



Board Agenda

Compton Community College District
1111 E. Artesia Blvd., Compton, CA 90221

Closed Session to Commence at 4:00 P.M.

Open Session to Commence at 6:00 P.M.

Tuesday, February 17, 2009

District Board Room

1111 E. Artesia Boulevard

Compton, California 90221

- I. Call to Order at 4:00 p.m.**
- II. Roll Call**
- III. Requests to Address the Board of Trustees – Closed Session Agenda Matters**
- IV. Recess to Closed Session for Discussion and/or Action on the following items in accordance with the Brown Act, Government Code Section 54950 et seq., and the Education Code and pursuant to Government Code Section 54954.5**
 - A. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:**
 1. Conference with legal counsel--existing litigation (Subdivision (a) of Section 54956.9)
 - a. Minutemen vs. Compton CCD
 - b. Compton CCD v. U.S. Department of Education – Docket No. 05-78-SP
 - B. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION:**
 1. Significant exposure to litigation pursuant to Government Code Section 54956.9(b)(1) and (3)(A): three cases.

2. Significant exposure to litigation pursuant to Government Code Section 54956.9(b)(1) and (3)(C) the following claims or complaints:
 - a. EEOC Charge of John Rabun
 - b. EEOC Charge of Eugene Benson
 - c. EEOC Charge of Fred Lamm

C. **INITIATION OF LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(C):**

(Three cases)

D. **CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54957.6:**

1. Agency designated representative: Dr. Lawrence Cox, CEO/Provost
Employee organizations: Compton Community College
Federation of Employees, Classified Employees
Federation of Employees, Certificated Employees

E. **PUBLIC EMPLOYEE APPOINTMENT PURSUANT TO GOVERNMENT CODE SECTION 54957:**

1. Dean, Health and Human Services

F. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, PURSUANT TO GOVERNMENT CODE SECTION 54957(B):**

(Three Matters)

V. **Reconvene to Open Session at 6:00 p.m.**

VI. **Roll Call**

VII. **A Reflective Moment**

VIII. **The Pledge of Allegiance**

IX. **Report of Actions Taken in Closed Session Pursuant to Government Code Section 54957.1**

X. **Reports from Representatives and Employee Organizations**

- A. Student Trustee Report – vacant
- B. Faculty Representative Report – Jerome Evans
- C. Classified Representative Report – David Simmons
- D. Academic Senate President Report – Saul Panski
- E. CCCDFE Certificated Employees Report – Toni Wasserberger
- F. CCCDFE Classified Employees Report – Joseph Lewis

- G. Confidential/Supervisory Representative Report – Roy Patterson
- H. Associated Student Body Report – Rob Pitts, ASB President

XI. Requests to Address the Board of Trustees – Agenda/Non-Agenda Matters (including Closed Session Items)

- XII. Information/Presentation – Chief Executive Officer**
A. Dr. Lawrence Cox – Center and District Update

XIII. Approval of Minutes of January 27, 2009

XIV. Discussion/Action Agenda

- A. Office of the Provost
 - CEO 1 Board Policies for Fiscal Services
 - CEO 2 Institutional Standing Committees

- B. Business Services
 - Consent Calendar
 - BSD 1 Purchase Orders
 - BSD 2 Agreements/Contracts

 - Action Calendar
 - BSD 3 Quarterly Financial Status Report – Form CCFS – 311Q.
 - BSD 4 Budget Transfer

- D. Human Resources Consent Calendar
 - HRD 1 Management Team Personnel Action
 - HRD 2 Academic Employment and Personnel Changes
 - HRD 3 Classified Employees
 - HRD 4 Temporary Non-Classified Service Employees

- XVI. Next meeting date: March 17, 2009** Closed session begins at 4:00 p.m.
Open session begins at 6:00 p.m.

XV. Adjournment

*Please note: If you would like a copy of any of the support documents/attachments, please contact
Paula VanBrown at (310) 900-1600, Ext. 2274.
Thank you!*

COMPTON COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, January 27, 2009

