



Board Agenda

Compton Community College District
1111 E. Artesia Blvd., Compton, CA 90221

Meeting to Commence at 4:00 P.M.

Tuesday, June 8, 2010

District Board Room

1111 E. Artesia Boulevard

Compton, California 90221

I. Call to Order at 4:00 p.m.

II. Roll Call

Lorraine Cervantes, Trustee
Charles Davis, Trustee
Dr. John Hamilton, Trustee
Dr. Deborah LeBlanc, Trustee
Andres Ramos, Trustee
Dr. Peter Landsberger, Special Trustee
Dr. Lawrence Cox, CEO

III. Requests to Address the Board of Trustees – Closed Session Agenda Matters

IV. Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122 to discuss or take action on the following items:

A. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54957.6:

1. Agency designated representative: Dr. Lawrence Cox, CEO
Employee organizations: Compton Community College Federation of Employees, Classified Employees Federation of Employees, Certificated Employees

**B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, PURSUANT TO GOVERNMENT CODE SECTION 54957(B):
(One Matter)**

V. Reconvene to Open Session

- VI. Roll Call**
 - Lorraine Cervantes
 - Charles Davis
 - Dr. John Hamilton
 - Dr. Deborah LeBlanc
 - Andres Ramos
 - Glynndon Owens
 - Dr. Landsberger
 - Dr. Cox

- VII. A Reflective Moment**

- VIII. The Pledge of Allegiance**

- IX. Report of Actions Taken in Closed Session Pursuant to Government Code Section 54957.1**

- X. Reports from Representatives and Employee Organizations**
 - A. Student Trustee Report – Glynndon Owens
 - B. Faculty Representative Report – Jerome Evans
 - C. Classified Representative Report – David Simmons
 - D. Academic Senate President Report – Saul Panski
 - E. CCCFE Certificated Employees Report – Toni Wasserberger
 - F. CCCFE Classified Employees Report – Joseph Lewis
 - G. Confidential/Supervisory Representative Report – Roy Patterson
 - H. Associated Student Body Report – Opal Williams, ASB President
 - I. Academic Affairs – Barbara Perez
 - J. Budget Update – Ronald Gerhard

- XI. Requests to Address the Board of Trustees – Agenda/Non-Agenda Matters (including Closed Session Items)**

- XII. Information/Presentation – Chief Executive Officer**
 - A. Dr. Lawrence Cox – Center and District Update

- XIII. Approval of Minutes of April 20, 2009**

- XIV. Approval of Minutes of May 4, 2010**

- XV. Discussion/Action Agenda**
 - A. BT 1 Board of Trustees Regularly Scheduled Meeting Dates 2010-2011

 - B. CEO 1 Board Policies
 - BP 2725 Board Member Compensation
 - BP 2726 Student Trustee Compensation
 - BP 6550 Disposal of Property
 - BP 7340 Leaves
 - BP 7350 Resignations
 - BP 7700 Whistleblower Protection
 - BP 7710 Political Activity

- C. Business Services - Consent Calendar
 - BSD 1 Purchase Orders
 - BSD 2 Agreements/Contracts
 - BSD 3 Quarterly Financial Status Report – Form CCFS – 311Q
 - BSD 4 Local Agreement for Child Development Services (Revenue) – CIMS-9204
 - BSD 5 Signature Resolution for California Department Education/Child Care Services – Fiscal Year 2009-2010 – CIMS-9204
 - BSD 6 Approval of Stale Dated Warrants
 - BSD 7 Bookstore Agreement Between El Camino Community College District and Compton Community College District
 - BSD 8 Budget Transfers/Budget Augmentations

Action Agenda

- BSD 9 Recommendation of Approval of Surplus Property
- BSD 10 Public Hearing – 2010-2011 Tentative Budget
- BSD 11 Tentative Budget 2010-2011

- D. Human Resources - Consent Calendar
 - HRD 1 Management Team Personnel Action
 - HRD 2 Academic Employment and Personnel Changes
 - HRD 3 Classified Employees
 - HRD 4 Temporary Non-Classified Service Employees
 - HRD 5 New and Revised Classifications for Classified Positions

XVI. Next regular meeting date: July 20, 2010 Closed session begins at 5:00 p.m.
Open session begins at 6:00 p.m.

XVI. Adjournment

Please note: If you would like a copy of any of the support documents/attachments, please contact Paula VanBrown at (310) 900-1600, Ext. 2001. Thank you!

COMPTON COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, May 18, 2010

MINUTES

- I. The Board of Trustees Meeting was called to order at 5:10 p.m.
 - II. Roll Call
Members Present:
 - Lorraine Cervantes, Trustee
 - Andres Ramos, Trustee
 - Charles Davis, Trustee
 - Dr. John Hamilton, Trustee
 - Dr. Peter Landsberger, Special Trustee
 - Dr. Lawrence Cox, CEO
 - III. Requests to address the Board of Trustees – Closed Session Agenda Matters – None
 - IV. Recess to Closed Session at 5:12 p.m. Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122 to discuss or take action on the following items:
 - V. Reconvene to Open Session of the Board of Trustees at 6:11 p.m. in the Board Room
 - VI. Roll Call
Members Present:
 - Lorraine Cervantes
 - Charles Davis
 - John Hamilton
 - Glynndon Owens
 - Andres Ramos
 - Peter Landsberger
 - Lawrence Cox
 - VII. A Reflective Moment – Trustee Davis
 - VIII. Pledge of Allegiance – Led by Trustee Hamilton
 - IX. Report of Actions Taken in Closed Session (Subdivision (a), Section 54956.9)
 - Claim of Colleen Edwards - **Denied**
 - Claim of Tim Stewart – **Approved in the amount of \$2,426.92**
- No other reportable action

X. Reports from Representatives and Employee Organizations

- 1) Student Trustee Report – Glynndon Owens: Student demand for more classes
- 2) Faculty Representative Report – Jerome Evans: Academic Awards Tea
- 3) Classified Representative Report – David Simmons: ASB; Classified Employees Week
- 4) Academic Senate President Report – Saul Panski: Absent.
- 5) CCCFE Certificated Employees Report – Toni Wasserberger: Introduced Union President from El Camino District.; Thanked Irene Graff for survey; CCCFE Classified
- 6) Employees Report – Joseph Lewis: Classification Study
- 7) Confidential/Supervisory Representative Report – Roy Patterson: Classification Study
- 8) Associated Student Body Report – Terrence Stewart: Commended faculty and Glynndon Owens, Student Trustee; thanked Ms. Perez and Keith Curry for helping with Compton Idol. Also thanked faculty, staff, CEO, Special Trustee and administrators for their concern and help to him

XI. Requests to address the Board of Trustees – Agenda/Non-Agenda Matters

Audience members who spoke are listed below:

Marie Hollis – Community concerns re: Compton District Trustees not being allowed to sit on dais at Graduation; Change of School Logo & Colors

Nehasi Lee – Comments to Board President; Fraud audit; Brown Act complaint; complaint about board member

Michael Odanaka – Tentative budget in relation to EOP& S Program students

Michael Turner – Submitted a formal complaint concerning CalWORKS dept

XII. Information/Presentations

A. Dr. Lawrence Cox, CEO:

- 1) Campus Update
 - i. Commended Professor Evans
 - ii. Scholarship Awards Tea – 12 scholarships distributed by Foundation; Thanked Mr. Butler and Mr. Curry and their staffs for the great work done in preparing for the tea.
 - iii. Presentations:
 - a) Michael Odanaka – California Nisei College Diploma Project (effort to locate and honor former students of the California Community College system that were unable to complete their studies due to the internment of Japanese Americans during WWII; Assembly Bill 37.
 - b) Fred Sturner, Facilities – Distributed and discussed capitol facilities projects underway; also facilities conditions assessment (seismic risk, fire/life safety, mechanical, electrical, plumbing systems, deferred maintenance, 2008 Facilities Master Plan). (Trustee Hamilton requested a report from maintenance outlining what kind of maintenance needs we have for each building – what can we do now as far as repair, upgrades, etc.)
 - iv. Dr. Cox expressed his appreciation in knowing that the community continues to show concern about this campus and that the college is important to the life of this community; appreciated Ms. Hollis attending the meeting and her comments.
 - v. Negotiations are on-going at this time and we strive to get the best for the success of our students; our goal is student success – happy employees make that happen.
- 2) Ron Gerhard, CBO – Budget update: Distributed and reviewed copies of the 2009-2010 Financial Update and the 2010-2011 Budget Update. We have approximately 45 days left in this fiscal year and our budget and revenues/expenses are tracking with our current budget. Our cash flow is doing well, despite the deferrals from the state. Approximately \$3.5M has been withheld from us due to deferrals, but we are doing fine.

Our goal for this year is 5600 FTES; initially we planned to achieve this goal by “borrowing or shifting” FTES from the summer term of next year to this year. FTES is now at about 255; however, because part of Title V law that governs this we are prevented from “shifting” these FTES. As a result we will not receive approximately \$1.2M that we were expecting. We are taking steps to mitigate or minimize the effects on our ending balance. These FTES will generate next year and we will receive the money then.

- 3) Barbara Perez, VP Academic and Student Affairs – Academic Affairs Update: One hundred sixty-three degrees will be awarded at graduation this year which is a 63% increase over last year. Eighty one certificates to be awarded, which is a 300% increase over last year certificates awarded. Thirteen students have been accepted by U.C. campuses.

The Tartar Baseball team came in second in the league conference. Their awards banquet will be held on May 22nd.

The Academic Awards Tea was held on Sunday, May 6, 2010 during which 29 students were awarded scholarships totaling over \$30,000.00. There were 12 honors students (GPA 3.5 or higher).

Ms. Perez introduced two faculty members.

Faculty members Carmela Aguilar and Shemiran Lazar made a presentation and distributed handouts on Student Learning Outcomes (SLO) Assessment Report and on the English as a Second Language (ESL) Programs.

- 4) Rachelle Sasser, Dean, Human Resources introduced Georg Krammer and Jeremy Hannah, of Koff and Associates, to make a presentation on the Classification Study. The purpose of the Classification Study was to study and analyze the duties and responsibilities performed by the classified staff. This is done to assure that the classification descriptions are accurate and up-to-date. The study included 168 full and part-time employees. They first met with District Management, Human Resources. Then an employee orientation meeting was conducted to communicate what could be expected from the study. Position Description Questionnaires (PDQ) were distributed which were completed by the employee and reviewed by their supervisors. A representative sample of employees in each classification was interviewed. Some new classifications were recommended, and current ones updated. After the classification structure was determined, recommendations were made as to which classification to align each employee with. Recommendations were made for 16 employees working out of class, and 19 employee positions were reclassified.

Compensation Review – No external market study was done, but study was done within the confines of the current classification structure of the District. Some of the criteria considered were duties and responsibilities, education and experience, complexity of the work performed, responsibility for programs and budget dollars, working conditions, authority to make decisions, problem solving, etc.

Consolidating the classification salary schedules currently being used into a single salary schedule was recommended.

- 5) Irene Graff, Institutional Research, presented the ARCC Report (Accountability Reporting for Community Colleges a legislatively mandated report.) and distributed “Focus On Results” which documented her presentation.

ARCC REPORTS - SYSTEM-WIDE AND COLLEGE-WIDE

Action	Cervantes	Hamilton	Leblanc	Ramos	Owens	Davis	Landsberger
ARCC REPORTS RECEIVED AND FILED	Yes	Yes	Absent	Yes	Yes	Yes	Yes

XIII. Approval of Minutes of April 20, 2010 – **Approved (with correction of date on agenda from April 2009 to April 2010)**

Action	Cervantes	Hamilton	Leblanc	Ramos	Owens	Davis	Landsberger
Minutes APPROVED	Yes	Yes	Absent	Yes	Yes	Yes	Yes

XIV. Discussion/Action Agenda

A. CEO 1 Board Policies – **Approved**

- BP 2760 Board Political Activity and Resolutions
- BP 7310 Nepotism in Employment
- BP 7330 Tuberculosis Examination

Action	Cervantes	Hamilton	Leblanc	Ramos	Owens	Davis	Landsberger
CEO 1 APPROVED	Yes	Yes	Absent	Yes	Yes	Yes	Yes

B. Business Services - Consent Calendar – **Approved**

- BSD 1 Purchase Orders
- BSD 2 Agreements/Contracts
 - 1. Agreement with Law Offices of Patricia D. Barrett, Contractor to Provide Specialized Services and/or Advice in Connection with an Employee Hearing
 - 2. Ratification of Agreement with Adrienne Ellis, Contractor to Provide Training Workshop to the Participants of TANF-CDC
 - 3. Agreement with Assist Design, Contractor to Provide a Video Highlighting CalWorks Program Support Services, with Emphasis on the Work Study Component
- BSD 3 Estimated Enrollment Fee Revenue Report CCFS-323
- BSD 6 Budget Transfers/Budget Augmentations

Action	Cervantes	Hamilton	Leblanc	Ramos	Owens	Davis	Landsberger
BSD 1, 2, 3, 6 APPROVED	Yes	Yes	Absent	Yes	Yes	Yes	Yes

Action Agenda

- BSD 4 Notice of Public Hearing – 2010-2011 Tentative Budget – **Deferred to June 8, 2010 meeting**
- BSD 5 Tentative Budget 2010-2011– **Deferred to June 8, 2010 meeting**
- BSD 7 Adopt Resolution – To Participate in the State Run Cal-Card Program - Contract # MSA5-06-99-01 – **Approved**

Action	Cervantes	Hamilton	Leblanc	Ramos	Owens	Davis	Landsberger
BSD 7 APPROVED	Yes	Yes	Absent	Yes	Yes	Yes	Yes

C. Human Resources - Consent Calendar – Approved **(as revised)**

- HRD 1 Management Team Personnel Action
- HRD 2 Academic Employment and Personnel Changes
- HRD 3 Classified Employees
- HRD 4 Temporary Non-Classified Service Employees
- HRD 5 New and Revised Classifications for Classified Positions

(Revisions: HRD 3B, Items 5,7,8,17 – Correct dates: July 1, 2010 –June 30, 2011)

Action	Cervantes	Hamilton	Leblanc	Ramos	Owens	Davis	Landsberger
HRD 1-5 APPROVED	Absent	Yes	Absent	Yes	Yes	Yes	Yes

Information Item

- HRD 6 Public Hearing

Public Comments:

Nehasi Lee, student: Commented on the classification study process.

Action

- HRD 7 Adoption of Initial Bargaining Proposal of the Compton Community College District – **Approved**

Action	Cervantes	Hamilton	Leblanc	Ramos	Owens	Davis	Landsberger
HRD 7 APPROVED	Absent	Yes	Absent	Yes	Yes	Yes	Yes

XV. Remarks by trustees

Trustee Owens: Expressed that he is striving to represent Compton District positively and to be a student advocate. He expressed that he appreciates the support he receives.

Trustee Hamilton: Commented that everyone in the Board Meetings, on both sides of the table, should be professional and speak intelligently, professionally and respectfully to one another.

Trustee Davis: Has observed board meetings for over 30 years and everyone will not always agree on everything, but afterwards you should keep moving forward and be respectful of everyone else.

XVI. Adjourned at 9:25 p.m.

XVII. **Next regularly scheduled meeting: June 8, 2010 (changed from June 15, 2010)**

Open session begins at 4:00 p.m.

*Compton Community College District
1111 East Artesia Boulevard - Compton, California 90220*

**Agenda for the Compton Community College District Board of Trustees
from
Special Trustee**

XIV. REPORT / DISCUSSION / ACTION

BT1 Consideration and Approval of Regularly Scheduled Meeting Dates 2010-2011



**Compton Community College District
Board of Trustees Regularly Scheduled Meeting Dates
2010-2011**

Tuesday, July 20, 2010	5:00 p.m. (Closed Session) 6:00 p.m. (Open Session)
Tuesday, August 17, 2010	5:00 p.m. (Closed Session) 6:00 p.m. (Open Session)
Tuesday, September 21, 2010	5:00 p.m. (Closed Session) 6:00 p.m. (Open Session)
Tuesday, October 19, 2010	5:00 p.m. (Closed Session) 6:00 p.m. (Open Session)
Tuesday, November 16, 2010	5:00 p.m. (Closed Session) 6:00 p.m. (Open Session)
Tuesday, December 14, 2010	5:00 p.m. (Closed Session) 6:00 p.m. (Open Session)
Tuesday, January 18, 2011	5:00 p.m. (Closed Session) 6:00 p.m. (Open Session)
Tuesday, February 15, 2011	5:00 p.m. (Closed Session) 6:00 p.m. (Open Session)
Tuesday, March 15, 2011	5:00 p.m. (Closed Session) 6:00 p.m. (Open Session)
Tuesday, April 19, 2011	5:00 p.m. (Closed Session) 6:00 p.m. (Open Session)
Tuesday, May 17, 2011	5:00 p.m. (Closed Session) 6:00 p.m. (Open Session)
Tuesday, June 21, 2011	5:00 p.m. (Closed Session) 6:00 p.m. (Open Session)

**ALL BOARD MEETINGS WILL BE HELD IN THE DISTRICT BOARD ROOM
(UNLESS POSTER OTHERWISE)
1111 E. ARTESIA BOULEVARD; COMPTON, CALIFORNIA 90221**

NOTE: The Board of Trustees Meeting Agenda shall be posted 72 hours prior to regular meetings.
The Board of Trustee Special Meeting Agenda shall be posted 24 hours prior to special meetings.

Agenda for the Compton Community College District Board of Trustees
from
CEO
Lawrence Cox, PhD

CEO 1 BOARD POLICIES

The following Board of Trustees Policies are being submitted for approval

BP 2725 Board Member Compensation

BP 2726 Student Trustee Compensation

BP 6550 Disposal of Property

BP 7340 Leaves

BP 7350 Resignations

BP 7700 Whistleblower Protection

BP 7710 Political Activity



**COMPTON COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES POLICIES**

BP 2725 Board Member Compensation

Issued: June 8, 2010

Reference:

Education Code Section 72024

Members of the Board who attend all board meetings during a calendar month shall receive \$240. Except as otherwise provided in this policy, a member of the Board who does not attend all meetings held by the Board in any month shall only receive a pro rata portion of the full monthly amount based upon the number of meetings the Board member actually attended compared to the total number of Board meetings held during the month.

A member of the Board may receive compensation for a meeting when absent if the Board finds that, at the time of the meeting, the member was performing services outside the meeting for the district, was ill, on jury duty, or that the absence was due to a hardship deemed acceptable by the Board.



**COMPTON COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES POLICIES**

BP 2726 Student Trustee Compensation

Issued: June 8, 2010

Reference:

Education Code Section 72024

The Student Trustee shall become conditionally eligible to receive compensation as a Board member as follows: If the Student Trustee attends all board meetings during a calendar month, he or she shall become eligible to receive \$240 for that month. Except as otherwise provided in this policy, if the Student Trustee does not attend all meetings held by the Board in any month, he or she shall only become eligible for a pro rata portion of the full monthly amount based upon the number of meetings the Student Trustee actually attended compared to the total number of Board meetings held during the month.

The Student Trustee may become eligible to receive compensation for a meeting when absent if the Board finds that, at the time of the meeting, Student Trustee was performing services outside the meeting for the district, was ill, on jury duty, or that the absence was due to a hardship deemed acceptable by the Board.

If at the end of the Student Trustee's term the Board finds that the Student Trustee substantially complied with the obligations of a board member and faithfully performed the duties of Student Trustee, he or she shall receive all of the compensation he or she became eligible to receive pursuant to this policy.

This policy will be reviewed by the Board and either readopted, revised or repealed by May 15 of each year.



**COMPTON COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES POLICIES**

BP 6550 Disposal of Property

Issued: June 8, 2010

References

Education Code Sections 70902(b)(6); 81383; 81384; 81452

The CEO is delegated authority by the Board to declare as surplus such personal property of the District as is no longer useful for District purposes, and shall establish regulations to dispose of such property in accordance with applicable law. All sales of surplus personal property shall be reported to the Board on a periodic basis. This policy shall not be construed as authorizing any representative of the District to dispose of surplus real property at any time.

Applicable Administrative Regulation:

AR 6551 Declaration of Surplus Property and Disposal



COMPTON COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES POLICIES

BP 7340 Leaves

Issued: June 8, 2010

Reference:

Education Code Sections 87700, 87763 et seq., 88190 et seq.

The Chief Executive Officer (CEO) shall establish regulations for employee leaves as authorized by law for Unrepresented Employees and by any collective bargaining agreements entered into by the District. Such leaves shall include, but are not limited to:

- Illness leaves for all classes of permanent employees;
- Vacation leaves for members of the classified service, administrators, supervisors and managers;
- Leave for service as an elected official of a community college District public employee organization, or of any statewide or national employee organization with which the local organization is affiliated
- Leave of absence to serve as an elected member of the legislature;
- Pregnancy leave;
- Use of illness leave for personal necessity;
- Industrial accident leave;
- Bereavement leave;
- Jury service or appearance as a witness in court;
- Military service;
- Sabbatical leaves for permanent faculty; academic employees, administrators and managers.

Vacation leave for members of the classified service, educational administrators and classified supervisors and managers shall not accumulate beyond 352 hours of paid leave. Employees shall be permitted to take vacation in a timely manner to avoid accumulation of excess vacation.

In addition to these policies and collective bargaining agreements, the Board retains the power to grant leaves with or without pay for other purposes or for other periods of time.

Applicable Administrative Regulation:

AR 7341 Leaves



**COMPTON COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES POLICIES**

BP 7350 Resignations

Issued: June 8, 2010

Reference:

Education Code Sections 87730; 88201

The Board of Trustees hereby delegates to the Chief Executive Officer (CEO) the authority to accept resignation on its behalf at any time. Resignations shall be deemed accepted by the Board of Trustees when acknowledged in writing by the CEO. When acknowledged by the CEO, the resignation is final and may not be rescinded. All such resignations shall be forwarded to the Board of Trustees for ratification.

The CEO shall issue a regulation for resignation protocols.

Applicable Administrative Regulation:

AR 7351 Resignations



**COMPTON COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES POLICIES**

BP 7700 Whistleblower Protection

Issued: June 8, 2010

Reference:

Education Code Sections 87160-87164
Labor Code Sections 1102.5, 2698
Government Code Section 53296

The CEO shall establish regulations regarding the reporting and investigation of suspected unlawful activities by district employees, and the protection from retaliation of those who make such reports in good faith and/or assist in the investigation of such reports. For the purposes of this policy and any implementing procedures, “unlawful activity” refers to any activity—intentional or negligent—that violates state or federal law, local ordinances, or District policy.

The regulations shall provide that individuals are encouraged to report suspected incidents of unlawful activities without fear of retaliation, that such reports are investigated thoroughly and promptly, remedies are applied for any unlawful practices and protections are provided to those employees who, in good faith, report these activities and/or assist the District in its investigation.

Furthermore, district employees shall not: (1) retaliate against an employee or applicant for employment who has made a protected disclosure, assisted in an investigation, or refused to obey an illegal order; or (2) directly or indirectly use or attempt to use the official authority or influence of his or her position for the purpose of interfering with the right of an applicant or an employee to make a protected disclosure to the District. The District will not tolerate retaliation, and will take whatever action may be needed to prevent and correct activities that violate this policy, including discipline of those who violate it up to and including termination.

Applicable Administrative Regulation:

AR 7701 Whistleblower Reporting Protocols



**COMPTON COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES POLICIES**

BP 7710 Political Activity

Issued: June 8, 2010

Reference:

Education Code Sections 7054, 7056;
Government Code Section 8314

Employees shall not use District funds, services, supplies or equipment to urge the passage or defeat of any ballot measure or candidate, including, but not limited to, any candidate for election to the governing board. This policy prohibits political activity during an employee's working hours, but shall not be construed to prohibit an employee from urging the support or defeat of a ballot measure or candidate using personal resources or during nonworking time.

**Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO**

Consent Calendar

- BSD 1 Purchase Orders**
- BSD 2 Agreements/Contracts**
- BSD 3 Quarterly Financial Status Report – Form CCFS – 311Q**
- BSD 4 Local Agreement for Child Development Services (Revenue) – CIMS-9204**
- BSD 5 Signature Resolution for California Department Education/Child Care Services – Fiscal Year 2009-2010 – CIMS-9204**
- BSD 6 Approval of Stale Dated Warrants**
- BSD 7 Bookstore Agreement Between El Camino Community College District and Compton Community College District**
- BSD 8 Budget Transfers/Budget Augmentations**

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- BSD 9 Recommendation of Approval of Surplus Property**
- BSD 10 Public Hearing – 2010-2011 Tentative Budget**
- BSD 11 Tentative Budget 2010-2011**

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO

**BSD 1 PURCHASE ORDERS AND BLANKET PURCHASE ORDERS FOR
MAY 2010**

Run Date **Compton Community College District**
5/19/2010 **BOARD OF TRUSTEES PURCHASE ORDER LISTING**
Meeting Date: 06/15/2010

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
Fund 01 Unrestricted-Compton Ed Center				
P0303812	Carolina Biological	Natural Sciences	Instructional Supplies	\$2,869.47
P0303820	Premier Computer	Div Office-Student	Non-Instruct Supplies	\$307.30
P0303826	Five Oaks Tree	Operations	Maintenance Contracts	\$8,450.00
P0303829	South Coast Air Quality	Operations	Other Services and Expenses	\$402.21
P0303830	Survey Monkey	Nursing	Other Services and Expenses	\$219.50
P0303839	Office Xpress	Div Office-Student	Equipment	\$9,505.27
P0303841	Business Radio	Operations	Other Services and Expenses	\$95.00
P0303842	BSI Sports Turf	Operations	Maintenance Contracts	\$1,700.00
P0303843	Price Glass & Mirrors	Operations	Repairs Non-instructional	\$2,000.00
P0303844	Lawrence Cox	Office of the CEO	Visa/Mastercard Fees	\$55.31
P0303895	Norcostco	Theatre/Dance	Instructional Supplies	\$2,286.34
P0303897	TAJ Office & School	Office of the CEO	General Office Supplies	\$930.63
P0303898	Xpedx	Copy Center	Printing	\$4,246.08
P0303899	Chromate Industrial	Operations	Non-Instruct Supplies	\$1,800.00
P0303919	Ian Guajardo	Operations	Repairs Parts and Supplies	\$17.55
P0303920	S&B Foods	Student Recruitment	Non-Instruct Supplies	\$600.00
P0303930	Price Glass & Mirrors	Operations	Repairs Non-instructional	\$3,420.00
P0303954	Lawrence Cox	Office of the CEO	Visa/Mastercard Fees	\$12.00
P0303966	Gaylord Brothers, Inc.	Library	Equipment	\$375.10
P0303967	Neopost Inc.	Mailroom	Postage	\$241.45
P0303968	Southwest Plastic	Copy Center	Printing	\$1,368.26
P0303974	Oasis Business Supply	Academic Programs	Equipment	\$345.32
P0303975	Oasis Business Supply	Academic Programs	Non-Instruct Supplies	\$1,151.64
P0303976	Computerland of	Academic Programs	License Fee/Site Licenses	\$859.35
Fund 01 Total: 24				\$43,257.78
Fund 10 Restricted-Compton Ed Center				
P0030994	Expressions to Wear	TANF	Printing	\$6,423.21
P0303810	Ricky L. Shabazz	YESS Grant	Non-Instruct Supplies	\$335.89
P0303827	School Outfitters	EOPS	New Equipment -	\$873.23
P0303850	School Outfitters	Instructional Equip	New Equipment - Instructional	\$5,414.82
P0303851	Ward's Natural Science	Instructional Equip	New Equipment - Instructional	\$9,293.63
P0303932	Hafaish Tafari	TRIO	PSA Contract Services	\$800.00
P0303963	C & A Floorings	Model	Repairs Non Instr	\$6,576.11

P0303989	SVM, lp	EOPS CARE	Bus Passes and Food	\$30,000.00
P0303990	Lacmta/Metro Mail	EOPS CARE	Bus Passes and Food	\$25,000.00
P3034003	Coast Party Rentals	BFAP Augmentation	Workshop Sponsorship	\$148.29
Fund 10 Total: 10				\$84,865.18
Fund 40	Capital Outlay Fund-Compton Ed			
P0303825	Best Buy	CDC	Equipment	\$662.13
Fund 40 Total: 1				\$662.13
Fund 45	Revenue Construct Bond - Compton			
P0303823	HMC Architecture	Learning Resource	Contract Services	\$2,370.00
Fund 45 Total: 1				\$2,370.00
Fund 64	Property/Liability Ins-Compton			
P0303896	SCAQMD	Fiscal Services	Liability - Self Insurance	\$693.16
Fund 64 Total: 1				\$693.16
PO Funds Total: 37				\$131,848.25
Fund 01	Unrestricted-Compton Ed Center			
B0311140	Three-D Pest Control	Operations	Other Services and Expenses	\$3,600.00
B0311141	Neopost Inc.	Mailroom	Postage	\$10,000.00
B0311144	Southland Industries	Operations	Maintenance Contracts	\$10,000.00
B0311146	Del's C. Wash	Operations	Other Services and Expenses	\$300.00
B0311149	California Pro Sports	Recreation	Non-Instruct Supplies	\$900.00
Fund 01 Total: 5				\$24,800.00
Fund 10	Restricted-Compton Ed Center			
B0311138	Hof's Hut Restaurants,	YESS Grant	Non-Instruct Supplies	\$1,000.00
B0311142	Global Office	Matriculation	General Office Supplies	\$150.00
Fund 10 Total: 2				\$1,150.00
BPO Funds Total: 7				\$25,950.00
<u>Grand Total POs and BPOs: 44</u>				\$157,798.25

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO

BSD 2 AGREEMENTS/CONTRACTS

1. Agreement with AssetWorks Inc., Contractor will Provide Software Licensing Agreement for Program to Record Fixed Assets
2. Agreement with Alisa Ennis, Contractor to Provide a Musical Performance at the Spring 2010 Commencement Ceremony on Thursday, June 10, 2010
3. Agreement with Mark Forster, Contractor to Provide Emergency Training Courses to the Building Captains and Managers
4. Ratification of Agreement with Alberto Martinez, Contractor to Serve as the Keynote Speaker at the 2010 Academic Awards Tea
5. Agreement with Assist Design, Contractor to Produce a Promotional DVD for EOPS/CARE Program, which will include Student and Professional Interviews
6. Agreement with Intelcom Online Resources Network, Contractor to Provide Faculty the Right to Incorporate Instructional Media Materials from the Intelcom Online Resources Network in their Online and On-Campus Classes
7. Agreement with Intelcom - Instructional Material Usage, Contractor to Provide Faculty the Right to Incorporate Intelcom Library DVD Materials in their Online and On-Campus Classes as Supplement to the Textbook Available for Purchase by Students in the Bookstore
8. Agreement with Universal College of Beauty, Inc., Contractor to Provide a Vocational Education Program for the Benefit of Selected Students of the District Under the California State Plan For Vocational Education and the Federal Vocational Act
9. Agreement with California State University Polytechnic University, Pomona, Contractor to Provide Housing for the Upward Bound Summer Residential Program on their Campus from July 25, 2010 through August 6, 2010
10. Agreement with Sem Ibrahim, Contractor to serve as Residential Advisors and Provide Tutoring during the Upward Bound Summer Residential Program at El Camino College Compton Center & Cal Poly Pomona
11. Agreement with Nehal Shah, Contractor to Provide SAT/ACT TEST PREP/Educational Services for the Upward Bound Program Students
12. Agreement with Carolyn Torres, Contractor to serve as Residential Advisors and Provide Tutoring during the Upward Bound Summer Residential Program at El Camino College Compton Center & Cal Poly Pomona
13. Agreement with California State University Polytechnic University, Pomona, Contractor to Provide Room & Board and Classroom Space for the Upward Bound Math/Science Summer Residential Program on their Campus from July 25, 2010 through August 6, 2010
14. Agreement with Osinachi Ajoku, Contractor to Serve as Residential Advisors and Provide Tutoring during the Upward Bound Math Science Summer Residential Program at El Camino College Compton Center & Cal Poly Pomona

15. Agreement with Elvia Franco, Contractor to Serve as Residential Advisors and Provide Tutoring during the Upward Bound Math Science Summer Residential Program at El Camino College Compton Center & Cal Poly Pomona
16. Agreement with Gabriela Gudino, Contractor to Serve as Residential Advisors and Provide Tutoring during the Upward Bound Math Science Summer Residential Program at El Camino College Compton Center & Cal Poly Pomona
17. Ratification of Agreement with Los Angeles County Office of Education, Contractor to Provide the Compton Community College District with the Capability of Downloading Information from Use of Personal Computer Proprietary Software Products in Connection with LACOE's Human Resources (HRS) and PeopleSoft Financial System (PSFS)
18. Ratification of Amendment to Agreement with Orchard Roofing Consultants, Approved February 16, 2010, to Increase the Total Amount of the Contract from \$13,200 to \$28,800 for Roof Analysis for Additional Buildings on Campus
19. Agreement with W Wood & Associates Development, Inc., Contractor to Provide a Complete Renovation of the Soccer Field
20. Agreement with Bergman & Dacey, Inc., Contractor will Provide Legal Advice and Representation on Matters Related to Construction Contracting and Litigation
21. Amendment to Agreement with Juanita Cruz, Approved November 17, 2009 to Extend the Period of Performance from December 30, 2009 to June 30, 2010
22. Amendment to Agreement with Linda Jones, Approved September 15, 2009 to Extend the Period of Performance from December 30, 2009 to June 30, 2010
23. Amendment to Agreement with Brenda Parks, Approved September 15, 2009 to Extend the Period of Performance from December 30, 2009 to June 30, 2010
24. Amendment to Agreement with Lateefah Wielenga, Approved September 15, 2009 to Extend the Period of Performance from December 30, 2009 to June 30, 2010
25. Amendment to Agreement with Natasha Wilshon, Approved October 20, 2009 to Extend the Period of Performance from December 30, 2009 to June 30, 2010

BSD 2 AGREEMENTS/CONTRACTS

1. AGREEMENT WITH ASSETWORKS INC., CONTRACTOR WILL PROVIDE SOFTWARE LICENSING AGREEMENT FOR PROGRAM TO RECORD FIXED ASSETS

CONSULTANT:	ASSETWORKS, INC.
SERVICES:	To provide Software Licensing Agreement for Program to record fixed assets
REQUESTING DEPT:	BUSINESS SERVICES
FUNDING:	GENERAL FUND UNRESTRICTED
DATES:	07/01/10 – 06/30/11
NTE:	\$2,500.00

2. AGREEMENT WITH ALISA ENNIS, CONTRACTOR TO PROVIDE A MUSICAL PERFORMANCE AT THE SPRING 2010 COMMENCEMENT CEREMONY ON THURSDAY, JUNE 10, 2010

CONSULTANT: ALISA ENNIS
SERVICES: To provide musical performance at the Spring 2010 Commencement Ceremony on Thursday, June 10, 2010
REQUESTING DEPT: STUDENT SERVICES
FUNDING: GENERAL FUND UNRESTRICTED
DATES: 06/10/10 – 06/10/10
NTE: \$250.00

3. AGREEMENT WITH MARK FORSTER, CONTRACTOR TO PROVIDE EMERGENCY TRAINING COURSES TO THE BUILDING CAPTAINS AND MANAGERS

CONSULTANT: MARK FORSTER
SERVICES: To provide training emergency training courses to the building captains and managers
REQUESTING DEPT: HUMAN RESOURCES
FUNDING: GENERAL FUND UNRESTRICTED
DATES: 06/09/10 – 06/30/10
NTE: \$1,100.00

4. RATIFICATION OF AGREEMENT WITH ALBERTO MARTINEZ, CONTRACTOR TO SERVE AS THE KEYNOTE SPEAKER AT THE 2010 ACADEMIC AWARDS TEA

CONSULTANT: ALBERTO MARTINEZ
SERVICES: To serve as the keynote speaker at the 2010 Academic Awards Tea
REQUESTING DEPT: STUDENT SERVICES
FUNDING: GENERAL FUND UNRESTRICTED
DATES: 05/16/10 – 05/16/10
NTE: \$250.00

5. AGREEMENT WITH ASSIST DESIGN, CONTRACTOR TO PRODUCE A PROMOTIONAL DVD FOR EOPS/CARE PROGRAM, WHICH WILL INCLUDE STUDENT AND PROFESSIONAL INTERVIEWS

CONSULTANT: ASSIST DESIGN
SERVICES: To produce a promotional DVD for EOPS/CARE Program, which will include student and professional interviews
REQUESTING DEPT: EOPS/CARE PROGRAM
FUNDING: EOPS/CARE PROGRAM
DATES: 06/19/10 – 06/30/10
NTE: \$10,000.00

6. AGREEMENT WITH INTELECOM ONLINE RESOURCES NETWORK, CONTRACTOR TO PROVIDE FACULTY THE RIGHT TO INCORPORATE INSTRUCTIONAL MEDIA MATERIALS FROM THE INTELECOM ONLINE RESOURCES NETWORK IN THEIR ONLINE AND ON-CAMPUS CLASSES

CONSULTANT: INTELECOM ONLINE RESOURCES NETWORK

SERVICES: To provide faculty the right to incorporate instructional media materials from the Intelcom Online Resources Network in their online and on-campus classes

REQUESTING DEPT: ACADEMIC AFFAIRS

FUNDING: GENERAL FUND UNRESTRICTED

DATES: 07/01/10 – 06/30/11

NTE: \$5,000.00

7. AGREEMENT WITH INTELECOM - INSTRUCTIONAL MATERIAL USAGE, CONTRACTOR TO PROVIDE FACULTY THE RIGHT TO INCORPORATE INTELECOM LIBRARY DVD MATERIALS IN THEIR ONLINE AND ON-CAMPUS CLASSES AS SUPPLEMENT TO THE TEXTBOOK AVAILABLE FOR PURCHASE BY STUDENTS IN THE BOOKSTORE

CONSULTANT: Intelcom - Instructional Material Usage

SERVICES: To provide faculty the right to incorporate Intelcom library DVD materials in their online and on-campus classes as supplement to the textbook available for purchase by students in the bookstore

REQUESTING DEPT: ACADEMIC AFFAIRS

FUNDING: GENERAL FUND UNRESTRICTED

DATES: 07/01/10 – 06/30/11

NTE: No Cost to the District

8. AGREEMENT WITH UNIVERSAL COLLEGE OF BEAUTY, INC., CONTRACTOR TO PROVIDE A VOCATIONAL EDUCATION PROGRAM FOR THE BENEFIT OF SELECTED STUDENTS OF THE DISTRICT UNDER THE CALIFORNIA STATE PLAN FOR VOCATIONAL EDUCATION AND THE FEDERAL VOCATIONAL ACT

CONSULTANT: UNIVERSAL COLLEGE OF BEAUTY, INC.

SERVICES: To provide a Vocational Education Program for the benefit of selected students of the District under the California State Plan for Vocational Education and the Federal Vocational Act. The District will provide credits and certificates through this contract

REQUESTING DEPT: CAREER & TECHNOLOGY EDUCATION

FUNDING: GENERAL FUND UNRESTRICTED

DATES: 07/01/10 – 06/30/11

NTE: The District shall pay the Contractor on a monthly basis of Two Dollars and Twenty Five Cents (\$2.25) per hour, per student for student instruction and another Seventy-Five Cents (\$0.75) per hour per student use of Contractor Facilities

9. AGREEMENT WITH CALIFORNIA STATE UNIVERSITY POLYTECHNIC UNIVERSITY, POMONA, CONTRACTOR TO PROVIDE HOUSING FOR THE UPWARD BOUND SUMMER RESIDENTIAL PROGRAM ON THEIR CAMPUS FROM JULY 25, 2010 THROUGH AUGUST 6, 2010

CONSULTANT: CALIFORNIA STATE UNIVERSITY POLYTECHNIC UNIVERSITY, POMONA

SERVICES: To provide housing for the Upward Bound Summer Residential Program on their campus from July 25, 2010 through August 6, 2010

REQUESTING DEPT: STUDENT SERVICES

FUNDING: UPWARD BOUND PROGRAM

DATES: 07/25/10 – 08/06/10

NTE: \$17,812.00

10. AGREEMENT WITH SEM IBRAHIM, CONTRACTOR TO SERVE AS RESIDENTIAL ADVISORS AND PROVIDE TUTORING DURING THE UPWARD BOUND SUMMER RESIDENTIAL PROGRAM AT EL CAMINO COLLEGE COMPTON CENTER & CAL POLY POMONA

CONSULTANT: SEM IBRAHIM

SERVICES: To serve as residential advisors and provide tutoring during the Upward Bound Summer Residential Program at El Camino College Compton Center & Cal Poly Pomona

REQUESTING DEPT: UPWARD BOUND PROGRAM

FUNDING: UPWARD BOUND PROGRAM

DATES: 06/12/10 – 08/06/10

NTE: \$2,500.00

11. AGREEMENT WITH NEHAL SHAH, CONTRACTOR TO PROVIDE SAT/ACT TEST PREP/EDUCATIONAL SERVICES FOR THE UPWARD BOUND PROGRAM STUDENTS

CONSULTANT: NEHAL SHAH

SERVICES: To provide SAT/ACT Test Prep/educational services for the Upward Bound Program students

REQUESTING DEPT: UPWARD BOUND PROGRAM

FUNDING: UPWARD BOUND PROGRAM

DATES: 06/15/10 – 08/22/10

NTE: \$2,850.00

12. AGREEMENT WITH CAROLYN TORRES, CONTRACTOR TO SERVE AS RESIDENTIAL ADVISORS AND PROVIDE TUTORING DURING THE UPWARD BOUND SUMMER RESIDENTIAL PROGRAM AT EL CAMINO COLLEGE COMPTON CENTER & CAL POLY POMONA

CONSULTANT: CAROLYN TORRES

SERVICES: To serve as residential advisors and provide tutoring during the Upward Bound Summer Residential Program at El Camino College Compton Center & Cal Poly Pomona
REQUESTING DEPT: UPWARD BOUND PROGRAM
FUNDING: UPWARD BOUND PROGRAM
DATES: 06/12/10 – 08/06/10
NTE: \$2,500.00

13. AGREEMENT WITH CALIFORNIA STATE UNIVERSITY POLYTECHNIC UNIVERSITY, POMONA, CONTRACTOR TO PROVIDE ROOM & BOARD AND CLASSROOM SPACE FOR THE UPWARD BOUND MATH/SCIENCE SUMMER RESIDENTIAL PROGRAM ON THEIR CAMPUS FROM JULY 25, 2010 THROUGH AUGUST 6, 2010

CONSULTANT: CALIFORNIA STATE UNIVERSITY POLYTECHNIC UNIVERSITY, POMONA
SERVICES: To provide room & board and classroom Space for the Upward Bound Math/Science Summer Residential Program on their Campus from July 25, 2010 through August 6, 2010
REQUESTING DEPT: STUDENT SERVICES
FUNDING: UPWARD BOUND MATH SCIENCE PROGRAM
DATES: 07/25/10 – 08/06/10
NTE: \$35,000.00

14. AGREEMENT WITH OSINACHI AJOKU, CONTRACTOR TO SERVE AS RESIDENTIAL ADVISORS AND PROVIDE TUTORING DURING THE UPWARD BOUND MATH SCIENCE SUMMER RESIDENTIAL PROGRAM AT EL CAMINO COLLEGE COMPTON CENTER & CAL POLY POMONA

CONSULTANT: OSINACHI AJOKU
SERVICES: To serve as residential advisors and provide tutoring during the Upward Bound Math Science Summer Residential Program at El Camino College Compton Center & Cal Poly Pomona
REQUESTING DEPT: UPWARD BOUND MATH SCIENCE PROGRAM
FUNDING: UPWARD BOUND MATH SCIENCE PROGRAM
DATES: 06/15/10 – 08/06/10
NTE: \$2,300.00

15. AGREEMENT WITH ELVIA FRANCO, CONTRACTOR TO SERVE AS RESIDENTIAL ADVISORS AND PROVIDE TUTORING DURING THE UPWARD BOUND MATH SCIENCE SUMMER RESIDENTIAL PROGRAM AT EL CAMINO COLLEGE COMPTON CENTER & CAL POLY POMONA

CONSULTANT: ELVIA FRANCO
SERVICES: To serve as residential advisors and provide tutoring during the Upward Bound Math Science Summer Residential Program at El Camino College Compton Center & Cal Poly Pomona
REQUESTING DEPT: UPWARD BOUND MATH SCIENCE PROGRAM
FUNDING: UPWARD BOUND MATH SCIENCE PROGRAM
DATES: 06/15/10 – 08/06/10

NTE: \$2,300.00

16. AGREEMENT WITH GABRIELA GUDINO, CONTRACTOR TO SERVE AS RESIDENTIAL ADVISORS AND PROVIDE TUTORING DURING THE UPWARD BOUND MATH SCIENCE SUMMER RESIDENTIAL PROGRAM AT EL CAMINO COLLEGE COMPTON CENTER & CAL POLY POMONA

CONSULTANT: GABRIELA GUDINO
SERVICES: To serve as residential advisors and provide tutoring during the Upward Bound Math Science Summer Residential Program at El Camino College Compton Center & Cal Poly Pomona
REQUESTING DEPT: UPWARD BOUND MATH SCIENCE PROGRAM
FUNDING: UPWARD BOUND MATH SCIENCE PROGRAM
DATES: 06/15/10 – 08/06/10
NTE: \$2,300.00

17. RATIFICATION OF AGREEMENT WITH LOS ANGELES COUNTY OFFICE OF EDUCATION, CONTRACTOR TO PROVIDE THE COMPTON COMMUNITY COLLEGE DISTRICT WITH THE CAPABILITY OF DOWNLOADING INFORMATION FROM USE OF PERSONAL COMPUTER PROPRIETARY SOFTWARE PRODUCTS IN CONNECTION WITH LACOE'S HUMAN RESOURCES (HRS) AND PEOPLESOFT FINANCIAL SYSTEM (PSFS)

CONSULTANT: LOS ANGELES COUNTY OFFICE OF EDUCATION
SERVICES: To provide the Compton Community College District with the capability of downloading information from use of personal computer proprietary software products in connection with LACOE's Human Resources (HRS) and PeopleSoft Financial System (PSFS)
REQUESTING DEPT: BUSINESS SERVICES
FUNDING: GENERAL FUND UNRESTRICTED
DATES: 07/01/09 – 06/30/14
NTE: \$85,584.00

2010-2011 = \$20,496.00
2011-2012 = \$21,096.00
2012-2013 = \$21,696.00
2013-2014 = \$22,296.00

18. RATIFICATION OF AMENDMENT TO AGREEMENT WITH ORCHARD ROOFING CONSULTANTS, APPROVED FEBRUARY 16, 2010, TO INCREASE THE TOTAL AMOUNT OF THE CONTRACT FROM \$13,200 TO \$28,800 FOR ROOF ANALYSIS FOR ADDITIONAL BUILDINGS ON CAMPUS

CONSULTANT: ORCHARD ROOFING
SERVICES: To increase the total amount of the contract from \$13,200 to \$28,800 for roof analysis for additional buildings on campus
REQUESTING DEPT: BUSINESS SERVICES
FUNDING: GENERAL FUND UNRESTRICTED
DATES: 03/01/10 – 05/01/10

NTE: \$15,600.00

19. AGREEMENT WITH W WOOD & ASSOCIATES DEVELOPMENT, INC., CONTRACTOR TO PROVIDE A COMPLETE RENOVATION OF THE FOOTBALL AND SOCCER FIELDS

CONSULTANT: W WOOD & ASSOCIATES DEVELOPMENT, INC.
SERVICES: To provide a complete renovation of the football and soccer fields
REQUESTING DEPT: BUSINESS SERVICES
FUNDING: GENERAL FUND UNRESTRICTED
DATES: 06/08/10 – 09/30/10
NTE: \$59,525.00

20. AGREEMENT WITH BERGMAN & DACEY, INC., CONTRACTOR WILL PROVIDE LEGAL ADVICE AND REPRESENTATION ON MATTERS RELATED TO CONSTRUCTION CONTRACTING AND LITIGATION

