



# **Board Agenda**

**Compton Community College District**  
**1111 E. Artesia Blvd., Compton, CA 90221**

**Closed Session to Commence at 5:00 P.M.**

**Open Session to Commence at 6:00 P.M.**

**Tuesday, April 20, 2010**

**District Board Room**

**1111 E. Artesia Boulevard**

**Compton, California 90221**

**I. Call to Order at 5:00 p.m.**

**II. Roll Call**

Lorraine Cervantes, Trustee

Charles Davis, Trustee

Dr. John Hamilton, Trustee

Dr. Deborah LeBlanc, Trustee

Andres Ramos, Trustee

Dr. Peter Landsberger, Special Trustee

Dr. Lawrence Cox, CEO

**III. Requests to Address the Board of Trustees – Closed Session Agenda Matters**

**IV. Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122 to discuss or take action on the following items:**

**A. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION:**

1. Significant exposure to litigation pursuant to Government Code Section 54956.9(b)(1) and (3)(C) the following claims or complaints:

**B. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54957.6:**

1. Agency designated representative: Dr. Lawrence Cox, CEO  
Employee organizations: Compton Community College  
Federation of Employees, Classified Employees Federation of Employees, Certificated Employees

**C. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, PURSUANT TO GOVERNMENT CODE SECTION 54957(B):  
(One Matter)**

**V. Reconvene to Open Session at 6:00 p.m.**

**VI. Roll Call**

1. Lorraine Cervantes
2. Charles Davis
3. Dr. John Hamilton
4. Dr. Deborah LeBlanc
5. Andres Ramos
6. Glynnndon Owens
7. Dr. Landsberger
8. Dr. Cox

**VII. A Reflective Moment**

**VIII. The Pledge of Allegiance**

**IX. Report of Actions Taken in Closed Session Pursuant to Government Code Section 54957.1**

**X. Reports from Representatives and Employee Organizations**

- A. Student Trustee Report – Glynnndon Owens
- B. Faculty Representative Report – Jerome Evans
- C. Classified Representative Report – David Simmons
- D. Academic Senate President Report – Saul Panski
- E. CCCFE Certificated Employees Report – Toni Wasserberger
- F. CCCFE Classified Employees Report – Joseph Lewis
- G. Confidential/Supervisory Representative Report – Roy Patterson
- H. Associated Student Body Report – Opal Williams, ASB President

**XI. Requests to Address the Board of Trustees – Agenda/Non-Agenda Matters (including Closed Session Items)**

**XII. Information/Presentation – Chief Executive Officer**

- A. Dr. Lawrence Cox – Center and District Update
  - 1) Introduction of Measure CC Citizens' Bond Oversight Committee Members
  - 2) Introduction of Foundation Board Members

- 3) Budget Update (Ronald Gerhard)
- 4) Academic Affairs Update (Barbara Perez)

**XIII. Approval of Minutes of March 16, 2009**

**XIV. Discussion/Action Agenda**

- A. AA 1 Approval of Revised 2010-2011 Academic Calendar
  
- B. CEO 1 Approval of Measure CC Citizens' Bond Oversight Committee  
 CEO 2 Board Policies
  - BP 2440 CEO Succession
  - BP 2510 Participation in Local Decision Making
  - BP 3300 Capital Construction
  
- C. Business Services - Consent Calendar
  - BSD 1 Purchase Orders
  - BSD 2 Agreements/Contracts
  - BSD 3 Declaration of Indefinite Salaries for Retroactive Pay 2010-2011
  - BSD 4 Approval of Stale Dated Warrant
  - BSD 5 Budget Transfers/Budget Augmentations

Action Agenda

- BSD 6 Notice of Public Hearing – Transfer of State Categorical Funds
- BSD 7 Transfer of State Categorical Program Funds
- BSD 8 Governmental Accounting Standards Board (GASB)
- BSD 9 Resolution of the Board of Trustees of the Compton Community College District Requesting the Issuance of 2010-2011 Tax and Revenue Anticipation Notes

- D. Human Resources - Consent Calendar
  - HRD 1 Management Team Personnel Action
  - HRD 2 Memorandum of Understanding with CCCFE (Certificated)
  - HRD 3 Academic Employment and personnel Changes
  - HRD 4 Academic Job Descriptions
  - HRD 5 Eligibility List
  - HRD 6 Classified Employees
  - HRD 7 Temporary Non-Classified Service Employees
  - HRD 8 New Classification for Classified Position
  - Information Item
  - HRD 9 Making Public the Initial Bargaining Proposal of Compton Community College District

# COMPTON COMMUNITY COLLEGE DISTRICT

## BOARD OF TRUSTEES REGULAR MEETING

Tuesday, March 16, 2010

### MINUTES

- I. The Board of Trustees Meeting was called to order at 5:03 p.m.
- II. Roll Call  
Members Present:
  - Lorraine Cervantes, Trustee
  - Andres Ramos, Trustee
  - Charles Davis, Trustee
  - Dr. Deborah LeBlanc, Trustee
  - Dr. John Hamilton, Trustee
  - Dr. Peter Landsberger, Special Trustee
  - Dr. Lawrence Cox, CEO
- III. Requests to address the Board of Trustees – Closed Session Agenda Matters – None
- IV. Recess to Closed Session at 5:05 p.m. Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122 to discuss or take action on the following items:
- V. Reconvene to Open Session of the Board of Trustees at 6:05 p.m. in the Board Room
- VI. Roll Call  
Members Present:
  - Lorraine Cervantes
  - Charles Davis
  - John Hamilton
  - Deborah LeBlanc
  - Glynnndon Owens
  - Andres Ramos
  - Peter Landsberger
  - Lawrence Cox
- VII. A Reflective Moment – Trustee Ramos
- VIII. Pledge of Allegiance – Led by Trustee Hamilton
- IX. Trustee LeBlanc – Special Acknowledgement of two former Compton College students, Reginald Scott and Carolyn Scott.
- X. Report of Actions Taken in Closed Session (Subdivision (a), Section 54956.9)
  - Classified employee #0243806 terminated for cause -**Approved**
  - Claim of Ladislao Mendoza – **Approved, in the amount of \$6,986**
  - Claim of Thomas Norton – **Approved, in the amount of \$5,441**
  - Claim of Leroy Porter – **Approved, in the amount of \$6,096**
  - Claim of Robert L. Reeves Construction – **Approved, in the amount of \$46,824**
  - No other reportable action

XI. Reports from Representatives and Employee Organizations

- 1) Student Trustee Report – Glynndon Owens: no report
- 2) Faculty Representative Report – Jerome Evans: Video presentation by Harvey Estrada
- 3) Classified Representative Report – David Simmons: student workers
- 4) Academic Senate President Report – Saul Panski:
- 5) CCCFE Certificated Employees Report – Toni Wasserberger:
- 6) CCCFE Classified Employees Report – Joseph Lewis: Foundation in need of donations
- 7) Confidential/Supervisory Representative Report – Roy Patterson: Payroll deductions for Foundation donations
- 8) Associated Student Body Report – Terrance Stewart, ASB VP; thanked those who helped with Black History Month programs. Announced that on March 31<sup>st</sup> there will be a Cesar Chaves celebration in the student lounge.

XII. Requests to address the Board of Trustees – Agenda/Non-Agenda Matters

Audience members who spoke are listed below:

- a. Mary Edwards: Announcement of Tower of Faith and Dept of Children & Family Services event “Back to School Celebration” to be held on the district campus in August 21, 2010. World Vision will be distributing backpacks and school supplies. This event will also include recruiting efforts. Ms. Edwards thanked Dr. Cox and his staff for their assistance.

XIII. Information/Presentations

A. Dr. Lawrence Cox, CEO:

- 1) Campus Update
  - i. Thanked Ian Guajardo for his excellent work in M & O
  - ii. Thanked Mary Edwards for her outreach efforts and support of this institution
  - iii. Foundation – Employee Giving Campaign underway – hoping for 100% participation from employees
- 2) Reuben James, Director, Fiscal Affairs – Budget Update. Mr. James distributed copies of the Annual Strategic Review dated 3/16/2010 (no updates since last month). The current financial picture for the District is one of balance and stability. The general operating fund is on target to achieve an ending fund balance of \$2.3M, approximately 7% of budget expenditures. Both revenues and expenditures are in proportion to where we currently are in the fiscal year. Student enrollment continues to increase and we are on course to meet our FTES target of 5600.
- 3) Barbara Perez, VP Academic and Student Affairs – Academic Affairs Update: Student headcount up 13% for spring for about 4800 students. FTES is over 2300 and we will easily make the 5600 FTES goal. I do not have enough copies of this report however, you make look at the ECC website, under Institutional Research and there is a profile (Compton Community College District Center and Community Profile) where the research department has put together a full picture of the student body of the Compton Center. The fall 2009 numbers are available on this site. We are working closely with our high-schools to offer classes on Compton and Lynwood high school campuses and hopefully after graduation many will attend Compton Center.

Year end activities: The Athletic Department will hold an auction on April 24<sup>th</sup> to make funds to support their athletic program. The Compton Tartar baseball team will have a game against East Los Angeles College this Saturday at 12:00 noon. During Spring break there will be a Northern California bus tour to visit UC Berkeley, UC Davis, UC Santa Cruz, San Francisco State and Sacramento State Colleges.

XIV. Approval of Minutes of February 16, 2009 – **Approved**

Action	Cervantes	Hamilton	Leblanc	Ramos	Owens	Davis	Landsberger
<b>Minutes APPROVED</b>	Yes	Yes	Yes	Yes	Yes	Yes	Yes

XV. Discussion/Action Agenda

A. BT 1 - Revised Partnership Agreement - Discussion of Initial Draft - **Discussion item only**

B. CEO 1 - Discussion of Policy Development for CCCD- **Discussion item only**

CEO 2 - Board Policies – **Approved**

- BP 3310 Citizens’ Bond Measure CC Oversight Committee
- BP 3320 Naming Buildings and Other Facilities
- BP 3330 Access to Facilities and Property
- BP 3600 Auxiliary Organizations
- BP 5550 Speech: Time, Place and Manner

Action	Cervantes	Hamilton	Leblanc	Ramos	Owens	Davis	Landsberger
<b>CEO 2 APPROVED</b>	Yes	Yes	Yes	Yes	Yes	No	Yes

CEO 3 - California Community College Trustees Board Election-2010 – **Approved-Candidates selected:**

- Louise Jaffe**
- Stephen Castellanos**
- Cy Gulassa**
- Isabel Barreras**
- Donald L. Singer**
- Walter G. Howard**
- Bob Hughlett**

Action	Cervantes	Hamilton	Leblanc	Ramos	Owens	Davis	Landsberger
<b>CEO 3 APPROVED</b>	Yes	Yes	Yes	Yes	Yes	Yes	Yes

C. Business Services - Consent Calendar – **Approved**

- BSD 1 Purchase Orders
- BSD 2 Agreements/Contracts
  1. Ratification of Agreement with Donzaleigh Abernathy, Contractor to Provide the Keynote Address at the Annual Black History Month Celebration
  2. Ratification of Agreement with Mid-Cities financial Credit Union, Contractor Desires the Use of the Premises for the Operation of an ATM and Related Uses
  3. Ratification of Agreement with Laura Waag, Contractor to Provide Graphic Design Services
- BSD 3 Quarterly Financial Status Report – Form CCFS-311Q
- BSD 4 Local Agreement for Child Development Services CCTR-9100
- BSD 5 Local Agreement for Child Development Services CSCC-9014
- BSD 6 Local Agreement for Child Development Services CSPP-9185
- BSD 7 Budget Transfers/Budget Augmentations
- BSD 8 Approval of Stale Dated Warrant

Action Items

BSD 9 Line of Credit Debt Service Plan

BSD 10 GASB 45 Actuarial Study

Action	Cervantes	Hamilton	Leblanc	Ramos	Owens	Davis	Landsberger
<b>BSD 1-10 APPROVED</b>	Yes	Yes	Yes	Yes	Yes	Yes	Yes

C. Human Resources - Consent Calendar – **Approved**

HRD 1 Management Team Personnel Action

HRD 2 Academic Employment and Personnel Changes

HRD 3 Temporary Non-Classified Service Employees

Action	Cervantes	Hamilton	Leblanc	Ramos	Owens	Davis	Landsberger
<b>HRD 1-3 APPROVED</b>	Yes	Yes	Yes	Yes	Yes	Yes	Yes

XVI. Remarks by trustees

Trustee LeBlanc – Distributed copies of a press release about displaced Japanese from WWII. She also shared that she received her first award as a Compton Community College District Trustee. The L.A. African American Political Pact presented her with the “You Go Girl” Award.

XVII. Adjourned at 8:15 p.m.

XVIII. **Next regularly scheduled meeting: April 20, 2010**

Closed session begins at 5:00 p.m.

Open session begins at 6:00 p.m.

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**Compton Community College District**  
**1111 East Artesia Boulevard - Compton, California 90220**

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**Agenda for the Compton Community College District Board of Trustees  
from  
Academic Affairs  
Barbara Perez, Vice President, Compton Center**

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**XIV. REPORT / DISCUSSION / ACTION**

**AA1** Approval of Revised 2010-2011 Academic Calendar



**EL CAMINO COLLEGE  
COMPTON COMMUNITY EDUCATIONAL CENTER  
2010-2011 ACADEMIC CALENDAR**

Event	Day of Week	Date
<b><i>Fall Semester 2010</i></b>		
Faculty Flex Days	Thursday – Friday	August 26, 2010- August 27, 2010
Fall Semester Classes Begin	Saturday	August 28, 2010
Fall Semester Weekday Classes Begin	Monday	August 30, 2010
Labor Day Holiday (Campus Closed)	Monday	September 6, 2010
First Day to Apply for Graduation and Certificates (Fall)	Tuesday	September 7, 2010
Last Day to Add (Full Semester Courses)	Friday	September 10, 2010
Last Day to Drop and be eligible for Refund (Fall Semester Courses)	Friday	September 10, 2010
Active Enrollment Census	Monday	September 13, 2010
Last Day to drop without Notation on Permanent Record	Friday	September 24, 2010
Last Day to Apply for Graduation and Certificates (Fall)	Friday	October 15, 2010
Mid-Term Classes Begin	Saturday	October 23, 2010
Veterans Day Holiday (Campus Closed)	Friday	November 12, 2010
Last Day to Drop with a “W”	Friday	November 19, 2010
Thanksgiving Holiday/Weekend (Campus Closed)	Thursday - Sunday	November 25-28, 2010
Semester Ends	Friday	December 17, 2010
Winter Recess, Campus Closed	Thursday-Sunday	December 23, 2010- January 2, 2011
<b><i>Winter Session- 2011</i></b>		
Winter Session Begins	Wednesday	January 5, 2011
First Day to Apply for Graduation and Certificates (Spring)	Monday	January 10, 2011
Last Day to Add	Tuesday	January 11, 2011
Last Day to Drop and be eligible for refund (Winter Session Courses)	Tuesday	January 11, 2011
Last Day to drop without Notation on Permanent Record	Thursday	January 13, 2011
Martin Luther King Day Holiday (Campus Closed)	Monday	January 17, 2011
Last Day to Drop with a “W”	Monday	January 31, 2011
Session Ends	Tuesday	February 8, 2011
<b><i>Spring Semester-2011</i></b>		
Faculty Flex Days	Wednesday- Thursday	February 9, 2011- February 10, 2011
Lincoln Day Holiday (Campus Closed)	Friday	February 11, 2011
Spring Semester Classes Begin	Saturday	February 12, 2011
Spring Semester Weekday Classes Begin	Monday	February 14, 2011
Washington Day Holiday (Campus Closed)	Monday	February 21, 2011
Last Day to Add (Full Semester Courses)	Friday	February 25, 2011
Last Day to Drop and be eligible for Refund (Spring Semester Courses)	Friday	February 25, 2011
Active Enrollment Census	Monday	February 28, 2011
Last Day to Apply for Graduation and Certificates (Spring)	Friday	March 3, 2011
Last Day to Drop without Notation on Permanent Record	Friday	March 4, 2011
Spring Break	Saturday – Friday	April 9 – 15, 2011
Mid-Term Classes Begin	Saturday	April 16, 2011
Last Day to Drop with a “W”	Friday	May 6, 2011
Memorial Day (Holiday)	Monday	May 30, 2011
Graduation	Thursday	June 9, 2011
Semester Ends	Friday	June 10, 2011
<b><i>Summer 2011 First Six-Week Session</i></b>		
Six-Week Session Begins	Monday	June 27, 2011
Last Day to Add	Thursday	June 30, 2011
Last Day to Drop and be eligible for refund (First Six Week Session)	Thursday	June 30, 2011

