



Board Agenda

Compton Community College District
1111 E. Artesia Blvd., Compton, CA 90221

Tuesday, October 18, 2011
Closed Session to Commence at 5:00 p.m.
Open Session to Commence at 6:00 p.m.
2011-2012 CCCD Budget Public Hearing at 7:00 p.m.

DISTRICT BOARD ROOM
1111 E. Artesia Boulevard
Compton, California 90221

- I. **Call to Order at 5:00 p.m.**
- II. **Roll Call**
Thomas E. Henry, Special Trustee
Dr. Keith Curry, Interim CEO
- III. **Requests to Address the Board of Trustees – Closed Session Agenda Matters**
- IV. **Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122 to discuss or take action on the following items:**
 - A. **CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION:**
 1. Significant exposure to litigation pursuant to Government Code Section 54956.9(b)(1) and (3)(C) the following claims or complaints:
 - a. Claim of Tresurie J. Hattan
 - b. Claim of Parul Shukla
 - B. **CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:**
 1. Conference with legal counsel--existing litigation (Subdivision (a) of Section 54956.9)
 - a. Bernadette Bryant vs. Compton Community College District
 - C. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, PURSUANT TO GOVERNMENT CODE SECTION 54957(B):**
 - One Matter

D. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54957.6:

1. Agency designated representative: Dr. Keith Curry, Interim CEO
Employee organizations: Compton Community College Federation of Employees, Classified Employees Federation of Employees, Certificated Employees

V. Reconvene to Open Session at 6:00 p.m.

VI. Roll Call

- Thomas E. Henry, Special Trustee
Dr. Keith Curry, Interim CEO

VII. The Pledge of Allegiance

VIII. Report of Actions Taken in Closed Session Pursuant to Government Code Section 54957.1

IX. Requests to Address the Board of Trustees – Non-Agenda Matters

X. Presentations

- a. Academic Affairs Program Review

XI. Approval of Minutes of September 27, 2011

XII. Discussion/Action Agenda

A. Office of the Interim CEO

- CEO 1 Informational Item – Board of Trustees Presentations and Reports Schedule for 2011-2012 (Revised)
- CEO 2 Informational Item – Compton Community College District will be accepting applications for the Special Trustee’s Advisory Committee.
- CEO 3 Informational Item – Compton Community College District will be accepting applications for the Measure CC Citizens’ Bond Oversight Committee.
- CEO 4 Board of Trustees 2011-2012 Meeting Schedule (Revised)
- CEO 5 Notice of Public Hearing – Compton Community College District Redistricting

B. Business Services - Consent Calendar

- BSD 1 Purchase Orders
- BSD 2 Agreements/Contracts
- BSD 3 Agreement with the Chancellor of the California Community Colleges – District Participation in the 2011 Chancellor’s Office Tax Offset Program (COTOP)
- BSD 4 Yosemite Community College District Child Development Training Consortium 2011-2012 Instructional Agreement – Agreement Number 11-12-4159
- BSD 5 Approval of Stale Dated Warrant(s)

C. Human Resources - Consent Calendar

- HRD 1 Management Team Personnel Action

- HRD 2 Academic Employment and Personnel Changes
- HRD 3 Classified Employees
- HRD 4 Temporary Non-Classified Service Employees
- HRD 5 Revised Classification for Classified Position

- D. 2011-2012 Compton Community College District Budget Hearing and Budget Adoption

XIII. Reports from Representatives and Employee Organizations

- A. Student Trustee – Vacant
- B. Faculty Representative Report – Jerome Evans
- C. Classified Representative Report – David Simmons
- D. Academic Senate President Report – Saul Panski
- E. CCCFE Certificated Employees Report – Toni Wasserberger
- F. CCCFE Classified Employees Report – Joseph Lewis
- G. Associated Student Body Report – Amelia M. Apple

XIV. Oral Reports

- A. Compton Center
- B. Interim CEO Report
- C. Board of Trustees Report
- D. Special Trustee Report

XV. Future Agenda Items

XVI. Next regularly scheduled meeting date: November 15, 2011

Closed Session begins at 5:00 p.m.
Open Session begins at 6:00 p.m.

XVII. Adjournment

Please note: If you would like a copy of any of the support documents/attachments, please contact Paula VanBrown at (310) 900-1600, Ext. 2001. Thank you!

COMPTON COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, September 27, 2011

MINUTES

- I. The Board of Trustees Meeting was called to order at 5:10 p.m.
- II. Roll Call
Members Present:
 - Ms. Lorraine Cervantes, Trustee
 - Mr. Charles Davis, Trustee
 - Dr. Deborah LeBlanc, Trustee
 - Mr. Andres Ramos, Trustee
 - Mr. Thomas Henry, Special Trustee
 - Dr. Keith Curry, Interim Chief Executive OfficerMembers Absent:
 - Dr. John Hamilton, Trustee
- III. Requests to address the Board of Trustees – Closed Session Agenda Matters
No Requests
- IV. Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122.
- V. Reconvene to Open Session of the Board of Trustees at 6:00 p.m.
- VI. Roll Call
Members Present:
 - Lorraine Cervantes
 - Charles Davis
 - John Hamilton
 - Andres Ramos
 - Deborah LeBlanc
 - Thomas Henry
 - Keith CurryMembers Absent:
 - Dr. John Hamilton, Trustee
- VII. Pledge of Allegiance – All
- VIII. Report of Actions Taken in Closed Session (Subdivision (a), Section 54956.9)
 - A. The special trustee has taken action for the suspension of one classified employee for a period of ten days without pay.

- B. In closed session on August 10, 2011, the previous Special Trustee Approved the Settlement Agreement with a faculty member currently on an unpaid suspension in the amount of four months of back pay and one year of district contribution to COBRA. This item is being reported out this evening as the Settlement Agreement was signed subsequent to that board action.

No other reportable action

Comments by Thomas Henry on his goals and expectations as the Special Trustee for Compton Community College District

- IX. Requests to address the Board of Trustees – Non-Agenda Item
 - Irene Shandell, Compton Resident – Concerns about community use of District property
 - Randy Tatum, Compton Resident – Concerns about community use of District property
- X. Presentations
 - El Camino College Compton Center Educational Master Plan – Barbara Perez, VP Compton Center.
- XI. Approval of Minutes of August 9, 2011 – **Approved by Special Trustee**
- XII. Discussion/Action Agenda
 - A. Office of the Interim Chief Executive Officer
 - CEO 1 Board of Trustees Regularly Scheduled Meeting Dates 2011-2012 Revised - **Approved**
 - CEO 2 Board of Trustees Presentations & Reports Schedule 2011-2012 Revised - **Information Item**
 - CEO 3 Standing Committees – **Information Item**

Requests to address the Board of Trustees:
Nehasi Lee, student – Concerns about CEO 3
 - B. Academic Affairs
 - AA 1 Accreditation Update - **Information Item**
 - C. Business Services - Consent Calendar – **Approved**
 - BSD 1 Purchase Orders
 - BSD 2 Agreements/Contracts
 - 1. Amendment to Agreement with Vasquez & Company, LLP - Original agreement board approved on August 9, 2011. This amendment will increase maximum approved compensation from \$187,420 to \$232,420.
 - 2. Ratification of Agreement with Atkinson, Andelson, Loya, Ruud & Romo to provide legal services to the District, including representation in administrative and court proceedings, as requested by the District.
 - 3. Ratification of Agreement with Community College League of California to provide redistricting service to assist the District in evaluating their current Trustee Electoral Process, census data and the impact that this data has on such processes
 - 4. Ratification of Agreement with Fiscal Crisis Management and Assistance Team (FCMAT) to conduct one Annual Progress Review of the District’s operations in accordance with Assembly Bill 318

5. Ratification of Agreement with the Foundation For California Community Colleges to provide grant funding, fiscal management, and accountability for the Youth Empowerment Strategies for Success-Independent Living Program (YESS-ILP)
 6. Ratification of Agreement with RONALD P. GERHARD to provide assistance with budget development and accounting services
 7. Ratification of Agreement with Parker & Covert, LLP to provide certain legal services to be rendered at the request and direction of the CEO, Dr. Keith Curry or his designee(s) pursuant to Education Code Section 70902
- BSD 3 Quarterly Financial Status Report – Form CCFS – 311Q
BSD 4 Amendment 01 - Local Agreement for Child Development Services (Revenue) – CCTR-1092
BSD 5 Amendment 01 - Local Agreement for Child Development Services (Revenue) – CSPP-1177
BSD 6 Notice of Public Hearing – 2011-2012 Final Budget
- D. Business Services Facilities Planning and Development - Consent Calendar - **Approved**
- BSDf1 Facilities Planning and Development – Ratifications
BSDf2 Facilities Planning and Development – Change Order Report for Measure CC, Prop 39 Projects
- E. Human Resources - Consent Calendar – **Approved *(as corrected)**
- HRD 1 Management Team Personnel Action
HRD 2 Academic Employment and Personnel Changes
HRD 3 Classified Employees
HRD 4 Temporary Non-Classified Service Employees
HRD 5 New Classification for Classified Position
***(Correction – HRD 4, Item #22, #23 – NTE s/b 17 hours per week)**

XIII. Reports from Representatives and Employee Organizations

- A. Student Trustee Report – Vacant
- B. Faculty Representative Report – Jerome Evans
- C. Classified Representative Report – David Simmons
- D. Academic Senate President Report – Saul Panski
- E. CCCFE Certificated Employees Report –Toni Wasserberger: No Report
- F. CCCFE Classified Employees Report – Joseph Lewis: No Report
- G. Associated Student Body Report – Amelia Apple

XIV. Oral Reports

- A. Interim CEO Report – Dr. Keith Curry
Dr. Curry distributed copies of the 2011-2012 Goals for the Interim CEO; Preparing for FCMAT visit; Thanked Trustees Davis and LeBlanc for participating in the field/track reopening on September 13, 2011; Thanked Wayne Ward and the M & O Staff for their work on repairing the track/field area.
- B. Board of Trustees Comments
 1. Trustee Cervantes – Voiced concerns about the lack of maintenance around the LRC; concerned about campus signs not having Compton CC District on them and requested an response as to why
 2. Trustee LeBlanc – “Forward ever, backward never”

3. Trustee Ramos – Requested an update on the redistricting project.

C. Special Trustee Report – Thomas E. Henry

Appreciates the manner, dignity and professional demeanor the elected board has exhibited. “Whether you think you can or think you cannot, you’re correct”.

