



Board Agenda

Compton Community College District
1111 E. Artesia Blvd., Compton, CA 90221

Tuesday, December 6, 2011
Closed Session to Commence at 5:00 p.m.
Open Session to Commence at 6:00 p.m.

DISTRICT BOARD ROOM
1111 E. Artesia Boulevard
Compton, California 90221

- I. Call to Order at 5:00 p.m.**
- II. Roll Call**
 - Thomas E. Henry, Special Trustee
 - Dr. Keith Curry, Interim CEO
- III. Approval of Closed Session Agenda**
- IV. Requests to Address the Board of Trustees – Closed Session Agenda Matters**
- V. Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122 to discuss or take action on the following items:**
 - A. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:**
 - 1. Conference with legal counsel--existing litigation (Subdivision (a) of Section 54956.9)
Bernadette Bryant vs. Compton Community College District
 - B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, PURSUANT TO GOVERNMENT CODE SECTION 54957(B):**
 - One Matter
- VI. Reconvene to Open Session at 6:00 p.m.**
- VII. Roll Call**
 - Thomas E. Henry, Special Trustee
 - Dr. Keith Curry, Interim CEO
- VIII. The Pledge of Allegiance**

IX. Report of Actions Taken in Closed Session Pursuant to Government Code Section 54957.1

X. Approval of Open Session Agenda

XI. Requests to Address the Board of Trustees – Agenda/Non-Agenda Items

XII. Presentations

1. Student Services Program Review

XIII. Approval of Minutes of November 15, 2011

XIV. Consent Agenda – Recommendation of Interim CEO

1. Administrative Services
 - A. Purchase Orders
 - B. Agreements/Contracts
 - C. Authorized Signature Resolution (LACOE)
2. Facilities Planning and Development
 - A. Agreements/Ratifications
 - B. Change Order Report for Measure CC Prop 39 Projects
3. Human Resources
 - A. Management Team Personnel Action
 - B. Academic Employment and Personnel Changes
 - C. Classified Employees
 - D. Temporary Non-Classified Service Employees

XV. Information Items

1. Office of the Interim CEO
 - A. Board of Trustees Presentations and Reports Schedule for 2011-2012 Revised
 - B. Redistricting Action Plan
2. Academic Affairs
 - A. Student Success
 - B. FTES Compton Center
3. Administrative Services
 - A. Quarterly Financial Status Report – Form CCFS – 311Q

XVI. Reports from Representatives and Employee Organizations

- A. Student Trustee – Anesa Nelson
- B. Faculty Representative Report – Jerome Evans
- C. Classified Representative Report – David Simmons
- D. Academic Senate President Report – Saul Panski
- E. CCCFE Certificated Employees Report – Toni Wasserberger
- F. CCCFE Classified Employees Report – Joseph Lewis
- G. Associated Student Body Report – Amelia M. Apple

XVII. Oral Reports

- A. Compton Center
- B. Interim CEO Report

- C. Board of Trustees Report
- D. Special Trustee Report

XVIII. Special Board of Trustees Meeting: December 14, 2011

50% Law Public Hearing begins at 5:00 p.m.

Next regularly scheduled meeting date: January 17, 2012

Closed Session begins at 5:00 p.m.

Open Session begins at 6:00 p.m.

XIX. Adjournment

Please note: If you would like a copy of any of the support documents/attachments, please contact Paula VanBrown at (310) 900-1600, Ext. 2001. Thank you!

COMPTON COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, November 15, 2011

MINUTES

- I. The Board of Trustees Meeting was called to order at 5:10 p.m.
- II. Roll Call – Members Present
 - Mr. Thomas Henry, Special Trustee
 - Dr. Keith Curry, Interim Chief Executive Officer
- III. Requests to address the Board of Trustees – Closed Session Agenda Matters
 - No Requests
- IV. Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122.
- V. Reconvene to Open Session of the Board of Trustees at 6:00 p.m.
- VI. Roll Call – Members Present
 - Lorraine Cervantes
 - Charles Davis
 - John Hamilton
 - Deborah LeBlanc
 - Andres Ramos
 - Thomas Henry
 - Keith Curry
- VII. Pledge of Allegiance – All
- VIII. Report of Actions Taken in Closed Session (Subdivision (a), Section 54956.9)
 - No reportable action
- IX. Oath of Office – Anesa Nelson, Student Trustee
- X. Requests to address the Board of Trustees – Non-Agenda Item
 - Fredwil Hernandez, former student
 - Lorraine Cervantes, elected trustee
- XI. Presentations
 - Financial Aid Department – Mytha Pascual, Director, Financial Aid