March 6, 2010

**EL CAMINO COLLEGE  
COMPTON COMMUNITY EDUCATIONAL CENTER  
2010-2011 ACADEMIC CALENDAR**

Independence Day (Campus Closed)	Monday	July 4, 2011
Last Day to Drop Without Notation on Permanent Record	Thursday	July 7, 2011
Last Day to Drop with a "W"	Tuesday	July 26, 2011
Six-Week Session Ends	Thursday	August 4, 2011
<b><i>Summer 2011 Eight-Week Session</i></b>		
Eight-Week Session Begins	Monday	June 27, 2011
Last Day to Drop and be eligible for refund ( Eight-Week Session)	Thursday	June 30, 2011
Independence Day (Campus Closed)	Monday	July 4, 2011
Last Day to Add	Tuesday	July 5, 2011
Last Day to Drop Without Notation on Permanent Record	Tuesday	July 12, 2011
Last Day to Drop with a "W"	Thursday	August 4, 2011
Eight Week Session Ends	Thursday	August 18, 2011
<b><i>Summer 2011 Second Six-Week Session</i></b>		
Six-Week Session Begins	Monday	July 11, 2011
Last Day to Add	Thursday	July 14, 2011
Last Day to Drop and be eligible for refund (Second Six Week Session)	Thursday	July 14, 2011
Last Day to Drop Without Notation on Permanent Record	Wednesday	July 20, 2011
Last Day to Drop with a "W"	Tuesday	August 9, 2011
Six Week Session Ends	Thursday	August 18, 2011

*T. Wansberger*  
3/10/10

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**CEO**  
**Lawrence Cox, PhD**

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**CEO 1 APPROVAL OF MEASURE CC CITIZENS' BOND OVERSIGHT COMMITTEE MEMBERS**

The following names are being submitted for approval for service on the Measure CC Citizens' Bond Oversight Committee

Bruce Boyden

Dr. Giovanna Brasfield

Mary Edwards

Joel Estrada

Dr. Sherman Gordon

Mark Guillen

Brandon Mims

Olivia Verrett

**BRUCE ALLEN BOYDEN**

After obtaining his Master's degree in Education Boyden went on to become an Administrator and Professor of Education at the Early Childhood Leadership Institute at the University of the District of Columbia where he currently serves in a consultant capacity.

Boyden believes that the current crisis in public education affords the opportunity to reinvent schools and shift the demands of a rapidly changing world and we must redefine the role of education in society in order to better prepare students for the world in which they live, work, and play. His personal goal is to serve as a catalyst for effecting change in education empowering and improving educational services to our future.

Bruce currently serves as the Deputy Director of Early Education Services for the Community Development Institute Head Start Program-Serving South Los Angeles County who took over the Leadership of the former Charles R. Drew University of Medicine and Science-Head Start Program serving 1,800+ children daily on March 1, 2009.



Mr. Boyden currently serves on the El Camino-Compton Community Education Center Early Childhood Advisory Committee 9/07- Present. He formally served as the Chairperson on the Early Childhood Advisory Committee at Compton Community College District for 10 years during the years of 1974 to 1984. He also served on the Mayor's Advisory Committee on Early Education in the Nation's Capitol from 1991 to 1998.

Mr. Boyden believes it is his civic obligation and duty to serve his community college where he received his first two years of college education.

### **DR. GIOVANNA A. BRASFIELD**

Dr. Giovanna Brasfield received her BA in Business Administration/Marketing from Mt. St. Mary's College in 1998; her MBA from the University of Phoenix in 2000 and Doctorates in Public Administration for the University of La Verne in 2006, while simultaneously starting the EdD program in Organizational Leadership at the University of LaVerne, was completed in 2007. Dr. Brasfield is also a graduate of the Los Angeles African American Women Public Policy Institute Class of 2005.

Dr. Brasfield has over 10 years of experience in marketing, market research and business development. She is the founder of Brasfield & Associates Marketing, a marketing consulting company that offers a broad range of public relations, marketing, event and sales consulting services. Dr. Brasfield is also a professor for Irvine University, California International University and American InterContinental University since 2004 for both instructions of Bachelor's and Master's level programs.

Dr. Brasfield is a Commissioner on the City of Compton's Oversight Committee; a Commissioner for Compton Unified School District's Bond Oversight Committee, founder of the Economic Empowerment & Development Foundation, Corporate member of the Regional Black Chamber of Commerce, Member of the American Society of Public Administration, and involved with many organizations.

Dr. Brasfield would bring a wealth of knowledge and expertise in the area of finance, management, and bond review. She is extremely knowledgeable, as well as being an active citizen within the Compton Community College District area.

### **MARY L. EDWARDS**

Mary Edwards has over 35 years of experience in Business Management, Subcontract Management/Negotiations, Community Relations and Social Services. She is current Executive Director, Tower of Faith Community Development Corporation, responsible for the organization's consistent achievement of its mission and financial objectives in program development and administration.

Ms. Edwards served as a Field Representative to Congresswoman Juanita Millender-McDonald for 2004 – 2006; Executive Director at the Potter’s House Restoration Program; and Senior Subcontract Administrator for Rockwell International in Downey, California.

Ms. Edwards is the Executive Board Secretary, Compton/Watts Interfaith Collaborative, Inc with DCFS. She was a member of the Advisory Board of Compton Community College District; is a member of the Concerned Citizens of Compton, Past President of the Compton Community Development Coalition, and Past First Vice-President of the Compton Chamber of Commerce.

As a city stakeholder with over 40 years in this community, Ms. Edwards is concerned about how the bond projects are carried out. As a taxpayer, she would like to be more involved with the College. Ms. Edwards would bring strong leadership skills, administrative and management skills to the committee. She has experience with subcontracts, monitoring, and cost and schedule performance for government contracts in excess of \$40M.

### **JOEL ESTRADA**

Joel Estrada received a BA in Law, Jurisprudence and Social Thought from Amherst College and is a May 2011 J.D. Candidate of Loyola Law School. Mr. Estrada has received many awards including the Beverly Hills Bar Association Scholarship (2009); the Charles B. Rugg Fellowship, (2009); the John Woodruff Simpson Fellowship (2008); the Wolff Scholar Award; the Bancroft Prize (top graduation award for public speaking) the Hispanic Scholarship Foundation Award and the Southern California Alumni Scholarship.

Mr. Estrada has chaired both the Cost Containment and Technology advisory committees for the Compton Unified School District which was responsible for making recommendations that involved several million dollars worth of construction and technology. He also serves on the advisory committee for ICDC College regarding their online paralegal program. He has served for four years as a School Board Trustee and is intimately aware of the workings of a cost containment committee, related legal/political issues, and their financial backdrops. He would like to utilize his expertise the community in which he resides.

Mr. Estrada has strong ties in the local business and residential community and meets frequently with parent groups and business groups such as Community Lawyers, the Latino Chamber of Commerce, etc. He is also a seasoned business executive and small business owner.

Mr. Estrada served on the Compton Unified School District Board of Trustees from 2005-2009; served as the Corporate Director of marketing and Public Affairs for a business located in Compton, and is a third-year law school student with emphasis on state and local finance and tax law.

## **DR. SHERMAN GORDON**

Dr. Gordon has served Compton and surrounding areas over the last twelve years as a minister and believed he understands the heart of the community and can add input along with insight that may not be available from other sectors.

Dr. Sherman Gordon served on the City of Carson Fine Arts and historical Commission which oversaw and recommended funding for the city's fine arts programs. He also served as Chairman to Nu Power Community Outreach Services, Inc.; is Senior Pastor at New Philadelphia AME Church and is a professor at the University of Phoenix.

Dr. Gordon earned a BA in Sociology/Pre-Law from UCSB; an MAR in Religion from Claremont School of Theology; Master's in Education from the University of Phoenix, and his Doctorate of Ministry from the United Theological Seminary.

Dr. Gordon would like to serve on the Oversight Committee because, as a community leader, he has a vested interest in the adequate allocation of funds being used for community projects.

## **MARK GUILLEN**

Mr. Guillen has been active in the community for over 20 years, serving as an active community leader via service groups, churches, and in the political arena. He knows the community well, having been a leader in many outreach groups. Having worked with the youth of the community for over 10 years, in addition to attending local schools, and UCLA, Mr. Guillen can relate to issues that students in this community must overcome to further their education. He wants to assist others and help them to utilize the resources that this district has to offer.

Mark Guillen is currently employed by the Los Angeles County Sanitation District. He has participated in the Paramount Education Partnership, a partnership between the City of Paramount and the Paramount School Board, which focuses on the educational needs of the community. Mr. Guillen served on the initial advisory board when it was investigating the needs of the community, setting goals, etc. As well, he was on the committee that worked to pass a bond for the Paramount School District that allocated funds of \$100M for their district.

Mr. Guillen believes that education is vital to improving many issues in this community. With university costs skyrocketing, the students in this district need the community college as an option more now than ever.

## **BRANDON MIMS**

Brandon Mims currently serves on the Compton Education Foundation Board of Directors; the NAACP Local Branch Executive and Youth Leadership Advisory Board, and is Vice President of the National Executive Conference of Minority Public Administrators' Board.

Mr. Mims is dedicated to community service and is active nationally as it relates to higher education. He is concerned about the success of the college and can be of assistance with respect to large-scale project management. He is an experienced project manager with considerable municipal policy and accounting experience.

Mr. Mims earned his bachelor degree in Political Science from CSU Long Beach; an Masters in Public Finance from CSU Long Beach, and a DPA in Organizational Development from the University of LaVerne.

### **OLIVIA VERRETT**

Olivia Verrett has worked diligently to advocate, within an institutional framework, with the City of Carson and the NAACP to secure the rights of the average citizen. Her aim and mission is to represent the public interest in the best way possible. She feels professionalism is the key to public service success. As a member of multiple commissions and committees she values the opportunity to work as a team player and lead by consensus.

Ms. Verrett served on the Advisory Board of the CCC District; Congresswoman Juanita McDonald's committees on Education and Youth Against Violence; served the city of Carson as Chair of the Human Relations Commission, Public Safety Task Force, Women's Task Force and the Code of Ethics Task Force. Ms. Verrett is President of the Carson-Torrance Branch of the NAACP, Planning Commissioner for the City of Carson, and is a NAACP State Conference officer.

Ms. Verrett earned her AA in Administration of Justice from El Camino College; BS in Political Science and Masters in Sociology from Cal State Dominguez Hills. Ms. Verrett is currently employed by the Los Angeles County Department of Education, and has over 15 years of collective experience working with foster children, the Department of Probation, the Department of Children and Family Services and Child Welfare. She also has over 10 years experience in the legal profession.

In that Compton Community College District serves a multitude of cities, Ms. Verrett feels it is incumbent on her to offer her experience and skills to help the District regain its footing for the communities it serves.

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**Agenda for the Compton Community College District Board of Trustees  
from  
CEO  
Lawrence Cox, PhD**

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**CEO 2 BOARD POLICIES**

The following Board of Trustees Policies are being submitted for approval

BP 2440 CEO Succession

BP 2510 Participation in Local Decision Making

BP 3300 Capital Construction





**COMPTON COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES POLICIES**

**BP 2440 CEO Succession**

**Issued: April 20, 2010**

**Reference:**

Education Code Sections 70902(d); 72400  
Title 5 Section 53021(b)

The Board delegates authority to the CEO to appoint an acting CEO to serve in his or her absence for short periods of time, not to exceed twenty-eight (28) calendar days at a time.

In the absence of the CEO and when an acting CEO has not been named, administrative responsibility shall reside with the Chief Business Officer (CBO):

The Board shall appoint an acting CEO for periods exceeding twenty-eight (28) calendar days.

In the event of a vacancy in the position of CEO, an interim CEO shall be appointed as soon as possible by the Board of Trustees to serve until regulation AR 2421 CEO Selection Process can be implemented. If necessary, the Board President shall schedule a special board meeting to do so. If necessary, an acting CEO will serve until the Board meets.



## COMPTON COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES POLICIES

### **BP 2510 Participation in Local Decision Making**

**Issued: April 20, 2010**

#### Reference:

Education Code Section 70902(b)(7);  
Title 5, Sections 53200 et seq., (Academic Senate), 51023.5 (staff), 51023.7 (students);  
Accreditation Standard IV.A

The Board is the ultimate decision-maker in those areas assigned to it by state and federal laws and regulations. In executing that responsibility, the Board is committed to its obligation to ensure that appropriate members of the District participate in developing recommended policies for board action and administrative regulations for CEO action under which the District is governed and administered. Except for unforeseeable emergency situations, the Board shall not take any action on matters subject to this policy until the appropriate constituent group or groups have been provided the opportunity to participate. Nothing in this policy will be construed to interfere with the formation or administration of employee organizations or with the exercise of rights guaranteed under the Educational Employment Relations Act, Government Code Sections 3540, et seq.

Each of the following shall participate in the decision-making processes of the district:

- **Academic Senate(s)** (Title 5, Sections 53200-53206). The Board or its designees will consult collegially with the Academic Senate, as duly constituted with respect to academic and professional matters, as defined by law. Procedures to implement this section are developed collegially with the Academic Senate. “Consult collegially” means that the district governing board shall develop policies on academic and professional matters through either or both of the following methods, according to its own discretion:
  - relying primarily upon the advice and judgment of the academic senate; or
  - agreeing that the district governing board, or such representatives as it may designate, and the representatives of the academic senate shall have the obligation to reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.
- **Staff** (Title 5, Section 51023.5). Staff shall be provided with opportunities to participate in the formulation and development of district policies and regulations that have a significant effect on staff. The opinions and recommendations of the CCCFE Faculty Unit, CCFE Classified Unit, and other employees will be given every reasonable consideration.
- **Students** (Title 5, Section 51023.7). The Associated Students shall be provided an opportunity to participate effectively in the formulation and development of district policies and procedures that have a significant effect on students, as defined by the California Code of Regulations. The recommendations and positions of the Associated Students will be given every reasonable

consideration. The selection of student representatives to serve on district committees or task forces shall be made after consultation with the Associated Students.

- ***Consultative Council.*** In so far as the California Code of Regulations cited above require the participation of the academic senate, staff and students in decision making that affect them, the Compton Community College District recognizes the Consultative Council as the official body for the joint involvement of the named groups. The structure of the involvement is detailed in Administrative Regulation AR 2511 Council and Committees Structure.
- The Consultative Council, representative body for campus constituencies, will assist the CEO in the formulation of policy, regulations, and other decisions affecting institutional effectiveness, equal employment opportunity, planning, and budget to be presented before the Board of Trustees.

