



Board Agenda

Compton Community College District

Tuesday, November 13, 2012
Closed Session to Commence at 5:00 p.m.
Open Session to Commence at 6:00 p.m.

DISTRICT BOARD ROOM
1111 E. Artesia Boulevard
Compton, California 90221

- I. **Call to Order at 5:00 p.m.**
- II. **Roll Call**
Mr. Thomas E. Henry, Special Trustee
Dr. Keith Curry, Interim CEO
- III. **Approval of Closed Session Agenda**
- IV. **Requests to Address the Board of Trustees – Closed Session Agenda Matters**
- V. **Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122 to discuss or take action on the following items:**
 - A. **CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:**
 1. Conference with legal counsel--existing litigation (Subdivision (a) of Section 54956.9)
 - a. Manzoor Ahmad vs. Compton Community College District
 - B. **CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION:**
 1. Significant exposure to litigation pursuant to Government Code Section 54956.9:
 - a. Three cases
 - C. **CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION:**
 1. Significant exposure to litigation pursuant to Government Code Section 54956.9(b)(1) and (3)(C) the following claims or complaints:
 - a. Claim of Mary Griffin
 - D. **CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54957.6:**
 1. Agency designated representative: Dr. Keith Curry, Interim CEO
Employee organizations: Compton Community College Federation of Employees, Classified Employees Federation of Employees, Certificated Employees

E. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO GOVERNMENT CODE SECTION 54957:

1. Interim Chief Executive Officer

F. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, PURSUANT TO GOVERNMENT CODE SECTION 54957(B):

1. One Matter

VI. Reconvene to Open Session at 6:00 p.m.

VII. Roll Call

Mr. Thomas E. Henry, Special Trustee

Dr. Keith Curry, Interim CEO

VIII. The Pledge of Allegiance

IX. Report of Actions Taken in Closed Session Pursuant to Government Code Section 54957.1

X. Approval of Open Session Agenda

XI. Requests to Address the Board of Trustees – Agenda/Non-Agenda Items

XII. Approval of Minutes of October 16, 2012

XIII. Reports from Representatives and Employee Organizations

1. Faculty Representative Report – Jerome Evans
2. Classified Representative Report – Vacant
3. Academic Senate President Report – Michael Odanaka
4. CCCFE Certificated Employees Report – Toni Wasserberger
5. CCCFE Classified Employees Report – Joseph Lewis
6. Associated Student Body Report – Michawn Browning
7. Student Trustee – Gloria Fitts

XIV. Presentations

1. Special Trustee’s Advisory Committee

XV. Consent Agenda – Recommendation of Interim CEO

1. Administrative Services
 - A. Purchase Orders
 - B. Stale Dated Warrants
2. Human Resources
 - A. Management Team Personnel Actions
 - B. Eligibility List
 - C. Academic Employment and Personnel Changes
 - D. Classified Employees

XVI. Action Items

1. Office of the Interim CEO
 - A. Absence of a Board Member
 - B. Resolution 10/16/12.01
 - C. Board Policy 2715 – Code of Ethics and Standards of Practice
 - D. Resolution 11/13/12.01 Approving Amended and Restated Bylaws for the Compton Community College District’s Measure CC Citizens’ Bond Oversight Committee
 - E. Resolution #11/13/12.02 Regarding Layoff of Classified Personnel
2. Administrative Services
 - A. Agreements/Amendments/Ratifications
 - B. Budget Transfers
 - C. Interfund Transfers for 2012-2013
3. Facilities, Planning and Development
 - A. Agreements/Amendments/Ratifications
 - B. Change Orders

XVII. Discussion/Information Items

1. Special Trustee
 - A. Board of Trustees’ Goals
2. Office of the Interim CEO
 - A. Redistricting Action Plan
 - B. Board Presentations and Reports Schedule for 2012-2013
 - C. Special Trustee Advisory Committee Meeting Dates
 - D. Special Trustee Advisory Committee Meeting Minutes of August 28, 2012
 - E. Measure CC Citizens’ Bond Oversight Committee Meeting Dates
3. Administrative Services
 - A. Annual Financial Status Report – Form CCFS – 311A
4. Facilities, Planning and Development
 - A. Measure CC Bond Fund Category Budgets and Balances
5. Academic Affairs
 - A. Accreditation Update
6. Human Resources
 - A. Timeline for CEO Search

XVIII. Oral Reports

1. Compton Center
2. Interim CEO Report
3. Board of Trustees Report
4. Special Trustee Report

XIX. Next regularly scheduled meeting date: December 11, 2012

Closed Session begins at 5:00 p.m.

Open Session begins at 6:00 p.m.

XIX. Adjournment

Please note: If you would like a copy of any of the support documents/attachments, please contact Paula VanBrown at (310) 900-1600, Ext. 2001. Thank you!

COMPTON COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, October 16, 2012

MINUTES

- I. The Board of Trustees Meeting was called to order at 5:02 p.m.
- II. Roll Call – Members Present
 - Mr. Thomas Henry, Special Trustee
 - Dr. Keith Curry, Interim Chief Executive OfficerElected Trustees present:
 - Dr. Deborah Leblanc
- III. Approval of Closed Session Agenda – **Approved**
- IV. Requests to address the Board of Trustees – Closed Session Agenda Matters
 - No Requests
- V. Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122, at 5:05 p.m., to discuss or take action on the following items:
 - A. Conference with Legal Counsel – Pending Litigation
 - B. Conference with Labor Negotiators pursuant to Government Code, Section 54957.6
 - C. Public Employee Performance Evaluation Pursuant to Government Code Section 54957.
 - D. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957(B).
- VI. Reconvene to Open Session of the Board of Trustees at 6:05 p.m.
- VII. Roll Call – Members Present
 - Charles Davis
 - John Hamilton
 - Deborah LeBlanc
 - Andres Ramos
 - Gloria Fitts
 - Thomas Henry
 - Keith Curry
- VIII. Pledge of Allegiance – Led by Reuben James
- IX. Report of Actions Taken by Special Trustee during closed session:
 - No reportable action taken in closed session pursuant to Government Code Section 54957.1**

X. Approval of Open Session Agenda – **Approved**

XI. Requests to address the Board of Trustees – Agenda/Non-Agenda Items

1. Trustee Deborah LeBlanc: Read Resolution from the Board of Trustees, prepared for Dr. Mervyn Dymally's Memorial Service:

“Resolution in Memoriam - Dr. Mervyn M. Dymally

Whereas, Mervyn Malcolm Dymally, a native of Trinidad, was born on May 12, 1926. At the age of 19 he moved to the United States and became an American citizen in 1957, and

Whereas, Mervyn Dymally was a special education teacher in the Los Angeles Unified School District before embarking on a prominent career in state and national politics in 1963, when he was elected to the California State Assembly, and

Whereas, Senator Dymally served in the California State Senate from 1967-1975 and as the 41st Lieutenant Governor of California from 1975 to 1979, and

Whereas, he became a prominent member of the House of Representatives, serving for twelve years, from 1981 to 1993, chairing the Congressional Black Caucus and serving on the Foreign Relations Committee, and

Whereas, Dr. Dymally returned to California politics and was again elected to the State Assembly, serving the 52nd Assembly District from 2002-2008, and

Whereas, Dr. Dymally served as a consultant to the Compton Community College District and helped secure the passage of Proposition CC in 2002, providing the district with \$100,000,000 in general obligation funds for the construction and renovation of facilities, and

Whereas, in 2006 Senator Dymally authored and secured passage of Assembly Bill 318 as an urgency measure, providing the Compton Community College District with a \$30,000,000 line of credit and a mechanism by which educational programs and services could continue to be provided on the Compton campus in partnership with an accredited community college, and

Whereas, Dr. Dymally went on to serve as an advisor to the Charles R. Drew University of Medicine and Science, where the School of Nursing bears his name, and

Whereas, he worked closely since 2003 with the leadership of the California Community College System, the Compton Community College District, and the El Camino College District, to strengthen the Compton Center and help guide it on the road to eventual accreditation as a college once again, and

Whereas, Mervyn M. Dymally passed away on Sunday, October 7, 2012, leaving behind his loving wife of forty-four years, Alice, his son Mark, and three loving sisters.

THEREFORE, be it resolved that the Board of Trustees of the Compton Community College District extends its heartfelt condolences to the family of Dr. Mervyn Dymally, and expresses its public thanks for this extraordinary public servant.”

This resolution will be presented on the 17th day of October 2012 by the Compton Community College District Board of Trustees.

Moment of silence held in memory of Dr. Mervyn M. Dymally.

2. Andy Salz, work for a company that is an electrical distributor: Commented on District lighting contract.
3. Kenneth Brown, El Camino CCD Trustee: Introduced himself and thanked Dr. Curry, Special Trustee Henry, and Vice President Barbara Perez for their fine leadership and for keeping ECC so well-informed on Compton CCD.
4. Nehasi Lee, student – Commented on his perception of board behavior; Facilities Management MOU.

XII. Approval of Minutes of September 11, 2012 – **Approved, as corrected** (correction: Pg. 6, Item 2B s/b – “to return to October 16, 2012 board agenda”).

XIII. Reports from Representatives and Employee Organizations

- A. Faculty Representative Report – Jerome Evans: Reported on conference held at ECC campus to educate and inform instructors about diversity issues. There were 27 instructors from Compton Educational Center and Trustee D. LeBlanc present.
- B. Classified Representative Report – (Position vacant)
- C. Academic Senate President Report – Michael Odanaka: Commented on Resolution to Repeal CCCD board policies that were adopted prior to June 21, 2005; proposed policy on academic senate and academic rank; Academic Senate’s workshop on Propositions 30 and 38.
- E. CCCFE Certificated Employees Report –Toni Wasserberger: Commented on creation of Emeritus policy; Proposition 30.
- E. CCCFE Classified Employees Report – Joseph Lewis: Thanked CEO for bringing back some of the classified employees that had been laid-off.
- F. Associated Student Body Report – Michawn Browning: Absent
Report from Miguel Quintero on See/Saw Conference; Meeting with ASO at ECC
- G. Report by Gloria Fitts, Student Trustee: Attended CEO Round Table meeting for Compton; thanked Dr. Curry and Dr. Shabazz for information on Standing Committees; requested District to pay for her attendance at CCLC’s November Trustee Conference.

XIV. Awards Presentation 2011-2012:

- Distinguished Staff Award to Ms. Linda Coleman
- Distinguished Faculty Award to Ms. Toni Wasserberger

XV. Presentations

- 1) Financial Aid – Presented by Barbara Perez, Vice President, Compton Educational Center:
Distributed and reviewed copies of the 2012-2013 Financial Aid Report

XVI. Approval of Consent Agenda – **Approved**

Discussion/Action Items

1. Administrative Services
 - A. Purchase Orders
 - B. Local Agreement For Child Development Services (Revenue) – CCTR-2089
 - C. Local Agreement For Child Development Services (Revenue) – CSPP-2172
 - D. Notice of Continuation Grant Award
 - E. San Francisco Community College District in Providing Compton Regional Early Childhood Mentor Program # CN110123
 - F. Yosemite Community College District Child Development Training Consortium 2011-2012 Instructional Agreement – Agreement Number 12-13-4159
 - G. Stale Dated Warrants

2. Human Resources
 - A. Academic Employment and Personnel Changes
 - B. Classified Employees
 - C. Temporary Non-Classified Service Employees

Action Items

1. Office of the Interim CEO
 - A. Absence of a Board Member (Dr. John Hamilton) – **Approved**
 - B. Facilities Management Memorandum of Understanding – **Approved (subject to approval by the State Chancellor’s Office)**
 - C. Resolution #10/16/12.01 (First Reading) – **Discussion Item only**
 - D. Board Policy – Renumbering of CCC District Policies and Procedures – **Approved**

2. Administrative Services
 - A. Agreements/Amendments/Ratifications – **Approved**
 - B. Budget Adjustments/Augmentations/Transfers – Approved (*as corrected)**
*(correction: page 34, Item 3B –
#2 – ~~General Obligation Bond Fund~~ s/b General Fund – Restricted
#3 – ~~Bond Fund Series 2012C~~, s/b General Obligation Bond Fund

3. Facilities Planning and Development – **Approved**
 - A. Agreements
 - B. Change Orders

4. Human Resources – **Approved (*as corrected)**
 - A. Revised Management Position
 - B. New Classification for Classified Position
*(correction: page 40, Item A, bullet #6 – Remove strikeout on “Establishes and monitors yearly budget for the...”)