XII. Approval of Minutes of October 18, 2011 – **Approved**

XIII. Discussion/Action Agenda

A. Office of the Interim Chief Executive Officer – **Approved (*as amended)**

CEO 1 Board of Trustees Presentations and Reports Schedule for 2011-2012 Revised - Informational Item – **Received**

CEO 2 Redistricting Action Plan -Information Item (**Correction – September 2011: dates of workshops were September 14, 15, 17, 2011**)

CEO 3 PARS Supplementary Retirement Plan (SRP) Resolution – **Approved, as revised (Revision: Item #2; last sentence: ... resignations will be rescinded; ...)**

CEO 4 PARS Supplementary Retirement Plan Timeline - Information Item – **Received**

B. Academic Affairs

AA 1 Accreditation – Eligibility Proposal Status Report – Information Item – **Received**

C. Business Services - Consent Calendar – **Approved**

BSD 1 Purchase Orders

BSD 2 Agreements/Contracts

BSD 3 Ratification of Agreement with San Francisco Community College District in Providing Compton Regional Early Childhood Mentor Program # CN110123

BSD 4 Approval of Stale Dated Warrant(s)

D. Business Services Facilities Planning and Development - Consent Calendar – **Approved, as modified**

BSDF 1 Facilities Planning and Development – Agreements/Ratifications

BSDF 2 Facilities Planning and Development – Utility Infrastructure Phase 1, Central Plant & Stadium Lighting Bid Approval Recommendation

(Modification of language; this item is subject to approval by the El Camino Community College District Board of Trustees and the Department of Finance)

E. Human Resources - Consent Calendar – **Approved**

HRD 1 Management Team Personnel Action

HRD 2 Academic Employment and Personnel Changes

HRD 3 Classified Employees

HRD 4 Approval of the Revised Management Salary Schedule

HRD 5 Reallocation of Senior Classified Position

HRD 6 Approval and Ratification of Agreement between the Compton Community College District and the Compton Community College Federation of Employees, Certificated Unit

F. Public Hearing – Compton Community College District Redistricting Presentation by Paul Mitchell, Redistricting Partner

XIV. Requests to address the Board of Trustees - Comments on the CCCD Redistricting Hearing Closed @7:45 p.m. –

XV. Reports from Representatives and Employee Organizations

- A. Student Trustee Report – Anesa Nelson: No report
- B. Faculty Representative Report – Jerome Evans: No report
- C. Classified Representative Report – David Simmons:
- D. Academic Senate President Report – Saul Panski: No report
- E. CCCFE Certificated Employees Report –Toni Wasserberger: No report
- F. CCCFE Classified Employees Report – Joseph Lewis: No report
- G. Associated Student Body Report – Amelia Apple: Reported on ASB activities

XVI. Oral Reports

- A. Compton Center – Barbara Perez, VP, Compton Center: Planning fall 2012 schedule; starting honors program
- B. Interim CEO Report – Dr. Keith Curry: Board agenda will have a new format; thanked Mr. Atane for agreeing to support the business office; Staff appreciation will be held December 9, 2011; Child Development Center’s Halloween activities – great job
- C. Board of Trustees Comments
Trustee LeBlanc: - Attended: the National Collegiate Honors Council (NCHC) 2011 annual conference, Phoenix AZ; Attended a key workshop on the ' Future of Honors programs in USA; - American Association Adult & Continuing Education (AAACE) 2011, 60th annual conference; Conducted scholarly presentation on 'Best Practices: Graduating & Retaining African American Males in community colleges'; Hosted a business session as National Director, Commission on Community, Minority, Non-formal Education (CCMNFE/ AAACE); served on the National Board of directors of AAACE. -Community College League of California, 2011 annual conference, San Jose, CA, on behalf of CCCD.
-Requested that CCCD adjourn in memory of former State Senator Theresa Hughes.
- D. Special Trustee Report – Thomas E. Henry reported that he had attended and made a presentation to the Board of Governors (information available on the Board of Governors’ Website: <http://www.cccco.edu/SystemOffice/BoardofGovernors/tabid/190/Default.aspx>); Wished everyone a Healthy and Thankful Thanksgiving holiday.