CONSULTANT: BERGMAN & DACEY, INC.
SERVICES: To provide legal advice and representation on matters related to construction contracting and litigation
REQUESTING DEPT: BUSINESS SERVICES
FUNDING: BOND FUND
DATES: 07/01/10 – 06/30/11
NTE: \$500,000.00

21. AMENDMENT TO AGREEMENT WITH JUANITA L. CRUZ, APPROVED NOVEMBER 17, 2009 TO EXTEND THE PERIOD OF PERFORMANCE FROM DECEMBER 20, 2009 TO JUNE 30, 2010

CONSULTANT: JUANITA L. CRUZ
SERVICES: To provide a series of parenting classes for Foster & Kinship Caregivers Program on an as needed basis
REQUESTING DEPT: FOSTER AND KINSHIP CARE EDUCATION
FUNDING: FOSTER AND KINSHIP CARE EDUCATION
DATES: 11/17/09 – 06/30/10
NTE: \$1,000.00 / \$50.00 for 4 hours per day

22. AMENDMENT TO AGREEMENT WITH LINDA JONES, APPROVED SEPTEMBER 15, 2009 TO EXTEND THE PERIOD OF PERFORMANCE FROM DECEMBER 20, 2009 TO JUNE 30, 2010

CONSULTANT: LINDA JONES
SERVICES: To provide a series of parenting classes for Foster & Kinship Caregivers Program on an as needed basis
REQUESTING DEPT: FOSTER AND KINSHIP CARE EDUCATION
FUNDING: FOSTER AND KINSHIP CARE EDUCATION
DATES: 09/16/09 – 06/30/10
NTE: \$2,000.00 / \$50.00 for 4 hours per day

**23. AMENDMENT TO AGREEMENT WITH BRENDA PARKS, APPROVED
SEPTEMBER 15, 2009 TO EXTEND THE PERIOD OF PERFORMANCE FROM
DECEMBER 20, 2009 TO JUNE 30, 2010**

CONSULTANT: BRENDA PARKS
SERVICES: To provide a series of parenting classes for Foster & Kinship Caregivers
Program on an as needed basis
REQUESTING DEPT: FOSTER AND KINSHIP CARE EDUCATION
FUNDING: FOSTER AND KINSHIP CARE EDUCATION
DATES: 09/16/09 – 06/30/10
NTE: \$2,000.00 / \$50.00 for 4 hours per day

**24. AMENDMENT TO AGREEMENT WITH LATEEFAH WIELENGA, APPROVED
SEPTEMBER 15, 2009 TO EXTEND THE PERIOD OF PERFORMANCE FROM
DECEMBER 20, 2009 TO JUNE 30, 2010**

CONSULTANT: LATEEFAH WIELENGA
SERVICES: To provide a series of parenting classes for Foster & Kinship Caregivers
Program on an as needed basis
REQUESTING DEPT: FOSTER AND KINSHIP CARE EDUCATION
FUNDING: FOSTER AND KINSHIP CARE EDUCATION
DATES: 09/16/09 – 06/30/10
NTE: \$2,000.00 / \$50.00 for 4 hours per day

**25. AMENDMENT TO AGREEMENT WITH NATASHA WILSON, APPROVED
OCTOBER 20, 2009 TO EXTEND THE PERIOD OF PERFORMANCE FROM
DECEMBER 20, 2009 TO JUNE 30, 2010**

CONSULTANT: NATASHA WILSON
SERVICES: To provide a series of parenting classes for Foster & Kinship Caregivers
Program on an as needed basis
REQUESTING DEPT: FOSTER AND KINSHIP CARE EDUCATION
FUNDING: FOSTER AND KINSHIP CARE EDUCATION
DATES: 10/21/09 – 06/30/10
NTE: \$1,000.00 / \$50.00 for 4 hours per day

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO

BSD 3 QUARTERLY FINANCIAL STATUS REPORT – FORM CCFS – 311Q.

This report is required by the California Community Colleges to be filed each quarter on the District's Financial Status.

DESCRIPTION: Fiscal Year 2009-2010 Third Quarter – Financial and Budget Report (CCFS-311Q)

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

District: (710) COMPTON

CHANGE THE PERIOD

Fiscal Year: 2009-2010

Quarter Ended: (Q3) Mar 31, 2010

Your Quarterly Data is ready for certification.
Please complete the fields below and click on the 'Certify This Quarter' button

Chief Business Officer

CBO Name: Ronald Gerhard
CBO Phone: Use format 999-555-1212
310-900-1600

CBO Signature: 
Date Signed: 5/15/10

Chief Executive Officer Name: Dr. Lawrence Cox

CEO Signature: _____
Date Signed: _____

Electronic Cert Date: _____

District Contact Person

Name: Myeshia Armstrog
Title: Accounting Manager

Telephone: Use format 999-555-1212
310-900-1600

Fax: Use format 999-555-1212
310-900-1691

E-Mail: myarmstrong@elcamino.edu

Certify This Quarter

California Community Colleges, Chancellor's Office
1102 Q Street Sacramento, California 95814-6511

Send questions to:
Christine Atalig (916)327-5772 atalig@ccccc.edu or Glen Campora (916)323-6899 gcampora@ccccc.edu
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**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

CHANGE THE PERIOD
Fiscal Year: 2009-2010
Quarter Ended: (Q3) Mar 31, 2010

District: (710) COMPTON

Line	Description	As of June 30 for the fiscal year specified		
		Actual 2006-07	Actual 2007-08	Projected 2008-09
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:				
A. Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8600)	37,614,182	33,850,109	33,218,023
A.2	Other Financing Sources (Object 8900)	0	13,054,957	1,089,785
A.3	Total Unrestricted Revenue (A.1 + A.2)	37,614,182	46,905,066	34,307,808
B. Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	26,146,183	28,412,100	29,367,527
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	709,688	17,213,339	2,310,576
B.3	Total Unrestricted Expenditures (B.1 + B.2)	28,855,871	45,625,439	31,678,103
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	8,758,311	1,279,627	2,629,705
D.	Fund Balance, Beginning	-5,358,076	3,400,235	4,410,161
D.1	Prior Year Adjustments + (-)	0	-412,832	3,089,180
D.2	Adjusted Fund Balance, Beginning (D + D.1)	-5,358,076	2,987,403	7,499,341
E.	Fund Balance, Ending (C. + D.2)	3,400,235	4,267,030	10,129,046
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	11.8%	9.4%	32%

II. Annualized Attendance FTES:

Line	Description	2006-07	2007-08	2008-09	2009-2010
G.1	Annualized FTES (excluding apprentice and non-resident)	3,500	3,833	5,000	5,600

III. Total General Fund Cash Balance (Unrestricted and Restricted)

As of the specified quarter ended for each fiscal year					
Line	Description	2006-07	2007-08	2008-09	2009-2010
	Cash, excluding borrowed funds		4,518,763	5,515,946	4,910,101

View Quarterly Data - CCFS-311Q (Quarterly Financial Status Report)

H.1						
H.2	Cash, borrowed funds only		1,012,243	2,504,324		0
H.3	Total Cash (H.1+ H.2)	2,967,310	5,531,006	8,020,270		4,910,101

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	30,489,499	30,489,499	19,224,960	63.1%
I.2	Other Financing Sources (Object 8900)	0	0	0	
I.3	Total Unrestricted Revenue (I.1 + I.2)	30,489,499	30,489,499	19,224,960	63.1%
Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	29,293,949	29,293,949	19,784,668	67.5%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	2,380,123	2,380,123	751,453	31.6%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	31,674,072	31,674,072	20,536,121	64.8%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-1,184,573	-1,184,573	-1,311,161	
L.	Adjusted Fund Balance, Beginning	3,435,501	3,435,501	3,435,501	
L.1	Fund Balance, Ending (C. + L.2)	2,250,928	2,250,928	2,124,340	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	7.1%	7.1%		

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic		Classified
	Total Cost Increase	% *	Total Cost Increase	% *	
a. SALARIES:					
Year 1:					
Year 2:					
Year 3:					

b. BENEFITS:	Year 1:								
	Year 2:								
	Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPS, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? NO
 This year? NO
 Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO

BSD 4 LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES (REVENUE) – CIMS-9204

Contract Support for Child Development Center to Purchase Instructional Materials Needed in Child Care Services for 2009-2010 REVENUE

F.Y. July 1, 2009 to June 30, 2010 – Total amount encumbered by this contract:
\$1,247.00

Contract Number: CIMS-9204

Program Type: INSTRUCTIONAL MATERIALS

Project Number: 19-6442-00-9

The total amount payable to this agreement shall not exceed \$1,247.00



CALIFORNIA DEPARTMENT OF EDUCATION
 1430 N Street
 Sacramento, CA 95814-5901

F.Y. 09 - 10

DATE: July 01, 2009

CONTRACT NUMBER: CIMS-9204

PROGRAM TYPE: INSTRUCTIONAL MATERIALS

PROJECT NUMBER: 19-6442-00-9

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

CONTRACTOR'S NAME: COMPTON COMMUNITY COLLEGE DISTRICT

By signing this agreement and returning it to the State, you are agreeing to use the funds identified below for the purchase of instructional materials and supplies for the Child Development Program. These funds shall not be used for any purpose considered nonreimbursable pursuant to the 2009/2010 Funding Terms and Conditions (FT&C) and Title 5, California Code of Regulations. The contractor's signature also certifies compliance with "Standard Provisions for State Contracts" (Exhibit A), which are attached hereto and by this reference incorporated herein.

This contract is funded through a grant from the federal Department of Health and Human Services and subject to Code of Federal Regulations (CFR) 45, Parts 98 and 99, the Child Care and Development Block Grant Act of 1990, as amended, and Public Law 104-193, the Personal Responsibility and Work Opportunity Reconciliation Act 9 (PRWORA) of 1996, 42 USC 9858. If the Catalogue of Federal Domestic Assistance (CFDA) number is 93596 (shown as FC# in the funding block), the fund title is Child Care Mandatory and Matching Funds of the Child Care and Development Fund. If the CFDA number is 93575, the fund title is Child Care and Development Block Grant subject to the Child Care and Development Block Grant Act of 1990, the Omnibus Budget Reconciliation Act of 1990, Section 5082, Public Law 101-508, as amended, Section 658J and 658S, and Public Law 102-586.

Funding of this contract is contingent upon appropriation and availability of funds. The period for which expenditures may be made with these funds shall be from July 01, 2009 through June 30, 2010. The total amount payable pursuant to this agreement shall not exceed \$1,247.00.

Expenditure of these funds shall be reported quarterly to the Child Development Fiscal Services Division (CDFS) on Form CDFS-9529 with fiscal quarters ending September 30, December 31, March 31, and June 30. Quarterly reporting must be submitted for reimbursement of expenditures. For non-local educational agencies, expenditures made for the period July 1, 2009 through June 30, 2010 shall be included in their 2009/10 audit due by the 15th day of the fifth month following the end of the contractor's fiscal year or earlier if specified by the CDE. The audits for School Districts and County Offices shall be submitted in accordance with Education Code Section 41020.

Any provision of this contract found to be in violation of Federal or State statute or regulation shall be invalid but such a finding shall not affect the remaining provisions of this contract. Exhibit A, Standard Provisions for State Contracts attached.

STATE OF CALIFORNIA		CONTRACTOR			
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)			
PRINTED NAME OF PERSON SIGNING Margie Burke, Manager		PRINTED NAME AND TITLE OF PERSON SIGNING Reuben James, Fiscal Director			
TITLE Contracts, Purchasing & Conf Svcs		ADDRESS 1111 E. Artesia Blvd., Compton, Ca 90221			
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 1,247	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		Department of General Services use only	
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 0	(OPTIONAL USE) 0656 14867-6442	FC# 93.575	PC# 000172		
TOTAL AMOUNT ENCUMBERED TO DATE \$ 1,247	ITEM 30.10.020.901 6110-196-0890	CHAPTER 1	STATUTE 2009	FISCAL YEAR 2009-2010	
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5035 Rev-8290		T.B.A. NO.		B.R. NO.	
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		DATE			
SIGNATURE OF ACCOUNTING OFFICER					

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO

**BSD 5 SIGNATURE RESOLUTION FOR CALIFORNIA DEPARTMENT
EDUCATION/CHILD CARE SERVICES – FISCAL YEAR 2009-2010 – CIMS-9204**

It is recommended that the Special Trustee approve the Signature Resolution of the California Department of Education for the purpose of contract support for child development programs to purchase instructional materials needed in child care services and to authorize the designated personnel to sign contract documents for Fiscal Year 2009-2010.

Signature resolution to authorize the following designated personnel to sign contract documents of the California Department of Education for the Fiscal year 2009-2010.

BE IT RESOLVED That the Governing Board of Compton Community College District authorizes entering into local agreement number(s) CIMS-9204 and that the person(s) who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

- Dr. Lawrence Cox, Chief Executive Officer
- Ronald Gerhard, Chief Business Officer
- Reuben James, III, Director of Fiscal Affairs

It is recommended that the Special Trustee approve this signature resolution for California Department of Education/Child Care Services – Fiscal Year 2009-2010.

RESOLUTION

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2009/10.

RESOLUTION

BE IT RESOLVED that the Governing Board of Compton Community College District

authorizes entering into local agreement number/s CIMS-9204 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Reuben James</u>	<u>Director Fiscal Affairs</u>	_____
<u>Ron Gerherd</u>	<u>Chief Business Officer</u>	_____
<u>Lawrence Cox</u>	<u>Chief Executive Officer</u>	_____

PASSED AND ADOPTED THIS 8th day of June 2009/10, by the Governing Board of Compton Community College District of Los Angeles County, California.

I, _____, Clerk of the Governing Board of

Compton Community College District, of Los Angeles, County,

California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a Scheduled Board meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's signature)

(Date)

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO

BSD 6 APPROVAL OF STALE DATED WARRANTS

LACOE has determined that certain checks have not been cashed and processed through the banking system. After six months, LACOE makes an entry to debit the un-cashed amount back in the Cash Account of CCD. An “Other Local Income” account is credited for the same amount. It is recommended that the Special Trustee approve the following Stale Dated Warrant:

<u>WARRANT(S) #</u>	<u>AMOUNT</u>
15809666	\$ 60.00



May 20, 2010

Serving the Communities of
Carson, Compton, Lynwood
North Long Beach, Paramount
and Willowbrook

Memorandum to: Accounting and Disbursements
Division of School Financial Services
Los Angeles County Superintendent of School

1111 East Artesia Boulevard
Compton, CA 90221-5393
Phone: (310) 900-1600
Fax: (310) 900-1696
www.compton.edu

Attention: Maria Yslas

Subject: REISSUANCE OF STALE DATED WARRANT

LAWRENCE M. COX, PhD
CEO, Compton Community
College District

The following is a true and exact excerpt from the regular meeting of the Board of Trustees of the Community College District held June 8, 2010

After a thorough investigation the stale dated warrant was determined to be a legitimate payment. Therefore the amount listed needs to be reissued to the vendor.

PETER J. LANDSBERGER
Special Trustee

In accordance with the enactment of a blanket resolution adopted by the Board of Trustee at their regular meeting of June 8, 2010 please reissue the warrant identified as follows:

<u>Payee</u>	<u>Warrant#</u>	<u>Date</u>	<u>Net Amount</u>
Moore, Patricia A	15809666	01/24/08	\$ 60.00

Regards,

Myeshia Armstrong
Accounting Manager

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO

BSD 7 BOOKSTORE AGREEMENT BETWEEN EL CAMINO COMMUNITY COLLEGE DISTRICT AND COMPTON COMMUNITY COLLEGE DISTRICT

The Special Trustee authorizes the Chief Executive Officer of the Compton Community College District to enter into an Agreement, consistent with the attached document. The Special Trustee also authorizes the CEO to subsequently execute a formal contract with the El Camino Community College District for the operation of a student bookstore on the Compton Community College District site on such terms as the parties may agree to.

REQUESTING DEPT: STUDENT AFFAIRS

TERM OF AGREEMENT

The term of this Agreement is July 1, 2010 to June 30, 2012. Either party may terminate this Agreement with a ninety (90) day written notice.

COMPENSATION

The El Camino Community College District will pay the CCC District 3% commission of net sales (gross sales minus refunds and sales tax). The El Camino Community College District will provide an accounting of sales and the commission payment by the 30th of the following month.

EL CAMINO COMMUNITY COLLEGE DISTRICT
AND
COMPTON COMMUNITY COLLEGE DISTRICT
BOOKSTORE SERVICES AGREEMENT

This AGREEMENT is made and entered into this July 1, 2010 (“EFFECTIVE DATE”), between EL CAMINO COMMUNITY COLLEGE DISTRICT, hereinafter referred to as the (“DISTRICT”) and COMPTON COMMUNITY COLLEGE DISTRICT, hereinafter referred to as the (“CCC DISTRICT”).

WITNESSETH:

That for and in consideration of the mutual promises and agreement herein contained, the parties hereto agree as follows:

CCC DISTRICT hereby agrees to provide the DISTRICT with textbook requisitions of the required and optional material by:

April 1 of each year for summer terms
April 15 of each year for fall terms
October 15 of each year for winter terms
November 5 of each year for spring terms

CCC DISTRICT shall:

- a. Purchase and maintain all equipment(i.e. computer and cash registry) and fixtures (i.e. counter, doors, and shelves) required to operate a campus bookstore;
- b. Provide an alarm system for the bookstore and its contents, and
- c. Include the bookstore and its contents against loss and/or damage in the CCC DISTRICT property insurance coverage.
- d. Provide janitorial services to the Bookstore commensurate with the janitorial services provided by CCC District.
- e. Provide a liaison in the collection of Textbook Requisition and to serve as a contact between the DISTRICT and the faculty at the CCC DISTRICT

The DISTRICT will be responsible for all ordering, receiving, stocking, inventory control, merchandising, Accounts Payable/Accounts Receivable, cash control, and banking functions during the periods of operation by the DISTRICT.

The DISTRICT shall provide on-site management and sales personnel during the school year. The DISTRICT will have full responsibility for payment of wages and worker compensation

insurance to the on-site management and sales personnel. The DISTRICT on-site management and sales personnel would not be considered personnel of CCC DISTRICT.

The Compton Center Bookstore will be open Monday through Thursday during each semester/term (July 1 through June 30) and as needed during the semester breaks and holidays.

The DISTRICT will provide the students taking classes at the Compton Center the ability to purchase their textbooks online when the bookstore is not open.

The DISTRICT shall provide the data base technology for all bookstore operations—e.g., book ordering, inventory control, financial aid accounting, cashiering, and financial statements; and

The DISTRICT shall assume control and responsibility for all bookstore inventory maintained off-sight.

COMPENSATION for this agreement shall be based on the following:

The DISTRICT will pay the CCC DISTRICT 3% commission of net sales (gross sales minus, catalog sales, refunds and sales tax) up to \$1,300,000 million dollars; 4% commission on net sales from \$1,300,000 to \$1,500,000; 4.5% commission on net sales from \$1,500,000 to \$1,750,000; 5% commission on net sales above \$1,750,000. The DISTRICT will provide an accounting of sales and the 3% commission payment by the 30th of the following month. Sales above \$1,300,000 the DISTRICT will provide an additional commission payment by July 15.

The term of this AGREEMENT is **July 1, 2010 to June 30, 2012**. This AGREEMENT may terminate by either party with a ninety (90) day written notice.

The parties, through their authorized representatives, have executed this agreement as of the day and year first written above.

El Camino Community College District
(DISTRICT)

By _____

Jo Ann Higdon
Vice-President, Administrative Services

Date: _____

(CCC DISTRICT)

By _____

Lawrence Cox, Ph.D.
Chief Executive Officer
Compton Community College District

Date: _____

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO

BSD 8 BUDGET TRANSFERS/BUDGET AUGMENTATIONS

It is recommended that the Special Trustee approve or ratify the following adjustments, augmentations, and transfers. The adjustments do not adversely affect the total District budget.

- I. General Fund
- II. All Other Funds

I.

(a) General Fund Unrestricted

Revenues:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
88XX	Local Revenues	\$ 9,682

Expenditures:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
1XXX	Academic Salaries	\$ (12,397)
2XXX	Classified and Other Nonacademic Salaries	(9,840)
3XXX	Employee Benefits	5,960
4XXX	Supplies and Materials	44,729
5XXX	Other Operating Expenses and Services	2,490
6XXX	Capital Outlay	<u>(21,260)</u>
		\$ 9,682

(b) General Fund Restricted

Revenues:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
86XX	State Revenues	\$ 12,102

Expenditures:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
1XXX	Academic Salaries	\$ (37,030)
2XXX	Classified and Other Nonacademic Salaries	(3,057)

3XXX	Employee Benefits	20,793
4XXX	Supplies and Materials	(7,560)
5XXX	Other Operating Expenses and Services	31,108
6XXX	Capital Outlay	11,943
7XXX	Other Outgo	<u>(4,095)</u>
		\$ 12,102

II.

(a) Capital Outlay Projects Fund

Expenditures:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Expenses and Services	\$ 46,824
6XXX	Capital Outlay	<u>(46,824)</u>
		\$ 0

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO

BSD 9 RECOMMENDATION OF APPROVAL OF SURPLUS PROPERTY

In accordance with Education Code 81450 through 81460, it is recommended that the Special Trustee declare the listed equipment, materials, and property as surplus property and authorize its disposal. The listed equipment, materials, and property have been declared obsolete and no longer usable.

<u>Side #</u>	<u>Cal Plate Number</u>	<u>Vehicle Identification Number</u>	<u>Model</u>	<u>Make</u>	<u>Year</u>	<u>Type Fuel</u>	<u>Comments</u>
N/A	E739891		Beauville	Chevy van	1985	Gasoline	Excess equipment
16	E286647	1FBSS31M9XHC12529	Ford	E-350 Van	1999	CNG	Excess equipment
17	E286646	1FBSS31M7XWC12528	Ford	E-350 Van	1999	CNG	Excess equipment
18	E286649	1FBSS31MXWC12527	Ford	E-350 Van	1999	CNG	Excess equipment
19	E418938	1FTPF227MOKB90110	Ford	E-250 Truck	1999	CNG	Excess equipment
20	E286648	1FTPF227MOKB90110	Ford	F-250 Truck	1999	CNG	Excess equipment
N/A	E739892		GMC	Chevy van	1985	Gasoline	Excess equipment
N/A	N/A		Chevy	C-60 Dump truck	1998	Diesel	Excess equipment
72	E401396	2B5WB3111MK217265	Dodge	LE 350 Van	1986	Gasoline	Excess equipment
N/A	E169159	34928	Crown	Bus	1965	Diesel	Excess equipment
N/A	N/A	2126	CASE	Tractor 5800	1987	Diesel	Excess equipment
N/A	N/A	173338	Komatsu	Forklift	1980	Propane	Excess equipment
N/A	N/A	A0008010	Grasshopper	Mower	1980	Diesel	Excess equipment
N/A	N/A	1794	Grasshopper	Mower	1980	Diesel	Excess equipment
N/A	N/A	20000212	Toro	Mower SFS 52	1985	Diesel	Excess equipment
N/A	E418837		Buick	Park Avenue	1990	Gasoline	Excess equipment

N/A	E0483303		Chrysler	Concorde	1993	Gasoline	Excess equipment
N/A	N/A	358745895	Upright	Scissors lift	1990	Electric	Excess equipment
N/A	N/A	1G1B152P8RR201654	Chevy	Impala	1995	Gasoline	Excess equipment
N/A	N/A	S/N 67767 S13283	Modular	N/A	1967	N/A	Part 1 of 4 of a modular building
N/A	N/A	S/N 67758 S13284	Modular	N/A	1967	N/A	part 2 of 4 of a modular building
N/A	N/A	S/N 77594 S14044	Modular	N/A	1977	N/A	Part 3 of 4 of a modular building
N/A	N/A	S/N 77595 S14045	Modular	N/A	1977	N/A	Part 4 of 4 of a modular building

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO

BSD 10 PUBLIC HEARING – 2010-2011 TENTATIVE BUDGET

It is recommended that the Special Trustee conduct public hearing on Compton Community College District Proposed Tentative Budget. Pursuant to Title 5 Section 58301, the Tentative Budget has been on file and available for public inspection from May 1, 2010, through June 8, 2010.