MINUTES

- I. The Board of Trustees Meeting was called to order at 4:00 p.m.
- II. Roll Call
Members Present:
 Dr. Peter Landsberger, Special Trustee
- III. Requests to address the Board of Trustees – Closed Session Agenda Matters – None
- IV. Recess to Closed Session at 4:02 p.m. for Discussion and/or Action in accordance with the Brown Act, Government Code Section 54950 et.esq, and the Education Code and pursuant to Government Code Section 54954.5.
- V. Reconvene to Open Session of the Board of Trustees at 6:10 p.m. in the Board Room
- VI. Roll Call
Members Present:
 Dr. Peter Landsberger
 Dr. Lawrence Cox
 Dr. Willie O. Jones, Elected Trustee
 Lorraine Cervantes, Elected Trustee
 Andres Ramos, Elected Trustee
- VII. A Reflective Moment – Dr. Jones
- VIII. Pledge of Allegiance
- IX. Report of Actions Taken in Closed Session (Subdivision (a), Section 54956.9)
 1. Approved release of one probationary classified employee
- X. Reports from Representatives and Employee Organizations
 - 1) Student Trustee Report –
 - 2) Faculty Representative Report – Jerome Evans - absent
 - 3) Classified Representative Report – David Simmons
 - 4) Academic Senate President Report – Saul Panski - absent
 - 5) CCCDFE Certificated Employees Report – Toni Wasserberger – no report
 - 6) CCCDFE Classified Employees Report – Joseph Lewis - no report
 - 7) Confidential/Supervisory Representative Report – Roy Patterson - absent
 - 8) Associated Student Body Report – Rob Pitts – absent
 - 9)

XI. Requests to address the Board of Trustees – Agenda/Non-Agenda Matters

Those who spoke are listed below:

- 1) Mary Edwards, community member – Expressed thanks for supporting the Christmas drawing that was held in December. Distributed flyers regarding services offered by Tower of Faith Community Development Corporation.
- 2) Nehasi Lee, student – Expressed his disappointment of student trustee not being sworn-in and concerns about grant money.

XII. Information/Presentation – Dr. Lawrence Cox, Provost/CEO

1. Center/District Update – Dr. Lawrence Cox
 - A. Enrollment Update:
 - Winter 2009 Enrollment
 - Headcount: 1,463, which is a 56.5 % increase from last year.
 - FTES: 248, which is a 31.4 % increase from last year.
 - Spring Enrollment
 - Headcount: 2,323 which is a 4.5 % increase from last year at this time.
 - FTES: 962, which is a 14.9 % increase from last year at this time.
 - B. Instituting new budget process; more information will be in February’s agenda.
 - C. A financial audit of the bond fund has been requested.
 - D. The Voch Tech building was closed by the Fire Department for a few hours, but was reopened. The Able Sykes (child care) building has been closed for the children until some building problems have been corrected., but it is still open for adult classes
2. FCMAT Audit Deficiencies – Bill Vorheis, EB5C
 Mr. Vorheis, distributed copies of his presentation regarding FCMAT Audit Deficiencies to the audience and board members.

XIII. Approval of Minutes of December 16, 2008 – **Approved**

Action	Jones	Cervantes	Ramos	Dr. Landsberger
Minutes APPROVED	Yes	Yes	Yes	Yes

XIV. **Discussion/Action Agenda**

- A. Business Services
 - BSD 1 Purchase Orders – **Approved**
 - BSD 2 Agreements/Contracts – **Approved, as revised***
 1. Amendment to agreement with Dr. Harold (Hal) Bateman, approved June 17, 2008, to increase the total amount of the contract from \$25,000 to \$40,000
 2. Ratification of agreement with Los Angeles county Metropolitan Transportation Authority, contractor to provide 2,079 “I-PASS” stamps for spring 2009 and 2,930 “I-PASS” stamps for fall 2009 school term to community college district

- 3. Ratification of agreement with Martin Ludlow, contractor, to provide overall direction and project management for the development of strategic plan for community outreach and public relations for the district
- BSD 3 Budget Transfer – **Approved**
- BSD 4 Authorization of a Professional Services Agreement with HMC Architects for LRC Interiors– **Approved**
- * **Amendment to BSD2, Item #1 – Services: “... on an as-needed basis”**

Action	Jones	Cervantes	Ramos	Dr. Landsberger
BSD 1-4 APPROVED	Yes	Yes	Yes	Yes

- D. Human Resources Consent Calendar– **Approved, as revised***
- HRD 1 Management Team Personnel Action
- HRD 2 Academic Job Description
- HRD 3 Academic Employment and Personnel Changes
- HRD 4 Classified Personnel
- HRD 5 Temporary Non-Classified Service Employees

* **(HRD 2 revised to read “Description of Special Assignment”)**

Action	Jones	Cervantes	Ramos	Dr. Landsberger
HRD 1-5 APPROVED	Yes	Yes	Yes	Yes

XV. Comments from board members

Andres Ramos: Reported on his trip to the 2009 Legislative Conference in Sacramento. The highlight for Mr. Ramos was going to the capitol and meeting state legislators. The Board Members met with Assembly members Hector De La Torre, and Isadore Hall III; and Senators Alan Lowenthal and Rod Wright.

Dr. Willie O. Jones: Reported that he was pleased to be able to report on the progress here to members of the California legislature. Thanked Ann Garten for arranging the meetings at the Capitol.