XVII. **Adjourned** at 9:10 p.m. in memory of former state senator, Teresa Hughes

XVIII. **Next regularly scheduled meeting: December 6, 2011**

Closed session begins at 5:00 p.m.

Open session begins at 6:00 p.m.

Compton Community College District – 1111 East Artesia Boulevard -- Compton, California 90220

Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Dr. Keith Curry

XIV. CONSENT AGENDA

1. Administrative Services
 - A. Purchase Orders
 - B. Agreements/Contracts
 - C. Authorized Signature Resolution (LACOE)

2. Facilities Planning and Development
 - A. Agreements/Ratifications
 - B. Change Order Report for Measure CC Prop 39 Projects

3. Human Resources
 - A. Management Team Personnel Action
 - B. Academic Employment and Personnel Changes
 - C. Classified Employees
 - D. Temporary Non-Classified Service Employees

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Dr. Keith Curry, Interim CEO

1A. PURCHASE ORDERS AND BLANKET PURCHASE ORDERS FOR NOVEMBER 2011

Run Date **Compton Community College District**
 11/21/2011 **BOARD OF TRUSTEES PURCHASE ORDER LISTING**
Meeting Date: 12/6/2011

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
Fund 01 Unrestricted-Compton Ed Center				
P0501278	Office Xpress	Financial Aid	General Office Supplies	\$440.48
P0501284	Paris Laser Printer	Nursing	Maintenance Contracts	\$3,127.66
P0501285	Vizion Marketing	Transfer Center	General Office Supplies	\$489.38
P0501286	El Camino College	Financial Aid	Institutional Return of Funds	\$2,080.00
P0501287	Rodney K. Stigger	Financial Aid	Institutional Return of Funds	\$2,775.00
P0501288	Hector O. Munoz	Financial Aid	Institutional Return of Funds	\$1,387.00
P0501299	Our Weekly	Fiscal Services	Multi Media Advertising	\$500.00
P0501300	GST Inc	Nursing	New Equipment - Instructional	\$1,843.80
P0501301	Power Rents, Inc	Civic Center Division	Other Rentals	\$577.00
P0501302	FARONICS	Nursing	Instructional Supplies	\$599.00
P0501316	Foundation for	Fiscal Services	License Fee/Site Licenses	\$7,044.76
P0501331	Continental Colorcraft	Fiscal Services	Printing	\$4,576.92
P0501332	Digital Dolphin	I&T Division	Instructional Supplies	\$251.34
P0501396	Academic Senate for	Academic Senate	Dues and Memberships	\$2,747.96
P0501421	Insight Systems	Copy Center	New Equipment - Instructional	\$451.18
P0501424	Viatron Systems Inc	Information Technology	Repairs Non-instructional	\$265.13
P0501426	Airgas West	I&T Division	Instructional Supplies	\$363.31
P0501427	Life Assist Inc.	I&T Division	Instructional Supplies	\$937.13
P0501428	Tia Nena's Party Supply	Student Recruitment	Non-Instruct Supplies	\$163.13
P0501429	TAJ Office & School	Div. Office-Student	Non-Instruct Supplies	\$369.97
P0501466	Yosemite Community	Human Resources	Other Services and Expenses	\$417.00
P0501467	Keenan & Associates	Human Resources	Medical Expense	\$1,000.00
P0501468	Insight Systems	Information Technology	Equipment	\$451.18
P0501477	Assetworks Inc.	Fiscal Services	Other Services and Expenses	\$17,500.00
P0501495	Paradise Awards	Human Resources	Other Services and Expenses	\$2,588.25
P0501496	Paradise Awards	Human Resources	Other Services and Expenses	\$93.53
P0501500	S&B Foods	I&T Division	Hospitality	\$497.50
P0501504	American Print Media	Fiscal Services	Multi Media Advertising	\$830.00
Fund 01 Total: 28				\$54,367.61
Fund 10 Restricted-Compton Ed Center				
P0501283	S&B Foods	EOPS CARE	Hospitality	\$110.50
Fund 10 Total: 1				\$110.50
PO Funds Total: 30				\$58,190.61