Applicable Administrative Regulation:

Administrative Regulation AR 2511 Council and Committee Structure



**COMPTON COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES POLICIES**

**BP 3300 Capital Construction**

**Issued: April 20, 2010**

Reference:

Education Code Sections 15278, 15280, 15282, 81005, 81820  
California Code of Regulations, Title 5, Sections 57150 et seq.

The CEO is responsible for planning and the administrative management of the District's capital outlay and construction program.

District construction projects shall be supervised by the CEO. The CEO or designee shall monitor the progress of construction work including inspection of workmanship, completion of work to meet specifications, and the suitability of proposed changes to the scope and original design of the work. The CEO or designee shall assure compliance with laws related to use of federal, state, bond and local capital outlay funds for acquisition, construction, rehabilitation, and equipping of buildings and grounds.

The Board shall approve and submit to the Board of Governors a five year capital construction plan as required by law. The CEO shall annually update the plan and present it to the Board for approval. The plan shall address, but is not limited to, the criteria contained in law.

The CEO shall ensure there are adequate program management controls over the Compton Community College District's Bond Program to ensure the program approved by the voters is delivered and to ensure bond funds are used only for approved bond purposes. Bond funds are used only for construction, rehabilitation, equipping of school facilities as defined in the voter approved bond ballot language and by the District's duly approved Educational and Facilities Master Plans.

The CEO shall establish regulations that provide for Capital Construction Planning and Bond Program Management processes.

Applicable Administrative Regulations:

AR 3301 Capital Construction Planning  
AR 3302 Bond Program Management

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**Agenda for the Compton Community College District Board of Trustees  
from  
Administrative Services  
Ronald Gerhard, CBO**

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**Consent Calendar**

- BSD 1 Purchase Orders**
- BSD 2 Agreements/Contracts**
- BSD 3 Declaration of Indefinite Salaries for Retroactive Pay 2010-2011**
- BSD 4 Approval of Stale Dated Warrant**
- BSD 5 Budget Transfers/Budget Augmentations**

**Action Agenda**

- BSD 6 Notice of Public Hearing – Transfer of State Categorical Funds**
- BSD 7 Transfer of State Categorical Program Funds**
- BSD 8 Governmental Accounting Standards Board (GASB)**
- BSD 9 Resolution of the Board of Trustees of the Compton Community College District Requesting the Issuance of 2010-2011 Tax and Revenue Anticipation Notes**

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Administrative Services**  
**Ronald Gerhard, CBO**

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**BSD 1 PURCHASE ORDERS AND BLANKET PURCHASE ORDERS FOR MARCH 2010**

Run Date **Compton Community College District**  
 3/31/2010 **BOARD OF TRUSTEES PURCHASE ORDER LISTING**  
**Meeting Date: 04/20/2010**

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized

<b>P.O. Number</b>	<b>Vendor Name</b>	<b>Site Name</b>	<b>Description</b>	<b>P.O. Cost</b>
<b>Fund 01</b>	<b>Unrestricted-Compton Ed Center</b>			
P0302707	Vavrinek, Trine, Day &	Fiscal Services	Contract Services	\$2,200.00
P0302708	California Secretary of	Fiscal Services	Dues and Memberships	\$50.00
P0302734	Lawrence M. Cox	Office of the CEO	Visa/Mastercard Fees	\$23.00
P0302735	Office Depot	Academic Programs	Non-Instruct Supplies	\$93.18
P0302751	Paula L. VanBrown	Board of Trustees	Non-instructional Supplies	\$10.87
P0302755	National Promotions &	Student Recruitment	Printing	\$504.85
P0302768	Office Xpress	Financial Aid	General Office Supplies	\$241.44
P0302781	Ricky L. Shabazz	Student Recruitment	Non-Instruct Supplies	\$101.35
P0302788	Computer 1 Products	Div Office-Student	Equipment	\$1,869.47
P0302791	Gridworks	Academic Programs	Equipment	\$2,490.90
P0302801	Priority Mailing	Copy Center	Maintenance Contracts	\$600.00
P0302819	Advantage Fitness	Health Sciences and	Instructional Supplies	\$3,035.36
P0302826	E.C.C.C.D. Bookstore	Div Office-Student	Non-Instruct Supplies	\$207.41
P0302833	Paula V. Brown	Board of Trustees	Non- instructional Supplies	\$202.91
P0302836	Armstrong Medical	Fire	Instructional Supplies	\$2,140.13
P0302843	Gespa Developer	Operations	Repairs Non-instructional	\$422.50
P0302849	Lakeshore Learning	Childhood Education	Instructional Supplies	\$4,869.08
P0302874	Time Clock Sales and	Fiscal Services	Maintenance Contracts	\$76.00
P0302875	CDW Computer	Office of the CEO	New Equipment - Instructional	\$2,367.62
P0302876	Gst Inc	Information Technology	Equipment	\$1,452.62
P0302891	Cerritos College	Athletics	Travel and Conference	\$205.00
P0302896	Compton Community	Fiscal Services	Bank fees	\$282.00
P0302898	El Camino Community	Fiscal Services	Printing	\$157.84
P0302920	Bearcom	Civic Ctr Comm Serv	Non-Instruct Supplies	\$1,782.06
P0302922	Electric Car Sales and	Civic Ctr Comm Serv	New Computer	\$8,342.10
P0302923	County of Los Angeles	Fiscal Services	Election	\$302,917.53
P0302924	Lawrence M. Cox	Office of the CEO	Visa/Mastercard Fees	\$6.00
P0302951	California Air	Operations	Repairs Non-instructional	\$675.00
P0302952	Expressions to Wear	Student Recruitment	Non-Instruct Supplies	\$666.73
P0302953	Ad Club	Human Resources	Multi Media Advertising	\$4,816.75
P0302954	CAL STATE	Athletics	Transportation/ Mileage and	\$200.00
P0302955	Mt. Sac Athletics	Athletics	Transportation/ Mileage and	\$110.00
P0302956	Northridge Invitational	Athletics	Transportation/ Mileage and	\$120.00
P0302959	Golf Ventures West	Operations	Repairs Non-instructional	\$916.63
P0302998	Premier Computer	Counseling Office	General Office Supplies	\$219.50

P0303007	Home Depot Credit	Human Resources	Other Services and Expenses	\$3,195.71
P0303015	Forensic Analytical	Operations	Other Services and Expenses	\$3,000.00
P0303025	FARONICS	Academic Affairs	General Office Supplies	\$599.00
P0303032	New Century	Learning Center	License Fee/Site Licenses	\$7,250.00
P0303033	Nafeo	Office of the CEO	Dues and Memberships	\$11,500.00
P0303036	Jones & Bartlett	Fire	Instructional Supplies	\$546.50
P0303037	Devices for Life	Fire	Instructional Supplies	\$4,304.75
P0303039	Automatic Storefront	Operations	Repairs Non-instructional	\$580.58
P0303058	Logan Telcom Wiring	Information Technology	Repairs Non-instructional	\$278.04
P0303059	Xiotech, Inc.	Information Technology	Maintenance Contracts	\$8,076.00
P0303111	CDW Computer	Academic Programs	Equipment	\$370.02
P0303114	Home Depot Credit	Human Resources	Other Services and Expenses	\$452.00
P0303125	Computerland of	Information Technology	Maintenance Contracts	\$6,500.00
P0303133	Gamburd Independent	Human Resources	Equipment	\$13,104.00
P0303166	Just for "u" Catering by	Office of the CEO	Food/Food Supplies	\$1,317.00
P0303196	Torrance Bakery	Office of the CEO	Food/Food Supplies	\$148.00
P0303197	Paula V. Brown	Office of the CEO	Food/Food Supplies	\$120.00
P0303198	Paula V. Brown	Board of Trustees	Food/Food Supplies	\$153.49
P0303199	Paula V. Brown	Office of the CEO	Food/Food Supplies	\$54.00
P0303200	Thompson Trophy	Office of the CEO	Non-Instruct Supplies	\$142.68
P0303201	Express Pos	Fiscal Services	New Equipment -	\$914.29
P0303202	Sargent Welch	Natural Sciences	Instructional Supplies	\$3,321.37
P0303203	Santa Barbara City	Athletics	Dues and Memberships	\$186.00
P0303232	Lindsay Lumber	Academic Programs	Non-Instruct Supplies	\$175.52
<b>Fund 01 Total: 59</b>				<b>\$410,664.78</b>

**Fund 10 Restricted-Compton Ed Center**

P0302754	West L.A. Music	VATEA Medial / TV	New Equipment - Instructional	\$12,812.23
P0302820	SVM, lp	TANF	Bus Passes and Food	\$10,030.00
P0302831	Melissa's Party	TANF	Non-Instruct Supplies	\$351.00
P0302834	Airline Tickets 4 Less	Foster Care Ed	Conferences Mgmt	\$214.90
P0302835	Airline Tickets 4 Less	TANF	Conferences Other	\$943.85
P0302842	Tigerdirect.Com	Matriculation	New Equipment -	\$1,520.82
P0302851	Alpine Meadows	TRIO - Upward Bound	Other Services and Expenses	\$2,798.75
P0302856	4 Imprint	YESS Grant	Non-Instruct Supplies	\$2,462.89
P0302892	Vision	TANF	Non-Instruct Supplies	\$536.55
P0302903	Premier Computer	First Year	New Equipment -	\$537.70
P0302950	National Business	EGADNP	Non-Instruct Supplies	\$5,192.29
P0302957	Expressions to Wear	TANF	Non-Instruct Supplies	\$1,092.01
P0302958	Compton Community	Foster Care Ed	Non-Instruct Supplies	\$1,200.00
P0302995	West la Music	VATEA Medial / TV	Computer Software Account	\$5,506.15
P0302996	Lacmta/Metro Mail	EOPS	Student Stipends	\$10,080.00
P0302997	Lacmta/Metro Mail	EOPS CARE	Bus Passes and Food	\$10,080.00
P0303026	Gst Inc	Instructional Equip	New Equipment - Instructional	\$36,216.61
P0303109	Mid City Mailing	YESS Grant	Non-Instruct Supplies	\$350.00
P0303110	Compton Postmaster	YESS Grant	Non-Instruct Supplies	\$425.00
P0303204	Medcom Trainex	EGADNP	Instructional Supplies	\$1,939.23
P0303231	Melissa's Party	TANF	Non-Instruct Supplies	\$475.47
P0303255	Japanese American	First Year	Conferences Other	\$193.16
<b>Fund 10 Total: 22</b>				<b>\$104,958.61</b>

<b>Fund 30</b>	<b>Child Development Ctr - Compton</b>			
P0302753	Department of Social	California Preschool	License Fee/Site Licenses	\$880.00
P0302782	Shirley Edwards	Child Development	Non-Instruct Supplies	\$73.09
P0303030	Department of Social	California Preschool	License Fee/Site Licenses	\$440.00
P0303031	Department of Social	California Preschool	License Fee/Site Licenses	\$220.00
		<b>Fund 30 Total: 4</b>		<b>\$1,613.09</b>
<b>Fund 40</b>	<b>Capital Outlay Fund-Compton Ed</b>			
P0303057	Tigerdirect.Com	Careers in Child Care	Equipment	\$1,726.25
		<b>Fund 40 Total: 1</b>		<b>\$1,726.25</b>
<b>Fund 45</b>	<b>Revenue Construct Bond - Compton</b>			
P0302700	Daily Breeze, the	Learning Resource	Advertising-Bond Projects	\$971.72
P0302732	AT&T Datacom, Inc	Program Support	New Computer	\$4,453.00
P0302837	Vanguard Flooring Inc.	Program Support	Repairs Non-instructional	\$851.25
		<b>Fund 45 Total: 3</b>		<b>\$6,275.97</b>
			<b>PO Funds Total: 89</b>	<b>\$525,238.70</b>
<b>Fund 01</b>	<b>Unrestricted-Compton Ed Center</b>			
B0311022	Long Beach Auto Clinic	Operations	Maintenance Contracts	\$4,065.00
B0311025	Compton Tarter	Athletics	Travel and Conference	\$500.00
B0311026	Bsi Sports Turf	Civic Ctr Comm Serv	Maintenance Contracts	\$26,828.00
B0311029	Southern California	I&T Division	Rents/ Leases and Repairs	\$1,000.00
B0311040	Sidedoor Studio, The	Public Relations &	Contract Services	\$3,500.00
B0311045	Waxie Sanitary Supply	Operations	Custodial Supplies	\$11,000.00
B0311046	Walters Wholesale	Operations	Repairs Non-instructional	\$10,000.00
B0311048	Three-D Pest Control	Operations	Pest Control	\$5,000.00
B0311049	Unifirst Corporation	Operations	Other Services and Expenses	\$6,000.00
B0311050	Rayvern Lighting	Operations	Repairs Parts and Supplies	\$5,550.00
B0311052	Sunstate Equipment	Operations	Equipment Rental	\$25,000.00
B0311053	United Parcel Services	Operations	Other Services and Expenses	\$400.00
B0311054	United Rentals	Operations	Equipment Rental	\$5,000.00
B0311055	Walters Wholesale	Operations	Repairs Parts and Supplies	\$1,000.00
B0311062	Chevron & Texaco Card	Operations	Gasoline	\$4,000.00
B0311066	Ex Libris	Learning Center	License Fee/Site Licenses	\$18,135.00
B0311067	Smarden Supply	Operations	Repairs Non-instructional	\$1,225.00
		<b>Fund 01 Total: 17</b>		<b>\$128,203.00</b>
<b>Fund 10</b>	<b>Restricted-Compton Ed Center</b>			
B0311030	Office Depot	TRIO - Upward Bound	Instructional Supplies	\$750.00
B0311039	S&BFoods	TANF	Food/Food Supplies	\$3,860.00
B0311058	S& B Foods	EOPS	Bus Passes and Food	\$9,990.00
B0311061	E.C.C.C.D. Bookstore	EOPS	Student Stipends	\$2,000.00
		<b>Fund 10 Total: 4</b>		<b>\$16,600.00</b>
<b>Fund 45</b>	<b>Revenue Construct Bond - Compton</b>			
B0311018	Bergman & Dacey	Learning Resource	Professional Services-Bond	\$200,000.00
		<b>Fund 45 Total: 1</b>		<b>\$200,000.00</b>
<b>Fund 60</b>	<b>Workers' Comp - Compton Ed Ctr</b>			
B0311038	Cccd W/C Trust	Human Resources	Insurance	\$125,000.00
		<b>Fund 60 Total: 1</b>		<b>\$125,000.00</b>
			<b>BPO Funds Total: 23</b>	<b>\$469,803.00</b>
		<b>Grand Total POs and BPOs: 112</b>		<b>\$995,041.70</b>



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**Agenda for the Compton Community College District Board of Trustees  
from  
Administrative Services  
Ronald Gerhard, CBO**

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**BSD 2    AGREEMENTS/CONTRACTS**

1. Ratification of Agreement with Alpine Meadows, Contractor to Provide Lodging for the Upward Bound Program
2. Agreement with Dolores Huerta Foundation, Contractor to Provide the Keynote Address at the Spring 2010 Commencement Ceremony
3. Ratification of Agreement with Parsons Commercial Technology Group, Inc., Contractor to Provide Staff Augmentation to the District in Facilities Program, Project Management Tasks for Current Projects, Planning for Future Facilities and Energy Projects to Complete Funded Projects and Assist in Acquiring Funding for Future Projects
4. Addendum to Agreement with Hein, Cherry, Attore, Inc., Contractor to Conduct Research to Address the Issue of Increasing the Attraction of Compton Community College District to Local High School Graduates
5. Agreement With EB5C, LLC, Contractor to Review and Revise the FCMAT and Audit Plans/Findings, Conduct Monthly Plan Reviews, and Plan and Execute Accreditation Related Activities

