



**Board Agenda**

**Compton Community College District  
1111 E. Artesia Blvd., Compton, CA 90221**

Closed Session to Commence at 12:00 noon

Open Session to Commence at 4:00 PM

**Tuesday, August 21, 2007**

**District Board Room**

**1111 E. Artesia Boulevard**

**Compton, California 90221**

- I. Call to Order at 12:00 noon**
- II. Roll Call**
- III. Requests to Address the Board of Trustees – Closed Session Agenda Matters**
- IV. Recess to Closed Session for Discussion and/or Action on the following items in accordance with the Brown Act, Government Code Section 54950 et seq., and the Education Code and pursuant to Government Code Section 54954.5**
  - A. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:**
    1. Conference with legal counsel--existing litigation (Subdivision (a) of Section 54956.9)
      - 1) Ross vs. Compton CCD
      - 2) Minutemen vs. Compton CCD
      - 3) Villalobos, Ghafelebashi and Boroujerd vs. Compton CCD

**B. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION:**

1. Significant exposure to litigation pursuant to Government Code Section 54956.9(b)(1) and (3)(C) the following claims or complaints:
  - a. Claim of James DeSalvo
  - b. Claim of Luis Reyes
  - c. Claim of Jose Villalobos
  - d. EEOC Charge of John Rabun

**C. INITIATION OF LITIGATION PURSUANT TO SUBDIVISION (C) OF SECTION 54956.9:**

(None)

**D. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO SECTION 54957.6:**

1. Agency designated representative: Doris P. Givens, CEO/Provost  
Employee organizations: Compton Community College  
Federation of Employees, Classified Employees

**E. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:**

Three cases

**V. Reconvene to Open Session at 4:00 PM**

**VI. Roll Call**

**VII. A Reflective Moment**

**VIII. The Pledge of Allegiance**

**IX. Report of Actions Taken in Closed Session Pursuant to Government Code Section 54957.1**

**X. Reports from Representatives and Employee Organizations**

- A. Student Trustee Report – Vacant
- B. Faculty Representative Report – Art Flemming
- C. Classified Representative Report – Vacant
- D. Academic Senate President Report – Saul Panski
- E. CCCDFE Certificated Employees Report – Rodney Murray
- F. CCCDFE Classified Employees Report – Joseph Lewis
- G. Confidential/Supervisory Representative Report – Roy Patterson
- H. Associated Student Body Report – Ignacio Alvarez

**XI. Requests to Address the Board of Trustees – Agenda/Non-Agenda Matters (including Closed Session Items)**

**XII. Information/Presentation -- Chief Executive Officer**

- A. Enrollment Update
- B. Budget Update
- C. Academic Affairs Update

**XIII. Approval of Minutes of July 24, 2007**

**XIV. Discussion/Action Agenda**

- A. Special Trustee
  - BT 1 Board of Trustees Regularly Scheduled Meeting Dates 2007-2008
  
- B. Chief Executive Officer
  - CEO 1 Revised District Claim Filing Policy
  - CEO 2 Memorandum of Understanding – Confidential/Supervisory Employees
  
- C. Instructional Services Actions
  - ISD 1 Academic Calendar 2007-2008
  
- D. Business Services Actions/Consent Calendar
  - BSD 1 Purchase Orders
  - BSD 2 Agreements/Contracts
  - BSD 3 Local Agreement for Child Development Services (Revenue) – CCAP-7130
  - BSD 4 Signature Resolution for California Department Education/Child Development Services – Fiscal Year 2007-2008 – CCAP-7130
  - BSD 5 Request for Approval to Solicit for Sealed Bids for Sale of Miscellaneous Excess Property – CCCD-01-07
  
- E. Human Resources Actions/Consent Calendar
  - HRD 1 Management Team Personnel Action
  - HRD 2 Academic Employment and Personnel Changes
  - HRD 3 Classified Personnel
  - HRD 4 Temporary Non-Classified Service Employees

**XV. Next meeting date: Tuesday, September 18, 2007**

Closed session begins at 12:00 noon  
Open session begins at 4:00 PM

**XVI. Adjournment**

*Please note: If you would like a copy of any of the support documents/attachments, please contact Paula VanBrown at (310) 900-1600, Ext. 2274.  
Thank you!*

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**Agenda for the Compton Community College District Board of Trustees  
from  
Chief Executive Officer**

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**XIII. APPROVAL OF MINUTES**

