



Board Agenda

Compton Community College District
1111 E. Artesia Blvd., Compton, CA 90221

Closed Session to Commence at 4:00 P.M.
Open Session to Commence at 6:00 P.M.
Tuesday, December 15, 2009
District Board Room
1111 E. Artesia Boulevard
Compton, California 90221

I. Call to Order at 5:00 p.m.

II. Roll Call

Dr. Peter Landsberger, Special Trustee
Dr. Lawrence Cox, CEO
Lorraine Cervantes, Trustee
Andres Ramos, Trustee
Charles Davis, Trustee
Dr. Deborah LeBlanc, Trustee
Dr. John Hamilton, Trustee

III. Requests to Address the Board of Trustees – Closed Session Agenda Matters

IV. Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122 to discuss or take action on the following items:

A. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:

1. Conference with legal counsel--existing litigation (Subdivision (a) of Section 54956.9)
 - a. Minutemen vs. Compton CCD
 - b. Compton CCD v. U.S. Department of Education – Docket No. 05-78-SP
 - c. John Rabun vs. Compton CCD
 - d. Albert Turner vs. Compton CCD, et. al.
 - e. Fred Lamm vs. Compton CCD
 - f. Tower Glass vs. Compton CCD

B. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION:

1. Significant exposure to litigation pursuant to Government Code Section 54956.9(b)(1) and (3)(A): two cases.
2. Significant exposure to litigation pursuant to Government Code Section 54956.9(b)(1) and (3)(C) the following claims or complaints:
(None)

C. INITIATION OF LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(C):

(Two cases)

D. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54957.6:

1. Agency designated representative: Dr. Lawrence Cox, CEO/Provost
Employee organizations: Compton Community College
Federation of Employees, Classified Employees Federation of Employees, Certificated Employees

E. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, PURSUANT TO GOVERNMENT CODE SECTION 54957(B):

(Two Matters)

V. Reconvene to Open Session at 6:00 p.m.

VI. Roll Call

1. Lorraine Cervantes
2. Charles Davis, Trustee
3. Dr. John Hamilton, Trustee
4. Dr. Deborah LeBlanc, Trustee
5. Andres Ramos
6. Dr. Landsberger
7. Dr. Cox

VII. A Reflective Moment

VIII. The Pledge of Allegiance

IX. Report of Actions Taken in Closed Session Pursuant to Government Code Section 54957.1

**X. Oath of Office – Newly Elected Trustees
Dr. Deborah LeBlanc
Dr. John P. Hamilton
Mr. Charles Davis**

XI. Reports from Representatives and Employee Organizations

- A. Student Trustee Report – Vacant
- B. Faculty Representative Report – Jerome Evans
- C. Classified Representative Report – David Simmons
- D. Academic Senate President Report – Saul Panski
- E. CCCFE Certificated Employees Report – Toni Wasserberger
- F. CCCFE Classified Employees Report – Joseph Lewis
- G. Confidential/Supervisory Representative Report – Roy Patterson
- H. Associated Student Body Report – Opal Williams, ASB President

XII. Requests to Address the Board of Trustees – Agenda/Non-Agenda Matters (including Closed Session Items)

XIII. Information/Presentation – Chief Executive Officer

- A. Dr. Lawrence Cox – Center and District Update
 - 1) Karen Belden - Report on Research being conducted to identify community and student opinions and perceptions about the District and the Compton Center
 - 2) Ronald Gerhard – Budget Update
 - 3) Jane Harmon – Academic Affairs Update
 - 4) Fred Sturner – Facilities Update

XIV. Approval of Minutes of November 17, 2009

XV. Discussion/Action Agenda

- A. BT1 Regularly Scheduled Board Meeting Dates 2009-2010 – Revised
- BT2 Board Conference Attendance
- BT3 Election of Officers and Appointment of Secretary to the Board of Trustees

- B. CEO1 Board of Trustees Policies
 - BP 2710 Conflict of Interest
 - BP 2720 Communication Among Board Members
 - BP 2740 Board Education
 - BP 2750 Board Self Evaluation
 - BP 3200 Accreditation
 - BP 3250 Institutional Planning
 - BP 3280 Grants

- B. Business Services - Consent Calendar
 - BSD 1 Purchase Orders
 - BSD 2 Agreements/Contracts
 - BSD 3 Quarterly Financial Status Report – Form CCFS – 311Q
 - BSD 4 Budget Transfers Between Major Object Codes
 - BSD 5 Budget Transfers/Budget Augmentations
 - BSD 6 Notice of Completion and Release of Retention for Southland Industries
 - BSD 7 Authorization to Award Construction Contract to Walters & Wolf

- C. Human Resources - Consent Calendar
 - HRD 1 Management Team Personnel Action
 - HRD 2 Academic Employment and Personnel Changes
 - HRD 3 Classified Employees
 - HRD 4 Temporary Non-Classified Service Employees

XVI. Next meeting date: December 15, 2009 Closed session begins at 4:00 p.m.
Open session begins at 6:00 p.m.

XVI. Adjournment

*Please note: If you would like a copy of any of the support documents/attachments, please contact
Paula VanBrown at (310) 900-1600, Ext. 2274.
Thank you!*

COMPTON COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, November 17, 2009

MINUTES

- I. The Board of Trustees Meeting was called to order at 4:10 p.m.
- II. Roll Call
Members Present:
 - Dr. Peter Landsberger, Special Trustee
 - Dr. Lawrence Cox, CEO
 - Lorraine Cervantes, Elected Trustee
- III. Requests to address the Board of Trustees – Closed Session Agenda Matters – None
- IV. Recess to Closed Session at 4:13 p.m. for Discussion and/or Action in accordance with the Brown Act, Government Code Section 54950 et.esq, and the Education Code and pursuant to Government Code Section 54954.5.
- V. Reconvene to Open Session of the Board of Trustees at 6:00 p.m. in the Board Room
- VI. Roll Call
Members Present:
 - Bruce Boyden
 - Lorraine Cervantes
 - Andres Ramos
 - Peter Landsberger
 - Lawrence Cox
- VII. A Reflective Moment – Andres Ramos
- VIII. Pledge of Allegiance – Led by Keith Curry
- IX. Report of Actions Taken in Closed Session (Subdivision (a), Section 54956.9)
No reportable action
- X. Reports from Representatives and Employee Organizations
 - 1) Student Trustee Report – Vacant
 - 2) Faculty Representative Report – Jerome Evans: commended faculty members – Rashid Yahye, Darwin Smith, and Chris Halligan
 - 3) Classified Representative Report – David Simmons: focus groups; classification study
 - 4) Academic Senate President Report – Saul Panski: thanked Trustee Bruce Boyden for his service; acknowledged newly elected board members: commended faculty
 - 5) CCCFE Certificated Employees Report – Toni Wasserberger: commended faculty member David Maruyama; union has begun contract negotiations
 - 6) CCCFE Classified Employees Report – Joseph Lewis – Absent
 - 7) Confidential/Supervisory Representative Report – Roy Patterson: classification study
 - 8) Associated Student Body Report – Opal Williams: financial aid survey, student survey

XI. Requests to address the Board of Trustees – Agenda/Non-Agenda Matters

Those who spoke are listed below:

1. Wanda Patterson – Personnel issue
2. Michael Turner, student – GAIN Program and Vocational Dept concerns
3. Skyy Fisher, community member – concerned with personnel issue
4. Samuel Sutherland, Manager Compton Cobras – ABA Basketball Team playing at Compton Center campus on December 5, 2009 at 7:30 p.m.
5. Tyrone Rodgers, Owner/CEO Compton Cobras – ABA would like to use Compton Center for Christmas Tree give-away
6. Maria Garcia, Lynwood Chamber of Commerce – requesting a meeting with CEO/ Governing Board to discuss a partnership
7. Nehasi Lee, student – Commended and thanked Mr. Boyden; concerned with the formation of an Advisory Board

