, El Camino College Compton Center for “Infrastructure Replacement Phase 2” in the total amount of approximately \$19,498,000. Approximately \$17,248,000 will be from the State of California and approximately \$2,250,000 from Compton Local Bond Funds (Measure CC);

WHEREAS, the State of California has approved a Capital Outlay Project to the El Camino Community College District, El Camino College Compton Center for “Allied Health Renovation” in the total amount of approximately \$ 13,270,000. Approximately \$8,946,000 will be from State of California and approximately \$4,324,000 from Compton Local Bond Funds (Measure CC). Note: all approved Capital Outlay Plan projects cited in the above Recitals shall be individually referred to as “Project” and collectively referred to as “Projects”;

WHEREAS, since the State of California Department of Finance requires the Capital Outlay Projects approved for Compton to be in the name of El Camino for the Projects to be constructed on Compton’s property, the Parties would like to set forth each Party’s rights and responsibilities for the Projects in this MOU; Capital Outlay Project bid awards require approval by Compton, El Camino, Chancellor’s Office and Department of Finance. The State of California will adjust these numbers at various stages of the project.

WHEREAS, the Parties agree to commit to a collaborative process where each Party will provide input and recommendations to be considered in earnest by the other Party, with the Parties working together to make collaborative decisions for the benefit of the Projects;

WHEREAS, the Parties agree that El Camino will take primary responsibility to manage the design, construction, State of California funding issues, and related activities necessary to complete

the Projects, and Compton will take primary responsibility for local financing (Measure CC), and provide oversight and approvals as necessary;

WHEREAS, when El Camino and Compton are required to review or approve any items necessary to complete the Projects, each shall do so in a timely manner as to not delay progress or completion of the Projects, and any approvals shall not be unreasonably withheld, and,

WHEREAS, the parties wish to use the provisions of this MOU as a model for future projects of a similar nature.

NOW, THEREFORE, the Parties hereto agree as follows:

1. **No Transfer or Waiver of Rights.** Nothing in this Agreement shall be construed as Compton transferring or waiving to El Camino or any other party, any rights whatsoever to any property, fixtures, equipment, facilities etc. related to the Projects. All rights or title to any property (real, personal or others) shall be retained by Compton unless otherwise expressly agreed to in writing by Compton.
2. **Term.** The term of this MOU shall be from approval of this MOU by ECCCD Governing Board of Trustees and CCCD's Special Trustee until final completion of all Projects, or as modified in writing and signed by both Parties.
3. **Funding/ Financial Responsibilities.**
 - A. El Camino and its consultants shall maintain books and records of revenue received and expenses incurred to complete planning, design, bidding and construction of the Projects. Personnel or its consultants utilized by El Camino to perform accounting and related functions under this Agreement shall be skilled, trained and experienced in maintaining accounting books and records relating to design, bidding and construction of public works projects. Accounting books and records developed and maintained by El Camino hereunder shall be: (i) consistent with generally accepted accounting principles applied in a consistent manner; (ii) El Camino policies; and (iii) available at all times to the District for inspection, review or reproduction. Accounting books and records maintained by El Camino College shall be in accordance with District policies and requirements. Additionally, the Program Manager shall assist with audit preparation.
 - a. El Camino and its consultants shall maintain records of expenditures incurred to complete planning, design, bidding and construction of the Projects. Records of expenditures must incorporate functions required by the El Camino including without limitation, sorting expenditures by the following: (i) per Project; (ii) per Project year- to- date; (iii) cumulative per Project; (iv) Projects year-to-date; and (v) by categories of expenditures.

- b. El Camino shall have the authority to take such action as is reasonably necessary to insure that State funds are legally and properly expended.
- B. Compton shall have responsibility for all local (including Measure CC) financial commitments related to the Projects, including the payment of appropriate professional consultants or other third parties necessary to plan, design, construct and complete the Projects including, but not limited to, architects, engineers, contractors, etc. (collectively, "Consultants" and/or "Vendors"). Compton shall be responsible to maintain proper cash flow for projects. Compton shall provide timely payments to all consultants' and/or vendors associated with these projects. Compton shall have the authority to take such action as is reasonably necessary to insure that its local bond funds are legally and properly expended.
 - C. The Parties shall cooperate and provide each other all necessary information and documents to properly and timely submit Capital Outlay Reimbursement Claims to the State of California related to the Projects. El Camino shall review, approve and submit any such Claims prior to submittal to the State of California for reimbursement.
 - D. El Camino shall ensure timely disbursement of all received funds from the State of California related to the Projects less the amounts received for payments related to 3 A.
 - a. The Parties agree to provide each other a detailed accounting of all State of California Funds associated with the Projects and such accounting records shall be presented to the other Party on a monthly basis or other regular basis reasonably requested by the other Party.
4. **Budgets.** El Camino shall develop budgets for the Projects based on the amounts approved by the State of California in the Capital Outlay Plans. This information shall be made available to Compton for review and approval. El Camino shall update all budgets for the Projects on a regular basis, or as necessary, which shall contain, to the extent possible, real-time information including the following:
- A. Original/ approved budget vs. current budget
 - B. Original/ approved budget vs. amounts spent/committed/projected
 - C. List of all funding sources and amounts
 - D. Budget and contract growth analysis
 - E. Contract schedule growth analysis
 - F. Contract percentage spent analysis
5. **Project Costs and Tracking.** El Camino shall monitor and track all costs to ensure such costs are within the approved budgets for the Projects. This information shall be made available to Compton for review and approval. El Camino shall update all costs related to the Projects on at least a monthly basis, or as necessary, which shall contain, to the extent possible, real-time information including:
- A. Cost status by budget category: budgets, contracts, proposed changes, change orders, amounts paid to date, projected costs to complete vs. budget variances and requests for information ("RFI's").

- B. Contracts: original contract amounts, change orders, current contract amounts, proposed changes and approved payments. Any changes to contracts prepared by El Camino shall be made available to Compton for review and approval.
- C. Payment requests/invoices: amounts requested, approved, retention, amounts paid and dates paid, amounts received and dates received.
- D. Compton agrees that the State of California funding for management of the projects shall be retained by El Camino for payment to a construction management firm for its actions undertaken in this MOU.
- E. Compton shall provide, at no cost to El Camino, sufficient space, supplies, and equipment to enable El Camino to manage the El Camino projects constructed on the Compton property, including sufficient onsite trailer space and communication hookups such as telephone, computer, and the like.
- F. Compton shall be responsible for any and all attorney's fees pertaining to the capital outlay projects under this MOU. Compton shall not unreasonably withhold such approval, and shall act in the best interest of the parties and the project.