Lorraine Cervantes: Reported that she enjoyed the informative workshops held at the Legislative Conference, especially the presentation on the Brown Act. Was very pleased with the visit to the Capitol and felt that the meetings there were very productive. Feels that Assemblyman Hall and Senator Rod Wright will be very helpful in regaining our accreditation.

Closing comments:

Nehasi Lee, student: Requested an explanation regarding the student trustee.

Dr. Landsberger: There is no established policy or procedure for filling the student vacancy on the board. This is being researched and will be reported on later. The name on the agenda was an unfortunate oversight and we apologize for that.

Next Scheduled Regular Meeting: February 17, 2009
Closed Session: 4:00 p.m.
Open Session: 6:00 p.m.

XVI. Adjourned at 7:25 p.m.

Compton Community College District
1111 East Artesia Boulevard - Compton, California 90220

Agenda for the Compton Community College District Board of Trustees
from
Provost/CEO
Lawrence Cox, Ph.D., Provost/CEO

CEO 1 BOARD POLICIES FOR FISCAL SERVICES

The following Board of Trustees Policies are being submitted for information for the area of Fiscal Services

- Board Policy 6100 – Delegation of Authority
- Board Policy 6250 – Budget Management
- Board Policy 6300 – Fiscal Management
- Board Policy 6330 – Procurement

**Compton Community College District
Board of Trustees Policies**

BP 6100 Delegation of Authority

January 27, 2009

Reference:

Education Code Sections 70902(d); 81655 81656

The Board of Trustees delegates to the Provost the authority to supervise the general business and fiscal affairs of the District to assure the proper administration of property and contracts, the budget, audit and accounting of funds, the acquisition of supplies, equipment and property, and the protection of assets and persons.

The Provost shall establish administrative regulations to assure that the District's business and fiscal transactions are in accordance with Board of Trustees Policies, Federal Law and Regulations, State Law and Regulations, the California Community Colleges Budget and Accounting Manual, and generally accepted accounting principles promulgated by the Governmental Accounting Standards Board.

As needed, the Provost shall recommend changes to Board of Trustee policies for Board approval. The Board shall also be presented with periodic reports, informing the Board of changes to administrative regulations.

The Provost shall further delegate to appropriate district officials authorization to promulgate the administrative procedures necessary to implement Board of Trustee's Policies and the Provost's Administrative Regulations.

**Compton Community College District
Board of Trustees Policies**

BP 6250 Budget Management

January 28, 2009

Reference:

Education Code Sections 58307; 58308

The budget shall be managed in accordance with the California Code of Regulations Title 5 and the California Community Colleges Budget and Accounting Manual. Unrestricted revenues accruing to the District in excess of amounts in adopted Final Budget shall be added to the District's reserve for contingencies. The revenue is available for appropriation only upon a resolution of the Board that sets forth the need for immediate appropriation according to major budget object classifications in accordance with applicable law. Restricted Funds accruing to the District in excess of amounts in the adopted Final budget shall be appropriated by major object budget classifications only upon the approval of the Board of Trustees.

Board approval is required for changes between major object budget classifications or for interfund transfers. Transfers from the reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board.

The Provost shall establish the administrative regulations necessary to carry out this policy.

Applicable Administrative Regulation:

AR 6251 Budget Management

**Compton Community College District
Board of Trustees Policies**

BP 6300 Fiscal Management

December 12, 2008

Reference:

Education Code Section 84040(c);
Title 5 Section 58311

The Provost shall establish administrative regulations to assure that the District's fiscal management is in accordance with the principles contained in Title 5, section 58311, including:

- Adequate internal controls exist.
- Fiscal objectives, procedures, and constraints are communicated to the Board and employees.
- Adjustments to the budget are made in a timely manner, when necessary.
- The management information system provides timely, accurate, and reliable fiscal information.
- Responsibility and accountability for fiscal management are clearly delineated.

The books and records of the District shall be maintained pursuant to the California Community Colleges Budget and Accounting Manual.

As required by law, the Board shall be presented with a quarterly report showing the financial and budgetary conditions of the District.

As required by the Budget and Accounting Manual, expenditures shall be recognized in the accounting period in which the liability is incurred, and shall be limited to the amount budgeted for each major classification of accounts and to the total amount of the budget for each fund.

Applicable Administrative Regulations:

AR 6301 Cash Receipt and Handling
AR 6302 Accounts Payable

**Compton Community College District
Board of Trustees Policies**

BP 6330 Procurement

January 13, 2009

The Provost has delegated the authority to purchase supplies, materials, apparatus, equipment and services as necessary to the efficient operation of the District. No such purchase shall exceed the amounts specified by Section 20651 of the California Public Contract Code as amended from time to time. All procurement transactions shall be ratified by the Board within 90 days.

The Provost shall further delegate specific procurement roles to appropriate employees.