XII. Information/Presentations

A. Dr. Lawrence Cox, Provost/CEO:

- 1) Commended Opal Williams for her leadership and work with students
- 2) Commended Dean Keith Curry and his staff for the excellent job with conducting the student forum
- 3) Thanked the newly elected board members for attending the board meeting, and thanked Mr. Boyden for his service to the District
- 4) Enrollment – Up 30% from last year – Fall headcount is 5908 students; Fall FTES is 2139, which is a 34% increase from last year.
- 5) Registration for Winter/Spring sessions begins on Tuesday, November 24, 2009.
- 6) Fred Sturner was thanked for getting the new carpeting in the Board Room, Conference Room, and Provost’s Office.
- 7) The Homecoming football and dance were held last Saturday, November 7, 2009.
- 8) The FCMAT team was here for a review and will be returning for the Student Services review next week. We have improved and expect to improve more and move forward.
- 9) A Town Hall meeting was held last Thursday with an attendance of about 150 community members, El Camino and Compton Center staff and faculty. This meeting was moderated by Assemblyman Isadore Hall and Senator Rod Wright.
- 10) Acknowledged and thanked the newly elected trustees.
- 11) Focus groups were held a few weeks ago. Interviewed about their perceptions of Compton Center were groups of Compton Hispanic and African Americans who lived in the District area and attend elsewhere and other groups who live in the District area, but do not attend. A report will be given at the December board meeting.
- 12) Addressed safety on our campus and the quality and excellence in our classrooms and excellent customer service on this campus.
- 13) Announced “On-Course” Training that will be held here for faculty members.
 1. Academic Affairs Update – Dr. Jane Harmon
Introduced Wanda Morris, Dean, Health & Human Services and Pamela West, one of our Child Development Instructor. Ms. West gave a report on the Child Development Careers Program.
 2. Budget Update – Ron Gerhard, CBO
Distributed copies of and discussed the Budget Development Calendar.

XIII. Approval of Minutes of October 20, 2009 – Approved

| Action | Boyden | Cervantes | Ramos | Dr. Landsberger |
|-------------------------|--------|-----------|-------|-----------------|
| Minutes APPROVED | Yes | Yes | Yes | Yes |

XIV. Discussion/Action Agenda

- CEO1 Approval of District Board Policies – **Approved**
 BP 2420 CEO Selection
 BP 2430 Delegation of Authority to the CEO
 BP 2450 CEO Evaluation
 BP 3100 Organizational Structure
 BP 8500 Illness and Injury Prevention

| Action | Boyden | Cervantes | Ramos | Dr. Landsberger |
|-----------------------|--------|-----------|-------|-----------------|
| CEO 1 APPROVED | Yes | Yes | Yes | Yes |

A. Business Services -- **Consent Calendar – Approved (as revised)**

- BSD 1 Purchase Orders
 BSD 2 Agreements/Contracts – **Approved (as Revised*)**
1. Amendment to Agreement with Dr. Walter Bumphus, Approved September 15, 2009, Contractor Shall be Reimbursed any Reasonable and Necessary Expenses for Performance of Services Rendered. Expenses must be Supported by Supporting Documentation Including any Itemized Receipts or Invoices
 2. Ratification of Agreement with Nancilyn Burruss, Contractor to Provide Reading Workshops to Coordinate the Curriculum Between the Torrance and Compton Campuses for the Reading Department and its Assessment Process
 3. Agreement with Juanita L. Cruz, Contractor to Plan and Conduct a Series of Parenting Classes for the Foster & Kinship Caregivers Program on an as needed basis
 4. Ratification of Agreement with Mildred Hillis-Davidson, Contractor to Provide a series of (PS MAPP) Parenting Classes for Prospective Resource Families on an as needed basis
 5. Agreement with Sandra Smith, Contractor to Plan and Conduct a Series of Parenting Classes for the Foster & Kinship Caregivers Program on an as needed basis
 6. Ratification of Agreement with St. Philip Lutheran Church, Contractor to Provide Off Campus Site Rental for Parenting Classes for Foster & Kinship Care Education Program for Prospective Resource Families
 7. Agreement with Koff & Associates, Inc., Contractor to Conduct a Classification and Compensation Study of Management Classifications
 8. Ratification of Agreement with DJ Mike Entertainment Services, Contractor to Provide Music for the Upward Bound Program Students at Cal Poly Pomona Summer Residential Program
 9. Agreement with BOA Architecture, Contractor to Provide Investigative Architectural Services to Complete Compliance Code Analysis/Design Services and Submissions to the Division of the State Architect (DSA), as needed
 10. Ratification of Agreement with William J. Budge, Contractor to Provide Selection of a Contractor, the Reviews of Contractor’s Design & Engineering Intent to Re-Construct the Barrel Skylight Through Design, Testing & Installation for the District’s Learning Resource Center (LRC) Barrel Vault Replacement. Assist with LRC Structure, Remediation and Claims Issues
 11. Ratification of Agreement with Giroux Glass Inc., Contractor to Provide Material, Labor and Equipment for Glass Removal, Inspection, and Reinstallation in Various Locations for the Learning Resource Center Barrel Vault Replacement Project
 12. Ratification of Agreement with Parsons Commercial Technology Group, Inc., Contractor to Provide an Implementation of a District

13. Selected Internet Based Project Management Control System IMPACT/IMPACT Team to Address the Record Keeping and Communication Requirements of District Capital Projects. Improve FCMAT and Audit Requirement for Record Keeping and Risk Management Related to Construction Claims
14. Ratification of Agreement with Parsons Commercial Technology Group, Inc., Contractor to Provide the District with License to Use Selected Internet Based Project Management Control System IMPACT/IMPACT Team to Address the Record Keeping and Communication Requirements of District Capital Projects. Improve FCMAT and Audit Requirement for Record Keeping and Risk Management Related to Construction Claims
15. Ratification of Agreement with Sandy Pringle Associates, Inspection Consultants, Inc., Contractor to Provide Inspection Services to Ensure Compliance with Code, Plans, Specifications and Quality Assurance Required of an Educational Facility
16. Ratification of Agreement with Vanir Construction Management, Inc., Contractor to Provide Staff Augmentation to the District in Facilities Program and Project Management Tasks to Complete Bond Project. Provide Document Control Support Services in Document Retrieval, Organizing and Systems Input for Previous Projects and Ongoing Claims and Potential Litigation
17. Ratification of Agreement with S & K Engineers, Contractor to Provide Engineering Services to Prepare Preliminary Design Documents and Construction Observation Services for a new HVAC and Emergency Power for the MIS Building

- BSD 3 Surplus Property – **Approved**
 BSD 4 Approval of Stale Dated Warrants – **Approved**
 BSD 5 Yosemite Community College District Child Development Training Consortium 2009- 2010 Instructional Agreement – Agreement Number 09-10-4159
 BSD 6 Budget Transfers/Budget Augmentations – **Approved**
 BSD 7 Ratification of Change of Authorize Signatures on District Bank Accounts – **Removed**

| Action | Boyden | Cervantes | Ramos | Dr. Landsberger |
|-------------------------|--------|-----------|-------|-----------------|
| BSD 1-6 APPROVED | No | No | No | No |

| Action | Boyden | Cervantes | Ramos | Dr. Landsberger |
|-----------------------------------|--------|-----------|-------|-----------------|
| BSD 1, 3, 4, 5, 6 APPROVED | Yes | Yes | Yes | Yes |

| Action | Boyden | Cervantes | Ramos | Dr. Landsberger |
|-----------------------|--------|-----------|-------|-----------------|
| BSD 2 APPROVED | Yes | Yes | Yes | Yes |

*(Revision – BSD 7 removed for further review)

D. Human Resources - **Consent Calendar - Approved**

- HRD 1 Management Team Personnel Action
- HRD 2 Academic Employment and Personnel Changes
- HRD 3 Classified Job Description
- HRD 4 Eligibility List
- HRD 5 Classified Employees
- HRD 6 Temporary Non-Classified Service Employees

| Action | Boyden | Cervantes | Ramos | Dr. Landsberger |
|-------------------------|--------|-----------|-------|-----------------|
| HRD 1-6 APPROVED | No | Yes | Yes | Yes |

XV. Adjourned at 8:45 p.m.

Next Scheduled Regular Meeting: December 15, 2009

Closed Session: 5:00 p.m.
Open Session: 6:00 p.m.