Compton shall have the authority to review all monthly payment applications related to the Projects.

- 6. **Project Accounting**. The Parties agree to cooperate and coordinate accounting formats and procedures for the Projects that are compatible and consistent with each Party's existing accounting requirements, as well as those of the Los Angeles County Office of Education.
- 7. **Schedules**. El Camino shall prepare a master schedule for all Projects, as well as individual schedules for each Project, for review and approval by Compton. El Camino shall update the master and Project schedules on a regular basis, or as necessary, which shall contain, to the extent possible, real-time information including: major Project milestones, schedule for design, construction and close-out of Projects. El Camino shall provide all scheduling updates to Compton in a timely manner.
- 8. **Monthly Reports**. El Camino shall prepare monthly status reports including updates and information as required in this MOU related to the budgets, costs, schedules and safety issues for the Projects. These reports shall be provided to Compton for review in a timely manner.
- 9. **Consultants and Contracts**. Except for program managers, construction managers or project managers which shall be the sole responsibility of El Camino, Compton shall contract with appropriate professional Consultants necessary to plan, design, construct and complete the Projects. Both Compton and El Camino shall have joint authority to approve all Consultants under contract with El Camino or Compton related to the Projects. If the Parties cannot agree on the selection of a particular Consultant, the Chancellor of the California Community Colleges decision will govern.

10. **Bidding and Construction.** El Camino shall prepare bid documents for construction of the Projects. If Compton elects to prequalify any Consultants related to the Projects, El Camino shall approve such process for prequalification.
11. **Documents.** Compton shall be provided clearance and access to review all relevant Project documents, except to the extent any such information or documents are protected by any applicable privileges or not subject to disclosure under applicable laws. If there are any documents that are only available as a hard copy or not available in an electronic format, El Camino will provide hard copies of such documents to Compton and Compton will provide hard copies of such documents to El Camino.
12. **Insurance.** Until completion of all Projects, El Camino and Compton shall either be self-insured or maintain workers' compensation and comprehensive liability insurance providing coverage for public liability, automobile liability, bodily injury and property damage. El Camino shall require all Consultants performing work or providing services for the Projects to be properly insured and obtain the required bonds. All Consultant contracts entered into by El Camino for the Projects shall include a requirement that Compton be named as an additional insured on all policies and that any indemnity/hold harmless provisions include El Camino as an express named indemnitee.
13. **Indemnity.**
 - A. El Camino shall, to the extent permitted by law, indemnify, defend, and hold harmless Compton, its officers, agents and employees, from all actions, claims or liabilities for any injury, death, damage, or loss to person or property, that arise in any manner from the acts or omissions of El Camino, its officers, agents and employees in the performance of this MOU, including, but not limited to, all actions, claims or liabilities arising or connected in any way with El Camino's actions taken pursuant to this MOU.
 - B. Compton shall, to the extent permitted by law, indemnify, defend, and hold harmless El Camino, its officers, agents and employees, from all actions, claims or liabilities for any injury, death, damage, or loss to person or property, that arise in any manner from the acts or omissions of Compton, its officers, agents and employees in the performance of this MOU, including, but not limited to, all actions, claims or liabilities arising or connected in any way with Compton's actions taken pursuant to this MOU.
 - C. The provisions of indemnity set forth in this Section shall not be construed to obligate a party to pay any liability including, but not limited to, punitive damages, which by law would be contrary to public policy or otherwise unlawful.
14. **Collaborative Process.** The Parties will endeavor to make decisions related to the Projects in a collaborative manner after considering each Party's input and recommendations. If there are any differing opinions or conflicts between the Parties related to how the Projects should be completed, a meeting with the Compton Chief Executive Officer or his/her designee and the El Camino Vice President of Administrative Services or his/her designee shall be held. The parties shall establish a joint facilities management team, co-chaired by the El Camino Vice President of Administrative Services and the Compton Chief Executive Officer or his/her designee. The team shall meet on a

regular basis, generally monthly. If the Parties cannot agree, the Chancellor of the California Community Colleges decision will govern.

15. **Entire Agreement.** This MOU contains the entire agreement between the Parties with respect to the matters covered hereby, and supersedes all prior agreements, written or oral, between the Parties. No other agreement, or promise made by any Party not contained herein shall be binding or valid. This MOU shall be construed as one document and all of the agreements herein are in exchange for and in consideration of the commitments of each and all of the Parties herein as set out above. This MOU may be amended only by a writing signed by the Parties.
16. **Enforceability.** Should any provision of this MOU be declared or determined by any court of competent jurisdiction to be illegal, invalid, or unenforceable, the legality, validity, and enforceability of the remaining parts, terms, or provisions shall not be affected thereby and said illegal, unenforceable, or invalid part, term, or provision shall be deemed not to be part of this MOU. This MOU shall be construed, determined and enforced in accordance with the laws of the State of California of California with venue in Los Angeles County, California.
17. **Construction.** The Parties agree that each Party has been represented by counsel; that counsel for each Party has reviewed this MOU; and that any rules of construction to the effect that ambiguities are to be resolved against the drafting Party shall not apply in any interpretation of this MOU or any amendments or exhibits thereto.
18. **Attorneys' Fees.** In the event of a dispute under this MOU, each Party shall bear its own attorneys' fees and costs.
19. **Assignment.** No Party shall assign this MOU or any right or privilege any Party might have under this MOU without the prior mutual written consent of all Parties hereto.
20. **Effect of Recitals.** The Recitals herein are deemed true and correct, are hereby incorporated into this MOU as though fully set forth herein, and the Parties acknowledge and agree that they are each bound by the same.
21. **Conflicts of Interest.** No director, officer, official, representative, agent, or employee of any Party shall have any financial interest, direct or indirect, in this MOU.
22. **Cooperation.** The Parties acknowledge that it may be necessary to execute documents other than those specifically referred to herein in order to complete the objectives and requirements that are set out in this MOU. The Parties hereby agree to cooperate with each other by executing such other documents or taking such other actions as may be reasonably necessary to complete the objectives and requirements set forth herein in accordance with the intent of the Parties as evidenced in this MOU.
23. **Third Party Beneficiaries.** Nothing in this MOU shall be construed to confer any rights upon any party not signatory to this MOU.
24. **Counterparts.** This MOU may be executed in any number of counterparts, each of which shall be deemed an original and all of which shall constitute together one and the same instrument.