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO

BSD 11 TENTATIVE BUDGET 2010-2011

The purpose of this item is to request approval of the Tentative Budget for the 2010-2011 fiscal year.

The tentative budget is, as the name implies, a tentative budget. The final budget will be adopted in September in accordance with Title 5, section 58305 and Administrative Regulation 6201. The purpose of the tentative budget is so that the District can make expenditures between July 1 and when the final budget is adopted.

TENTATIVE BUDGET

2010 – 2011

Compton Community College District

Office of the CEO
May 18, 2010

Compton Community College District

BOARD OF TRUSTEES

Dr. Peter Landsberger
Special Trustee

Mr. Charles Davis
Area 1, Compton

Ms. Lorraine Cervantes
Area 1, Compton

Dr. John P. Hamilton
Area 2, Willowbrook, Enterprise, Carson

Mr. Andres Ramos
Area 3, Lynwood

Dr. Deborah Sims LeBlanc
Area 4, Paramount

Mr. Glynnndon Owens
Student Trustee



May 13, 2010

**Serving the Communities of
Carson, Compton, Lynwood
North Long Beach, Paramount
and Willowbrook**

Members of the Board of Trustees
Compton Community College District

1111 East Artesia Boulevard
Compton, CA 90221-5393
Phone: (310) 900-1600
Fax: (310) 900-1696
www.compton.edu

Dear Trustee:

In accordance with Title 5 section 58305, Board Policy 6200 – Budget Preparation and Administrative Regulation 6201 – Budget Calendar, the proposed Tentative Budget for the 2010-11 fiscal year is submitted for your review and approval. Its adoption is required for the District to conduct business when the new fiscal year begins on July 1st.

LAWRENCE M. COX, PhD
Chief Executive Officer

Additionally, this budget has been constructed within the parameters of the underlying budget assumptions. Also, the Budget has been through the consultative process, and been approved.

PETER J. LANDSBERGER, PhD
Special Trustee

LORRAINE CERVANTES
Trustee – Compton, Area 1

CHARLES DAVIS
Trustee – Compton, Area 1

JOHN P. HAMILTON, Ed.D
Trustee – Carson, Area 2

ANDRES RAMOS
Trustee – Lynwood, Area 3

DEBORAH SIMS LEBLANC, Ed.D
Trustee – Paramount, Area 4

GLYNNDON OWENS
Student Trustee

Sincerely,

A handwritten signature in black ink, appearing to read "L. Cox", is written over a horizontal line.

Lawrence M. Cox
CEO

**ANNUAL STRATEGIC REVIEW: UNDERLYING BUDGET ASSUMPTIONS SUMMARY
FOR 2010-2011 as of May 11, 2010**

- I. Basic revenue and expense assumptions:
 - A. Projected beginning balance: \$2,300,000
 - B. Estimated local, state and other revenue: \$32,000,000
 - C. Target reserve for contingencies: \$2,500,000 (7%) of budgeted expenditures.
 - D. Budget for the “pay as you go” costs for Retiree Benefits: \$400,000.
 - E. End fiscal year 2009-10 having reported 5,600 FTES.
 - F. Budget General State Apportionment in alignment with generating 6,000 FTES.
 - G. Budget all step and column increases of approximately \$300,000.
 - H. Budget for the addition of 7 new positions. They include:
 - i. Anatomy & Physiology Instructor
 - ii. Physical Education Instructor/Track Coach
 - iii. Research Analyst
 - iv. Financial Aid Counselor
 - v. Votechnical Education Instructor
 - vi. (2) Utility Maintenance Workers
 - I. Budget for an increase in PERS employer funding rate from 9.709% to 11.30%.
 - J. The line of credit payment in the amount of \$1,292,420 will be paid from general unrestricted funds.
 - K. Budget for projected health insurance increase of 5%.
 - L. Budget for projected utility increase of 4%.
 - M. Budget for general property and liability and workers compensation insurance increase of 1%.
 - N. Guidelines regarding reliance on the line of credit:
 - i. Expenses directly associated with state trusteeship, for example annual administrative fee to El Camino and FCMAT charges for periodic reviews (\$850,000).
 - O. Categorical programs will not receive one-time budget augmentations in response to reductions by granting agencies.

- II. Overarching goals and objectives for 2010-2011:
 - A. Increase Enrollment
 - 1. Generate 6400 Credit FTES
 - B. Increase Institutional Capacity and Credibility
 - 1 Fully fund implementation of FCMAT Strategic Recovery Plans (Line of Credit)
 - 2 Rebuild the Compton Community College District Foundation (Foundation Funds)
 - 3 Complete the Educational Master Plan and Facilities Master Plan (Unrestricted Funds)
 - 4 Occupy and open the LRC (Bond Funds)
 - 5 Infrastructure Renovation - Electrical, Outside Lighting, Computer Network, Fire Alarms (Bond Funds)(State Capital Outlay Grant)
 - 6 Implement Policies, Regulations, and Procedures to correct identified audit and FCMAT deficiencies (Unrestricted Funds)
 - 7 Phase in a 2% change in funding distribution each year over the next four years. The specific objective for 2010-11 is to increase the percentage of funds devoted to classroom instruction from 44% to 46%.
 - C. Improve academic quality and student success
 - 1. Implement Student Success Initiative (Basic Skills Funds)

TABLE OF CONTENTS

Tentative Budget Summary – All Funds.....	1
General Fund – Unrestricted.....	3
General Fund – Restricted.....	5
General Line of Credit.....	7
Child Development Fund.....	9
Capital Outlay Projects Fund.....	11
General Obligation Bond Fund.....	13
Workers’ Compensation Fund.....	15
Property & Liability Insurance Fund.....	17
Student Financial Aid Fund.....	19
Budgeted Positions.....	21

ALL FUNDS
Summary of Revenues by Sub-Major Object

OBJECT	DESCRIPTION	2008-09		2009-10		2010-11	
		ACTUAL REVENUES	% of Total	CURRENT BUDGET*	% of Total	TENTATIVE BUDGET	% of Total
8110	Forest Reserve	-	0.0%	-	0.0%	-	0.0%
8120	Higher Education Act	1,099,824	2.4%	1,254,205	2.1%	1,088,243	1.1%
8130	Workforce Investment Act	-	0.0%	-	0.0%	-	0.0%
8140	Temporary Assistance for Needy Families	119,743	0.3%	192,272	0.3%	167,203	0.2%
8150	Student Financial Aid	4,668,896	10.0%	4,500,000	7.6%	4,500,000	4.7%
8160	Veterans Education	-	0.0%	-	0.0%	-	0.0%
8170	Vocational and Technical Education Act (VTEA)	-	0.0%	166,000	0.3%	-	0.0%
8190	Other Federal Revenues	160,985	0.3%	312,211	0.5%	45,000	0.0%
TOTAL FEDERAL REVENUES		6,049,447	12.9%	6,424,688	10.8%	5,800,446	6.1%
8610	General Apportionments	21,776,793	46.6%	24,640,571	41.4%	25,936,110	27.1%
8620	General Categorical Programs	3,623,914	7.7%	3,862,459	6.5%	2,796,586	2.9%
8650	Reimbursable Categorical Programs	1,034,275	2.2%	175,000	0.3%	53,836,500	56.2%
8670	State Tax Subventions	34,088	0.1%	-	0.0%	-	0.0%
8680	State Non-Tax Revenues	554,045	1.2%	655,200	1.1%	655,200	0.7%
8690	Other State Revenues	(12,500)	0.0%	157,584	0.3%	15,000	0.0%
TOTAL STATE REVENUES		27,010,615	57.8%	29,490,814	49.6%	83,239,396	86.9%
8810	Property Taxes	4,022,995	8.6%	3,759,954	6.3%	3,759,954	3.9%
8820	Contributions, Gifts, Grants, and Endowments	125,000	0.3%	613,839	1.0%	361,344	0.4%
8830	Contract Services	552,435	1.2%	-	0.0%	-	0.0%
8840	Sales and Commissions	73,944	0.2%	101,693	0.2%	105,000	0.1%
8850	Rentals and Leases	189,134	0.4%	135,000	0.2%	200,000	0.2%
8860	Interest and Investment Income	329,840	0.7%	370,000	0.6%	170,000	0.2%
8870	Student Fees and Charges	1,725,810	3.7%	1,031,355	1.7%	1,169,276	1.2%
8890	Other Local Revenues	5,597,434	12.0%	16,269,475	27.4%	-	0.0%
TOTAL LOCAL REVENUES		12,616,591	27.0%	22,281,316	37.5%	5,765,574	6.0%
8910	Proceeds of General Fixed Assets	-	0.0%	-	0.0%	-	0.0%
8940	Proceeds of General Long-Term Debt	-	0.0%	-	0.0%	-	0.0%
8980	Incoming Transfers	1,089,785	2.3%	1,256,453	2.1%	975,531	1.0%
TOTAL OTHER FINANCING SOURCES		1,089,785	2.3%	1,256,453	2.1%	975,531	1.0%
TOTAL ALL FUNDS		46,766,438	100%	59,453,271	100%	95,780,947	100%
BEGINNING BALANCE		10,070,993		14,525,151		22,743,014	
ADJUSTMENTS		5,381,365		(624,449)		-	
AVAILABLE FOR APPROPRIATIONS		62,218,796		73,353,973		118,523,961	

* 2009-10 Current Budget is as of February 28, 2010 and includes one-time allocations.

ALL FUNDS
Summary of Expenditures by Sub-Major Object

OBJECT	DESCRIPTION	2008-09		2009-10		2010-11	
		ACTUAL EXPENDITURES	% of Total	CURRENT BUDGET*	% of Total	TENTATIVE BUDGET	% of Total
1100	Instructional Salaries, Regular	5,559,036	11.7%	6,154,999	8.4%	5,841,280	4.9%
1200	Noninstructional Salaries, Regular	3,140,534	6.6%	3,262,527	4.4%	3,189,750	2.7%
1300	Instructional Salaries, Hourly	3,215,178	6.7%	3,490,531	4.8%	3,445,780	2.9%
1400	Noninstructional Salaries, Hourly	394,114	0.8%	487,120	0.7%	256,545	0.2%
	TOTAL ACADEMIC SALARIES	12,308,863	25.8%	13,395,177	18.3%	12,733,355	10.7%
2100	Noninstructional Salaries, Regular	5,913,080	12.4%	6,124,719	8.3%	6,507,498	5.5%
2200	Instructional Aides, Regular	566,255	1.2%	794,187	1.1%	874,531	0.7%
2300	Noninstructional Salaries, Hourly	1,287,650	2.7%	1,178,837	1.6%	836,558	0.7%
2400	Instructional Aides, Hourly	-	0.0%	-	0.0%	-	0.0%
	TOTAL NON-ACADEMIC SALARIES	7,766,985	16.3%	8,097,743	11.0%	8,218,587	6.9%
3100	State Teachers' Retirement System (STRS)	927,816	1.9%	1,042,210	1.4%	1,008,999	0.9%
3200	Public Employees' Retirement System (PERS)	632,126	1.3%	595,388	0.8%	765,540	0.6%
3300	Disability, and Health Insurance	726,161	1.5%	686,664	0.9%	733,461	0.6%
3400	Health and Welfare Benefits	2,337,806	4.9%	1,871,332	2.6%	2,287,041	1.9%
3500	State Unemployment Insurance	56,683	0.1%	62,084	0.1%	57,692	0.0%
3600	Workers' Compensation Insurance	552,260	1.2%	534,811	0.7%	543,086	0.5%
3900	Other Benefits	129,871	0.3%	755,006	1.0%	845,495	0.7%
	TOTAL BENEFITS	5,362,723	11.2%	5,547,495	7.6%	6,241,314	5.3%
4100	Text Books	-	0.0%	38,360	0.1%	1,000	0.0%
4200	Other Books	3,104	0.0%	5,000	0.0%	5,000	0.0%
4300	Instructional Supplies	325,835	0.7%	530,283	0.7%	315,225	0.3%
4400	Noninstructional Repair Parts	104,530	0.2%	58,097	0.1%	72,841	0.1%
4500	Noninstructional Supplies	604,413	1.3%	998,098	1.4%	374,080	0.3%
4600	Gasoline	31,630	0.1%	16,491	0.0%	12,328	0.0%
4700	Food/Food Supplies	120	0.0%	3,634	0.0%	7,000	0.0%
	TOTAL SUPPLIES AND MATERIALS	1,069,631	2.2%	1,649,963	2.2%	787,474	0.7%
5100	Personal and Contract Services	5,632,284	11.8%	9,709,134	13.2%	4,074,759	3.4%
5200	Travel and Conference Expenses	247,138	0.5%	261,711	0.4%	158,104	0.1%
5300	Dues and Memberships	28,463	0.1%	37,028	0.1%	38,870	0.0%
5400	Insurance	983,481	2.1%	901,294	1.2%	1,020,979	0.9%
5500	Utilities and Houskeeping Services	1,129,626	2.4%	1,008,993	1.4%	1,108,950	0.9%
5600	Rents, Leases, and Repairs	1,385,062	2.9%	710,747	1.0%	612,778	0.5%
5700	Legal/Regulatory Expenses	552,107	1.2%	1,557,111	2.1%	1,155,553	1.0%
5800	Other Services and Expenses	1,461,741	3.1%	1,515,476	2.1%	855,676	0.7%
5900	Miscellaneous	68,191	0.1%	35,250	0.0%	19,000	0.0%
	TOTAL OTHER OPERATING EXPENSES	11,488,093	24.1%	15,736,744	21.5%	9,044,669	7.6%
6100	Sites and Site Improvements	12,484	0.0%	926,925	1.3%	52,378,000	44.2%
6200	Buildings	1,279,916	2.7%	6,567,600	9.0%	8,955,500	7.6%
6300	Library Books	4,109	0.0%	40,862	0.1%	40,862	0.0%
6400	Equipment	483,120	1.0%	771,177	1.1%	320,272	0.3%
	TOTAL CAPITAL OUTLAY	1,779,629	3.7%	8,306,564	11.3%	61,694,634	52.1%
7100	Debt Retirement (Long-Term Debt)	1,220,791	2.6%	1,483,670	2.0%	1,300,000	1.1%
7200	Intrafund Transfers-Out	-	0.0%	-	0.0%	-	0.0%
7300	Interfund Transfers-Out	1,089,785	2.3%	746,453	1.0%	975,531	0.8%
7400	Other Transfers	-	0.0%	-	0.0%	-	0.0%
7500	Student Financial Aid	4,696,476	9.8%	4,727,617	6.4%	4,725,000	4.0%
7600	Other Student Aid	910,669	1.9%	820,713	1.1%	557,068	0.5%
7900	Reserve for Contingencies	-	0.0%	12,841,835	17.5%	12,246,329	10.3%
	TOTAL OTHER OUTGO	7,917,721	16.6%	20,620,288	28.1%	19,803,928	16.7%
	TOTAL ALL FUNDS	47,693,644	100%	73,353,973	100%	118,523,961	100%

* 2009-10 Current Budget is as of February 28, 2010 and includes one-time allocations.

UNRESTRICTED GENERAL FUND
Summary of Revenues by Sub-Major Object

OBJECT	DESCRIPTION	2008-09		2009-10		2010-11	
		ACTUAL REVENUES	% of Total	CURRENT BUDGET*	% of Total	TENTATIVE BUDGET	% of Total
8110	Forest Reserve	-	0.0%	-	0.0%	-	0.0%
8120	Higher Education Act	-	0.0%	-	0.0%	-	0.0%
8130	Workforce Investment Act	-	0.0%	-	0.0%	-	0.0%
8140	Temporary Assistance for Needy Families	-	0.0%	-	0.0%	-	0.0%
8150	Student Financial Aid	-	0.0%	-	0.0%	-	0.0%
8160	Veterans Education	-	0.0%	-	0.0%	-	0.0%
8170	Vocational and Technical Education Act (VTEA)	-	0.0%	-	0.0%	-	0.0%
8190	Other Federal Revenues	-	0.0%	7,419	0.0%	-	0.0%
TOTAL FEDERAL REVENUES		-	0.0%	7,419	0.0%	-	0.0%
8610	General Apportionments	21,776,793	73.6%	24,640,571	80.8%	25,936,110	81.5%
8620	General Categorical Programs	-	0.0%	-	0.0%	-	0.0%
8650	Reimbursable Categorical Programs	-	0.0%	-	0.0%	-	0.0%
8670	State Tax Subventions	34,088	0.1%	-	0.0%	-	0.0%
8680	State Non-Tax Revenues	554,045	1.9%	655,200	2.1%	655,200	2.1%
8690	Other State Revenues	-	0.0%	-	0.0%	-	0.0%
TOTAL STATE REVENUES		22,364,926	75.5%	25,295,771	83.0%	26,591,310	83.6%
8810	Property Taxes	4,022,995	13.6%	3,759,954	12.3%	3,759,954	11.8%
8820	Contributions, Gifts, Grants, and Endowments	-	0.0%	-	0.0%	-	0.0%
8830	Contract Services	-	0.0%	-	0.0%	-	0.0%
8840	Sales and Commissions	-	0.0%	-	0.0%	-	0.0%
8850	Rentals and Leases	189,134	0.6%	135,000	0.4%	200,000	0.6%
8860	Interest and Investment Income	92,688	0.3%	90,000	0.3%	100,000	0.3%
8870	Student Fees and Charges	1,704,646	5.8%	1,031,355	3.4%	1,169,276	3.7%
8890	Other Local Revenues	138,821	0.5%	170,000	0.6%	-	0.0%
TOTAL LOCAL REVENUES		6,148,284	20.8%	5,186,309	17.0%	5,229,230	16.4%
8910	Proceeds of General Fixed Assets	-	0.0%	-	0.0%	-	0.0%
8940	Proceeds of General Long-Term Debt	-	0.0%	-	0.0%	-	0.0%
8980	Incoming Transfers	1,089,785	3.7%	-	0.0%	-	0.0%
TOTAL OTHER FINANCING SOURCES		1,089,785	3.7%	-	0.0%	-	0.0%
TOTAL UNRESTRICTED GENERAL FUND		29,602,995	100%	30,489,499	100%	31,820,540	100%
BEGINNING BALANCE		653,461		4,022,487		2,250,929	
ADJUSTMENTS		2,852,191		(586,985)		-	
AVAILABLE FOR APPROPRIATIONS		33,108,646		33,925,001		34,071,469	

* 2009-10 Current Budget is as of February 28, 2010 and includes one-time allocations.

UNRESTRICTED GENERAL FUND
Summary of Expenditures by Sub-Major Object

OBJECT	DESCRIPTION	2008-09		2009-10		2010-11	
		ACTUAL EXPENDITURES	% of Total	CURRENT BUDGET*	% of Total	TENTATIVE BUDGET	% of Total
1100	Instructional Salaries, Regular	5,559,036	19.1%	6,128,999	18.1%	5,841,280	17.1%
1200	Noninstructional Salaries, Regular	2,487,673	8.6%	2,573,618	7.6%	2,673,284	7.8%
1300	Instructional Salaries, Hourly	3,029,393	10.4%	3,174,932	9.4%	3,395,500	10.0%
1400	Noninstructional Salaries, Hourly	146,860	0.5%	185,227	0.5%	62,280	0.2%
TOTAL ACADEMIC SALARIES		11,222,961	38.6%	12,062,776	35.6%	11,972,344	35.1%
2100	Noninstructional Salaries, Regular	4,537,754	15.6%	4,643,080	13.7%	5,111,772	15.0%
2200	Instructional Aides, Regular	430,931	1.5%	604,525	1.8%	708,441	2.1%
2300	Noninstructional Salaries, Hourly	766,684	2.6%	735,695	2.2%	503,270	1.5%
2400	Instructional Aides, Hourly	-	0.0%	-	0.0%	-	0.0%
TOTAL NON-ACADEMIC SALARIES		5,735,369	19.7%	5,983,300	17.6%	6,323,483	18.6%
3100	State Teachers' Retirement System (STRS)	844,915	2.9%	938,618	2.8%	953,081	2.8%
3200	Public Employees' Retirement System (PERS)	491,417	1.7%	470,705	1.4%	595,083	1.7%
3300	Disability, and Health Insurance	579,486	2.0%	565,576	1.7%	603,697	1.8%
3400	Health and Welfare Benefits	2,022,451	7.0%	1,652,403	4.9%	1,955,508	5.7%
3500	State Unemployment Insurance	48,584	0.2%	49,572	0.1%	51,168	0.2%
3600	Workers' Compensation Insurance	467,985	1.6%	479,844	1.4%	483,453	1.4%
3900	Other Benefits	129,871	0.4%	590,858	1.7%	840,858	2.5%
TOTAL BENEFITS		4,584,710	15.8%	4,747,576	14.0%	5,482,848	16.1%
4300	Instructional Supplies	119,690	0.4%	339,196	1.0%	300,237	0.9%
4400	Noninstructional Repair Parts	104,530	0.4%	58,097	0.2%	72,841	0.2%
4500	Noninstructional Supplies	433,981	1.5%	727,326	2.1%	280,366	0.8%
4600	Gasoline	31,630	0.1%	16,491	0.0%	12,328	0.0%
4700	Food/Food Supplies	-	0.0%	3,634	0.0%	4,000	0.0%
TOTAL SUPPLIES AND MATERIALS		689,830	2.4%	1,144,744	3.4%	669,772	2.0%
5100	Personal and Contract Services	1,501,443	5.2%	1,713,337	5.1%	1,685,655	4.9%
5200	Travel and Conference Expenses	187,823	0.6%	138,759	0.4%	109,511	0.3%
5300	Dues and Memberships	28,463	0.1%	35,428	0.1%	37,270	0.1%
5400	Insurance	447,027	1.5%	85,241	0.3%	77,418	0.2%
5500	Utilities and Houskeeping Services	1,129,918	3.9%	1,008,993	3.0%	1,108,950	3.3%
5600	Rents, Leases, and Repairs	873,307	3.0%	579,807	1.7%	551,698	1.6%
5700	Legal/Regulatory Expenses	488,158	1.7%	757,111	2.2%	355,553	1.0%
5800	Other Services and Expenses	796,525	2.7%	769,678	2.3%	363,212	1.1%
5900	Miscellaneous	59,026	0.2%	20,000	0.1%	16,500	0.0%
TOTAL OTHER OPERATING EXPENSES		5,511,689	18.9%	5,108,354	15.1%	4,305,767	12.6%
6100	Sites and Site Improvements	9,124	0.0%	6,000	0.0%	-	0.0%
6200	Buildings	31,620	0.1%	9,500	0.0%	9,500	0.0%
6300	Library Books	4,109	0.0%	40,862	0.1%	40,862	0.1%
6400	Equipment	75,956	0.3%	340,837	1.0%	269,235	0.8%
TOTAL CAPITAL OUTLAY		120,809	0.4%	397,199	1.2%	319,597	0.9%
7100	Debt Retirement (Long-Term Debt)	1,220,791	4.2%	1,483,670	4.4%	1,300,000	3.8%
7200	Intrafund Transfers-Out	-	0.0%	-	0.0%	-	0.0%
7300	Interfund Transfers-Out	-	0.0%	746,453	2.2%	975,531	2.9%
7400	Other Transfers	-	0.0%	-	0.0%	-	0.0%
7500	Student Financial Aid	-	0.0%	-	0.0%	-	0.0%
7600	Other Student Aid	-	0.0%	-	0.0%	-	0.0%
7900	Reserve for Contingencies	-	0.0%	2,250,929	6.6%	2,722,127	8.0%
TOTAL OTHER OUTGO		1,220,791	4.2%	4,481,052	13.2%	4,997,658	14.7%
TOTAL UNRESTRICTED GENERAL FUND		29,086,160	100%	33,925,001	100%	34,071,469	100%

* 2009-10 Current Budget is as of February 28, 2010 and includes one-time allocations.