XV. **Future Agenda Items:**

XVI. **Adjournment** – 9:15 p.m.

XVII. **Next regularly scheduled meeting: October 18, 2011**

Closed session begins at 5:00 p.m.
Open session begins at 6:00 p.m.

Compton Community College District – 1111 East Artesia Boulevard -- Compton, California 90220

Agenda for the Compton Community College District Board of Trustees
from
Dr. Keith Curry, Interim CEO

CEO 1 Informational Item

Board of Trustees Presentations and Reports Schedule for 2011-2012 (Revised)

COMPTON COMMUNITY COLLEGE DISTRICT
Board of Trustees Presentations and Reports
Schedule for 2011 – 2012 – REVISED

MONTH	PRESENTATION	REPORT
August 2011	Facilities Update	Notice of Public Hearing FTES Compton Center
September 2011	Educational Master Plan	Quarterly Fiscal Status Report Accreditation Update
October 2011	Academic Affairs Program Review Presentation	Facilities Update Budget Adoption Notice of Public Hearing
November 2011	Financial Aid Presentation CCCD Redistricting	Quarterly Fiscal Status Report
December 2011	Student Services Program Review Presentation	Success & Retention FTES Compton Center
January 2012	Basic Skills	
February 2012	FCMAT Presentation 2010-2011 Audit Presentation	2010-2011 Audit Report
March 2012	Student Government Presentation	FTES Compton Center
April 2012	Accountability Reporting for the Community Colleges (ARCC) 2012-2013 Budget Planning Proposal	Citizens Oversight Committee
May 2012	Facilities Presentation: Capital Projects/ Bonds	Quarterly Fiscal Status Report Foundation
June 2012	Student Learning Outcomes	Tentative Budget Accreditation Update
July 2012	First Year Experience Program Presentation	

Rev. October 10, 2011

Agenda for the Compton Community College District Board of Trustees
from
Dr. Keith Curry, Interim CEO

CEO 2 Informational Item - Special Trustee's Advisory Committee Application

Compton Community College District will be accepting applications for the Special Trustee's Advisory Committee. Applications will be available in the Office of the Interim CEO and at www.district.compton.edu from November 9, 2011 through December 9, 2011 at 4:30 p.m. Applications must be submitted to the Office of the Interim CEO.

There will be an informational session for potential applicants on Wednesday, November 30, 2011 at 6:00 p.m. in the Compton Community College District Boardroom.

The Special Trustee's Advisory Committee will meet on a quarterly basis beginning in January 2012.



COMPTON COMMUNITY COLLEGE DISTRICT SPECIAL TRUSTEE'S ADVISORY COMMITTEE

I. Role of the Special Trustee's Advisory Committee

- A. The Special Trustee's Advisory Committee of the Compton Community College District is organized exclusively to:
 - 1. Provide advice to the Special Trustee of the Compton Community College District regarding policy matters that affect the District and its operations;
 - 2. Promote community awareness of the District's efforts, focus on quality instruction, educational mission, fiscal stability and ultimately accreditation.
 - 3. Foster community support for the District and the El Camino College Compton Center.
- B. To carry out its role, the Special Trustee's Advisory Committee may:
 - 1. Receive copies of audits, reports, surveys and similar material, or summaries of such documents;
 - 2. Examine existing and proposed District policies in order to provide the Special Trustee with comments about their desirability and effectiveness from a community perspective;
 - 3. Engage in study sessions, workshops and similar activities to learn about policy matters affecting California Community Colleges in general and the Compton Community College District in particular; and
 - 4. With the assent of the Special Trustee, sponsor activities or events aimed at enhancing community awareness of and support for the District and the El Camino College Compton Center.

II. Members

- A. The Special Trustee's Advisory Committee shall consist of seven members appointed by the Special Trustee of the Compton Community College District.
- B. To the extent practicable, the membership may include representation from the business, labor and professional community; representatives of social service or non-profit organizations (including churches and other recognized religious organizations); and representatives of civic organizations or taxpayer groups.
- C. Four of the members may be residents of the Compton Community College District with broad representation from the following communities: Carson, Compton, Lynwood, North Long Beach, Paramount, and Willowbrook.
- D. One member may be a current or former community college educator.
- E. One member may be enrolled as a student at the El Camino College Compton Center and active in the associated students' organization or another bona fide student group.

III. Length of Membership and Removal from Membership

- A. Four members of the Special Trustee's Advisory Committee shall serve for a term of two years and three members for a term of one year. The terms may be extended at the discretion of the Special Trustee.

- B. Members serve at the pleasure of the Special Trustee and may be removed at any time at the sole discretion of the Special Trustee.

IV. Officers and Meetings

- A. The Special Trustee's Advisory Committee shall elect its own Chairperson. The Chairperson shall preside at all meetings and, in consultation with the Special Trustee, develop the agenda for each of the meetings.
- B. The Special Trustee's Advisory Committee may elect a Vice Chairperson.
- C. The Special Trustee's Advisory Committee shall meet at least quarterly, but it may meet more often if additional meetings are deemed advisable by the Special Trustee.
- D. A quorum of the Special Trustee's Advisory Committee shall consist of any four members.
- E. All meetings of the Special Trustee's Advisory Committee shall be open to the public.
- F. Minutes of the proceedings of the Special Trustee Advisory Committee and all documents received and reports shall be a matter of public record. The Special Trustee shall ensure that the public has appropriate access to those materials.

V. Miscellaneous Provisions

- A. The Special Trustee's Advisory Committee is advisory to the Special Trustee, is not a legal entity separate from the Compton Community College District, and does not have any legal capacity independent of the District.
- B. Information provided by the Special Trustee or the District's staff to one member of the Special Trustee Advisory Committee shall be provided to all members of the Special Trustee's Advisory Committee in accordance with the directions of the Special Trustee or his/her designee.
- C. No individual member shall have the authority to act or speak for the Special Trustee's Advisory Committee or proceed in any other way, unless the Special Trustee's Advisory Committee has, by majority vote given the member express authority to do so. Each member, however, retains the right to communicate with the Special Trustee as an individual.
- D. The Compton Community College District has a duty to defend and indemnify volunteers acting within the course and scope of their volunteer duties. In the event of litigation naming the Special Trustee's Advisory Committee or its individual members, the District shall provide counsel for its individual members, with the qualification that the District may decline to defend and indemnify any member if his or her alleged wrongful actions were not within the course and scope of his or her duties as a member, or were the result of fraud, malice or actual corruption.



**COMPTON COMMUNITY COLLEGE DISTRICT
SPECIAL TRUSTEE'S ADVISORY COMMITTEE
APPLICATION**

The Special Trustee's Advisory Committee is the result of legislation (Assembly Bill 318 (2006), Chapter 50 of 2006). The authority to appoint an Advisory Committee is codified in Education Code Section 71093 (f)(5).

SPECIAL TRUSTEE'S ADVISORY COMMITTEE NOMINATION FORM

The Advisory Committee provides advice to the Special Trustee of the Compton Community College District. Membership on the committee will provide an opportunity to network with others within and outside the Compton Community College District community. The Committee will learn about issues affecting Compton Community College District, become familiar with a range of resources available to assist the District in addressing local and regional issues. The Committee will learn how resources will be used to do the most good for the District in sustaining fiscal stability, quality instruction, educational mission and ultimately accreditation.

**QUALIFICATIONS FOR SPECIAL TRUSTEE'S ADVISORY COMMITTEE
MEMBERSHIP**

- This advisory committee may include residents of the communities served by the Compton Community College District.
- Any outside experts deemed appropriate by the Special Trustee

No member of the advisory committee shall receive any compensation or benefits for his or her services as a member of the advisory committee.



COMPTON COMMUNITY COLLEGE DISTRICT

APPLICATION FOR APPOINTMENT TO THE SPECIAL TRUSTEE'S ADVISORY COMMITTEE

INSTRUCTIONS

Provide all information requested; use black ink; any attachments must be single-sided on 8.5" x 11" paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative.

IMPORTANT; Any letter(s) of recommendation must be made part of this application and submitted together. For further information, please call (310) 900-1600, et. 2000. Please answer all questions and return completed application to:

Dr. Keith Curry, Interim Chief Executive Officer
Compton Community College District
1111 E. Artesia Boulevard
Compton, California 90221-5393

Deadline for Submission: December 9, 2011 - 4:30 p.m.

Applicant's Information:

Applicant' Name: Last First Middle

Home Address: Street Address City State Zip Code

Telephone: Email:

Mailing Address (if different from home address):

Employer's Information:

Name of Employer:

Employer's Address: Street Address City State Zip Code

Employer's Telephone: Employer's Email:

Application for appointment to the Special Trustee’s Advisory Committee

Page 2

Applicant’ Name: _____

BACKGROUND INFORMATION

You may also attach a resume’ reflecting experience, community activities or other qualifications not listed below that would be helpful in evaluating your application.