The Provost shall establish the administrative regulations necessary to carry out this policy.

Employees who inappropriately attempt to commit district financial resources are personally subject to the liability for payment and/or disciplinary action up to and including dismissal.

Applicable Administrative Regulation:

AR 6331 Procurement

AR 6332 Use of Credit Cards

AR 6333 Revolving Fund Purchases

**Agenda for the Compton Community College District Board of Trustees
from
Provost/CEO
Lawrence Cox, Ph.D., Provost/CEO**

CEO 2 INSTITUTIONAL STANDING COMMITTEES

It is recommended that the Special Trustee approve the attached – Institutional Standing Committees

CEO 2

Institutional Standing Committees as of January 20, 2009

Through Consultative Council Committee approval, the following are the Institutional Standing Committee to meet Compton Community College District (CCCD) needs.

Consultative Council Committee

Committees of the Consultative Council

1. Institutional Effectiveness
2. Equal Employment Opportunity/Staff Diversity
3. Planning and Budget

Operational Campus Committees

1. Facilities
2. Health & Safety
3. Technology
4. Enrollment Management
5. Student Success
6. Professional Development
7. Auxiliary Services

Committees of the Academic Senate

1. Hiring
2. Tenure Review/Denial
3. Administrative Hiring, Evaluation, and Retreat
4. Professional Relations

Committees of the Faculty Council

1. Curriculum

Notes:

- Ad Hoc Committees may be established by the Provost/CEO or the Consultative Council Committee.
- Selection of Chair/Co-Chair will occur during the first meeting of the academic year.

**Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Jim Grivich, Interim CBO**

Consent Calendar

- BSD 1 Purchase Orders**
- BSD 2 Agreements/Contracts**
- BSD 3 Quarterly Financial Status Report – Form CCFS – 311Q.**
- BSD 4 Budget Transfer**

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Jim Grivich, Interim CBO

**BSD 1 PURCHASE ORDERS AND BLANKET PURCHASE ORDERS
FOR JANUARY 2009**

Run Date **Compton Community College District**
1/30/2009 **BOARD OF TRUSTEES PURCHASE ORDER LISTING**
Meeting Date: 02/17/2009

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
Fund 01 Unrestricted-Compton Ed Center				
P0202312	Protech Technologies	Information Technology	Equipment	\$144.23
P0202313	Computer 1 Products	Transfer Center	Equipment	\$1,640.85
P0202334	Logos Two, Inc.	Athletics	Non-Instruct Supplies	\$3,048.94
P0202335	Logos Two, Inc.	Athletics	Non-Instruct Supplies	\$1,703.04
P0202336	National Promotions &	Student Recruitment	Printing	\$2,329.54
P0202337	Eps Express Printing	Student Recruitment	Printing	\$807.55
P0202338	Logos Two, Inc.	Athletics	Non-Instruct Supplies	\$484.09
P0202339	GROSSMONT	Athletics	Travel and Conference	\$400.00
P0202351	National Charter Lines	Transfer Center	Transportation/ Mileage and	\$451.12
P0202358	National Promotions &	Student Recruitment	Non-Instruct Supplies	\$1,266.53
P0202360	Coronado Graphics &	Copy Center	Non-instructional Supplies	\$1,187.01
P0202387	International Academy	Academic Affairs	Rents/Leases and Repairs	\$26,549.34
P0202389	Expressions to Wear	Student Recruitment	Non-Instruct Supplies	\$2,264.54
P0202390	Tourcoach Charter &	Student Recruitment	Non-Instruct Supplies	\$4,962.38
P0202391	Ace Party Rentals	Student Recruitment	Non-Instruct Supplies	\$270.00
P0202392	Universal College of	Academic Affairs	Rents/ Leases and Repairs	\$32,222.40
P0202398	S & B Foods	Student Recruitment	Non-Instruct Supplies	\$2,700.00
P0202401	Compton Community	Office of the CEO	Visa/Mastercard Fees	\$500.00
P0202407	Enco Tools	I&T Division	Instructional Supplies/Lottery	\$1,387.92
P0202412	United States Postal	Copy Center	Postage	\$10,000.00
P0202414	Norcostco	Fine Arts	New Equipment - Instructional	\$1,030.75
P0202417	Norcostco	Theatre/Dance	Instructional Supplies/Lottery	\$3,296.68
P0202419	Norcostco	Theatre/Dance	Instructional Supplies/Lottery	\$1,145.11
P0202441	TAJ Office & School	Fiscal Services	General Office Supplies	\$244.65
P0202456	Lindsay Lumber	Theatre/Dance	Instructional Supplies/Lottery	\$832.32
P0202457	Keith Curry	Div Office-Student	Other Services and Expenses	\$27.05
P0202465	Bank of America	Board of Trustees	Travel And Conference	\$847.25
P0202466	Los Angeles Sentinel	Public Relations &	Multi Media Advertising	\$1,000.00
P0202467	Office Xpress	Admissions/Records	General Office Supplies	\$178.50
P0202468	National TV Radio	Public Relations &	Multi Media Advertising	\$1,050.00
P0202469	National TV Radio	Public Relations &	Multi Media Advertising	\$11,000.00
P0202470	La Opinion	Public Relations &	Multi Media Advertising	\$1,219.05