RESTRICTED GENERAL FUND
Summary of Revenues by Sub-Major Object

OBJECT	DESCRIPTION	2008-09		2009-10		2010-11	
		ACTUAL REVENUES	% of Total	CURRENT BUDGET*	% of Total	TENTATIVE BUDGET	% of Total
8120	Higher Education Act	1,099,824	19.6%	1,254,205	21.6%	1,088,243	28.3%
8140	Temporary Assistance for Needy Families	119,743	2.1%	192,272	3.3%	167,203	4.4%
8170	Vocational and Technical Education Act (VTEA)	-	0.0%	166,000	2.9%	-	0.0%
8190	Other Federal Revenues	96,207	1.7%	259,792	4.5%	-	0.0%
TOTAL FEDERAL REVENUES		1,315,774	23.4%	1,872,269	32.2%	1,255,446	32.7%
8620	Basic Skills	57,443	1.0%	290,000	5.0%	90,000	2.3%
8620	CTE - Equipment	54,097	1.0%	-	0.0%	-	0.0%
8620	Board Financial Assistance Program	196,893	3.5%	230,798	4.0%	208,638	5.4%
8620	Extended Opportunity Programs & Services	1,132,437	20.2%	803,607	13.8%	727,439	18.9%
8620	Cooperative Agencies Resources for Education	319,065	5.7%	740,356	12.7%	426,216	11.1%
8620	Disabled Students Programs & Services	246,670	4.4%	125,732	2.2%	125,324	3.3%
8620	CalWORKs	659,428	11.7%	355,058	6.1%	355,058	9.2%
8620	Matriculation	317,745	5.7%	169,780	2.9%	159,738	4.2%
8620	Equal Employment Opportunity	-	0.0%	5,563	0.1%	4,173	0.1%
8620	Independent Living Skills Grant	1,955	0.0%	-	0.0%	-	0.0%
8620	Articulation	3,997	0.1%	-	0.0%	-	0.0%
8620	Capacity Building for Nursing	107,289	1.9%	-	0.0%	-	0.0%
8620	Nursing Education	331,322	5.9%	402,843	6.9%	-	0.0%
8620	Instructional Equipment	129,983	2.3%	-	0.0%	-	0.0%
8620	TTIP	58,275	1.0%	38,722	0.7%	-	0.0%
8650	Reimbursable Categorical Programs	-	0.0%	22,500	0.4%	-	0.0%
TOTAL STATE REVENUES		3,616,599	64.4%	3,184,959	54.8%	2,096,586	54.6%
8810	Property Taxes	-	0.0%	-	0.0%	-	0.0%
8820	Contributions, Gifts, Grants, and Endowments	125,000	2.2%	613,839	10.6%	361,344	9.4%
8830	Contract Services	-	0.0%	-	0.0%	-	0.0%
8840	Sales and Commissions	73,944	1.3%	101,693	1.7%	105,000	2.7%
8850	Rentals and Leases	-	0.0%	-	0.0%	-	0.0%
8860	Interest and Investment Income	29,482	0.5%	25,000	0.4%	25,000	0.7%
8870	Student Fees and Charges	-	0.0%	-	0.0%	-	0.0%
8890	Other Local Revenues	458,613	8.2%	17,000	0.3%	-	0.0%
TOTAL LOCAL REVENUES		687,038	12.2%	757,532	13.0%	491,344	12.8%
8910	Proceeds of General Fixed Assets	-	0.0%	-	0.0%	-	0.0%
8940	Proceeds of General Long-Term Debt	-	0.0%	-	0.0%	-	0.0%
8980	Incoming Transfers	-	0.0%	-	0.0%	-	0.0%
TOTAL OTHER FINANCING SOURCES		-	0.0%	-	0.0%	-	0.0%
TOTAL RESTRICTED GENERAL FUND		5,619,411	100%	5,814,760	100%	3,843,376	100%
BEGINNING BALANCE		622,282		1,242,888		1,238,554	
ADJUSTMENTS		392,458		22,565		-	
AVAILABLE FOR APPROPRIATIONS		6,634,151		7,080,213		5,081,930	

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OBJECT	DESCRIPTION	2008-09		2009-10		2010-11	
		ACTUAL EXPENDITURES	% of Total	CURRENT BUDGET*	% of Total	TENTATIVE BUDGET	% of Total
1100	Instructional Salaries, Regular	-	0.0%	26,000	0.4%	-	0.0%
1200	Noninstructional Salaries, Regular	539,422	10.0%	632,189	8.9%	459,746	9.0%
1300	Instructional Salaries, Hourly	185,785	3.4%	315,599	4.5%	50,280	1.0%
1400	Noninstructional Salaries, Hourly	247,255	4.6%	301,893	4.3%	194,265	3.8%
	TOTAL ACADEMIC SALARIES	972,462	18.0%	1,275,681	18.0%	704,291	13.9%
2100	Noninstructional Salaries, Regular	1,014,400	18.8%	1,149,518	16.2%	1,063,605	20.9%
2200	Instructional Aides, Regular	48,222	0.9%	63,572	0.9%	40,000	0.8%
2300	Noninstructional Salaries, Hourly	494,043	9.2%	435,642	6.2%	325,788	6.4%
2400	Instructional Aides, Hourly	-	0.0%	-	0.0%	-	0.0%
	TOTAL NON-ACADEMIC SALARIES	1,556,665	28.9%	1,648,732	23.3%	1,429,393	28.1%
3100	State Teachers' Retirement System (STRS)	73,542	1.4%	98,912	1.4%	51,238	1.0%
3200	Public Employees' Retirement System (PERS)	106,260	2.0%	80,193	1.1%	125,967	2.5%
3300	Disability, and Health Insurance	110,452	2.0%	85,209	1.2%	93,885	1.8%
3400	Health and Welfare Benefits	233,735	4.3%	136,929	1.9%	249,533	4.9%
3500	State Unemployment Insurance	6,393	0.1%	10,966	0.2%	4,978	0.1%
3600	Workers' Compensation Insurance	68,120	1.3%	40,735	0.6%	45,401	0.9%
3900	Other Benefits	-	0.0%	164,148	2.3%	4,637	0.1%
	TOTAL BENEFITS	598,502	11.1%	617,092	8.7%	575,639	11.3%
4100	Text Books	-	0.0%	37,360	0.5%	-	0.0%
4200	Other Books	-	0.0%	-	0.0%	-	0.0%
4300	Instructional Supplies	174,121	3.2%	190,787	2.7%	14,688	0.3%
4400	Noninstructional Repair Parts	-	0.0%	-	0.0%	-	0.0%
4500	Noninstructional Supplies	140,798	2.6%	231,605	3.3%	56,547	1.1%
4600	Gasoline	-	0.0%	-	0.0%	-	0.0%
4700	Food/Food Supplies	120	0.0%	-	0.0%	3,000	0.1%
	TOTAL SUPPLIES AND MATERIALS	315,039	5.8%	459,752	6.5%	74,235	1.5%
5100	Personal and Contract Services	131,453	2.4%	239,640	3.4%	164,251	3.2%
5200	Travel and Conference Expenses	59,316	1.1%	120,752	1.7%	47,093	0.9%
5300	Dues and Memberships	-	0.0%	1,600	0.0%	1,600	0.0%
5400	Insurance	-	0.0%	-	0.0%	-	0.0%
5500	Utilities and Houskeeping Services	-	0.0%	-	0.0%	-	0.0%
5600	Rents, Leases, and Repairs	6,781	0.1%	56,904	0.8%	11,080	0.2%
5700	Legal/Regulatory Expenses	-	0.0%	-	0.0%	-	0.0%
5800	Other Services and Expenses	583,192	10.8%	253,727	3.6%	128,189	2.5%
5900	Miscellaneous	9,165	0.2%	15,250	0.2%	2,500	0.0%
	TOTAL OTHER OPERATING EXPENSES	789,907	14.7%	687,873	9.7%	354,713	7.0%
6100	Sites and Site Improvements	-	0.0%	-	0.0%	-	0.0%
6200	Buildings	-	0.0%	-	0.0%	-	0.0%
6300	Library Books	-	0.0%	-	0.0%	-	0.0%
6400	Equipment	244,995	4.5%	247,756	3.5%	51,037	1.0%
	TOTAL CAPITAL OUTLAY	244,995	4.5%	247,756	3.5%	51,037	1.0%
7100	Debt Retirement (Long-Term Debt)	-	0.0%	-	0.0%	-	0.0%
7200	Intrafund Transfers-Out	-	0.0%	-	0.0%	-	0.0%
7300	Interfund Transfers-Out	-	0.0%	-	0.0%	-	0.0%
7400	Other Transfers	-	0.0%	-	0.0%	-	0.0%
7500	Student Financial Aid	5,403	0.1%	87,060	1.2%	75,000	1.5%
7600	Other Student Aid	908,291	16.8%	817,713	11.5%	554,068	10.9%
7900	Reserve for Contingencies	-	0.0%	1,238,554	17.5%	1,263,554	24.9%
	TOTAL OTHER OUTGO	913,693	16.9%	2,143,327	30.3%	1,892,622	37.2%
	TOTAL RESTRICTED GENERAL FUND	5,391,264	100%	7,080,213	100%	5,081,930	100%

* 2009-10 Current Budget is as of February 28, 2010 and includes one-time allocations.

LINE OF CREDIT GENERAL FUND
Summary of Revenues by Sub-Major Object

OBJECT	DESCRIPTION	2008-09		2009-10		2010-11	
		ACTUAL REVENUES	% of Total	CURRENT BUDGET*	% of Total	TENTATIVE BUDGET	% of Total
8110	Forest Reserve	-	0.0%	-	0.0%	-	0.0%
8120	Higher Education Act	-	0.0%	-	0.0%	-	0.0%
8130	Workforce Investment Act	-	0.0%	-	0.0%	-	0.0%
8140	Temporary Assistance for Needy Families	-	0.0%	-	0.0%	-	0.0%
8150	Student Financial Aid	-	0.0%	-	0.0%	-	0.0%
8160	Veterans Education	-	0.0%	-	0.0%	-	0.0%
8170	Vocational and Technical Education Act (VTEA)	-	0.0%	-	0.0%	-	0.0%
8190	Other Federal Revenues	-	0.0%	-	0.0%	-	0.0%
TOTAL FEDERAL REVENUES		-	0.0%	-	0.0%	-	0.0%
8610	General Apportionments	-	0.0%	-	0.0%	-	0.0%
8620	General Categorical Programs	-	0.0%	-	0.0%	-	0.0%
8650	Reimbursable Categorical Programs	-	0.0%	-	0.0%	-	0.0%
8670	State Tax Subventions	-	0.0%	-	0.0%	-	0.0%
8680	State Non-Tax Revenues	-	0.0%	-	0.0%	-	0.0%
8690	Other State Revenues	-	0.0%	-	0.0%	-	0.0%
TOTAL STATE REVENUES		-	0.0%	-	0.0%	-	0.0%
8810	Property Taxes	-	0.0%	-	0.0%	-	0.0%
8820	Contributions, Gifts, Grants, and Endowments	-	0.0%	-	0.0%	-	0.0%
8830	Contract Services	-	0.0%	-	0.0%	-	0.0%
8840	Sales and Commissions	-	0.0%	-	0.0%	-	0.0%
8850	Rentals and Leases	-	0.0%	-	0.0%	-	0.0%
8860	Interest and Investment Income	72,515	1.4%	75,000	100.0%	-	0.0%
8870	Student Fees and Charges	-	0.0%	-	0.0%	-	0.0%
8890	Other Local Revenues	5,000,000	98.6%	-	0.0%	-	0.0%
TOTAL LOCAL REVENUES		5,072,515	100.0%	75,000	100.0%	-	0.0%
8910	Proceeds of General Fixed Assets	-	0.0%	-	0.0%	-	0.0%
8940	Proceeds of General Long-Term Debt	-	0.0%	-	0.0%	-	0.0%
8980	Incoming Transfers	-	0.0%	-	0.0%	-	0.0%
TOTAL OTHER FINANCING SOURCES		-	0.0%	-	0.0%	-	0.0%
TOTAL LINE OF CREDIT GENERAL FUND		5,072,515	100%	75,000	100%	-	100%
BEGINNING BALANCE		3,756,700		6,693,513		5,468,513	
ADJUSTMENTS		236,989					
AVAILABLE FOR APPROPRIATIONS		9,066,204		6,768,513		5,468,513	

* 2009-10 Current Budget is as of February 28, 2010 and includes one-time allocations.

LINE OF CREDIT GENERAL FUND
Summary of Expenditures by Sub-Major Object

OBJECT	DESCRIPTION	2008-09		2009-10		2010-11	
		ACTUAL EXPENDITURES	% of Total	CURRENT BUDGET*	% of Total	TENTATIVE BUDGET	% of Total
1100	Instructional Salaries, Regular	-	0.0%	-	0.0%	-	0.0%
1200	Noninstructional Salaries, Regular	-	0.0%	-	0.0%	-	0.0%
1300	Instructional Salaries, Hourly	-	0.0%	-	0.0%	-	0.0%
1400	Noninstructional Salaries, Hourly	-	0.0%	-	0.0%	-	0.0%
	TOTAL ACADEMIC SALARIES	-	0.0%	-	0.0%	-	0.0%
2100	Noninstructional Salaries, Regular	-	0.0%	-	0.0%	-	0.0%
2200	Instructional Aides, Regular	-	0.0%	-	0.0%	-	0.0%
2300	Noninstructional Salaries, Hourly	-	0.0%	-	0.0%	-	0.0%
2400	Instructional Aides, Hourly	-	0.0%	-	0.0%	-	0.0%
	TOTAL NON-ACADEMIC SALARIES	-	0.0%	-	0.0%	-	0.0%
3100	State Teachers' Retirement System (STRS)	-	0.0%	-	0.0%	-	0.0%
3200	Public Employees' Retirement System (PERS)	-	0.0%	-	0.0%	-	0.0%
3300	Disability, and Health Insurance	-	0.0%	-	0.0%	-	0.0%
3400	Health and Welfare Benefits	-	0.0%	-	0.0%	-	0.0%
3500	State Unemployment Insurance	-	0.0%	-	0.0%	-	0.0%
3600	Workers' Compensation Insurance	-	0.0%	-	0.0%	-	0.0%
3900	Other Benefits	-	0.0%	-	0.0%	-	0.0%
	TOTAL BENEFITS	-	0.0%	-	0.0%	-	0.0%
4300	Instructional Supplies	24,946	1.1%	-	0.0%	-	0.0%
4400	Noninstructional Repair Parts	-	0.0%	-	0.0%	-	0.0%
4500	Noninstructional Supplies	-	0.0%	-	0.0%	-	0.0%
4600	Gasoline	-	0.0%	-	0.0%	-	0.0%
4700	Food/Food Supplies	-	0.0%	-	0.0%	-	0.0%
	TOTAL SUPPLIES AND MATERIALS	24,946	1.1%	-	0.0%	-	0.0%
5100	Personal and Contract Services	934,190	39.4%	414,000	6.1%	600,000	11.0%
5200	Travel and Conference Expenses	-	0.0%	-	0.0%	-	0.0%
5300	Dues and Memberships	-	0.0%	-	0.0%	-	0.0%
5400	Insurance	-	0.0%	-	0.0%	-	0.0%
5500	Utilities and Houskeeping Services	-	0.0%	-	0.0%	-	0.0%
5600	Rents, Leases, and Repairs	115,448	4.9%	-	0.0%	-	0.0%
5700	Legal/Regulatory Expenses	63,949	2.7%	800,000	11.8%	800,000	14.6%
5800	Other Services and Expenses	78,454	3.3%	86,000	1.3%	-	0.0%
5900	Miscellaneous	-	0.0%	-	0.0%	-	0.0%
	TOTAL OTHER OPERATING EXPENSES	1,192,041	50.2%	1,300,000	19.2%	1,400,000	25.6%
6100	Sites and Site Improvements	-	0.0%	-	0.0%	-	0.0%
6200	Buildings	-	0.0%	-	0.0%	-	0.0%
6300	Library Books	-	0.0%	-	0.0%	-	0.0%
6400	Equipment	65,918	2.8%	-	0.0%	-	0.0%
	TOTAL CAPITAL OUTLAY	65,918	2.8%	-	0.0%	-	0.0%
7100	Debt Retirement (Long-Term Debt)	-	0.0%	-	0.0%	-	0.0%
7200	Intrafund Transfers-Out	-	0.0%	-	0.0%	-	0.0%
7300	Interfund Transfers-Out	1,089,785	45.9%	-	0.0%	-	0.0%
7400	Other Transfers	-	0.0%	-	0.0%	-	0.0%
7500	Student Financial Aid	-	0.0%	-	0.0%	-	0.0%
7600	Other Student Aid	-	0.0%	-	0.0%	-	0.0%
7900	Reserve for Contingencies	-	0.0%	5,468,513	80.8%	4,068,513	74.4%
	TOTAL OTHER OUTGO	1,089,785	45.9%	5,468,513	80.8%	4,068,513	74.4%
	TOTAL LINE OF CREDIT GENERAL FUND	2,372,691	100%	6,768,513	100%	5,468,513	100%

* 2009-10 Current Budget is as of February 28, 2010 and includes one-time allocations.

CHILD DEVELOPMENT FUND
Summary of Revenues by Sub-Major Object

OBJECT	DESCRIPTION	2008-09		2009-10		2010-11	
		ACTUAL REVENUES	% of Total	CURRENT BUDGET*	% of Total	TENTATIVE BUDGET	% of Total
8110	Forest Reserve	-	0.0%	-	0.0%	-	0.0%
8120	Higher Education Act	-	0.0%	-	0.0%	-	0.0%
8130	Workforce Investment Act	-	0.0%	-	0.0%	-	0.0%
8140	Temporary Assistance for Needy Families	-	0.0%	-	0.0%	-	0.0%
8150	Student Financial Aid	-	0.0%	-	0.0%	-	0.0%
8160	Veterans Education	-	0.0%	-	0.0%	-	0.0%
8170	Vocational and Technical Education Act (VTEA)	-	0.0%	-	0.0%	-	0.0%
8190	Other Federal Revenues	64,778	7.0%	45,000	5.6%	45,000	5.6%
TOTAL FEDERAL REVENUES		64,778	7.0%	45,000	5.6%	45,000	5.6%
8610	General Apportionments	-	0.0%	-	0.0%	-	0.0%
8620	General Categorical Programs	7,314	0.8%	700,000	87.2%	700,000	87.2%
8650	Reimbursable Categorical Programs	804,090	86.8%	12,500	1.6%	12,500	1.6%
8670	State Tax Subventions	-	0.0%	-	0.0%	-	0.0%
8680	State Non-Tax Revenues	-	0.0%	-	0.0%	-	0.0%
8690	Other State Revenues	-	0.0%	15,000	1.9%	15,000	1.9%
TOTAL STATE REVENUES		811,404	87.6%	727,500	90.7%	727,500	90.7%
8810	Property Taxes	-	0.0%	-	0.0%	-	0.0%
8820	Contributions, Gifts, Grants, and Endowments	-	0.0%	-	0.0%	-	0.0%
8830	Contract Services	-	0.0%	-	0.0%	-	0.0%
8840	Sales and Commissions	-	0.0%	-	0.0%	-	0.0%
8850	Rentals and Leases	-	0.0%	-	0.0%	-	0.0%
8860	Interest and Investment Income	28,754	3.1%	30,000	3.7%	30,000	3.7%
8870	Student Fees and Charges	21,164	2.3%	-	0.0%	-	0.0%
8890	Other Local Revenues	-	0.0%	-	0.0%	-	0.0%
TOTAL LOCAL REVENUES		49,918	5.4%	30,000	3.7%	30,000	3.7%
8910	Proceeds of General Fixed Assets	-	0.0%	-	0.0%	-	0.0%
8940	Proceeds of General Long-Term Debt	-	0.0%	-	0.0%	-	0.0%
8980	Incoming Transfers	-	0.0%	-	0.0%	-	0.0%
TOTAL OTHER FINANCING SOURCES		-	0.0%	-	0.0%	-	0.0%
TOTAL CHILD DEVELOPMENT FUND		926,099	100%	802,500	100%	802,500	100%
BEGINNING BALANCE		112,665		127,589		112,560	
ADJUSTMENTS		(97,559)		(60,029)		-	
AVAILABLE FOR APPROPRIATIONS		941,205		870,060		915,060	

* 2009-10 Current Budget is as of February 28, 2010 and includes one-time allocations.

CHILD DEVELOPMENT FUND
Summary of Expenditures by Sub-Major Object

OBJECT	DESCRIPTION	2008-09		2009-10		2010-11	
		ACTUAL EXPENDITURES	% of Total	CURRENT BUDGET*	% of Total	TENTATIVE BUDGET	% of Total
1100	Instructional Salaries, Regular	-	0.0%	-	0.0%	-	0.0%
1200	Noninstructional Salaries, Regular	113,439	13.9%	56,720	6.5%	56,720	6.2%
1300	Instructional Salaries, Hourly	-	0.0%	-	0.0%	-	0.0%
1400	Noninstructional Salaries, Hourly	-	0.0%	-	0.0%	-	0.0%
	TOTAL ACADEMIC SALARIES	113,439	13.9%	56,720	6.5%	56,720	6.2%
2100	Noninstructional Salaries, Regular	360,926	44.4%	332,121	38.2%	332,121	36.3%
2200	Instructional Aides, Regular	87,102	10.7%	126,090	14.5%	126,090	13.8%
2300	Noninstructional Salaries, Hourly	26,922	3.3%	7,500	0.9%	7,500	0.8%
2400	Instructional Aides, Hourly	-	0.0%	-	0.0%	-	0.0%
	TOTAL NON-ACADEMIC SALARIES	474,951	58.4%	465,711	53.5%	465,711	50.9%
3100	State Teachers' Retirement System (STRS)	9,359	1.2%	4,680	0.5%	4,680	0.5%
3200	Public Employees' Retirement System (PERS)	34,449	4.2%	44,490	5.1%	44,490	4.9%
3300	Disability, and Health Insurance	36,224	4.5%	35,879	4.1%	35,879	3.9%
3400	Health and Welfare Benefits	81,620	10.0%	82,000	9.4%	82,000	9.0%
3500	State Unemployment Insurance	1,706	0.2%	1,546	0.2%	1,546	0.2%
3600	Workers' Compensation Insurance	16,155	2.0%	14,232	1.6%	14,232	1.6%
3900	Other Benefits	-	0.0%	-	0.0%	-	0.0%
	TOTAL BENEFITS	179,512	22.1%	182,827	21.0%	182,827	20.0%
4100	Text Books	-	0.0%	1,000	0.1%	1,000	0.1%
4200	Other Books	3,104	0.4%	5,000	0.6%	5,000	0.5%
4300	Instructional Supplies	7,078	0.9%	300	0.0%	300	0.0%
4400	Noninstructional Repair Parts	-	0.0%	-	0.0%	-	0.0%
4500	Noninstructional Supplies	29,634	3.6%	37,167	4.3%	37,167	4.1%
4600	Gasoline	-	0.0%	-	0.0%	-	0.0%
4700	Food/Food Supplies	-	0.0%	-	0.0%	-	0.0%
	TOTAL SUPPLIES AND MATERIALS	39,816	4.9%	43,467	5.0%	43,467	4.8%
5100	Personal and Contract Services	-	0.0%	-	0.0%	-	0.0%
5200	Travel and Conference Expenses	-	0.0%	1,500	0.2%	1,500	0.2%
5300	Dues and Memberships	-	0.0%	-	0.0%	-	0.0%
5400	Insurance	-	0.0%	-	0.0%	-	0.0%
5500	Utilities and Houskeeping Services	-	0.0%	-	0.0%	-	0.0%
5600	Rents, Leases, and Repairs	-	0.0%	-	0.0%	-	0.0%
5700	Legal/Regulatory Expenses	-	0.0%	-	0.0%	-	0.0%
5800	Other Services and Expenses	3,520	0.4%	4,275	0.5%	4,275	0.5%
5900	Miscellaneous	-	0.0%	-	0.0%	-	0.0%
	TOTAL OTHER OPERATING EXPENSES	3,520	0.4%	5,775	0.7%	5,775	0.6%
6100	Sites and Site Improvements	-	0.0%	-	0.0%	-	0.0%
6200	Buildings	-	0.0%	-	0.0%	-	0.0%
6300	Library Books	-	0.0%	-	0.0%	-	0.0%
6400	Equipment	-	0.0%	-	0.0%	-	0.0%
	TOTAL CAPITAL OUTLAY	-	0.0%	-	0.0%	-	0.0%
7100	Debt Retirement (Long-Term Debt)	-	0.0%	-	0.0%	-	0.0%
7200	Intrafund Transfers-Out	-	0.0%	-	0.0%	-	0.0%
7300	Interfund Transfers-Out	-	0.0%	-	0.0%	-	0.0%
7400	Other Transfers	-	0.0%	-	0.0%	-	0.0%
7500	Student Financial Aid	-	0.0%	-	0.0%	-	0.0%
7600	Other Student Aid	2,378	0.3%	3,000	0.3%	3,000	0.3%
7900	Reserve for Contingencies	-	0.0%	112,560	12.9%	157,560	17.2%
	TOTAL OTHER OUTGO	2,378	0.3%	115,560	13.3%	160,560	17.5%
	TOTAL CHILD DEVELOPMENT FUND	813,616	100%	870,060	100%	915,060	100%

* 2009-10 Current Budget is as of February 28, 2010 and includes one-time allocations.