**BSD 2    AGREEMENTS/CONTRACTS**

**1.    RATIFICATION OF AGREEMENT WITH ALPINE MEADOWS, CONTRACTOR TO PROVIDE LODGING FOR THE UPWARD BOUND PROGRAM**

**CONSULTANT:**            ALPINE MEADOWS  
**SERVICES:**             To provide lodging for the Upward Bound Program  
**REQUESTING DEPT:**    UPWARD BOUND PROGRAM  
**FUNDING:**              UPWARD BOUND PROGRAM  
**DATES:**                04/09/10 – 04/11/10  
**NTE:**                    \$2,798.75

**2.    AGREEMENT WITH DOLORES HUERTA FOUNDATION, CONTRACTOR TO PROVIDE THE KEYNOTE ADDRESS AT THE SPRING 2010 COMMENCEMENT CEREMONY**

**CONSULTANT:**            DOLORES HUERTA FOUNDATION  
**SERVICES:**             To provide the Keynote Address at the Spring 2010 Commencement Ceremony  
**REQUESTING DEPT:**    STUDENT SERVICES  
**FUNDING:**              STUDENT SERVICES  
**DATES:**                06/10/10 – 06/10/10  
**NTE:**                    \$1,000.00

**3. RATIFICATION OF AGREEMENT WITH PARSONS COMMERCIAL TECHNOLOGY GROUP, INC., CONTRACTOR TO PROVIDE STAFF AUGMENTATION TO THE DISTRICT IN FACILITIES PROGRAM, PROJECT MANAGEMENT TASKS FOR CURRENT PROJECTS, PLANNING FOR FUTURE FACILITIES AND ENERGY PROJECTS TO COMPLETE FUNDED PROJECTS AND ASSIST IN ACQUIRING FUNDING FOR FUTURE PROJECTS**

**CONSULTANT:** PARSONS COMMERCIAL TECHNOLOGY GROUP, INC.  
**SERVICES:** To provide staff augmentation to the district in facilities program, project management tasks for current projects, planning for future facilities and energy projects to complete funded projects and assist in acquiring funding for future projects  
**REQUESTING DEPT:** MEASURE CC BOND FUND  
**FUNDING:** MEASURE CC BOND FUND  
**DATES:** 04/01/10 – 11/16/10  
**NTE:** \$105,000.00

**4. ADDENDUM TO AGREEMENT WITH HEIN, CHERRY, ATTORE, INC., CONTRACTOR TO CONDUCT RESEARCH TO ADDRESS THE ISSUE OF INCREASING THE ATTRACTION OF COMPTON COMMUNITY COLLEGE DISTRICT TO LOCAL HIGH SCHOOL GRADUATES**

**CONSULTANT:** HEIN, CHERRY, ATTORE, INC.  
**SERVICES:** To conduct research to address the issue of increasing the attraction of Compton Community College District to local high school graduates  
**REQUESTING DEPT:** OFFICE OF THE CEO  
**FUNDING:** GENERAL FUND UNRESTRICTED  
**DATES:** 04/20/10 – 06/30/10  
**NTE:** \$30,000.00

**5. AGREEMENT WITH EB5C, LLC, CONTRACTOR TO REVIEW AND REVISE THE FCMAT AND AUDIT PLANS/FINDINGS, CONDUCT MONTHLY PLAN REVIEWS, AND PLAN AND EXECUTE ACCREDITATION RELATED ACTIVITIES**

**CONSULTANT:** EB5C, LLC  
**SERVICES:** To review and revise the FCMAT and audit plans/findings, conduct monthly plan reviews, and plan and execute accreditation related activities  
**REQUESTING DEPT:** OFFICE OF THE CEO  
**FUNDING:** GENERAL FUND UNRESTRICTED  
**DATES:** 04/20/10 – 06/30/10  
**NTE:** \$30,000.00

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**Agenda for the Compton Community College District Board of Trustees  
from  
Administrative Services  
Ronald Gerhard, CBO**

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**BSD 3    DECLARATION OF INDEFINITE SALARIES FOR RETROACTIVE  
PAY 2010-2011**

It is recommended that the Special Trustee approve the Indefinite Salaries for Retroactive Pay Resolution for Fiscal Year 2010-2011.

As a result of financial uncertainties, negotiations, legislation, and other factors, the governing board hereby declares that all management, confidential, and other unrepresented employee salaries are declared indefinite for 2010-2011

It is recommended that the Special Trustee approve the Declaration of Indefinite Salaries for Retroactive Pay Resolution

**COMPTON COMMUNITY COLLEGE DISTRICT**  
**DECLARATION OF INDEFINITE SALARIES**  
**FOR RETROACTIVE PAY 2010-2011 - RESOLUTION**

WHEREAS, as a result of Financial uncertainties, negotiations, legislation, and other factors,

THEREFORE, BE IT RESOLVED that the Governing Board hereby declares that all management, confidential, and other unrepresented employee salaries are declared indefinite for 2010-2011.

ADOPTED on 20 day of April, 2010.

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Peter J. Landsberger, Special Trustee

ATTEST:

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Lawrence M. Cox, PhD, CEO

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Administrative Services**  
**Ronald Gerhard, CBO**

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**BSD 4 APPROVAL OF STALE DATED WARRANTS**

LACOE has determined that certain checks have not been cashed and processed through the banking system. After six months, LACOE makes an entry to debit the un-cashed amount back in the Cash Account of CCD. An "Other Local Income" account is credited for the same amount. It is recommended that the Special Trustee approve the following Stale Dated Warrant:

<u>WARRANT(S) #</u>	<u>AMOUNT</u>
W7360814	\$308.00

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**Agenda for the Compton Community College District Board of Trustees  
from  
Administrative Services  
Ronald Gerhard, CBO**

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**BSD 5 BUDGET TRANSFERS/BUDGET AUGMENTATIONS**

- I. Ratify Budget Augmentations.**
- II. Informational Items (under \$15,000).**
- III. Transfers above \$15,000**
- IV.** It is requested that the Special Trustee approve Budget Augmentations/ Transfers required by administration to affect changes to the program budgets. The adjustments do not adversely affect the total District budget. It is also requested that the administrator so designated be authorized to complete the transfer document(s).

I.

- (a) Budget Augmentation in the Workers' Compensation Fund in the amount of \$150,000 as listed:

Revenues:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
8900	Other Financing Sources	\$ 150,000

Expenditures:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5000	Other Operating Expenses and Services	\$ 150,000

- (b) Budget Augmentation in General Fund Unrestricted in the amount of \$397,495 as listed:

Revenues:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
8600	State Revenue	\$ 397,495

Expenditures:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
1000	Academic Salaries	\$ 264,229
3000	Employee Benefits	<u>133,266</u>
		\$ 397,495

(c) Budget Augmentation in General Fund Restricted in the amount of \$259,849 as listed:

Revenues:

<u>Major Objects</u>	<u>Description</u>	<u>Amount</u>
8100	Federal Revenue	\$ 1,144
8600	State Revenue	<u>259,849</u>
		\$ 260,993

Expenditures:

<u>Major Objects</u>	<u>Description</u>	<u>Amount</u>
1000	Academic Salaries	\$ 11,662
5000	Other Operating Expenses and Services	1,144
6000	Capital Outlay	<u>248,187</u>
		\$ 260,993

II.

(a) General Fund Unrestricted:

From: Academic Salaries, Employee Benefits, Supplies and Materials

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
1000	Academic Salaries	\$ 1,000
3000	Employee Benefits	12,562
4000	Supplies and Materials	<u>32,202</u>
		\$ 45,764

To: Classified and Other Nonacademic Salaries, Other Operating Expenses and Services,  
Capital Outlay

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
2000	Classified and Other Nonacademic Salaries	\$ 9,900
5000	Other Operating Expenses and Services	2,351
6000	Capital Outlay	<u>33,513</u>
		\$ 45,764

(b) General Fund Restricted:

From: Classified and Other Nonacademic Salaries, Supplies and Materials, Other  
Operating Expenses and Services

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
2000	Classified and Other Nonacademic Salaries	\$ 6,544
4000	Supplies and Materials	35,368
5000	Other Operating Expenses and Services	<u>5,795</u>

\$ 47,707

To: Academic Salaries, Employee Benefits, Capital Outlay, Other Outgo

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
1000	Classified and Other Nonacademic Salaries	12,912
3000	Employee Benefits	2,728
6000	Capital Outlay	30,173
7000	Other Outgo	<u>1,894</u>
		\$ 47,707

(c) General Obligation Bond Fund:

From: Other Operating Expenses and Services

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5000	Other Operating Expenses and Services	\$ 450

To: Capital Outlay

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
6000	Capital Outlay	\$ 450

III.

(a) General Fund Unrestricted

From: Academic Salaries, Classified and Other Nonacademic Salaries, Supplies and Materials

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
1000	Academic Salaries	\$ 79,340
2000	Classified and Other Nonacademic Salaries	21,761
4000	Supplies and Materials	<u>252,612</u>
		\$ 353,713

To: Employee Benefits, Other Operating Expenses and Services, Other Outgo

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
3000	Employee Benefits	\$ 33,567
5000	Other Operating Expenses and Services	159,804
7000	Other Outgo	<u>150,000</u>
		\$ 353,713



(b) General Fund Restricted

From: Other Operating Expenses and Services

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5000	Other Operating Expenses and Services	\$ 16,000

To: Classified and Other Nonacademic Salaries, Supplies and Materials

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
2000	Classified and Other Nonacademic Salaries	\$ 10,000
4000	Supplies and Materials	<u>6,000</u>
		\$ 16,000

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Administrative Services**  
**Ronald Gerhard, CBO**

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**BSD 6**    **NOTICE OF PUBLIC HEARING – TRANSFER OF STATE CATEGORICAL FUNDS**

It is recommended that the Special Trustee approve a public hearing to provide the opportunity for members of the public to comment on the District's recommendation to transfer funds between certain categorical programs.

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Administrative Services**  
**Ronald Gerhard, CBO**

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**BSD 7     TRANSFER OF STATE CATEGORICAL PROGRAM FUNDS**

It is recommended that the Board of Trustees authorize the transfer of \$100 from the Matriculation program to the EOP&S program.

The 2009-10 Budget Act provides districts with categorical flexibility for specified programs. Under this flexibility provision, districts are allowed to redirect funds from any specified categorical program to any other categorical program funded in the state budget. Districts that elect to redirect categorical funds are deemed to be in compliance with the statutory regulatory and provisional language associated with the specified categorical programs.

No material transfers are recommended at this time. The minimal \$100 transfer is recommended so the programs may benefit from less stringent compliance requirements.

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Administrative Services**  
**Ronald Gerhard, CBO**

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**BSD 8 GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB)**

In June of 2004 the Governmental Accounting Standards Board (GASB) adopted Statement Number 45 – Accounting and Financial Reporting by Employers for Postemployment benefits other than Pensions. This statement established standards for employers on how to measure, report, and fund other postemployment benefits offered and provided to qualified employees. CalPERS has established California Employer’s Retiree Benefit Trust Fund. This fund was designed and developed specifically to assist public employers in meeting the obligations relative to GASB 45.

It is recommended that the Special Trustee approve the Agreement and Election to Prefund Other Post Employment Benefits through CalPERS

**CALIFORNIA EMPLOYER'S RETIREE BENEFIT TRUST PROGRAM ("CERBT")**

**AGREEMENT AND ELECTION  
OF**

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(NAME OF EMPLOYER)

**TO PREFUND OTHER POST EMPLOYMENT  
BENEFITS THROUGH CalPERS**

WHEREAS (1) Government Code Section 22940 establishes in the State Treasury the Annuitants' Health Care Coverage Fund for the prefunding of health care coverage for annuitants (Prefunding Plan); and

WHEREAS (2) The California Public Employees' Retirement System (CalPERS) Board of Administration (Board) has sole and exclusive control and power over the administration and investment of the Prefunding Plan (sometimes also referred to as CERBT), the purposes of which include, but are not limited to (i) receiving contributions from participating employers and establishing separate Employer Prefunding Accounts in the Prefunding Plan for the performance of an essential governmental function (ii) investing contributed amounts and income thereon, if any, in order to receive yield on the funds and (iii) disbursing contributed amounts and income thereon, if any, to pay for costs of administration of the Prefunding Plan and to pay for health care costs or other post employment benefits in accordance with the terms of participating employers' plans; and

WHEREAS (3) \_\_\_\_\_  
(NAME OF EMPLOYER)

(Employer) desires to participate in the Prefunding Plan upon the terms and conditions set by the Board and as set forth herein; and

WHEREAS (4) Employer may participate in the Prefunding Plan upon (i) approval by the Board and (ii) filing a duly adopted and executed Agreement and Election to Prefund Other Post Employment Benefits (Agreement) as provided in the terms and conditions of the Agreement; and

WHEREAS (5) The Prefunding Plan is a trust fund that is intended to perform an essential governmental function within the meaning of Section 115 of the Internal Revenue Code as an agent multiple-employer plan as defined in Governmental Accounting Standards Board (GASB) Statement No. 43 consisting of an aggregation of single-employer plans, with pooled administrative and investment functions;

NOW, THEREFORE, BE IT RESOLVED THAT EMPLOYER HEREBY MAKES THE FOLLOWING REPRESENTATION AND WARRANTY AND THAT THE BOARD AND EMPLOYER AGREE TO THE FOLLOWING TERMS AND CONDITIONS:

A. Representation and Warranty

Employer represents and warrants that it is a political subdivision of the State of California or an entity whose income is excluded from gross income under Section 115 (1) of the Internal Revenue Code.

B. Adoption and Approval of the Agreement; Effective Date; Amendment

(1) Employer's governing body shall elect to participate in the Prefunding Plan by adopting this Agreement and filing with the CalPERS Board a true and correct original or certified copy of this Agreement as follows:

Filing by mail, send to:        CalPERS  
   Constituent Relations Office  
   CERBT (OPEB)  
   P.O. Box 942709  
   Sacramento, CA 94229-2709

Filing in person, deliver to:  
   CalPERS Mailroom  
   Constituent Relations Office  
   CERBT (OPEB)  
   Attn: Employer Services Division  
   400 Q Street  
   Sacramento, CA 95811

(2) Upon receipt of the executed Agreement, and after approval by the Board, the Board shall fix an effective date and shall promptly notify Employer of the effective date of the Agreement.

(3) The terms of this Agreement may be amended only in writing upon the agreement of both CalPERS and Employer, except as otherwise provided herein. Any such amendment or modification to this Agreement shall be adopted and executed in the same manner as required for the Agreement. Upon receipt of the executed amendment or modification, the Board shall fix the effective date of the amendment or modification.

(4) The Board shall institute such procedures and processes as it deems necessary to administer the Prefunding Plan, to carry out the purposes of this Agreement, and to maintain the tax exempt status of the Prefunding Plan. Employer agrees to follow such procedures and processes.

### C. Other Post Employment Benefits (OPEB) Cost Reports and Employer Contributions

(1) Employer shall provide to the Board an OPEB cost report on the basis of the actuarial assumptions and methods prescribed by the Board. Such report shall be for the Board's use in financial reporting, and shall be prepared at least as often as the minimum frequency required by GASB 43. This OPEB cost report may be prepared as an actuarial valuation report or, if the employer is qualified under GASB 45 and 57, may be prepared as an Alternative Measurement Method (AMM) report.