Board of Trustees Meeting Minutes of July 24, 2007

# COMPTON COMMUNITY COLLEGE DISTRICT

## BOARD OF TRUSTEES REGULAR MEETING

Tuesday, July 24, 2007

### MINUTES

- I. The Board of Trustees Meeting was called to order at 12:05 p.m.
- II. Roll Call  
Members Present:  
    Dr. Peter Landsberger, Special Trustee  
    Dr. Doris Givens, Provost/CEO
- III. Requests to address the Board of Trustees – Closed Session Agenda Matters – No Requests
- IV. Recess to Closed Session at 12:07 p.m. for Discussion and/or Action in accordance with the Brown Act, Government Code Section 54950 et.esq., and the Education Code and pursuant to Government Code Section 54954.5.
- V. Reconvene to Open Session of the Board of Trustees at 4:00 p.m.
- VI. Roll Call  
Members Present:  
    Peter Landsberger  
    Doris Givens
- VII. A Reflective Moment – Peter Landsberger
- VIII. Pledge of Allegiance – Led by Keith Curry
- IX. Report of Actions Taken in Closed Session (Subdivision (a), Section 54956.9)  
**Claims Approved by Special Trustee in the following:**  
  
    Claim of Pamela Godfrey  
  
    Claim of Wanda Patterson  
  
    Claim of Mary Nelson  
  
    Claim of Art Perkins

No other reportable action.

- X. Reports from Representatives and Employee Organizations
  - 1) Faculty Representative Report – Art Flemming
  - 2) Academic Senate President Report – Saul Panski
  - 3) CCCDFE Certificated Employees Report – Rodney Murray; no report
  - 4) CCCDFE Classified Employees Report – Joseph Lewis; absent
  - 5) Confidential/Supervisory Representative Report – Cam McClain
  - 6) Associated Student Body Report – Ignacio Alvarez

XI. Requests to address the Board of Trustees – Agenda/Non-Agenda Matters

Those who spoke are listed below:

- 1) Lorraine Cervantes – Elected Board Member
- 2) Dr. Willie O. Jones – Elected Board Member
- 3) Nehasi Lee – Student

XII. Information/Presentation by Chief Executive Officer –

A. Keith Curry – Acting Dean Student Affairs – Enrollment Update

Mr. Curry distributed copies of the “Daily Resident Enrollment Trends” which gives enrollment numbers for the fall session. Mr. Curry reported 407 FTES for summer and 363 so far for fall; the final numbers will be available in September.

Class schedules have been mailed to residents of our district; post cards will be mailed next week; newspaper ads have been placed and we anticipate signs going up soon. Mr. Curry introduced Ricky Shabazz, the new Director of Outreach and School Relations.

On August 22<sup>nd</sup> the Compton Center will host a “new student welcome day”, for all new students. Students will be given information about various student support programs and other programs that are available to all students registered at the Compton Center. They will also be able to meet some of the faculty members and tour the campus.

Dr. Landsberger expressed his concern and support regarding enrollment efforts

B. Rachele Sasser, Acting Dean Human Resources – Ms. Sasser provided a hiring update. Since August 2006, 22 of the classified employees who were laid off have been rehired and five new classified employees have been hired. Two nursing faculty have been hired and we are searching for anatomy instructors. In terms of administrative positions the previous focus was on four positions – CBO, Dean of Vocational Technology, Director of CalWORKS, and Director of Facilities. The current focus is Director of CalWORKS, Director of Facilities, Dean of Academic Affairs and Dean of Student Affairs.

C. Rory Livingston

The Business Office is currently closing out the books for 2006-2007

XIII. Approval of Minutes of June 26, 2007 – **Approved by Special Trustee**

XIV. Discussion/Action Agenda

A. Special Trustee

BT1 Board of Trustees Regularly Scheduled Meeting Dates 2007-2008 – **Revised Scheduled  
Approved by Special Trustee**

C. Business Services Actions

BSD 1 Purchase Orders and Blanket Purchase Orders for June 2007 – **Approved by Special Trustee**