Compton Community College District
1111 East Artesia Boulevard - Compton, California 90220

**Agenda for the Compton Community College District Board of Trustees
from
Special Trustee**

REPORT / DISCUSSION / ACTION

BT1 Consideration and Approval of Regularly Scheduled Meeting Dates 2009-2010 -
Revised



**Compton Community College District
Board of Trustees Regularly Scheduled Meeting Dates
2009-2010
REVISED**

| | |
|----------------------------|--|
| Tuesday, December 15, 2009 | 4:00 p.m. (Closed Session) 6:00 p.m. (Open Session) |
| Tuesday, January 19, 2010 | 5:00 p.m. (Closed Session) 6:00 p.m. (Open Session) |
| Tuesday, February 16, 2010 | 5:00 p.m. (Closed Session) 6:00 p.m. (Open Session) |
| Tuesday, March 16, 2010 | 5:00 p.m. (Closed Session) 6:00 p.m. (Open Session) |
| Tuesday, April 20, 2010 | 5:00 p.m. (Closed Session) 6:00 p.m. (Open Session) |
| Tuesday, May 18, 2010 | 5:00 p.m. (Closed Session) 6:00 p.m. (Open Session) |
| Tuesday, June 15, 2010 | 5:00 p.m. (Closed Session) 6:00 p.m. (Open Session) |

NOTE: The Board of Trustees Meeting Agenda shall be posted 72 hours prior to regular meetings.
The Board of Trustee Special Meeting Agenda shall be posted 24 hours prior to special meetings.

**Agenda for the Compton Community College District Board of Trustees
from
Special Trustee**

BT 2 Board Conference Attendance

Consideration and Approval of Board Members' Conference Attendance:

Effective Trustee Conference, Jan 22-24, and the Annual Legislative Conference, Jan 24-25 to be held at the Sheraton Grand Hotel in Sacramento, California.

Trustees:

Lorraine Cervantes
Charles Davis
John Hamilton
Deborah LeBlanc
Andres Ramos

CEO:

Lawrence Cox

**Agenda for the Compton Community College District Board of Trustees
from
Special Trustee**

BT 3 Election of Officers and Appointment of Secretary to the Board of Trustees

To the Board of Trustees:

Board Officers for 2010

President:

Vice President:

Clerk:

Secretary to the Board

Approved by: _____
Dr. Lawrence Cox, CEO

**Agenda for the Compton Community College District Board of Trustees
from
CEO
Lawrence Cox, PhD.**

CEO 1 BOARD POLICIES

The following Board of Trustees Policies are being submitted for approval

| | |
|---------|-----------------------------------|
| BP 2710 | Conflict of Interest |
| BP 2720 | Communication Among Board Members |
| BP 2740 | Board Education |
| BP 2750 | Board Self Evaluation |
| BP 3200 | Accreditation |
| BP 3250 | Institutional Planning |
| BP 3280 | Grants |



COMPTON COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES POLICIES

BP 2710 Conflict of Interest

Issued: December 15, 2009

Reference:

Government Code Sections 1090, et seq.; 1126; 87200, et seq.;
California Code of Regulations, Title 2, Sections 18730 et seq.

Board members shall have no financial interest in any contract made by the Board or in any contract they make in their capacity as board members

A board member shall not be considered to have a financial interest in a contract if his or her interest is limited to those interests defined as remote under Government Code Section 1091 or is limited to interests defined by Government Code Section 1091.5.

A board member who has a remote interest in any contract considered by the Board shall disclose his or her interest during a board meeting and have the disclosure noted in the official board minutes. The board member shall not vote or debate on the matter or attempt to influence any other board member to enter into the contract.

A board member shall not engage in any employment or activity that is inconsistent with, incompatible with, in conflict with or inimical to his or her duties as an officer of the district.

In compliance with law and regulation, the CEO shall establish administrative regulations to provide for disclosure of assets of income of board members and other district employees who may be affected by their official actions, and prevent members from making or participating in the making of board decisions which may have a material effect on their financial interest.

Board members and other district employees shall file statements of economic interest with the filing officer identified by the administrative regulation.

Board members are encouraged to seek counsel from the District's legal advisor in every case where any question arises.

Applicable Administrative Regulation:

AR 2711 Conflict of Interest Disclosure Categories



**COMPTON COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES POLICIES**

BP 2720 Communication Among Board Members

Issued: December 15, 2009

Reference:

Government Code Section 54952.2

Communication among Board Members concerning District business is limited to Board Meetings called in accordance with Board Policies BP 2300, BP 2310, and BP 2320.

Members of the Board shall not communicate among themselves outside of Board Meetings by the use of any form of communication (*e.g.*, personal intermediaries, e-mail, or other technological device) in order to reach a collective concurrence regarding any item that is within the subject matter jurisdiction of the Board.



**COMPTON COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES POLICIES**

BP 2740 Board Education

Issued: December 15, 2009

Reference:

Accreditation Standard IV.B.1.f
Education Code 72423

The Board is committed to its ongoing development as a board and to a trustee education program that includes new trustee orientation.

To that end, the Board will engage in study sessions, provide access to reading materials, and support conference attendance and other activities that foster trustee education.

Members of the Board travel expenses will be reimbursed for expenses whenever they travel pursuant to this policy as approved by the Board of Trustees.



COMPTON COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES POLICIES

BP 2750 Board Self Evaluation

Issued: December 15, 2009

Reference:

Accreditation Standard IV.B.1.e & g

The Board is committed to assessing its own performance as a board in order to identify its strengths and areas in which it may improve its functioning.

The Board is committed to assessing its own performance as a Board in order to identify its strengths and areas in which it may improve its functioning. To that end, the Board has established the following processes.

- Once a year, at the annual Board Retreat, the board will conduct a self-evaluation.
- The evaluation instrument will incorporate criteria based on the Board policies regarding Board operations, as well as criteria defining Board effectiveness based on Board determined goals and objectives
- Board members will complete the evaluation instruments and submit them to the CEO prior to the retreat.
- A summary of the evaluations will be presented and discussed at the Board retreat session.



COMPTON COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES POLICIES

BP 3200 Accreditation

Issued: December 15, 2009

Reference:

Accreditation Eligibility Requirement 20, Standard IV.B.1.i

The CEO shall ensure the District complies with the accreditation process and standards of the Accrediting Commission of Community and Junior Colleges and of other District programs that seek special accreditation.

The CEO shall keep the Board informed of approved accrediting organizations and the status of accreditations.

The CEO shall ensure that the Board is involved in any accreditation process in which Board participation is required.

The CEO shall provide the Board with a summary of any accreditation report and any actions taken or to be taken in response to recommendations in an accreditation report.

The CEO shall, as the highest priority, take whatever steps are necessary to complete the process for the Compton Community College District to establish a college with fully independent accredited status.



**COMPTON COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES POLICIES**

BP 3250 Institutional Planning

Issued: December 15, 2009

Reference:

Accreditation Standard I.B.

Title 5, Sections 51008, 51010, 51027, 53003, 54220, 55080, 55190,
55250, 55510, 56270 et seq.

The CEO shall ensure that the District has and implements a broad-based comprehensive, systematic and integrated system of planning that involves appropriate segments of the college community and is supported by institutional effectiveness research.

The planning system shall include plans required by law, including, but not limited to:

- Long range educational or academic master plan, which shall be updated periodically as deemed necessary by the governing board
- Facilities plan
- Faculty and staff diversity plan
- Student equity plan
- Matriculation
- Transfer Center
- Cooperative Work Experience
- EOPS

The institutional planning process shall be integrated into the annual budget preparation process as is specified in Board Policy BP 6200 Budget Preparation.

The CEO shall forward those plans for which Board approval is required by Title 5 to the Board.

The CEO shall inform the Board about the status of the various plans.



**COMPTON COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES POLICIES**

BP 3280 Grants

Issued: December 15, 2009

Reference:

Education Code Section 70902

The budgeting of all grants for special funds shall be approved by the Board. Specific board approval is required before any grant application can be submitted if the purpose of the grant has not been previously approved by the Board of Trustees.

The CEO shall establish administrative regulations to assure timely application and processing of grant applications and funds, and that the grants that are applied for directly support the purposes of the District.