- (a) Unless qualified under GASB 45 and 57 to provide an AMM report, Employer shall provide to the Board an actuarial valuation report. Such report shall be for the Board's use in financial reporting, and shall be prepared at least as often as the minimum frequency required by GASB 43 and 57, and shall be:
  - 1) prepared and signed by a Fellow or Associate of the Society of Actuaries who is also a Member of the American Academy of Actuaries or a person with equivalent qualifications acceptable to the Board;
  - 2) prepared in accordance with generally accepted actuarial practice and GASB 43, 45 and 57; and,
  - 3) provided to the Board prior to the Board's acceptance of contributions for the valuation period or as otherwise required by the Board.
- (b) If qualified under GASB 45 and 57, Employer may provide to the Board an AMM report. Such report shall be for the Board's use in financial reporting, shall be prepared at least as often as the minimum frequency required by GASB 43 and 57, and shall be:
  - 1) affirmed by Employer's external auditor, or by a Fellow or Associate of the Society of Actuaries who is also a Member of the American Academy of Actuaries or a person with equivalent qualifications acceptable to the Board, to be consistent with the AMM process described in GASB 45;
  - 2) prepared in accordance with GASB 43, 45, and 57; and,
  - 3) provided to the Board prior to the Board's acceptance of contributions for the valuation period or as otherwise required by the Board.

(2) The Board may reject any OPEB cost report submitted to it, but shall not unreasonably do so. In the event that the Board determines, in its sole discretion, that

the OPEB cost report is not suitable for use in the Board's financial statements or if Employer fails to provide a required OPEB cost report, the Board may obtain, at Employer's expense, an OPEB cost report that meets the Board's financial reporting needs. The Board may recover from Employer the cost of obtaining such OPEB cost report by billing and collecting from Employer or by deducting the amount from Employer's account in the Prefunding Plan.

(3) Employer shall notify the Board of the amount and time of contributions which contributions shall be made in the manner established by the Board.

(4) Employer contributions to the Prefunding Plan may be limited to the amount necessary to fully fund Employer's actuarial present value of total projected benefits, as supported by the OPEB cost report acceptable to the Board. As used throughout this document, the meaning of the term "actuarial present value of total projected benefits" is as defined in GASB Statement No. 45. If Employer's contribution causes its assets in the Prefunding Plan to exceed the amount required to fully fund the actuarial present value of total projected benefits, the Board may refuse to accept the contribution.

(5) The minimum Employer contribution will be at least \$5000 or be equal to Employer's Annual Required Contribution, whichever is less, as that term is defined in GASB Statement No. 45. Contributions can be made at any time following the seventh day after the effective date of the Agreement provided that Employer has first complied with the requirements of Paragraph C.

#### D. Administration of Accounts, Investments, Allocation of Income

(1) The Board has established the Prefunding Plan as an agent plan consisting of an aggregation of single-employer plans, with pooled administrative and investment functions, under the terms of which separate accounts will be maintained for each employer so that Employer's assets will provide benefits only under employer's plan.

(2) All Employer contributions and assets attributable to Employer contributions shall be separately accounted for in the Prefunding Plan (Employer's Prefunding Account).

(3) Employer's Prefunding Account assets may be aggregated with prefunding account assets of other employers and may be co-invested by the Board in any asset classes appropriate for a Section 115 Trust.

(4) The Board may deduct the costs of administration of the Prefunding Plan from the investment income or Employer's Prefunding Account in a manner determined by the Board.

(5) Investment income shall be allocated among employers and posted to Employer's Prefunding Account as determined by the Board but no less frequently than annually.



(6) If Employer's assets in the Prefunding Plan exceed the amount required to fully fund the actuarial present value of total projected benefits, the Board, in compliance with applicable accounting and legal requirements, may return such excess to Employer.

#### E. Reports and Statements

(1) Employer shall submit with each contribution a contribution report in the form and containing the information prescribed by the Board.

(2) The Board shall prepare and provide a statement of Employer's Prefunding Account at least annually reflecting the balance in Employer's Prefunding Account, contributions made during the period and income allocated during the period, and such other information as the Board determines.

#### F. Disbursements

(1) Employer may receive disbursements not to exceed the annual premium and other costs of post employment healthcare benefits and other post employment benefits as defined in GASB 43.

(2) Employer shall notify CalPERS in writing in the manner specified by CalPERS of the persons authorized to request disbursements from the Prefunding Plan on behalf of Employer.

(3) Employer's request for disbursement shall be in writing signed by Employer's authorized representative, in accordance with procedures established by the Board. The Board may require that Employer certify or otherwise establish that the monies will be used for the purposes of the Prefunding Plan.

(4) Requests for disbursements that satisfy the requirements of paragraphs (2) and (3) that are received on or after the first of a month will be processed by the 15<sup>th</sup> of the following month. (For example, a disbursement request received on or between March 1st and March 31st will be processed by April 15th; and a disbursement request received on or between April 1st and April 30th will be processed by May 15th.)

(5) CalPERS shall not be liable for amounts disbursed in error if it has acted upon the written instruction of an individual authorized by Employer to request disbursements. In the event of any other erroneous disbursement, the extent of CalPERS' liability shall be the actual dollar amount of the disbursement, plus interest at the actual earnings rate but not less than zero.

(6) No disbursement shall be made from the Prefunding Plan which exceeds the balance in Employer's Prefunding Account.

## G. Costs of Administration

Employer shall pay its share of the costs of administration of the Prefunding Plan, as determined by the Board.

## H. Termination of Employer Participation in Prefunding Plan

(1) The Board may terminate Employer's participation in the Prefunding Plan if:

- (a) Employer gives written notice to the Board of its election to terminate;
- (b) The Board finds that Employer fails to satisfy the terms and conditions of this Agreement or of the Board's rules or regulations.

(2) If Employer's participation in the Prefunding Plan terminates for any of the foregoing reasons, all assets in Employer's Prefunding Account shall remain in the Prefunding Plan, except as otherwise provided below, and shall continue to be invested and accrue income as provided in Paragraph D.

(3) After Employer's participation in the Prefunding Plan terminates, Employer may not make contributions to the Prefunding Plan.

(4) After Employer's participation in the Prefunding Plan terminates, disbursements from Employer's Prefunding Account may continue upon Employer's instruction or otherwise in accordance with the terms of this Agreement.

(5) After thirty-six (36) months have elapsed from the effective date of this Agreement or at such earlier date as may be approved by the Board in its sole discretion:

- (a) Employer may request a trustee to trustee transfer of the assets in Employer's Prefunding Account. Upon satisfactory showing to the Board that the transfer will satisfy applicable requirements of the Internal Revenue Code and the Board's fiduciary duties, then the Board shall effect the transfer within one hundred twenty (120) days. The amount to be transferred shall be the amount in the Employer's Prefunding Account as of the disbursement date and shall include investment earnings up to the investment earnings allocation date immediately preceding the disbursement date. In no event shall the investment earnings allocation date precede the transfer by more than 120 days.
- (b) Employer may request a disbursement of the assets in Employer's Prefunding Account. Upon satisfactory showing to the Board that all of Employer's obligations for payment of post employment health care benefits and other post employment benefits and reasonable administrative costs of the Board have been satisfied, then the Board shall

effect the disbursement within one hundred twenty (120) days. The amount to be disbursed shall be the amount in the Employer's Prefunding Account as of the disbursement date and shall include investment earnings up to the investment earnings allocation date immediately preceding the disbursement date. In no event shall the investment earnings allocation date precede the disbursement by more than 120 days.

(6) After Employer's participation in the Prefunding Plan terminates and at such time that no assets remain in Employer's Prefunding Account, this Agreement shall terminate.

(7) If, for any reason, the Board terminates the Prefunding Plan, the assets in Employer's Prefunding Account shall be paid to Employer after retention of (i) amounts sufficient to pay post employment health care benefits and other post employment benefits to annuitants for current and future annuitants described by the employer's current substantive plan (as defined in GASB 43), and (ii) amounts sufficient to pay reasonable administrative costs of the Board.

(8) If Employer ceases to exist but Employer's Prefunding Plan continues to exist and if no provision has been made by Employer for ongoing payments to pay post employment health care benefits and other post employment benefits to annuitants for current and future annuitants, the Board is authorized to and shall appoint a third party administrator to carry out Employer's Prefunding Plan. Any and all costs associated with such appointment shall be paid from the assets attributable to contributions by Employer.

(9) If Employer should breach the representation and warranty set forth in Paragraph A., the Board shall take whatever action it deems necessary to preserve the tax-exempt status of the Prefunding Plan.

#### I. General Provisions

##### (1) Books and Records.

Employer shall keep accurate books and records connected with the performance of this Agreement. Employer shall ensure that books and records of subcontractors, suppliers, and other providers shall also be accurately maintained. Such books and records shall be kept in a secure location at the Employer's office(s) and shall be available for inspection and copying by CalPERS and its representatives.

##### (2) Audit.

- (a) During and for three years after the term of this Agreement, Employer shall permit the Bureau of State Audits, CalPERS, and its authorized representatives, and such consultants and specialists as needed, at all

reasonable times during normal business hours to inspect and copy, at the expense of CalPERS, books and records of Employer relating to its performance of this Agreement.

- (b) Employer shall be subject to examination and audit by the Bureau of State Audits, CalPERS, and its authorized representatives, and such consultants and specialists as needed, during the term of this Agreement and for three years after final payment under this Agreement. Any examination or audit shall be confined to those matters connected with the performance of this Agreement, including, but not limited to, the costs of administering this Agreement. Employer shall cooperate fully with the Bureau of State Audits, CalPERS, and its authorized representatives, and such consultants and specialists as needed, in connection with any examination or audit. All adjustments, payments, and/or reimbursements determined to be necessary by any examination or audit shall be made promptly by the appropriate party.

(3) Notice.

- (a) Any notice, approval, or other communication required or permitted under this Agreement will be given in the English language and will be deemed received as follows:
  1. Personal delivery. When personally delivered to the recipient. Notice is effective on delivery.
  2. First Class Mail. When mailed first class to the last address of the recipient known to the party giving notice. Notice is effective three delivery days after deposit in a United States Postal Service office or mailbox.
  3. Certified mail. When mailed certified mail, return receipt requested. Notice is effective on receipt, if delivery is confirmed by a return receipt.
  4. Overnight Delivery. When delivered by an overnight delivery service, charges prepaid or charged to the sender's account, Notice is effective on delivery, if delivery is confirmed by the delivery service.
  5. Telex or Facsimile Transmission. When sent by telex or fax to the last telex or fax number of the recipient known to the party giving notice. Notice is effective on receipt, provided that (i) a duplicate copy of the notice is promptly given by first-class or certified mail or by overnight delivery, or (ii) the receiving party delivers a written confirmation of receipt. Any notice given by telex or fax shall be

Rev 3/1/2010

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deemed received on the next business day if it is received after 5:00 p.m. (recipient's time) or on a nonbusiness day.

6. E-mail transmission. When sent by e-mail using software that provides unmodifiable proof (i) that the message was sent, (ii) that the message was delivered to the recipient's information processing system, and (iii) of the time and date the message was delivered to the recipient along with a verifiable electronic record of the exact content of the message sent.

Addresses for the purpose of giving notice are as shown in Paragraph B.(1) of this Agreement.

- (b) Any correctly addressed notice that is refused, unclaimed, or undeliverable because of an act or omission of the party to be notified shall be deemed effective as of the first date that said notice was refused, unclaimed, or deemed undeliverable by the postal authorities, messenger or overnight delivery service.
- (c) Any party may change its address, telex, fax number, or e-mail address by giving the other party notice of the change in any manner permitted by this Agreement.
- (d) All notices, requests, demands, amendments, modifications or other communications under this Agreement shall be in writing. Notice shall be sufficient for all such purposes if personally delivered, sent by first class, registered or certified mail, return receipt requested, delivery by courier with receipt of delivery, facsimile transmission with written confirmation of receipt by recipient, or e-mail delivery with verifiable and unmodifiable proof of content and time and date of sending by sender and delivery to recipient. Notice is effective on confirmed receipt by recipient or 3 business days after sending, whichever is sooner.

#### (4) Modification

This Agreement may be supplemented, amended, or modified only by the mutual agreement of the parties. No supplement, amendment, or modification of this Agreement shall be binding unless it is in writing and signed by the party to be charged.

#### (5) Survival

All representations, warranties, and covenants contained in this Agreement, or in any instrument, certificate, exhibit, or other writing intended by the parties to be a part of their Agreement shall survive the termination of this Agreement until such time as all amounts in Employer's Prefunding Account have been disbursed.

(6) Waiver

No waiver of a breach, failure of any condition, or any right or remedy contained in or granted by the provisions of this Agreement shall be effective unless it is in writing and signed by the party waiving the breach, failure, right, or remedy. No waiver of any breach, failure, right, or remedy shall be deemed a waiver of any other breach, failure, right, or remedy, whether or not similar, nor shall any waiver constitute a continuing waiver unless the writing so specifies.

(7) Necessary Acts, Further Assurances

The parties shall at their own cost and expense execute and deliver such further documents and instruments and shall take such other actions as may be reasonably required or appropriate to evidence or carry out the intent and purposes of this Agreement.

A majority vote of Employer's Governing Body at a public meeting held on the \_\_\_\_\_ day of the month of \_\_\_\_\_ in the year \_\_\_\_\_, authorized entering into this Agreement.

Signature of the Presiding Officer: \_\_\_\_\_

Printed Name of the Presiding Officer: \_\_\_\_\_

Name of Governing Body: \_\_\_\_\_

Name of Employer: \_\_\_\_\_

Date: \_\_\_\_\_

BOARD OF ADMINISTRATION  
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY \_\_\_\_\_  
RONALD L. SEELING  
ACTUARIAL AND EMPLOYER SERVICES BRANCH  
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

To be completed by CalPERS The effective date of this Agreement is: _____
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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Administrative Services**  
**Ronald Gerhard, CBO**

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**BSD 9 RESOLUTION OF THE BOARD OF TRUSTEES OF THE COMPTON COMMUNITY COLLEGE DISTRICT REQUESTING THE ISSUANCE OF 2010-2011 TAX AND REVENUE ANTICIPATION NOTES**

Government Code Sections 53850 and 53858 grant Community College Districts the ability to issue Tax and Revenue Anticipation Notes (TRANS) during times when District's anticipate they may experience cash shortfalls. Cash shortfalls may arise due to the timing differential of monthly cash receipts and disbursements throughout the 2010-11 fiscal year.

System-wide, the Governor's proposed budget calls for deferrals totaling approximately \$1 billion in fiscal year 2010-11. It is projected that this deferral to the Compton Community College District will be approximately \$6.2 million.

