



# **Board Agenda**

**Compton Community College District**  
**1111 E. Artesia Blvd., Compton, CA 90221**

**Closed Session to Commence at 5:00 P.M.**  
**Open Session to Commence at 6:00 P.M.**  
**Tuesday, March 8, 2011**

District Board Room  
1111 E. Artesia Boulevard  
Compton, California 90221

- I. Call to Order at 5:00 p.m.**
- II. Roll Call**
  - Lorraine Cervantes, Trustee
  - Charles Davis, Trustee
  - Dr. John Hamilton, Trustee
  - Dr. Deborah LeBlanc, Trustee
  - Andres Ramos, Trustee
  - Dr. Genethia Hudley-Hayes, Special Trustee
  - Daniel Villanueva, CBO, Administrator in Charge
- III. Requests to Address the Board of Trustees – Closed Session Agenda Matters**
- IV. Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122 to discuss or take action on the following items:**
  - A. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, PURSUANT TO GOVERNMENT CODE SECTION 54957(B):**  
(One Matter)
- V. Reconvene to Open Session at 6:00 p.m.**

- VI. Roll Call**
  - 1. Lorraine Cervantes
  - 2. Charles Davis
  - 3. Dr. Hamilton
  - 4. Dr. LeBlanc
  - 5. Andres Ramos
  - 6. Opal Williams
  - 7. Dr. Hudley-Hayes
  - 8. Daniel Villanueva
  
- VII. A Reflective Moment**
  
- VIII. The Pledge of Allegiance**
  
- IX. Report of Actions Taken in Closed Session Pursuant to Government Code Section 54957.1**
  
- X. Reports from Representatives and Employee Organizations**
  - A. Student Trustee Report – Opal Williams
  - B. Faculty Representative Report – Jerome Evans
  - C. Classified Representative Report – David Simmons
  - D. Academic Senate President Report – Saul Panski
  - E. CCCFE Certificated Employees Report – Toni Wasserberger
  - F. CCCFE Classified Employees Report – Joseph Lewis
  - G. Associated Student Body Report – Opal Williams, ASB President
  
- XI. Requests to Address the Board of Trustees – Agenda/Non-Agenda Matters (including Closed Session Items)**
  
- XII. Information/Presentation – Administrator in Charge**
  - Mr. Daniel Villanueva – District Update
    - 1) Audit Reports – Bond Measure CC; Budget
    - 2) Budget Update (Daniel Villanueva)
    - 3) Facilities Update (Fred Sturner)
    - 4) Accreditation Update (Saul Panski)
  
- XIII. Barbara Perez, Vice President, Compton Center – Center Update**
  
- XIV. Approval of Minutes of February 8, 2011**
  
- XV. Discussion/Action Agenda**
  - A. BT 1 Board of Trustees Retreat
  
  - B. Business Services - Consent Calendar
    - BSD 1 Purchase Orders for February 2011
    - BSD 2 Purchase Orders for January 2011
    - BSD 3 Agreements/Contracts

- BSD 4 Estimated Enrollment Fee Revenue Report CCFS-323, California Community Colleges
- BSD 5 Non-Resident Tuition Fee for 2011-2012 Amended
- BSD 6 Budget Adjustments/Augmentations/Transfers
- BSD 7 Emergency Resolution for Provision of Repairs of Data and Network Systems at the MIS Building
- BSD 8 Quarterly Financial Status Report CCFS 311Q
- BSD 9 Facilities Planning and Development - Approval of 5-Year Construction Plan 2012
- BSD 10 Facilities Planning and Development - Approval of the FPP Submission for Instructional Building #1 Replacement
- BSD 11 Facilities Planning and Development - Agreements/Contracts

C. Human Resources - Consent Calendar

- HRD 1 Management Team Personnel Action
- HRD 2 Academic Employment and Personnel Changes
- HRD 3 Classified Employees
- HRD 4 Temporary Non-Classified Service Employees

**XV. Next meeting date: April 12, 2011** Closed session begins at 5:00 p.m.  
Open session begins at 6:00 p.m.

**XVI. Adjournment**

*Please note: If you would like a copy of any of the support documents/attachments, please contact Paula VanBrown at (310) 900-1600, Ext. 2001. Thank you!*

# COMPTON COMMUNITY COLLEGE DISTRICT

## BOARD OF TRUSTEES

### REGULAR MEETING

Tuesday, February 8, 2011

#### MINUTES

- I. The Board of Trustees Meeting was called to order at 5:07 p.m.
- II. Roll Call  
Members Present:
  - Lorraine Cervantes, Trustee
  - Charles Davis, Trustee
  - Dr. Deborah LeBlanc, Trustee
  - Dr. Genethia Hudley-Hayes, Special Trustee
  - Dr. Lawrence Cox, CEO
- III. Requests to address the Board of Trustees – Closed Session Agenda Matters – **No Requests**
- IV. Recess to Closed Session at 5:09 p.m. Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122 to discuss or take action on the following items:
- V. Reconvene to Open Session of the Board of Trustees at 6:00 p.m. in the Board Room
- VI. Roll Call  
Members Present:
  - Lorraine Cervantes
  - Charles Davis
  - John Hamilton
  - Deborah LeBlanc
  - Andres Ramos
  - Opal Williams
  - Genethia Hudley-Hayes
  - Lawrence Cox
- VII. A Reflective Moment – Dr. Lawrence Cox: Observed moment of silence in memory of murdered student,
- VIII. Pledge of Allegiance – All
- IX. Report of Actions Taken in Closed Session (Subdivision (a), Section 54956.9)  
Claim of Evelyn Sanchez – Denied  
The Board took no other reportable action