Applicable Administrative Regulation:

AR 3281 Grant Applications

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO

Consent Calendar

- BSD 1 Purchase Orders
- BSD 2 Agreements/Contracts
- BSD 3 Quarterly Financial Status Report – Form CCFS – 311Q
- BSD 4 Budget Transfers Between Major Object Codes
- BSD 5 Budget Transfers/Budget Augmentations
- BSD 6 Notice of Completion and Release of Retention for Southland Industries
- BSD 7 Authorization to Award Construction Contract to Walters & Wolf

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO

**BSD 1 PURCHASE ORDERS AND BLANKET PURCHASE ORDERS FOR
NOVEMBER 2009**

Run Date **Compton Community College District**
11/25/2009 **BOARD OF TRUSTEES PURCHASE ORDER LISTING**
Meeting Date: 12/15/2009

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized

| P.O. Number | Vendor Name | Site Name | Description | P.O. Cost |
|--------------------|---------------------------------------|------------------------|-------------------------------|------------------|
| Fund 01 | Unrestricted-Compton Ed Center | | | |
| P0301348 | Steris Corporation | Life Sciences | Repairs Parts and Supplies | \$955.00 |
| P0301351 | Logos Two, Inc. | Div Office-Student | Non-Instruct Supplies | \$1,575.46 |
| P0301352 | Oasis Business Supply | Academic Programs | Non-Instruct Supplies | \$1,269.51 |
| P0301353 | Tigerdirect.Com | Academic Programs | Equipment | \$3,146.90 |
| P0301384 | Tourcoach Charter & | Div Office-Student | Non-Instruct Supplies | \$3,583.94 |
| P0301385 | Bank of America | Financial Aid | Institutional Return of Funds | \$292.32 |
| P0301392 | Airline Tickets 4 Less | Board of Trustees | Travel and Conference | \$194.70 |
| P0301393 | Ad Club | Human Resources | Multi Media Advertising | \$5,382.22 |
| P0301397 | Sea Coast Design | Human Resources | Equipment | \$3,033.90 |
| P0301398 | Sport & Cycle Team | Athletics | Non-Instruct Supplies | \$1,552.76 |
| P0301401 | Gridworks | Information Technology | Contract Services | \$250.00 |
| P0301402 | Best Buy | Div Office-Student | Equipment | \$808.93 |
| P0301437 | Canon Business | Copy Center | Non-instructional Supplies | \$1,380.00 |
| P0301454 | TAJ Office & School | Academic Programs | Non-Instruct Supplies | \$406.96 |
| P0301471 | Philadelphia Security | Information Technology | Equipment | \$781.00 |
| P0301491 | Barstow Community | Athletics | Dues and Memberships | \$350.00 |
| P0301492 | Mt. San Antonio | Athletics | Dues and Memberships | \$375.00 |
| P0301493 | Ventura College | Athletics | Dues and Memberships | \$400.00 |
| P0301495 | Golden West College | Athletics | Dues and Memberships | \$100.00 |
| P0301496 | Airline Tickets 4 Less | Operations | Conferences Mgmt | \$361.70 |
| P0301497 | Logos Two, Inc. | Athletics | Non-Instruct Supplies | \$783.09 |
| P0301498 | Airgas West | Welding | Instructional Supplies | \$312.84 |
| P0301500 | Keith Curry | Div Office-Student | Non-Instruct Supplies | \$27.98 |
| P0301528 | Oasis Business Supply | Academic Programs | Non-Instruct Supplies | \$927.56 |
| P0301529 | Premier Computer | Fiscal Services | General Office Supplies | \$524.61 |
| P0301530 | Terry's Trucking | Human Resources | Rents/ Leases and Repairs | \$125.00 |
| P0301548 | Los Angeles County | Operations | Gasoline | \$1,397.00 |
| P0301549 | Community College | Board of Trustees | Travel and Conference | \$475.00 |
| P0301551 | Amankwa McKenzie | Athletics | Non-Instruct Supplies | \$101.73 |
| P0301552 | Omega Cinema Props | Theatre/Dance | Other Rentals | \$389.75 |
| P0301553 | Pacific Logistic | Information Technology | Contract Services | \$125.00 |
| P0301556 | Business Card | Board of Trustees | Travel and Conference | \$2,070.64 |
| P0301571 | Compton Postmaster | Public Relations & | Postage | \$185.00 |
| P0301591 | Paramount Chamber of | Office of the CEO | Dues and Memberships | \$144.00 |
| P0301593 | Keith Curry | Div Office-Student | Non-Instruct Supplies | \$60.91 |

| | | | | |
|--------------------------|-------------------------|--------------------|-----------------------|--------------------|
| P0301594 | Los Angeles County | Student Affairs | Non-Instruct Supplies | \$480.00 |
| P0301595 | Handi-Tech | Student Affairs | Non-Instruct Supplies | \$2,860.00 |
| P0301596 | Ace Party Rents | Student Affairs | Non-Instruct Supplies | \$495.50 |
| P0301597 | Ace Party Rents | Student Affairs | Non-Instruct Supplies | \$5,624.69 |
| P0301598 | J.B. Imprints | Student Affairs | Non-Instruct Supplies | \$385.00 |
| P0301611 | CCLC/COA Publications | Athletics | Dues and Memberships | \$5,365.00 |
| P0301620 | Brodart Co. | Library | Library Books | \$2,094.03 |
| P0301621 | ISD Facility Operations | Student Affairs | Non-Instruct Supplies | \$1,440.00 |
| P0301622 | S&B Foods | Div Office-Student | Non-Instruct Supplies | \$1,108.00 |
| P0301624 | Compton Community | Copy Center | Postage | \$1,000.00 |
| P0301625 | The Magic Rose | Student Affairs | Non-Instruct Supplies | \$150.00 |
| Fund 01 Total: 46 | | | | \$54,852.63 |

Fund 10 Restricted-Compton Ed Center

| | | | | |
|-------------------------|------------------------|-------------------|-------------------------------|--------------------|
| P0301366 | Barrett Robinson | Compton Auxiliary | New Equipment - | \$9,000.00 |
| P0301445 | Tigerdirect.Com | Matriculation | New Equipment - | \$2,823.31 |
| P0301446 | Euphonix | VATEA Medial / TV | New Equipment - Instructional | \$11,145.89 |
| P0301472 | Airline Tickets 4 Less | BFAP Augmentation | Training | \$569.10 |
| P0301501 | Annette McKinney | TRIO | PSA Contract Services | \$700.00 |
| P0301547 | Akira Jackson | TRIO | PSA Contract Services | \$500.00 |
| P0301554 | Tour Coach Charter & | Matriculation | Transportation/ Mileage and | \$496.24 |
| Fund 10 Total: 7 | | | | \$25,234.54 |

Fund 45 Revenue Construct Bond - Compton

| | | | | |
|-------------------------|-------|-----------------|--------------|--------------------|
| P0301555 | CDW-G | Program Support | New Computer | \$11,388.45 |
| Fund 45 Total: 1 | | | | \$11,388.45 |

PO Funds Total: 54 \$91,475.62

Fund 01 Unrestricted-Compton Ed Center

| | | | | |
|--------------------------|------------------------|--------------------|----------------------------|---------------------|
| B0310754 | Optima Healthcare | Human Resources | Medical Expense | \$3,000.00 |
| B0310755 | Martin Ludlow | Office of the CEO | PSA Contract Services | \$92,000.00 |
| B0310764 | Office Xpress | First Year | Non-Instruct Supplies | \$500.00 |
| B0310765 | First to the Finish | Athletics | Non-Instruct Supplies | \$2,200.00 |
| B0310767 | El Camino Compton | First Year | Non-Instruct Supplies | \$1,178.11 |
| B0310768 | ABC Nursery | Operations | Non-instructional Supplies | \$500.00 |
| B0310769 | National TV Radio | Public Relations & | Multi Media Advertising | \$15,000.00 |
| B0310770 | National TV Radio | Public Relations & | Multi Media Advertising | \$50,000.00 |
| B0310780 | Eberhard Equipment | Operations | Maintenance Contracts | \$1,000.00 |
| B0310790 | Compton Tartar | Athletics | Travel and Conference | \$3,000.00 |
| B0310791 | Paris Laser Printer | Fiscal Services | Repairs Non-instructional | \$250.00 |
| B0310797 | Mary Cavalier | Academic Affairs | PSA Contract Services | \$10,000.00 |
| B0310798 | Hein, Cherry & Attore, | Office of the CEO | Contract Services | \$90,000.00 |
| B0310799 | TAJ Office & School | Operations | General Office Supplies | \$1,000.00 |
| B0310800 | Tait Environmental | Operations | Maintenance Contracts | \$1,800.00 |
| B0310801 | The Magic Rose | Student Affairs | Non-Instruct Supplies | \$1,942.00 |
| B0310802 | Three-D Pest Control | Operations | Pest Control | \$7,000.00 |
| B0310803 | El Camino College | Athletics | Travel and Conference | \$2,000.00 |
| Fund 01 Total: 18 | | | | \$282,370.11 |