CAPITAL OUTLAY PROJECTS FUND
Summary of Revenues by Sub-Major Object

OBJECT	DESCRIPTION	2008-09		2009-10		2010-11	
		ACTUAL REVENUES	% of Total	CURRENT BUDGET*	% of Total	TENTATIVE BUDGET	% of Total
8110	Forest Reserve	-	0.0%	-	0.0%	-	0.0%
8120	Higher Education Act	-	0.0%	-	0.0%	-	0.0%
8130	Workforce Investment Act	-	0.0%	-	0.0%	-	0.0%
8140	Temporary Assistance for Needy Families	-	0.0%	-	0.0%	-	0.0%
8150	Student Financial Aid	-	0.0%	-	0.0%	-	0.0%
8160	Veterans Education	-	0.0%	-	0.0%	-	0.0%
8170	Vocational and Technical Education Act (VTEA)	-	0.0%	-	0.0%	-	0.0%
8190	Other Federal Revenues	-	0.0%	-	0.0%	-	0.0%
TOTAL FEDERAL REVENUES		-	0.0%	-	0.0%	-	0.0%
8610	General Apportionments	-	0.0%	-	0.0%	-	0.0%
8620	General Categorical Programs	-	0.0%	-	0.0%	-	0.0%
8650	Reimbursable Categorical Programs	100,000	87.8%	-	0.0%	53,674,000	100.0%
8670	State Tax Subventions	-	0.0%	-	0.0%	-	0.0%
8680	State Non-Tax Revenues	-	0.0%	-	0.0%	-	0.0%
8690	Other State Revenues	-	0.0%	142,584	8.6%	-	0.0%
TOTAL STATE REVENUES		100,000	87.8%	142,584	8.6%	53,674,000	100.0%
8810	Property Taxes	-	0.0%	-	0.0%	-	0.0%
8820	Contributions, Gifts, Grants, and Endowments	-	0.0%	-	0.0%	-	0.0%
8830	Contract Services	-	0.0%	-	0.0%	-	0.0%
8840	Sales and Commissions	-	0.0%	-	0.0%	-	0.0%
8850	Rentals and Leases	-	0.0%	-	0.0%	-	0.0%
8860	Interest and Investment Income	13,868	12.2%	-	0.0%	15,000	0.0%
8870	Student Fees and Charges	-	0.0%	-	0.0%	-	0.0%
8890	Other Local Revenues	-	0.0%	1,082,475	65.6%	-	0.0%
TOTAL LOCAL REVENUES		13,868	12.2%	1,082,475	65.6%	15,000	0.0%
8910	Proceeds of General Fixed Assets	-	0.0%	-	0.0%	-	0.0%
8940	Proceeds of General Long-Term Debt	-	0.0%	-	0.0%	-	0.0%
8980	Incoming Transfers	-	0.0%	426,000	25.8%	-	0.0%
TOTAL OTHER FINANCING SOURCES		-	0.0%	426,000	25.8%	-	0.0%
TOTAL CAPITAL OUTLAY PROJECTS FUND		113,868	100%	1,651,059	100%	53,689,000	100%
BEGINNING BALANCE		1,563,815		1,156,827		1,156,827	
ADJUSTMENTS		(75,670)					
AVAILABLE FOR APPROPRIATIONS		1,602,014		2,807,886		54,845,827	

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CAPITAL OUTLAY PROJECTS FUND
 Summary of Expenditures by Sub-Major Object

OBJECT	DESCRIPTION	2008-09		2009-10		2010-11	
		ACTUAL EXPENDITURES	% of Total	CURRENT BUDGET*	% of Total	TENTATIVE BUDGET	% of Total
1100	Instructional Salaries, Regular	-	0.0%	-	0.0%	-	0.0%
1200	Noninstructional Salaries, Regular	-	0.0%	-	0.0%	-	0.0%
1300	Instructional Salaries, Hourly	-	0.0%	-	0.0%	-	0.0%
1400	Noninstructional Salaries, Hourly	-	0.0%	-	0.0%	-	0.0%
	TOTAL ACADEMIC SALARIES	-	0.0%	-	0.0%	-	0.0%
2100	Noninstructional Salaries, Regular	-	0.0%	-	0.0%	-	0.0%
2200	Instructional Aides, Regular	-	0.0%	-	0.0%	-	0.0%
2300	Noninstructional Salaries, Hourly	-	0.0%	-	0.0%	-	0.0%
2400	Instructional Aides, Hourly	-	0.0%	-	0.0%	-	0.0%
	TOTAL NON-ACADEMIC SALARIES	-	0.0%	-	0.0%	-	0.0%
3100	State Teachers' Retirement System (STRS)	-	0.0%	-	0.0%	-	0.0%
3200	Public Employees' Retirement System (PERS)	-	0.0%	-	0.0%	-	0.0%
3300	Disability, and Health Insurance	-	0.0%	-	0.0%	-	0.0%
3400	Health and Welfare Benefits	-	0.0%	-	0.0%	-	0.0%
3500	State Unemployment Insurance	-	0.0%	-	0.0%	-	0.0%
3600	Workers' Compensation Insurance	-	0.0%	-	0.0%	-	0.0%
3900	Other Benefits	-	0.0%	-	0.0%	-	0.0%
	TOTAL BENEFITS	-	0.0%	-	0.0%	-	0.0%
4300	Instructional Supplies	-	0.0%	-	0.0%	-	0.0%
4400	Noninstructional Repair Parts	-	0.0%	-	0.0%	-	0.0%
4500	Noninstructional Supplies	-	0.0%	-	0.0%	-	0.0%
4600	Gasoline	-	0.0%	-	0.0%	-	0.0%
4700	Food/Food Supplies	-	0.0%	-	0.0%	-	0.0%
	TOTAL SUPPLIES AND MATERIALS	-	0.0%	-	0.0%	-	0.0%
5100	Personal and Contract Services	-	0.0%	482,549	17.2%	-	0.0%
5200	Travel and Conference Expenses	-	0.0%	-	0.0%	-	0.0%
5300	Dues and Memberships	-	0.0%	-	0.0%	-	0.0%
5400	Insurance	-	0.0%	-	0.0%	-	0.0%
5500	Utilities and Houskeeping Services	-	0.0%	-	0.0%	-	0.0%
5600	Rents, Leases, and Repairs	389,526	87.5%	68,405	2.4%	50,000	0.1%
5700	Legal/Regulatory Expenses	-	0.0%	-	0.0%	-	0.0%
5800	Other Services and Expenses	-	0.0%	36,596	1.3%	-	0.0%
5900	Miscellaneous	-	0.0%	-	0.0%	-	0.0%
	TOTAL OTHER OPERATING EXPENSES	389,526	87.5%	587,550	20.9%	50,000	0.1%
6100	Sites and Site Improvements	-	0.0%	920,925	32.8%	44,878,000	81.8%
6200	Buildings	36,906	8.3%	-	0.0%	8,946,000	16.3%
6300	Library Books	-	0.0%	-	0.0%	-	0.0%
6400	Equipment	18,754	4.2%	142,584	5.1%	-	0.0%
	TOTAL CAPITAL OUTLAY	55,661	12.5%	1,063,509	37.9%	53,824,000	98.1%
7100	Debt Retirement (Long-Term Debt)	-	0.0%	-	0.0%	-	0.0%
7200	Intrafund Transfers-Out	-	0.0%	-	0.0%	-	0.0%
7300	Interfund Transfers-Out	-	0.0%	-	0.0%	-	0.0%
7400	Other Transfers	-	0.0%	-	0.0%	-	0.0%
7500	Student Financial Aid	-	0.0%	-	0.0%	-	0.0%
7600	Other Student Aid	-	0.0%	-	0.0%	-	0.0%
7900	Reserve for Contingencies	-	0.0%	1,156,827	41.2%	971,827	1.8%
	TOTAL OTHER OUTGO	-	0.0%	1,156,827	41.2%	971,827	1.8%
	TOTAL CAPITAL OUTLAY PROJECTS FUND	445,187	100%	2,807,886	100%	54,845,827	100%

* 2009-10 Current Budget is as of February 28, 2010 and includes one-time allocations.

GENERAL OBLIGATION BOND FUND
Summary of Revenues by Sub-Major Object

OBJECT	DESCRIPTION	2008-09		2009-10		2010-11	
		ACTUAL REVENUES	% of Total	CURRENT BUDGET*	% of Total	TENTATIVE BUDGET	% of Total
8110	Forest Reserve	-	0.0%	-	0.0%	-	0.0%
8120	Higher Education Act	-	0.0%	-	0.0%	-	0.0%
8130	Workforce Investment Act	-	0.0%	-	0.0%	-	0.0%
8140	Temporary Assistance for Needy Families	-	0.0%	-	0.0%	-	0.0%
8150	Student Financial Aid	-	0.0%	-	0.0%	-	0.0%
8160	Veterans Education	-	0.0%	-	0.0%	-	0.0%
8170	Vocational and Technical Education Act (VTEA)	-	0.0%	-	0.0%	-	0.0%
8190	Other Federal Revenues	-	0.0%	-	0.0%	-	0.0%
TOTAL FEDERAL REVENUES		-	0.0%	-	0.0%	-	0.0%
8610	General Apportionments	-	0.0%	-	0.0%	-	0.0%
8620	General Categorical Programs	-	0.0%	-	0.0%	-	0.0%
8650	Reimbursable Categorical Programs	-	0.0%	-	0.0%	-	0.0%
8670	State Tax Subventions	-	0.0%	-	0.0%	-	0.0%
8680	State Non-Tax Revenues	-	0.0%	-	0.0%	-	0.0%
8690	Other State Revenues	-	0.0%	-	0.0%	-	0.0%
TOTAL STATE REVENUES		-	0.0%	-	0.0%	-	0.0%
8810	Property Taxes	-	0.0%	-	0.0%	-	0.0%
8820	Contributions, Gifts, Grants, and Endowments	-	0.0%	-	0.0%	-	0.0%
8830	Contract Services	-	0.0%	-	0.0%	-	0.0%
8840	Sales and Commissions	-	0.0%	-	0.0%	-	0.0%
8850	Rentals and Leases	-	0.0%	-	0.0%	-	0.0%
8860	Interest and Investment Income	90,396	100.0%	150,000	1.0%	-	0.0%
8870	Student Fees and Charges	-	0.0%	-	0.0%	-	0.0%
8890	Other Local Revenues	-	0.0%	15,000,000	99.0%	-	0.0%
TOTAL LOCAL REVENUES		90,396	100.0%	15,150,000	100.0%	-	0.0%
8910	Proceeds of General Fixed Assets	-	0.0%	-	0.0%	-	0.0%
8940	Proceeds of General Long-Term Debt	-	0.0%	-	0.0%	-	0.0%
8980	Incoming Transfers	-	0.0%	-	0.0%	-	0.0%
TOTAL OTHER FINANCING SOURCES		-	0.0%	-	0.0%	-	0.0%
TOTAL GENERAL OBLIGATION BOND FUND		90,396	100%	15,150,000	100%	-	100%
BEGINNING BALANCE		3,930,387		1,275,660		12,500,000	
ADJUSTMENTS		1,609,680		-			
AVAILABLE FOR APPROPRIATIONS		5,630,463		16,425,660		12,500,000	

* 2009-10 Current Budget is as of February 28, 2010 and includes one-time allocations.

GENERAL OBLIGATION BOND FUND
Summary of Expenditures by Sub-Major Object

OBJECT	DESCRIPTION	2008-09		2009-10		2010-11	
		ACTUAL EXPENDITURES	% of Total	CURRENT BUDGET*	% of Total	TENTATIVE BUDGET	% of Total
1100	Instructional Salaries, Regular	-	0.0%	-	0.0%	-	0.0%
1200	Noninstructional Salaries, Regular	-	0.0%	-	0.0%	-	0.0%
1300	Instructional Salaries, Hourly	-	0.0%	-	0.0%	-	0.0%
1400	Noninstructional Salaries, Hourly	-	0.0%	-	0.0%	-	0.0%
	TOTAL ACADEMIC SALARIES	-	0.0%	-	0.0%	-	0.0%
2100	Noninstructional Salaries, Regular	-	0.0%	-	0.0%	-	0.0%
2200	Instructional Aides, Regular	-	0.0%	-	0.0%	-	0.0%
2300	Noninstructional Salaries, Hourly	-	0.0%	-	0.0%	-	0.0%
2400	Instructional Aides, Hourly	-	0.0%	-	0.0%	-	0.0%
	TOTAL NON-ACADEMIC SALARIES	-	0.0%	-	0.0%	-	0.0%
3100	State Teachers' Retirement System (STRS)	-	0.0%	-	0.0%	-	0.0%
3200	Public Employees' Retirement System (PERS)	-	0.0%	-	0.0%	-	0.0%
3300	Disability, and Health Insurance	-	0.0%	-	0.0%	-	0.0%
3400	Health and Welfare Benefits	-	0.0%	-	0.0%	-	0.0%
3500	State Unemployment Insurance	-	0.0%	-	0.0%	-	0.0%
3600	Workers' Compensation Insurance	-	0.0%	-	0.0%	-	0.0%
3900	Other Benefits	-	0.0%	-	0.0%	-	0.0%
	TOTAL BENEFITS	-	0.0%	-	0.0%	-	0.0%
4300	Instructional Supplies	-	0.0%	-	0.0%	-	0.0%
4400	Noninstructional Repair Parts	-	0.0%	-	0.0%	-	0.0%
4500	Noninstructional Supplies	-	0.0%	2,000	0.0%	-	0.0%
4600	Gasoline	-	0.0%	-	0.0%	-	0.0%
4700	Food/Food Supplies	-	0.0%	-	0.0%	-	0.0%
	TOTAL SUPPLIES AND MATERIALS	-	0.0%	2,000	0.0%	-	0.0%
5100	Personal and Contract Services	3,065,197	70.4%	6,855,208	41.7%	1,600,000	12.8%
5200	Travel and Conference Expenses	-	0.0%	700	0.0%	-	0.0%
5300	Dues and Memberships	-	0.0%	-	0.0%	-	0.0%
5400	Insurance	-	0.0%	-	0.0%	-	0.0%
5500	Utilities and Houskeeping Services	-	0.0%	-	0.0%	-	0.0%
5600	Rents, Leases, and Repairs	-	0.0%	5,631	0.0%	-	0.0%
5700	Legal/Regulatory Expenses	-	0.0%	-	0.0%	-	0.0%
5800	Other Services and Expenses	49	0.0%	365,200	2.2%	360,000	2.9%
5900	Miscellaneous	-	0.0%	-	0.0%	-	0.0%
	TOTAL OTHER OPERATING EXPENSES	3,065,247	70.4%	7,226,739	44.0%	1,960,000	15.7%
6100	Sites and Site Improvements	3,360	0.1%	-	0.0%	7,500,000	60.0%
6200	Buildings	1,211,390	27.8%	6,558,100	39.9%	-	0.0%
6300	Library Books	-	0.0%	-	0.0%	-	0.0%
6400	Equipment	74,806	1.7%	40,000	0.2%	-	0.0%
	TOTAL CAPITAL OUTLAY	1,289,556	29.6%	6,598,100	40.2%	7,500,000	60.0%
7100	Debt Retirement (Long-Term Debt)	-	0.0%	-	0.0%	-	0.0%
7200	Intrafund Transfers-Out	-	0.0%	-	0.0%	-	0.0%
7300	Interfund Transfers-Out	-	0.0%	-	0.0%	-	0.0%
7400	Other Transfers	-	0.0%	-	0.0%	-	0.0%
7500	Student Financial Aid	-	0.0%	-	0.0%	-	0.0%
7600	Other Student Aid	-	0.0%	-	0.0%	-	0.0%
7900	Reserve for Contingencies	-	0.0%	2,598,821	15.8%	3,040,000	24.3%
	TOTAL OTHER OUTGO	-	0.0%	2,598,821	15.8%	3,040,000	24.3%
	TOTAL GENERAL OBLIGATION BOND FUND	4,354,803	100%	16,425,660	100%	12,500,000	100%

* 2009-10 Current Budget is as of February 28, 2010 and includes one-time allocations.

WORKERS' COMPENSATION FUND
Summary of Revenues by Sub-Major Object

OBJECT	DESCRIPTION	2008-09		2009-10		2010-11	
		ACTUAL REVENUES	% of Total	CURRENT BUDGET*	% of Total	TENTATIVE BUDGET	% of Total
8110	Forest Reserve	-	0.0%	-	0.0%	-	0.0%
8120	Higher Education Act	-	0.0%	-	0.0%	-	0.0%
8130	Workforce Investment Act	-	0.0%	-	0.0%	-	0.0%
8140	Temporary Assistance for Needy Families	-	0.0%	-	0.0%	-	0.0%
8150	Student Financial Aid	-	0.0%	-	0.0%	-	0.0%
8160	Veterans Education	-	0.0%	-	0.0%	-	0.0%
8170	Vocational and Technical Education Act (VTEA)	-	0.0%	-	0.0%	-	0.0%
8190	Other Federal Revenues	-	0.0%	-	0.0%	-	0.0%
TOTAL FEDERAL REVENUES		-	0.0%	-	0.0%	-	0.0%
8610	General Apportionments	-	0.0%	-	0.0%	-	0.0%
8620	General Categorical Programs	-	0.0%	-	0.0%	-	0.0%
8650	Reimbursable Categorical Programs	-	0.0%	-	0.0%	-	0.0%
8670	State Tax Subventions	-	0.0%	-	0.0%	-	0.0%
8680	State Non-Tax Revenues	-	0.0%	-	0.0%	-	0.0%
8690	Other State Revenues	-	0.0%	-	0.0%	-	0.0%
TOTAL STATE REVENUES		-	0.0%	-	0.0%	-	0.0%
8810	Property Taxes	-	0.0%	-	0.0%	-	0.0%
8820	Contributions, Gifts, Grants, and Endowments	-	0.0%	-	0.0%	-	0.0%
8830	Contract Services	552,435	99.6%	-	0.0%	-	0.0%
8840	Sales and Commissions	-	0.0%	-	0.0%	-	0.0%
8850	Rentals and Leases	-	0.0%	-	0.0%	-	0.0%
8860	Interest and Investment Income	2,137	0.4%	-	0.0%	-	0.0%
8870	Student Fees and Charges	-	0.0%	-	0.0%	-	0.0%
8890	Other Local Revenues	-	0.0%	-	0.0%	-	0.0%
TOTAL LOCAL REVENUES		554,572	100.0%	-	0.0%	-	0.0%
8910	Proceeds of General Fixed Assets	-	0.0%	-	0.0%	-	0.0%
8940	Proceeds of General Long-Term Debt	-	0.0%	-	0.0%	-	0.0%
8980	Incoming Transfers	-	0.0%	510,000	100.0%	511,517	100.0%
TOTAL OTHER FINANCING SOURCES		-	0.0%	510,000	100.0%	511,517	100.0%
TOTAL WORKERS' COMPENSATION FUND		554,572	100%	510,000	100%	511,517	100%
BEGINNING BALANCE		(158,636)		5,631		15,631	
ADJUSTMENTS		148,547					
AVAILABLE FOR APPROPRIATIONS		544,483		515,631		527,148	

* 2009-10 Current Budget is as of February 28, 2010 and includes one-time allocations.

WORKERS' COMPENSATION FUND
Summary of Expenditures by Sub-Major Object

OBJECT	DESCRIPTION	2008-09		2009-10		2010-11	
		ACTUAL EXPENDITURES	% of Total	CURRENT BUDGET*	% of Total	TENTATIVE BUDGET	% of Total
1100	Instructional Salaries, Regular	-	0.0%	-	0.0%	-	0.0%
1200	Noninstructional Salaries, Regular	-	0.0%	-	0.0%	-	0.0%
1300	Instructional Salaries, Hourly	-	0.0%	-	0.0%	-	0.0%
1400	Noninstructional Salaries, Hourly	-	0.0%	-	0.0%	-	0.0%
	TOTAL ACADEMIC SALARIES	-	0.0%	-	0.0%	-	0.0%
2100	Noninstructional Salaries, Regular	-	0.0%	-	0.0%	-	0.0%
2200	Instructional Aides, Regular	-	0.0%	-	0.0%	-	0.0%
2300	Noninstructional Salaries, Hourly	-	0.0%	-	0.0%	-	0.0%
2400	Instructional Aides, Hourly	-	0.0%	-	0.0%	-	0.0%
	TOTAL NON-ACADEMIC SALARIES	-	0.0%	-	0.0%	-	0.0%
3100	State Teachers' Retirement System (STRS)	-	0.0%	-	0.0%	-	0.0%
3200	Public Employees' Retirement System (PERS)	-	0.0%	-	0.0%	-	0.0%
3300	Disability, and Health Insurance	-	0.0%	-	0.0%	-	0.0%
3400	Health and Welfare Benefits	-	0.0%	-	0.0%	-	0.0%
3500	State Unemployment Insurance	-	0.0%	-	0.0%	-	0.0%
3600	Workers' Compensation Insurance	-	0.0%	-	0.0%	-	0.0%
3900	Other Benefits	-	0.0%	-	0.0%	-	0.0%
	TOTAL BENEFITS	-	0.0%	-	0.0%	-	0.0%
4300	Instructional Supplies	-	0.0%	-	0.0%	-	0.0%
4400	Noninstructional Repair Parts	-	0.0%	-	0.0%	-	0.0%
4500	Noninstructional Supplies	-	0.0%	-	0.0%	-	0.0%
4600	Gasoline	-	0.0%	-	0.0%	-	0.0%
4700	Food/Food Supplies	-	0.0%	-	0.0%	-	0.0%
	TOTAL SUPPLIES AND MATERIALS	-	0.0%	-	0.0%	-	0.0%
5100	Personal and Contract Services	-	0.0%	4,400	0.9%	4,400	0.8%
5200	Travel and Conference Expenses	-	0.0%	-	0.0%	-	0.0%
5300	Dues and Memberships	-	0.0%	-	0.0%	-	0.0%
5400	Insurance	536,454	99.6%	495,600	96.1%	500,000	94.9%
5500	Utilities and Housekeeping Services	(292)	-0.1%	-	0.0%	-	0.0%
5600	Rents, Leases, and Repairs	-	0.0%	-	0.0%	-	0.0%
5700	Legal/Regulatory Expenses	-	0.0%	-	0.0%	-	0.0%
5800	Other Services and Expenses	-	0.0%	-	0.0%	-	0.0%
5900	Miscellaneous	-	0.0%	-	0.0%	-	0.0%
	TOTAL OTHER OPERATING EXPENSES	536,162	99.5%	500,000	97.0%	504,400	95.7%
6100	Sites and Site Improvements	-	0.0%	-	0.0%	-	0.0%
6200	Buildings	-	0.0%	-	0.0%	-	0.0%
6300	Library Books	-	0.0%	-	0.0%	-	0.0%
6400	Equipment	2,690	0.5%	-	0.0%	-	0.0%
	TOTAL CAPITAL OUTLAY	2,690	0.5%	-	0.0%	-	0.0%
7100	Debt Retirement (Long-Term Debt)	-	0.0%	-	0.0%	-	0.0%
7200	Intrafund Transfers-Out	-	0.0%	-	0.0%	-	0.0%
7300	Interfund Transfers-Out	-	0.0%	-	0.0%	-	0.0%
7400	Other Transfers	-	0.0%	-	0.0%	-	0.0%
7500	Student Financial Aid	-	0.0%	-	0.0%	-	0.0%
7600	Other Student Aid	-	0.0%	-	0.0%	-	0.0%
7900	Reserve for Contingencies	-	0.0%	15,631	3.0%	22,748	4.3%
	TOTAL OTHER OUTGO	-	0.0%	15,631	3.0%	22,748	4.3%
	TOTAL WORKERS' COMPENSATION FUND	538,852	100%	515,631	100%	527,148	100%

* 2009-10 Current Budget is as of February 28, 2010 and includes one-time allocations.