Have you previously served on an advisory committee? Yes ____ No ____

If yes, please explain: _____

Please state the reasons you would like to be a member of this advisory committee. _____

Do you or an immediate family member have any relationship (professional, financial, other) that may represent a potential conflict of interest for this advisory committee? Yes ____ No ____

If yes, please explain: _____

What do you feel are the issues most greatly affecting college-age students in your area?

Application for appointment to the Special Trustee’s Advisory Committee
Page 3

Applicant’ Name: _____

BACKGROUND INFORMATION (continued)

Are there particular perspectives that you would contribute as a member of the Special Trustee’s Advisory Committee? _____

Indicate experiences or factors (*up to three*) that you believe have prepared you for service on the Advisory Committee:

1. _____

2. _____

3. _____

Education Institutions (*limit to three*); Degree (*if applicable*); Field of Study

1. _____

2. _____

3. _____

Agenda for the Compton Community College District Board of Trustees
from
Dr. Keith Curry, Interim CEO

CEO 3 Informational Item – Measure CC Citizens’ Bond Oversight Committee

Compton Community College District will be accepting applications for the Measure CC Citizens’ Bond Oversight Committee. Applications will be available in the Office of the Interim CEO and on the district website at www.district.compton.edu from October 19, 2011 through November 18, 2011 at 4:30 p.m. Applications must be submitted to the Office of the Interim CEO.

There will be an informational session for potential applicants on Wednesday, November 2, 2011 at 6:00 p.m. in the Compton Community College District Boardroom.

The Measure CC Citizens’ Bond Oversight Committee will meet on a quarterly basis beginning in January 2012.



**COMPTON COMMUNITY COLLEGE DISTRICT
APPLICATION FOR APPOINTMENT TO THE
MEASURE CC CITIZENS' BOND OVERSIGHT COMMITTEE**

ROLE OF THE COMMITTEE

As provided in Education Code Section 15278, the role of the District's Measure CC Citizens' Bond Oversight Committee is to inform the public concerning the District's expenditure of revenues received from the sale of bonds authorized by the voters. In particular, the Committee will provide oversight ensuring that:

1. Bond revenues are expended only for the construction, reconstruction, rehabilitation, or replacement of district facilities, including the furnishing and equipping of district facilities, or the acquisition or lease of real property for district facilities; and
2. No bond revenues are expended for any teacher or administrative salaries or other district operating expenses other than the salaries of district employees who provide administrative oversight of the bond program or individual bond projects.

To carry out its role, the District Citizens' Bond Oversight Committee may:

1. Receive and review copies of the annual independent performance audit conducted to ensure that the bond revenue has been expended only on the specific projects listed in the bond proposition;
2. Receive and review copies of the annual independent financial audit of the bond revenue;
3. Inspect district facilities and grounds to ensure that the bond revenue is expended in compliance with the requirements of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution;
4. Receive and review copies of deferred maintenance proposals or plans developed by the District; and
5. Review efforts by the District to maximize bond revenues by implementing various cost saving measures.

QUALIFICATIONS FOR MEMBERSHIP

The Measure CC Citizens' Bond Oversight Committee consists of at least seven members with at least one representative from each of the following categories:

1. A member active in a business organization representing the business community located within the district;
2. A member who is a resident of the district and active in a senior citizen's organization;
3. A member who is a resident of the district and active in a bona fide taxpayer's organization;
4. A member enrolled as a student at the El Camino Compton Center and active in a campus group; and
5. A member active in an organization supporting the district such as the foundation.

To qualify for appointment a member must meet the criteria listed in one of the categories above.

A member cannot be an employee, official, contractor, consultant, or vendor of Compton Community College District. Elected officials are also barred from service on the committee.

TERM OF OFFICE AND OTHER CONDITIONS

- Members of the Measure CC Citizens' Bond Oversight Committee serve for a term of two years.
- Members do not receive any compensation or benefits for their service on the Measure CC Citizens' Bond Oversight Committee.

Instructions

Please provide all information requested. Use black ink. Any attachments must be single-sided on 8.5" x 11" paper.

Important: Any letters of support or recommendation must be made a part of this application and submitted together with the application form.

APPLICANT'S INFORMATION

Applicant's Name: _____

Permanent Address: _____

Telephone: [Daytime] _____ [Evening] _____

Email Address: _____

Mailing Address (if different from above) _____

Under which category of membership does the applicant meet the qualifications for membership?

- A member active in a business organization representing the business community located within the district;
- A member who is a resident of the district and active in a senior citizen's organization;
- A member who is a resident of the district and active in a bona fide taxpayer's organization;
- A member enrolled as a student at the El Camino College Compton Community Educational Center and active in a campus group; and
- A member active in an organization supporting the district such as the foundation.

APPLICANT'S NAME: _____

Employment

Employer: _____

Employer's Address: _____

Employer's Telephone Number: _____

Other Information

You may also attach a resume reflecting your experience, community activities or other qualifications not listed below that would be helpful in evaluating your application.

Have you served on an advisory committee before: ___ yes ___ no

If yes, please explain: _____

Please explain why you would like to be a member of the Bond Oversight Committee:

Do you or an immediate family member have any relationship (professional, financial or other) that might create a potential conflict of interest for you if you were to serve as a member of the Bond Oversight Committee?

___ yes ___ no

If yes, please explain:

APPLICANT'S NAME: _____

What particular talent or perspective, if any, would you bring to your service as a member?

Please list any experience or other relevant factors (up to three) that you believe prepare you for service on the Board of Advisors:

1.

2.

3.

Educational Institutions Attended

Degree (if applicable)

Field of Study

1. _____

2. _____

3. _____

Return this application to:
Keith Curry
Interim Chief Executive Officer
Compton Community College District
1111 E. Artesia Blvd.
Compton, CA 90221

Deadline for Submission: November 18, 2011 – 4:30 p.m.

**Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Dr. Keith Curry, Interim CEO**

CEO 4 Consideration and Approval of Regularly Scheduled Meeting Dates 2011-2012

**Compton Community College District
Board of Trustees Regularly Scheduled Meeting Dates
2011-2012 - REVISED**

Tuesday, September 27, 2011	5:00 p.m. (Closed Session) 6:00 p.m. (Open Session)
Tuesday, October 18, 2011	5:00 p.m. (Closed Session) 6:00 p.m. (Open Session)
Tuesday, November 15, 2011	5:00 p.m. (Closed Session) 6:00 p.m. (Open Session)
Tuesday, December 6, 2011	5:00 p.m. (Closed Session) 6:00 p.m. (Open Session)
Tuesday, January 17, 2012	5:00 p.m. (Closed Session) 6:00 p.m. (Open Session)
Tuesday, February 7, 2012	5:00 p.m. (Closed Session) 6:00 p.m. (Open Session)
Tuesday, March 20, 2012	5:00 p.m. (Closed Session) 6:00 p.m. (Open Session)
Tuesday, April 17, 2012	5:00 p.m. (Closed Session) 6:00 p.m. (Open Session)
Tuesday, May 15, 2012	5:00 p.m. (Closed Session) 6:00 p.m. (Open Session)
Tuesday, June 19, 2012	5:00 p.m. (Closed Session) 6:00 p.m. (Open Session)

**BOARD MEETINGS ARE HELD IN THE DISTRICT BOARD ROOM AT
1111 E. ARTESIA BOULEVARD; COMPTON, CALIFORNIA 90221**

NOTE: The Board of Trustees Meeting Agenda shall be posted 72 hours prior to regular meetings.
The Board of Trustee Special Meeting Agenda shall be posted 24 hours prior to special meetings.

Revised: October 10, 2011

Agenda for the Compton Community College District Board of Trustees
From
Office of the Interim CEO
Dr. Keith Curry, Interim CEO