XVII. Information Items – **Received for Information**

1. Office of the Interim CEO
 - A. Redistricting Action Plan
 - B. Board Presentations and Reports Schedule for 2012-2013
 - C. Special Trustee Advisory Committee Meeting Dates
 - D. Measure CC Bond Oversight Committee Meeting Dates
 - E. Measure CC Bond Oversight Committee Meeting Minutes of July 20, 2012
2. Administrative Services – F. Lopez, CBO
 - A. Actual Enrollment Fee Revenue Report 323, California Community Colleges
3. Human Resources
 - A. Timeline for CEO Search
 - B. 2011-2012 Professional Development Report

XVIII. Oral Reports

- A. Compton Center Report
Barbara Perez, VP Compton Center – reported on faculty and administrators’ meeting with Dr. Davis and Dr. Maki at Cal State Dominguez Hills on the Compton Commitment which is an agreement with Compton USD/Cal State Dominguez and Compton Educational Center to help students transition through these educational institutions.
- B. Interim CEO Report:
Dr. Curry – Reported on is meeting with College Square (community adjoining District property) on issues regarding students’ parking in and driving through their neighborhood due to construction on campus; working with this committee and the City of Long Beach to resolve these issues. Reported on bond refunding for the series 2002 bonds.
- C. Board of Trustees Reports:
Trustee LeBlanc – Reported that she had spent 5 days in Mexico.
- D. Special Trustee Report:
No report

XIX. **Next regularly scheduled meeting: Tuesday, November 13, 2012**

Closed session begins at 5:00 p.m.
Open session begins at 6:00 p.m.

XX. **Meeting adjourned** at 7:45 p.m. in memory of Dr. Mervyn M. Dymally, whose creation of AB318 helped keep the District active.

Compton Community College District – 1111 East Artesia Boulevard -- Compton, California 90220

Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Dr. Keith Curry

XVI. CONSENT AGENDA - Recommendation of the Interim CEO

1. Administrative Services
 - A. Purchase Orders
 - B. Stale Dated Warrants

2. Human Resources
 - A. Management Team Personnel Actions
 - B. Eligibility List
 - C. Academic Employment and Personnel Changes
 - D. Classified Employees

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Felipe Lopez, CBO

1A. PURCHASE ORDERS AND BLANKET PURCHASE ORDERS FOR OCTOBER 2012

Run Date
10/30/2012

Compton Community College District
BOARD OF TRUSTEES PURCHASE ORDER LISTING

Meeting Date: 11/13/2012

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Special Trustee. It is recommended that the following purchase orders be approved and that payment be authorized.

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
Fund 01	Unrestricted-Compton Ed Center			
P0600913	Gridworks	Information Technology	Equipment	\$344.11
P0600914	La Valley College	Athletics	Other Services and Expenses	\$400.00
P0600915	Southern California	Athletics	Dues and Memberships	\$1,800.00
P0600922	El Camino College	Financial Aid	Institutional Return of Funds	\$131.00
P0600923	El Camino College	Financial Aid	Institutional Return of Funds	\$1,937.00
P0600924	Tour Coach Charter &	First Year	Transportation/ Mileage and	\$1,944.00
P0600926	XAP Inc.	Admissions/Records	Contract Services	\$11,714.00
P0600929	Norcostco Denver	Theatre/Dance	Instructional Supplies	\$216.30
P0600930	Lindsay Lumber	Theatre/Dance	Instructional Supplies	\$248.32
P0600932	Community College	Office of the CEO	Travel and Conference	\$100.00
P0600934	Intelcom	Academic Programs	License Fee/Site Licenses	\$1,500.00
P0600935	Salem Press	Div. Office Instr.	Library Books	\$169.96
P0600938	James Publishing	Div. Office Instr.	Library Books	\$225.33
P0601038	AT&T Datacomm	Office of the CEO	Site Improvements	\$13,429.33
P0601042	United Refrigeration	I&T Division	Instructional Supplies	\$2,153.08
P0601043	Sea Coast Design	Fiscal Services	Equipment	\$954.02
P0601044	NAPA	I&T Division	Instructional Supplies	\$3,014.74
P0601045	Price Glass & Mirrors	I&T Division	Rents/ Leases and Repairs	\$304.50
P0601046	Stevensons	I&T Division	Instructional Supplies	\$2,358.72
P0601047	Annette Yee	Fiscal Services	Contract Services	\$5,000.00
P0601048	Jose Garcia	Athletics	Gasoline	\$210.00
P0601075	Mid City Mailing	Div. Office-Student	Postage	\$200.00
P0601079	Ovid Technologies, Inc.	Div. Office Instr.	License Fee/Site Licenses	\$12,901.00
P0601091	FRIENDS RANCHO	Office of the CEO	Other Rentals	\$500.00
P0601092	GST Information	Fiscal Services	General Office Supplies	\$2,725.87
P0601099	United Refrigeration	I&T Division	Instructional Supplies	\$3,155.46
P0601105	Greentree Systems,	Human Resources	Other Services and Expenses	\$3,500.00
P0601118	VWR International	Natural Sciences	Instructional Supplies	\$209.10
P0601119	TAJ Office & School	Counseling Office	General Office Supplies	\$193.62
P0601130	Oasis Business Supply	Learning Center	Instructional Supplies	\$1,985.70
P0601131	El Camino College	Financial Aid	Institutional Return of Funds	\$2,541.00
P0601140	Contempo Creations	Civic Center Division	Repairs Non-instructional	\$398.84
P0601171	El Camino College	Financial Aid	Institutional Return of Funds	\$1,048.00
P0601172	Expressions to Wear	Student Recruitment	Non-Instruct Supplies	\$410.53
P0601174	El Camino College	Financial Aid	Institutional Return of Funds	\$360.00
P0601176	Flue Steam, Inc.	Operations	Other Services and Expenses	\$500.00

P0601177	American 3B Scientific	Natural Sciences	Instructional Supplies	\$1,239.75
P0601219	Tigerdirect.Com	I&T Division	Rents/ Leases and Repairs	\$94.52
P0601225	El Camino College	Financial Aid	Institutional Return of Funds	\$1,147.00
P0601229	Council of Chief	Div Office Instr.	Library Books	\$150.00
P0601230	Brodart Co.	Div Office Instr.	Library Books	\$3,099.38
P0601231	South Bay Tools	I&T Division	Instructional Supplies	\$2,181.14
P0601232	International Design	I&T Division	Rents/ Leases and Repairs	\$97.88
P0601237	Bobco Metals	I&T Division	Instructional Supplies	\$3,711.98
P0601238	Ward's Natural Science	Natural Sciences	Instructional Supplies	\$836.00
P0601253	Bobco Metals	I&T Division	Instructional Supplies	\$2,570.89
P0601254	Scantron	Academic Affairs	General Office Supplies	\$544.50
Fund 01 Total: 47				\$94,456.57

Fund 10 Restricted-Compton Ed Center

P0600919	S&B Foods	EOPS CARE	Hospitality	\$1,750.00
P0600920	Airline Tickets 4 Less	EOPS CARE	Conferences Mgmt	\$468.10
P0600921	United Refrigeration	VATEA I&T	New Equipment - Instructional	\$6,422.84
P0600933	GST Inc.	VATEA Business	Instr.CompEquip less than\$5k	\$113,828.63
P0600939	Socal Chapter of	TRIO - Upward Bound	Dues and Memberships	\$290.00
P0600940	GSTInc	VATEA Business	Instr.CompEquip less than\$5k	\$3,575.15
P0601049	Sunnen	VATEA I&T	New Equipment - Instructional	\$52,748.10
P0601050	Hobart Institute of	VATEA I&T	Computer Software Account	\$6,851.25
P0601071	Sunnen	VATEA I&T	New Equipment - Instructional	\$14,313.24
P0601114	SVM, LP	EOPS	Other Outgo	\$15,000.00
P0601115	Lacmta/Metro Mail	EOPS	Other Outgo	\$10,570.00
P0601116	SVM, LP	EOPS CARE	Bus Passes and Food	\$14,975.00
P0601117	Lacmta/Metro Mail	EOPS CARE	Bus Passes and Food	\$10,570.00
P0601137	Sunnen	VATEA I&T	New Equipment - Instructional	\$9,525.32
P0601178	COMPTON	Model	Non-Instruct Supplies	\$420.00
P0601179	COMPTON	Foster Care Ed	Non-Instruct Supplies	\$500.00
P0601189	Vizion Marketing	BFAP Augmentation	Special Events-Direct Costs	\$886.32
P0601228	American Express	EOPS CARE	Conferences Mgmt	\$383.53
Fund 10 Total: 18				\$263,077.48

Fund 13 Compton Line of Credit

P0601129	El Camino College	Board of Trustees	Contract Services	\$500,000.00
Fund 13 Total: 1				\$500,000.00

Fund 30 Child Development Ctr - Compton

P0601156	Oasis Business Supply	CDC	Other Services and Expenses	\$315.81
Fund 30 Total: 1				\$315.81

Fund 45 Revenue Construct Bond - Compton

P0601125	Core Fiber Optics, Inc.	MIS Building	Building	\$14,924.93
Fund 45 Total: 1				\$14,924.93

Fund 46 Bond Fund-Series 2012C-Compton

P0601098	BOG's - California	Allied Health Bldg -	Remodel & Renovations Capital	\$22,682.66
Fund 46 Total: 3				\$22,682.66

PO Funds Total: 71 \$895,457.45

Fund 01	Unrestricted-Compton Ed Center			
B0610695	Printex	Fiscal Services	Printing	\$1,000.00
B0610696	Harris Janitorial	I&T Division	Instructional Supplies	\$350.00
B0610697	M & M Auto Parts	I&T Division	Instructional Supplies	\$750.00
B0610698	Home Depot Credit	I&T Division	Instructional Supplies	\$2,000.00
B0610699	Robert Skeels	Operations	Other Services and Expenses	\$2,000.00
B0610700	Midwest Library Service	Div Office Instr.	Library Books	\$40,000.00
B0610701	Snap-On Tools	I&T Division	Instructional Supplies	\$1,000.00
B0610702	AT&T Mobility	Information Technology	Telephone	\$15,500.00
B0610712	Industrial Electric	Operations	Other Services and Expenses	\$1,500.00
B0610719	Xerox Education	Fiscal Services	Other Services and Expenses	\$5,000.00
B0610733	Ventek International	Fiscal Services	Other Services and Expenses	\$700.00
B0610734	Gd Plumbing Inc.	Operations	Contract Services	\$6,000.00
B0610735	Thompson Trophy	Human Resources	Other Services and Expenses	\$2,000.00
B0610736	Office Xpress	Student Affairs	General Office Supplies	\$1,300.00
B0610740	Carolina Biological	Life Sciences	Instructional Supplies	\$4,000.00
B0610746	Office Xpress	Admissions/Records	Non-Instruct Supplies	\$1,750.00
		Fund 01 Total: 16		\$84,850.00
Fund 10	Restricted-Compton Ed Center			
B0610729	Office Xpress	CalWORKs	General Office Supplies	\$5,000.00
B0610730	Melissa's Party Supply	TANF	Food/Food Supplies	\$230.00
B0610731	S and B Compton	TANF	Food/Food Supplies	\$360.00
B0610732	South Bay Workforce	CalWORKs	Other Services and Expenses	\$130,000.00
B0610747	Office Xpress	EOPS	General Office Supplies	\$1,000.00
B0610748	Office Xpress	EOPS CARE	General Office Supplies	\$1,000.00
		Fund 10 Total: 6		\$137,590.00
Fund 45	Revenue Construct Bond - Compton			
B0610716	AT&T Datacom, Inc	MIS Building	New Computer	\$231,215.00
		Fund 45 Total: 1		\$231,215.00
Fund 46	Bond Fund-Series 2012C-Compton			
B0610708	Daily Breeze, the	Allied Health Bldg -	Advertising-Bond Projects	\$4,800.00
B0610709	American	Infrastructure Phase II	Blue Printing-Construction	\$3,000.00
B0610710	American	Allied Health Bldg -	Blue Printing-Construction	\$3,000.00
		Fund 46 Total: 3		\$10,800.00
Fund 64	Property/Liability Ins-Compton			
B0610711	CCCD Prop & Liab Trust	Human Resources	Insurance	\$7,000.00
		Fund 64 Total: 1		\$7,000.00
		BPO Funds Total: 27		\$471,455.00
		Grand Total POs and BPOs: 98		\$1,366,912.45

1B. APPROVAL OF STALE DATED WARRANT(S)

Los Angeles County Office of Education has determined that certain checks have not been cashed and processed through the banking system. After six months, through an automatic process, reverses the original transaction.