Fund 01 Unrestricted-Compton Ed Center

B0510722	National Construction	Operations	Lights and Power	\$6,500.00
B0510723	Price Glass & Mirrors	Operations	Other Services and Expenses	\$1,000.00
B0510725	Ricoh	DSPS	Equipment	\$220.00
B0510726	Waxie Sanitary Supply	Operations	Other Services and Expenses	\$39,149.29
B0510729	Horizon Mechanical	Operations	Contract Services	\$20,000.00
B0510730	MCI Sales & Service Inc.	Civic Center Division	Repairs Non-instructional	\$10,000.00
B0510731	Airport Van Rental	Athletics	Transportation/ Mileage and	\$4,500.00
B0510732	El Camino Community	Fiscal Services	Visa/Mastercard Fees	\$10,000.00
B0510733	Logos Two, Inc.	Athletics	Non-Instruct Supplies	\$2,300.00
B0510754	South Coast Air Quality	Operations	Other Services and Expenses	\$1,000.00
B0510755	Dept. of Industrial	Operations	Other Services and Expenses	\$2,000.00
B0510757	Education	Board of Trustees	Contract Services	\$150,000.00
B0510760	La Opinion	Board of Trustees	Printing	\$2,505.00
B0510763	Office Xpress	Learning Center	Non-Instruct Supplies	\$1,000.00
Fund 01 Total: 14				\$250,174.29

Fund 10 Restricted-Compton Ed Center

B0510737	Office Xpress	CalWORKs	General Office Supplies	\$3,000.00
B0510738	Bobbie C. Lanham	Foster Care Ed	PSA Contract Services	\$320.00
B0510739	Delores Pace	Foster Care Ed	PSA Contract Services	\$1,400.00
B0510740	Brenda Parks	Foster Care Ed	PSA Contract Services	\$1,080.00
B0510741	Sandra Smith	Foster Care Ed	PSA Contract Services	\$810.00
B0510742	Juanita Cruz	Foster Care Ed	PSA Contract Services	\$1,620.00
B0510743	Lee a. Gilbert	Foster Care Ed	PSA Contract Services	\$720.00
B0510744	Reginald McCoy	Foster Care Ed	PSA Contract Services	\$280.00
B0510745	Russell L. Jones	Foster Care Ed	PSA Contract Services	\$120.00
B0510746	Sandra Kaumaya	Foster Care Ed	PSA Contract Services	\$360.00
B0510747	Beatriz Lopez	Foster Care Ed	PSA Contract Services	\$120.00
B0510748	Frances Wright	Foster Care Ed	PSA Contract Services	\$280.00
B0510752	Calworks Work Study	CalWORKs	Other Services and Expenses	\$70,000.00
B0510753	S & B Foods	TRIO - Upward Bound	Non-Instruct Supplies	\$2,000.00
B0510756	Office Xpress	DSPS	General Office Supplies	\$1,000.00
B0510761	Linda S. Jones	Foster Care Ed	PSA Contract Services	\$960.00
B0510762	Curtis Thomas	Foster Care Ed	PSA Contract Services	\$120.00
Fund 10 Total: 17				\$84,190.00

BPO Funds Total: 31 \$334,364.29

Grand Total POs and BPOs: 61 \$388,842.40

1B. AGREEMENTS/CONTRACTS

A. AGREEMENTS

1. **CONSULTANT:** NICHOLS CONSULTING
SERVICES: To provide services for Mandated Cost Claims
REQUESTING DEPT: BUSINESS AFFAIRS
FUNDING: GENERAL FUND
DATES: 12/6/11 – 06/30/12
NTE: \$4,000.00, for claims prepared on behalf of the District between the time of execution of this Contract and June 30, 2011. Consultant's fee is due and payable in four separate and equal installments of \$1,000.00. The dates of these installment payments are, December 31, 2011, January 31, 2012, March 31, 2012, and May 31, 2012

B. RATIFICATIONS

1. **CONTRACTOR:** FIRST CLASS VENDING
SERVICES: To provide the installation and operation of all vending equipment at the District, by keeping them adequately supplied with merchandise and in good repair and in sanitary condition
REQUESTING DEPT: OFFICE OF THE CEO
FUNDING: RESTRICTED GENERAL FUND
DATES: 11/01/11 – 06/30/19
NTE: 22 Percent of the monthly gross receipts, less any applicable sales tax, California redemption value, and refunds (**REVENUE**)
2. **CONTRACTOR:** LONG BEACH UNIFIED SCHOOL DISTRICT
SERVICES: Long Beach Unified School District will provide Pre-Engineering instruction to students through the District's Industry and Technology Division at the California Academy of Mathematics and Science (CAMS)
REQUESTING DEPT: CAREER TECHNOLOGY EDUCATION
FUNDING: GENERAL FUND UNRESTRICTED
DATES: 07/01/11 – 06/30/12
NTE: \$67,000.00

1C. AUTHORIZE SIGNATURE RESOLUTION (LACOE)

ISSUE

The purpose of this item is to authorize a revised Signature Resolution for the period of December 6, 2011 to June 30, 2012.