PROPERTY & LIABILITY INSURANCE FUND
Summary of Revenues by Sub-Major Object

OBJECT	DESCRIPTION	2008-09		2009-10		2010-11	
		ACTUAL REVENUES	% of Total	CURRENT BUDGET*	% of Total	TENTATIVE BUDGET	% of Total
8110	Forest Reserve	-	0.0%	-	0.0%	-	0.0%
8120	Higher Education Act	-	0.0%	-	0.0%	-	0.0%
8130	Workforce Investment Act	-	0.0%	-	0.0%	-	0.0%
8140	Temporary Assistance for Needy Families	-	0.0%	-	0.0%	-	0.0%
8150	Student Financial Aid	-	0.0%	-	0.0%	-	0.0%
8160	Veterans Education	-	0.0%	-	0.0%	-	0.0%
8170	Vocational and Technical Education Act (VTEA)	-	0.0%	-	0.0%	-	0.0%
8190	Other Federal Revenues	-	0.0%	-	0.0%	-	0.0%
TOTAL FEDERAL REVENUES		-	0.0%	-	0.0%	-	0.0%
8610	General Apportionments	-	0.0%	-	0.0%	-	0.0%
8620	General Categorical Programs	-	0.0%	-	0.0%	-	0.0%
8650	Reimbursable Categorical Programs	-	0.0%	-	0.0%	-	0.0%
8670	State Tax Subventions	-	0.0%	-	0.0%	-	0.0%
8680	State Non-Tax Revenues	-	0.0%	-	0.0%	-	0.0%
8690	Other State Revenues	-	0.0%	-	0.0%	-	0.0%
TOTAL STATE REVENUES		-	0.0%	-	0.0%	-	0.0%
8810	Property Taxes	-	0.0%	-	0.0%	-	0.0%
8820	Contributions, Gifts, Grants, and Endowments	-	0.0%	-	0.0%	-	0.0%
8830	Contract Services	-	0.0%	-	0.0%	-	0.0%
8840	Sales and Commissions	-	0.0%	-	0.0%	-	0.0%
8850	Rentals and Leases	-	0.0%	-	0.0%	-	0.0%
8860	Interest and Investment Income	-	0.0%	-	0.0%	-	0.0%
8870	Student Fees and Charges	-	0.0%	-	0.0%	-	0.0%
8890	Other Local Revenues	-	0.0%	-	0.0%	-	0.0%
TOTAL LOCAL REVENUES		-	0.0%	-	0.0%	-	0.0%
8910	Proceeds of General Fixed Assets	-	0.0%	-	0.0%	-	0.0%
8940	Proceeds of General Long-Term Debt	-	0.0%	-	0.0%	-	0.0%
8980	Incoming Transfers	-	0.0%	320,453	100.0%	464,014	100.0%
TOTAL OTHER FINANCING SOURCES		-	0.0%	320,453	100.0%	464,014	100.0%
TOTAL PROPERTY & LIABILITY INSURANCE FUND		-	100%	320,453	100%	464,014	100%
BEGINNING BALANCE		-		-		-	
ADJUSTMENTS		-		-		-	
AVAILABLE FOR APPROPRIATIONS		-		320,453		464,014	

* 2009-10 Current Budget is as of February 28, 2010 and includes one-time allocations.

PROPERTY & LIABILITY INSURANCE FUND
Summary of Expenditures by Sub-Major Object

OBJECT	DESCRIPTION	2008-09		2009-10		2010-11	
		ACTUAL EXPENDITURES	% of Total	CURRENT BUDGET*	% of Total	TENTATIVE BUDGET	% of Total
1100	Instructional Salaries, Regular	-	0.0%	-	0.0%	-	0.0%
1200	Noninstructional Salaries, Regular	-	0.0%	-	0.0%	-	0.0%
1300	Instructional Salaries, Hourly	-	0.0%	-	0.0%	-	0.0%
1400	Noninstructional Salaries, Hourly	-	0.0%	-	0.0%	-	0.0%
	TOTAL ACADEMIC SALARIES	-	0.0%	-	0.0%	-	0.0%
2100	Noninstructional Salaries, Regular	-	0.0%	-	0.0%	-	0.0%
2200	Instructional Aides, Regular	-	0.0%	-	0.0%	-	0.0%
2300	Noninstructional Salaries, Hourly	-	0.0%	-	0.0%	-	0.0%
2400	Instructional Aides, Hourly	-	0.0%	-	0.0%	-	0.0%
	TOTAL NON-ACADEMIC SALARIES	-	0.0%	-	0.0%	-	0.0%
3100	State Teachers' Retirement System (STRS)	-	0.0%	-	0.0%	-	0.0%
3200	Public Employees' Retirement System (PERS)	-	0.0%	-	0.0%	-	0.0%
3300	Disability, and Health Insurance	-	0.0%	-	0.0%	-	0.0%
3400	Health and Welfare Benefits	-	0.0%	-	0.0%	-	0.0%
3500	State Unemployment Insurance	-	0.0%	-	0.0%	-	0.0%
3600	Workers' Compensation Insurance	-	0.0%	-	0.0%	-	0.0%
3900	Other Benefits	-	0.0%	-	0.0%	-	0.0%
	TOTAL BENEFITS	-	0.0%	-	0.0%	-	0.0%
4300	Instructional Supplies	-	0.0%	-	0.0%	-	0.0%
4400	Noninstructional Repair Parts	-	0.0%	-	0.0%	-	0.0%
4500	Noninstructional Supplies	-	0.0%	-	0.0%	-	0.0%
4600	Gasoline	-	0.0%	-	0.0%	-	0.0%
4700	Food/Food Supplies	-	0.0%	-	0.0%	-	0.0%
	TOTAL SUPPLIES AND MATERIALS	-	0.0%	-	0.0%	-	0.0%
5100	Personal and Contract Services	-	0.0%	-	0.0%	20,453	4.4%
5200	Travel and Conference Expenses	-	0.0%	-	0.0%	-	0.0%
5300	Dues and Memberships	-	0.0%	-	0.0%	-	0.0%
5400	Insurance	-	0.0%	320,453	100.0%	443,561	95.6%
5500	Utilities and Houskeeping Services	-	0.0%	-	0.0%	-	0.0%
5600	Rents, Leases, and Repairs	-	0.0%	-	0.0%	-	0.0%
5700	Legal/Regulatory Expenses	-	0.0%	-	0.0%	-	0.0%
5800	Other Services and Expenses	-	0.0%	-	0.0%	-	0.0%
5900	Miscellaneous	-	0.0%	-	0.0%	-	0.0%
	TOTAL OTHER OPERATING EXPENSES	-	0.0%	320,453	100.0%	464,014	100.0%
6100	Sites and Site Improvements	-	0.0%	-	0.0%	-	0.0%
6200	Buildings	-	0.0%	-	0.0%	-	0.0%
6300	Library Books	-	0.0%	-	0.0%	-	0.0%
6400	Equipment	-	0.0%	-	0.0%	-	0.0%
	TOTAL CAPITAL OUTLAY	-	0.0%	-	0.0%	-	0.0%
7100	Debt Retirement (Long-Term Debt)	-	0.0%	-	0.0%	-	0.0%
7200	Intrafund Transfers-Out	-	0.0%	-	0.0%	-	0.0%
7300	Interfund Transfers-Out	-	0.0%	-	0.0%	-	0.0%
7400	Other Transfers	-	0.0%	-	0.0%	-	0.0%
7500	Student Financial Aid	-	0.0%	-	0.0%	-	0.0%
7600	Other Student Aid	-	0.0%	-	0.0%	-	0.0%
7900	Reserve for Contingencies	-	0.0%	-	0.0%	-	0.0%
	TOTAL OTHER OUTGO	-	0.0%	-	0.0%	-	0.0%
	TOTAL PROPERTY & LIABILITY INSURANCE FUND	-	100%	320,453	100%	464,014	100%

* 2009-10 Current Budget is as of February 28, 2010 and includes one-time allocations.

STUDENT FINANCIAL AID FUND
Summary of Revenues by Sub-Major Object

OBJECT	DESCRIPTION	2008-09		2009-10		2010-11	
		ACTUAL REVENUES	% of Total	CURRENT BUDGET*	% of Total	TENTATIVE BUDGET	% of Total
8110	Forest Reserve	-	0.0%	-	0.0%	-	0.0%
8120	Higher Education Act	-	0.0%	-	0.0%	-	0.0%
8130	Workforce Investment Act	-	0.0%	-	0.0%	-	0.0%
8140	Temporary Assistance for Needy Families	-	0.0%	-	0.0%	-	0.0%
8150	Student Financial Aid	4,668,896	97.5%	4,500,000	97.0%	4,500,000	96.8%
8160	Veterans Education	-	0.0%	-	0.0%	-	0.0%
8170	Vocational and Technical Education Act (VTEA)	-	0.0%	-	0.0%	-	0.0%
8190	Other Federal Revenues	-	0.0%	-	0.0%	-	0.0%
TOTAL FEDERAL REVENUES		4,668,896	97.5%	4,500,000	97.0%	4,500,000	96.8%
8610	General Apportionments	-	0.0%	-	0.0%	-	0.0%
8620	General Categorical Programs	-	0.0%	-	0.0%	-	0.0%
8650	Reimbursable Categorical Programs	130,185	2.7%	140,000	3.0%	150,000	3.2%
8670	State Tax Subventions	-	0.0%	-	0.0%	-	0.0%
8680	State Non-Tax Revenues	-	0.0%	-	0.0%	-	0.0%
8690	Other State Revenues	(12,500)	-0.3%	-	0.0%	-	0.0%
TOTAL STATE REVENUES		117,685	2.5%	140,000	3.0%	150,000	3.2%
8810	Property Taxes	-	0.0%	-	0.0%	-	0.0%
8820	Contributions, Gifts, Grants, and Endowments	-	0.0%	-	0.0%	-	0.0%
8830	Contract Services	-	0.0%	-	0.0%	-	0.0%
8840	Sales and Commissions	-	0.0%	-	0.0%	-	0.0%
8850	Rentals and Leases	-	0.0%	-	0.0%	-	0.0%
8860	Interest and Investment Income	-	0.0%	-	0.0%	-	0.0%
8870	Student Fees and Charges	-	0.0%	-	0.0%	-	0.0%
8890	Other Local Revenues	-	0.0%	-	0.0%	-	0.0%
TOTAL LOCAL REVENUES		-	0.0%	-	0.0%	-	0.0%
8910	Proceeds of General Fixed Assets	-	0.0%	-	0.0%	-	0.0%
8940	Proceeds of General Long-Term Debt	-	0.0%	-	0.0%	-	0.0%
8980	Incoming Transfers	-	0.0%	-	0.0%	-	0.0%
TOTAL OTHER FINANCING SOURCES		-	0.0%	-	0.0%	-	0.0%
TOTAL STUDENT FINANCIAL AID FUND		4,786,581	100%	4,640,000	100%	4,650,000	100%
BEGINNING BALANCE		(409,680)		557		-	
ADJUSTMENTS		314,730					
AVAILABLE FOR APPROPRIATIONS		4,691,630		4,640,557		4,650,000	

* 2009-10 Current Budget is as of February 28, 2010 and includes one-time allocations.

STUDENT FINANCIAL AID FUND
Summary of Expenditures by Sub-Major Object

OBJECT	DESCRIPTION	2008-09		2009-10		2010-11	
		ACTUAL EXPENDITURES	% of Total	CURRENT BUDGET*	% of Total	TENTATIVE BUDGET	% of Total
1100	Instructional Salaries, Regular	-	0.0%	-	0.0%	-	0.0%
1200	Noninstructional Salaries, Regular	-	0.0%	-	0.0%	-	0.0%
1300	Instructional Salaries, Hourly	-	0.0%	-	0.0%	-	0.0%
1400	Noninstructional Salaries, Hourly	-	0.0%	-	0.0%	-	0.0%
	TOTAL ACADEMIC SALARIES	-	0.0%	-	0.0%	-	0.0%
2100	Noninstructional Salaries, Regular	-	0.0%	-	0.0%	-	0.0%
2200	Instructional Aides, Regular	-	0.0%	-	0.0%	-	0.0%
2300	Noninstructional Salaries, Hourly	-	0.0%	-	0.0%	-	0.0%
2400	Instructional Aides, Hourly	-	0.0%	-	0.0%	-	0.0%
	TOTAL NON-ACADEMIC SALARIES	-	0.0%	-	0.0%	-	0.0%
3100	State Teachers' Retirement System (STRS)	-	0.0%	-	0.0%	-	0.0%
3200	Public Employees' Retirement System (PERS)	-	0.0%	-	0.0%	-	0.0%
3300	Disability, and Health Insurance	-	0.0%	-	0.0%	-	0.0%
3400	Health and Welfare Benefits	-	0.0%	-	0.0%	-	0.0%
3500	State Unemployment Insurance	-	0.0%	-	0.0%	-	0.0%
3600	Workers' Compensation Insurance	-	0.0%	-	0.0%	-	0.0%
3900	Other Benefits	-	0.0%	-	0.0%	-	0.0%
	TOTAL BENEFITS	-	0.0%	-	0.0%	-	0.0%
4300	Instructional Supplies	-	0.0%	-	0.0%	-	0.0%
4400	Noninstructional Repair Parts	-	0.0%	-	0.0%	-	0.0%
4500	Noninstructional Supplies	-	0.0%	-	0.0%	-	0.0%
4600	Gasoline	-	0.0%	-	0.0%	-	0.0%
4700	Food/Food Supplies	-	0.0%	-	0.0%	-	0.0%
	TOTAL SUPPLIES AND MATERIALS	-	0.0%	-	0.0%	-	0.0%
5100	Personal and Contract Services	-	0.0%	-	0.0%	-	0.0%
5200	Travel and Conference Expenses	-	0.0%	-	0.0%	-	0.0%
5300	Dues and Memberships	-	0.0%	-	0.0%	-	0.0%
5400	Insurance	-	0.0%	-	0.0%	-	0.0%
5500	Utilities and Houskeeping Services	-	0.0%	-	0.0%	-	0.0%
5600	Rents, Leases, and Repairs	-	0.0%	-	0.0%	-	0.0%
5700	Legal/Regulatory Expenses	-	0.0%	-	0.0%	-	0.0%
5800	Other Services and Expenses	-	0.0%	-	0.0%	-	0.0%
5900	Miscellaneous	-	0.0%	-	0.0%	-	0.0%
	TOTAL OTHER OPERATING EXPENSES	-	0.0%	-	0.0%	-	0.0%
6100	Sites and Site Improvements	-	0.0%	-	0.0%	-	0.0%
6200	Buildings	-	0.0%	-	0.0%	-	0.0%
6300	Library Books	-	0.0%	-	0.0%	-	0.0%
6400	Equipment	-	0.0%	-	0.0%	-	0.0%
	TOTAL CAPITAL OUTLAY	-	0.0%	-	0.0%	-	0.0%
7100	Debt Retirement (Long-Term Debt)	-	0.0%	-	0.0%	-	0.0%
7200	Intrafund Transfers-Out	-	0.0%	-	0.0%	-	0.0%
7300	Interfund Transfers-Out	-	0.0%	-	0.0%	-	0.0%
7400	Other Transfers	-	0.0%	-	0.0%	-	0.0%
7500	Student Financial Aid	4,691,074	100.0%	4,640,557	100.0%	4,650,000	100.0%
7600	Other Student Aid	-	0.0%	-	0.0%	-	0.0%
7900	Reserve for Contingencies	-	0.0%	-	0.0%	-	0.0%
	TOTAL OTHER OUTGO	4,691,074	100.0%	4,640,557	100.0%	4,650,000	100.0%
	TOTAL STUDENT FINANCIAL AID FUND	4,691,074	100%	4,640,557	100%	4,650,000	100%

* 2009-10 Current Budget is as of February 28, 2010 and includes one-time allocations.

2010-11 Budget Development
Budgeted Positions - Summary

	# of Positions
General Fund Unrestricted	
CEO/Special Trustee	4.00
Academic Affairs	103.75
Student Services	29.29
Administrative Services	<u>62.96</u>
	200.00
General Fund Restricted	28.00
Child Development Fund	6.75

BUDGETED POSITIONS - GENERAL FUND UNRESTRICTED
 CEO/SPECIAL TRUSTEE

Description	CEO	Special Trustee	Grand Total
ADMINISTRATIVE ASST (CN)	1.00		1.00
SECRETARY TO THE BOARD		1.00	1.00
SPECIAL TRUSTEE		1.00	1.00
CEO	1.00		1.00
Grand Total	2.00	2.00	4.00

BUDGETED POSITIONS - GENERAL FUND UNRESTRICTED
ACADEMIC AFFAIRS

Description	V.P. Academic Affairs	Behavioral & Social Sciences	Childhood Education	Business	Fine Arts	Ctr for Arts Production Instr	Humanities
ADMINISTRATIVE ASSISTANT	1.00						
CATALOG/SCHEDULE SPECIAL	1.00						
COUNSELOR-NON TEACHG FULL		0.47					
EMPLOY DEVELOPMENT SPEC.	1.00						
FULL TIME INSTRUCTOR	1.69	6.00	2.00	6.80	6.00		13.74
FULL TIME LIBRARIAN							
INSTRUCTIONAL ASSOCIATE	2.00						
LAB ASSISTANT	1.00						
LEARNING CENTER ASSISTANT							
LIBRARY ASSISTANT							
PROGRAM SERVICES SUPERVSR	1.00						
SENIOR LIBRARY CLERK							
SR ADMINSTRTV ASST TO V.P	1.00						
THEATRE ARTS ASSISTANT						1.00	
VOCATIONAL SPECIALIST	1.00						
DEAN	2.00						
DIRECTOR	0.50						
RESEARCH ANALYST	0.50						
Grand Total	13.69	6.47	2.00	6.80	6.00	1.00	13.74

New academic positions for 2010-11:

- Anatomy (1.0)
- Physical Education/Track Coach (1.0)
- Financial Aid Counselor (1.0)
- VoTechnical Education (1.0)
- Research Analyst (.50)

BUDGETED POSITIONS - GENERAL FUND UNRESTRICTED
ACADEMIC AFFAIRS

Description	I&T Division	Construction Technology	Natural Sciences	Mathematic al Sciences	Mathematic s	Health Sciences and Athletics
ADMINISTRATIVE ASSISTANT						
CATALOG/SCHEDULE SPECIAL						
COUNSELOR-NON TEACHG FULL						
EMPLOY DEVELOPMENT SPEC.						
FULL TIME INSTRUCTOR	5.20		8.60	10.00		3.00
FULL TIME LIBRARIAN						
INSTRUCTIONAL ASSOCIATE		2.00			1.00	
LAB ASSISTANT					1.00	
LEARNING CENTER ASSISTANT						
LIBRARY ASSISTANT						
PROGRAM SERVICES SUPERVSR						
SENIOR LIBRARY CLERK						
SR ADMINSTRTV ASST TO V.P						
THEATRE ARTS ASSISTANT						
VOCATIONAL SPECIALIST						
DEAN						
DIRECTOR						
RESEARCH ANALYST						
Grand Total	5.20	2.00	8.60	10.00	2.00	3.00

BUDGETED POSITIONS - GENERAL FUND UNRESTRICTED
ACADEMIC AFFAIRS

Description	Nursing	Div Office Instr. Services	Learning Center	Academic Senate	Grand Total
ADMINISTRATIVE ASSISTANT					1.00
CATALOG/SCHEDULE SPECIAL					1.00
COUNSELOR-NON TEACHG FULL		1.00			1.47
EMPLOY DEVELOPMENT SPEC.					1.00
FULL TIME INSTRUCTOR	10.00			1.40	74.42
FULL TIME LIBRARIAN		2.00	0.80	0.20	3.00
INSTRUCTIONAL ASSOCIATE	1.00		2.00		8.00
LAB ASSISTANT					2.00
LEARNING CENTER ASSISTANT			1.00		1.00
LIBRARY ASSISTANT		1.00			1.00
PROGRAM SERVICES SUPERVSR					1.00
SENIOR LIBRARY CLERK		1.00			1.00
SR ADMINSTRTV ASST TO V.P	1.00				2.00
THEATRE ARTS ASSISTANT					1.00
VOCATIONAL SPECIALIST					1.00
DEAN	0.86				2.86
DIRECTOR					0.50
RESEARCH ANALYST					0.50
Grand Total	10.86	5.00	3.80	1.60	103.75

BUDGETED POSITIONS - GENERAL FUND UNRESTRICTED
STUDENT SERVICES

Description	Athletics	DSPS	Counseling	EOP&S District Match	Student Recruitment Project	Admissions/ Recors Office	Counseling Office
ADMINISTRATIVE ASSISTANT	1.00						
ADMINISTRATIVE SECRETARY							
ATHLETIC FACILTS & EQP AT	1.00						
CERT. ATHLETIC TRAINER	1.00						
CFP1-A PROGRAM ASSISTANT				0.40			
CFP-2 PROGRAM TECHNICIAN							
CFP-3 PROGRAM SPECIALIST							
COUNSELOR-NON TEACHG FULL							4.67
ENROLL SERVS SUPERVISOR						2.00	
FINANCIAL AIDE COORDINATR							
RECORDS SPECIALIST						2.00	
SR ADMINSTRTV ASST TO V.P			1.00				
STUDENT LIFE ASSISTANT							
STUDNT SERVS PERSONL PROF							
DEAN							
DIRECTOR	1.00	0.22		1.00	1.00	1.00	
Grand Total	4.00	0.22	1.00	1.40	1.00	5.00	4.67

BUDGETED POSITIONS - GENERAL FUND UNRESTRICTED
STUDENT SERVICES

Description	Transfer Center	Div Office- Studnt Serv/Enroll Mg	Financial Aid	Student Affairs	Grand Total
ADMINISTRATIVE ASSISTANT			1.00	1.00	3.00
ADMINISTRATIVE SECRETARY		1.00			1.00
ATHLETIC FACILTS & EQP AT					1.00
CERT. ATHLETIC TRAINER					1.00
CFP1-A PROGRAM ASSISTANT					0.40
CFP-2 PROGRAM TECHNICIAN			1.00		1.00
CFP-3 PROGRAM SPECIALIST			1.00		1.00
COUNSELOR-NON TEACHG FULL					4.67
ENROLL SERVS SUPERVISOR					2.00
FINANCIAL AIDE COORDINATR			2.00		2.00
RECORDS SPECIALIST					2.00
SR ADMINSTRTRV ASST TO V.P					1.00
STUDENT LIFE ASSISTANT				1.00	1.00
STUDNT SERVS PERSONL PROF	1.00				1.00
DEAN		1.00			1.00
DIRECTOR			1.00	1.00	6.22
Grand Total	1.00	2.00	6.00	3.00	29.29