It is recommended that the Special Trustee approve the following Stale Dated Warrant:

<u>WARRANT(S) #</u>	<u>AMOUNT</u>
18316175	\$ 1,389.70

Agenda for the Compton Community College District Board of Trustees
from
Human Resources Division
Rachelle Sasser, Dean, Human Resources

2A. MANAGEMENT TEAM PERSONNEL ACTION

It is recommended that the Special Trustee ratify/approve the employment and personnel changes for Management as shown below.

1. Retirement - Dr. Susan Dever, Dean of Academic Affairs, Range 4, Step 5, Academic Affairs, effective December 30, 2012, first day of retirement January 1, 2013, and that a plaque be prepared and presented to her in recognition of her service to the District since 2008.
2. Employment – Ms. Linda Owens, Interim Director of Facilities, Planning & Operations, Range 4, Step 4, for the period of January 1, 2013-January 1, 2014.

2B. ELIGIBILITY LIST

Pursuant to Personnel Commission Rule 50.100.1, that the Special Trustee serving in the capacity of the Personnel Commission hereby approves the following Eligibility List:

Payroll Specialist

Established: 11/01/12

Expires: 11/01/13

RANK	NAME
1.	Bass, Shelton
2.	Uy, Victor
3.	Millender, Latasha
4.	Bayer-Dalton, Roberta
5.	Henry, Lionel
6.	Heads, Urdoshia
7.	Ua, Sandra
8.	Escalante, Damian
9.	Nguyen, Quyen
10.	Shoemaker, Cynthia
11.	Norman, Monique
12.	Mayes, Nicole
13.	Arredondo, Eileen

2C. ACADEMIC EMPLOYMENT AND PERSONNEL CHANGES

It is recommended that the Special Trustee ratify/approve the employment and personnel changes for Academic employees as shown below.

1. Employment – Mr. Craigg Carroll, part-time Theatre Instructor, Class V, Step 1, effective August 25, 2012 – December 14, 2012.

2D. CLASSIFIED EMPLOYEES:

It is recommended that the Special Trustee ratify/approve the employment and personnel changes for Classified employees as shown below.

a) Employment

1. Resignation - Ms. Brenda Velis-Aguilar, Laboratory Technician, Range 25, Step C, Math/Science, Academic Affairs, effective February 8, 2013.
2. Mr. Shelton Bass, Payroll Specialist, Range 25, Step E, Business Services, Administrative Affairs, effective November 19, 2012, probationary.
3. 39 Month Re-employment -- Ms. Adriana Sandoval, Utility Maintenance Worker, Range 19, Step G, Maintenance & Operations, Administrative Affairs, effective November 14, 2012.
4. Working Out-of-Classification – Mr. Armando Ruiz, Budget Analyst, Range K, Step 7, Business Services, Administrative Affairs, effective November 1, 2012 through November 30, 2012.

Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Dr. Keith Curry

XVI. ACTION ITEMS

1. Office of the Interim CEO
 - A. Absence of a Board Member
 - B. Resolution 10/16/12.01
 - C. Board Policy 2715 – Code of Ethics and Standards of Practice
 - D. Resolution 11/13/12.01 Approving Amended and Restated Bylaws for the E. Compton Community College District’s Measure CC Citizens’ Bond Oversight Committee (First Read);
 - E. Resolution #11/13/12.02 Regarding Layoff of Classified Personnel

2. Administrative Services
 - A. Agreements/Amendments/Ratifications
 - B. Budget Transfers
 - C. Interfund Transfers for 2012-2013

3. Facilities, Planning and Development
 - A. Agreements/Amendments/Ratifications
 - B. Change Orders

Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Dr. Keith Curry

1A. ABSENCE OF A BOARD MEMBER

It is recommended that the Special Trustee excuse Trustee Lorraine Cervantes from the Tuesday, October 16, 2012 Board of Trustees Meetings with no loss of salary due to illness.

1B. RESOLUTION NO. #10/16/12.01

It is recommended that the Special Trustee approve the Resolution to Repeal Compton Community College District Board Policies that were adopted prior to June 21, 2005.

**RESOLUTION NO. #10/16/12.01
RESOLUTION TO REPEAL COMPTON COMMUNITY COLLEGE DISTRICT BOARD
POLICIES THAT WERE ADOPTED PRIOR TO JUNE 21, 2005.**

RESOLVED by the Special Trustee of the Compton Community College District, County of Los Angeles, State of California that:

WHEREAS, as a result of the FCMAT team review and report of October 15, 2004, a recommendation was made that the District thoroughly review all policies in the Policy Manual of the Board of Trustees and revise or eliminate those policies that are deficient in terms of their appropriateness and/or legality;

WHEREAS, pursuant to the FCMAT team review and report, on or about June 21, 2005, a recommendation was made to the Special Trustee and to the Governing Board of the Compton Community College District that the Board adopt Community College League of California (“CCLC”) board policy model templates and give direction to staff to refine policies;

WHEREAS, in 2009 and 2010, pursuant to the above-referenced recommendations, the Special Trustee has adopted various board policies and the Chief Executive Officer has issued various administrative regulations based in whole or in part on CCLC model templates, and it was the intention of the Special Trustee and Chief Executive officer in adopting such board policies and issuing such administrative regulations that these replace and repeal any and all board policies and administrative regulations with the same subject matter;

NOW, THEREFORE, BE IT RESOLVED, any and all board policies adopted prior to June 21, 2005, including, but not limited to, all policies referenced in the draft 2003 Compton Community College District Policy Manual of the Board of Trustees, be and hereby are repealed;

BE IT FURTHER RESOLVED that to the extent any board policies adopted prior to June 21, 2005, were already repealed expressly or impliedly by subsequently adopted policies covering the same subject matter, this Resolution shall be deemed to be declarative of existing policy.

Approved this 13th day of November 2012, by the Special Trustee of the Compton Community College District.

Thomas E. Henry, Special Trustee
Compton Community College District

1C. BOARD POLICY - BP 2715 Code of Ethics and Standards of Practice

It is recommended that the Special Trustee receives for First Reading, Compton Community College District Board Policy 2715.



COMPTON COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES POLICIES

BP 2715 Code of Ethics and Standards of Practice

Issued: November 16, 2010

Revised: November 13, 2012

Reference: Accreditation Standard IV.B.1.a, e, & h

The Board maintains high standards of ethical conduct for its members. As the public's representatives, Trustees must practice the highest ethical standards in performing their sworn duties. The activities and deliberations of the Board will be conducted following these tenets:

- ***Acting as a Whole:*** Board members recognize that legal and effective functioning is by the board as a whole. District matters are not governed by individual actions of Board members. When acting as Board members, trustees speak and act on behalf of the district, not as individuals. Board members use care not to misrepresent their individual opinions or actions as those of the Board. Although trustees abide by Board direction, they retain the right to seek changes in decisions through ethical and constructive channels.

In dealing with the public, individual trustees always clarify whether they speak as a member of the Board or as a private citizen..

- ***Managing Conflicts of Interest:*** Board members avoid any conflict of interest or the appearance of impropriety that could result because of their position. They do not intentionally use their Board memberships for personal gain or personal prestige. They inform the entire Board or the Board president when a matter under consideration might involve or appear to involve such a conflict.
- ***Monitoring Board Compensation and Expenses:*** Board members ensure that all district funds are spent appropriately and legally, including those that relate to their own expenses. They ensure that their expenses are authorized, reasonable and directly related to their trusteeships.
- ***Handling Special Interest Groups:*** Board members render all decisions regarding the issues at hand based on the available facts and their independent judgments and refuse to surrender that judgment to individuals or special interest groups. At the same time, district employees, their representatives, students and their governing officers are encouraged to express their views to Board members.

Board members are aware that they are responsible to all citizens of the district, and not solely to those who elected them. The authority delegated to trustees by the voters must be exercised with as much care and concern for the least influential as for the most influential member of the community. All members of the public are encouraged to express their views to Board members.

- ***Using Appropriate Channels:*** Board members promote a healthy working relationship with the Special Trustee, the Chief Executive Officer and his or her staff by:
 - a. supporting a cohesive and responsive administration and maintaining a climate of "no surprises"
 - b. supporting district personnel in the appropriate performance of their duties and ensuring that they have the requisite responsibility and necessary authority to perform effectively
 - c. sharing all concerns, complaints and recommendations, as appropriate, with other Board members, the Special Trustee and the Chief Executive Officer.
- ***Maintaining Appropriate Conduct at Board Meetings:*** Board members contribute to Board meetings in a way that facilitates thoughtful deliberation, good decision-making and the effective use of the time available. They participate actively and constructively, stay focused on the business at hand, avoid conduct that is disruptive or distracting, and treat everyone who interacts with the Board with respect. Board members meet only in public sessions unless authorized by law to meet in closed session.
- ***Maintaining Confidentiality of Closed Sessions:*** Board members do not disclose or publically discuss deliberations in closed session (except as specifically authorized or required by law) and maintain the confidentiality of all legally privileged information they receive.
- ***Exercising Authority as Trustees:*** Board members respect their elected position as trustees and in no way misuse their authority. Board members keep informed about the district, educational issues, and responsibilities of trusteeship. They commit the time and energy necessary to discharge their duties. They strive to promote the highest quality educational opportunities to all members of the community while ensuring fiscal stability, institutional integrity and operational efficiency.
- ***Handling of Administrative Matters:*** Board members focus Board attention on policy determination, planning, overall evaluation and the maintenance of the district's fiscal stability. While district employees, students and citizens are encouraged to freely express their views to Board members, Board members refrain from involving themselves in matters that are delegated to the Chief Executive Officer, except as needed to fulfill their proper oversight responsibilities.
- ***Giving Priority to the District and its Strategic Partner:*** Board members give priority to their obligation to advocate for and protect the district. While they may participate in other community activities, they hold the district's interests as paramount to those of any other community group or organization. Because the District has entered into a strategic partnership with El Camino College, Board members support the partnership with El Camino and work to promote its success.

Behavior Alleged to be Contrary to the Code of Ethics and Standards of Practice: Behavior that is alleged to be contrary to the Code of Ethics and Standards of Practice should be brought to the attention of the President of the Board (unless the President's behavior is in question, in which case

the allegation should be brought to the attention of the Vice President of the Board. In that event, all references in this Rule to the “President” should be considered as references to the Vice President.)

The President will discuss the allegation with the Board member in question and may establish an ad hoc committee to examine the matter and recommend further action to the Board.

If the Board finds that a violation has occurred and that a sanction is warranted, the Board may, by resolution, impose an appropriate sanction. Appropriate sanctions include, but are not limited to, reprimand, censure, or withholding of Board member compensation.

~~This policy shall become effective immediately upon approval, but shall be repealed automatically on July 1, 2011, unless the Board and Special Trustee act before that date to readopt the policy in the same or modified form.~~

1D. RESOLUTION NO. 11/13/12.01

It is recommended that the Special Trustee receive the first reading of Resolution #11/13/12.01, Resolution Approving Amended and Restated Bylaws for the Compton Community College District Measure CC Citizens' Bond Oversight Committee.

The following items are back-up documents to this resolution:

- i. Citizens' Bond Oversight Committee Amended and Restated Bylaws
- ii. Citizens' Bond Oversight Committee Bylaws (Original)

**COMPTON COMMUNITY COLLEGE DISTRICT
RESOLUTION NO. 11/13/12.01**

RESOLUTION OF THE SPECIAL STATE TRUSTEE OF THE COMPTON COMMUNITY COLLEGE DISTRICT APPROVING AMENDED AND RESTATED BYLAWS THEREFORE

WHEREAS, the Board of Trustees of the Compton Community College District (the "District") previously adopted a resolution requesting Los Angeles County (the "County") to call an election for general obligation bonds (the "Bond Election") to be held on November 5, 2002; and

WHEREAS, notice of the Bond Election was duly given and on November 5, 2002 the Bond Election was duly held and conducted for the purpose of voting a measure for the issuance of bonds of the District in the amount of \$100,000,000 ("Measure CC"); and

WHEREAS, based on the Canvass and Statement of Results for the County, more than fifty-five percent of the votes cast on the Measure CC were in favor of issuing the aforementioned bonds; and

WHEREAS, the Board of Trustees of the District has established independent citizens' bond oversight committee (the "Committee") in connection with issuance of bonds under Measure CC; and

WHEREAS, the Board of Trustees has previously approved Bylaws governing such Committee but now the Special State Trustee desires to amend and restate such Bylaws, in whole.