Fund 10 Restricted-Compton Ed Center

| | | | | |
|-------------------------|------------------------|---------------------|-------------------------|-------------------|
| B0310760 | Global Office Supplies | TRIO - Upward Bound | General Office Supplies | \$647.95 |
| B0310809 | Office Xpress | CalWORKs | General Office Supplies | \$600.00 |
| Fund 10 Total: 2 | | | | \$1,247.95 |

| | | | | |
|----------------|--|-------------------------|--|---------------------|
| Fund 45 | Revenue Construction Bond - Compton | | | |
| B0310772 | Southland Industries | Voc Tech M/S Bldg - | Contract Services | \$214,768.00 |
| B0310773 | Southland Industries | Voc Tech M/S Bldg - | Contract Services | \$25,189.00 |
| B0310774 | Southland Industries | Voc Tech M/S Bldg - | Contract Services | \$139,929.00 |
| B0310782 | S & K Engineers | Utilities Master Plan - | Architecture & Engineering | \$50,000.00 |
| B0310788 | Vanir Construction | Program Support | Professional Services-Bond | \$60,000.00 |
| B0310789 | Boa Architecture | Utilities Master Plan - | Architecture & Engineering | \$42,000.00 |
| B0310795 | Parsons Commercial | Program Support | Professional Services-Bond | \$60,000.00 |
| | | Fund 45 Total: 7 | | \$591,886.00 |
| | | | | |
| Fund 64 | Property/Liability Ins-Compton | | | |
| B0310758 | Compliance Poster | Fiscal Services | Liability - Self Insurance | \$5,000.00 |
| B0310759 | Keenan & Associates | Fiscal Services | Liability - Self Insurance | \$25,000.00 |
| | | Fund 64 Total: 2 | | \$30,000.00 |
| | | | | |
| | | | BPO Funds Total: 29 | \$905,504.06 |
| | | | <u>Grand Total POs and BPOs: 83</u> | \$996,979.68 |

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO

BSD 2 AGREEMENTS/CONTRACTS

18. Ratification of Agreement with Long Beach Unified School District, Contractor in Conjunction with Industry and Technology Department, ECC-Compton Educational Center will Provide Credits and Certificates
19. Agreement with Moss-Adams LLP, Contractor will Provide a Performance Audit of the Bond Measure CC
20. Amended Ratification of Agreement with Barnhart Construction, Contractor will Provide Construction Management Services to Complete the Learning Resource Center and Retrieval of Documents Required by the District
21. Agreement with Leo A. Daly, Contractor to Prepare Programming Documents to Incorporate a New Data Center, Emergency Communication Post and Police Station at the existing MIS Building
22. Agreement with RAW International, Inc., Contractor to Provide Services as the Architect of Record to Complete the Barrel Vault Repair on the Learning Resource Center Project
23. Agreement with Southland Industries, Contractor to Provide a Concepts Maintenance Program

1. RATIFICATION OF AGREEMENT WITH LONG BEACH UNIFIED SCHOOL DISTRICT, CONTRACTOR IN CONJUNCTION WITH INDUSTRY AND TECHNOLOGY DEPARTMENT, ECC-COMPTON EDUCATIONAL CENTER WILL PROVIDE CREDITS AND CERTIFICATES

CONSULTANT: LONG BEACH UNIFIED SCHOOL DISTRICT
SERVICES: The Industry and Technology Department, ECC-Compton Educational Center will provide credits and certificates
REQUESTING DEPT: CAREER TECHNOLOGY EDUCATION
FUNDING: BUILDING RENTAL
DATES: 07/01/09 – 06/30/10
NTE: \$109,836.00

2. AGREEMENT WITH MOSS-ADAMS LLP, CONTRACTOR WILL PROVIDE A PERFORMANCE AUDIT OF THE BOND MEASURE CC

CONSULTANT: MOSS-ADAMS LLP
SERVICES: To provide a performance audit of the Bond Measure CC
REQUESTING DEPT: BUSINESS SERVICES
FUNDING: BOND MEASURE CC
DATES: 12/16/09 – 02/28/10
NTE: \$49,000.00

3. AMENDED RATIFICATION OF AGREEMENT WITH BARNHART CONSTRUCTION, CONTRACTOR WILL PROVIDE CONSTRUCTION MANAGEMENT SERVICES TO COMPLETE THE LEARNING RESOURCE CENTER AND RETRIEVAL OF DOCUMENTS REQUIRED BY THE DISTRICT

CONSULTANT: BARNHART CONSTRUCTION
SERVICES: To provide construction management services to complete the Learning Resource Center and retrieval of documents required by the District
REQUESTING DEPT: BOND MEASURE CC
FUNDING: BOND FUND
DATES: 03/28/06 – 03/27/11
NTE: \$300,000.00

4. AGREEMENT WITH LEO A. DALY, CONTRACTOR TO PREPARE PROGRAMMING DOCUMENTS TO INCORPORATE A NEW DATA CENTER, EMERGENCY COMMUNICATION POST AND POLICE STATION AT THE EXISTING MIS BUILDING

CONSULTANT: LEO A. DALY
SERVICES: To prepare programming documents to incorporate a new Data Center, Emergency Communication Post and Police Station at the existing MIS building
REQUESTING DEPT: BOND MEASURE CC
FUNDING: BOND FUND
DATES: 12/15/09 – 12/14/11
NTE: \$164,900.00

5. AGREEMENT WITH RAW INTERNATIONAL, INC., CONTRACTOR TO PROVIDE SERVICES AS THE ARCHITECT OF RECORD TO COMPLETE THE BARREL VAULT REPAIR ON THE LEARNING RESOURCE CENTER PROJECT

CONSULTANT: RAW INTERNATIONAL, INC.
SERVICES: To provide services as the Architect of Record to complete the Barrel Vault Repair on the Learning Resource Center project
REQUESTING DEPT: BOND MEASURE CC
FUNDING: BOND FUND
DATES: 12/15/09 – 12/14/11
NTE: \$83,610.00

6. AGREEMENT WITH SOUTHLAND INDUSTRIES, CONTRACTOR TO PROVIDE A CONCEPTS MAINTENANCE PROGRAM

CONSULTANT: SOUTHLAND INDUSTRIES

SERVICES: To provide a maintenance program. This program will be planned, scheduled, managed, monitored and enhanced by the Southland Industries throughout the term of this agreement. The program is designed to share the maintenance task with the customer and to provide training to allow the customer's staff the ability to perform the maintenance tasks

REQUESTING DEPT: BOND MEASURE CC

FUNDING: BOND FUND

DATES: 01/01/10 – 06/30/10

NTE: \$74,868.00

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO

BSD 3 QUARTERLY FINANCIAL STATUS REPORT – FORM CCFS – 311Q.

This report is required by the California Community Colleges to be filed each quarter on the District's Financial Status.

DESCRIPTION: Fiscal Year 2009-2010 First Quarter – Financial and Budget Report (CCFS-311Q)

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFs-311Q
CERTIFY QUARTERLY DATA

District: (710) COMPTON

CHANGE THE PERIOD
Fiscal Year: 2009-2010
Quarter Ended: (Q1) Sep 30, 2009

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

District Contact Person

CBO Name:

Ronald Gerhard

Name:

Myeshia Armstrong

CBO Phone:

310-900-1600

Title:

Accounting Manager

CBO Signature:



Telephone:

310-900-1600

Date Signed:

11/16/09

Chief Executive Officer Name:

Dr. Lawrence Cox

Fax:

310-900-1691

CEO Signature:



E-Mail:

myarmstrong@elcamino.edu

Date Signed:

11/17/09

Electronic Cert Date:

11/16/2009

California Community Colleges, Chancellor's Office
1102 Q Street Sacramento, California 95814-6511

Send questions to:
Christine Atalig (916)327-5772 catalig@ccco.edu or Glen Campora (916)323-6899 gcampora@ccco.edu
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11-17-09P10:18 RCVD

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFs-311Q
VIEW QUARTERLY DATA**