- X. Reports from Representatives and Employee Organizations
- A. Student Trustee Report – Opal Williams: Absent
  - B. Faculty Representative Report – Jerome Evans: Absent
  - C. Classified Representative Report – David Simmons: Excited that there are many Black History Month activities planned.
  - D. Academic Senate President Report – Saul Panski: Faculty excited about spring semester and addition of 5 new faculty.
  - E. CCCFE Certificated Employees Report –Toni Wasserberger: No Report
  - F. CCCFE Classified Employees Report – Joseph Lewis: Voiced concerns regarding possible layoffs; consultants; construction; locker rooms; classification study.
  - G. Associated Student Body Report – Opal Williams, ASB President: Absent.  
Alan Gonzales, Commissioner of Clubs and Organizations – reported that there are numerous exciting activities scheduled for Black History Month and distributed flyers for several of these events.
- XI. Requests to address the Board of Trustees – Agenda/Non-Agenda Matters
1. Roy Patterson, classified employee: Thanked the Board, administrators, and faculty for the support he received during the time he served as representative of the supervisory/ confidential employees. Thanked Dr. Cox for his support and help.
  2. Nehasi Lee, Student: Remarkd on rumors about accreditation, and suggested having a townhall meeting.
- XII. Information/Presentations
- A. Dr. Lawrence Cox, Chief Executive Officer:
    - 1) Campus Update
      - Accreditation Steering Committee; Flex Day activities next Wednesday and Thursday; met with parents of student shot near this campus.
      - Danny Villanueva, CBO, introduced Mr. Wayne Ward, the new Manager of Facilities, Maintenance & Operations.
      - Audit Report – Heidi White of Vavrinek, Trine, Day & Co., LLP  
Special Trustee requested that this report be rescheduled to the March 8, 2011 Board Meeting.
    - 2) Budget Update – Daniel Villanueva, CBO: On 1/25 a Planning & Budget Committee meeting was held during which the governor’s budget (released on 1/15/2011) was presented. This budget calls for a \$400M reduction of allocations to community colleges which represents a 7% reduction in funding. For Compton Community College District, based on our current budget of \$35M, that represents \$2.4M less money that we will have for 2011-2012 based on the governor’s current assumptions. The governor currently projects a \$26B deficit for the rest of this fiscal year and next fiscal year beginning 7/1/2011. There has been discussion about a special June election. If this election is successful we would get a 7% reduction. Should this election not be successful we would likely get a much higher reduction in funds. We will keep staff informed as information becomes available. The budget priorities remain the same to meet our obligations and to comply with the 50% Law. We do not anticipate a change in the money each department receives.

Trustee LeBlanc requests an update on the Abel Sykes Building.

- 3) Facilities Update – Fred Sturner: Mr. Sturner said he would provide a written report on the status of the Abel Sykes Building at the March 2011 Board Meeting.

XIII. Barbara Perez, Vice President, Compton Center:

We are at a 112% of our goal target this spring. Currently we have 2,434 FTES; our projection for the year is 6,800. One concern is that students do not register during continuing registration; less than 20% of the eligible students actually register during that time. We are working on increasing that number. Financial Aid applications are continuing to increase. There will be a Cash-for-College event on campus on 2/26 where parents can get help with filing their tax returns and helping students fill-out their applications.

Wednesday and Thursday the faculty will be involved in two Flex Days with the attention on Accreditation issues. The accreditation steering committee members were charged with reporting where the Center stands relative to the 20 of 21 eligibility criteria; does the Center meet the criteria and if not, why. Of the 20 criteria for accreditation, we meet 14. We striving to make sure that whatever service we have through ECC we put into practice at the Compton District. Two items that we have some concerns about deal with financial issues and the other is LRC information technology. The three that are most important and the ones we have to deal with are Administrative Capacity, SLOs and Intuitional Planning and Effectiveness.

Approval of Minutes of February 8, 2011 – **Approved, as amended**

- XIV. **(Amendment:** January 11, 2011 Board of Trustees Meeting was adjourned in the memory of: Dr. Martin Luther King, Attorney Maxey Filer, Dr. Ruth Woods, and Ms. Mary Hallman).

Action	Cervantes	Hamilton	Leblanc	Ramos	Williams	Davis	Hudley-Hayes
<b>Minutes APPROVED</b>	Yes	Yes	Yes	Yes	Yes	Yes	Yes

XV. Discussion/Action Agenda

- A. Business Services - Consent Calendar – Pulled

BSD 1 Purchase Orders

BSD 2 Estimated Enrollment Fee Revenue Report CCFS-323, California Community Colleges

BSD 3 Facilities Planning and Development - Approval of 5-Year Construction Plan 2012

BSD 4 Facilities Planning and Development - Approval of the FPP submission for Instructional Building #1 Replacement

Action	Cervantes	Hamilton	Leblanc	Ramos	Williams	Davis	Hudley-Hayes
<b>BSD 1-4 PULLED</b>							

- B. Human Resources - Consent Calendar – Approved

HRD 1 Management Team Personnel Action

HRD 2 Academic Employment and Personnel Changes

HRD 3 Classified Employees

HRD 4 Temporary Non-Classified Service Employees

Action	Cervantes	Hamilton	Leblanc	Ramos	Williams	Davis	Hudley-Hayes
<b>HRD 1-4 APPROVED</b>	Yes	Yes	Yes	Yes	Yes	Yes	Yes

XVI. Remarks by trustees  
*No remarks*

XVII. **Future Agenda Items:**

XVIII. **Adjournment** – 6:50 p.m.

XIX. **Next regularly scheduled meeting: March 8, 2011**

Closed session begins at 5:00 p.m.  
Open session begins at 6:00 p.m.

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*Compton Community College District  
1111 East Artesia Boulevard -- Compton, California 90220*

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**Agenda for the Compton Community College District Board of Trustees  
from  
Special Trustee**

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**BT 1      Board of Trustees Retreat**



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**Agenda for the Compton Community College District Board of Trustees  
from  
Administrative Services  
Daniel Villanueva, CBO**

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**Consent Calendar**

- BSD 1 Purchase Orders for February 2011
- BSD 2 Purchase Orders for January 2011
- BSD 3 Agreements/Contracts
- BSD 4 Estimated Enrollment Fee Revenue Report CCFS-323, California Community Colleges
- BSD 5 Non-Resident Tuition Fee for 2011-2012 Amended
- BSD 6 Budget Adjustments/Augmentations/Transfers
- BSD 7 Emergency Resolution for Provision of Repairs of Data and Network Systems at the MIS Building
- BSD 8 Quarterly Financial Status Report CCFS 311Q
- BSD 9 Facilities Planning and Development - Approval of 5-Year Construction Plan 2012
- BSD 10 Facilities Planning and Development - Approval of the FPP Submission for Instructional Building #1 Replacement
- BSD 11 Facilities Planning and Development - Agreements/Contracts

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Administrative Services**  
**Daniel Villanueva, CBO**