BSD 2 Agreements / Contracts – **Approved by Special Trustee**

1. Ratification of Agreement with XAP Corporation to Participate in an Online Electronic Admission Application System for the California Community College Systems known as CCCApply, Operated by XAP.
2. Agreement with Viatron Systems, Inc. to Provide Services to convert paper documents into digital format.
3. Agreement with Harold Bateman to Provide Services in the Area of Enrollment Management.
4. Agreement with Delores J. Pace to Perform a Series of Workshops on Infant Development with Emphasis on Drug and Substance Abuse and the Developmental Process Focusing on Behavioral and Physical Development.
5. Ratification of Agreement with Camp Fire USA of Greater Compton. The Contractor will Provide Part-Time Work Activity and Opportunities to CalWorks Students
6. Ratification of Agreement with Home Away From Home Day & Night Care. The Contractor Will Provide Part-Time Work Activity and Opportunities to CalWorks Students
7. Ratification of Agreement with Learning Zone of Inglewood. The Contractor will Provide Part-Time Work Activity and Opportunities to CalWorks Students
8. Ratification of Agreement with Minute Man Press of Carson. The Contractor will Provide Part-Time Work Activity and Opportunities to CalWorks Students
9. Ratification of Agreement with Money Mortgage Loans. The Contractor will Provide Part-Time Work Activity and Opportunities to CalWorks Students
10. Ratification of Agreement with New Vision Pacific Commercial Construction. The Contractor will Provide Part-Time Work Activity and Opportunities to CalWorks Students
11. Ratification of Agreement with 99<sup>th</sup> Street Childcare. The Contractor will Provide Part-Time Work Activity and Opportunities to CalWorks Students
12. Ratification of Agreement with Our Homes by Anita Inc. The Contractor will Provide Part-Time Work Activity and Opportunities to CalWorks Students
13. Ratification of Agreement with Laurelle Bednar to Provide Educational Services for the Upward Bound Math Science Summer Residential Program at UC Irvine.
14. Ratification of Agreement with Brian Carty to Provide Educational Services for the Upward Bound Summer Residential Program at UC Irvine.
15. Ratification of Agreement with Angela Cobb to Provide Educational Services for the Upward Bound Summer Residential Program at UC Irvine.
16. Ratification of Agreement with David Garner to Provide Educational Services for the Upward Bound Math Science Summer Residential Program at UC Irvine.
17. Ratification of Agreement with Troy Hairston to Provide Educational Services for the Upward Bound Summer Residential Program at UC Irvine.

18. Ratification of Agreement with Cynthia Lomeli to Provide Educational Services for the Upward Bound Math Science Summer Residential Program at UC Irvine.
19. Ratification of Agreement with Elzie Madison to Provide Educational Services for the Upward Bound Summer Residential Program at UC Irvine.
20. Ratification of Agreement with Junaid Siddiqui to Provide Educational Services for the Upward Bound Summer Residential Program at UC Irvine.
21. Ratification of Agreement with Johnna Jeanne Walker Jackson to Provide Educational Services for the Upward Bound Summer Residential Program at UC Irvine.

- BSD 3 Approval of Stale Dated Warrants – **Approved**  
 BSD 4 Local Agreement for Child Development Services (Revenue) – CSCC-7087 – **Approved**  
 BSD 5 Signature Resolution for California Department Education/ Child Development Services – Fiscal Year 2007-2008 – CSCC-7087 – **Approved**  
 BSD 6 Notice of Continuation Grant Award – **Approved**

D. Human Resources Actions

- HRD 1 Management Team Personnel Action – **Approved**  
 HRD 2 Academic Employment and Personnel Changes – **Approved**  
 HRD 3 Classified Personnel – **Approved, as Amended**  
 (Amendment – Item D4 – Date correction; position effective 6/7/07-6/30/07)  
 HRD 4 Temporary Non-Classified Service Employees – **Approved**

XVI. Next Scheduled Regular Meeting: **September 18, 2007** Closed Session: 12:00 Noon  
 Open Session: 4:00 p.m.

XV. Adjournment

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**Compton Community College District**  
 1111 East Artesia Boulevard - Compton, California 90220  
 Board Room

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**Agenda for the Compton Community College District Board of Trustees  
 from**

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## Special Trustee

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### XIV. REPORT / DISCUSSION / ACTION

BT1 Consideration and Approval of Regularly Scheduled Meeting Dates 2007-2008.