It is recommended that the Special Trustee approve the Resolution requesting the issuance of 2010-2011 Tax and Revenue Anticipation Notes



**RESOLUTION NO. 10-10/042010**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
COMPTON COMMUNITY COLLEGE DISTRICT  
REQUESTING THE ISSUANCE OF  
2010-2011 TAX AND REVENUE ANTICIPATION NOTES  
FOR THE DISTRICT BY THE BOARD OF SUPERVISORS  
OF THE COUNTY OF LOS ANGELES**

WHEREAS, pursuant to Sections 53850 *et seq.*, of the Government Code of the State of California (the "Code") contained in Title 5, Division 2, Part 1, Chapter 4, Article 7.6 thereof, on or after the first day of any fiscal year, the Compton Community College District (the "District") may borrow money by issuing notes to be designated "Compton Community College District 2010-2011 Tax and Revenue Anticipation Notes" (the "Notes") in anticipation of the receipt of taxes, income, revenue, cash receipts and other moneys to be received by the District attributable to its fiscal year ending June 30, 2011 (the "Repayment Fiscal Year"), for any purpose for which the District is authorized to expend moneys, including but not limited to current expenses, capital expenditures and the discharge of any obligation or indebtedness of the District; and

WHEREAS, Section 53853 of the Code provides that such notes may be issued by the appropriate County Board of Supervisors on behalf of the District upon the authority of a resolution of the governing board of the District; and

WHEREAS, this Board of Trustees (the "Governing Board"), being the governing board of the District, desires the assistance of the Board of Supervisors of the County of Los Angeles (the "County Board") in the borrowing of not to exceed Three Million Five Hundred Thousand Dollars (\$3,500,000.00), at an interest rate not exceeding twelve percent (12%) per annum, and an underwriters' discount not exceeding one percent (1%) of the principal amount of the Notes described below; and

WHEREAS, pursuant to the Code, the Notes shall be payable no more than 12 months after the date of issue, and the Notes shall be payable only from revenue received or accrued during the fiscal year in which the Notes were issued; and

WHEREAS, pursuant to Section 53856 of the Code, the District may pledge any taxes, income, revenue, cash receipts or other moneys deposited in inactive or term deposits, excepting funds of the District otherwise restricted, to the repayment of the Notes, which shall be issued as a general obligation of the District, and to the extent not paid from the taxes, income, revenue, cash receipts and other moneys of the District pledged for the payment thereof, shall be paid with interest thereon from any other moneys of the District lawfully available therefore, as required by Section 53857 of the Code; and

WHEREAS, the Notes to be issued hereunder in Fiscal Year 2010-2011 when added to the interest payable thereon, may not exceed eighty-five percent (85%) of the estimated amount of the uncollected taxes, income, revenue (including but not limited to revenue from state and federal governments), cash receipts and other moneys of the District which will be available for the payment of principal of the Notes and the interest thereon, as required by Section 53858 of the Code; and

WHEREAS, upon satisfaction of certain conditions, it may be in the best interests of the District to participate in the Los Angeles County Schools Pooled Financing 2010-2011 Tax and Revenue Anticipation Notes Program (the "Pooled Program"), in order to achieve the highest possible rating, the lowest possible interest rate for the Notes and savings in costs of issuance and to improve the marketability of the Notes; and

WHEREAS, upon satisfaction of certain conditions, it may be in the best interests of the District for the Treasurer and Tax Collector of the County of Los Angeles (the "Treasurer and Tax Collector") to provide for the execution and delivery of participation certificates, evidencing proportionate interests in the Notes for sale to the general public on a pooled basis with the tax and revenue anticipation notes of other school districts and/or community college districts located within the County of Los Angeles (the "County"), in order to achieve savings in costs of issuance and to improve the marketability of the Notes; and

WHEREAS, the Los Angeles County Office of Education has approved the selection of underwriters who will purchase any Notes issued under the Pooled Program (the "Pooled Program Notes") and the selection of Bond Counsel who will provide the approving opinion on the Notes, and the Governing Board desires to have any Pooled Program Notes or, in the alternative, to have its individual Notes purchased by such underwriters upon such terms as may be approved by an authorized representative of the District;

NOW, THEREFORE, this Board of Trustees of the Compton Community College District hereby determines and resolves as follows:

Section 1. Governing Board Determination. All of the recitals set forth herein are true and correct, and this Governing Board so finds and determines.

Section 2. Authorization of Issuance of Notes; Terms Thereof. This Governing Board hereby authorizes the issuance of its Notes in a principal amount not to exceed Three Million Five Hundred Thousand Dollars (\$3,500,000.00), under Section 53850, *et seq.*, of the Code to be designated "Compton Community College District, 2010-2011 Tax and Revenue Anticipation Notes," the final principal amount to be set forth in the Purchase Contract (hereinafter defined) and Notes. The Notes are to be numbered from one consecutively upward in order of issuance, to be in denominations of \$5,000, or integral multiples thereof, as determined by the Treasurer and Tax Collector; to be dated the date of delivery thereof; to mature (without option of prior redemption) 12 months after their date of issue; and to bear interest, payable at maturity and computed on a 30-day month/360-day year basis, at the rate or rates determined at the time of sale thereof, but not in excess of twelve percent (12%) per annum. The Notes may be issued for purchase by the Pooled Program, whereby the District and certain school districts and community college districts (collectively, with respect to any one series of participation certificates, the "Participants") located within the County of Los Angeles, will simultaneously issue (or will have issued by the County on their behalf) tax and revenue anticipation notes to secure participation certificates, evidencing proportionate and undivided interests in the Notes of all Participants (the "Participation Certificates"), which may be divided into two or more series of Participation Certificates, as provided in Section 7 below.

Both the principal of and interest on the Notes shall be payable in lawful money of the United States of America at the principal office of The Bank of New York Mellon Trust Company, N.A. (the "Certificate Agent"), as provided under the Trust Agreement to be entered into

by and between the County and the Certificate Agent (the "Trust Agreement"). The Treasurer and Tax Collector is hereby requested to act as a trustee, fiscal agent, dissemination agent and/or presentation agent (the "Fiscal Agent") in connection with the Notes and the Participation Certificates, and the County may appoint an agent or other third party to perform any or all of such duties.

Section 3. Form of Notes. The Notes shall be issued in fully registered form (except as otherwise provided herein), and shall be substantially in the form and substance set forth in Exhibit A, as attached hereto and by this reference incorporated herein, the blanks in said form to be filled in with appropriate words and figures, or with appropriate modifications to such form as may be appropriate for an issue of the District's Notes outside the Pooled Program as the Treasurer and Tax Collector may determine and approve. There shall be delivered with the Notes a legal opinion of Bond Counsel (as defined in Section 8 below) respecting the validity of said Notes and the exclusion from gross income of the interest thereon for federal income tax purposes and the exemption of interest thereon from present State of California personal income taxes.

Section 4. Deposit of Note Proceeds; No Arbitrage. The proceeds of sale of the Notes (net of costs of issuance) shall be deposited in or to the credit of the general fund of the District or otherwise as directed by the Authorized Officer (as defined in Section 7 below), to be withdrawn and expended for any lawful purpose for which the District is authorized to expend moneys, including, but not limited to, current expenses, capital expenditures and the discharge of any obligations or indebtedness of the District. The District hereby covenants that it will comply with the requirements of the Tax Certificate to be executed by the District with respect to the Notes and any other instructions requested by or otherwise provided by Bond Counsel.

Section 5. Payment of Notes.

(A) Source of Payment. The principal amount of the Notes, together with the interest thereon, shall be payable from taxes, income, revenue, cash receipts and other moneys which are received by the District during, or are attributable to, the Repayment Fiscal Year and which are available therefore. The Notes shall be a general obligation of the District, and to the extent the Notes are not paid from the Pledged Revenues defined below, the Notes shall be paid with interest thereon from any other moneys of the District lawfully available therefore, as provided herein and by law.

(B) Pledged Revenues. As security for the payment of the principal of and interest on the Notes, the District hereby pledges from the first unrestricted revenues received by the District (such pledged amounts being hereinafter called the "Pledged Revenues") as more fully described in the Purchase Contract and Notes. The term "unrestricted revenues" shall mean taxes, income, revenue, cash receipts, and other money of the District as provided in Section 53856 of the Code, which are intended as receipts for the general fund of the District and which are generally available for the payment of current expenses and other obligations of the District. The principal of the Notes and the interest thereon shall be a first lien and charge against and shall be payable from the moneys received by the District from such Pledged Revenues, as provided by law.

In order to effect the pledge referred to in the preceding paragraph, the District agrees to the establishment of the Repayment Fund (hereinafter defined) and the District agrees to cause to be deposited, and shall request specific amounts from the District's funds on deposit with the

Treasurer and Tax Collector for such purpose, directly therein the first unrestricted revenues received by the District in the months and dates set forth in the Purchase Contract and the Notes (each individual month a “Repayment Month” and collectively, the “Repayment Months”) and any amount thereafter attributable to the Repayment Fiscal Year, until the amount on deposit in such fund, taking into consideration anticipated investment earnings thereon to be received by the Maturity Date (as specified in the Purchase Contract and Notes) is equal to the percentages of the principal of and interest due on the Notes at maturity as specified in the Purchase Contract and the Notes. Such Repayment Months and Pledged Revenues may be changed (as approved by the Underwriters) as directed in a certificate of the District that may be delivered on or before the date of delivery of the Notes.

In the event that on the last Business Day (as defined in the Trust Agreement) of any Repayment Month, the District has not received sufficient unrestricted revenues to permit the deposit into the Repayment Fund of the full amount of Pledged Revenues to be deposited in the Repayment Fund from said unrestricted revenues in said month, then the amount of any deficiency shall be satisfied and made up from any other moneys of the District lawfully available for the payment of the principal of the Notes and the interest thereon, as and when such other moneys are received or are otherwise legally available.

None of the Pledged Revenues shall be available for the payment of principal of and interest due on any tax and revenue anticipation notes attributable to any Participant other than the District, and the District acknowledges and agrees that by participation in the Pooled Program, it shall not be entitled to any payment of principal of and interest on the Notes from the revenues of any Participant other than the District.

In accordance with this Section 5(B) and to effect the pledge contained herein, the District shall and does hereby authorize and instruct the Los Angeles County Auditor-Controller (the “Auditor-Controller”) to intercept Pledged Revenue as set forth in the Purchase Contract and Notes (or as modified as provided in the Certificate that may be delivered by the District on or before the issuance of the Notes), and place such amounts on deposit each Repayment Month with the Treasurer and Tax Collector directly in the Repayment Fund held by the Fiscal Agent with a designation to the Certificate Agent of the amounts to be credited for the District. Upon such deposit, such funds will not be available to the District. The District shall and does hereby authorize and instruct that, in the event that there have been insufficient Pledged Revenues received by the District by the third Business Day prior to the day on which Pledged Revenues are to be deposited into the Repayment Fund (the “Pledge Date”) to permit the deposit into its Repayment Fund of the full amount of the Pledged Revenues required to be deposited with respect to such Pledge Date, the Auditor-Controller shall collect the amount of any deficiency for deposit in the Repayment Fund in such amount as may be directed by the Treasurer and Tax Collector from any other unrestricted moneys of the District lawfully available for the payment of the principal of the Notes and the interest thereon on such Pledge Date or thereafter on a daily basis, when and as such Pledged Revenues and unrestricted moneys are received by the Participant and will deposit said moneys with the Treasurer and Tax Collector for credit directly to the Repayment Fund.

(C) Deposit of Pledged Revenues in Repayment Fund. The Pledged Revenues shall be held by the County in a separate and special fund designated as the “Compton Community College District, 2010-2011 Tax and Revenue Anticipation Notes Repayment Fund” (herein called the “Repayment Fund”) and the County will administer the Pledged Revenues through and including

the maturity date of the Notes and apply such funds as directed in this resolution. Any moneys deposited in the Repayment Fund shall be for the sole benefit of the owners of the Notes and until the Notes and all interest thereon are paid, or until provision has been made for the payment of the Notes and all interest thereon in accordance with their terms, the moneys in the Repayment Fund shall be applied only for the purposes for which the Repayment Fund is created. The Treasurer and

Tax Collector is directed to deposit all Pledged Revenues subject to deposit as provided in this Section 5(C) when and as received directly into the Repayment Fund, without further instruction by the District. From the dates of receipt by the Treasurer and Tax Collector of any of the Pledged Revenues subject to such deposit, the District shall have no right, title or interest therein.

(D) Disbursement and Investment of Moneys in Repayment Fund. All Pledged Revenues shall be deposited into the Repayment Fund upon receipt. After such date as the amount of Pledged Revenues on deposit in the Repayment Fund shall be sufficient to pay in full the principal of and interest on the Notes, when due, any moneys in excess of such amount remaining in or accruing to the Repayment Fund shall be transferred to the general fund of the District or otherwise as directed by the Authorized Officer. On the maturity date of the Notes, the moneys in the Repayment Fund shall be used, to the extent necessary, to pay the principal of and interest on the Notes.

Moneys in the Repayment Fund, to the greatest extent possible, shall be invested in Permitted Investments (as defined in the Trust Agreement) as directed by the Treasurer and Tax Collector or by the Authorized Officer in consultation with the Los Angeles County Office of Education, which may include, but not be limited to, a guaranteed investment contract and the Los Angeles County Pooled Investment Fund or any other investment which the Authorized Officer in consultation with the Los Angeles County Office of Education deems prudent. The Treasurer and Tax Collector (who is hereby designated as agent of the District for these purposes) is hereby requested to invest and/or to direct the investment of the proceeds of the Notes and the Participation Certificates and any other funds held under the Trust Agreement in accordance with the Trust Agreement and County policy governing the investment of such funds.

(E) Defaults in the Repayment of the Notes. If the Notes as evidenced and represented by a series of Participation Certificates are not paid at maturity, or are paid in whole or in part by a draw under or claim upon a form of credit support for the Notes or such series of Participation Certificates ("Credit Enhancement") which draw or claim is not fully reimbursed on such date, they shall become Defaulted Notes (as defined in the Trust Agreement), and the unpaid portion thereof (or the portion thereof with respect to which Credit Enhancement applies for which reimbursement on a draw or claim has not been fully made) shall be deemed outstanding and shall continue to bear interest at the default rate specified in the Trust Agreement (the "Default Rate"). If the Notes as evidenced and represented by a series of Participation Certificates are not secured by Credit Enhancement in whole or in part and are not fully paid at maturity, the unpaid portion thereof (or the portion thereof to which no Credit Enhancement applies which is unpaid) shall be deemed outstanding and shall continue to bear interest thereafter until paid at the Default Rate. In each case set forth in the preceding two sentences, the obligation of the District with respect to such Defaulted Notes or unpaid Notes shall not be a debt or liability of the District prohibited by Article XVI, Section 18 of the California Constitution and the District shall not be liable thereon except to the extent of any available revenues attributable to the Repayment Fiscal Year as provided in Section 5(B) above.

Section 6. Execution of Notes. The District hereby requests the Treasurer and Tax Collector, or his designated deputy, and the appropriate officers of the County Board to execute the Notes by their manual or facsimile signatures and to affix a facsimile of the seal of the County thereon; and said officers shall be authorized to cause the blank spaces thereof to be filled in prior to initial delivery as may be appropriate.

Section 7. Approval of Sale of Notes. In order to retain maximum flexibility and secure interest cost savings for the District, this Governing Board hereby delegates to the President of the Governing Board, to the Superintendent of the District, or such other authorized person (each, an "Authorized Officer"), the right, on behalf of the District, to elect to have the District participate in the Pooled Program upon satisfaction of the following conditions: the District will participate in the Pooled Program unless its participation would result in (a) an issuance of Notes after the date of the primary cash flow deficit of the District, or (b) a delay in the issuance of the Notes which delay would likely, in the judgment of the Authorized Officer in consultation with the Los Angeles County Office of Education, increase the interest rate applicable to the Notes. The Treasurer and Tax Collector shall, within the limitations set forth below, be authorized and directed, on behalf of the District, to enter into a contract of purchase (the "Purchase Contract") with the Underwriters for the purchase of the Notes.