BACKGROUND

The governing board of each school district and community college district is required to hold an annual organizational meeting.

RECOMMENDATION

It is recommended that the Special Trustee authorize the following District employees to endorse Notices of Employment and Orders for salary Payment, Commercial Payments, Contracts, Purchase Orders and Revolving Cash funds for the period of December 6, 2011 to June 30, 2012.

Thomas E. Henry, Special Trustee
Dr. Keith Curry, Interim Chief Executive Officer
Reuben James, Director of Fiscal Affairs
Robert Graham, Manager of Accounting

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Dr. Keith Curry, Interim CEO

2A. FACILITIES PLANNING AND DEVELOPMENT - AGREEMENTS

- 1. CONSULTANT:** VANIR CONSTRUCTION MANAGEMENT, INC.
SERVICES: To provide professional program management services and a variety of support services including estimating, scheduling, Building Information Modeling, energy technology, management and contract administration and has been providing program management and related management activities to the district in support Capital Facilities development at the Compton Community College District site
- REQUESTING DEPT:** BOND MEASURE CC
FUNDING: BOND FUND
DATES: 01/01/12 – 06/30/12
NTE: \$90,000.00 / 120 hours per month at a rate of \$125 per hour

**2B. FACILITIES PLANNING AND DEVELOPMENT –
CHANGE ORDER REPORT FOR MEASURE CC. PROP 39 PROJECTS**

1. Alameda Construction Services - Change Order #1 MIS Project

The District has a contract with Alameda Construction Services to demolish the existing curb on the east side of the LRC Building and construct a new concrete curb that was approved by the Board on May 10, 2011.

PCO #001R2 – Extra labor, equipment and materials to install a larger modified curb based on Architects updated drawings in Bulleting 1R1 dated August 8, 2011.

<u>Contractor:</u>	<u>Amount:</u>
Alameda Construction Services	\$34,541.00

Total Adjustment to Contract Price:	
Original Contract Sum:	\$34,541.00
Prior Adjustments:	\$0.00
Adjustment for this Change (Increase):	\$18,272.79
Revised Contract Sum:	\$52,813.79

Reason(s):

Adjustment to Contract Time:

Current Completion date:	May 10, 2012
Adjustment for this Change	0 days
Revised Completion Date:	May 10, 2012

Recommendation:

It is recommended that the Board of Trustees authorize approval of the Alameda Construction Services Change Order #1.

RESOURCE PERSON

Mr. Frederick J. Sturner, Director of Facilities Planning and Construction

2. Fast Track Construction Corp. - Change Order #3 MIS Project

The District has a contract with Fast Track Construction Corp. to renovate the Music Building Project approved by the Board on April 12, 2011.

PCO #01 – Remove and replace deteriorated gutter and downspout in courtyard area. Work to include removal, installation utilizing existing gutter brackets, 24 ga sheet metal, and Kymar finish (Colonial Red). Gutter approx. 180LF and 2 each downspouts.

PCO #02 – Removal and replacement of unforeseen roof underlayment at the awning areas. The existing underlayment over the structural metal decking appeared to have expanded over the years due to possible moisture and it peeled concurrently while the existing BUR was being removed. Proposed new underlayment to be installed is ½" thick Dens Deck adhered with tar over existing structural metal deck. Area of Work is approx. 2,200sf.

Contractor:

Fast Track Construction Corp.

Amount:

\$1,300,000.00

Total Adjustment to Contract Price:

Original Contract Sum:	\$1,300,000.00
Prior Adjustments:	\$ 345,199.00
Adjustment for this Change (Increase):	\$ 31,396.00
Revised Contract Sum:	\$1,676,596.00

Reason(s):

Adjustment to Contract Time:

Current Completion date:	March 1, 2012
Adjustment for this Change	0 days
Revised Completion Date:	March 1, 2012

Recommendation:

It is recommended that the Board of Trustees authorize approval of the Fast Track Construction Corp. Change Order #3.