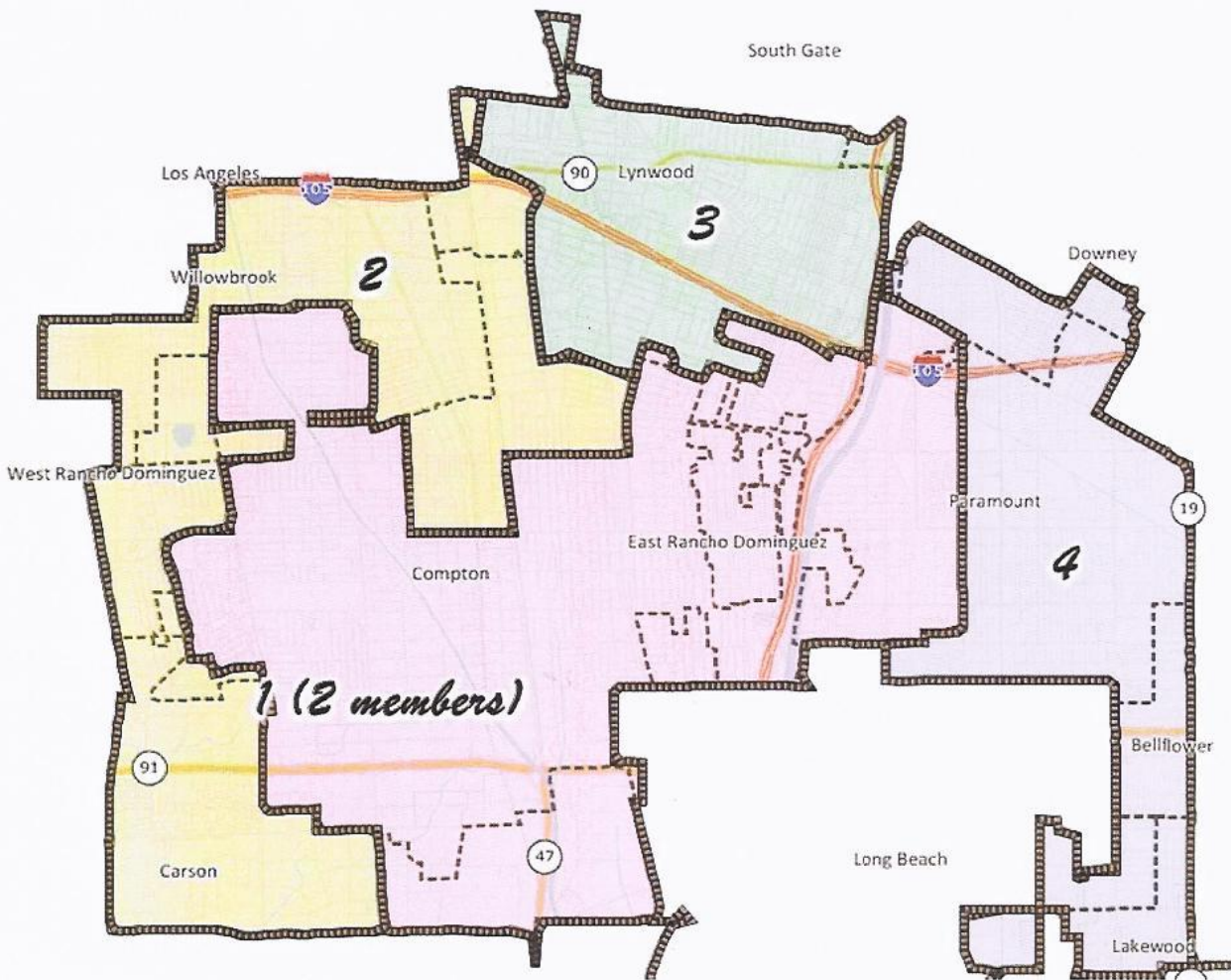
CEO 5 Notice of Public Hearing – Compton Community College District Redistricting

It is recommended that the Special Trustee approve a public hearing on the proposed Compton Community College District Redistricting. The Special Trustee shall hold a public hearing on the proposed Compton Community College District Trustee Areas on Tuesday, November 15, 2011 at 7:00 p.m. in the Compton Community College District Boardroom, located in the Administration Building at 1111 E. Artesia Boulevard, Compton, California 90221.

The proposed maps for the new Compton Community College District Trustee Areas will be available October 24 through November 15, 2011 in the Office of the Interim CEO and on the district website, www.district.compton.edu.

For your review, the current Compton Community College District Trustee areas are included in CEO 5 and the proposed Compton Community College District Trustee area maps are also included.

Current Compton Lines



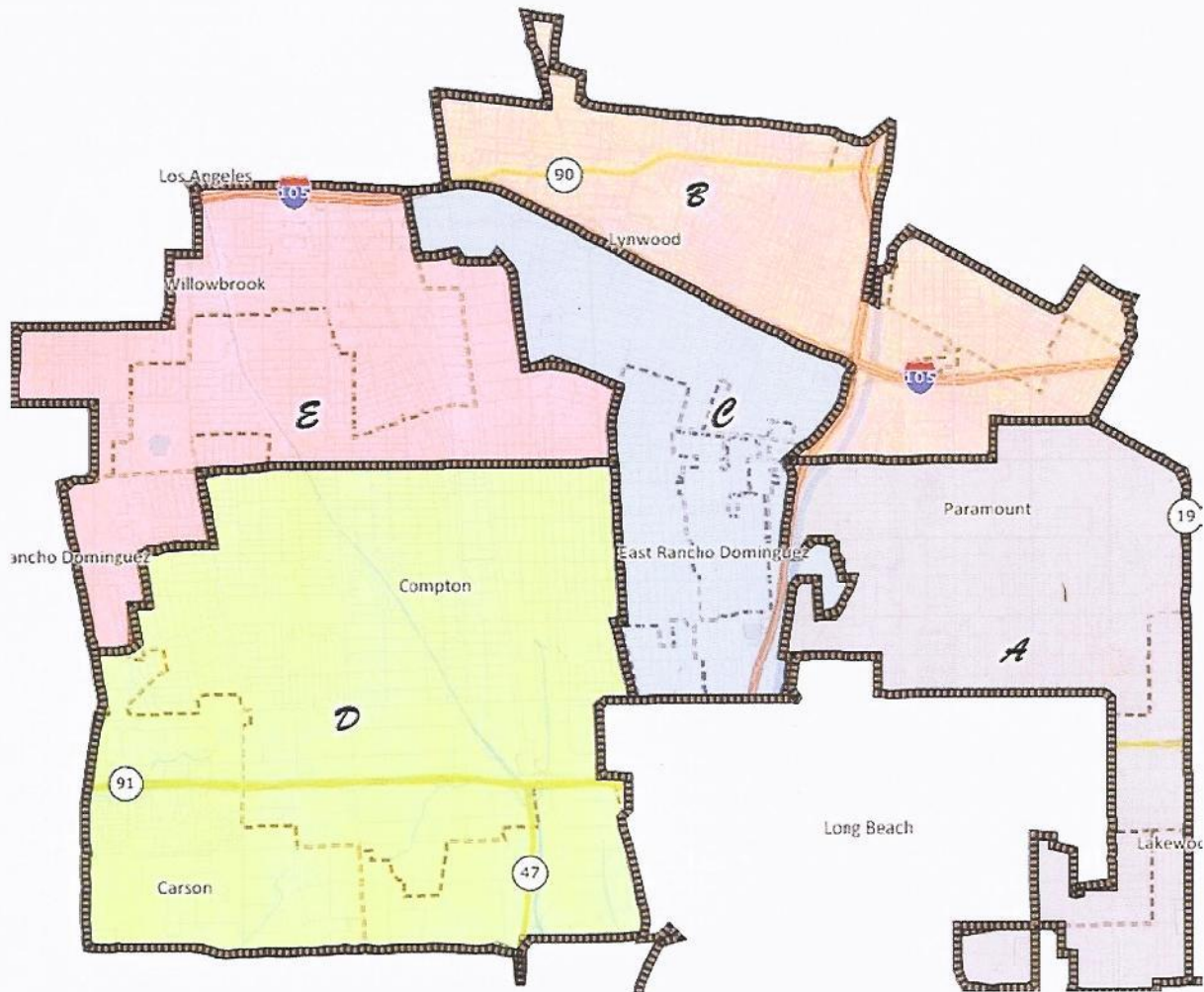
Current Populations

	Population	Deviation	% Deviation	Black	%	Asian	%	Latino	%
COMPTON1 (two members)	121,048	(460)	0%	32,713	27%	780	1%	84,229	70%
COMPTON4	59,153	(1,601)	-3%	8,831	15%	3,454	6%	39,966	68%
COMPTON3	58,979	(1,775)	-3%	5,415	9%	419	1%	51,941	88%
COMPTON2	64,588	3,834	6%	22,108	34%	831	1%	39,876	62%

2005 - 2009 Citizen Voting Age Population (used in voting rights act cases)

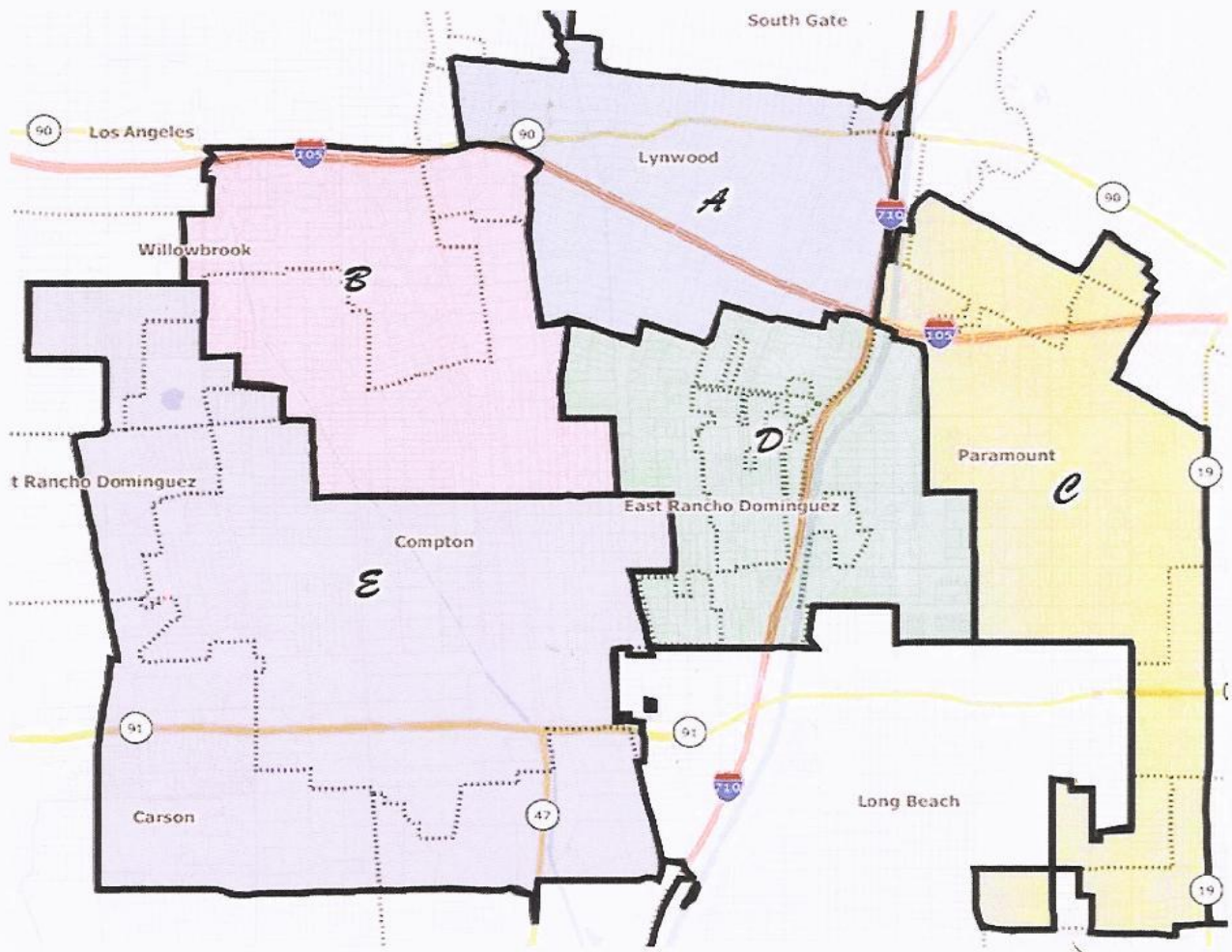
	CVAP Population	Black CVAP	%	Asian CVAP	%	Latino CVAP	%
COMPTON1 (two members)	49,560	24,288	49%	273	1%	21,965	44%
COMPTON4	29,440	5,080	17%	2,023	7%	15,252	52%
COMPTON3	21,905	3,698	17%	233	1%	16,498	75%
COMPTON2	32,702	18,137	55%	452	1%	11,333	35%