FACILITIES MEMORANDUM OF UNDERSTANDING – (First Reading)

The Parties, through their authorized representatives, have executed this MOU as of the day and year first written above.

Compton Community College District:

By: _____
Thomas E. Henry, Special Trustee

EI Camino Community College District:

By: _____
Thomas M. Fallo, Superintendent/President

I have reviewed this Memorandum of Understanding and concur with its terms. I also confirm that the Special Trustee has the power to sign it and, acting in accordance with the authority I have granted him under the law, to bind Compton Community College District to the terms set forth in the agreement.

Dr. Jack Scott
Chancellor, California Community Colleges

1B. RATIFICATION – MEASURE CC BOND OVERSIGHT COMMITTEE, NEW MEMBER

It is recommended that the Special Trustee appoint the following individual to serve on the Measure CC Bond Citizens' Oversight Committee.

SENIOR CITIZENS' ORGANIZATION REPRESENTATIVE,

MR. LARRY EDMONDS, 2-YEAR TERM.

Mr. Larry Edmonds, a long-time resident of Compton, recently retired from Los Angeles County after 40 years of service. As a member of the Bond Oversight Committee, his goal is to serve the community in which he resides and the educational institution that he attended.

In his most recent position as Senior Disaster Specialist Manager for Los Angeles County, Mr. Edmonds was responsible for disaster preparedness training, compliance with state and federal laws and mandates, and development and implementation of disaster plans. In addition, Mr. Edmonds served on the L. A. County Management Council, which is responsible for oversight and approval of emergency/disaster protocol plans and operations.

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Felipe Lopez, CBO

2A. AGREEMENTS

- 1. CONSULTANT: COMMUNITY COLLEGE LEAGUE OF CALIFORNIA**
SERVICES: To provide training for locally elected governing boards, CEO/College leadership
REQUESTING DEPT: SPECIAL TRUSTEE
FUNDING: GENERAL FUND UNRESTRICTED
DATES: 10/26/12 – 10/26/12
NTE: \$1,700.00
- 2. CONSULTANT: EUREKA, THE CALIFORNIA CAREER INFORMATION SYSTEM**
SERVICES: To provide licensing fees for career services to EOP&S/CARE students in effort to assist in degree completion career advancement and/or transfer to a four year university
REQUESTING DEPT: EOP&S/CARE
FUNDING: EOP&S/CARE CATEGORICAL FUNDING
DATES: 09/01/12 – 08/31/13
NTE: \$1,517.06

B. AMENDMENTS

- 1. CONTRACTOR: LOS ANGELES COUNTY DEPARTMENT OF HEALTH SERVICES TUTORING/MENTOR PROGRAM**
SERVICES: Original agreement board approved on November 18, 2008. This is the third amendment to this agreement and is in the amount of \$90,000.00 and will increase maximum approved compensation from \$360,000 to \$450,000. The Period of Performance shall now be amended from June 30, 2010 to June 30, 2013. The Program is designed to improve study skills and enhance the overall learning process. To offer personalized academic and clinical support for nursing students in an effort to facilitate their success in completing the nursing program requirements
REQUESTING DEPT: HEALTH & HUMAN SERVICES
FUNDING: GENERAL FUND RESTRICTED
DATES: 11/18/08 – 06/30/13
NTE: \$90,000.00 - REVENUE
- 2. CONTRACTOR: XAP CORPORATION**
SERVICES: Original agreement board approved on August 25, 2009. This is the first amendment to this agreement and is in the amount of \$11,714.00 and will increase maximum approved compensation

from \$6559 to \$18,273.00. The Period of Performance shall now be amended from August 26, 2009 to June 30, 2013. To participate

in an Online Electronic Admission Application System for the California Community College Systems known as CCCApply BOG Waiver Fee Application, Operated by XAP

REQUESTING DEPT:

FUNDING:

DATES:

NTE:

STUDENT AFFAIRS

GENERAL FUND RESTRICTED

08/26/09 – 06/30/13

The Institution shall pay to XAP fees for the operation and maintenance of the Selected Applications with respect to the Institution as follows:

July 1, 2012-June 30, 2013 \$11,714.00

C. RATIFICATIONS

**1. CONSULTANT:
SERVICES:**

CALIFORNIA STATE UNIVERSITY DOMINGUEZ HILLS

To provide student real time practicum preceptor learning experiences for university students nearing the completion of the Human Services Nursing Degree at the university level. The benefits and connectivity between assisting students ready to achieve their Baccalaureate, Masters or Ph.D. preparedness presents a relation which allows the collaborative flowing of qualified students to move into the continued education framework and/or employment of qualified mentored individuals and student referrals

REQUESTING DEPT:

FUNDING:

DATES:

NTE:

HEALTH & HUMAN SERVICES

GENERAL FUND UNRESTRICTED

02/10/12 – 02/10/15

No cost to the District

**2. CONSULTANT:
SERVICES:**

GST

To provide certified engineers and field technicians to prepare and work on information technology projects and services with least impact to the District's current operations

REQUESTING DEPT:

FUNDING:

DATES:

NTE:

MIS

GENERAL FUND UNRESTRICTED

07/10/12 – 12/31/12

\$5,000.00

2B. CHANCELLOR OF THE CALIFORNIA COMMUNITY COLLEGES – DISTRICT PARTICIPATION IN THE 2013 CHANCELLOR’S OFFICE TAX OFFSET PROGRAM (COTOP)

It is recommended the Special Trustee approves the District participation in the Chancellor’s Office Tax Offset Program (COTOP)

The Chancellor agrees to act on behalf of the District for the purpose of collecting through the State Franchise Tax board’s Interagency Offset Program, outstanding student financial and proper non-financial aid obligations owed to the District.

The Chancellor’s Office Tax Offset Program (hereafter known as COTOP) will be a (self supporting) program with collection fees charged to the participating district for the administrative costs incurred by the Chancellor in operating the program.