P0202471	Bank of America	Board of Trustees	Travel And Conference	\$1,416.60
P0202495	Premier Computer	Athletics	Non-Instruct Supplies	\$1,117.08
P0202498	S & B Foods	Student Recruitment	Non-Instruct Supplies	\$200.00
P0202499	Bev's Balloons,	Student Recruitment	Non-Instruct Supplies	\$500.05
P0202533	CDW Computer	Office of the CEO	General Office Supplies	\$704.68
P0202534	Hewlett Packard	Information Technology	Equipment	\$2,515.11
P0202535	Compton Community	Copy Center	Postage	\$420.00
P0202536	TAJ Office & School	Office of the CEO	General Office Supplies	\$448.86

P0202547	Tigerdirect.Com	Information Technology	Equipment	\$876.83
P0202590	Compton Community	Board of Trustees	General Office Supplies	\$125.00
P0202631	VS Athletics	Athletics	Non-Instruct Supplies	\$2,456.33
P0202655	American Express	Office of the CEO	Travel Exp - OST Applicants	\$1,550.88
P0202656	American Express	Operations	Gasoline	\$308.04
P0202657	FedEx	Fiscal Services	Other Services and Expenses	\$507.02
P0202666	Compton Community	Fiscal Services	Other Services and Expenses	\$1,000.00

Fund 01 Total: 47 **\$130,337.32**

Fund 10 Restricted-Compton Ed Center

P0202309	Tigerdirect.Com	EOPS	New Equipment -	\$2,972.57
P0202363	Reginald McCoy	Foster Care Ed	PSA Contract Services	\$1,000.00
P0202400	Jane M. Harmon	Basic Skills --Compton	Professional Growth	\$61.64
P0202402	South Bay Tools	I&T Division	New Equipment - Instructional	\$2,502.76
P0202403	Ease Diagnostics	I&T Division	New Equipment - Instructional	\$4,057.69
P0202408	Akira Jackson	TRIO - Upward Bound	PSA Contract Services	\$200.00
P0202413	Alpha Omega	I&T Division	New Equipment - Instructional	\$19,286.48
P0202455	Mytha Pascual	BFAP Augmentation	Printing	\$159.67
P0202508	Protech Technologies	VATEA Business	Instructional Supplies/Lottery	\$62.04
P0202622	Mytha Pascual	BFAP Augmentation	Special Events-Direct Costs	\$307.04
P0202623	Mid City Mailing	BFAP Augmentation	Special Events-Direct Costs	\$355.00
P0202624	Office Xpress	EOPS	New Equipment -	\$909.28
P0202650	National Business	VATEA Business	Instructional Supplies/Lottery	\$2,334.88
P0202663	A C T N Healthcare	EGADNP	Instructional Supplies/Lottery	\$1,003.69
P0202669	4IMPRINT.COM	Matriculation	General Office Supplies	\$962.68

Fund 10 Total: 15 **\$36,175.42**

Fund 13 Compton Line of Credit

P0202463	EB5C, LLC	Fiscal Services	Contract Services	\$8,835.00
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Fund 13 Total: 1 **\$8,835.00**

Fund 40 Capital Outlay Fund-Compton Ed

P0202307	Logan Telcom Wiring	Cafeteria - Compton	Building	\$1,210.00
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Fund 40 Total: 1 **\$1,210.00**

PO Funds Total: 64 **\$176,557.74**

Fund 01 Unrestricted-Compton Ed Center

B0211028	VS Athletics	Athletics	Non-Instruct Supplies	\$800.00
B0211029	Southern California	Operations	Natural Gas	\$40,000.00
B0211031	Cost Plusworld Market	Theatre/Dance	Instructional Supplies/Lottery	\$1,000.00
B0211032	El Camino Compton	Library	Library Books	\$3,000.00
B0211033	Midwest Library	Library	Library Books	\$5,000.00
B0211042	Compliance Poster	Board of Trustees	Liability - Self Insurance	\$5,000.00