RESOURCE PERSON

Mr. Frederick J. Sturner, Director of Facilities Planning and Construction

**Agenda for the Compton Community College District Board of Trustees
from
Human Resources Division
Rachelle Sasser, Dean, Human Resources**

Consent Calendar

- A. Management Team Personnel Action**
- B Academic Employment and Personnel Changes**
- C. Classified Employees**
- D. Temporary Non-Classified Service Employees**

A. MANAGEMENT TEAM PERSONNEL ACTION – None

B. ACADEMIC EMPLOYMENT AND PERSONNEL CHANGES – None

C. CLASSIFIED EMPLOYEES:

It is recommended that the Special Trustee approve the employment and personnel changes for classified employees as shown below.

A. Provisional Employment

1. Ratification -- Ms. Kerri Citizen-Palmer, Children's Center Aide, Range 15, Step A, Child Development Center, Academic Affairs, effective November 1, 2011 through May 30, 2012.
2. Ms. Rosalie Latchison, Accounting Clerk, Range 19, Step A, Business Services, Administrative Affairs, effective February 1, 2012 through June 30, 2012.
3. Mr. Jose Ortega, Accounting Technician, Range 22, Step D, Business Services, Administrative Affairs, effective February 1, 2012 through June 30, 2012.
4. Ms. Pamela Wilkerson, Accounting Clerk, Range 19, Step A, Business Services, Administrative Affairs, effective February 1, 2012 through June 30, 2012.

D. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES:

It is recommended that the Special Trustee approve the employment and personnel changes for non-classified employees as shown below.

1. Ratification -- Ernesto Escotto, Student Worker, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective November 2, 2011 through December 17, 2011, Math/Science, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
2. Josefina Aguilar, Student Worker, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2012 through February 9, 2012, Math/Science, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
3. Citlally Angulogarcia, Tutor, \$8.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2012 through February 9, 2012, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
4. Stephen Bergman, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 4, 2012 through June 8, 2012, English, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
5. Jesus Claustro, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 13, 2012 through June 8, 2012, English, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).

6. Elizabeth Craigg, Tutor, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 4, 2012 through February 7, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
7. Rafael Diaz, Tutor, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 4, 2012 through February 7, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
8. Max Evans, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 4, 2012 through June 8, 2012, English, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
9. Suzanne Gilmore, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 13, 2012 through June 8, 2012, English, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
10. Donna Harris, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 13, 2012 through June 8, 2012, English, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
11. Bruce Jacobs, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 13, 2012 through June 8, 2012, English, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
12. Uche Maduagwu, Tutor, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 4, 2012 through February 7, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
13. Ariam Martinez, Student Worker, \$8.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2012 through February 9, 2012, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
14. Regina Massich, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 13, 2012 through June 8, 2012, English, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
15. Morgan Mayreis-Voorhis, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 13, 2012 through June 8, 2012, English, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
16. Norma Ramirez, Student Worker, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2012 through February 9, 2012, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
17. Amit Shah, Tutor, \$10.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 4, 2012 through February 7, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
18. Natalie Sharp, Part time Assistant Coach (Women's Softball), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 15, 2012 through May 30, 2012, Athletics, Student Affairs, not to exceed 120 days (NTE 35 hours per week).

19. Carlos Tinoco, Tutor, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 4, 2012 through February 7, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
20. Tim Vu, Tutor, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 4, 2012 through February 7, 2012, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).

Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Dr. Keith Curry

XV. INFORMATION ITEMS

1. Office of the Interim CEO
 - A. Board of Trustees Presentations and Reports Schedule for 2011-2012 Revised
 - B. Redistricting Action Plan