The District will pay to the Chancellor the amount equal to but not greater than 25 percent (25%) of the amount which the Chancellor collects on behalf of the district from the Franchise Tax Board.

The term of this contract shall be from October 1, 2012 through November 9, 2012.

2C. RATIFICATION APPROVALS TO SOLICIT AND RECEIVE BIDS

It is recommended the Special Trustee approves the District to solicit and receive bids on the following projects:

1. CCC-012 Hazardous Waste Disposal
2. CCC-013 Gymnasium Flooring Refurbishment
3. CCC-014 Bond Trailer Repairs

The District will advertise in local newspapers requesting solicitation and receiving sealed bids for the projects listed above during the period of August 1, 2012 through September 30, 2012. Mandatory job walks will occur in order to familiarize all prospective participants with the bid specifications and project requirements.

2D. BUDGET ADJUSTMENTS/AUGMENTATIONS/TRANSFERS

It is recommended that the Special Trustee approve or ratify the following adjustments, augmentations, and transfers. The adjustments do not adversely affect the total District budget.

FISCAL YEAR 2011-2012

1. General Fund – Unrestricted
2. General Fund – Restricted
3. Child Development Fund
4. General Obligation Bond Fund

1. General Fund - Unrestricted

Revenue:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
8100	Federal Revenue – MediCal Administrative Activity	\$ 62,615.00

Expenditures:

-FROM-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
1XXX	Academic Salaries	\$ 12,518.00
3XXX	Employee Benefits	16,248.00
4XXX	Supplies and Materials	13,195.00
5XXX	Other Operating Expenses and Services	24,583.00
6XXX	Capital Outlay	400.00
		<u>\$ 129,559.00</u>

-TO-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
2XXX	Classified and Other Nonacademic Salaries	\$ 10.00
3XXX	Employee Benefits	29,091.00
4XXX	Supplies and Materials	15,711.00
5XXX	Other Operating Expenses and Services	84,747.00
		<u>\$ 129,559.00</u>

Summary Total **\$ 0.00**

Total Transfer Amount - \$129,559.00

Summary of Transfers:

Unused academic salary, benefits, supplies and other operating expense budgets reallocated to classified salary and benefit accounts. Funds to pay year-end invoices transferred to supplies and other operating expenses. Anticipated proceeds from MediCal Administrative Activity program budgeted for expenses related to program operations (medical billing services).

2. General Fund - Restricted

-FROM-

Expenditures:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
4XXX	Supplies and Materials	\$ 17,465.00
5XXX	Other Operating Expenses and Services	444.00
7XXX	Other Outgo	<u>165.00</u>
		\$ 18,074.00

-TO-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
2XXX	Classified and Other Nonacademic Salaries	\$ 12,800.00
4XXX	Supplies and Materials	387.00
5XXX	Other Operating Expenses and Services	<u>4,887.00</u>
		\$ 18,074.00

Summary Total **\$ 0.00**

Total Transfer - \$18,074.00

Summary of Transfers:

Funds transferred from Supplies and Materials, Other Operating Expenses and Services and Other Outgo reallocated to Classified and Other Nonacademic Salaries. Transfers to supplies and other expenses and services provide funds for outstanding invoices and year-end expenses.

3. Child Development Fund

-FROM-

Expenditures:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
3XXX	Employee Benefits	\$ 3,000.00

-TO-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
4XXX	Supplies and Materials	\$ 3,000.00

Summary Total **\$ 0.00**

Total Transfer - \$3,000.00

Summary of Transfers:

Funds from Employee Benefits moved to Supplies and Materials to provide funds for outstanding invoices

4. General Obligation Bond Fund

-FROM-

Expenditures:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Services and Expenses	\$ 1,090.00

-TO-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Services and Expenses	\$ 1,090.00

Summary Total **\$ 0.00**

Total Transfer - \$1,090.00

Summary of Transfers:

\$1,090 transferred from Other Operating Services and Expenses holding account to Other Operating Services and Expenses to provide funds for outstanding construction project invoices.

2E. BUDGET ADJUSTMENTS/AUGMENTATIONS/TRANSFERS

It is recommended that the Special Trustee approve or ratify the following adjustments, augmentations, and transfers. The adjustments do not adversely affect the total District budget.

FISCAL YEAR 2012-2013

1. General Fund – Unrestricted
2. General Fund – Restricted
3. Capitol Outlay Fund
4. General Obligation Bond Fund
5. Bond Fund Series 2012C

1. General Fund - Unrestricted

Expenditures:

-FROM-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Expenses and Services	\$ 61,000.00
6XXX	Capital Outlay	<u>11,000.00</u>
		\$ 72,000.00

-TO-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
2XXX	Classified and Other Nonacademic Salaries	\$ 61,000.00
4XXX	Supplies and Materials	<u>11,000.00</u>
		\$ 72,000.00

Summary Total **\$ 0.00**

Total Transfer Amount - \$72,000.00

Summary of Transfers:

\$61,000 transferred from Other Operating Expenses and Services to Classified and Other Nonacademic Salaries for FY 12-13 Classified Employee salaries. \$11,000 transferred from Capital Outlay to Supplies and Materials for equipment purchase.

2. General Fund – Restricted

-FROM-

Revenue:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
8600	General Apportionment – State Revenue BFAP	\$ 38,991.00

-TO-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
2XXX	Classified and Other Nonacademic Salaries	\$ 30,000.00
5XXX	Other Operating Expenses and Services	8,991.00
		<u>\$ 38,991.00</u>

Summary Total \$ 0.00

Total Transfer - \$38,991.00

Summary of Transfers:

Additional State General Apportionment allocation for BFAP-SFAA budgeted in Classified and Other Nonacademic Salaries and Other Operating Expenses and Services.

3. Capital Outlay Fund

-FROM-

Expenditures:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Expenses and Services	\$ 293,334.30

-TO-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Expenses and Services	\$ 7,405.00
6XXX	Capital Outlay	285,929.30
		<u>\$ 293,334.30</u>

Summary Total \$ 0.00

Total Transfer - \$285,929.30

Summary of Transfers:

Funds from Other Operating Expenses and Services holding account allocated for ongoing construction projects.