If the Authorized Officer shall elect to have the District participate in the Pooled Program, the Notes shall be deposited into a trust to be established under and pursuant to the Trust Agreement, creating a trust estate, which shall contain the Notes and the tax and revenue anticipation notes of the other Participants in such series. It is hereby recognized, acknowledged and agreed that the Certificate Agent appointed pursuant to the Trust Agreement, may execute and deliver Participation Certificates on behalf of the District and the other Participants, each representing the proportional, undivided ownership interest of the registered owner thereof in the Notes. The District agrees to recognize each registered owner of the Participation Certificates as the beneficial owner of its Notes to the extent of such registered owner's proportional, undivided interest in the Notes. If, for purposes of obtaining the highest possible rating and the lowest possible interest rate for the Notes, it shall be advisable for the District to participate in a Pooled Program to be divided into two or more series of Participation Certificates, the Authorized Officer shall approve the participation by the District in one such series. The Authorized Officer is hereby authorized to execute and deliver any documents and to take such other action as may be necessary or proper to carry out the interest of the provisions hereof. The participation by the District in the Pooled Program and the execution and delivery of Participation Certificates under the Trust Agreement, defined herein, shall not cause the District to be liable for payments of principal of or interest on the notes attributable to any other Participant.

The Authorized Officer is further authorized to determine the maximum principal amount of Notes to be lodged with the Certificate Agent in exchange for the execution and delivery of the Participation Certificates, not to exceed Three Million Five Hundred Thousand Dollars (\$3,500,000.00), and to deliver the Notes to the County, if the conditions set forth in this resolution are satisfied.

Section 8. Authorization and Approval of Preliminary Official Statement and Official Statement. In connection with the Pooled Program, the Los Angeles County Office of Education, with the concurrence of this District, has appointed RBC Capital Markets Corporation, as representative of itself and any co-underwriter the Los Angeles County Office of Education may

appoint as Underwriters (the “Underwriters”), and Hawkins Delafield & Wood LLP, or such other counsel as the Los Angeles County Office of Education may appoint, as bond counsel (“Bond Counsel”). The officers of the District are authorized to provide information regarding the District in connection with the preparation of such document or documents. The proposed form of Preliminary Official Statement with respect to Participation Certificates in the form on file with this Governing Board is hereby approved. The Underwriters are hereby authorized to prepare and distribute a Preliminary Official Statement and an Official Statement relating to the Pooled Program. The Authorized Officer is hereby authorized and directed to provide the Underwriters with such information relating to the District as the Underwriters shall reasonably request for inclusion in the Preliminary Official Statement. Upon inclusion of the information relating to the District therein, the Preliminary Official Statement is, except for certain omissions permitted by Rule 15c2-12 of the U.S. Securities and Exchange Commission (the “SEC”) promulgated under the Securities Exchange Act of 1934, as amended (the “Rule”), hereby deemed final within the meaning of the Rule; provided that no representation is made as to the information contained in the Preliminary Official Statement relating to the other Participants or any municipal bond insurer. If, at any time prior to the execution of the Purchase Contract by the County, any event occurs as a result of which the information contained in the Preliminary Official Statement relating to the District might include an untrue statement of a material fact or omit to state any material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading, the District shall promptly notify the Underwriters.

Section 9. Continuing Disclosure.

(A) As required by the Rule, the District covenants with the beneficial owners of the Participation Certificates that it will, and hereby authorizes its appropriate officers and employees to provide, in a timely manner, to the MSRB (hereinafter defined), for the benefit of the beneficial owners of the Participation Certificates, notice of any of the following events with respect to the Notes, if material:

- (1) principal and interest payment delinquencies;
- (2) non-payment related defaults;
- (3) unscheduled draws on the debt service reserves reflecting financial difficulties;
- (4) unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) substitution of credit or liquidity providers, or their failure to perform;
- (6) adverse tax opinions or events affecting the tax-exempt status of the securities;
- (7) modifications to rights of security holders;
- (8) bond calls;
- (9) defeasances;
- (10) release, substitution, or sale of property securing repayment of the securities;  
and
- (11) rating changes.

Unless otherwise required by the MSRB or the SEC, all notices, documents and information provided to the MSRB shall be provided to the EMMA System (hereinafter defined), the current internet address of which is [www.emma.msrb.org](http://www.emma.msrb.org). All notices, documents and

information provided to the MSRB shall be provided in an electronic format as prescribed by the MSRB and shall be accompanied by identifying information as prescribed by the MSRB.

Notwithstanding any other provision herein, failure of the District to perform in accordance with this Section 9(A) shall not constitute a default under this resolution and may be enforced only as provided in this Section 9.

(B) Each Material Event Notice shall be so captioned and shall prominently state the title, date and CUSIP numbers of the affected Participation Certificates.

(C) The District represents that since July 3, 1995, it has not failed to comply in any material respect with any previous undertaking in a written contract or agreement specified in paragraph (b)(5)(i) of the Rule.

(D) (1) This Section may be amended, by written agreement of the parties, without the consent of the holders of the Participation Certificates (except to the extent required under clause (d) below), if all of the following conditions are satisfied: (a) such amendment is made in connection with a change in circumstances that arises from a change in legal (including regulatory) requirements, a change in law (including rules or regulations) or in interpretations thereof, or a change in the identity, nature or status of the District or the type of business conducted thereby; (b) this Section as so amended would have complied with the requirements of the Rule as of the date of this resolution, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances; (c) the District shall have delivered to the County an opinion of Bond Counsel, addressed to the District and the County, to the same effect as set forth in clause (b) above; (d) either (i) the District shall have delivered to the County an opinion of Bond Counsel or a determination by a person, in each case unaffiliated with the District (such as Bond Counsel or the County) and acceptable to the District, addressed to the District and the County, to the effect that the amendment does not materially impair the interests of the holders of the Participation Certificates or (ii) the holders of the Participation Certificates consent to the amendment to this Section pursuant to the same procedures as are otherwise required for amendments; and (e) the District shall have delivered copies of such opinion(s) and amendment to the MSRB.

(2) In addition to Section 9(D)(1) above, this Section may be amended and any provision of this Section may be waived, by written agreement of the parties, without the consent of the holders of the Participation Certificates, if all of the following conditions are satisfied: (a) an amendment to the Rule is adopted, or a new or modified official interpretation of the Rule is issued, after the effective date of this Section which is applicable to this Section; (b) the District shall have delivered to the County an opinion of Bond Counsel, addressed to the District and the County, to the effect that performance by the District and the County under this Section as so amended or giving effect to such waiver, as the case may be, will not result in a violation of the Rule; and (c) the District shall have delivered copies of such opinion and amendment to the MSRB.

(E) (1) The provisions of this Section shall inure solely to the benefit of the holders from time to time of the Participation Certificates, except that beneficial owners of Participation Certificates shall be third-party beneficiaries of this Section.

(2) Except as provided in this Section 9(E)(2), the provisions of this Section shall create no rights in any person or entity. The obligations of the District to comply with



the provisions of this Section shall be enforceable in the case of enforcement of obligations to provide notices, by any Registered Owner of outstanding Certificates, or by the Fiscal Agent and Certificate Agent on behalf of the Registered Owners of outstanding Certificates; *provided, however,* that the Fiscal Agent and Certificate Agent shall not be required to take any enforcement action except at the direction of the Registered Owners of not less than a majority in aggregate principal amount of the Certificates at the time outstanding who shall have provided the Certificate Agent with adequate security and indemnity. The Registered Owners', Fiscal Agent's and Certificate Agent's rights to enforce the provisions of this Section shall be limited solely to a right, by action in mandamus or for specific performance, to compel performance of the District's obligations under this Section. In consideration of the third-party beneficiary status of beneficial owners of Certificates pursuant to Section 9(E)(1) of this Section, beneficial owners shall be deemed to be Registered Owners of Certificates for purposes of this Section 9(E).

(F) For the purposes of this resolution, unless the context otherwise requires, the terms defined in this Section 9(F) shall, for all purposes of this resolution, have the meanings specified herein:

*“Bond Counsel”* means an attorney or firm of attorneys of nationally recognized standing in matters pertaining to the validity of, and tax-exempt nature of interest on, obligations issued by states and their political subdivisions.

*“EMMA System”* means the MSRB's Electronic Municipal Market Access system.

*“Material Event”* means any of the events with respect to the Notes, set forth in Section 9(A) above.

*“Material Event Notice”* means notice of a Material Event.

*“MSRB”* means the Municipal Securities Rulemaking Board established pursuant to Section 15B(b)(1) of the Securities Exchange Act of 1934, or any successor thereto or to the functions of the MSRB contemplated herein.

*“Register”* means the book or book of registration kept by the Registrar in which are maintained the names and addresses and principal amounts registered to each Registered Owner.

*“Registered Owner”* means the Person in whose name a Certificate is registered on the Register.

*“Registrar”* means the Certificate Agent, or a substitute Registrar.

Section 10. Delivery of Notes. The proper officers of the County Board are hereby requested to deliver the Notes to the Treasurer and Tax Collector upon payment therefor in accordance herewith and in accordance with the terms of the Purchase Contract executed in connection with the Notes or the Participation Certificates, as appropriate, and the Trust Agreement. All actions heretofore taken by the officers and agents of the District and the County Board with respect to the Notes are hereby approved, confirmed and ratified, and the officers of the District and the County Board are hereby authorized and directed to do any and all things and take any and all actions including but not limited to those described herein, which they, or any of them, may deem necessary or advisable in order to consummate the lawful issuance and delivery of the Notes in accordance with this resolution and any resolutions hereafter adopted by this Governing Board.

Section 11. Non-Negotiability of Notes. In the event that the Authorized Officer shall elect to issue the District's Notes within the Pooled Program, such Notes shall be lodged in trust with the Certificate Agent and maintained in such trust until their scheduled maturity and payment in full. The Notes shall not be transferable or assignable by the Certificate Agent. Notwithstanding the foregoing, in the event that the Notes should be lost, stolen, destroyed or mutilated prior to their stated maturity, the District shall cause to be issued a new Note or Notes of the same tenor, term and maturity as the original to replace the same upon such reasonable terms and conditions, including the payment of costs and the posting of a surety bond, as may from time to time be determined and prescribed by the Authorized Officer in consultation with the Los Angeles County Office of Education.

Section 12. Authorization for Credit Enhancement for Pooled Program. In the event the District participates in the Pooled Program in accordance with the provisions of Section 7 above, this Governing Board acknowledges and agrees that it shall be obligated to pay its *pro rata* share of the cost of any Credit Enhancement required for the Pooled Program, and this Governing Board specifically finds and determines that the acquisition of such Credit Enhancement will benefit the District by reducing the interest cost associated with the Notes. The Authorized Officer is hereby authorized and directed to execute such reimbursement or other financing agreement as may be necessary in order to obtain said Credit Enhancement for the District's participation in the Pooled Program, and the District agrees to perform its obligations pursuant to such reimbursement or other financing agreement.

Section 13. Authorization to Attest. Any Authorized Officer or the Secretary of the Governing Board is hereby authorized and directed to attest to the signature of any other Authorized Officer, whenever required or advisable for the transactions contemplated by this resolution. Each Authorized Officer is authorized and directed to execute and attest such further documents, instruments and certificates as may be deemed necessary or advisable by Bond Counsel, in order to accomplish the purposes of this resolution.

Section 14. Further Actions Authorized. It is hereby covenanted that the District, and its appropriate officials, have duly taken all proceedings necessary to be taken by them, and will take any additional proceedings necessary to be taken by them, for the levy, collection and enforcement of the taxes and other revenues pledged under this resolution in accordance with the law and for carrying out the provisions of this resolution. The Authorized Officers, and other officers and staff of the District are hereby directed to take such further action as may be necessary to carry out the intent and purpose of this resolution and to execute and deliver any and all agreements, certificates and other documents that they or Bond Counsel may deem necessary or advisable to effectuate the purposes of this resolution without further approval of this Governing Board.

Section 15. Costs and Expenses. The District covenants and agrees to pay its *pro rata* share of the costs and expenses incurred in connection with the execution and delivery of the Notes, the Participation Certificates and the administration of the Pooled Program, in the event that its Authorized Officer should elect to participate in the Pooled Program.

Section 16. Limited Liability. Notwithstanding anything to the contrary contained herein or in the Notes or in any other document mentioned herein, the District shall not have any liability hereunder or by reason hereof or in connection with the transactions contemplated hereby

except to the extent payable from moneys available therefore as set forth in Section 5 hereof and the County is not liable for payment on the Notes or any other obligation of the District hereunder.

Section 17. Effective Date. This resolution shall take effect immediately.

PASSED AND ADOPTED by the Compton Community College District this April 20, 2010, by the following vote:

AYES:

NOES:

ABSENT:

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Special Trustee of the Board of Trustees of  
Compton Community College District

ATTEST:

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Secretary of the Board of Trustees of  
Compton Community College District

**EXHIBIT A**

**FORM OF 2010-2011 TAX AND REVENUE ANTICIPATION NOTE**

COMPTON COMMUNITY COLLEGE DISTRICT  
COUNTY OF LOS ANGELES  
STATE OF CALIFORNIA  
2010-2011 TAX AND REVENUE ANTICIPATION NOTE

No. R-1 \_\_\_\_\_ 1, 2010

Principal Amount: \$3,500,000.00 Interest Rate: \_\_\_\_%

FOR VALUE RECEIVED, the Compton Community College District (the "District"), County of Los Angeles, State of California, acknowledges itself indebted to and promises to pay to the TREASURER AND TAX COLLECTOR OF THE COUNTY OF LOS ANGELES, the principal amount stated above in lawful money of the United States of America, on \_\_\_\_\_, 2010, together with interest thereon at the interest rate stated above, calculated on the basis of a 360-day year of twelve 30-day months, in like lawful money of the United States of America from the date hereof until maturity. Both the principal of and interest on this Note shall be payable only upon surrender of this Note as the Note shall fall due.

It is hereby certified, recited and declared that this Note is made, executed and given pursuant to and by authority of a resolution duly passed and adopted by the Board of Trustees of the District, and of a resolution duly passed and adopted by the Board of Supervisors of the County of Los Angeles on \_\_\_\_\_, 2010, under and by authority of Article 7.6 (commencing with Section 53850) of Chapter 4, Part 1, Division 2, Title 5, of the California Government Code, and that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of this Note have existed, happened and been performed in regular and due time, form and manner as required by law, and that this Note, together with all other indebtedness and obligations of the District, does not exceed any limit prescribed by the Constitution or laws of the State of California.

The principal amount of the Note, together with the interest thereon, shall be payable from taxes, income, revenue, cash receipts and other moneys which are received by the District during, or are attributable to, Fiscal Year 2010-2011 and which are lawfully available therefore. As security for the payment of the principal of and interest on the Note, the District has pledged an amount equal to \_\_% of the principal amount of the Note from the first unrestricted revenues received by the District in the month of \_\_\_\_\_ 20\_\_, plus an amount equal to \_\_% of the principal amount of the Note, plus an amount sufficient to pay interest on the Note, from the first unrestricted revenues received by the District in the month of \_\_\_\_\_ 20\_\_ (the "Pledged Revenues"), and the principal of the Note and the interest thereon shall be payable from the Pledged Revenues, and to the extent not so paid shall be paid from any other moneys of the District lawfully available therefore.

In the event of the nonpayment of this Note on the maturity date hereof, the balance due shall accrue interest at a default rate of one and one-half percent (1.5%) per annum above the next Business Day, 1-Year Treasury Constant Maturities yield in Federal Reserve Statistical Release

H-15 (or successor publication) and the first Business Day of each month thereafter until paid in full. Such interest to be calculated based on a 360-day year of twelve 30-day months.

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Note to be executed by its Chair and by the Treasurer and Tax Collector of the County of Los Angeles and countersigned by the Executive Officer-Clerk of the Board of Supervisors, or their duly designated deputies, which signatures may be facsimile signatures (provided that one of such signatures must be manually affixed) and has caused a facsimile of its official seal to be printed hereon this 20 day of April 2010.