Version 1



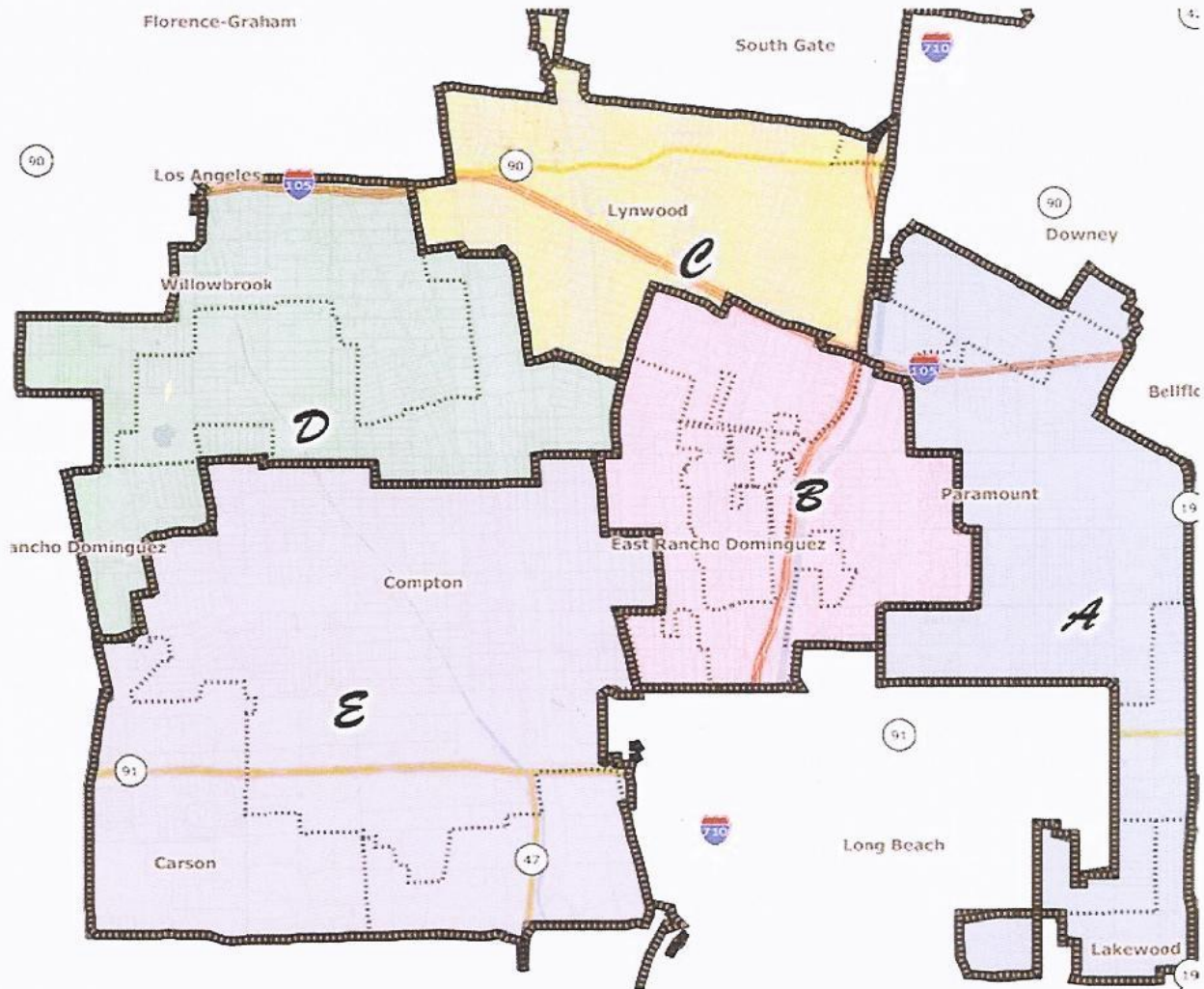
Version 1									
	Population	Deviation	% Deviation	Black	%	Asian	%	Latino	%
A	61,085	331	1%	9,666	16%	3,472	6%	41,553	68%
B	60,299	-455	-1%	4,540	8%	752	1%	52,688	87%
C	61,877	1,123	2%	10,481	17%	224	0%	49,631	80%
D	62,727	1,973	3%	24,691	39%	866	1%	34,948	56%
E	57,780	-2,974	-5%	19,748	34%	170	0%	37,206	64%
Citizen Voting Age Population									
				Black CVAP	%	Asian CVAP	%	Latino CVAP	%
A				5,793	20%	1,899	7%	14,366	51%
B				2,418	10%	389	2%	18,541	78%
C				9,049	35%	148	1%	13,931	54%
D				18,168	61%	367	1%	9,260	31%
E				15,775	61%	178	1%	8,950	35%

Version 3



Version 3									
	Population	Deviation	% Deviation	Black	%	Asian	%	Latino	%
A	60,904	57	0%	5,499	9%	424	1%	53,769	88%
B	60,166	-681	-1%	16,776	28%	161	0%	42,203	70%
C	62,272	1,425	2%	9,353	15%	3,494	6%	42,493	68%
D	59,955	-892	-1%	9,303	16%	527	1%	48,402	81%
E	60,941	94	0%	28,255	46%	878	1%	29,563	49%
Citizen Voting Age Population									
				Black CVAP	%	Asian CVAP	%	Latino CVAP	%
A				3,685	17%	237	1%	16,931	76%
B				14,137	53%	121	0%	10,559	39%
C				5,515	18%	2,025	7%	15,861	52%
D				6,795	31%	138	1%	13,426	61%
E				21,123	66%	459	1%	8,383	26%

Version 4



Version 4

	Population	Deviation	% Deviation	Black	%	Asian	%	Latino	%
A	61,729	882	1%	8,891	14%	3,559	6%	42,182	68%
B	60,654	(193)	0%	9,711	16%	475	1%	48,844	81%
C	59,395	(1,452)	-2%	5,629	9%	412	1%	51,845	87%
D	61,747	900	1%	20,374	33%	175	0%	40,511	66%
E	60,677	(170)	0%	24,559	40%	863	1%	33,033	54%

Citizen Voting Age Population

	CVAP Population	Black CVAP	%	Asian CVAP	%	Latino CVAP	%
A	30,762	5,106	17%	2,100	7%	16,116	52%
B	21,675	7,115	33%	81	0%	13,066	60%
C	24,832	4,613	19%	254	1%	17,471	70%
D	27,622	16,698	60%	178	1%	9,700	35%
E	28,903	17,713	61%	367	1%	8,804	30%

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Dr. Keith Curry, Interim CEO

Consent Calendar

- BSD 1 Purchase Orders
- BSD 2 Agreements/Contracts
- BSD 3 Agreement with the Chancellor of the California Community Colleges – District Participation in the 2011 Chancellor’s Office Tax Offset Program (COTOP)
- BSD 4 Yosemite Community College District Child Development Training Consortium 2011-2012 Instructional Agreement – Agreement Number 11-12-4159
- BSD 5 Approval of Stale Dated Warrant(s)