District: (710) COMPTON

CHANGE THE PERIOD
Fiscal Year: 2009-2010
Quarter Ended: (Q1) Sep 30, 2009

| Line | Description | As of June 30 for the fiscal year specified | | | |
|--|---|---|-------------------|-------------------|------------------------|
| | | Actual 2008-07 | Actual 2007-08 | Actual 2008-09 | Projected 2009-2010 |
| I. Unrestricted General Fund Revenue, Expenditure and Fund Balance: | | | | | |
| A. Revenues: | | | | | |
| A.1 | Unrestricted General Fund Revenues (Objects 8100, 8600, 8800) | 37,614,182 | 33,850,109 | 33,218,023 | 29,303,589 |
| A.2 | Other Financing Sources (Object 8900) | 0 | 13,054,957 | 1,089,785 | 0 |
| A.3 | Total Unrestricted Revenue (A.1 + A.2) | 37,614,182 | 46,905,066 | 34,307,808 | 29,303,589 |
| B. Expenditures: | | | | | |
| B.1 | Unrestricted General Fund Expenditures (Objects 1000-6000) | 28,146,183 | 28,412,100 | 29,367,527 | 28,805,025 |
| B.2 | Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600) | 709,688 | 17,213,339 | 2,310,576 | 1,483,000 |
| B.3 | Total Unrestricted Expenditures (B.1 + B.2) | 28,855,871 | 45,625,439 | 31,678,103 | 30,288,025 |
| C. | Revenues Over(Under) Expenditures (A.3 - B.3) | 8,758,311 | 1,279,627 | 2,629,705 | -984,436 |
| D. Fund Balance, Beginning | | | | | |
| D.1 | Prior Year Adjustments + (-) | 0 | -412,832 | 3,089,180 | -586,985 |
| D.2 | Adjusted Fund Balance, Beginning (D + D.1) | -5,358,076 | 2,987,403 | 7,499,341 | 3,435,502 |
| E. | Fund Balance, Ending (C. + D.2) | 3,400,235 | 4,267,030 | 10,129,046 | 2,451,066 |
| F.1 | Percentage of GF Fund Balance to GF Expenditures (E. / B.3) | 11.8% | 9.4% | 32% | 8.1% |

II. Annualized Attendance FTES:

| G.1 | Annualized FTES (excluding apprentice and non-resident) | 3,500 | 3,833 | 5,000 | 5,600 |
|-----|---|-------|-------|-------|-------|
|-----|---|-------|-------|-------|-------|

III. Total General Fund Cash Balance (Unrestricted and Restricted)

| | As of the specified quarter ended for each fiscal year | | | | |
|--------------------------------|--|---------|------------|-----------|--|
| | 2006-07 | 2007-08 | 2008-09 | 2009-2010 | |
| Cash, excluding borrowed funds | | 216,098 | -1,273,106 | 5,749,042 | |

<https://misweb.cccco.edu/cc311Q/view.aspx>

11/16/2009

| | | | | | |
|-----|---------------------------|-----------|-----------|-----------|------------|
| H.1 | | | | | |
| H.2 | Cash, borrowed funds only | | 7,928,542 | 5,703,830 | 9,989,125 |
| H.3 | Total Cash (H.1+H.2) | 4,567,451 | 8,144,640 | 4,430,724 | 15,738,167 |

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

| Line | Description | Adopted Budget (Col. 1) | Annual Current Budget (Col. 2) | Year-to-Date Actuals (Col. 3) | Percentage (Col. 3/Col. 2) |
|------|---|-------------------------|--------------------------------|-------------------------------|----------------------------|
| I | Revenues: | | | | |
| I.1 | Unrestricted General Fund Revenues (Objects 8100, 8600, 8800) | 29,303,589 | 29,303,589 | 5,422,213 | 18.5% |
| I.2 | Other Financing Source (Object 8900) | 0 | 0 | 0 | |
| I.3 | Total Unrestricted Revenue (I.1 + I.2) | 29,303,589 | 29,303,589 | 5,422,213 | 18.5% |
| J | Expenditures: | | | | |
| J.1 | Unrestricted General Fund Expenditures (Objects 1000-6000) | 28,805,025 | 28,805,025 | 4,425,445 | 15.4% |
| J.2 | Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600) | 1,483,000 | 1,483,000 | 0 | 1,483,000 |
| J.3 | Total Unrestricted Expenditures (J.1 + J.2) | 30,288,025 | 30,288,025 | 4,425,445 | 14.6% |
| K | Revenues Over(Under) Expenditures (I.3 - J.3) | -984,436 | -984,436 | 996,768 | |
| L | Adjusted Fund Balance, Beginning | 3,435,502 | 3,435,502 | 3,435,502 | |
| L.1 | Fund Balance, Ending (C. + L.2) | 2,451,066 | 2,451,066 | 4,432,270 | |
| M | Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3) | 8.1% | 8.1% | | |

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

| Contract Period Settled (Specify) YYYY-YY | Management | | Permanent | | Academic | | Temporary | | Classified | |
|---|---------------------|-----|---------------------|-----|---------------------|-----|---------------------|-----|---------------------|-----|
| | Total Cost Increase | % * | Total Cost Increase | % * | Total Cost Increase | % * | Total Cost Increase | % * | Total Cost Increase | % * |
| a. SALARIES: | | | | | | | | | | |
| Year 1: | | | | | | | | | | |
| Year 2: | | | | | | | | | | |
| Year 3: | | | | | | | | | | |

b. BENEFITS:

| | Year 1: | | | | | | | | |
|---------|---------|--|--|--|--|--|--|--|--|
| Year 1: | | | | | | | | | |
| Year 2: | | | | | | | | | |
| Year 3: | | | | | | | | | |

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPS, etc.)?

YES

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)
 The District participated in the Los Angeles County Schools Pooled Financing Program. The District's TRAN totaled \$3,485,000.

VII. Does the district have significant fiscal problems that must be addressed?

This year?
 Next year?

NO
 NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO

BSD 4 BUDGET TRANSFERS BETWEEN MAJOR OBJECT CODES

In accordance with Administrative Procedure 6251A, California Community Colleges Budget and Accounting Manual, and California Code of Regulations Section 58307 the Board of Trustees is required to approve budget transfers between expenditure classifications. Due to this requirement there are times when budget transfers may take up to 45 days to process which can negatively impact the operations of the college. In an effort to minimize these delays and improve the efficiency of operations the Board is being asked to approve budget transfers between expenditure classifications that have a value of less than \$15,000 through June 30, 2010, not including transfers from/to any reserve accounts. Transfer that fall within these criteria will then be presented to the Board monthly for review as informational items.

It is recommended that the Board approve the budget transfers between major object codes.

**Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO**

BSD 5 BUDGET AUGMENTATION/TRANSFERS

- I. It is requested that the Special Trustee approve Budget Transfers required by administration to affect changes to the program budgets. The adjustments do not adversely affect the total District budget. It is also requested that the administrator so designated be authorized to complete the transfer document(s).**
- II. Ratify budget transfers.**
- III. Budget Augmentations.**

I.

- (a) Budget Transfer in the Unrestricted General Fund 01 for Academic Affairs in the amount of \$5,000 as listed:

From: Other Operating Expenses and Services

| <u>Major Object</u> | <u>Description</u> | <u>Amount</u> |
|---------------------|---------------------------------------|---------------|
| 5000 | Other Operating Expenses and Services | \$ 5,000 |

To: Academic Salaries

| <u>Major Object</u> | <u>Description</u> | <u>Amount</u> |
|---------------------|--------------------|---------------|
| 1000 | Academic Salaries | \$ 5,000 |

- (b) Budget Transfer in the Construction Bond Fund 45 for multiple projects in the amount of \$1,730,700 as listed:

From: Capital Outlay

| <u>Major Object</u> | <u>Description</u> | <u>Amount</u> |
|---------------------|--------------------|---------------|
| 6000 | Capital Outlay | \$ 1,730,700 |

To: Supplies and Materials

| <u>Major Object</u> | <u>Description</u> | <u>Amount</u> |
|---------------------|---------------------------------------|---------------|
| 5000 | Other Operating Expenses and Services | \$ 1,730,700 |

- (c) Budget Transfer in the Child Development Fund 30 for the California State Preschool Program in the amount of \$28,046 as listed:

From: Classified and Other Nonacademic Salaries

| <u>Major Object</u> | <u>Description</u> | <u>Amount</u> |
|---------------------|---|---------------|
| 2000 | Classified and Other Nonacademic Salaries | \$ 28,046 |

To: Academic Salaries, Employee Benefits, Other Operating Expenses and Services

| <u>Major Object</u> | <u>Description</u> | <u>Amount</u> |
|---------------------|---------------------------------------|---------------|
| 1000 | Academic Salaries | \$ 23,768 |
| 3000 | Employee Benefits | 1,343 |
| 5000 | Other Operating Expenses and Services | <u>2,935</u> |
| | | \$ 28,046 |

- (d) Budget Transfer in the Child Development Fund 30 for the Child Development Center in the amount of \$9,633 as listed:

From: Supplies and Materials

| <u>Major Object</u> | <u>Description</u> | <u>Amount</u> |
|---------------------|------------------------|---------------|
| 4000 | Supplies and Materials | \$ 9,633 |

To: Classified and Other Nonacademic Salaries, Employee Benefits

| <u>Major Object</u> | <u>Description</u> | <u>Amount</u> |
|---------------------|---|---------------|
| 2000 | Classified and Other Nonacademic Salaries | \$ 8,000 |
| 3000 | Employee Benefits | <u>1,633</u> |
| | | \$ 9,633 |

II.