NOW, THEREFORE, THE SPECIAL STATE TRUSTEE OF THE COMPTON COMMUNITY COLLEGE DISTRICT DOES HEREBY FIND, DETERMINE AND CERTIFY AS FOLLOWS:

Authorization. Measure CC was authorized pursuant to paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution and subdivision (b) of Section 18 of Article XVI of the California Constitution in accordance with the requirements of the Strict Accountability In Local School Construction Bonds Act of 2000 (the "Act").

Bylaws. The Committee shall operate pursuant to the Board approved Amended and Restated Bylaws. The Committee shall have only those responsibilities granted to them in the Act, in the resolutions calling for the election for Measure CC and in the Amended and Restated Bylaws. The Amended and Restated Bylaws, as submitted herewith and attached hereto, are hereby approved. The previous Bylaws relating to Measure CC are rescinded and of no further force and effect.

Resolution No. 11/13/12.01
Measure CC Citizens' Bond Oversight Committee
Amended and Restated Bylaws

ADOPTED, SIGNED AND APPROVED this ____ day of _____, 2012:

SPECIAL STATE TRUSTEE OF THE COMPTON
COMMUNITY COLLEGE DISTRICT

STATE OF CALIFORNIA)
)
LOS ANGELES COUNTY)

I, _____, do hereby certify that the foregoing Resolution No. _____ was duly adopted by the Board of Trustees of the Compton Community College District at a meeting thereof held on ____ day of _____, 2012 and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

By: _____
Chief Executive Officer

i. CITIZENS' BOND OVERSIGHT COMMITTEE AMENDED AND RESTATED BYLAWS

Section 1. Committee Established. The Compton Community College District (the "District") was successful at the election conducted on November 5, 2002 (the "Election"), in obtaining authorization from the District's voters to issue up to \$100,000,000 aggregate principal amount of the District's general obligation bonds ("Measure CC"). The election was conducted under Proposition 39, being chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000, at Section 15264 *et seq.* of the Education Code of the State ("Prop 39"). Pursuant to Section 15278 of the Education Code, the District is obligated to establish the Committee in order to satisfy the accountability requirements of Prop 39. The State Special Trustee (the "Board") hereby establishes the Citizens' Bond Oversight Committee (the "Committee") which shall have the duties and rights set forth in these Bylaws. The Committee does not have independent legal capacity from the District.

Section 2. Purposes. The purposes of the Committee are set forth in Prop 39, and these Bylaws are specifically made subject to the applicable provisions of Prop 39 as to the duties and rights of the Committee. The Committee shall be deemed to be subject to the *Ralph M. Brown Public Meetings Act* of the State of California and shall conduct its meetings in accordance with the provisions thereof. The District shall provide necessary administrative support to the Committee as shall be consistent with the Committee's purposes, as set forth in Prop 39.

The proceeds of general obligation bonds issued pursuant to the Election are hereinafter referred to as "bond proceeds." The Committee shall confine itself specifically to bond proceeds generated under Measure CC. Regular and deferred maintenance projects and all monies generated under other sources shall fall outside the scope of the Committee's review.

Section 3. Duties. To carry out its stated purposes, the Committee shall perform the duties set forth in Section 3.1, 3.2 and 3.3 and shall refrain from those activities set forth in Sections 3.4 and 3.5:

3.1 **Inform the public.** The committee shall inform the public concerning the district's expenditure of bond proceeds. In fulfilling this duty, all official communications to either the board or the public shall come from the chair acting on behalf of the committee. The chair shall only release information that reflects the majority view of the committee

3.2 **Review expenditures.** The committee shall review expenditure reports produced by the district to ensure that (a) bond proceeds were expended only for the purposes set forth in the measure cc; and (b) no bond proceeds were used for any teacher or administrative salaries or other operating expenses, in accordance with attorney general opinion 04-110 issued on November 9, 2004.

3.3 **Annual report.** The committee shall present to the board, in public session, an annual written report which shall include the following:

(a) A statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution; and

(b) A summary of the Committee's proceedings and activities for the preceding year.

3.4 Duties of the Board/Chief Executive Officer. Either the Board or the Chief Executive Officer, as the Board shall determine, shall have the following powers reserved to it, and the committee shall have no jurisdiction over the following types of activities:

- (i) Approval of projects funded with Measure CC.
- (ii) Approval of contracts
- (iii) Approval of change orders
- (iv) Appropriation of bond funds
- (v) Handling of all legal matters
- (vi) Approval of bond project plans and schedules
- (vii) Approval of Deferred Maintenance Plan
- (viii) Approval of the sale of bonds

3.5 Measure CC projects only. In recognition of the fact that the Committee is charged with overseeing the expenditure of bond proceeds, the Board has not charged the Committee with responsibility for:

- (a) Projects financed through the State of California, developer fees, redevelopment tax increment, certificates of participation, lease/revenue bonds, the general fund or the sale of surplus property without bond proceeds shall be outside the authority of the Committee.
- (b) The establishment of priorities and order of implementation for the bond projects, which shall be made by the Board in its sole discretion.
- (c) The selection of architects, engineers, soils engineers, construction managers, project managers, CEQA consultants and such other professional service firms as are required to complete the project based on District criteria established by the Board in its sole discretion.
- (d) The approval of the design for each project including exterior materials, paint color, interior finishes, site plan and construction methods (modular vs. permanent) by the Board in its sole discretion.
- (e) The selection of independent audit firm(s), performance audit consultants and such other consultants as are necessary to support the activities of the Committee.
- (f) The approval of an annual budget for the Committee that is sufficient to carry out the activities set forth in Prop 39 and included herein.
- (g) The appointment or reappointment of qualified applicants to serve on the Committee, subject to legal limitations, and based on criteria adopted in the Board's sole discretion as part of carrying out its function under Prop 39.

Section 4. Authorized Activities

4.1 In order to perform the duties set forth in section 3.0, the committee may engage in the following authorized activities:

(a) Receive and review copies of the District's annual independent performance audit and annual independent financial audit, required by Article XIII A of the California Constitution.

(b) Inspect college facilities and grounds for which bond proceeds have been or will be expended, in accordance with any access procedure established by the District's Chief Executive Officer.

(c) Review copies of deferred (scheduled) maintenance proposals or plans developed by the District.

(d) Review efforts by the District to maximize bond proceeds by implementing various cost-saving measures.

Section 5. Membership

5.1 Number.

The Committee shall consist of at least seven (7) members appointed by the Board from a list of candidates submitting written applications, and based on criteria established by Prop 39, to wit:

- One (1) student enrolled and active in a community college support group, such as student government.
- One (1) member active in a business organization representing the business community located in the District.
- One (1) member active in a senior citizen's organization.
- One (1) member active in a bona-fide taxpayers association.
- One (1) member active in a support organization for the college, such as a foundation.
- Two (2) members of the community at-large appointed by the Board.

5.2 Qualification Standards.

(a) To be a qualified person, he or she must be at least 18 years of age.

(b) The Committee may not include any employee, official of the District or any vendor, contractor or consultant of the District.

5.3 Ethics: Conflicts Of Interest. Members of the Committee, are not subject to Articles 4 (commencing with Section 1090) and 4.7 (commencing with Section 1125) of Division 4 of Title 1 of the Government Code and the Political Reform Act (Gov. Code §§

81000 et seq.), and are not required to complete the Form 700. However, each member shall comply with the Committee Ethics Policy attached as "Attachment A" to these Amended and Restated Bylaws.

5.4 Term. Except as otherwise provided herein, each member shall serve a term of two (2) years, commencing as of the date of appointment by the Board. No member may serve more than two (2) consecutive terms. At the Committee's first meeting, members will draw lots or otherwise select a minimum of two members to serve for an initial one (1) year term and the remaining members for an initial two (2) year term. Members whose term has expired may continue to serve on the Committee until a successor has been appointed.

5.5 Appointment. Members of the Committee shall be appointed by the Board through the following process: (a) appropriate local groups will be solicited for applications; (b) the chief executive officer or his or her designee will review the applications; and (c) the chief executive officer or his or her designee will make recommendations to the board.

5.6 Removal;Vacancy. The board may remove any committee member for any reason, including failure to attend two consecutive committee meetings without reasonable excuse or for failure to comply with the committee ethics policy. Upon a member's removal, his or her seat shall be declared vacant. The board, in accordance with the established appointment process shall fill any vacancies on the committee. Vacancies shall sought to be filled within 180 days of a vacancy. Members whose terms have expired may continue to serve on the committee until their successor has been appointed.

5.7 Compensation. The Committee Members Shall Not Be Compensated For Their Services.

5.8 Authority of Members. (A) Committee members shall not have the authority to direct staff of the District, (b) individual members of the Committee retain the right to address the Board, as an individual, and (c) Committee and its members shall have the right to request and receive copies of reports and records relating to Measure CC projects which have been prepared for the Board and which have become a public record.

Section 6. Meetings of the Committee.

6.1 Regular Meetings. The committee shall meet at least once a year including an annual organizational meeting, but no more frequently than quarterly.

6.2 Location. All meetings shall be held within the jurisdiction of the Compton Community College District.

6.3 Procedures. All meetings shall be open to the public in accordance with the *Ralph M. Brown Act*, Government Code Section 54950 *et seq.* Meetings shall be conducted according to such additional procedural rules as the committee may adopt. A majority of the number of Committee members shall constitute a quorum for the transaction of any business of the Committee.

Section 7. District Support.

7.1 The District shall provide to the Committee necessary technical and administrative assistance as follows:

(a) Preparation of and posting of public notices as required by the *Brown Act*, ensuring that all notices to the public are provided in the same manner as notices regarding meetings of the District Board;

(b) Provision of a meeting room, including any necessary audio/visual equipment;

(c) Preparation and copies of any documentary meeting materials, such as agendas and reports; and

(d) Retention of all Committee records, and providing public access to such records on an Internet website maintained by the District.

7.2 District staff and/or District consultants shall attend Committee proceedings in order to report on the status of projects and the expenditures of bond proceeds.

Section 8. Reports. In addition to the Annual Report required in Section 3.3, the Committee may report to the Board from time to time in order to advise the Board on the activities of the Committee. Such report shall be in writing and shall summarize the proceedings and activities conducted by the Committee.

Section 9. Officers. The Board, upon the recommendation of the Chief Executive Officer shall appoint the initial Chair of the Committee. Thereafter the Committee shall elect the Chair and a vice-chair who shall act as chair only when the chair is absent. No person shall serve as chair for more than two consecutive one-year terms.

Section 10. Amendment of Bylaws. Any amendment to these Bylaws shall be approved by the Board.

Section 11. Termination. The Committee shall automatically terminate and disband concurrently with the Committee's submission of its final Annual Report which reflects the final accounting of the expenditure of all Measure CC monies.

**CITIZENS' BOND OVERSIGHT COMMITTEE
ETHICS POLICY STATEMENT**

This Ethics Policy Statement provides general guidelines for Committee members to follow in carrying out their roles. Not all ethical issues that Committee members face are covered in this Statement. However, this Statement captures some of the critical areas that help define ethical and professional conduct for Committee members. The provisions of this Statement were developed from existing laws, rules, policies and procedures as well as from concepts that define generally accepted good business practices. Committee members are expected to strictly adhere to the provisions of this Ethics Policy.

POLICY

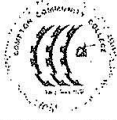
- **CONFLICT OF INTEREST.** A Committee member shall not make or influence a District decision related to: (1) any contract funded by bond proceeds or (2) any construction project which will benefit the Committee member's outside employment, business, or a personal finance or benefit an immediate family member, such as a spouse, child or parent.