**BT 1**



**Compton Community College District  
Board of Trustees Regularly Scheduled Meeting  
Dates 2007-2008**

Tuesday, July 24, 2007	12:00 Noon (Closed Session) 4:00 p.m. (Open Session)
Tuesday, August 21, 2007	12:00 Noon (Closed Session) 4:00 p.m. (Open Session)
Tuesday, September 18, 2007	12:00 Noon (Closed Session) 4:00 p.m. (Open Session)
Tuesday, October 23, 2007	12:00 Noon (Closed Session) 4:00 p.m. (Open Session)
Tuesday, November 20, 2007	12:00 Noon (Closed Session) 4:00 p.m. (Open Session)
Tuesday, December 18, 2007	12:00 Noon (Closed Session) 4:00 p.m. (Open Session)
Tuesday, January 15, 2008	12:00 Noon (Closed Session) 4:00 p.m. (Open Session)
Tuesday, February 19, 2008	12:00 Noon (Closed Session) 4:00 p.m. (Open Session)
Tuesday, March 18, 2008	12:00 Noon (Closed Session) 4:00 p.m. (Open Session)
Tuesday, April 15, 2008	12:00 Noon (Closed Session) 4:00 p.m. (Open Session)
Tuesday, May 20, 2008	12:00 Noon (Closed Session) 4:00 p.m. (Open Session)
Tuesday, June 17, 2008	12:00 Noon (Closed Session) 4:00 p.m. (Open Session)

**NOTE:** The Board of Trustees Meeting Agenda shall be posted 72 hours prior to the meeting. The Special Board of Trustee Meeting Agenda shall be posted 24 hours prior to the meeting.

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**Agenda for the Compton Community College District Board of Trustees**

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**from**  
**Chief Executive Officer**

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**XV. DISCUSSION/ACTION AGENDA**

**A. Chief Executive Officer**

- CEO 1      District Claim Filing Policy  
              It is requested that the Special Trustee approve adoption of the Revised  
              Claim Policy

## **CEO 1**

### Claims and Actions Against the District

Any and all claims for money or damages against the District must be presented to and acted upon in accordance with the following procedures. Compliance with these procedures is a prerequisite to any court action, unless the claim is governed by statutes or regulations which expressly free the claimant from the obligation to comply with this policy and the claims procedures set forth in Government Code Section 900, et seq.

1. Claims for money or damages relating to a cause of action for death or for injury to person, personal property, or growing crops shall be presented to the Board not later than six months after the accrual of the cause of action. (Government Code Sections 905, 911.2)
2. Claims for money or damages as authorized in Government Code Section 905 and not included in paragraph 1 above shall be filed not later than one year from the date the cause of action accrues. (Government Code Sections 905, 911.2)
3. Claims for money or damages specifically excepted from Government Code Section 905, including but not limited to claims by public employees for fees, salaries, wages, mileage, or other expenses and allowances, shall be filed not later than one year after the accrual of the cause of action. (Government Code Sections 905, 911.2, 935)

### Late Claims

Claims under paragraph 1 above that are presented later than six months after the accrual of the cause of action, shall present, along with the claim, an application to file a late claim. Such claim and application to file a late claim must be filed not later than one year after the accrual of the cause of action. If a claim under paragraph 1 is filed later than six months after the accrual of the cause of action and is not accompanied by the application, the Special Trustee or the Chief Executive Officer, or their designee, shall, within forty-five (45) days, give written notice that the claim was not filed timely and that it is being returned without further action.

The application shall state the reason for the delay in presenting the claim. The Special Trustee, shall grant or deny the application within 45 days after it is presented. By mutual agreement of the claimant and the Special Trustee, or the Chief Executive Officer, or their designee, this 45-day period may be extended by written agreement made before the expiration of such period. If the Special Trustee does not take action on the application within 45 days, it shall be deemed to have been denied on the 45th day unless such time period has been extended, in which case it shall be denied on the last day of the period specified in the extension agreement.

If the application to present a late claim is denied, the claimant shall be given notice in substantially the following form:

**WARNING**

IF YOU WISH TO FILE A COURT ACTION ON THIS MATTER YOU MUST FIRST PETITION THE APPROPRIATE COURT FOR AN ORDER RELIEVING YOU FROM THE PROVISIONS OF GOVERNMENT CODE SECTION 945.4 (CLAIMS PRESENTATION REQUIREMENT). SEE GOVERNMENT CODE SECTION 945.6. SUCH PETITION MUST BE FILED WITH THE COURT WITHIN SIX (6) MONTHS FROM THE DATE YOUR APPLICATION FOR LEAVE TO PRESENT A LATE CLAIM WAS DENIED.

YOU MAY SEEK THE ADVICE OF AN ATTORNEY OF YOUR CHOICE IN CONNECTION WITH THIS MATTER. IF YOU DESIRE TO CONSULT AN ATTORNEY, YOU SHOULD DO SO IMMEDIATELY.