- (a) Budget Transfers in the Unrestricted General Fund 01 for the Theatre Department in the amount of \$500 as listed:

From: Capital Outlay

| <u>Major Object</u> | <u>Description</u> | <u>Amount</u> |
|---------------------|--------------------|---------------|
| 6000 | Capital Outlay | \$ 500 |

To: Other Operating Expenses and Services

| <u>Major Object</u> | <u>Description</u> | <u>Amount</u> |
|---------------------|---------------------------------------|---------------|
| 5000 | Other Operating Expenses and Services | \$ 500 |

- (b) Budget Transfers in the Restricted General Fund 10 for Basic Skills (fiscal year 2007-08 carry-over) in the amount of \$6,000 as listed:

From: Supplies and Materials

| <u>Major Object</u> | <u>Description</u> | <u>Amount</u> |
|---------------------|------------------------|---------------|
| 4000 | Supplies and Materials | \$ 6,000 |

To: Capital Outlay

| <u>Major Object</u> | <u>Description</u> | <u>Amount</u> |
|---------------------|--------------------|---------------|
| 6000 | Capital Outlay | \$ 6,000 |

- (c) Budget Transfers in the Restricted General Fund 10 for TANF-CDC in the amount of \$28,100 as listed:

From: Academic Salaries

| <u>Major Object</u> | <u>Description</u> | <u>Amount</u> |
|---------------------|--------------------|---------------|
| 1000 | Academic Salaries | \$ 28,100 |

To: Classified and Other Nonacademic Salaries

| <u>Major Object</u> | <u>Description</u> | <u>Amount</u> |
|---------------------|---|---------------|
| 2000 | Classified and Other Nonacademic Salaries | \$ 28,100 |

III.

- (a) Budget Augmentation in the Restricted General Fund 10 for Basic Skills (fiscal year 2008-09 carry-over) in the amount of \$100,000 as listed:

Revenues:

| <u>Major Object</u> | <u>Description</u> | <u>Amount</u> |
|---------------------|--------------------|---------------|
| 8600 | State Revenue | \$ 100,000 |

Expenditures:

| <u>Major Object</u> | <u>Description</u> | <u>Amount</u> |
|---------------------|---|---------------|
| 1000 | Academic Salaries | \$ 8,500 |
| 2000 | Classified and Other Nonacademic Salaries | 8,500 |
| 3000 | Employee Benefits | 3,000 |
| 4000 | Supplies and Materials | 40,000 |
| 5000 | Other Operating Expenses and Services | <u>40,000</u> |
| | | \$ 100,000 |

- (b) Budget Augmentation in the Restricted General Fund 10 for TTIP in the amount of \$38,722 as listed:

Revenues:

| <u>Major Object</u> | <u>Description</u> | <u>Amount</u> |
|---------------------|--------------------|---------------|
| 8600 | State Revenues | \$ 38,722 |

Expenditures:

| <u>Major Object</u> | <u>Description</u> | <u>Amount</u> |
|---------------------|---------------------------------------|---------------|
| 5000 | Other Operating Expenses and Services | \$ 38,722 |

- (c) Budget Augmentation in the Restricted General Fund 10 for American Recovery and Reinvestment Act (ARRA) funds in the amount of \$232,702 as listed:

Revenues:

| <u>Major Object</u> | <u>Description</u> | <u>Amount</u> |
|---------------------|--------------------|---------------|
| 8100 | Federal Revenues | \$ 232,702 |

Expenditures:

| <u>Major Object</u> | <u>Description</u> | <u>Amount</u> |
|---------------------|---|---------------|
| 1000 | Academic Salaries | \$ 104,208 |
| 2000 | Classified and Other Nonacademic Salaries | 87,583 |
| 3000 | Employee Benefits | 9,549 |
| 4000 | Supplies and Materials | 4,741 |
| 5000 | Other Operating Expenses and Services | <u>26,621</u> |
| | | \$ 232,702 |

I.

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO

**BSD 6 NOTICE OF COMPLETION AND RELEASE OF RETENTION FOR
SOUTHLAND INDUSTRIES**

Authorization is requested to file the Notice of Completion of work for Project No. 08032.04, HVAC Retro-Commissioning for Math/Science, Voc Tech, LRC, Child Development, and release of retention payments to Southland Industries for this project.

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Ronald Gerhard, CBO

**BSD 7 AUTHORIZATION TO AWARD CONSTRUCTION CONTRACT TO
WALTERS & WOLF**

BACKGROUND

As a result of the discovery by the District of design and construction defects existent within the barrel vault glazing system at the new Learning Resource Center, continued construction activities were suspended in 2008. When it became apparent that the original contractor would not, or could not, fulfill their contractual obligations; that contract was terminated and a lawsuit was filed against the contractor and their surety. In order to complete the work at the LRC and to make the building suitable and safe for its intended use the district advertised for qualified contractors with valid a C-17 license to complete the glazed barrel vault system at the LRC.

The Board of Trustees approved the prequalification process for bidders July 22, 2009. The bid opening was held November 17, 2009 with the following bid results:

Walters & Wolf

Base Bid: \$729,939.00

Alternate Bid: \$776,452.00 Add Alternate Bid: \$50,779.20

(Note: Total Alternate Bids: \$827,231.20)

Best Contracting Services Inc.

Base Bid: \$877,000.00

Woodbridge Glass, Inc.

Base Bid: \$1,247,400.00

The Post Bid Award Analysis & Checklist and the Bid Opening Summary Form are attached. The Facilities Department and the Business Office staff determined that Walters & Wolf was the apparent low bidder and is responsive in meeting all the requirements of the bid process and after further review by the district a determination was made that Walters and Wolf's bid submittal wise responsible in that it would achieve the requirements of the original contract documents. It is recommended that the District award the contract to Walters & Wolf and accept their two alternate bids. The alternate bid of \$776,452.00 provides for a unitized glazed barrel vault system to meet the project requirements, and the add-alternate bid of \$50,779.20 provides enhanced glazing to provide significant energy savings. The estimated payback in energy savings for alternate two is three years with a high degree of probability that an IOU/CCC rebate will further accelerate the payback. The two alternate bids total \$827,231.20 which is lower than the second low bidder.

When the work is completed, it is contemplated that the Learning Resource Center will be available for occupancy for the spring semester of 2011.

RECOMMENDATION

It is recommended that the Board authorize the award and execution of a contract on behalf the Compton Community College District with Walters & Wolf to complete the work of the original glazing/curtain wall contract.

BACK-UP INFORMATION

Post Bid Analysis & Checklist

RESOURCE PERSON

Mr. Ronald Gerhard

Mr. Frederick J. Sturner

**Agenda for the Compton Community College District Board of Trustees
from
Human Resources Division
Rachelle Sasser, Dean, Human Resources**

Consent Calendar

- HRD1. Management Team Personnel Action**
- HRD2. Academic Employment and Personnel Changes**
- HRD3. Classified Employees**
- HRD4. Temporary Non-Classified Service Employees**

HRD 1. MANAGEMENT TEAM PERSONNEL ACTION (None)

HRD 2. ACADEMIC EMPLOYMENT AND PERSONNEL CHANGES

1. Ratification (employment) - Mr. Robert Diaz, part time robotics instructor, Class I, Step 1, effective October 10, 2009.
2. Ratification – Mr. Joseph Carpenter, part time electronics instructor (contracted program), effective August 29, 2009.
3. Ratification – Ms. Charise Williams-Robinson, part time electronics instructor (contracted program), effective August 29, 2009.
4. Ratification – Mr. Theodore Harder, part time electronics instructor (contracted program), effective August 29, 2009.
5. Employment – Ms. Gina Baker, part time cross country head coach, for the period of January 5 – June 30, 2010.
6. Employment – It is recommended that the Board of Trustees approve the following faculty assignments for Winter 2010.