- **OUTSIDE EMPLOYMENT.** A Committee member shall not use his or her authority over a particular matter to negotiate future employment with any person or organization that relates to: (1) any contract funded by bond proceeds, or (2) any construction project. A Committee member shall not make or influence a District decision related to any construction project involving the interest of a person with whom the member has an agreement concerning current or future employment, or remuneration of any kind. For a period of two (2) years after leaving the Committee, a former Committee member may not represent any person or organization for compensation in connection with any matter pending before the District that, as a Committee member, he or she participated in personally and substantially. Specifically, for a period of two (2) years after leaving the Committee, a former Committee member and the companies and businesses for which the member works shall be prohibited from contracting with the District with respect to: (1) bidding on projects funded by the bond proceeds; and (2) any construction project.

- **COMMITMENT TO UPHOLD LAW.** A Committee member shall uphold the federal and California Constitutions, the laws and regulations of the United States and the State of California (particularly the Education Code) and all other applicable government entities, and the policies, procedures, rules and regulations of the Compton Community College District;

- **COMMITMENT TO DISTRICT.** A Committee member shall place the interests of the District above any personal or business interest of the member.

ii. MEASURE CC CITIZENS' BOND OVERSIGHT COMMITTEE BYLAWS



Compton Community College District

Measure CC Citizens' Bond Oversight Committee Bylaws

Section 1. Committee Established. The Compton Community College District (the "District") was successful at the election conducted on November 5, 2002 (the "Election"), in obtaining authorization from the District's voters to issue up to \$100,000,000 aggregate principal amount of the District's general obligation bonds. The election was conducted under Proposition 39, being chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000, at Section 15264 *et seq.* of the Education Code of the State ("Prop 39"). Pursuant to Section 15278 of the Education Code, the District is now obligated to establish the Committee in order to satisfy the accountability requirements of Prop 39. The Board of Trustees of the Compton Community College District (the "Board") hereby establishes the Citizens' Bond Oversight Committee (the "Committee") which shall have the duties and rights set forth in these Bylaws. The Committee does not have independent legal capacity from the District.

Section 2. Purposes. The purposes of the Committee are set forth in Prop 39, and these Bylaws are specifically made subject to the applicable provisions of Prop 39 as to the duties and rights of the Committee. The Committee shall be deemed to be subject to the *Ralph M Brown Public Meetings Act* of the State of California and shall conduct its meetings in accordance with the provisions thereof. The District shall provide necessary administrative support to the Committee as shall be consistent with the Committee's purposes, as set forth in Prop 39.

The proceeds of general obligation bonds issued pursuant to the Election are hereinafter referred to as "bond proceeds." The Committee shall confine itself specifically to bond proceeds generated under Measure CC. Regular and deferred maintenance projects and all monies generated under other sources shall fall outside the scope of the Committee review.

Section 3. Duties. To carry out its stated purposes, the Committee shall perform the following duties:

3.1 **Inform the Public.** The Committee shall inform the public concerning the District's expenditure of bond proceeds.

3.2 **Review Expenditures.** The Committee may review quarterly expenditure reports produced by the District to ensure that (a) bond proceeds are expended only for the purposes set forth in the ballot measure; (b) no bond proceeds are used for any teacher or administrative salaries or other operating expenses.

3.3 **Annual Report.** The Committee shall present to the Board, in public session, an annual written report which shall include the following:

(a) A statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 1 (b)(3) of the California Constitution; and

(b) A summary of the Committee's proceedings and activities for the preceding year.



Compton Community College District

Measure CC Citizens Bond Oversight Committee Bylaws

3.4 Duties of the Board/Superintendent/President. Either the Board or the Superintendent/President, as the Board shall determine, shall have the following powers reserved to it, and the Committee shall have no jurisdiction over the following types of activities:

- (i) Approval of construction contracts,
- (ii) Approval of construction change orders,
- (iii) Appropriation of construction funds,
- (iv) Handling of all legal matters,
- (v) Approval of construction plans and schedules,
- (vi) Approval of Deferred Maintenance Plan, and
- (vii) Approval of the sale of bonds.

3.5 Voter-Approved Projects Only. In recognition of the fact that the Committee is charged with overseeing the expenditure of bond proceeds, the Board has not charged the Committee with responsibility for:

- (a) Projects financed through the State of California, developer fees, redevelopment tax increment, certificates of participation, lease/revenue bonds, the general fund or the sale of surplus property without bond proceeds shall be outside the authority of the Committee.
- (b) The establishment of priorities and order of construction for the bond projects shall be made by the Board in its sole discretion.
- (c) The selection of architects, engineers, soils engineers, construction managers, project managers, CEQA consultants and such other professional service firms as are required to complete the project based on District criteria established by the Board in its sole discretion.
- (d) The approval of the design for each project including exterior materials, paint color, interior finishes, site plan and construction methods (modular vs. permanent) by the Board in its sole discretion and shall report to the Committee on any cost saving techniques considered or adopted by the Board.
- (e) The selection of independent audit firm(s), performance audit consultants and such other consultants as are necessary to support the activities of the Committee.
- (f) The approval of an annual budget for the Committee that is sufficient to carry out the activities set forth in Prop 39 and included herein.



Compton Community College District

Measure CC Citizens' Bond Oversight Committee Bylaws

(g) The adoption of a plan for publicizing the activities of the Committee and the determination as to whether a mailer, a newspaper notice or website materials would best suit the distribution of the Committee's findings and recommendations.

(h) The amendment or modification of the Bylaws for the Committee as provided herein, subject to the legal requirements of Proposition 39.

(i) The appointment or reappointment of qualified applicants to serve on the Committee, subject to legal limitations, and based on criteria adopted in the Board's sole discretion as part of carrying out its function under Prop 39.

Section 4. Authorized Activities.

4.1 In order to perform the duties set forth in Section 3.0, the Committee may engage in the following authorized activities:

(a) Receive and review copies of the District's annual independent performance audit and annual independent financial audit, required by Article XIII A of the California Constitution.

(b) Inspect college facilities and grounds for which bond proceeds have been or will be expended, in accordance with any access procedure established by the District's Superintendent/ President.

(c) Review copies of deferred maintenance proposal or plans developed by the District.

(d) Review efforts by the District to maximize bond proceeds by implementing various cost-saving measures.

Section 5. Membership.

5.1 Number. The committee shall consist of a minimum of seven (7) members appointed by the Board of Trustees from a list of candidates submitting written applications, and based on criteria established by Prop 39, to wit:

- One (1) student enrolled and active in a community college support group, such as student government.
- One (1) member active in a business organization representing the business community located in the District.



Compton Community College District

Measure CC Citizens' Bond Oversight Committee Bylaws

- One (1) member active in a senior citizen's organization.
- One (1) member active in a bona-fide taxpayers association.
- One (1) member active in a support organization for the college, such as a foundation.
- Two (2) members of the community at-large appointed by the Board.

5.2 Qualification Standards.

(a) To be a qualified person, he or she must be at least 18 years of age and reside within the District's geographic boundary, in accordance with Government Code Section 1020.

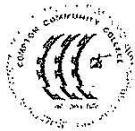
(b) The committee may not include any employee, official of the District or any vendor, contractor or consultant of the District.

5.3 Ethics: Conflicts of Interest. By accepting appointment to the Committee, each member agrees to comply with Articles 4 (commencing with Section 1090) and 4.7 (commencing with Section 1125) of Division 4 of Title 1 of the Government Code and the Political Reform Act (Gov. Code §~ 81000 *et seq.*), and to complete the Form 700 as required by all "designated employees" of the District. Additionally, each member shall comply with the Committee Ethics Policy attached as "Attachment A" to these Bylaws.

5.4 Term. Except as otherwise provided herein, each member shall serve a term of one (1) years, beginning July 1 and may be reappointed. No member may serve more than two (2) consecutive terms. ~~At the Committee's first meeting, members will draw lots to select a minimum of two members to serve for an initial one (1) year term and the remaining members for an initial two (2) year term.~~

5.5 Appointment. Members of the Committee shall be appointed by the Board through the following process: (a) each trustee area member will appoint one (1) member who must be able to communicate effectively through verbal and written skills (b) appropriate local groups will be solicited for applications; (c) the trustee members will review applications submitted by their district representation; (d) trustee members will submit one (1) application per committee designation (e) trustee area members will determine the remaining appointments by a majority vote of the final applicants per committee designation.

5.6 Removal: Vacancy. The Board may remove any Committee member for any reason, including failure to attend two consecutive Committee meetings without reasonable excuse or for failure to comply with the Committee Ethics Policy. Upon a member's removal, his or her seat shall be declared vacant. The Board, in accordance with the established appointment process shall fill any vacancies on the Committee.



Compton Community College District

Measure CC Citizens' Bond Oversight Committee Bylaws

5.7 Compensation. The Committee members shall not be compensated for their services.

5.8 Authority of Members. (a) Committee members shall not have the authority to direct staff of the District.

Section 6. Meetings of the Committee.

6.1 Regular Meetings. The Committee is required to meet at least once a year including an annual organizational meeting to be held in July.

6.2 Location. All meetings shall be held within the Compton Community College District, located in Los Angeles County, California.

6.3 Procedures. All meetings shall be open to the public in accordance with the *Ralph M. Brown Act*; Government Code Section 54950 *et seq.* Meetings shall be conducted according to such additional procedural rules as the Committee may adopt. A majority of the number of Committee members shall constitute a quorum for the transaction of any business except adjournment.

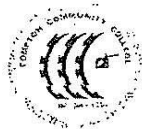
Section 7. District Support.

7.1 The District shall provide to the Committee necessary technical and administrative assistance as follows:

- (a) preparation of and posting of public notices as required by the *Brown Act*, ensuring that all notices to the public are provided in the same manner as notices regarding meetings of the District Board;
- (b) provision of a meeting room, including any necessary audio/visual equipment;
- (c) preparation and copies of any documentary meeting materials, such as agendas and reports; and
- (d) retention of all Committee records, and providing public access to such records on an Internet website maintained by the District.

7.2 District staff and/or District consultants shall attend all Committee proceedings in order to report on the status of projects and the expenditures of bond proceeds.

7.3 No bond proceeds shall be used to provide District support to the Committee.



Compton Community College District

Measure CC Citizens' Bond Oversight Committee Bylaws

Section 8. Reports. In addition to the Annual Report required in Section 3.2, the Committee may report to the Board at least semi-annually in order to advise the Board on the activities of the Committee. Such report shall be in writing and shall summarize the proceedings and activities conducted by the Committee.

Section 9. Officers. The Superintendent/President shall appoint the initial Chair. Thereafter, the Committee shall elect a chair and a vice-chair who shall act as chair only when the chair is absent, which positions shall continue for a one (1) year term.

Section 10. Amendment of Bylaws. Any amendment to these Bylaws shall be approved by Board of Trustees.

Section 11. Termination. The Committee shall automatically terminate and disband at the earlier of the date when (a) all bond proceeds are spent, or (b) all projects funded by bond proceeds are completed.



Compton Community College District

Measure CC Citizens' Bond Oversight Committee Bylaws

CITIZENS' BOND OVERSIGHT COMMITTEE ETHICS POLICY STATEMENT

This Ethics Policy Statement provides general guidelines for Committee members to following carrying out their roles. Not all ethical issues that Committee members face are covered in this Statement. However, this Statement captures some of the critical areas that help define ethical and professional conduct for Committee members. The provisions of this Statement were developed from existing laws, rules, policies and procedures as well as from concepts that define generally accepted good business practices. Committee members are expected to strictly adhere to the provisions of this Ethics Policy.

POLICY

- **CONFLICT OF INTEREST.** A Committee member shall not make or influence a District decision related to: (1) any contract funded by bond proceeds or (2) any construction project which will benefit the committee member's outside employment, business, or a personal finance or benefit an immediate family member, such as a spouse, child or parent.
- **OUTSIDE EMPLOYMENT.** A Committee member shall not use his or her authority over a particular matter to negotiate future employment with any person or organization that relates to: (1) any contract funded by bond proceeds, or (2) any construction project. A Committee member shall not make or influence a District decision related to any construction project involving the interest of a person with whom the member has an agreement concerning current or future employment, or remuneration of any kind. For a period of two (2) years after leaving the Committee, a former Committee member may not represent any person or organization for compensation in connection with any matter pending before the District that, as a Committee member, he or she participated in personally and substantially. Specifically, for a period of two (2) years after leaving the Committee, a former Committee member and the companies and businesses for which the member works shall be prohibited from contracting with the District with respect to: (1) bidding on projects funded by the bond proceeds; and (2) any construction project.
- **COMMITMENT TO UPHOLD LAW.** A Committee member shall uphold the federal and California Constitutions, the laws and regulations of the United States and the State of California (particularly the Education Code) and all other applicable government entities, and the policies, procedures, rules and regulations of the Compton Community College District;
- **COMMITMENT TO DISTRICT.** A Committee member shall place the interests of the District above any personal or business interest of the member.