2. Academic Affairs
 - A. Student Success
 - B. FTES Compton Center

3. Administrative Services
 - A. Quarterly Financial Status Report – Form CCFS – 311Q

**Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Dr. Keith Curry**

1A. BOARD OF TRUSTEES PRESENTATIONS AND REPORTS SCHEDULE FOR 2011-2012 (REVISED) - INFORMATIONAL ITEM

MONTH	PRESENTATION	REPORT
August 2011	Facilities Update	Notice of Public Hearing FTES Compton Center
September 2011	Educational Master Plan	Quarterly Fiscal Status Report Accreditation Update
October 2011	Academic Affairs Program Review Presentation	Facilities Update Budget Adoption Notice of Public Hearing
November 2011	Financial Aid Presentation CCCD Redistricting	
December 2011	Student Services Program Review Presentation	Quarterly Fiscal Status Report FTES Compton Center
January 2012	Basic Skills	Success & Retention
February 2012	2010-2011 Audit Presentation	2010-2011 Audit Report Notice of Public Hearing
March 2012	Student Government Presentation CCCD Redistricting	FTES Compton Center
April 2012	Accountability Reporting for the Community Colleges (ARCC) 2012-2013 Budget Planning Proposal	Citizens Oversight Committee Notice of Public Hearing
May 2012	Facilities Presentation: Capital Projects/Bonds CCCD Redistricting	Quarterly Fiscal Status Report Foundation
June 2012	Student Learning Outcomes	Tentative Budget Accreditation Update
July 2012	First Year Experience Program Presentation FCMAT Presentation	

Rev. November 9, 2011

1B. REDISTRICTING ACTION PLAN – INFORMATION ITEM

It is recommended that the Special Trustee receive for information the Redistricting Action Plan.

REDISTRICTING ACTION PLAN

September 2011

1. Host Redistricting Workshops on September 14, 15, 17, 2011.

October 2011

1. Provide draft plans with options for Trustee Areas and ask for public input.
2. Post trustee areas with proposed boundaries outlined for public review online and make printed copies available in the Office of the Interim CEO.
3. Place advertisement in the local newspapers announcing the Redistricting November public hearing.

November 2011

1. Redistricting overview by Mapping Consultants at November 15, 2011 Board meeting.
2. Special Trustee holds first public hearing at November board meeting.
3. CEO establishes a Redistricting committee. The committee will gather input and provide the strengths and weakness of each map to the Special Trustee relative to the District boundaries.

December 2011

1. Deadline for potential applicants for the Redistricting committee to submit their resume and cover letter to the Interim CEO office.

January 2012

1. Special Trustee approves the names of individuals selected to the Redistricting committee at the January 2012 board meeting.
2. Redistricting committee holds first meeting to develop an outreach/information plan, with assistance from District staff.

February 2012

1. Redistricting Committee holds second meeting.
2. Place advertisement in the local newspapers announcing the Redistricting March public hearing.

March 2012

1. Special Trustee holds second public hearing at March 2012 board meeting.

April 2012

1. Redistricting committee holds third meeting and forwards the strengths and weakness of each of the proposed maps to the Special Trustee.
2. Redistricting committee strengths and weakness to each of the proposed maps are reviewed at the April 2012 board meeting.

May 2012

1. Special Trustee holds third public hearing at May board meeting
2. Special Trustee adopts, by resolution of ordinance, new Trustee election areas.
3. Submit waiver for Amending Trustee Elections to the Board of Governors for the July 2012 meeting.

July 2012

1. Receive approval from Board of Governors.

September 2012

1. Submit new Trustee Areas to the Los Angeles County Recorder's office.

November 2013

1. New Compton Community College District Trustee areas are effective for the November 2013 elections.

Agenda for the Compton Community College District Board of Trustees
from
Academic Affairs/Student Services
Barbara Perez, Vice President

2A. STUDENT SUCCESS – INFORMATION

It is recommended that the Special Trustee receive for information the following report on actions designed to increase student success and progress at the Compton Center.

First Year Experience

Based on the success of the First Year Experience (FYE) Program at El Camino College, the Center started a FYE program in fall 2009. Modeled after El Camino, faculty and counselors created learning communities to assist students accomplish three objectives:

- develop essential academic skills,
- ease the transition and adjustment of new students to the college environment, and
- provide a comprehensive orientation to campus resources and facilities.

Research shows that students who take part in a learning community program graduate at faster rates than students who don't participate. The FYE program helps students develop study skills and provides options for studying in groups. FYE students also have access to vital campus resources, and may explore a major, create a career plan, interact in a multicultural environment, and learn how to access electronic information such as e-mail, the Internet and library databases.

We began the program with two cohorts in 2009 and 80% of the students completed the program. Since then, we have established four cohorts. Their learning communities combine English, history, communication studies and human development courses. Initial results are positive as the FYE retention rate is 85.5% compared to 75% for the general population. For the same period, the FYE success rate of 64.3% compares favorably to the 60.8% success rate of the general population.