4. General Obligation Bond Fund

-FROM-

Expenditures:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Services and Expenses	\$ 729,767.00

-TO-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Services and Expenses	\$ 130,000.00
6XXX	Capital Outlay	<u>599,767.00</u>
		\$ 729,767.00

Summary Total \$ 0.00

Total Transfer - \$729,767.00

Summary of Transfers:

Funds transferred from Other Operating Services and Expenses holding account to Other Operating Services and Expenses and Capital Outlay to provide funds for ongoing construction projects.

5. Bond Fund Series 2012C

-FROM-

Expenditures:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Services and Expenses	\$ 2,809,012.70

-TO-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
6XXX	Capital Outlay	\$2,809,012.70

Summary Total \$ 0.00

Total Transfer - \$2,809,012.70

Summary of Transfers:

Funds transferred from Other Operating Services and Expenses holding account to Capital Outlay to provide funds for ongoing construction projects.

2F. RESOLUTION TO APPROVE THE CONTINUED RECORDING ON THE DISTRICT'S GENERAL LEDGER THE UNRESTRICTED GENERAL FUND'S TEMPORARY INTER-FUND BORROWING FROM THE GENERAL OBLIGATION BOND FUND AND THE CAPITAL OUTLAY FUND TO MAINTAIN CASH FLOW.

It is recommended that the Special Trustee approve Resolution No. 12-13/082112

RESOLUTION NO. 12-13/082112

WHEREAS, the Compton Community College District ("District") Unrestricted General Fund has borrowed cash ("Inter-fund Borrowings") from two separate funds as defined below to supplement cash flow; and

WHEREAS, the General Obligation Bond Project Fund ("Bond Fund") is used to fund construction of voter-approved projects pursuant to the appropriate general obligation bond and the Capital Outlay Fund ("Capital Fund") is used to fund Construction Projects that are eligible for reimbursement or matching funds from the State; and

WHEREAS, since the Inter-fund Borrowings are short term and are intended to be repaid in a subsequent fiscal year, and due to the uncertainty of the state budget, a process needs to be in place whereby borrowed funds will be repaid when the Unrestricted General Fund has significant cash available that would not jeopardize the fund's capacity to pay current costs and to maintain cash flow; and

WHEREAS, once the District has significant cash available in its Unrestricted General Fund that would not jeopardize the fund's capacity to pay current costs and to maintain cash flow, all funds borrowed or loaned from the Capital Fund and Bond Fund must and will be repaid; and

WHEREAS, the District will implement a quarterly reconciliation procedure to review, adjust and reconcile any loans, repayment or balances between the Unrestricted General Fund, the Capital Fund and Bond Fund so that the District will be able to clearly monitor timely repayments; and

WHEREAS, a report on the status of any funds borrowed or loaned from the Capital Fund and Bond Fund to satisfy costs incurred for operations, in whole or in part, through the Unrestricted General Fund must be reported to the District's Governing Board of Trustees ("Board") or to its approved designee through a delegation of authority; and

WHEREAS, the Governing Board of the District desires by a majority of the vote and pursuant to Education Code section 81655 and similar statutes, to delegate authority to the Special Trustee to approve continuing to record on the District's financials the Unrestricted General Fund's cash borrowings from the Capital Fund and Bond Fund to supplement cash flow in order to satisfy costs incurred from operations, all subject to the approval or ratification by the Board, and to otherwise carry out the intent of this Resolution; and

WHEREAS, the proposal to continue to record on the District's general ledger the cash borrowings from the Capital Fund and Bond Fund to temporarily satisfy cost incurred for the Unrestricted General Fund, subject to approval by the Board or its designee, the repayment of any borrowed funds from the Capital Fund and Bond Fund upon availability of significant cash, the quarterly reconciliation of the accounts and balances of the borrowed funds, and the delegation of authority to the Special Trustee are all consistent and in accordance with the Annual Financial Report dated June 30, 2012.

NOW THEREFORE, be it resolved by the Governing Board of the Compton Community College District as follows:

1. That the above recitals are true and correct.
2. In order to maintain cash flow in the Unrestricted General Fund, it is necessary, at times, to borrow from the Capital Fund and Bond Fund to pay current costs.
3. Upon the availability of significant cash that would not jeopardize the Unrestricted General Fund's capacity to pay current costs, any funds borrowed from the Capital Fund and Bond Fund must and will be repaid.
4. The District's Board hereby approves the delegation of authority to the Special Trustee pursuant to a majority of the vote of the Board and Education Code section 81655 and similar statutes, to approve the continued recording on the District's general ledger the Inter-fund Borrowings between from the Capital Fund and Bond Fund to supplement cash flow in the Unrestricted General Fund, all subject to the approval or ratification by the Board, and to otherwise carry out the intent of this Resolution.
5. This Resolution shall be effective as of the date of its adoption.

ADOPTED, SIGNED AND APPROVED this 21st day of August, 2012.

Thomas E. Henry, Special Trustee,
Compton Community College District

I, _____, Clerk to the Governing Board of the Compton Community College District, do hereby certify that the foregoing Resolution was adopted by the Governing Board of said District at a meeting of said Board held on the 21st day of August, 2012, and that it was so adopted by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Clerk to the Governing Board of the
Compton Community College District

2G. NOTICE OF PUBLIC HEARING – 2012-2013 FINAL BUDGET

It is recommended that the Special Trustee approve a public hearing on Compton Community College District's Proposed 2012-2013 Final Budget. Pursuant to Title 5, Section 58301, the Special Trustee shall hold a Public Hearing on the 2012-2013 Final Budget on September 11, 2012 at 7:00 p.m. in the Compton Community College District Board Room, located in the Administration Building at 1111 E. Artesia Boulevard, Compton, CA. 90221.

The final budget will be available for public inspection from August 31, 2012 through September 11, 2012 in the Office of the Interim CEO during regular business hours. The proposed budget will also be available online at:

http://district.compton.edu/district_budget/index.asp

Additionally, on September 11, 2012, the Special Trustee will act on budget for 2012-2013 General Fund – Unrestricted, General Fund – Restricted, General Fund – Line of Credit, Capital Outlay Project Fund, General Obligation Bond Fund, Bond Fund Series 2012C, Workers' Compensation Self-Insurance Fund, Property & Liability Self-Insurance Fund, Child Development Fund, and Student Financial Aid Fund.