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**BSD 1 PURCHASE ORDERS AND BLANKET PURCHASE ORDERS FOR FEBRUARY 2011**

Run Date  
2/15/2011

**Compton Community College District**  
**BOARD OF TRUSTEES PURCHASE ORDER LISTING**

**Meeting Date: 03/08/2011**

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized

<b>P.O.</b>				
<b>Number</b>	<b>Vendor Name</b>	<b>Site Name</b>	<b>Description</b>	<b>P.O. Cost</b>
<b>Fund 01 Unrestricted-Compton Ed Center</b>				
P0402397	CDW-G	Financial Aid	New Computer	\$4,501.70
P0402398	National TV Radio	Public Relations &	Multi Media Advertising	\$15,000.00
P0402400	Ward's Natural Science	Natural Sciences	Instructional Supplies	\$431.65
P0402401	National Business	Fiscal Services	Equipment	\$3,118.01
P0402409	Premier Computer	Board of Trustees	New Computer	\$1,186.29
P0402424	National Business	Board of Trustees	New Computer	\$997.98
P0402454	Preferred Crane	Welding	Repairs Parts and Supplies	\$4,227.94
P0402460	Southland Industries	Operations	Maintenance Contracts	\$2,385.00
P0402461	School Outfitters	Academic Affairs	Instructional Supplies	\$532.81
P0402465	National Business	Board of Trustees	New Computer	\$371.63
P0402483	American Express	Board of Trustees	Travel and Conference	\$1,751.64
P0402535	Oasis Business Supply	Academic Programs	Non-Instruct Supplies	\$1,178.34
P0402541	New Century	Learning Center	License Fee/Site Licenses	\$8,000.00
P0402544	National Promotions &	Student Recruitment	Postage	\$978.97
P0402554	Gridworks	Life Sciences	Instructional Supplies	\$277.49
P0402555	Gridworks	Life Sciences	Instructional Supplies	\$182.83
P0402557	EBSCO	Div. Office Instr.	Publications/ Periodicals and	\$9,469.07
P0402558	American Library	Academic Programs	Dues and Memberships	\$300.00
P0402559	Learning Express, Llc	Div. Office Instr.	License Fee/Site Licenses	\$3,637.80
<b>Fund 01 Total: 19</b>				<b>\$58,529.15</b>
<b>Fund 10 Restricted-Compton Ed Center</b>				
P0402510	Airline Tickets 4 Less	TRIO - Upward Bound	Travel and Conference	\$369.90
P0402511	Premier Computer	Matriculation	Non-Instruct Supplies	\$164.63
P0402542	Mid City Mailing	YESS Grant	Non-Instruct Supplies	\$225.00
P0402543	National Promotions &	YESS Grant	Non-Instruct Supplies	\$466.44
P0402546	Small Manufacturers'	VATEA I&T	New Equipment - Instructional	\$8,567.15
<b>Fund 10 Total: 5</b>				<b>\$9,793.12</b>
<b>Fund 13 Compton Line of Credit</b>				
P0402399	National TV Radio	Public Relations &	Multi Media Advertising	\$11,000.00
<b>Fund 13 Total: 1</b>				<b>\$11,000.00</b>
<b>PO Funds Total: 25</b>				<b>\$79,322.27</b>

<b>Fund 01</b>	<b>Unrestricted-Compton Ed Center</b>			
B0410930	Printex	Copy Center	Printing	\$1,100.00
B0410936	Universal College of	I&T Division	Contract Services	\$75,000.00
B0410938	The Library Store	Div. Office Instr.	Non-Instruct Supplies	\$1,119.66
B0410944	Law Offices of Julia	Fiscal Services	Legal	\$10,000.00
B0410946	Beach Cities	Athletics	Contract Services	\$5,000.00
		<b>Fund 01 Total: 5</b>		<b>\$92,219.66</b>
<b>Fund 10</b>	<b>Restricted-Compton Ed Center</b>			
B0410945	Subway	TRIO - Upward Bound	Non-Instruct Supplies	\$500.00
		<b>Fund 10 Total: 1</b>		<b>\$500.00</b>
			<b>BPO Funds Total: 6</b>	<b>\$92,719.66</b>
			<b><u>Grand Total POs and BPOs: 31</u></b>	<b>\$172,041.93</b>

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Administrative Services**  
**Daniel Villanueva, CBO**

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**BSD 2 PURCHASE ORDERS AND BLANKET PURCHASE ORDERS FOR JANUARY 2011**

Run Date **Compton Community College District**  
1/25/2011 **BOARD OF TRUSTEES PURCHASE ORDER LISTING**  
**Meeting Date: 02/08/2011**

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized

<b>P.O. Number</b>	<b>Vendor Name</b>	<b>Site Name</b>	<b>Description</b>	<b>P.O. Cost</b>
<b>Fund 01</b>	<b>Unrestricted-Compton Ed Center</b>			
P0402040	Office Xpress	Financial Aid	General Office Supplies	\$718.59
P0402069	Peter J. Landsberger	Board of Trustees	Transportation/ Mileage and	\$277.50
P0402070	ACCCA	Transfer Center	Conferences Other	\$445.00
P0402071	ACCCA	Student Recruitment	Non-Instruct Supplies	\$1,000.00
P0402075	CDW Computer	Fiscal Services	Equipment	\$2,995.38
P0402076	Gridworks	Nursing	Instructional Supplies	\$570.49
P0402132	Genethia Hudley-Hayes	Board of Trustees	Transportation/ Mileage and	\$285.40
P0402144	Logan Telecom Wiring	Div Office-Student	Equipment	\$283.53
P0402145	Compton Community	Board of Trustees	Transportation/ Mileage and	\$378.90
P0402146	Enterprise Rent-A-Car	Athletics	Transportation/ Mileage and	\$140.12
P0402147	Imaging Network	Fiscal Services	Repairs Non-instructional	\$1,416.27
P0402151	Gst Inc	Financial Aid	New Computer	\$2,390.58
P0402152	Gst Inc	Academic Programs	Non-Instruct Supplies	\$388.04
P0402153	AFM Marketing Inc.	Board of Trustees	Other Outgo	\$1,514.55
P0402155	NALEO Educational	Board of Trustees	Other Outgo	\$1,000.00
P0402156	Torrance Bakery	Office of the CEO	Non-Instruct Supplies	\$201.00
P0402157	Just for "u" Catering by	Board of Trustees	Food/Food Supplies	\$2,414.50
P0402158	Surveymonkey.Com	Academic Programs	License Fee/Site Licenses	\$219.50
P0402176	Tia Nena's Party Supply	Office of the CEO	Non-Instruct Supplies	\$195.60
P0402178	TAJ Office & School	Information Technology	Non-instructional Supplies	\$96.83
P0402229	Southland Industries	Operations	Maintenance Contracts	\$6,015.08
P0402230	Southland Industries	Operations	Maintenance Contracts	\$2,122.85
P0402231	Southland Industries	Operations	Maintenance Contracts	\$7,014.00
P0402241	Southland Industries	Operations	Maintenance Contracts	\$5,003.46
P0402242	Southland Industries	Operations	Maintenance Contracts	\$905.58
P0402256	Thompson Trophy	Board of Trustees	General Office Supplies	\$137.44
P0402258	Ex Libris	Learning Center	License Fee/Site Licenses	\$29,330.93
P0402259	Vizion Marketing	Financial Aid	Printing	\$1,607.25
P0402260	Vizion Marketing	Student Recruitment	Non-Instruct Supplies	\$197.55
P0402261	Compton Postmaster	Financial Aid	Postage	\$845.00
P0402262	Mid City Mailing	Financial Aid	Postage	\$395.00
P0402263	Fastsigns	Financial Aid	General Office Supplies	\$1,185.30
<b>Fund 01 Total: 32</b>				<b>\$71,691.22</b>