B0211043	American Foothill	Public Relations &	Other	\$7,000.00
B0211047	South Bay Document	Operations	Waste Disposal	\$2,000.00
B0211053	Big D Floor Covering &	Operations	Repairs Parts and Supplies	\$500.00
B0211066	National Construction	Operations	Lights and Power	\$3,000.00
B0211068	GST Inc	Information Technology	Repairs Non-instructional	\$4,000.00
B0211081	City of Long Beach	Operations	Natural Gas	\$5,000.00
		Fund 01 Total: 12		\$76,300.00
Fund 10	Restricted-Compton Ed Center			
B0211050	Office Xpress	EOPS CARE	General Office Supplies	\$5,000.00
		Fund 10 Total: 1		\$5,000.00
		BPO Funds Total: 13		\$81,300.00
		<u>Grand Total POs and BPOs: 77</u>		\$257,857.74

**Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Jim Grivich, Interim CBO**

BSD 2 AGREEMENTS/CONTRACTS

1. **Agreement with Jeraldine Potras, Contractor to Develop Policies, Regulations, and Procedures for Administrative Services**
2. **Amendment to the Agreement with California Community Colleges Chancellor's Office Regarding Off-Campus Participation of CalWorks Work-Study Program - Approved October 24, 2006 to Notification to Change Contract Terms; Specifically a Reduction in Funding to all Community College Contracts by 11.7 Percent for the Current and Last Year of the Three Year Agreement**
3. **Agreement with Kin-Der Reary LC Inc. The Contractor will Provide Part-Time Work for CalWorks Students**
4. **Amendment to the Agreement with California Community Colleges Foundation - Approved September 16, 2008 to Conduct PS-MAPP Training for Prospective Foster and Adoptive Parents Using the PS-MAPP Curriculum According to the Formats Provided by the Child Welfare Institute. The Contract Increased from \$24,300 to \$40,500**
5. **Agreement with EB5C, LLC, Contractor to Provide Support in Addressing and Resolving the FCMAT and Audit Deficiencies and Directly Support the Provost in Monitoring, Evaluating, and Planning**

BSD 2 AGREEMENTS/CONTRACTS

4. **AGREEMENT WITH JERALDINE POTRAS, CONTRACTOR TO DEVELOPING POLICIES, REGULATIONS, AND PROCEDURES FOR ADMINISTRATIVE SERVICES**

CONSULTANT: JERALDINE POTRAS
SERVICES: To develop policies, regulations, and procedures for Administrative Services
REQUESTING DEPT: BUSINESS SERVICES
DATES: 02/18/09 – 06/30/09
NTE: \$25,600.00/\$64.00 per hour

5. **AMENDMENT TO THE AGREEMENT WITH CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE REGARDING OFF-CAMPUS PARTICIPATION OF CALWORKS WORK-STUDY PROGRAM - APPROVED OCTOBER 24, 2006 TO NOTIFICATION TO CHANGE CONTRACT TERMS; SPECIFICALLY A REDUCTION IN FUNDING TO ALL COMMUNITY**

COLLEGE CONTRACTS BY 11.7 PERCENT FOR THE CURRENT AND LAST YEAR OF THE THREE YEAR AGREEMENT

CONSULTANT: CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE
SERVICES: A notification to change contract terms; specifically a reduction in funding to all Community College contracts by 11.7 percent for the current and last year of the three year agreement
REQUESTING DEPT: CALWORKS
DATES: 07/01/08 – 06/30/09
NTE: \$154,125.00 annually (REVENUE)

6. AGREEMENT WITH KIN-DER REARY LC INC. THE CONTRACTOR WILL PROVIDE PART-TIME WORK FOR CALWORKS STUDENTS

CONSULTANT: KIN-DER REARY LC INC.
SERVICES: The contractor will provide part-time work for CalWORKs students
REQUESTING DEPT: CALWORKS
DATES: 02/18/09 – 06/30/09
NTE: \$9,000.00

7. RATIFICATION AMENDMENT TO THE AGREEMENT WITH CALIFORNIA COMMUNITY COLLEGES FOUNDATION - APPROVED SEPTEMBER 16, 2008 TO CONDUCT PS-MAPP TRAINING FOR PROSPECTIVE FOSTER AND ADOPTIVE PARENTS USING THE PS-MAPP CURRICULUM ACCORDING TO THE FORMATS PROVIDED BY THE CHILD WELFARE INSTITUTE. THE CONTRACT INCREASED FROM \$24,300 TO \$40,500

CONSULTANT: CALIFORNIA COMMUNITY COLLEGES FOUNDATION
SERVICES: To develop policies, regulations, and procedures for Administrative Services
REQUESTING DEPT: PS-MAPP
DATES: 02/01/09 – 06/30/09
NTE: \$40,500.00 (REVENUE) – Agreement Sum

8. AGREEMENT WITH EB5C, LLC, CONTRACTOR TO PROVIDE SUPPORT IN ADDRESSING AND RESOLVING THE FCMAT AND AUDIT DEFICIENCIES AND DIRECTLY SUPPORT THE PROVOST IN MONITORING, EVALUATING, AND PLANNING

CONSULTANT: EB5C, LLC
SERVICES: To provide support in addressing and resolving the FCMAT and audit deficiencies and directly support the Provost in monitoring, evaluating, and planning
REQUESTING DEPT: PROVOST/CEO
DATES: 03/01/09 – 06/30/09
NTE: \$46,670.00 / \$190.00 per hour

**Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
James Grivich, Interim CBO**

BSD 3 QUARTERLY FINANCIAL STATUS REPORT – FORM CCFS – 311Q.