Agenda for the Compton Community College District Board of Trustees
from
Facilities Planning and Development
Felipe Lopez, CBO

3A. EMERGENCY RESOLUTION FOR PROVISION OF REPAIRS OF MUSIC BUILDING Y80 CLASSROOM AND Y-92 OFFICE FLOOR TILES

It is recommended that the Special Trustee approve Emergency Resolution for Provision of Repairs of Music Building Y80 Classroom and Y-92 Office Floor Tiles, Resolution No.: 12-13/082112B

RESOLUTION NO. 12-13/082112B

WHEREAS, the Compton Community College District ("District") owns the college facilities known as the El Camino College Compton Community Educational Center ("Center") located at 1111 E. Artesia Boulevard in the city of Compton, in the County of Los Angeles, California;

WHEREAS, the existing flooring, tiles and mastic (glue) are wholly inadequate to maintain a safe and healthy flooring system in the classroom and offices in the Music Building Complex;

WHEREAS, the aforementioned deficiencies are causing damage to indoor air quality and occupant safety since the floor tiles continue to break loose from the mastic (glue) creating health and safety concerns;

WHEREAS, a 2007 Asbestos Survey report commissioned by Alta Environmental documented the glue contains asbestos containing materials, could result in loss of essential indoor air quality, and creates flooring hazards, and could result in the District being out of compliance with Cal/OSHA- Health and Safety Codes and the Education Code;

WHEREAS, functional flooring in Y80 Classroom and Y92 Offices provided is vital to the continuance of the existing classes and offices at the Music Building Complex,

WHEREAS, immediate action must be taken to permit the continuance of existing operations with as little disruption and ensure the safety and welfare to building occupants, Students, Staff and Faculty;

WHEREAS, competitive bidding for environmental air testing and compliance filing, flooring tile abatement and new floor tile installation and top set base replacement would cause unnecessary delay in providing suitable faculty and instructional facilities for the continuance of the current operations, classes and programs of the District;

WHEREAS, Public Contract Code section 20654 provides that in an emergency, when any repairs, alterations, work or improvement is necessary to any college facility or to permit the continuance of existing college classes or to avoid danger to life or property, the Governing Board may, by unanimous vote, and approval of the Special Trustee make a contract in writing or otherwise

on behalf of the District for the performance of labor and furnishing of services, materials or supplies without advertising for or inviting bids;

WHEREAS, Meakin v. Steveland (1977) 68 Cal.App.3d 490 and Los Angeles Dredging Company v. Long Beach (1930) 210 Cal. 348 hold that statutes requiring competitive bidding do not apply when competitive bidding would work an incongruity or not produce any advantage; and

WHEREAS, completion of the floor tile removal, air testing and new tile installation for Y80 and Y92 classroom and offices, respectively is an integral part of ensuring the continuance of existing District classes and to ensure the safety of students, faculty and staff and, therefore, it would work an incongruity and not produce any advantage to the District to competitively bid the work.

NOW, THEREFORE, be it resolved that the Governing Board makes the following findings regarding the emergency which exists;

1. That the above recitals are true and correct.
2. That repair/construction of the flooring in Y80 Classroom and Y92 Offices at the Music Buildings complex is necessary to permit the continuance of the existing classes and operations at the Compton Community College District.
3. That it would work an incongruity and not produce any advantage to the District to require competitive bidding for the construction work.
4. That the District's Governing Board of Trustees, pursuant to Public Contract Code section 20654, unanimously finds that the failure and defects present at the Music Building complex in classroom Y80 and Offices Y-92 flooring an "emergency" as defined by Public Contract Code section 1102.
5. That the District hereby authorizes delegates to the Chief Executive Officer or her designee to enter into such contracts as she shall deem appropriate for the repair/construction of the flooring in Y80 Classroom and Y92 Offices for Music Buildings complex at Compton Community College District, all with the approval of the Special Trustee and Los Angeles County Superintendent as provided in Public Contract Code section 20654. Any such contracts entered into by virtue of this emergency resolution shall be subject to and shall require subsequent ratification by the Special Trustee of the Compton Community College District.
6. This Resolution shall be effective as of the date of its adoption.

ADOPTED, SIGNED AND APPROVED this 9th day of August 2012.

Thomas E. Henry, Special Trustee
Compton Community College District

**EMERGENCY RESOLUTION FOR PROVISION OF REPAIRS OF MUSIC BUILDING
Y80 CLASSROOM AND Y-92 OFFICE FLOOR TILES**

I, _____, Clerk to the Governing Board of the Compton Community College District, do hereby certify that the foregoing Resolution was adopted by the Governing Board of said District at a meeting of said Board held on the ____ day of August, 2012, and that it was so adopted by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Clerk to the Governing Board of the
Compton Community College District

3B APPROVAL OF COMPTON COMMUNITY COLLEGE DISTRICT 2012 – 2017 FIVE-YEAR CONSTRUCTION PLAN

It is recommended the Special Trustee approve the Five-Year Construction Plan. The Compton Community College District 2012-2017 Five-Year Construction Plan is based upon the Campus Facilities Master Plan that was approved by the Special Trustee on July 19, 2012. The 2012-2017 5-Year Construction Plan is available online at: <http://district.compton.edu/administration/facilities.asp>

As required by the Community College Construction Act of 1980, Compton Community College District is submitting its 2012-2017 Five-Year Construction Plan and associated documents to the Office of the Chancellor of the California Community Colleges.

YEAR	PROJECT – FUNDING PHASE	AMOUNT
2011-12	Learning Resource Center	\$15,120,809
	MIS Building Upgrade	\$10,950,000
2012-13	Infrastructure Replacement Phase 1	\$36,204,000
2013-14	Infrastructure Replacement Phase 2	\$18,696,000
	Allied Health Renovation	\$10,946,000
2014-15		
2015-16	Instructional Building 1 Replacement	\$17,336,000

Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Dr. Keith Curry

XVII. INFORMATION ITEMS

1. Office of the Interim CEO
 - A. Redistricting Action Plan
 - B. Board Presentations and Reports Schedule for 2012-2013
 - C. Special Trustee Advisory Committee Meeting Dates
 - D. Measure CC Bond Oversight Committee Meeting Dates
 - E. Measure CC Bond Oversight Committee Meeting Minutes

2. Academic Affairs/Student Services
 - B. El Camino College Compton Center FTES Goal and Actual 2011-2012

1A. 2011-2012 REDISTRICTING ACTION PLAN - INFORMATIONAL ITEM

It is recommended that the Special Trustee receives for information the 2011-2012 Redistricting Action Plan.