<b>Fund 10</b>	<b>Restricted-Compton Ed Center</b>			
P0402039	Office Xpress	DSPS	General Office Supplies	\$500.00
P0402074	Computer 1 Products	EOPS	New Equipment -	\$332.08
P0402179	Lorena J. Patton	TRIO - Upward Bound	Other Services and Expenses	\$125.00
P0402257	Rodney Murray	I&T General Donations	Hospitality	\$62.79
		<b>Fund 10 Total: 4</b>		<b>\$1,019.87</b>
<b>Fund 14</b>	<b>Gen Fund-Compton Ctr Related</b>			
P0402080	Monterey Graphics	Academic Affairs	Non-Instruct Supplies	\$49.39
P0402130	ACCCA	Academic Affairs	Conferences Mgmt	\$395.00
		<b>Fund 14 Total: 2</b>		<b>\$444.39</b>
<b>Fund 30</b>	<b>Child Developmnt Ctr - Compton</b>			
P0402177	Ammex	California Preschool	Instructional Supplies	\$285.90
		<b>Fund 30 Total: 1</b>		<b>\$285.90</b>
<b>Fund 45</b>	<b>Revenue Constrict Bond - Compton</b>			
P0402154	Minco Construction	Stadium Renovation	Buildings	\$197,615.57
		<b>Fund 45 Total: 1</b>		<b>\$197,615.57</b>
			<b>PO Funds Total: 40</b>	<b>\$271,056.95</b>
<b>Fund 01</b>	<b>Unrestricted-Compton Ed Center</b>			
B0410891	Office Xpress	Fiscal Services	General Office Supplies	\$1,000.00
B0410897	Office Xpress	Counseling Office	Non-Instruct Supplies	\$700.00
B0410912	L.A. Security Storage	Fiscal Services	Other Services and Expenses	\$4,488.23
		<b>Fund 01 Total: 3</b>		<b>\$6,188.23</b>
<b>Fund 10</b>	<b>Restricted-Compton Ed Center</b>			
B0410901	Tourcoach Charter &	TRIO - Upward Bound	Other Services and Expenses	\$1,600.00
B0410907	Subway	TRIO - Upward Bound	Non-Instruct Supplies	\$500.00
B0410916	Maelanie Galima	TRIO - Upward Bound	General Office Supplies	\$500.00
		<b>Fund 10 Total: 3</b>		<b>\$2,600.00</b>
<b>Fund 13</b>	<b>Compton Line of Credit</b>			
B0410914	Jeraldine Potras	Fiscal Services	Contract Services	\$30,670.00
		<b>Fund 13 Total: 1</b>		<b>\$30,670.00</b>
			<b>BPO Funds Total: 7</b>	<b>\$39,458.23</b>
			<b><u>Grand Total POs and BPOs: 47</u></b>	<b>\$310,515.18</b>

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**Agenda for the Compton Community College District Board of Trustees  
from  
Administrative Services  
Daniel Villanueva, CBO**

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**BSD 3 AGREEMENTS/CONTRACTS**

1. Agreement with Maelanie Galima, Contractor to Provide Educational Workshops in Math and Science for Upward Bound Math Science Participants
2. Agreement with Lebron Delane Knight, Contractor to Provide Educational Workshops for Upward Bound Participants
3. Amendment to the Agreement with Foundation for California Community Colleges, Temporary Assistance for Needy Families-Child Development Careers (TANF-CDC) Program, Approved August 10, 2010, to Amend the Program Budget from \$50,100.00 to \$45,090.00
4. Agreement with Vavrinek, Trine, Day & Co., LLP, Contractor to Address the Findings and Recommendations of the External Audit, Prepare the College's Actual and Budgeted Financial Statements in the Format Provided for by the Chancellor's Office and in Compliance with Generally Accepted Accounting Principles, and Develop Desk Guides for each Accounting Position

**AGREEMENTS/CONTRACTS**

**1. AGREEMENT WITH MAELANIE GALIMA, CONTRACTOR TO PROVIDE EDUCATIONAL WORKSHOPS IN MATH AND SCIENCE FOR UPWARD BOUND MATH SCIENCE PARTICIPANTS**

**CONSULTANT:** MAELANIE GALIMA  
**SERVICES:** To provide educational workshops in math and science for Upward Bound Math Science participants  
**REQUESTING DEPT:** STUDENT SERVICES  
**FUNDING:** UPWARD BOUND MATH SCIENCE PROGRAM  
**DATES:** 03/09/11 – 06/30/11  
**NTE:** \$900.00

**2. AGREEMENT WITH LEBRON DELANE KNIGHT, CONTRACTOR TO PROVIDE EDUCATIONAL WORKSHOPS FOR UPWARD BOUND PARTICIPANTS**

**CONSULTANT:** LEBRON DELANE KNIGHT  
**SERVICES:** To provide educational workshops for Upward Bound participants  
**REQUESTING DEPT:** STUDENT SERVICES  
**FUNDING:** UPWARD BOUND PROGRAM  
**DATES:** 03/09/11 – 06/30/11  
**NTE:** \$990.00