BSD 1

PURCHASE ORDERS AND BLANKET PURCHASE ORDERS

FOR SEPTEMBER 2011

Run Date

Compton Community College District

10/3/2011

BOARD OF TRUSTEES PURCHASE ORDER LISTING

Meeting Date: 10/18/2011

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
Fund 01	Unrestricted-Compton Ed Center			
P0500563	ACTT	Admissions/Records	Instructional Supplies	\$210.11
P0500582	Codesp	Human Resources	Dues and Memberships	\$1,850.00
P0500583	CI Solutions	Student Affairs	Non-Instruct Supplies	\$1,094.84
P0500584	Systematic Office	Academic Affairs	General Office Supplies	\$103.55
P0500586	Computerland of	Information Technology	Maintenance Contracts	\$28,317.00
P0500588	Pca Sc Treasurer	Human Resources	Dues and Memberships	\$40.00
P0500598	Airgas West	I&T Division	New Equipment - Instructional	\$5,035.30
P0500646	Datatel, Inc.	Information Technology	Maintenance Contracts	\$78,456.00
P0500650	Datatel, Inc.	Information Technology	Maintenance Contracts	\$16,310.00
P0500651	Cccbca	Athletics	Dues and Memberships	\$130.00
P0500671	Premier Computer	Div. Office-Student	Non-Instruct Supplies	\$875.40
P0500692	TAJ Office & School	Fiscal Services	General Office Supplies	\$923.66
P0500706	El Camino Community	Board of Trustees	Contract Services	\$147.16
P0500707	Compton Community	Office of the CEO	Other Rentals	\$200.00
P0500715	Press Telegram	Fiscal Services	Multi Media Advertising	\$591.54
P0500716	American Print Media	Fiscal Services	Multi Media Advertising	\$160.00
P0500718	La Opinion	Fiscal Services	Multi Media Advertising	\$676.00
P0500752	Salem Press	Div. Office Instr.	Library Books	\$138.66
P0500753	Viatron Systems Inc	Information Technology	Maintenance Contracts	\$14,940.00
P0500769	FARONICS	Information Technology	Maintenance Contracts	\$1,750.00
P0500772	Fedex	Fiscal Services	Postage	\$216.77
P0500773	Time Clock Sales &	Fiscal Services	Maintenance Contracts	\$236.00
P0500774	Daniel Villanueva	Fiscal Services	Transportation/ Mileage and	\$120.97
P0500777	Airgas West	I&T Division	Instructional Supplies	\$7,738.18
P0500778	S & B Foods	Fiscal Services	Other Services and Expenses	\$102.00
P0500797	Office Xpress	Financial Aid	General Office Supplies	\$739.38
P0500804	Venier Software &	Information Technology	Maintenance Contracts	\$887.40
P0500805	Tomark Sports, Inc.	Operations	Contract Services	\$1,990.00
P0500806	El Camino College	Financial Aid	Institutional Return of Funds	\$13,283.00
P0500808	Los Angeles County	Human Resources	Other Services and Expenses	\$1,897.20
P0500809	California Community	Athletics	Dues and Memberships	\$75.00
P0500810	California Community	Athletics	Dues and Memberships	\$75.00
P0500812	California Community	Athletics	Dues and Memberships	\$100.00
P0500821	Cccwbca	Athletics	Dues and Memberships	\$200.00
P0500822	Cccmbca	Athletics	Dues and Memberships	\$350.00
P0500858	Alice F. Hawkins	Fiscal Services	License Fee/Site Licenses	\$408.29
P0500862	Premier Computer	Mathematics	Instructional Supplies	\$727.46
P0500874	Community College	Div. Office Instr.	License Fee/Site Licenses	\$24,251.00
P0500875	New Century	Learning Center	License Fee/Site Licenses	\$6,400.00
P0500877	Ovid Technologies	Div. Office Instr.	License Fee/Site Licenses	\$11,945.00
P0500879	California Air	Academic Affairs	Maintenance Contracts	\$2,500.00
P0500880	Customfaqs Solutions	Academic Affairs	General Office Supplies	\$4,800.00
Fund 01 Total: 42				\$230,991.87

Fund 10	Restricted-Compton Ed Center			
P0500596	Compansol	TRIO - Upward Bound	Travel and Conference	\$799.00
P0500597	Compansol	TRIO - Upward Bound	Travel and Conference	\$799.00
P0500607	Airline Tickets 4 Less	YESS Grant	Non-Instruct Supplies	\$449.90
P0500639	Compansol	TRIO - Upward Bound	Travel and Conference	\$799.00
P0500652	Western Center on Law	TANF	Non-Instruct Supplies	\$482.85
P0500653	Western Center on Law	EOPS CARE	Student Stipends	\$2,442.50
P0500690	Mid City Mailing	YESS Grant	Non-Instruct Supplies	\$217.50
P0500691	Prime Source	Foster Care Ed	Non-Instruct Supplies	\$652.50
P0500693	National Promotions &	YESS Grant	Non-Instruct Supplies	\$609.00
P0500737	Eureka - California	TRIO - Upward Bound	General Office Supplies	\$1,082.06
P0500751	NASFAA	BFAP Augmentation	Dues and Memberships	\$1,442.00
P0500770	Compansol	TRIO - Upward Bound	General Office Supplies	\$677.46
P0500771	Compansol	TRIO - Upward Bound	General Office Supplies	\$677.46
P0500798	Office Xpress	BFAP Augmentation	Special Events-Direct Costs	\$1,051.13
P0500799	Mytha Pascual	BFAP Augmentation	Special Events-Direct Costs	\$788.93
P0500807	S&B Foods	Foster Care Ed	Non-Instruct Supplies	\$254.75
P0500811	Sylvia J. Barakat	Foster Care Ed	Non-Instruct Supplies	\$150.00
Fund 10 Total: 17				\$13,375.04

Fund 30	Child Development Ctr. - Compton			
P0500857	National Business	California Preschool	General Office Supplies	\$182.70
Fund 30 Total: 1				\$182.70

Fund 45	Revenue Construct Bond - Compton			
P0500754	BOG's - California	Learning Resource	Professional Services-Bond	\$42,974.36
Fund 45 Total: 1				\$42,974.36

PO Funds Total: 63 \$300,989.17

Fund 01	Unrestricted-Compton Ed Center			
B0510558	Thyssenkrupp Elevator	Operations	Contract Services	\$8,000.00
B0510559	Sunstate Equipment	Operations	Equipment Rental	\$5,500.00
B0510560	City of Long Beach	Operations	Water	\$5,000.00
B0510561	Compton Municipal	Operations	Water	\$60,000.00
B0510562	Southern California	Operations	Natural Gas	\$50,000.00
B0510563	AT&T Mobility	Information Technology	Telephone	\$18,000.00
B0510576	At&t	Information Technology	Telephone	\$99,000.00
B0510577	Iron Mountain	Information Technology	Maintenance Contracts	\$3,600.00
B0510578	Nextel/Sprint	Information Technology	Telephone	\$3,000.00
B0510597	Sonitrol	Operations	Contract Services	\$450.00
B0510598	Voyager	Operations	Gasoline	\$1,000.00
B0510599	Chevron	Operations	Gasoline	\$2,700.00
B0510600	Thyssenkrupp Elevator	Operations	Contract Services	\$4,640.00
B0510602	Southland Industries	Operations	Repairs Non-Instructional	\$44,653.39
B0510604	Aquatech Inc.	Operations	Contract Services	\$1,500.00
B0510605	Water Chemists Inc.	Operations	Contract Services	\$4,200.00
B0510626	American Express	Fiscal Services	Other Services and Expenses	\$3,000.00
B0510627	U-Store It 0277	Fiscal Services	Other Rentals	\$4,020.00
B0510628	CDW Computer	Information Technology	Equipment	\$2,000.00
B0510629	Airgas West	I&T Division	Instructional Supplies	\$15,000.00
B0510633	E.C.C.C.D. Community	Office of the CEO	Personal and Consultant Svcs	\$100,000.00
B0510634	E.C.C.C.D. Community	Office of the CEO	Personal and Consultant Svcs	\$100,000.00
B0510635	Rayvern Lighting	Operations	Other Services and Expenses	\$2,000.00
B0510636	American Express	Fiscal Services	Visa/Mastercard Fees	\$4,500.00
B0510641	Department of Justice	Human Resources	Fingerprinting fee	\$4,000.00

B0510642	Pulse Team Wear	Athletics	Non-Instruct Supplies	\$3,000.00
B0510643	Vizion Marketing	Athletics	Non-Instruct Supplies	\$1,000.00
B0510653	Ricoh Americas	Fiscal Services	Maintenance Contracts	\$15,000.00
B0510656	Midwest Library	Div. Office Instr.	Library Books	\$35,000.00
B0510657	El Camino Compton	Div. Office Instr.	Library Books	\$10,000.00
B0510662	Five Oaks Tree	Operations	Contract Services	\$7,000.00
B0510663	Abc Battery, Inc.	Operations	Other Services And Expenses	\$6,000.00
			Fund 01 Total: 32	\$622,763.39
Fund 10	Restricted-Compton Ed Center			
B0510579	EL POLLO LOCO #	Foster Care Ed	Non-Instruct Supplies	\$1,000.00
			Fund 10 Total: 1	\$1,000.00
Fund 45	Revenue Construct Bond - Compton			
B0510549	Intelli-Tech	Learning Resource	Professional Services-Bond	\$132,850.72
B0510550	Alta Environmental	Learning Resource	Professional Services-Bond	\$700.00
B0510554	S & K Engineers	Learning Resource	Professional Services-Bond	\$12,500.00
B0510555	C2 Reprographics	Learning Resource	Professional Services-Bond	\$10,000.00
			Fund 45 Total: 4	\$156,050.72
			BPO Funds Total: 38	\$782,114.11
			<u>Grand Total POs and BPOs: 101</u>	\$1,067,338.08