REDISTRICTING ACTION PLAN

September 2011

1. Host Redistricting Workshops on September 14, 15, 17, 2011.

October 2011

1. Provide draft plans with options for Trustee Areas and ask for public input.
2. Post trustee areas with proposed boundaries outlined for public review online and make printed copies available in the Office of the Interim CEO. Section available on website for public to post questions/comments.
3. Place legal advertisement in the local newspapers announcing the Redistricting November public hearing. Publicize via news releases to media lists, including local, state, federal elected officials, school district boards and superintendents and chambers of commerce; also publicize on Compton District website and Compton Center Facebook and Twitter accounts.

November 2011

1. Redistricting overview by Mapping Consultants at November 15, 2011 Board meeting.
2. Special Trustee holds first public hearing at November board meeting.
3. CEO establishes a Redistricting committee. The committee will gather input and provide the strengths and weakness of each map to the Special Trustee relative to the District boundaries.

December 2011

1. Deadline for potential applicants for the Redistricting committee to submit their resume and cover letter to the Interim CEO office. Publicize via CEO outreach to groups and organizations throughout the District; news releases, website, Facebook and Twitter.

January 2012

1. Special Trustee approves the names of individuals selected to the Redistricting committee at the January 2012 board meeting.

February 2012

1. Redistricting committee holds first meeting to develop an outreach/information plan, with assistance from District staff. Publicize via news releases, website, Facebook and Twitter.
2. Redistricting Committee holds second meeting on Thursday, February 23, 2012 from 9:30 a.m. - 11:00 a.m. in the Compton District Boardroom.
3. Place legal advertisement in the local newspapers announcing the Wednesday, March 21, 2012 Redistricting public hearing. Publicize via CEO outreach to groups and organizations throughout the District; news releases, website, Facebook and Twitter.

March 2012

1. Special Trustee holds second Redistricting public hearing on Wednesday, March 21, 2012 at 6:00 p.m. in the Compton District boardroom.

2. Redistricting Committee holds third meeting on Thursday, March 22, 2012 from 9:30 a.m. - 11:00 a.m. in the Compton District Boardroom.

April 2012

1. Redistricting committee holds fourth meeting on Thursday, April 5, 2012 from 9:30 a.m. - 11:00 a.m. in the Compton District Boardroom. Redistricting committee forwards the strengths and weakness of each of the proposed maps to the Special Trustee. Publicize via news releases, website, Facebook and Twitter.
2. Redistricting committee strengths and weakness to each of the proposed maps are reviewed at the April 2012 board meeting.
3. Place legal advertisement in the local newspapers announcing the May 2012 Redistricting Public Hearing. Publicize via CEO outreach to groups and organizations throughout the District; news releases, website, Facebook and Twitter.

May 2012

1. Special Trustee holds third public hearing at May board meeting
2. Special Trustee adopts, by resolution or ordinance, new Trustee election areas.
3. Submit waiver for Amending Trustee Elections to the Board of Governors for the July 2012 meeting.

July 2012

1. Receive approval from Board of Governors.

September 2012

1. Submit new Trustee Areas to the Los Angeles County Recorder's office prior to October 15, 2012 deadline.

November 2013

1. New Compton Community College District Trustee areas are effective for the November 2013 elections.

**1B. BOARD PRESENTATIONS AND REPORTS SCHEDULE 2012-2013 -
INFORMATIONAL ITEM**

It is recommended that the Special Trustee receives for information the Board Presentations and Reports Schedule 2012-2013.

**Board of Trustees Presentations and Reports
Schedule for 2012 – 2013**

MONTH	PRESENTATION	REPORT
July 2012	Compton Center Accreditation Status Report	Comprehensive Master Plan
August 2012	Facilities Presentation: Allied Health Building Project	Notice of Public Hearing FTES Compton Center
September 2012	Faculty/Staff Professional Development Financial Aid	Quarterly Fiscal Status Report Redistricting Status Report Budget Adoption
October 2012	CEC Program Review & Planning Student Success Task Force	Facilities Update
November 2012	Special Trustee's Advisory Committee Student Government	Accreditation Update
December 2012	Foundation for Compton Community College District	Quarterly Fiscal Status Report FTES Compton Center
January 2013	Measure CC Bond Oversight Committee Student Success	Annual Fact Book
February 2013	2011-2012 CCCD Financial Audit Report	2012-2013 Budget Status Report
March 2013	2011-2012 Measure CC General Obligation Bond Audit Report	FTES Compton Center Success & Retention
April 2013	Facilities Presentation: Capital Projects 2013-2014 Budget Planning Proposal	Measure CC Bond Oversight Committee
May 2013	Accountability Reporting for the Community Colleges (ARCC)	Accreditation Update
June 2013	Student Learning Outcomes	Tentative Budget Quarterly Fiscal Status Report

Rev. 5.29.2012

1C. SPECIAL TRUSTEE'S ADVISORY COMMITTEE MEETING DATES

It is recommended that the Special Trustee receives for information the Special Trustee's Advisory Committee Meeting Dates - Revised

Tuesday, August 28, 2012 @ 6:30 p.m.

Tuesday, October 30, 2012 @ 6:30 p.m.

Tuesday, December 18, 2012 @ 6:30 p.m.

1D. MEASURE CC BOND OVERSIGHT COMMITTEE MEETING DATES

It is recommended that the Special Trustee receives for information the Measure CC Bond Oversight Committee meeting dates and times. All committee meetings will be held in the District Board Room.

Thursday, September 27, 2012 @ 5:00 p.m.

Thursday, November 29, 2012 @ 5:00 p.m.

Thursday, February 28, 2013 @ 5:00 p.m.

Thursday, April 25, 2013 @ 5:00 p.m.

Thursday, June 27, 2013 @ 5:00 p.m.

1E. MEASURE CC BOND OVERSIGHT COMMITTEE MEETING MINUTES

It is recommended that the Special Trustee receives for information the Measure CC Bond Oversight Committee meeting minutes for May 31, 2012 and June 21, 2012.