**3. AMENDMENT TO THE AGREEMENT WITH FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES, TEMPORARY ASSISTANCE FOR NEEDY FAMILIES-CHILD DEVELOPMENT CAREERS (TANF-CDC) PROGRAM, APPROVED AUGUST 10, 2010, TO AMEND THE PROGRAM BUDGET FROM \$50,100.00 TO \$45,090.00**

**CONSULTANT:** FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES  
**SERVICES:** To provide grant funding, fiscal management, and accountability for the Temporary Assistance for Needy Families-Child Development Careers (TANF-CDC) Program  
**REQUESTING DEPT:** CHILD DEVELOPMENT  
**FUNDING:** GENERAL FUND RESTRICTED  
**DATES:** 07/01/10 – 06/30/11  
**NTE:** \$45,090.00 (REVENUE)

**4. AGREEMENT WITH VAVRINEK, TRINE, DAY & CO., LLP, CONTRACTOR TO ADDRESS THE FINDINGS AND RECOMMENDATIONS OF THE EXTERNAL AUDIT, PREPARE THE COLLEGE'S ACTUAL AND BUDGETED FINANCIAL STATEMENTS IN THE FORMAT PROVIDED FOR BY THE CHANCELLOR'S OFFICE AND IN COMPLIANCE WITH GENERALLY ACCEPTED ACCOUNTING PRINCIPLES. DEVELOP DESK GUIDES FOR EACH ACCOUNTING POSITION**

**CONSULTANT:** VAVRINEK, TRINE, DAY & CO., LLP  
**SERVICES:** To address the findings and recommendations of the external audit, prepare the College's actual and budgeted financial statements in the format provided for by the Chancellor's Office and in compliance with generally accepted accounting principles. Develop desk guides for each accounting position  
**REQUESTING DEPT:** BUSINESS SERVICES  
**FUNDING:** GENERAL FUND UNRESTRICTED  
**DATES:** 03/09/11 – 06/30/11  
**NTE:** \$50,000.00

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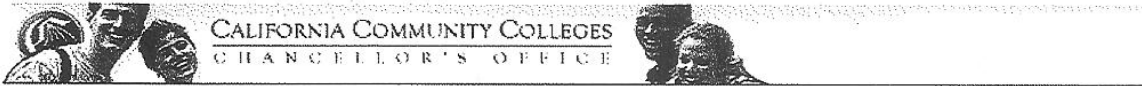
**Agenda for the Compton Community College District Board of Trustees  
from  
Administrative Services  
Daniel Villanueva, CBO**

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**BSD 4 ESTIMATED ENROLLMENT FEE REVENUE REPORT CCFS-323,  
CALIFORNIA COMMUNITY COLLEGES**

This report is required by the California Community Colleges to be filed each quarter on the District's Financial Status.





**ESTIMATED ENROLLMENT FEE REVENUE**

District: **COMPTON**

1/15/2011 Report - First Principal Apportionment			
	Fees Paid	Receivables	Total Fees
Enrollment Fee Revenue 1 (ECS 76300)	561,127	143,363	704,490
ECS 76140(k) Enrollment Fee Revenue 2 (Students from bordering states)	0	0	0
<b>Total</b>	<b>561,127</b>	<b>143,363</b>	<b>704,490</b>

**Certification**

I the **District Chief Business Officer**, hereby certify that, to the best of my knowledge and belief, the data on this form are true and correct.

**Chief Business Officer**

Signature: 

Typed Name: Daniel Villanueva

Certify Date: 01/17/2011 11:12:34

District: **COMPTON**

**For Supplemental Information, Contact**

Name: Reuben James, III

Title: Director Fiscal Services

Phone: 310 900 1600 X 2110

ljohnson@elcamino.edu;

Email: jgrivich@elcamino.edu;

rjames@elcamino.edu

**SEND SIGNED CERTIFICATION PAGE TO:**

California Community Colleges  
 Fiscal Services Unit  
 1102 Q Street  
 Sacramento, CA 95814  
 Fax: (916) 323-3057

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Administrative Services**  
**Daniel Villanueva, CBO**

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**BSD 5    NON-RESIDENT TUITION FEE FOR 2011-2012 AMENDED**

It is recommended that the Board of Trustees adopt the non-resident tuition fee for the fiscal year 2011-2012, commencing with the summer session of 2011, in the amount of \$176 per unit of course work pursuant to Education Code Section 76140. Non-resident students are residents of a state other than California.

It is also recommended that the Board of Trustees adopt a non-resident capital outlay fee for the fiscal year 2011-2012, commencing with summer session 2011, in the amount of \$35 per unit of course work, pursuant to Education Code Section 76141 (a). The additional fee for all non-resident students is permitted to be charged for capital outlay purposes. This fee was previously charged only to foreign non-resident students. Education Code Section 76141 (a) now requires that this fee be charged to all non-resident students. Compton Community College District will set aside these additional dollars for the purpose of capital outlay, maintenance, and equipment.

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**Agenda for the Compton Community College District Board of Trustees  
from  
Administrative Services  
Daniel Villanueva, CBO**

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**BSD 6 BUDGET ADJUSTMENTS/AUGMENTATIONS/TRANSFERS**

It is recommended that the Special Trustee approve or ratify the following adjustments, augmentations, and transfers. The adjustments do not adversely affect the total District budget.

**I. General Fund**

I.

(a) General Fund Unrestricted

Expenditures:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
4XXX	Supplies and Materials	\$ 114,000.00
5XXX	Other Operating Expenses	<u>86,000.00</u>
		<b>\$ 200,000.00</b>

II.