BSD 2 A. AGREEMENTS

- 1. CONSULTANT:** JUANITA L. CRUZ
SERVICES: To provide a series of parenting workshops for the caregivers in Foster & Kinship Care Education Program on an as needed basis
REQUESTING DEPT: FOSTER CARE/KINSHIP PROGRAM
FUNDING: RESTRICTED GENERAL FUND
DATES: 10/18/11 – 06/30/12
NTE: \$1,620.00
- 2. CONSULTANT:** LEE GILBERT
SERVICES: To provide a series of parenting workshops for the caregivers in Foster & Kinship Care Education Program on an as needed basis
REQUESTING DEPT: FOSTER CARE/KINSHIP PROGRAM
FUNDING: RESTRICTED GENERAL FUND
DATES: 10/18/11 – 06/30/12
NTE: \$720.00
- 3. CONSULTANT:** LINDA JONES
SERVICES: To provide a series of parenting workshops for the caregivers in Foster & Kinship Care Education Program on an as needed basis
REQUESTING DEPT: FOSTER CARE/KINSHIP PROGRAM
FUNDING: RESTRICTED GENERAL FUND
DATES: 10/18/11 – 06/30/12
NTE: \$960.00
- 4. CONSULTANT:** RUSSELL JONES
SERVICES: To provide a series of parenting workshops for the caregivers in Foster & Kinship Care Education Program on an as needed basis
REQUESTING DEPT: FOSTER CARE/KINSHIP PROGRAM
FUNDING: RESTRICTED GENERAL FUND
DATES: 10/18/11 – 06/30/12
NTE: \$120.00
- 5. CONSULTANT:** SANDRA KAUMAYA
SERVICES: To provide a series of parenting workshops for the caregivers in Foster & Kinship Care Education Program on an as needed basis
REQUESTING DEPT: FOSTER CARE/KINSHIP PROGRAM
FUNDING: RESTRICTED GENERAL FUND
DATES: 10/18/11 – 06/30/12
NTE: \$360.00
- 6. CONSULTANT:** BOBBIE LANHAM
SERVICES: To provide a series of parenting workshops for the caregivers in Foster & Kinship Care Education Program on an as needed basis
REQUESTING DEPT: FOSTER CARE/KINSHIP PROGRAM
FUNDING: RESTRICTED GENERAL FUND
DATES: 10/18/11 – 06/30/12
NTE: \$320.00

7. **CONSULTANT:** BEATRIZ LOPEZ
SERVICES: To provide a series of parenting workshops for the caregivers in Foster & Kinship Care Education Program on an as needed basis
REQUESTING DEPT: FOSTER CARE/KINSHIP PROGRAM
FUNDING: RESTRICTED GENERAL FUND
DATES: 10/18/11 – 06/30/12
NTE: \$120.00
8. **CONSULTANT:** REGINALD MCCOY
SERVICES: To provide a series of parenting workshops for the caregivers in Foster & Kinship Care Education Program on an as needed basis
REQUESTING DEPT: FOSTER CARE/KINSHIP PROGRAM
FUNDING: RESTRICTED GENERAL FUND
DATES: 10/18/11 – 06/30/12
NTE: \$280.00
9. **CONSULTANT:** DELORES PACE
SERVICES: To provide a series of parenting workshops for the caregivers in Foster & Kinship Care Education Program on an as needed basis
REQUESTING DEPT: FOSTER CARE/KINSHIP PROGRAM
FUNDING: RESTRICTED GENERAL FUND
DATES: 10/18/11 – 06/30/12
NTE: \$1,400.00
10. **CONSULTANT:** BRENDA PARKS
SERVICES: To provide a series of parenting workshops for the caregivers in Foster & Kinship Care Education Program on an as needed basis
REQUESTING DEPT: FOSTER CARE/KINSHIP PROGRAM
FUNDING: RESTRICTED GENERAL FUND
DATES: 10/18/11 – 06/30/12
NTE: \$1,080.00
11. **CONSULTANT:** SANDRA SMITH
SERVICES: To provide a series of parenting workshops for the caregivers in Foster & Kinship Care Education Program on an as needed basis
REQUESTING DEPT: FOSTER CARE/KINSHIP PROGRAM
FUNDING: RESTRICTED GENERAL FUND
DATES: 10/18/11 – 06/30/12
NTE: \$810.00
12. **CONSULTANT:** CURTIS THOMAS
SERVICES: To provide a series of parenting workshops for the caregivers in Foster & Kinship Care Education Program on an as needed basis
REQUESTING DEPT: FOSTER CARE/KINSHIP PROGRAM
FUNDING: RESTRICTED GENERAL FUND
DATES: 10/18/11 – 06/30/12
NTE: \$120.00

13. **CONSULTANT:** FRANCES WRIGHT
SERVICES: To provide a series of parenting workshops for the caregivers in Foster & Kinship Care Education Program on an as needed basis
REQUESTING DEPT: FOSTER CARE/KINSHIP PROGRAM
FUNDING: RESTRICTED GENERAL FUND
DATES: 10/18/11 – 06/30/12
NTE: \$280.00
14. **CONSULTANT:** CINTHYA ZAVALA-GUZMAN
SERVICES: To provide a series of parenting workshops for the caregivers in Foster & Kinship Care Education Program on an as needed basis
REQUESTING DEPT: FOSTER CARE/KINSHIP PROGRAM
FUNDING: RESTRICTED GENERAL FUND
DATES: 10/18/11 – 06/30/12
NTE: \$350.00

B. RATIFICATIONS

1. **CONTRACTOR:** FRED KENNEDY ASSOCIATES, INC.
SERVICES: The contractor desires the use of classroom space for the DUI Program
REQUESTING DEPT: FACILITIES
FUNDING: FACILITIES USAGE
DATES: 07/01/11 – 12/31/11
NTE: \$1,500.00 at the beginning of each month
REVENUE
2. **CONTRACTOR:** FRED KENNEDY ASSOCIATES, INC.
SERVICES: The contractor desires the use of office space for the DUI Program
REQUESTING DEPT: FACILITIES
FUNDING: FACILITIES USAGE
DATES: 07/01/11 – 12/31/11
NTE: \$1,000.00 at the beginning of each month
REVENUE
3. **CONTRACTOR:** PARCHMENT INC.
SERVICES: To provide transcript order and delivery solution to Compton College alumni 24 hours a day online, pay online, and have their transcript sent either electronically or via mail
REQUESTING DEPT: ADMISSION & RECORDS
FUNDING: GENERAL FUND UNRESTRICTED
DATES: 09/14/11 – 09/13/14
NTE: \$500 per month **REVENUE**

**BSD 3 RATIFICATION WITH THE CHANCELLOR OF THE CALIFORNIA
COMMUNITY COLLEGES – DISTRICT PARTICIPATION IN THE 2011
CHANCELLOR’S OFFICE TAX OFFSET PROGRAM (COTOP)**

The Chancellor agrees to act on behalf of the District for the purpose of collecting through the State Franchise Tax board’s Interagency Offset Program, outstanding student financial and proper non-financial aid obligations owed to the District.

The Chancellor’s Office Tax Offset Program (hereafter known as COTOP) will be a (self supporting) program with collection fees charged to the participating district for the administrative costs incurred by the Chancellor in operating the program.

The District will pay to the Chancellor the amount equal to but not greater than 25 percent (25%) of the amount which the Chancellor collects on behalf of the district from the Franchise Tax Board. It is recommended that the Special Trustee approve Compton Community College District’s participation in COTOP.

The term of this contract shall be from October 1, 2011 through December 20, 2012.

**BSD 4 YOSEMITE COMMUNITY COLLEGE DISTRICT CHILD DEVELOPMENT
TRAINING CONSORTIUM 2011-2012 INSTRUCTIONAL AGREEMENT –
AGREEMENT NUMBER 11-12-4159**

It is recommended that the Special Trustee authorizes the Interim CEO or Designee to approve District participation in the Yosemite Community College District Child Development Training Consortium 2011-2012 Instructional Agreement Number 11-12-4159 for the purpose of providing student reimbursement for tuition and books majoring in child development classes for Fiscal Year 2011-2012, upon receiving approval from Compton Community College District.

F.Y. 2011-12 – Total amount encumbered by this contract: \$12,500.00
Agreement Number: 11-12-4159
Program Type: CHILD DEVELOPMENT TRAINING CONSORTIUM

BSD 5 APPROVAL OF STALE DATED WARRANT(S)

LACOE has determined that certain checks have not been cashed and processed through the banking system. After six months, LACOE makes an entry to debit the un-cashed amount back in the Cash Account of CCCD. An “Other Local Income” account is credited for the same amount. It is recommended that the Special Trustee approve the following Stale Dated Warrant:

<u>WARRANT(S) #</u>	<u>AMOUNT</u>
18287612	\$ 78.00

Agenda for the Compton Community College District Board of Trustees
from
Human Resources Division
Rachelle Sasser, Dean, Human Resources

Consent Calendar

- HRD1. Management Team Personnel Action**
- HRD2. Academic Employment and Personnel Changes**
- HRD3. Classified Employees**
- HRD4. Temporary Non-Classified Service Employees**
- HRD5. Revised Classification for Classified Position**

HRD 1. MANAGEMENT TEAM PERSONNEL ACTION -- None

HRD 2. ACADEMIC EMPLOYMENT AND PERSONNEL CHANGES

1. Employment - Ms. Katazyna McGoldrick, part time Nursing Instructor, Class III, Step 1, effective October 1, 2011.
2. Employment - Ms. Amanda Martinez, part time Physical Education Instructor, Class I, Step 1, effective October 24, 2011.
3. Special Assignment - The following instructors to participate in a 1-day teaching orientation. California Advancement Academy - "Contextualized Teaching Strategies in Vocational Technology" to be paid \$250.00 effective July 13, 2011. Funds will be provided from CAA project fund.
 - a. Carmela Aguilar
 - b. Dr. Essie French-Preston
 - c. Vanessa Haynes
 - d. Henry Jackson
 - e. Stanley Jacobson
 - f. Dalia Juarez
 - g. Jose Villalobos
 - h. Kathy Walczak
 - i. Phillip Yaghmai
4. Salary Placement Adjustment - Ms. Elizabeth Sweeney, Associate Professor of Nursing. Placement is as follows:
 - Class VI, Step 14, effective August 28, 2009
 - Class VI, Step 15, effective August 29, 2010
 - Class VI, Step 16, effective August 25, 2011
5. It is recommended that the Special Trustee approve the following part time faculty assignments for the 2011 - 2012 academic year:

Social Sciences, Creative and Fine Arts

- a. Adams, Eugene (Human Development)
- b. Gutierrez-Padilla, Laura (Human Development)
- c. Herrera, Raul (History)

Nursing and Child Development

- a. Ghazae, Nahid (Nursing)
- b. Wise, Joyce (Nursing)

HRD 3. CLASSIFIED EMPLOYEES:

It is recommended that the Special Trustee approve the employment and personnel changes for classified employees as shown below.