This report is required by the California Community Colleges to be filed each quarter on the District's Financial Status.

DESCRIPTION: Fiscal Year 2008-2009 Second Quarter – Financial and
Budget Report (CCFS-311Q)

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

CHANGE THE PERIOD

Fiscal Year: 2008-2009

Quarter Ended: (Q2) Dec 31, 2008

District: (710) COMPTON

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2005-06	Actual 2006-07	Actual 2007-08	Projected 2008-2009
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A. Revenues:					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	27,546,849	37,614,182	33,850,109	27,661,925
A.2	Other Financing Sources (Object 8900)	0	0	13,054,957	1,195,033
A.3	Total Unrestricted Revenue (A.1 + A.2)	27,546,849	37,614,182	46,905,066	28,856,958
B. Expenditures:					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	33,830,152	28,146,183	28,412,100	28,613,647
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	130,840	709,688	17,213,339	243,311
B.3	Total Unrestricted Expenditures (B.1 + B.2)	33,960,992	28,855,871	45,625,439	28,856,958
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-6,414,143	8,758,311	1,279,627	0
D.	Fund Balance, Beginning	1,496,248	-5,358,076	3,400,235	653,461
D.1	Prior Year Adjustments + (-)	-453,774	0	-412,832	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	1,042,474	-5,358,076	2,987,403	653,461
E.	Fund Balance, Ending (C. + D.2)	-5,371,669	3,400,235	4,267,030	653,461
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	-15.8%	11.8%	9.4%	2.3%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	5,230	3,500	3,833	4,650
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

Line	Description	As of the specified quarter ended for each fiscal year			
		2005-06	2006-07	2007-08	2008-2009
H.1	Cash, excluding borrowed funds			5,460,127	8,286,847
H.2	Cash, borrowed funds only			1,624,918	0
H.3	Total Cash (H.1+ H.2)	1,299,461	5,108,891	7,085,045	8,286,847

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	24,746,144	24,746,144	14,076,177	56.9%
I.2	Other Financing Sources (Object 8900)	5,000,000	5,000,000	0	
I.3	Total Unrestricted Revenue (I.1 + I.2)	29,746,144	29,746,144	14,076,177	47.3%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	27,764,865	27,812,465	14,169,373	50.9%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	824,315	824,315	143,490	17.4%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	28,589,180	28,636,780	14,312,863	50%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	1,156,964	1,109,364	-236,686	
L	Adjusted Fund Balance, Beginning	653,461	653,461	653,461	
L.1	Fund Balance, Ending (C. + L.2)	1,810,425	1,762,825	416,775	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	6.3%	6.2%		

V. Has the district settled any employee contracts during this quarter?

NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled	Management	Academic	Classified

<https://misweb.cccco.edu/cc311Q/view.aspx>

2/9/2009

(Specify) YYYY-YY	Total Cost Increase		Permanent		Temporary		Total Cost Increase	
	Total Cost Increase	%*	Total Cost Increase	%*	Total Cost Increase	%*	Total Cost Increase	%*
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? This year? YES
Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)
Fiscal 2008-09 is estimated to have a deficit. Compton Community College District is planning to borrow \$1,195,033 (Other Financing Sources) from the line of credit funds authorized under AB 318 to cover the estimated deficit. Next year, fiscal 2009-10, Compton Community College District is not expecting a deficit.

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Jim Grivich, Interim CBO

BSD 4 BUDGET TRANSFERS

- I. It is requested that the Special Trustee approve a Budget Transfer required by administration to effect changes to the program budgets. The adjustments do not adversely affect the total District budget. It is also requested that the administrator so designated be authorized to complete the transfer document(s).**

I.

- (a) Budget Transfer in the Unrestricted General Fund 01 for the Student Services department in the amount of \$1,000 as listed:

From: Other Operating Expenses and Services

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5000	Other Operating Expenses and Services	\$ 1,000

To: Supplies and Materials

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
4000	Supplies and Materials	\$ 1,000

Revision of the Student Services Account - Transfer to DSPS to pay for recruitment brochure, printing and postage as they were not included in the final budget developed by the previous CBO.