(a) Capital Outlay Fund

Expenditures:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
7XXX	Other Outgo	<b>\$(200,000.00)</b>
		\$ --

Transfer of funds from Capital Outlay Fund Reserve for Contingencies to General Fund Unrestricted Maintenance and Operations Department 8700 to cover outstanding obligations in excess of current budgeted amounts

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**Agenda for the Compton Community College District Board of Trustees  
from  
Administrative Services  
Daniel Villanueva, CBO**

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**BSD 7      EMERGENCY RESOLUTION NO. 10-11/030811 FOR PROVISION OF REPAIRS  
OF DATA AND NETWORK SYSTEMS AT THE MIS BUILDING**

**RESOLUTION NO. 10-11/030811**

**WHEREAS**, the Compton Community College District (“District”) owns the college facilities known as the El Camino College Compton Community Educational Center (“Center”) located at 1111 E. Artesia Boulevard in the city of Compton, in County of Los Angeles, California;

**WHEREAS**, the existing Server and Data systems are damaged as a result of intermittent high-heat exposure during the time period of 2006-2009 and, having exceeded their useful life, are experiencing failures and interruptions in service that are increasing in frequency and duration. The failures have a cascading effect that, when coupled with the end of life status of the equipment, make a catastrophic, non-recoverable system failure a certainty in the near future that will cause a campus closure for 3-6 months in addition to the permanent loss of historic data.

**WHEREAS**, the aforementioned deficiencies have the potential to cause 90% of the Center’s mission critical servers to fail thereby impacting virtually all administrative and academic activities;

**WHEREAS**, a failure of the Server and Data systems will result in loss of essential systems including telephone, intranet and internet, data storage and, fire and security alarms;

**WHEREAS**, provision of the services provided by the Server and Data systems is vital to the continuance of the existing classes and operations at the Center,

**WHEREAS**, immediate action must be taken to permit the continuance of existing operations with as little disruption to the educational program as possible;

**WHEREAS**, competitive bidding for the replacement systems would cause unnecessary delay in provision of suitable Server and Data systems for the continuance of the current operations, classes and programs of the District;

**WHEREAS**, Public Contract Code section 200113 provides that in an emergency, when any repairs, alterations, work or improvement is necessary to any facility of public schools to permit the continuance of existing school classes or to avoid danger to life or property, the governing board of a school district may, by unanimous vote and approval of the Special Trustee and Chief Executive Officer make a contract in writing for the performance of labor and furnishing of materials or supplies without advertising for or inviting bids;

**WHEREAS, Meaking v. Steveland (1977) 68 Cal.App.3d 490 and Los Angeles Dredging Company v. Long Beach (1930) 210 Cal. 348** hold that statutes requiring competitive bidding do not apply when competitive bidding would work an incongruity or not produce any advantage;

**WHEREAS,** completion of the acquisition, deployment and configuration of the Server and Data Systems is an integral part of ensuring the continuance of existing District classes and, therefore, it would work an incongruity and not produce any advantage to the District to competitively bid the work; and

**WHEREAS,** the District's Chief Executive Officer intends on contracting for the these replacement systems and services at the District;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Board makes the following findings regarding the emergency which exists;

1. That the above recitals are true and correct.
2. That repair/construction of the Server and Data Systems is necessary to permit the continuance of the existing classes and operations at the Compton Community College District.
3. The total cost of the necessary repairs/construction of the Server, Data and Support systems will not exceed \$2,400,000.
4. That it would work an incongruity and not produce any advantage to the District to require competitive bidding for the construction work necessary to provide the Server and Data systems at the District.
5. That the District hereby authorizes the Chief Executive Officer or his/her designee to enter into such contracts as he/she shall deem appropriate for the completion of necessary installation and configuration of Server and Data systems at Compton Community College District, all with the approval of the Special Trustee as provided in Public Contract Code section 20113. Any such contracts entered into by virtue of this emergency resolution shall be subject to and shall require subsequent ratification by the Special Trustee of the Compton Community College District.

**ADOPTED** by the Special Trustee of the Compton Community College District of Los Angeles County, California, on this 8<sup>th</sup> day of March, 2011, at the regularly scheduled Board of Trustee meeting.

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Dr. Lawrence Cox, Secretary, Board of Trustees

ATTEST:

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Dr. Genethia Hudley-Hayes, Special Trustee

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**Agenda for the Compton Community College District Board of Trustees  
from  
Administrative Services  
Daniel Villanueva, CBO**

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**BSD 8 QUARTERLY FINANCIAL STATUS REPORT – FORM CCFS – 311Q**

This report is required by the California Community Colleges to be filed each quarter on the District's Financial Status.

DESCRIPTION: Fiscal Year 2010-2011 Second Quarter – Financial and Budget Report (CCFS-311Q)

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q  
CERTIFY QUARTERLY DATA**

**CHANGE THE PERIOD**  
Fiscal Year: 2010-2011  
Quarter Ended: (Q2) Dec 31, 2010

District: (710) COMPTON

Your Quarterly Data is Certified for this quarter.

**Chief Business Officer**

**CBO Name:** Daniel Villanueva

**CBO Phone:** 310-900-1600

**CBO Signature:**  
**Date Signed:**

**Chief Executive Officer Name:** Dr. Cox

**CEO Signature:**  
**Date Signed:**

**Electronic Cert Date:** 02/14/2011

**District Contact Person**

**Name:** Daniel Villanueva

**Title:** CBO

**Telephone:** 310-900-1600

**Fax:** 310-900-1691

**E-Mail:** dvillanueva@elcamino.edu

California Community Colleges, Chancellor's Office  
1102 Q Street Sacramento, California 95814-6511

Send questions to:  
Christine Atalig (916)327-5772 [atalig@ccccc.edu](mailto:atalig@ccccc.edu) or Tracy Britten (916)323-6899 [tbritten@ccccc.edu](mailto:tbritten@ccccc.edu)  
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**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q  
VIEW QUARTERLY DATA**

District: (710) COMPTON

**CHANGE THE PERIOD**  
Fiscal Year: 2010-2011  
Quarter Ended: (Q2) Dec 31, 2010

As of June 30 for the fiscal year specified  
Actual 2007-08      Actual 2008-09      Actual 2009-10      Projected 2010-2011

Line	Description	Actual 2007-08	Actual 2008-09	Actual 2009-10	Projected 2010-2011
<b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>					
A.	<b>Revenues:</b>				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8600)	33,850,109	33,218,023	31,512,107	34,041,033
A.2	Other Financing Sources (Object 8900)	13,054,957	1,089,785	0	0
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	46,905,066	34,307,808	31,512,107	34,041,033
B.	<b>Expenditures:</b>				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	28,412,100	29,367,527	30,878,361	32,631,635
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	17,213,339	2,310,576	2,343,873	0
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	45,625,439	31,678,103	33,222,234	32,631,635
C.	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	1,279,627	2,629,705	-1,710,127	1,409,398
D.	<b>Fund Balance, Beginning</b>	3,400,235	4,410,161	10,129,046	8,383,319
D.1	Prior Year Adjustments + (-)	-412,832	3,089,180	-35,603	-1,481,386
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	2,987,403	7,499,341	10,093,443	6,901,933
E.	<b>Fund Balance, Ending (C. + D.2)</b>	4,267,030	10,129,046	8,383,316	8,311,331
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	9.4%	32%	25.2%	25.5%