1E. RESOLUTION NO. # 11/13/12.02

It is recommended that the Special Trustee approve the Resolution Regarding Layoff of Classified Personnel.

**BEFORE THE SPECIAL TRUSTEE OF THE
COMPTON COMMUNITY COLLEGE DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

**Resolution No. 11/13/12.02
RESOLUTION REGARDING LAYOFF OF CLASSIFIED PERSONNEL**

WHEREAS, Education Code section 88127 and Section 60.800 of the Rules and Regulations of the Classified Service (hereafter “Rules”) of the Compton Community College District (hereafter “District”) authorize the Governing Board of the District to initiate a layoff of a classified employee based on a lack of work or lack of funds; and

WHEREAS, pursuant to Education Code section 71093, Board of Governors’ Resolution No. 2006-1, and the Chancellor’s Executive Order No. 2006-1, both the Governing Board and Personnel Commission of the District have been suspended, with the full authority and power of these bodies transferred to the Special Trustee; and

WHEREAS, the Chief Executive Officer (hereafter “CEO”) has recommended to the Special Trustee, serving in place of the Governing Board, that the services set forth below be eliminated based upon a lack of work and/or lack of funds; and

BE IT RESOLVED that the Special Trustee of the Compton Community College District, serving in place of the Governing Board, and pursuant to the recommendation of the CEO/Provost, hereby determines that the following classified position be eliminated not later than December 31, 2012, due to a lack of work and/or lack of funds:

Eliminate one (1) eight (8) hour per day, 12 months per year, Manager of Maintenance & Operations.

BE IT FURTHER RESOLVED by the Special Trustee as follows:

1. That due to a lack of funds and/or lack of work, the number of classified positions and/or employees and the amount of service rendered shall be reduced by layoff as specified above, pursuant to Education Code section 88127 and section 60.800 of the Rules.
2. That the CEO or designee is directed to give forty-five (45) days’ written notice of layoff to the affected classified employee pursuant to the requirements of law and the Rules, such that no layoff will be effective later than December 31, 2012, subject to negotiations to the extent required by law.
3. That the CEO or designee shall take any and all additional action necessary to effectuate the purpose of the layoff.

Resolution No. 11/13/12.02
Resolution Regarding Layoff of Classified Personnel

4. That the employee laid-off pursuant to this Resolution shall be eligible for reemployment pursuant to Education Code section 88117 and the Rules.

PASSED AND ADOPTED THIS 13th day of November, 2012, by the Special Trustee of the Compton Community College District of Los Angeles County, California.

Thomas E. Henry, Special Trustee
Compton Community College District

Dated: _____

**Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Felipe Lopez, CBO**

2A. AGREEMENTS/AMENDMENTS/RATIFICATIONS

- 1. CONSULTANT: CHILDREN “R” US CHILD DEVELOPMENT CENTER**
SERVICES: To provide part-time work for CalWORK’s students majoring in Child Development hands on experience. To help foster growth and empower students to obtain their educational goals
REQUESTING DEPT: CALWORKS
FUNDING: CATAGORICAL
DATES: 10/01/12 – 05/31/13
NTE: No cost to the District
- 2. CONSULTANT: MELINDA PALACIO**
SERVICES: To provide a presentation of literary works at the annual English Department Compton event
REQUESTING DEPT: ACADEMIC AFFAIRS
FUNDING: GENERAL FUND UNRESTRICTED
DATES: 11/01/12 – 11/01/12
NTE: \$500.00

2B. BUDGET ADJUSTMENTS/AUGMENTATIONS/TRANSFERS

It is recommended that the Special Trustee approve or ratify the following adjustments, augmentations, and transfers. The adjustments do not adversely affect the total District budget.

FISCAL YEAR 2012-2013

- 1. General Fund – Unrestricted
- 2. General Fund – Restricted
- 3. Measure CC Bond Fund
- 4. Measure CC Bond Fund Series 2012C

1. General Fund – Unrestricted

Expenditures:

		-FROM-	
<u>Major Object</u>	<u>Description</u>		<u>Amount</u>
2XXX	Classified & Other Non-Academic Salaries		\$ 4,000.00
4XXX	Supplies		<u>600.00</u>
			\$ 4,600.00

		-TO-	
<u>Major Object</u>	<u>Description</u>		<u>Amount</u>
4XXX	Supplies		\$ 2,000.00
5XXX	Other Operating Expenses and Services		<u>2,600.00</u>
			\$ 4,600.00

Summary Total **\$ 0.00**

Total Transfer Amount - \$4,600.00

Summary of Transfers:

Funds moved from Classified and Other Non-Academic Salaries and Supplies cover, travel and conference expenses and simulation lab training.

2. General Fund – Restricted

Expense:

		-FROM-	
<u>Major Object</u>	<u>Description</u>		<u>Amount</u>
4XXX	Supplies		\$ 190.00

		-TO-	
<u>Major Object</u>	<u>Description</u>		<u>Amount</u>
5XXX	Other Operating Expenses and Services		\$ 190.00

Summary Total **\$ 0.00**

Total Transfer Amount - \$190.00

Summary of Transfers:

Funds transferred from Supplies to Other Operating Expenses and Services for conference expenses.

3. Measure CC Bond Fund

-FROM-

Expenditures:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Expenses and Services Holding	\$ 291,215.00

-TO-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
6XXX	Capital Outlay	\$ 291,215.00

Summary Total \$ 0.00

Total Transfer - \$291,215.00

Summary of Transfers

Funds transferred from Other Operating Expenses and Services Holding account to Capital Outlay to pay MIS contracts.

4. Measure CC Bond Fund Series 2012C

-FROM-

Expenditures:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Expenses and Services Holding	\$ 3,518,453.66

-TO-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
6XXX	Capital Outlay	\$3,518,453.66

Summary Total \$ 0.00

Total Transfer - \$3,518,453.66

Summary of Transfers

Funds transferred from Other Operating Expenses and Services Holding account to Capital Outlay for architectural drawings, blueprints and advertising expenses related to Utilities Master Plan Construction Project.

2C. INTERFUND TRANSFERS FOR 2012-2013

It is recommended that the Special Trustee approve the following Interfund Transfer for 2012-2013. This transfer is based on the categorical fund over-expenditures in the TRIO Program for this fiscal year.

-FROM-

General Fund – Unrestricted (01)

-TO-

General Fund – Restricted (10)

Amount: \$100,000

Agenda for the Compton Community College District Board of Trustees
from
Facilities, Planning & Development
Felipe Lopez, CBO

3A. AGREEMENT/AMENDMENTS/RATIFICATIONS

AGREEMENT

- 1. CONTRACTOR: WALTERS & WOLF**
SERVICES: To furnish three lites of glass. Remove and replace one broken lite at the LRC barrel roof.
REQUESTING DEPT: FACILITIES
FUNDING: BOND MEASURE CC
DATES: 09/06/12 – 12/31/12
NTE: \$4,685.00

AMENDMENTS

- 1. CONTRACTOR: DLR GROUP/WWCOT**
SERVICES: The original agreement was board approved on April 12, 2011. This amendment is to correct Board Agenda Item BSDF 3, to reflect correct proposal amount of \$1,391,950.00, PO B610596. Board item states contract amount is \$1,340,950.00.
REQUESTING DEPT: FACILITIES
FUNDING: MEASURE CC BOND
DATES: 11/01/12 – 11/01/13
NTE: \$1,391,950.00
- 2. CONTRACTOR: DLR GROUP/WWCOT**
SERVICES: The original agreement was board approved on April 12, 2011. This is the first amendment to the agreement, is in the amount of \$12,900.00, which includes reimbursable expenses of \$440.00 and will increase the maximum approved compensation from \$1,391,950.00 to \$1,404,850.00. To provide additional services to prepare Storm Water Pollution Prevention Plan for the Allied Health Renovation project
REQUESTING DEPT: FACILITIES
FUNDING: MEASURE CC BOND
DATES: 02/24/11 – 02/23/16
NTE: \$1,404,850.00

RATIFICATION

2. **CONTRACTOR:
SERVICES:**

KPFF CONSULTING ENGINEERS

To provide QSP services in accordance with the State of California Water Resources Control Board, General Permit, Order No. 2009-000-DWQ and NPDES NO. CAS000002 regulatory guidelines set forth in the General Permit. The services will be conducted by a California Storm Water Quality Association (CASQA) issued QSP or under supervision of the Certified QSD/QSP; plus services listed on pages 2 through 4 of the proposal.

REQUESTING DEPT:

FACILITIES

FUNDING:

BOND MEASURE CC

DATES:

06/01/12 – 10/01/13

NTE:

\$35,850.00

3B. CHANGE ORDER REPORTS FOR MEASURE CC. BOND/STATE CAPITOL OUTLAY PROCESS

1. Pinner Construction - Change Order #2 Central Plant/Stadium Lighting Project

The District has a contract with Pinner Construction for the Central Plant/Stadium Lighting project approved by the Board on February 15, 2012.

<u>Contractor:</u>	<u>Amount:</u>
Pinner Construction	\$10,008,432.00

Total Adjustment to Contract Price:	
Original Contract Sum:	\$10,008,432.00
Previously Approved Change Orders (0):	0.00
Amount of this Change Order:	(73,078.83)
Current Contract Amount including this Change Order:	\$9,935,353.17

Reason(s):

Incorporate the following work into the contract documents for the amount and time agreed upon as listed below:

CE001:

Description: Provide and install new door hardware, access controls, exterior colors and flooring per Bulletin 1 issued by the Engineer of Record.

Reason: This is a no cost change order to amend the contract in order to validate the construction schedule dated August 1, 2012 and future schedule amendments.

Item Cost: \$14,896.40

CE005:

Description: Provide and install (6) 4” steel bollards to protect the new gas meter assembly per Bulletin 2 issued by the Engineer of Record.

Reason: Protection for the gas meter was not included in the contract drawings or specifications. Due to the location of the new meter, bollards were needed to protect the meter from vehicle collision.

Item Cost: \$4,410.01

CE006:

Description: Provide a credit to the District for the light poles removed from the Contractor’s scope of work per Bulletin 3 issued by the Engineer of Record.

Reason: As a result to Bulletin 4 (CE007) which specified the Contractor to use more energy efficient light fixtures, the amount of light poles and footings were reduced. This credit represents the cost savings for all light poles and footings removed from the scope of work.

Item Cost: (\$4,579.24)

CE007:

Description: Provide a credit to the District for the change in light fixture type throughout the Central Plant\Stadium Lighting project per Bulletin 4 issued by the Engineer of Record.

Reason: Due to advancements in technology, the Engineer of Record found alternative light fixtures that were more energy efficient than the light fixtures originally specified for the project. This credit represents the difference in cost between the original light fixture types and new light fixture types.

Item Cost: (\$87,806.00)

Adjustment to Contract Time:

Current Completion Date:	October 3, 2013
Adjustment for this Change	0 days
Revised Completion Date:	October 3, 2013

Recommendation:

It is recommended that the Special Trustee authorize Pinner Construction Central Plant/Stadium Lighting Project Change Order #2.

2. Pinner Construction - Change Order #2 Utility Infrastructure Phase 1

The District has a contract with Pinner Construction for the Central Plant/Stadium Lighting project approved by the Board on February 15, 2012.

<u>Contractor:</u>	<u>Amount:</u>
Pinner Construction	\$17,641,568.00

Total Adjustment to Contract Price:	
Original Contract Sum:	\$17,641,568.00
Previously Approved Change Orders (0):	0.00
Amount of this Change Order:	(\$994,663.92)
Current Contract Amount including this Change Order:	\$16,646,904.08

Reason(s):

Incorporate the following work into the contract documents for the amount and time agreed upon as listed below:

CE002:

Description: Provide new underground utility stub outs on revised sheets C7.4 and C7.5 per Bulletin 1 issued by the Engineer of Record.