By: \_\_\_\_\_  
Chair

By: \_\_\_\_\_  
Treasurer and Tax Collector

Countersigned:

By: \_\_\_\_\_  
Peter Landsberger, Special Trustee  
Executive Officer-Clerk of  
the Board of Supervisors

ASSIGNMENT

For value received, the undersigned do(es) hereby sell, assign and transfer unto The Bank of New York Mellon Trust Company, N.A., acting as Certificate Agent, the within Note and do(es) hereby irrevocably constitute and appoint \_\_\_\_\_ as the undersigned's attorney to transfer such Note on the registration books of the Certificate Agent, with full power of substitution in the premises.

TREASURER AND TAX COLLECTOR OF THE  
COUNTY OF LOS ANGELES

Dated: April 20, 2010

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Note: The signature(s) to this Assignment must correspond with the name(s) as written on the face of the within Certificate in every particular, without alteration or enlargement or any change whatsoever.

Social Security Number,  
Taxpayer Identification Number  
or other Identifying Number of Assignee:

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**Agenda for the Compton Community College District Board of Trustees  
from  
Human Resources Division  
Rachelle Sasser, Dean, Human Resources**

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**Consent Calendar**

- HRD1. Management Team Personnel Action**
- HRD2. Memorandum of Understanding with CCCFE (Certificated)**
- HRD3. Academic Employment and Personnel Changes**
- HRD4. Academic Job Description**
- HRD5. Eligibility List**
- HRD6. Classified Employees**
- HRD7. Temporary Non-Classified Service Employees**
- HRD8. New Classification for Classified Position**
- Information Item**
- HRD9. Making Public the Initial Bargaining Proposal of Compton Community College District**

**HRD 1**

**MANAGEMENT TEAM PERSONNEL ACTION -- None**

**HRD 2**

**MEMORANDUM OF UNDERSTANDING WITH CCCFE (CERTIFICATED):**

It is recommended that the Special Trustee approve the attached Memorandum of Understanding between the Compton Community College District and Compton Community College Federation of Employees (Certificated).



**MEMORANDUM OF UNDERSTANDING**

**BETWEEN**

**COMPTON COMMUNITY COLLEGE DISTRICT**

**AND**

**COMPTON COMMUNITY COLLEGE FEDERATION OF CERTIFICATED  
EMPLOYEES**

The Compton Community College District ("CCCD") and the Compton Community College Federation of Certificated Employees ("CCCFE") hereby enter into this Memorandum of Understanding and agree as follows:

In full satisfaction of CCCD's remaining obligations under the Tentative Agreement executed by and between CCCD and CCCFE, on or about April 5, 2007, CCCD agrees to make a one-time payment in the aggregate amount of \$103,500.00, said payment to be distributed amongst all current CCCFE bargaining unit members who are employed and serve as classroom instructors. Each eligible employee shall receive only a proportional share based on their percentage of full-time equivalent service (up to 1 F.T.E., and excluding any overload assignments) as a classroom instructor in the 2009-2010 academic year (e.g. eligible classroom instructors with a 60% contract in 2009-2010 will receive 60% of the payment provided to eligible full-time classroom instructors).

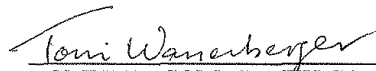
These funds satisfy CCCD's 2006-2007 obligations pursuant to Education Code Section 84362 and 5 California Code of Regulations Sections 59200, et seq.

This Memorandum of Understanding shall not serve as past practice or be construed as creating any precedent for any future obligation on the part of CCCD.

DATE: 3/12/10

DATE: 3/12/10

  
COMPTON COMMUNITY COLLEGE  
DISTRICT

  
COMPTON COMMUNITY COLLEGE  
FEDERATION OF CERTIFICATED  
EMPLOYEES

005735.00002/1441048v1

**HRD 3****ACADEMIC EMPLOYMENT AND PERSONNEL CHANGES**

1. Retirement - Mr. Robert Morgan, Professor of Business, Class VI, Step 34, effective June 11, 2010.
2. Ratification (employment) - Ms. Anita Higgins, part time child development instructor, Class I, Step 1, for the 2010 winter session and spring semester.
3. Ratification (employment) - Mr. Vijay Kanase, part time nursing instructor, Class II, Step 1, effective February 1, 2010 through June 30, 2010, assist with clinical placement for Spring 2010.
4. Ratification (employment) - Ms. Rachel Roske, part time art instructor, Class III, Step 1, effective February 13, 2010 through June 11, 2010.

**HRD 4**      **Academic Job Description**

It is requested that the Special Trustee approve the following academic job description:

- Part-time Head Coach Intercollegiate Women’s Softball Physical Education and Athletics



***COMPTON COMMUNITY COLLEGE DISTRICT***

***EL CAMINO COLLEGE COMPTON CENTER***

**PART-TIME HEAD COACH  
INTERCOLLEGIATE WOMEN’S SOFTBALL  
PHYSICAL EDUCATION AND ATHLETICS**

**POSITION DESCRIPTION:**

Under the direction of the Athletic Director, serves a part-time assignment as the Head Women’s Softball Coach and instructor of record for both the in-season Women’s Softball and the off-season Women’s Softball classes.

**RESPONSIBILITIES/DUTIES:**

The duties of the Head Women’ Softball Coach may include, but are not limited to, the following:

1. Coach and implement an intercollegiate Women’s Softball program.
2. Supervise, educate and lead assistant coaches and coaching staff.
3. Understand and abide by the California Community College Athletic Association (CCCAA) rules and regulations.
4. Adhere to El Camino College policies and procedures in conformity with the requirements of the California Community College Athletic Association (CCCAA).
5. Coordinate all aspects of practice and competition within our Athletic Conference.
6. Recruit high school athletes under the rules and regulations of the State Athletic Code.
7. Develop team competition schedules for Athletic Conference approval.
8. Advise and assist student athletes in achieving identified academic objectives and transfer to four-year institutions.
9. Coordinate off-season training and conditioning program.
10. Coordinate equipment, supplies, meals, transportation, and travel requests.
11. Prepare an annual budget.
12. Perform assigned committee work, including participation in program review. Attend meetings called by the District.
13. Develop and implement a fundraising plan for the Women’s Softball program.
14. Provide information to the El Camino College Public Information Office for the development of sports brochures and news releases.
15. Work with athletic staff on the health and well-being of student-athletes.
16. Perform other related duties as assigned

**REQUIRED QUALIFICATIONS (for instructors teaching physical education classes, including coaching):**

1. Master's degree in physical education OR
2. Bachelor's degree in physical education AND Master's in any life science, dance, physiology, health education, recreation administration, kinesiology, or physical therapy; OR
3. Valid California Community College instructor credential in appropriate subject; OR the equivalent.
4. Sensitivity to and understanding of multi-cultural, diverse environments and college students from diverse academic, socioeconomic, cultural, and ethnic backgrounds.

**REQUIRED QUALIFICATIONS (for coaching only)**

1. Bachelor's degree in any area AND two years of demonstrated successful high school or collegiate-level coaching experience as softball coach OR
2. Associate's degree in any area AND six years of experience as a softball coach. Note: coaches without the Master's degree are limited to coaching during the in-season and off-season course of that sport. These coaches *may not* teach physical education classes.
3. Sensitivity to and understanding of multi-cultural, diverse environments and college students from diverse academic, socioeconomic, cultural, and ethnic backgrounds.

**HRD 5****ELIGIBILITY LIST:**

Pursuant to Personnel Commission Rule 50.100.1, the Special Trustee serving in capacity of the Personnel Commission hereby approves the following Eligibility List:

**Ratification -- Utility Maintenance Worker**

Established: 03/23/10

Expires: 03/23/11

Rank	Name
1.	Kenneth Washington
2.	Jeffrey Taylor
3.	Joyce Pennie
4.	Robert Farris
5.	Lester Green
6.	James Chambers
7.	Jesse Vega
8.	Harvey Holt
9.	Brian Burgueno
10.	Gregory Brooks
11.	Guillermo Arguello
12.	Darrell Nichols
13.	John Taylor
14.	Kraig Minters
15.	Charles Sanchez
16.	Gary Belcher
17.	Chasity Smith
18.	Carlos Reyna
19.	Arcadio Avila
20.	Jerome Dunn
21.	Timothy Stanton
22.	Alshalina Rodgers
23.	Jorge Vazquez
24.	Ronald Howard
25.	Donnel Jackson
26.	Jerome Taylor
27.	Dejuan Dunn
28.	Willie Brooks
29.	Dartae Frierson
30.	Martin Miranda

**HRD 6****CLASSIFIED EMPLOYEES:**

It is recommended that the Special Trustee approve the employment and personnel changes for classified employees as shown below.

**A. Employment**

1. Ratification (Leave of Absence) -- Ms. Velma Garrett, Categorically Funded Program Technician, effective April 5, 2010 through May 1, 2010. (Family Medical and Care Leave).
2. Ratification (Leave of Absence) -- Mr. Jose Lopez, Categorically Funded Program Assistant, effective March 16, 2010 through April 16, 2010. (Family Medical and Care Leave without pay).
3. Resignation -- Christina Wagner - Laboratory Assistant, Range 19, Step A, Math/Science, Academic Affairs, effective March 19, 2010.
4. Employment -- Lester Green - Utility Maintenance Worker, Range 17, Step F, Maintenance and Operations, Business Affairs, effective April 21, 2010, probationary.

**B. Provisional Employment**

1. Ratification -- David Faulkner - Utility Maintenance Worker, Range 17, Step A, Maintenance & Operations, Business Affairs, effective April 7, 2010 through June 30, 2010, not to exceed 120 days (NTE 35 hours per week).
2. Ratification -- J Mal Godlock - Utility Maintenance Worker, Range 17, Step A, Maintenance & Operations, Business Affairs, effective March 25, 2010 through June 30, 2010, not to exceed 120 days (NTE 35 hours per week).
3. Ratification -- Lillard King - Utility Maintenance Worker, Range 17, Step A, Maintenance & Operations, Business Affairs, effective April 7, 2010 through June 30, 2010, not to exceed 120 days (NTE 35 hours per week).
4. Ratification -- Le Tasha Morrison - Categorically Funded Program Assistant, Range CFP1, Step A, TANF Grant, Academic Affairs, effective April 1, 2010 through June 30, 2010, position contingent upon funding, not to exceed 120 days (NTE 35 hours per week).
5. Ratification -- Kenneth Washington - Utility Maintenance Worker, Range 17, Step A, Maintenance & Operations, Business Affairs, effective April 7, 2010 through June 30, 2010, not to exceed 120 days (NTE 35 hours per week).

**HRD 7****TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES:**

It is recommended that the Special Trustee approve the employment and personnel changes for non-classified employees as shown below.

1. Ratification -- Roman Czarny - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 13, 2010 through June 11, 2010, English Department, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
2. Ratification -- Tyler Dickson - Instructional Assistant - EMT, \$13.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective March 8, 2010 through June 11, 2010, Career Technical Education, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
3. Ratification -- Mary Duffield - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 13, 2010 through June 11, 2010, English Department, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
4. Ratification -- Wade Gay - Student Worker III, \$11.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective April 1, 2010 through June 30, 2010, Student Life, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
5. Ratification -- Jill Haus - Instructional Assistant - EMT, \$13.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective March 8, 2010 through June 11, 2010, Career Technical Education, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
6. Ratification -- Earl Jordan - Tutor, \$8.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 6, 2010 through February 9, 2010, Math/Science, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
7. Ratification -- Yoshiaki Kono - Tutor, \$8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 10, 2010 through June 11, 2010, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
8. Ratification -- Marcus Mata - Student Worker, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective April 1, 2010 through June 30, 2010, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
9. Ratification -- Emily Monge - Tutor, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 10, 2010 through June 11, 2010, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
10. Ratification -- Adrian Oropesa - Professional Expert, \$32.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 16, 2010 through June 13, 2010, Career Technical Education, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).

11. Ratification -- Ellery Sanders - Instructional Assistant - EMT, \$13.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 22, 2010 through June 11, 2010, Career Technical Education, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
12. Ratification -- Yolanda Vidato - Student Worker III, \$11.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective March 10, 2010 through June 30, 2010, Child Development Center, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
13. Ratification -- James Webb - Instructional Assistant - EMT, \$13.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective March 8, 2010 through June 11, 2010, Career Technical Education, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
14. Ratification -- Issac Yang - Professional Expert, \$32.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 16, 2010 through June 13, 2010, Career Technical Education, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).



**HRD 8**

**Classified Job Description**

It is requested that the Special Trustee approve the following classified job description:

- Toolroom/Instructional Equipment Attendant



**TOOLROOM/INSTRUCTIONAL EQUIPMENT ATTENDANT**

**Range 22**

**POSITION DESCRIPTION:** Under the direction of an assigned Dean or supervisor, repair, maintain, check in and out and maintain records related to tools and equipment in an assigned area such as Industrial Education, Electronic Education or Maintenance and Operations; maintain tool/equipment room in a clean and orderly condition.

**ESSENTIAL FUNCTIONS/ DUTIES:**

- Check out tools, equipment and supplies to students, faculty or staff in an assigned area such as Industrial Education, Electronic Education or Maintenance and Operations.
- Operate specialized hand and power tools and equipment in accordance with health and safety regulations.
- Maintain records related to materials issued, inventory and stock control.
- Repair, adjust, calibrate and assure proper operation of tools and equipment used in assigned area; refer major repairs to supervisor or technical personnel as appropriate.
- Maintain tool and equipment storage areas in a clean and orderly condition; recommend new tool/equipment sources and procedures as needed.
- Assist in budget preparation for assigned area regarding tools and equipment and in ordering tools, equipment and supplies as assigned.
- Maintain current knowledge of new equipment and technological advances in assigned area.
- Service, adjust and repair maintenance and operations equipment including vacuums, mowers, sprayers, floor machines and other equipment; mix cleaning and disinfectant solutions as assigned.
- Maintain and make minor repairs on voltmeters, amplifiers and other electrical equipment used in Electronic Education; calibrate meters, signal generators and power supplies.
- Maintain and repair Industrial Education equipment; charge batteries and replace saw blades and filters; sell supplies and materials to students and maintain related records.
- Perform related duties as assigned.

## **KNOWLEDGE AND ABILITIES:**

### **KNOWLEDGE OF:**

- Operation, use and maintenance of tools and equipment used in electronic or industrial shops or maintenance/operations work.
- Nomenclature and terminology used in the assigned area.
- Inventory control procedures.
- Record-keeping techniques.
- Methods, tools and materials used in the repair and maintenance of assigned equipment.
- Proper methods of storing equipment, materials and supplies.
- Health and safety regulations.
- Safe and proper use and storage of hazardous and toxic substances.

### **ABILITY TO:**

- Repair, adjust, calibrate and maintain tools and equipment used in the specific area assigned.
- Maintain tool room in a clean and orderly condition.
- Operate specialized tools and equipment safely and effectively.
- Maintain routine records.
- Understand and follow oral and written directions.
- Work cooperatively with others.
- Establish and maintain cooperative and effective working relationships with others.

### **REQUIRED QUALIFICATIONS**

Any combination equivalent to: graduation from high school and one year of experience in stock work including the operation and repair of equipment and tools in specialty area.

**HRD 9 MAKING PUBLIC THE INITIAL BARGAINING PROPOSAL OF COMPTON COMMUNITY COLLEGE DISTRICT (Information Item)**

Making public Compton Community College District's recommended initial bargaining proposals to Compton Community College Federation of Employees, Classified Unit. Copies of the proposal are available in the District's Human Resources office for review. This proposal will be placed on the Board of Trustees meeting agenda for public input at the next regularly scheduled meeting.