**II. Annualized Attendance FTES:**

G.1	Annualized FTES (excluding apprentice and non-resident)	3,833	5,000	5,322	6,400
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**III. Total General Fund Cash Balance (Unrestricted and Restricted)**

As of the specified quarter ended for each fiscal year				
	2007-08	2008-09	2009-10	2010-2011
Cash, excluding borrowed funds		8,286,847	5,234,350	10,267,397



View Quarterly Data - CCFS-311Q (Quarterly Financial Status Report)

H.1								
H.2	Cash, borrowed funds only		0	3,503,172			3,503,172	3,503,172
H.3	Total Cash (H.1 + H.2)	7,085,045	8,286,847	8,737,522			13,770,569	

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
<b>Revenues:</b>					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	34,041,033	34,041,033	15,580,065	45.8%
I.2	Other Financing Sources (Object 8900)	0	0	0	
I.3	<b>Total Unrestricted Revenue (I.1 + I.2)</b>	34,041,033	34,041,033	15,580,065	45.8%
<b>Expenditures:</b>					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	32,631,635	32,631,635	12,956,201	39.7%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	0	0	0	
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	32,631,635	32,631,635	12,956,201	39.7%
K.	<b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>	1,409,398	1,409,398	2,623,864	
L.	Adjusted Fund Balance, Beginning	6,901,933	6,901,933	6,901,933	
L.1	<b>Fund Balance, Ending (C. + L.2)</b>	8,311,331	8,311,331	9,525,797	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	25.5%	25.5%		

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic		Classified	
	Total Cost Increase %*	Total Cost Increase %*	Total Cost Increase %*	Total Cost Increase %*	Total Cost Increase %*	Total Cost Increase %*
a. SALARIES:						
Year 1:						
Year 2:						
Year 3:						

View Quarterly Data - CCFS-311Q (Quarterly Financial Status Report)

b. BENEFITS:	Year 1:								
	Year 2:								
	Year 3:								

\* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? NO

This year?  
Next year?

NO  
NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Administrative Services**  
**Daniel Villanueva, CBO**

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**BSD 9    FACILITIES PLANNING AND DEVELOPMENT - APPROVAL OF 5-YEAR CONSTRUCTION PLAN 2012**

**BACKGROUND**

The 5-Year Construction Plan is approved by the Compton Community College District board of Trustees at the regularly scheduled meeting of November 16, 2010 and submitted to the California community Colleges Chancellors Office included a list of projects in a District's order of chronological priority. As submitted, the Physical Education Complex Replacement project was scheduled for occupancy in 2016/2017 end of the Instructional Building 2 Replacement was scheduled for occupancy in 2019/2020.

This schedule for the Physical Education Complex Replacement project resulted in overbuilding of lab space on campus based on our enrollment projections and educational program requirements and affected office capacity another project, the Student Services Center Replacement Project, with overbuilding of office space on campus.

By moving the Instructional Building 2 Replacement to the 2016/2017 occupancy spot and delaying the Physical Education Complex Replacement Project occupancy date to 2019/2020 it improves the chances of state funding for all three of these projects and improves the load/capacity ratio for continued development of instructional and supporting spaces on campus.

**FUNDING**

At the Compton Community College District the five-year construction plan is prepared and managed by staff and therefore requires no appropriation of funding for consultants or external costs.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the amendment to the 2012 Compton Community College District 5-year Construction Plan.

**BACK-UP INFORMATION**

- Revision (excerpt) to 2012 5-year Construction Plan
- Future Growth Eligibility Report (1/25/11) for Revised 5-Year CP

**RESOURCE PERSON**

Mr. Frederick J. Sturner

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Administrative Services**  
**Daniel Villanueva, CBO**

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**BSD 10 FACILITIES PLANNING AND DEVELOPMENT - APPROVAL OF THE FPP SUBMISSION FOR INSTRUCTIONAL BUILDING #1 REPLACEMENT**

**BACKGROUND**

This Final Project Proposal (FPP) involves the replacement of existing facilities with appropriate space to support modern instruction and learning methodologies.

**FACILITIES PROBLEMS INCLUDE:**

- The existing E- and F-wings were constructed in 1953. There has been no comprehensive renovation of the buildings since that time. The facilities are currently configured as ‘makeshift’ instructional space.
- The G-wing was constructed in 1953; the entire 6,989 ASF in the building is inactive and inadequate to support any use because MEP systems have failed.
- Third-party engineering evaluations indicate that mechanical, electrical and plumbing systems are failing, and structural and life/safety systems do not conform to current standards.
- There is a critical lack of infrastructure to support ‘smart’ instructional technology.
- The M1 - ESL/Speech trailer and M2 - AmeriCorps Trailer are underutilized or unused because they are deteriorated.
- The estimated cost of renovation exceeds the cost of replacement.

**SOLUTION CRITERIA:**

- The criteria for the solution are to replace underutilized, aged and dysfunctional buildings with modern instructional facilities, and to replace portables with permanent space.

**SCOPE OF WORK:**

- Construct a replacement 26,430 Gross Square Footage (GSF) Building to house general instruction and shared computer labs.
- Demolish the remainder of the E wing #6, F wing #9, G wing #11, M1 - ESL/Speech trailer #32, and M2 - AmeriCorps Trailer #33

**FUNDING**

If approved for Budget Year 2012-2013, it is estimated that the Instructional Building 1 Replacement will cost \$13,491,164 to build. The State would fund \$10,443,892 and Measure CC (Local Funds) would fund \$3,047,272.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the submission of the FPP for Instructional Building #1 Replacement Application to the Board of Governors.

### **BACK-UP INFORMATION**

- Final Project Proposal, Budget Year 2012-2013, Instructional Building 1 Replacement dated August 30, 2010.