| Name | Department | Class/Step |
|--------------------------|------------------------------|---------------------------|
| 1. Abbassi, Ali | Mathematics | VI, 4 |
| 2. Abrams, Gwendolyn | Cosmetology | Contracted program |
| 3. Adams, Eugene | Counseling | II, 2 |
| 4. Adeva, Angelita | Anatomy | VI, 4 |
| 5. Amezcua, Rosalva | Counseling | III, 1 |
| 6. Antler, Abram | English | V, 2 |
| 7. Arroyo, Celia | Counseling | VI, 4 |
| 8. Arroyo, Silvia | Counseling | VI, 4 |
| 9. Bates, Ariana | Counseling/Human Development | III, 1 |
| 10. Bernaudo, Jose | English | III, 3 |
| 11. Boatwright, Eddie | Biological Sciences | VI, 4 |
| 12. Boroujerdi, Mohammad | Mathematics | III, 3 |
| 13. Briggs, Marilyn | ESL | III, 3 |
| 14. Buenaventura, Nenita | Library | V, 2 |
| 15. Carillo, Rosa | Counseling | II, 1 |
| 16. Castillo, Ricardo | Counseling | III, 1 |
| 17. Clark, Leonard | Geology | VI, 4 |
| 18. Clemens, Mandy | Human Development, Soccer | II, 1 |
| 19. Conley, Johnny | Human Development | II, 1 |
| 20. Cortez-Perez, Aurora | ESL | III, 4 |
| 21. Craigg, Elizabeth | English | V, 1 |
| 22. Crozier, Judy | English | II, 1 |
| 23. Davis, Scott P. | English | II, 1 |

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|----------------------------|------------------------------|---------------------------|
| 24. Diaz, Juan | Physical Education | II, 1 |
| 25. Espinola, Nelson | Counseling | II, 4 |
| 26. Fernandes, Sean | Coaching (football) | 1,1 |
| 27. Flameno, Bernadette | Counseling | III, 1 |
| 28. Flemming, Arthur | Philosophy | VI, 4 |
| 29. Flor, Paul | Political Science | VI, 4 |
| 30. Fong, Nancy | Counseling | III, 1 |
| 31. French-Preston, Essie | Counseling | VI, 3 |
| 32. Ghafelebashi, Mohammad | Mathematics | VI, 4 |
| 33. Gillis, Amber | Academic Strategies | II, 1 |
| 34. Goudeau, Omega | Physical Education | II, 1 |
| 35. Gropp, Edward | Counseling | II, 1 |
| 36. Gutierrez, Jesus | Coaching (soccer) | II, 1 |
| 37. Higgins, Keith | Coaching (Basketball) | II, 1 |
| 38. Jacobs, Bruce | Academic Strategies | III, 1 |
| 39. Jacobson, Stanley | Machine Tool Tech | VI, 1 |
| 40. Johnson, Lorenda | Counseling | II, 1 |
| 41. Keig, William | Mathematics | VI, 4 |
| 42. Khan, Mahboub | Physics, Math | VI, 1 |
| 43. Khwaja, Ziaddun | Mathematics | VI, 4 |
| 44. Lakatos, Catherine | Counseling | IV, 2 |
| 45. League, Nia | Counseling/Human Development | V, 1 |
| 46. London, Jamar | Mathematics | II, 1 |
| 47. Maradiaga, Axa | Spanish | III, 3 |
| 48. Martinez, Maria | History | III, 1 |
| 49. Martinez, Victoria | Counseling | III, 1 |
| 50. Mason, Rebeca | Counseling | IV, 3 |
| 51. Massich, Regina | ESL | II, 1 |
| 52. McLaughlin, Patrick | English (Reading) | II, 4 |
| 53. McNeil, Tracy | Physical Education | III, 4 |
| 54. McPatchell, David | Psychology | V, 4 |
| 55. Mehdizadeh, Nasrollah | Mathematics | V, 3 |
| 56. Mendez, Jose | Human Development | V, 1 |
| 57. Mendoza, Ladislao | Physical Education | VI, 4 |
| 58. Mendoza, Brishette | Speech | III, 1 |
| 59. Mims, Brian | Counseling | II, 1 |
| 60. Moina-Egeren, Andres | Spanish | IV, 2 |
| 61. Myles, Samantha | Cosmetology | Contracted program |
| 62. Ndoumna, Emmanuel | Mathematics | II, 10 |
| 63. Niang, Babacar | Mathematics | III, 2 |
| 64. Norton, Tom | English | V, 3 |

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|--------------------------|------------------------------|--------|
| 65. Nwabuzor, Ozo | Nursing | VI, 2 |
| 66. Okbamichael, Mussie | Geology | VI, 3 |
| 67. Osanyinpeju, Abiodun | Biological Sciences | VI, 3 |
| 68. Parker, Norma | Spanish | VI, 4 |
| 69. Petersen, Bruce | Biological Sciences | VI, 4 |
| 70. Porter, LeRoy | ESL | V, 4 |
| 71. Quinones, Juan | English | VI, 3 |
| 72. Quintero, Paul | Counseling | V, 2 |
| 73. Rangel, Efren | Counseling | III, 1 |
| 74. Roach, Donald | Mathematics | VI, 4 |
| 75. Roach, Ruth | English | VI, 3 |
| 76. Sanders, Zeb | Speech | IV, 4 |
| 77. Shabazz, Moyofume | Counseling/Human Development | |
| 78. Shannon, Mark | Speech | II, 2 |
| 79. Smith, Darwin | Philosophy | I, 4 |
| 80. Syed, Erum | Biological Sciences | II, 1 |
| 81. Uch, Mandeda | Music | II, 4 |
| 82. Vanish, Clark | Mathematics | VI, 4 |
| 83. Van Niel, Pieter | Theater | VI, 4 |
| 84. Villalobos, Jose | Mathematics | VI, 3 |
| 85. Vogel, Karen | Library Science | II, 1 |
| 86. Wallano, Eyob | Biological Sciences | VI, 2 |
| 87. Wasserberger, Toni | English | VI, 4 |
| 88. Webb, Robert | Mathematics | IV, 4 |
| 89. Williams, Herkie | Psychology | VI, 4 |
| 90. Williams, Nikki | English | III, 1 |
| 91. Williams, Shannon | Coaching (baseball) | I, 3 |
| 92. Willis, Edna | Nursing | VI, 2 |
| 93. Youngblood, Aaron | Physical Education | VI, 6 |
| 94. Zambrano, Ruth | Mathematics | II, 1 |

HRD 3. CLASSIFIED EMPLOYEES:

It is recommended that the Special Trustee approve the employment and personnel changes for classified employees as shown below.

A. Employment

1. Lolita Dampier - Accountant, Range I, Step 1, Business Services, Administrative Affairs, effective January 5, 2010, probation.
2. Esther Willis - Accounting Technician, Range 22, Step A, Financial Aid, Student Affairs, effective January 4, 2010, probation.

B. Substitute

1. Ratification -- Kirk Washington - Utility Maintenance Worker, Range 17, Step 1, Maintenance & Operations, Administrative Affairs, effective November 10, 2009 through February 12, 2010.

HRD 4. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES:

It is recommended that the Special Trustee approve the employment and personnel changes for non-classified employees as shown below.

1. Ratification -- Pamela Bellard - Assistant Coach (Basketball), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective November 2, 2009 through February 27, 2010, Athletics, Student Affairs, not to exceed 120 days (NTE 187 hours).
2. Ratification -- Teresa Gladin - Student Worker V, \$14.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective October 21, 2009 through June 30, 2010, Health & Human Services/Nursing, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
3. Ratification -- Karen Kim - Teacher Associate, \$22.80 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective November 17, 2009 through June 15, 2010, Upward Bound Math/Science, Student Affairs, not to exceed 120 days (NTE 100 hours).
4. Ratification -- Seiwaa Sofala -- Assistant Coach (Basketball), \$8.00 per hour. Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective November 2, 2009 through February 27, 2010, Athletics, Student Affairs, not to exceed 120 days (NTE 250 hours)
5. Elizabeth Craigg - Tutor, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 6, 2010 through February 9, 2010, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).
6. Yoshiaki Kono - Tutor, \$8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 6, 2010 through February 9, 2010, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).

7. Uche Maduagwu - Tutor, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 6, 2010 through February 9, 2010, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).

8. Ariam Martinez - Student Worker, \$8.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 4, 2010 through June 30, 2010, Academic Programs, Academic Affairs, not to exceed 120 days (NTE 30 hours per week).

9. Carlos Tinoco - Tutor, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 6, 2010 through February 9, 2010, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).

10. Luis Vega - Tutor, \$8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 6, 2010 through February 9, 2010, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 15 hours per week).