BUDGETED POSITIONS - GENERAL FUND UNRESTRICTED
 ADMINISTRATIVE SERVICES

Description	Copy Center	Fiscal Services	Information Technology Service	Human Resources	Grounds	Operations	Carpenter Shop
ACCOUNTANT		3.00					
ACCOUNTING ASSISTANT		1.00					
ACCOUNTING SUPERVISOR		3.00					
ADMINISTRATIVE ASSISTANT						1.00	
ASST TO PURCHASING AGENT		1.00					
BENEFITS SPECIALIST				1.00			
BUDGET TECHNICIAN		1.00					
BUS DRIVER/MECHANIC						1.00	
CARPENTER/LOCKSMITH							1.00
CHIEF BUSINESS OFFICER		1.00					
DATABASE ADMINISTRATOR			1.00				
ELECTRICIAN							
EVENT COORDINATOR/SCHEDUL		1.00					
EXE. ADMINISTRATIVE ASST		1.00					
FULL TIME INSTRUCTOR				0.96			
IT CLIENT SUPPORT SPEC.			2.00				
IT TECH. SUPPORT SPEC.			1.00				
JR. ACCOUNT CLERK		1.00					
MAIL CLERK/REL SWITCH OP							
MULTIMEDIA DEVELOPER			1.00				
OFFICE COORDINATOR		1.00					
OFFICE SPECIALIST	1.00						
PAINTER							
PAYROLL SPECIALIST		2.00					
PERSONNEL ANALYST				1.00			
PERSONNEL SPECIALIST				2.00			
PLUMBER ASSISTANT							
PRINTER	1.00						
SENIOR GROUNSKEEPER					1.00		
SHIPPING & RECEIVING ASST						1.00	
UTILITY MAINTANCE WORKER						20.00	
UTILITY MAINTENANCE SUPVR						2.00	
DEAN				1.00			
DIRECTOR		1.00					
MANAGER		1.00				1.00	
Grand Total	2.00	18.00	5.00	5.96	1.00	26.00	1.00

New positions for 2010-11:
 Utility Maintenance Worker (2.0)

BUDGETED POSITIONS - GENERAL FUND UNRESTRICTED
ADMINISTRATIVE SERVICES

Description	Electric Shop	Mailroom	Paint Shop	Plumbing Shop	Grand Total
ACCOUNTANT					3.00
ACCOUNTING ASSISTANT					1.00
ACCOUNTING SUPERVISOR					3.00
ADMINISTRATIVE ASSISTANT					1.00
ASST TO PURCHASING AGENT					1.00
BENEFITS SPECIALIST					1.00
BUDGET TECHNICIAN					1.00
BUS DRIVER/MECHANIC					1.00
CARPENTER/LOCKSMITH					1.00
CHIEF BUSINESS OFFICER					1.00
DATABASE ADMINISTRATOR					1.00
ELECTRICIAN	1.00				1.00
EVENT COORDINATOR/SCHEDUL					1.00
EXE. ADMINISTRATIVE ASST					1.00
FULL TIME INSTRUCTOR					0.96
IT CLIENT SUPPORT SPEC.					2.00
IT TECH. SUPPORT SPEC.					1.00
JR. ACCOUNT CLERK					1.00
MAIL CLERK/REL SWITCH OP		1.00			1.00
MULTIMEDIA DEVELOPER					1.00
OFFICE COORDINATOR					1.00
OFFICE SPECIALIST					1.00
PAINTER			1.00		1.00
PAYROLL SPECIALIST					2.00
PERSONNEL ANALYST					1.00
PERSONNEL SPECIALIST					2.00
PLUMBER ASSISTANT				1.00	1.00
PRINTER					1.00
SENIOR GROUNSKEEPER					1.00
SHIPPING & RECEIVING ASST					1.00
UTILITY MAINTANCE WORKER					20.00
UTILITY MAINTENANCE SUPVR					2.00
DEAN					1.00
DIRECTOR					1.00
MANAGER					2.00
Grand Total	1.00	1.00	1.00	1.00	62.96

BUDGETED POSITIONS - GENERAL FUND RESTRICTED

Description	Foster Care Ed	EGADNP	DSPS	TRIO	TRIO - Upward Bound	TRIO - Upward Bound Math/Scien	Basic Skills
ACCOUNTING TECHNICIAN							
ADAPTED COMPUTER TECH SPC			1.00				
ADMINISTRATIVE ASSISTANT			1.00	0.50			
CFP1-A PROGRAM ASSISTANT							
CFP-2 PROGRAM TECHNICIAN							
CFP-3 PROGRAM SPECIALIST					2.00	1.00	
COORD.FOSTER/KINSHIP PRG.	1.00						
COORDINATOR, UBMS						1.00	
COORDINATOR, UPWARD BOUND					1.00		
COUNSELOR-NON TEACHG FULL			1.00				
EOP & S COORDINATOR							
FULL TIME INSTRUCTOR							0.11
INSTRUCTIONAL ASSOCIATE							
OFFICE SPECIALIST					1.00		
RESEARCH & PLANNING ASST							
DEAN		0.14					
DIRECTOR			0.11	1.00			
RESEARCH ANALYST							0.50
Grand Total	1.00	0.14	3.11	1.50	4.00	2.00	0.61

New positions for 2010-11:
 Research Analyst (.50) - Basic Skills

BUDGETED POSITIONS - GENERAL FUND RESTRICTED

Description	EOPS	EOPS CARE	Matriculation	TANF	CalWORKs	DPSS	BFAP
ACCOUNTING TECHNICIAN							1.00
ADAPTED COMPUTER TECH SPC							
ADMINISTRATIVE ASSISTANT				0.18	0.64	0.18	
CFP1-A PROGRAM ASSISTANT	1.60			0.09	0.64	1.27	1.00
CFP-2 PROGRAM TECHNICIAN			1.00	0.50	0.50		1.00
CFP-3 PROGRAM SPECIALIST							
COORD.FOSTER/KINSHIP PRG.							
COORDINATOR, UBMS							
COORDINATOR, UPWARD BOUND							
COUNSELOR-NON TEACHG FULL	2.40	0.47					
EOP & S COORDINATOR	0.75	0.25					
FULL TIME INSTRUCTOR							
INSTRUCTIONAL ASSOCIATE					0.05	0.95	
OFFICE SPECIALIST							
RESEARCH & PLANNING ASST	0.75	0.25					
DEAN							
DIRECTOR					0.67		
RESEARCH ANALYST							
Grand Total	5.50	0.97	1.00	0.78	2.50	2.40	3.00

BUDGETED POSITIONS - GENERAL FUND RESTRICTED

Description	Grand Total
ACCOUNTING TECHNICIAN	1.00
ADAPTED COMPUTER TECH SPC	1.00
ADMINISTRATIVE ASSISTANT	2.50
CFP1-A PROGRAM ASSISTANT	4.60
CFP-2 PROGRAM TECHNICIAN	3.00
CFP-3 PROGRAM SPECIALIST	3.00
COORD.FOSTER/KINSHIP PRG.	1.00
COORDINATOR, UBMS	1.00
COORDINATOR, UPWARD BOUND	1.00
COUNSELOR-NON TEACHG FULL	3.87
EOP & S COORDINATOR	1.00
FULL TIME INSTRUCTOR	0.11
INSTRUCTIONAL ASSOCIATE	1.00
OFFICE SPECIALIST	1.00
RESEARCH & PLANNING ASST	1.00
DEAN	0.14
DIRECTOR	1.78
RESEARCH ANALYST	0.50
Grand Total	28.50

BUDGETED POSITIONS - CHILD DEVELOPMENT FUND

Description	Careers in Child Care Training	CDC	Child Developmen t Center Local	Grand Total
ADMINISTRATIVE ASSISTANT			1.00	1.00
PRE SCHOOL TEACHER		5.25		5.25
DIRECTOR	0.20	0.30		0.50
Grand Total	0.20	5.55	1.00	6.75

**Agenda for the Compton Community College District Board of Trustees
from
Human Resources Division
Rachelle Sasser, Dean, Human Resources**

CONSENT CALENDAR

- HRD1. Management Team Personnel Action**
- HRD2. Academic Employment and Personnel Changes**
- HRD3. Classified Employees**
- HRD4. Temporary Non-Classified Service Employees**
- HRD5. New and Revised Classifications for Classified Positions**

HRD 1. MANAGEMENT TEAM PERSONNEL ACTION -- None

HRD 2. ACADEMIC EMPLOYMENT AND PERSONNEL CHANGES

1. Ratification – Ms. Donna McGovern, part time business instructor, Class VI, Step 1, for the 2010 spring semester.
2. Unpaid Leave of Absence – Mr. Mohammad Shaikh, Professor of Mathematics, Class VI, Step 25, for the 2010-2011 academic year.
3. Employment – Ms. Joyce Schenk, part time English instructor, Class II, Step 1, for the 2010 summer session(s).
4. Employment – Mr. Miekael Menburu, part time mathematics instructor, Class II, Step 1, for the 2010 summer session(s).
5. Employment – Dr. Mohammad Rahnavard, part time mathematics instructor, Class VI, Step 1, for the 2010 summer session(s).
6. Employment – Ms. Emily Sedgwick, part time philosophy instructor, Class II, Step 1, for the 2010 summer session(s).
7. It is recommended that the Special Trustee approve the following faculty assignments for the 2010 summer session(s).

Business and Computer Information Systems

Ahmad, Manzoor (Accounting)
Garcia, Annaruth (Business)
Joiner, Robert (Accounting)
Morgan, Robert (Real Estate)
Ross, Dovard (Business)
Sahebame, Mohsen (CIS)
Yahye, Abdirashid (CIS)

Cosmetology (contracted program)

Abrams-Fields, Gwendolyn
Myles, Samantha

Counseling

Adams, Eugene
Allen, Jennell
Arroyo, Celia
Arroyo, Silvia
Carrillo, Rosa
Castillo, Richard
Flameno, Bernadette
Fong, Nancy
French-Preston, Essie
Gropp, Edward
Haynes, Vanessa
Johnson, Lorenda
Lakatos, Cathy
Macareno, Mario

Martinez, Victoria
Mason, Rebeca
Mims, Brian
My, Alexander
Quintero, Paul
Odanaka, Michael
Preston, Tiombe
Threadgill, Cheryl

Humanities

Antler, Abram (English)
Armstrong, Sunny (Reading)
Bennett, Sage (Philosophy)
Bergman, Stefan (English)
Bernardo, Jose (English)
Briggs, Marilyn (ESL)
Burnside, Andrea (Speech)
Cortez-Perez, Aurora (ESL)
Crachiolo, Sarah (Speech)
Craig, Elizabeth (English)
Crosbie, Ivan (English)
Crozier, Judith (English)
Davis, Scott (English)
Duffield, Mary (Academic Strategies)

Flemming, Arthur (Philosophy)
Georges, Joseph (Philosophy)
Gillis, Amber (English)
Haber, Gordon (English)
Herdzina, Susan (English)
Jacobs, Bruce (Academic Strategies)
Jaffe, Michael (English)
Jolly, Jeff (English)
Juarez, Dalia (Academic Strategies/English)
Klonecky, Loretta (ESL)
Lazar, Shemiran (ESL)
Lugo, Karen (English)
Magabo, Susan (English)
Maradiaga, Axa (Spanish)
Massich, Regina (ESL)
McLaughlin, Patrick (Reading)
Moina, Andres (ESL/Spanish)

Moten, Georgia (English)
Neal, Albert (English)
Noonan, Lloyd (Humanities)
Norton, Thomas (English)
Page, Rita (Humanities)

Panski, Saul (ESL)
Parker, Norma (Spanish)
Porter, Leroy (ESL)
Roach, Ruth (English)
Sanders, Zeb (Speech)
Shannon, Mark (Speech)
Smith, Darwin (Philosophy)
Stern, Joshua (Academic Strategies)
Taves, Jeff (English)
Uribe, Diego (Spanish)
Wasserberger, Toni (English)
Williams, Nikki (English)

Library

Buenaventura, Nenita
Pratt, Estina (also LRC)
Sonido, Eleanor
Valdry, Andree
Vogel, Karen

Nursing and Child Development

Green, Michele (Nursing)
Johnson, Renee (Nursing)
Most, Rosemary (Child Development)
Nwabuzor, Ogo (Nursing)
Quinones, Juan (Child Development)
Scranton, Sandra (Child Development)
Taylor, Loetta (Child Development)
Ward, Carolyn (Nursing)
West, Pamela (Child Development)
Willis, Edna (Nursing)

Mathematics and Natural Sciences

Aasi, Fazal (Anatomy)
Abbassi, Ali (Math)
Abdulmalek, Sulaiman (Anatomy)
Boatwright, Eddie (Physiology)
Boroujerdi, Mohammad (Math)
Clark, Leonard (Geology)
Ghafelebashi, Mohammad (Math)
Gill, Jack (Math)
James, Ibanga (Microbiology)
Keig, William (Astronomy)
Khan, Mahboub (Physiology)
LeBon, Thomas (Biology)
Mehdizadeh, Nasrollah (Math)

Mourad, Mikhail (Biology)
Ndoumna, Emmanuel (Math)
Niang, Babacar (Math)
Okbamicheael, Mussie (Geology)
Orozco, Marco (Chemistry)
Osanyinpeju, Abiodun (Anatomy)
Onwudiwe, Hyginus (Anatomy)
Petersen, Bruce (Anatomy)
Pham, Ann (Math)
Raffel, Charmaine (Math)
Roach, Donald (Math)
Shukla, Parul (Math)
Syed, Erum (Biology)
Tatlilioglu, Abigail (Math)
Vanish, Clark (Math)
Villalobos, Jose (Math)
Walker, Gregory (Anatomy)
Wallano, Eyob (Microbiology)
Webb, Robert (Math)
Wu, Hung (Chemistry)
Zambrano, Ruth (Math)

Social Sciences, Creative and Fine Arts

Baker, Barry (Human Development)
Bates, Ariana (Human Development)
Conley, Johnny (Human Development)
Conn, Bradfield (Psychology)
Craig, Elizabeth (Political Science)
DeSilva, Vernell (Art)
Estrada, Harvey (Music)
Evans, Jerome (History)
Flor, Paul (Political Science)
Haynes, Vanessa (Sociology)
Higgins, Keith (Human Development)
Hoffman, August (Psychology)
Keskinel, Meric (Economics)
Khwaja, Ziaddun (Math)
League, Nia (Human Development)
Martinez, Maria (History)
Mendez, Jose (Human Development)
McPatchell, David (Psychology)
Morales, Alberto (Anthropology)
Morales, Marcellino (Sociology)
Murray, Rick (History)
Palmer, Cleveland (Art)
Pfieffer, Jill (Anthropology)

Pilati-Corselli, Michelle (Psychology)
Phillips, Marjeritta (Dance)
Roske, Rachel (Art)
Shabazz, Moyofune (Human Development)
Taul, Constance (Dance)
Uch, Mandeda (Music)
Van Benschoten, William (History)
Van Niel, Pieter (Theater)
Wetsman, Adam (Anthropology)
Williams, Herkie (Psychology)

Technological Studies, Health Studies and Physical Education

Benson, Eugene (Welding)
Biffle, Lamar (Physical Education)
Clemens, Amanda (Soccer)
Collins, Diane (Health)
Diaz, Juan (Physical Education/Badminton)
Dozier, Kelly (Air Conditioning & Refrigeration)
Fernandes, Sean (Football)
Garrett, Curtis (Auto Technology)
Goudeau, Omega (Track & Field)
Gutierrez, Jesus (Physical Education)
Higgins, Keith (Basketball)
Jackson, Broderick (Physical Education)
Jacobson, Stanley (Machine Tool Technology)
Mendoza, Ladislao (Physical Education)
Morris, Robert (Fire Technology)
Williams, Frances (Nutrition)
Youngblood, Aaron (Physical Education)

HRD 3. CLASSIFIED EMPLOYEES:

It is recommended that the Special Trustee approve the employment and personnel changes for classified employees as shown below.

A. Employment

1. Reemployment -- Mr. Jimmy Chris, Utility Maintenance Worker, Maintenance & Operations, Fiscal Affairs, effective May 7, 2010.
2. Leave of Absence (Extension) -- Mr. Andrew Krynicki, Accounting Supervisor, Business Services, Administrative Affairs, effective July 1, 2010 through July 17, 2010.
3. Resignation -- Ms. Esther Willis, Accounting Technician, Financial Aid, Student Affairs, effective May 21, 2010.

HRD 4. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES:

It is recommended that the Special Trustee approve the employment and personnel changes for non-classified employees as shown below.

1. Sharla Berry - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective June 9, 2010 through August 8, 2010, Upward Bound Math/Science, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
2. Jesus Claustro - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective June 28, 2010 through June 30, 2010, English Department, Academic Affairs, not to exceed 120 days (NTE 30 hours per week).
3. Jesus Claustro - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2010 through December 15, 2010, English Department, Academic Affairs, not to exceed 120 days (NTE 30 hours per week).
4. Elizabeth Craigg - Tutor, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2010 through August 19, 2010, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
5. Craig Fox - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective June 9, 2010 through August 8, 2010, Upward Bound Math/Science, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
6. Maelanie Galima - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective June 9, 2010 through August 8, 2010, Upward Bound Math/Science, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
7. Uche Maduagwu - Tutor, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2010 through August 19, 2010, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
8. April McNeel - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective June 9, 2010 through August 8, 2010, Upward Bound Math/Science, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
9. Emily Monge - Tutor, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2010 through August 19, 2010, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
10. Parul Shukla - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective June 9, 2010 through August 8, 2010, Upward Bound Math/Science, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
11. Wendy Sparrow - Tutor, \$15.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2010 through August 19, 2010, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).

12. Amanda Terry - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective June 9, 2010 through August 8, 2010, Upward Bound Math/Science, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
13. Carlos Tinoco - Tutor, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2010 through August 19, 2010, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
14. Tim Vu - Tutor, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2010 through August 19, 2010, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).

HRD 5. Classified Job Descriptions

It is requested that the Special Trustee approve the following classified job descriptions:

- Director of Facilities Planning, Construction and Contracts (Revised)



DIRECTOR OF FACILITIES PLANNING, CONSTRUCTION, AND CONTRACTS

Range M3

POSITION DESCRIPTION: Under the direction of the CEO; plan, organize and direct the functions associated with facilities planning, construction, development of public works contracts, and the resolution of construction claims; direct capital outlay appropriations, expenditures and reimbursements; research and direct a variety of special projects as assigned; and train, assign, lead or supervise and evaluate the work of assigned personnel.

Direct energy and air quality management programs and the District activities related to the expansion, space utilization, direct and coordinate the preparation and timely submission of District's Facilities Master Plan, projects and drawings.

ESSENTIAL DUTIES/FUNCTIONS:

- Plan, organize and direct the functions associated with facilities planning, construction, development of public works contracts, and resolution of construction claims.
- Formulate and administer policies and procedures related to planning and facilities.
- Work with administration and appropriate committees to identify needs facilities construction projects, prepare and keep current Five-Year Construction Plans and other documents required by the Chancellor's Office.
- Prepare the space inventory lists for the campus and comply with the State Chancellor's Office required reports.
- Manage design and construction phases for approved projects, including coordination of projects with and between contractors, architects, engineers, equipment vendors and facilities staff. Maintain blue prints, as built plans, and other construction records.
- Responsible for District compliance with Federal, State and local governmental requirements regarding facilities and environment, ensuring compliance with federal and state building and fire codes and health and safety regulations pertaining to the maintenance of college facilities. Prepare and maintain records, reports and applications as required by governmental agencies, and the State Chancellor's Office.
- Prepare and process change orders for presentation to the Board of Trustees, and for billing and payment.
- Direct and coordinate the preparation and submission of the District's Facilities Master Plan, Initial Planning Projects, Preliminary Plans, and Working Drawings to appropriate state agencies on a timely basis.
- Direct and coordinate the development and submission of Scheduled Maintenance Projects, Hazardous Materials Projects, and Barrier Removal Projects to appropriate state agencies.
- Develop plans and specifications with architects and engineers for expansion, refurbishing, reconstruction, and remodeling of facilities and removal of architectural barriers; develop, maintain and coordinate signage for all district needs.
- Develop and implement comprehensive energy conservation and preventive maintenance programs for the District.
- Maintain District facilities drawings, prints, specifications, and related records, including the District's Facilities Master Plan.
- Supervise and evaluate the performance of assigned staff, interview and select employees and recommend transfers, reassignment, termination, and other disciplinary actions; plan, coordinate and arrange for appropriate training of staff.

- Attend meetings and workshops and serve on committees as directed; conduct employee hazard awareness, disaster preparedness training, and health and safety seminars as necessary.
- Receive and fill requests for certified payrolls in accordance with California Labor Code prevailing wage requirements; audit pay requests and miscellaneous billings submitted by contractors, subcontractors, consultants and other services; prepare and submit back charge billings to contractors.
- Research and compile information to prepare capital outlay reimbursement claims in accordance with Chancellor's Office guidelines; compile data to complete quarterly capital outlay reports on projects approved by Chancellor's office.
- Supervise stop notice and payment bond remedies in accordance with Civil Code and Government Code; address subcontractor claims; address requests for, or substitution of, subcontractors.
- Research and direct a variety of special projects as assigned, communicate with District, County, State, or public officials to exchange or gather information; compile, arrange, and present information in written and oral form to assist with management decision making.
- Coordinate communications and activities, and provide information to other District departments for personnel, students, educational institutions, vendors, outside organizations, and the public as related to facilities construction and contracts.
- Compile information for and prepare a variety of statistical, narrative, and confidential reports, correspondence, memoranda and other documents, including Board action items and backup materials; assure accuracy and completeness of information.
- Maintain a variety of complex files and records often involving confidential materials; maintain confidentiality of information regarding Board, District, personnel, student, claims resolution, or controversial matters.
- Train, assign, lead, or supervise and evaluate the work of assigned clerical personnel; complete performance evaluations; participate in selecting student workers; assure completion of all assignments in accordance with established time lines and approved procedures.
- Operate a computer terminal, microcomputer, and peripheral equipment to enter data, maintain records, and generate reports; utilize fax machine, fax and word processing, spreadsheet and other software as required by the position.
- Prepare and maintain budget.
- Perform related duties as assigned.

REQUIRED QUALIFICATIONS:

- High School Diploma/GED Certificate. **AND**
- Any combination equivalent to: A Bachelor's Degree in construction, architecture, civil engineering, public administration, or related field. **AND**
- Five years of increasingly responsible experience in public works project management, including two years experience in a supervisory capacity.

LICENSE AND OTHER REQUIREMENTS:

- Valid California Driver's License

DESIRABLE QUALIFICATIONS:

- Organization, policies, and procedures of facilities (public works) construction and contracts.
- Specialized or extensive policies, procedures, objectives, and requirements of facilities construction and contracts.
- Principles of supervision and training.
- Administrative analysis and report writing techniques.
- Budget preparation, monitoring, control methods and procedures.
- District organization, operations, policies, and objectives.
- Automated equipment and advanced operating procedures of word processing and spreadsheet software applications.
- Applicable sections of State Education Code, Public Contract Code, Civil Code, Labor Code, and other applicable laws, including the Privacy Act.
- Correct English usage, grammar, spelling, punctuation, and vocabulary.
- Oral and written communication skills.
- Interpersonal skills using tact, patience, and courtesy.
- Telephone techniques and etiquette.
- Plan, organize, and direct the functions associated with public works construction, development of public works contracts, and resolution of construction claims.

- Prepare and process change orders.
- Fill request for certified payrolls in accordance with California Labor Code prevailing wage requirements.
- Research and prepare capital outlay reimbursement claims.
- Supervise stop notes and payment bond remedies.
- Address claims and request for subcontractors.
- Research and direct a variety of special projects.
- Train, assign, supervise, and evaluate the work of assigned clerical personnel.
- Interpret, apply, and explain rules, regulations, policies, and procedures.
- Develop and conduct oral and written presentations.
- Compose and produce letters, reports, and other correspondence.
- Operate a computer terminal and microcomputer to enter data, maintain records, and generate reports.
- Work independently with little direction.
- Establish and maintain cooperative and effective working relationships with others, including those from diverse academic, socioeconomic, cultural, ethnic, and disability backgrounds.
- Meet schedules and time lines.
- Work confidentially with discretion.
- Analyze situations accurately and adopt an effective course of action.
- Make decisions in procedural matters.
- Complete work with many interruptions.
- Maintain a variety of records including statistical and financial data.