MEASURE CC CITIZENS' BOND OVERSIGHT COMMITTEE

May 31, 2012

MEETING MINUTES

- I. The Citizens' Bond Oversight Committee Meeting was called to order at 5:15 p.m.
- II. Roll Call – Members Present
 - Bruce Boyden
 - Martha Brown
 - Jasmine Haynes
 - Keith Curry, Interim CEO

Members Absent:

 - Dennis Lord
 - Kenyelle Smalley
 - Arturo Ramos
 - Artricia Woods
 - L.C. Green
- III. Approval of Agenda – **Approved**
- IV. Public Comments on Agenda/Non-Agenda Items
- V. Introduction of Committee Members
- VI. Overview of Measure CC Bond Oversight Committee
 - Dr. Curry distributed and reviewed the Bond Oversight Committee Bylaws, highlighting: composition of the committee; the committee must meet at least 3 times per year; the committee must have an organizational meeting every July
- VII. Election of Chair/Vice Chair
 - Will return to later agenda, as there was not a quorum today.
- VIII. 2011-2012 Measure CC Bond Audit
 - Presentation by Don Backstrom, (Backstrom, McCarley, Berry & Co., LLC):
 - Mr. Backstrom distributed and reviewed “\$15,000,001 CCCD General Obligation Bonds, Election of 2002, series 2012C and Municipal Bonds and the Tax Exempt Market – An Overview”.
 - Page 6 – Actual cover page used for document to sell bonds
 - Page 7 – Memo for Company salesmen delineating what can be sold to potential investors.

- Page – Flow of money
- Page 10 - \$25.00 limit per \$100.000 of assessed value; currently \$20.00

IX. Future Meeting Date

The next meeting of the Oversight Committee will be:

Thursday, June 21, 2012 @ 5:00 p.m. in the District Board Room

X. Comments

a. CEO Update:

Ground Breaking Ceremony for Infrastructure, Phase I

Tuesday, June 12, 2012 @4:00 p.m.

b. Oversight Committee Members

Mr. Boyden commented on the disrepair in the Child Development Center.

Dr. Curry stated that the LRC and Infrastructure, Phase I are the current focus, but he will look into this in the next few months.

XI. Meeting Adjourned @ 6:20 p.m.

Compton Community College District – 1111 East Artesia Boulevard – Compton, California 90220



MEASURE CC CITIZENS' BOND OVERSIGHT COMMITTEE

June 21, 2012

MEETING MINUTES

- I. The Citizens' Bond Oversight Committee Meeting was called to order at 5:15 p.m.
- II. Roll Call – Members Present
 - Bruce Boyden
 - Martha Brown
 - Dennis Lord
 - Arturo Ramos
 - L.C. Green
 - Keith Curry, Interim CEO

Members Absent:

 - Jasmine Haynes
 - Kenyelle Smalley
- III. Introduction of Committee Members
- IV. Election of Chair/Vice Chair
 - Dr. Curry appointed Bruce Boyden as Chair of the Oversight Committee
 - Dennis Lord nominated Dr. Martha Brown as Vice-Chair; seconded by Arturo Ramos
 - Dr. Brown approved as Vice-Chair
- V. Approval of Agenda – **Approved**
 - Motion to accept minutes – Dr. Brown
 - Seconded – Mr. Lord
- VI. Public Comments on Agenda/Non-Agenda Items – No Requests
- VII. Overview of Measure CC Bond Oversight Committee
 - Dr. Curry distributed and reviewed the Bond Oversight Committee Bylaws, highlighting: composition of the committee; the committee must meet at least 3 times per year; the committee must have an organizational meeting every July.
- VIII. **Future Meeting Dates:**
 - Friday, July 20, 2012 (Retreat) 9:00 a.m. – 1:00 p.m.
 - Thursday, September 27, 2012 @ 5:00 p.m.
 - Thursday, November 29, 2012 @ 5:00 p.m.
 - Thursday, February 28, 2013 @ 5:00 p.m.
 - Thursday, April 25, 2013 @ 5:00 p.m.
 - Thursday, June 27, 2013 @ 5:00 p.m.

IX. The committee suggested the following topics for the Retreat:

- History of Bond
- Entitlements
- Amount of bond money expended
- Facilities Master Plan
- Current/Future Bond money projects
- \$48M – where did it go?

Dr. Brown requested a tour of the campus; the CEO will conduct tour during the November 29, 2012 meeting.

Mr. Boyden requested alignment of the Oversight Committee to AB318 and their roles and responsibilities; also requested history of college.

X. CEO Comments:

Thanked Dr. Brown for attending the groundbreaking for the Infrastructure Phase One Project

XI. Adjournment:

Mr. Lord moved adjournment; Seconded by Mr. Green
Meeting Adjourned @ 6:15 p.m.

Compton Community College District – 1111 East Artesia Boulevard – Compton, California 90220

Agenda for the Compton Community College District Board of Trustees
from
Academic Affairs/Student Services
Barbara Perez, Vice President

2A. EL CAMINO COLLEGE COMPTON CENTER TRANSFER FTES GOAL AND ACTUAL 2011-2012

It is recommended that the Special Trustee receive for information the El Camino College Compton Center Transfer FTES Goal & Actual 2011-2012.

Fiscal Year	Total FTES Goal	Total FTES Revised Actual July 2012
2006-2007	Goal	Actual
Summer 06	343	348
Fall 06-Spring 07	2,346	2,347
Total	2,689	2,695
2007-2008	Goal	Actual
Summer 07	412	422
Fall 07 - Spring 08 (includes 20% inc over 06/07)	2,807	2,925
Total	3,219	3,347
2008-2009	Goal	Actual
Summer 08	479	624
Fall 08 - Spring 09 (includes 18% inc over 07/08)	3,521	3,924
Summer 09 (Shifted to 08/09)	0	452
Total	4,000	5,000
2009-2010	Goal	Actual
Summer 09	310	243
Fall 09 - Spring 10	5,290	5,060
Summer 10 (Shifted to 09/10)	0	0
Total	5,600	5,303
2010-2011	Goal	Actual
Summer 10	900	941
Fall 10 - Spring 11	5,500	5,685
Total	6,400	6,626
2011-2012	Goal	Actual
Summer 11	1,035	1,004
Fall 11 - Spring 12	4,965	5,371
Total	6,000	6,375
2012-2013	Goal	
Summer 12	950	
Fall 12 - Spring 13	4,950	
Total	5,900	

Fall - Spring FTES numbers include the Winter Intersession.