The faculty and staff participating in the program put in a lot of effort to ensure its success. During their program review, they identified several weaknesses that are being addressed. This includes providing additional tutoring and lab hours for students in English 1A and 1C, and History 102 and improving the screening criteria to properly place the students.

Alpha Gamma Sigma

Under the leadership of Mr. Robert Butler, Dr. Michele Priest and Mr. Dustin Black, a chapter of the Alpha Gamma Sigma (AGS) Honor and Scholarship Society was established in fall 2010. AGS helps students further develop their leadership skills. In addition to supporting the academic endeavors of its members through study groups, tutorials and scholarship opportunities, the honor society offers ways to gain leadership positions, participate in community service, and meet other students with similar academic interests.

Originally founded in 1926 by Dr. William T. Boyce, head administrator of Fullerton Junior College, Alpha Gamma Sigma is an academic honor society and service organization of the California Community College system. Its purpose is to foster, promote and recognize outstanding scholarship, and to encourage and provide opportunities for participation in community service activities.

Students must maintain a GPA of 3.0 or better to be members of AGS and most chapters set a minimum number of hours of community service that members must perform. At its annual convention, AGS awards thousands of dollars in scholarships to members who excel in academics and in service. At this time more than 60 students are participating in AGS.

Honors Transfer Program

A new Honors Transfer Program (HTP) will be established at El Camino College Compton Center in fall 2012. The program will be specifically designed to better prepare the highly motivated student to transfer successfully to a university and complete a bachelor's degree.

The HTP provides a unique learning environment which stresses scholastic excellence and develops the academic awareness necessary to achieve this goal. The major objective of the program is to prepare students for transfer by focusing on enhanced reading, writing, and study skills.

Honors courses are chosen to fulfill the requirements of the associate degree as well as to transfer to the University of California, California State University, and most other universities. Generally, students in the HTP complete the same number of courses as other students planning to transfer.

Honors courses are academically enriched to intellectually stimulate students, encourage independent, critical thinking and promote close interaction between students and faculty.

The HTP will have specific admission and completion requirements including a minimum cumulative GPA and a set number of honors courses that must be completed per semester. Students accepted to the program will be asked to sign a contract to complete honors-level work in preparation for transfer to a four-year college or university. An advisory committee will establish the exact process during the early part of the spring semester so that students in the local high schools are aware of this opportunity.

2B. FTES COMPTON CENTER – INFORMATION

It is recommended that the Special Trustee receives for information the following FTES Goal and Actual report for 2011-2012 for the El Camino College Compton Center.

El Camino College Compton Center FTES Goal and Actual 2011-2012		Total FTES Goal	Total FTES Revised Actual November 2011
Fiscal Year		Goal	Actual
2006-2007			
Summer 06		343	348
Fall 06-Spring 07		2,346	2,347
Total		<u>2,689</u>	<u>2,695</u>
2007-2008			
Summer 07		412	422
Fall 07 - Spring 08 (includes 20% inc over 06/07)		2,807	2,925
Total		<u>3,219</u>	<u>3,347</u>
2008-2009			
Summer 08		479	624
Fall 08 - Spring 09 (includes 18% inc over 07/08)		3,521	3,924
Summer 09 (Shifted to 08/09)		0	452
Total		<u>4,000</u>	<u>5,000</u>
2009-2010			
Summer 09		310	243
Fall 09 - Spring 10		5,290	5,060
Summer 10 (Shifted to 09/10)		0	0
Total		<u>5,600</u>	<u>5,303</u>
2010-2011			
Summer 10		900	941
Fall 10 - Spring 11		5,500	5,685
Total		<u>6,400</u>	<u>6,626</u>
2011-2012			
Summer 11		1,035	
Fall 11 - Spring 12		4,965	
Total		<u>6,000</u>	

Fall - Spring FTES numbers include the Winter Intersession.

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Dr. Keith Curry, Interim CEO

3. QUARTERLY FINANCIAL STATUS REPORT – FORM CCFS – 311Q

It is recommended that the Board of Trustees receives the following Compton Community college District Quarterly Financial Status Report – Form CCFS-311Q for the quarter ending September 30, 2011.

AB 2910, Chapter 1486, Statutes of 1986, required that California Community College Districts report quarterly on their financial condition.

DESCRIPTION: Fiscal Year 2011-2012 First Quarter – Financial and Budget Report (CCFS-311Q)