### **RESOURCE PERSON**

Mr. Frederick J. Sturner

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Administrative Services**  
**Daniel Villanueva, CBO**

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**BSD 11 FACILITIES PLANNING AND DEVELOPMENT - AGREEMENTS/CONTRACTS**

1. Amendment of Agreement with S&K Engineers, Contractor to Provide Additional Design Services on The Compton Community College District Phase 1 And Phase 2 for Utility Infrastructure Projects, Dated January 25, 2011. The Amendment to this Agreement and is in the amount of \$130,000. The Initial Contract was approved on September 16, 2008 and was for Five Years, leaving approximately 2 years and six months. The use of Building Information Modeling (BIM) Protocols, essentially Designing the Structures in Three Dimension with the as Built be Accurate, Verified Three-Dimensional Virtual Design of the Installed Building Systems, will Provide for a Smooth Connection as well as Providing Essential Information for the Maintenance, Management and Operations of the System

1. **AMENDMENT OF AGREEMENT WITH S&K ENGINEERS, CONTRACTOR TO PROVIDE ADDITIONAL DESIGN SERVICES ON THE COMPTON COMMUNITY COLLEGE DISTRICT PHASE 1 AND PHASE 2 FOR UTILITY INFRASTRUCTURE PROJECTS, DATED JANUARY 25, 2011. THIS IS THE THIRD AMENDMENT TO THIS AGREEMENT AND IS IN THE AMOUNT OF \$130,000. THE INITIAL CONTRACT WAS APPROVED ON SEPTEMBER 16, 2008 AND WAS FOR FIVE YEARS, LEAVING APPROXIMATELY 2 YEARS AND SIX MONTHS. THE USE OF BUILDING INFORMATION MODELING (BIM) PROTOCOLS, ESSENTIALLY DESIGNING THE STRUCTURES IN THREE DIMENSION WITH THE AS BUILT BE ACCURATE, VERIFIED THREE-DIMENSIONAL VIRTUAL DESIGN OF THE INSTALLED BUILDING SYSTEMS, WILL PROVIDE FOR A SMOOTH CONNECTION AS WELL AS PROVIDING ESSENTIAL INFORMATION FOR THE MAINTENANCE, MANAGEMENT AND OPERATIONS OF THE SYSTEM**

**CONSULTANT:**

**S & K ENGINEERS**

**SERVICES:**

To provide additional provide additional design services on the Compton Community College District Phase 1 and Phase 2 for Utility Infrastructure Projects. The use of Building Information Modeling (BIM) protocols, essentially designing the structures in three dimension with the as built be accurate, verified three-dimensional virtual design of the installed building systems, will provide for a smooth connection as well as providing essential information for the maintenance, management and operations of the system

**REQUESTING DEPT:**

**BOND MEASURE CC**

**FUNDING:**

**BOND FUND**

**DATES:**

09/16/08 – 09/13/13

**NTE:**

\$4,447,065.00

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**Agenda for the Compton Community College District Board of Trustees  
from  
Human Resources Division  
Rachelle Sasser, Dean, Human Resources**

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**Consent Calendar**

- HRD1.        **Management Team Personnel Action**
- HRD2.        **Academic Employment and Personnel Changes**
- HRD3.        **Classified Employees**
- HRD4.        **Temporary Non-Classified Service Employees**

## **HRD 1. MANAGEMENT TEAM PERSONNEL ACTION -- None**

## **HRD 2. ACADEMIC EMPLOYMENT AND PERSONNEL CHANGES**

1. Employment (change in status) – Mr. Dovard Ross, full time Business Division Instructor, Class VI, Step 16, effective February 9, 2011.
2. Leave of Absence (FMLA) – Dr. Michelle Priest, Assistant Professor of Anatomy, Class VI, Step 13, for the period of April 8 – May 20, 2011.
3. Employment – Mr. Jose Garcia, part time women’s head soccer coach, Class I, Step 1, effective February 12, 2011.
4. Employment – Ms. Premilla Arasasingham, part time chemistry instructor, Class VI, Step 1, effective February 12, 2011.
5. Employment – Mr. Vince DeLuca, part time real estate instructor, Class I, Step 1, effective February 12, 2011.
6. Employment – Mr. Al Tarver, part time music instructor, Class II, Step 4, effective February 12, 2011.
7. Employment – Ms. Maria Barrio de Mendoza, part time Spanish instructor, Class II, Step 1, effective February 12, 2011.
8. Employment – Mr. Morris Jones, part time track and field instructor, Class III, Step 1, effective February 12, 2011.

## **HRD 3. CLASSIFIED EMPLOYEES:**

It is recommended that the Special Trustee approve the employment and personnel changes for classified employees as shown below.

### **A. Provisional Employment**

1. Ratification -- Mr. Jose Ortega, Accounting Clerk, Range 19, Step G, Business Services, Administrative Affairs, effective February 8, 2011 through June 30, 2011, not to exceed 120 days (NTE 35 hours per week).

## **HRD 4. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES:**

It is recommended that the Special Trustee approve the employment and personnel changes for non-classified employees as shown below.

1. Ratification -- Paul Cabasa - Professional Expert, \$32.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 15, 2011 through June 10, 2011, Career Technical Education, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
2. Ratification -- Marisela Chavez - Supplemental Instruction Tutor, \$10.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 11, 2011 through June 10, 2011, Learning Resource Center, Student Affairs, not to exceed 120 days (NTE 20 hours per week)



3. Ratification -- Derrick Jackson - Part-time Assistant Coach (Women's Basketball), \$15.40 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2011 through January 30, 2011, Athletics, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
4. Ratification -- Teresa Gladin, Student Worker V, \$14.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective December 18, 2010 through June 30, 2011, Human Services, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
5. Ratification -- Stephanie Godfrey, Student Worker V, \$14.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective December 18, 2010 through June 30, 2011, Human Services, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
6. Ratification -- Sherwyn Morgan - Part-time Assistant Coach (Basketball), \$11.70 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2011 through March 31, 2011, Athletics, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
7. Ratification -- Channel Rainey - Part-time Assistant Coach (Women's Basketball), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 10, 2011 through March 31, 2011, Athletics, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
8. David Chavezticas - Tutor, \$15.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective March 9, 2011 through June 30, 2011, Upward Bound, Student Affairs, not to exceed 120 days (NTE 35 hours per week).