A. Employment

1. Retirement -- Ms. Utelsa Scott, Learning Center Assistant, Range 25, Step G, Learning Resource Center, Academic Affairs, effective December 31, 2011, first day of retirement January 1, 2012, and that a plaque be prepared and presented to her in recognition of her service to the District since 1988.
2. Working Out of Classification -- Ms. Linda Coleman, from Human Resources Specialist, Range J, Step 7, to Human Resources Representative, Range L, Step 6, effective August 8, 2011 through December 31, 2011.
3. Working Out of Classification -- Ms. Latasha Millender, from Accounting Technician, Range 22, Step G, to Sr. Accounting Technician, Range 24, Step F, effective July 1, 2011 through December 31, 2011.

HRD 4. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES:

It is recommended that the Special Trustee approve the employment and personnel changes for non-classified employees as shown below.

1. Ratification -- Josefina Aguilar, Student Worker, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective October 1, 2011 through December 21, 2011, Math/Science, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
2. Ratification -- Stephan Conteh, Tutor, \$8.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective September 15, 2011 through December 14, 2011, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
3. Ratification -- Lorena Fonseca, Tutor, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective September 15, 2011 through December 14, 2011, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 10 hours per week).
4. Ratification -- Sherwyn Morgan, Assistant Coach (Basketball), \$11.70 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective October 1, 2011 through March 3, 2012, Athletics, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
5. Ratification -- Krystle Oates, Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective October 16, 2011 through November 30, 2011, Upward Bound, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
6. Ratification -- Channel Rainey, Assistant Coach (Basketball), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective October 1, 2011 through March 31, 2012, Athletics, Student Affairs, not to exceed 120 days (NTE 35 hours per week).

7. Ratification -- Amit Shah, Tutor, \$10.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective September 15, 2011 through December 14, 2011, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 10 hours per week).

HRD 5. REVISED CLASSIFICATION FOR CLASSIFIED POSITION:

Pursuant to Personnel Commission Rule 30.100.3 and Education Code section 88091:

Upon request, the personnel commission may exempt designated senior classified administrative positions from the requirements of this section. A "senior classified administrative employee" means a classified employee who acts as the chief business, fiscal, facilities, or information technology adviser or administrator for the district chancellor or superintendent or a college president, as determined by the governing board and certified by the personnel commission.

Pursuant to Personnel Commission Rule 70.300.4 and Education Code section 88029:

The Personnel Commission may specify certain positions or classes of positions as supervisory, administrative, or executive and exclude the employees serving in those positions and the positions from the overtime provisions.

To be exempted from overtime, positions or classes of positions must clearly and reasonably be management positions. The classes of established positions listed below are clearly and reasonably management positions. The duties, flexibility of hours, salary, benefit structure, and authority of these classes are of such a nature that they should be set apart from positions subject to overtime and will not be unreasonably discriminated against as a result of this exemption.

It is recommended that the Special Trustee approve the revision of the Senior Classified Administrative classification shown below.

- Director of Facilities Planning and Operations

DIRECTOR OF FACILITIES PLANNING and OPERATIONS

POSITION DESCRIPTION: Under the direction of the Chief Executive Officer, manages the facilities planning activities of the District by coordinating, supervising, assessing, planning, guiding and evaluating facilities design and remodeling projects to completion; coordinate and direct the custodial, grounds, maintenance programs, campus events, transportation, and energy management operations of the District; supervise, train and evaluate the work of assigned personnel.

ESSENTIAL DUTIES/FUNCTIONS:

- Analyzes needs for new and existing facilities and makes recommendation for facilities improvements; determines new and remodeled facilities project scope and timelines.
- Coordinates preparation of facilities construction design, building plans, specifications and architectural engineering drawings.
- Coordinates contracts, insurance and occupational safety programs related to facilities alterations with the Purchasing department.
- Coordinates planning and design of facilities construction projects with local, state and federal agencies to obtain timely action on successive phases of project.
- Conveys information to appropriate parties regarding technology infrastructure projects including data and communications networks and wiring systems, computer laboratories, audio/visual systems, and security and fire alarm systems.
- Evaluates architectural and consulting firms' ability to meet District needs and recommends selection of architects and consultants to senior management.
- Evaluates and ensures compliance of contractors' work with federal, state and local laws, codes and regulations.
- Explains and advocates for District facilities project proposals to state agency representatives.
- Serves as liaison between college staff, administrators and contract architectural and engineering firms duties using written and oral communications.
- Participates in facilities department operating budget development process, monitors adherence to projects' budgets and prepares budget adjustments and modifications as appropriate.
- Develops and implements computerized records, management information systems and project management controls for tracking facilities expense records.
- Makes public presentations to interested groups regarding general or specific building programs.
- Directs the overall district maintenance and operations program including custodial, grounds and maintenance functions; consults with district management and coordinates activities in matters pertaining to assigned functions.
- Plans and organizes maintenance and operations functions; develops and implements long-range plans and master schedules for assigned activities; establishes work standards, policies and procedures for maintenance, grounds, custodial and transportation activities.

- Prepares and recommends the overall budget for district maintenance operations, transportation activities, and safety program; estimate expenditures and distribute costs to proper accounts; control expenditures during the year to assure operation within budgeted levels.
- Coordinates the use and maintenance of college transportation vehicles.
- Develops and recommends policies and procedures for maintenance and operations, and plan systematic programs for preventive maintenance.
- Maintains work order control system for labor and materials utilized, personnel assigned, budgets and special programs.
- Performs other related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Planning, project management principles and scheduling for large complex projects.
- Administrative policies, practices, and processes of local and state agencies which impact facilities planning and development.
- State and local laws, ordinances, codes, and regulations related to facilities planning and design.
- Complex technology infrastructure systems including data networks, communications systems, audio/visual systems, security and fire alarms.
- General principles and practice of contract administration, research, cost analysis and control, budget, accounting and competitive bidding process.
- Principles of budgetary planning and management.
- Computer applications, systems and hardware used in facilities planning and development.
- Research methods and report writing techniques.
- Planning, organization and direction of facilities management.
- Principles and practices relating to custodial, grounds, skilled maintenance and transportation functions.
- Environmental laws and regulations.
- Energy usage and conservation concepts.
- Construction, custodial and maintenance methods and practices.
- Warehousing procedures, material handling, inventory control and delivery.
- Building codes, OSHA, and other laws, rules and regulations related to assigned activities.
- Document and drawing management methods and practices.
- Oral and written communication skills and presentation techniques.
- Principles of supervision, management and training.
- Interpersonal skills using tact, patience and courtesy.
- Record-keeping techniques.

ABILITY TO:

- Plan, organize and coordinate a variety of new facilities projects with maximum efficiency and cost effectiveness.
- Comprehend and evaluate complex architectural and engineering designs, plans and specifications.
- Recognize critical elements of problems, develop and evaluate data, determine appropriate solutions and make logical recommendations.

- Estimate project requirements and organize resources to meet goals and deadlines.
- Plan, schedule and direct operations, delegate to subordinates, and evaluate operational effectiveness.
- Conduct meetings and make presentations.
- Anticipate conditions, plan ahead, establish priorities, and meet schedules.
- Effectively utilize computer equipment and specialized software used in the design and management of technology and facility projects.
- Establish and maintain effective working relationships with administrative staff of the District, commissioned architects, and representatives of other public agencies.
- Research and prepare concise reports based upon complex data.
- Make, support, and explain recommendations and decisions.
- Analyze and interpret technical materials.
- Coordinate work activities between department units, contractors and other campus groups.
- Train, supervise and evaluate assigned staff.
- Develop and administer preventive maintenance program and related records.
- Coordinate health and safety programs in the Department.
- Estimate labor, material and equipment costs.
- Assure compliance with safety practices and various code requirements.
- Work from blueprints, shop drawings and sketches.
- Communicate effectively both orally and in writing.
- Interpret, apply and explain rules, regulations, policies and procedures.
- Work effectively and cooperatively with peers, faculty, staff, students, and community members from multicultural, diverse backgrounds.

REQUIRED QUALIFICATIONS:

- Bachelor's degree in Business, Architecture, Engineering or closely related field. **AND**
- Four years of responsible experience in facilities construction planning and project management that includes managing facilities design, budget preparation and technological implementations; including two years of supervisory experience.

Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Dr. Keith Curry, Interim CEO

ADOPTION OF THE 2011-2012 PROPOSED BUDGET

It is recommended that the Special Trustee approve and adopt the 2011-2012 Proposed Budget.

Pursuant to section 58305 of the California Code of Regulations, the Board of Trustees must adopt a budget for the operation of the college on or before October 18, 2011.

It is requested that the Special Trustee adopt the 2011-2012 proposed budget as presented.