Reason: Some of the underground utilities in the infrastructure Phase 1 project did not correspond with the utilities in the Infrastructure Phase 2 project. Bulletin #1 was generated to align the underground utility stub outs on sheets C7.4 and C7.5 with the intersecting underground utilities in the Infrastructure Phase 2 project.

Item Cost: \$16,689.19

CE003:

Description: Remove and replace 63,000 square feet of existing damaged asphalt with 3 inches of new asphalt in lieu of slurry coat at Segment 6.

Reason: The original scope of work included (2) coats of asphalt slurry over the existing cracked pavement at Segment 6. This area was scheduled to be adjacent to the new asphalt paving at Segment 6. Per the District's direction, the Contractor will install asphalt paving in lieu of slurry coat to stay consistent with the adjacent pavement.

Item Cost: \$146,587.23

CE005:

Description: Provide 12" fire service pipe in lieu of 10" per the answer to RFI 006.

Reason: The Contractor discovered a discrepancy between the Central Plant and Utility Infrastructure Phase 1 drawing regarding fire service pipe size. Pinner submitted RFI 006 asking for clarification for pipe size and the Engineer of Record noted to use 12" fire serve pipe. This is a material cost only for the difference in price from 10" pipe to 12" pipe.

Item Cost: \$19,047.38

CE006R001:

Description: Provide asphalt paving and base material per Bulletin #3 issued by the Engineer of Record.

Reason: There was a discrepancy with the paving detail concerning asphalt and base thickness which was not in conjunction with the asphalt paving plans. The Engineer of Record issued Bulletin #3 clarifying the paving thickness addressing all areas of paving involved on the paving plans. This Bulletin increased the material thickness in multiple areas throughout the campus.

Item Cost: \$91,022.12

CE007:

Description: Transport stockpiled asphalt grindings near the Maintenance Building to the South side of campus and install a temporary parking lot approximately 240'x400'x2.5" thick.

Reason: Due to the new construction and closure of parking lot A, the District decided to have the Contractor install a temporary parking lot as a substitute for Lot A, with asphalt grindings recycled from another area on campus.

Item Cost: \$21,698.46

CE008:

Description: Provide a credit to the District for the change in light fixture type throughout the Utility Infrastructure Phase 1 project per Bulletin #4 issued by the Engineer of Record.

Reason: Due to advancements in technology, the Engineer of Record found alternative light fixtures that were more energy efficient than the light fixtures originally specified for the project. This credit represents the difference in cost between the original light fixture types and new light fixture types.

Item Cost: (\$834,632.00)

CE009:

Description: Provide a credit to the District for the light poles removed from the Contractor's scope of work per Bulletin #6 issued by the Engineer of Record.

Reason: As a result to Bulletin 4 (CE008) which specified the Contractor to use more energy efficient light fixtures, the amount of light poles and footings were reduced. This credit represents the cost savings for all light poles and footings removed from the scope of work.

Item Cost: (\$455,173.24)

CE012:

Description: Provide a credit to the District per RFI 013 for the cost of water repellant not used on the CMU block located at the Artesia Entrance.

Reason: The CMU block wall at the Artesia Entrance was scheduled to receive a water repellant application with brick veneer and wall caps surrounding the CMU block. Per RFI 013, the Engineer of Record waived the water repellant requirement as the brick and caps surrounding the CMU provide protection from the elements.

Item Cost: (\$338.00)

CE013:

Description: Pinner Construction to provide the following traffic signs at the Artesia Boulevard entrance: (4) left turn only, (3) U Turn Only, (3) Do Not Enter.

Reason: The Campus police requested additional signs to help direct traffic that was reconfigured at the Artesia Entrance.

Item Cost: \$434.94

Adjustment to Contract Time:

Current Completion Date:	October 3, 2013
Adjustment for this Change	0 days
Revised Completion Date:	October 3, 2013

Recommendation:

It is recommended that the Special Trustee authorize Pinner Construction Utility Infrastructure Phase 1 Change Order #2.

Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Dr. Keith Curry

XVII. DISCUSSION/INFORMATION ITEMS

1. Special Trustee
 - A. Board of Trustees' Goals

2. Office of the Interim CEO
 - A. Redistricting Action Plan
 - B. Board Presentations and Reports Schedule for 2012-2013
 - C. Special Trustee Advisory Committee Meeting Dates
 - D. Special Trustee Advisory Committee Meeting Minutes of August 28, 2012
 - E. Measure CC Bond Oversight Committee Meeting Dates

3. Administrative Services
 - A. Annual Financial Status Report – Form CCFS – 311A

4. Facilities, Planning and Development
 - A. Measure CC Bond Fund Category Budgets and Balances

5. Academic Affairs
 - A. Accreditation Update

6. Human Resources
 - A. Timeline for CEO Search

Agenda for the Compton Community College District Board of Trustees
Office of the
Special Trustee, Mr. Thomas Henry

1A. BOARD OF TRUSTEES' GOALS

It is recommended that the Special Trustee discuss the Compton Community College District Board of Trustees' 2012-2013 Goals.

Board of Trustees - 2012-2013 Goals

- I. Participate in community activities and events and bring observations to the Board.
 - a. Attend events in the community.
 - b. Speak to community groups.
 - c. Bring copies of community events and activities to other Elected Board members.

- II. Participate in the operation of the District at Board Meetings.
 - a. Speak freely and openly on policy issues.
 - b. Solicit opinions of fellow Elected Board members.
 - c. Present ideas during discussion section of Board Meetings.

- III. Continue a Trustee education program.
 - a. Attend a conference on Trustee responsibilities.
 - b. Submit materials from various sources to fellow Trustees.
 - c. Read Trustee education materials sent by various organizations.

- IV. Support the CCCD Facilities Master Plan.
 - a. Monitor and approve Measure CC fiscal updates.
 - b. Study, review and receive the 2011-2012 Measure CC Bond Financial Audit.
 - c. Continue construction program.
 - d. Review construction program activities.

- V. Fiscal Responsibilities.
 - a. Study, review and approve the 2012-2013 Budget.
 - b. Study, review and receive the 2011-2012 Annual Financial Audit.
 - c. Monitor 2012-2013 Budget.
 - d. Respond to national, state and local fiscal changes.

- VI. Support Partnership with El Camino College
 - a. Receive and review El Camino College Accreditation reports for the Compton Center.
 - b. Receive and review El Camino College Compton Center Student Learning Outcomes update.
 - c. Study, review, and provide input on the Partnership Agreement with El Camino College.
 - d. Study, review, and provide input on the Facilities Memorandum of Understanding with El Camino College.

- VII. Support the Foundation for Compton Community College District.
 - a. Actively support the Foundation activities.
 - b. Develop community involvement in the Foundation.

- VII. Support the Compton Community College District Redistricting Action Plan.
 - a. Submit new Trustee Areas to Los Angeles County Recorder and to the California Community College Board of Governors.

- VIII. Required Board Training.
 - a. Ethics, per AB 1234.
 - b. Sexual Harassment.

Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Dr. Keith Curry

2A. 2011-2012 REDISTRICTING ACTION PLAN - INFORMATIONAL ITEM

It is recommended that the Special Trustee receives for information the 2011-2012 Redistricting Action Plan.

REDISTRICTING ACTION PLAN

September 2011

1. Host Redistricting Workshops on September 14, 15, 17, 2011.

October 2011

1. Provide draft plans with options for Trustee Areas and ask for public input.
2. Post trustee areas with proposed boundaries outlined for public review online and make printed copies available in the Office of the Interim CEO. Section available on website for public to post questions/comments.
3. Place legal advertisement in the local newspapers announcing the Redistricting November public hearing. Publicize via news releases to media lists, including local, state, federal elected officials, school district boards and superintendents and chambers of commerce; also publicize on Compton District website and Compton Center Facebook and Twitter accounts.

November 2011

1. Redistricting overview by Mapping Consultants at November 15, 2011 Board meeting.
2. Special Trustee holds first public hearing at November board meeting.
3. CEO establishes a Redistricting committee. The committee will gather input and provide the strengths and weakness of each map to the Special Trustee relative to the District boundaries.

December 2011

1. Deadline for potential applicants for the Redistricting committee to submit their resume and cover letter to the Interim CEO office. Publicize via CEO outreach to groups and organizations throughout the District; news releases, website, Facebook and Twitter.

January 2012

1. Special Trustee approves the names of individuals selected to the Redistricting committee at the January 2012 board meeting.

February 2012

1. Redistricting committee holds first meeting to develop an outreach/information plan, with assistance from District staff. Publicize via news releases, website, Facebook and Twitter.
2. Redistricting Committee holds second meeting on Thursday, February 23, 2012 from 9:30 a.m. - 11:00 a.m. in the Compton District Boardroom.
3. Place legal advertisement in the local newspapers announcing the Wednesday, March 21, 2012 Redistricting public hearing. Publicize via CEO outreach to groups and organizations throughout the District; news releases, website, Facebook and Twitter.

March 2012

1. Special Trustee holds second Redistricting public hearing on Wednesday, March 21, 2012 at 6:00 p.m. in the Compton District boardroom.
2. Redistricting Committee holds third meeting on Thursday, March 22, 2012 from 9:30 a.m. - 11:00 a.m. in the Compton District Boardroom.

April 2012

1. Redistricting committee holds fourth meeting on Thursday, April 5, 2012 from 9:30 a.m. - 11:00 a.m. in the Compton District Boardroom. Redistricting committee forwards the strengths and weakness of each of the proposed maps to the Special Trustee. Publicize via news releases, website, Facebook and Twitter.
2. Redistricting committee strengths and weakness to each of the proposed maps are reviewed at the April 2012 board meeting.
3. Place legal advertisement in the local newspapers announcing the May 2012 Redistricting Public Hearing. Publicize via CEO outreach to groups and organizations throughout the District; news releases, website, Facebook and Twitter.

May 2012

1. Special Trustee holds third public hearing at May board meeting
2. Special Trustee adopts, by resolution or ordinance, new Trustee election areas.
3. Submit waiver for Amending Trustee Elections to the Board of Governors for the July 2012 meeting.

July 2012

1. Receive approval from Board of Governors.

September 2012

1. Submit new Trustee Areas to the Los Angeles County Recorder's office prior to October 15, 2012 deadline.

November 2013

1. New Compton Community College District Trustee areas are effective for the November 2013 elections.

**2B. BOARD PRESENTATIONS AND REPORTS SCHEDULE 2012-2013 -
INFORMATIONAL ITEM**

It is recommended that the Special Trustee receives for information the Board Presentations and Reports Schedule 2012-2013.

**Board of Trustees Presentations and Reports
Schedule for 2012 – 2013**

MONTH	PRESENTATION	REPORT
July 2012	Compton Center Accreditation Status Report	Comprehensive Master Plan
August 2012	Facilities Presentation: Allied Health Building Project	Notice of Public Hearing FTES Compton Center
September 2012	2012-2013 Compton Community College District Budget	Quarterly Fiscal Status Report Redistricting Status Report Budget Adoption
October 2012	Financial Aid	Faculty/Staff Professional Development
November 2012	Special Trustee’s Advisory Committee	Accreditation Update
December 2012	Foundation for Compton Community College District FCMAT	Quarterly Fiscal Status Report FTES Compton Center
January 2013	Measure CC Bond Oversight Committee Student Success	Annual Fact Book Facilities Update
February 2013	2011-2012 CCCD Financial Audit Report	2012-2013 Budget Status Report
March 2013	2011-2012 Measure CC General Obligation Bond Audit Report	FTES Compton Center Success & Retention
April 2013	Facilities Presentation: Capital Projects 2013-2014 Budget Planning Proposal	Measure CC Bond Oversight Committee
May 2013	Accountability Reporting for the Community Colleges (ARCC)	Accreditation Update Notice of Public Hearing
June 2013	Student Learning Outcomes 2013-2014 Compton Community College District Tentative Budget	Tentative Budget Quarterly Fiscal Status Report

Revised:11.09.2012

2C. SPECIAL TRUSTEE'S ADVISORY COMMITTEE MEETING DATES

It is recommended that the Special Trustee receives for information the Special Trustee's Advisory Committee Meeting Dates - Revised

Tuesday, December 18, 2012 @ 6:30 p.m.