**Agenda for the Compton Community College District Board of Trustees
from
Human Resources Division
Rachelle Sasser, Dean, Human Resources**

Consent Calendar

- HRD1. Management Team Personnel Action**
- HRD2. Academic Employment and Personnel Changes**
- HRD3. Classified Personnel**
- HRD4. Temporary Non-Classified Service Employees**

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HRD 1 – MANAGEMENT TEAM PERSONNEL ACTION

1. Amendment to Contract – It is requested that the Special Trustee approve the amendment to the agreement between the Compton Community College District and Dr. Lawrence Cox, authorizing a travel and community relations stipend of \$500 per month, from January 1, 2009 through June 30, 2010.

HRD 2 – ACADEMIC EMPLOYMENT AND PERSONNEL CHANGES

1. Ratification (employment) – Dr. August Hoffman, part time psychology teaching assignment for spring 2009 (online classes), Class VI, Step 3.
2. Ratification (employment) – Ms. Lorenda Johnson, part time counselor, Class II, Step 1, for the 2009 spring semester.
3. Ratification (employment) – Ms. Cassandra Washington, part time childhood education instructor, Class II, Step 1, for the 2009 spring semester.
4. Ratification (employment) - Ms. Kimura Washington, part time childhood education instructor, Class II, Step 1, for the 2009 spring semester.
5. Ratification (employment) - Ms. Anita Higgins, part time childhood education instructor, Class V, Step 1, for the 2009 spring semester.
6. Ratification (employment) - Ms. Gina Williams-Eubanks, part time childhood education instructor, Class III, Step 1, for the 2009 spring semester.
7. Ratification (employment) – Ms. Roberta Hawkins, part time librarian, Class IV, Step 3, for the 2009 spring semester.
8. Ratification (employment) – Ms. Rebecca Nuñez-Mason, part time counselor, Class IV, Step 1, for the 2009 spring semester.

HRD 3. CLASSIFIED EMPLOYEES:

It is recommended that the Special Trustee approve the employment and personnel changes for non-classified employees as shown below.

1. Resignation -- Carla Mitchell – Secretary to the Provost/CEO, Range K, Step 3, Office of the Provost/CEO, Administrative Affairs, effective February 5, 2009.

HRD 4. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES:

It is recommended that the Special Trustee approve the employment and personnel changes for non-classified employees as shown below.

1. Ratification -- Paul Aldrego – Registration Aide, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 19, 2009 through June 30, 2009, Outreach and School Relations, Student Affairs, not to exceed 120 days. (NTE 35 hours per week).

2. Ratification -- Victor Balderas – Registration Aide, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 19, 2009 through June 30, 2009, Outreach and School Relations, Student Affairs, not to exceed 120 days. (NTE 35 hours per week).
3. Ratification -- Quenisha Bills – Registration Aide, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 19, 2009 through June 30, 2009, Outreach and School Relations, Student Affairs, not to exceed 120 days. (NTE 35 hours per week).
4. Ratification -- Adrienne Dow – Registration Aide, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 19, 2009 through June 30, 2009, Outreach and School Relations, Student Affairs, not to exceed 120 days. (NTE 35 hours per week).
5. Ratification -- Marquise Goodwin – Registration Aide, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 19, 2009 through June 30, 2009, Outreach and School Relations, Student Affairs, not to exceed 120 days. (NTE 35 hours per week).
6. Ratification -- Venessa Gurrola – Registration Aide, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 19, 2009 through June 30, 2009, Outreach and School Relations, Student Affairs, not to exceed 120 days. (NTE 35 hours per week).
7. Ratification -- Katherine Haynes – Registration Aide, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 19, 2009 through June 30, 2009, Outreach and School Relations, Student Affairs, not to exceed 120 days. (NTE 35 hours per week).
8. Ratification -- Erica Hughes – Registration Aide, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 19, 2009 through June 30, 2009, Outreach and School Relations, Student Affairs, not to exceed 120 days. (NTE 35 hours per week).
9. Ratification -- Rayneisha Johnson – Registration Aide, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 19, 2009 through June 30, 2009, Outreach and School Relations, Student Affairs, not to exceed 120 days. (NTE 35 hours per week).
10. Ratification -- Christopher Potts – Tutor, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 14, 2009 through June 12, 2009, Learning Resource Center, Academic Affairs, not to exceed 120 days. (NTE 15 hours per week).
11. Ratification -- Carlos Tinoco – Tutor, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 14, 2009 through June 12, 2009, Learning Resource Center, Academic Affairs, not to exceed 120 days. (NTE 15 hours per week).
12. Ratification -- Maurice Smith – Registration Aide, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 19, 2009 through June 30, 2009, Outreach and School Relations, Student Affairs, not to exceed 120 days. (NTE 35 hours per week).