2D. SPECIAL TRUSTEE'S ADVISORY COMMITTEE - MEETING MINUTES Wednesday, August 28, 2012 – 6:30 P.M.

- I. The Special Trustee's Advisory Committee Meeting was called to order at 6:50 p.m.
- II. Roll Call – Members Present
 - Lestean Johnson, Chair
 - Amirah Hendrickson, Vice Chair
 - Domatila Aguilar
 - Amelia Apple
 - Oscar Edwards
 - Marie Hollis
 - Olivia Verrett
 - Keith Curry, Interim CEO
 - Thomas Henry, Interim Special Trustee
- Members Absent:
 - Mark Guillen
 - Cynthia Macon
 - Martina Rodriguez
- III. Pledge of Allegiance
- IV. Approval Agenda – **Approved**
 - Motion made by Olivia Verrett
 - Seconded by Amirah Hendrickson
 - Approved**
- V. Review/Approval of Minutes of June 13, 2012
 - Motion made by Olivia Verrett to accept minutes
 - Seconded by Amirah Hendrickson
 - Approved**
- VI. Public Comments:
 - a) Nehasi Lee, student: Commented on AB318 relating to Advisory Board; gave his opinion of what the Special Trustees' Advisory Board should be doing.
 - b) Lorraine Cervantes, elected Trustee: Commented on the Facilities Management MOU between El Camino College District and Compton Community College District.
 - c) Gloria Fitts, Student Trustee and ASB Public Relations Commissioner – Introduced herself to the committee.

VII. Presentations:

- a) 2012-2013 Compton Community College District Budget
Felipe Lopez, CBO gave a brief update on the State and also the Compton District budget. Additional budget information was provided by CEO, Keith Curry.
- b) Update on Construction Projects
Dr. Curry gave an update on Infrastructure Phase I and Phase II projects, the Allied Health building renovation project, the parking structure, the Learning Resource Center, and the MIS Project. Dr. Curry stated that the LRC would be completed and occupied in 2014.

Dr. Johnson inquired about the deed to this property. Dr. Curry stated that copies will be available as soon as they arrive from the L.A. County Assessor's Office.

VIII. Advisement Agenda:

- a) Facilities Memorandum of Understanding between CCCD and ECC – Dr. Curry distributed copies of, reviewed and discussed the Facilities MOU, highlighting changes. This MOU will be presented at the September 2012 Board of Trustees' Meeting.

IX. Discussion/Action Agenda

- a) Special Trustee Advisory Committee Bylaws (Revised)
Motion made by Marie Hollis to accept the Revised Special Trustee's Advisory Committee Bylaws
Seconded by Amelia Apple
Approved

X. Informational Items:

- a) Compton Community College Redistricting Action Plan – **Information only**

XI. Comments by:

- a) Interim CEO reported on the CEO Round Table sessions scheduled in our service area cities
- b) Elected Board Members, Ms. Lorraine Cervantes
- c) Special Trustee, Thomas Henry
- d) Advisory Committee Members:
 - Mr. Edwards
 - Ms. Aguilar
 - Ms. Verrett
 - Ms. Hendrickson
 - Dr. Johnson

XII. Meeting Adjourned at 8:57 p.m.

Next Scheduled Meeting: October 30, 2012, 6:30 p.m.
 December 18, 2012, 6:30 p.m.

Compton Community College District – 1111 East Artesia Boulevard -- Compton, California 90220

2D. MEASURE CC BOND OVERSIGHT COMMITTEE MEETING DATES

It is recommended that the Special Trustee receives for information the Measure CC Bond Oversight Committee meeting dates and times. All committee meetings will be held in the District Board Room.

Thursday, November 29, 2012 @ 5:00 p.m.

Thursday, February 28, 2013 @ 5:00 p.m.

Thursday, April 25, 2013 @ 5:00 p.m.

Thursday, June 27, 2013 @ 5:00 p.m.

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Felipe Lopez, CBO

3A. ANNUAL FINANCIAL STATUS REPORT – FORM CCFS – 311A

It is recommended that the Special Trustee receives the Compton Community District Annual financial Status Report-Form CCFS-311A for 2011-2012 fiscal year.

AB2910, Chapter 1486, required That California Community College District's report on their financial condition.

The Compton Community College District Annual financial Status Report-Form CCFS-311A is available online at: http://www.district.compton.edu/board_of_trustees/supplemental-board-meeting-information.asp

Agenda for the Compton Community College District Board of Trustees
from
Facilities, Planning & Development
Felipe Lopez, CBO

4A. MEASURE CC BOND FUND CATEGORY BUDGETS AND BALANCES

It is recommended that the Special Trustee receives for information the following Compton Community College District Measure CC Bond Fund Category Budgets and Balances.

THE FOLLOWING TABLE REPORTS MEASURE CC BOND EXPENDITURES THROUGH OCTOBER 31, 2012:

CATEGORY	BUDGET	EXPENDED	BALANCE
Unassigned	\$ 3,800,917	\$ -	\$ 3,800,917
Allied Health Building *	1,800,000	137,515 **	1,662,485
Campus Wide Improvement (BDG)	250,000	89,179	160,821
Infrastructure Phase 1 *	11,490,000	3,202,459 **	8,287,541
Infrastructure Phase 2*	5,000,000	-	5,000,000
Learning Resource Center	370,000	-	370,000
Master Planning (HMC)	158,000	10,004	147,996
MIS Building Renovation Phase 1	891,215	198,008	693,207
Music	1,200,000	20,000	1,180,000
Program Support (Vanir)	210,000	43,000	167,000
Utilities Master Plan (S&K)	723,460	96,918	626,542
	<u>\$ 25,893,592</u>	<u>\$ 3,797,083</u>	<u>\$ 22,096,509</u>

* These projects are funded by State Capital Outlay funds (~90%) and Measure CC Bond funds (~10%)

** All costs expended to date will be replenished by State Capital Outlay funds once reimbursement by the State

Agenda for the Compton Community College District Board of Trustees
from
Academic Affairs/Student Services
Barbara Perez, Vice President

5A. ACCREDITATION UPDATE – COMPTON EDUCATION CENTER

It is recommended that the Special Trustee receive for information on the 2014 Self-Evaluation for El Camino College.

As part of this self-evaluation (formerly known as self-study), the Center’s faculty, staff, administrators and students will actively participate in El Camino College’s self-evaluation. We are forming subcommittees to mirror those on the main campus. Each subcommittee is charged with writing draft responses to the standards and collecting the evidence needed to support our claims. These responses will be incorporated in El Camino’s self-evaluation and will serve as the blueprint for the Center’s self-evaluation to apply for candidacy. Included in this report are the timeline leading up to our accreditation visit in Fall 2014 and the co-chairs of the various standard subcommittees.

ACCREDITATION SELF-EVALUATION 2014

Accreditation Liaison Officer (ALO): Dr. Jeanie Nishime

Accreditation Self-Evaluation Co-Chairs: Dr. Jean Shankweiler, Matt Cheung (ECC Humanities), Holly Schumacher (CEC Counseling)

SELF-EVALUATION TIMELINE

September 2012	Select team leaders for Accreditation Standards I, IIA, IIB, IIC, IIIA, IIIB, IIIC, IIID, IV
Oct/Nov 2012	Provide Training for team leaders (Oct. 30 for CEC, Nov. 1 for ECC)
Nov. 21, 2012	Populate all standards with team members
Dec. 21, 2012	Each team will: <ul style="list-style-type: none">• Assign sub-standards to team members• Outline the topics to be covered in the Descriptive Summary• Outline the evidence need to support the narrative
March 21, 2013	Complete the descriptive narrative for all parts of each standard
May 31, 2013	Complete the Findings and Evidence section
Summer 2013	Begin editing of Self-Evaluation

Fall 2013	Identify sources of evidence to link within document; identify Improvement Plans to include in report; finalize report
Spring 2014	Post draft online of the entire document and begin consultation process
April 30, 2014	Complete consultation of entire Self-Evaluation Report
May 30, 2014	Final editing of Self-Evaluation report
June 2014	Board Approves Self-Evaluation
July 2014	Self-Evaluation copied and bound
August 2014	Mail Self-Evaluation to ACCJC
September 2014	Prepare for team visit (reserve meeting rooms, make hotel reservations)
October/November 2014	Accreditation Team Visit

Self Evaluation Standard Leaders

Standard 1: Institutional Mission and Effectiveness *Jeanie Nishime*

The institution demonstrates strong commitment to a mission that emphasizes achievement of student learning and to communicating the mission internally and externally. The institution uses analyses of quantitative and qualitative data and analysis in an ongoing and systematic cycle of evaluation, integrated planning, implementation, and re-evaluation to verify and improve the effectiveness by which the mission is accomplished.

- A. Mission Michael Odanaka and Elizabeth Martinez (*Irene Graff and Chris Gold*)
- B. Improving Institutional Effectiveness Michael Odanaka and Elizabeth Martinez (*Irene Graff and Chris Gold*)

Standard II: Student Learning Programs and Services *Francisco Arce*

The institution offers high-quality instructional programs, student support services, and library and learning support services that facilitate and demonstrate the achievement of stated student learning outcomes. The institution provides an environment that supports learning, enhances student understanding and appreciation of diversity, and encourages personal and civic responsibility as well as intellectual, aesthetic, and personal development for all of its students.

- A. Instructional Programs Rodney Murray and Chelvi Subramaniam (*Virginia Rapp/ Connie Fitzsimons and Chuck Herzig*)
- B. Student Support Services Ricky Shabazz and Essie French-Preston (*Dipte Patel and Rene Lozano*)

- C. Library and Learning Support Services Estina Pratt and Charles Hobbs (*Tom Lew/Alice Grisby and Claudia Streipe*)

Standard III: Resources *Jo Ann Higdon*

The institution effectively uses its human, physical, technology, and financial resources to achieve its broad educational purposes, including stated student learning outcomes, and to improve institutional effectiveness. Accredited colleges in multi-college systems may be organized such that responsibility for resources, allocation of resources and planning rests with the system. In such cases, the system is responsible for meeting standards on behalf of the accredited colleges.

- A. Human Resources Rachelle Sasser (*Lynn Lindberg and Cynthia Mosqueda*)
- B. Physical Resources Benjamin Torres and Roger Stuart (*Stephanie Rodriguez and Ora Bryant*)
- C. Technology Resources Rudy Ramos and Michelle Priest (*John Wagstaff and Pete Marcoux*)
- D. Financial Resources Felipe Lopez and Trish Bonacic (*Rory Natividad and Gary Turner*)

Standard IV: Leadership and Governance *Linda Beam/Keith Curry*

The institution recognizes and utilizes the contributions of leadership throughout the organization for continuous improvement of the institution. Governance roles are designed to facilitate decisions that support student learning programs and services and improve institutional effectiveness, while acknowledging the designated responsibilities of the governing board and the chief administrator.

- A. Decision-Making Roles and Processes Jose Villalobos and Art Smith (*Gloria Miranda, Evelyn Uyemura and Julieta Ortiz*)
- B. Board and Administrative Organization Jerome Evans and David Simmons (*Mike Trevis and Angela Simon*)

Agenda for the Compton Community College District Board of Trustees
from
Human Resources Division
Rachelle Sasser, Dean, Human Resources

6A. TIMELINE FOR CHIEF EXECUTIVE OFFICER SEARCH

It is recommended that the Special Trustee receives for information the Timeline for the Chief Executive Officer Search.

TIMELINE FOR CEO SEARCH

June 2012

- Approval of CEO position description by the Special Trustee

September 2012

- Contact constituent groups to establish committee membership

October 2012

- Identification of search committee members

November 2012

- First Search Committee meeting
- Search Committee training
- Provide draft position announcement for review and input
- Announce position

January 2013

- Application submittal deadline
- Schedule additional committee meetings
- Determine screening criteria
- Paper screening of applications
- Select applicants to be interviewed

February 2013

- Special Trustee and Superintendent/President will review applicant pool to determine if size of the pool is adequate.
- Interview candidates
- Select finalists

March 2013

- Campus Forum(s) for finalists
- Interview finalists
- Special Trustee and Superintendent/President concur on selected candidate

April 2013

- Appointment of CEO

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