(Government Code Sections 911.3, 911.4, 911.6, 911.8, 912.2, 935; See accompanying form.)

Delivery and Form of Claim

A claim, any amendment thereto, or an application for leave to present a late claim shall be deemed presented when delivered to the office of the Special Trustee, or the Chief Executive Officer, or deposited in a post office, sub-post office, substation, or mail chute or other like facility maintained by the U.S. Government, in a sealed envelope properly addressed to the District office with postage paid. (Government Code Sections 915, 915.2)

Notice of Claim Insufficiency

The Chief Executive Officer or designee shall review all claims for sufficiency of information. The Chief Executive Officer or designee may, within twenty (20) days of receipt of claim, either personally deliver or mail to claimant a notice stating deficiencies in the claim presented. If such notice is delivered or sent to claimant, the Special Trustee shall not act upon the claim until at least fifteen (15) days after such notice is sent. (Government Code Sections 910.8, 915.4)

Amendments to Claim

Claims may be amended within the time limits specified in Section 1, above, or prior to final action by the Special Trustee whichever is later, if the claim, as amended, relates to the same transaction or occurrence which gave rise to the original claim.

Action on Claim

Within forty-five (45) days after the presentation or amendment of a claim, the Special Trustee shall take action on the claim. (Government Code Section 912.4) This time limit may be extended by written agreement before the expiration of the 45-day period, or after the expiration of the 45 day period if an action based on the claim has not been commenced and is not yet barred by the period of limitations provided in Section 945.6. (Government Code Section 912.4) The Chief Executive Officer or designee shall transmit to the claimant a notice of action taken. (Government Code Section 913) If no action is taken within the prescribed time limits, the claim shall be deemed to have been rejected and the claimant notified in accordance with Government Code Section 913. (Government Code Section 945.6)

Retroactivity of this Policy

This policy is intended to apply retroactively to any existing causes of action and/or claims for money and/or damages.

Roster of Public Agencies

The Chief Executive Officer or designee shall assure that all information regarding the District is filed accurately with the Roster of Public Agencies in the office of the Secretary of State and the County Clerk. Any changes to such information shall be filed within 10 days after the change in facts.

The verified information shall include the name of the District, the mailing address of the Board, Special Trustee, and the names and addresses of the Board's presiding officer, the Board clerk or secretary and other members of the Board, if other than the Special Trustee. (Government Code Section 53051)

Legal Reference:

EDUCATION CODE

72500            Liability for debts and contracts  
72502            Claims against districts; applicability of Government Code

GOVERNMENT CODE

800              Cost in civil actions  
810, et seq.    Claims and actions against public entities  
900, et seq.    Claims against public entities  
946.4            Waiver of compliance with claims statute  
53051            Information filed with secretary of state and county clerk

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Chief Executive Officer**

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**XVI. DISCUSSION/ACTION AGENDA**

**A. Chief Executive Officer**

CEO 2      It is requested that the Special Trustee approve the attached Memorandum of Understanding between the Compton Community College District and the Confidential/Supervisory Employees

CEO 2

**EL CAMINO COLLEGE COMPTON CENTER  
CONFIDENTIAL EMPLOYEES**

Memo to: Dr. Doris Givens, Provost  
From: Confidential/Supervisory Group  
Date: August 2, 2007  
Subject: MEMORANDUM OF UNDERSTANDING

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During classified negotiations, it has been our practice to submit a Memorandum of Understanding in which we request the District's approval relative to salary and fringe benefit increases and any other area that would significantly impact us as District employees.

We respect the current administration and have been wholeheartedly supportive during the changes we have encountered over the past few years. We believe these changes have resulted in noticeable improvements in several District areas and we look forward to further growth and development.


To keep current with the changing economy, we ask the District's approval on the following:

1. Salary
  - a. Confidential salary schedule to remain separate from the classified salary schedule
  - b. Increase the confidential salary schedule by 5.92% retroactive to 7/1/06.
2. Fringe Benefits
  - a. Increase in the 2007-2008 annual health benefit contribution to \$10,000 for District medical, dental and vision insurance for confidential employees. In the event a confidential employee selects less than a full benefit package (medical, dental and vision) or waives the health benefit package, the difference shall be applied by the District towards a tax shelter annuity or similar use, the total amount of which shall not exceed \$7,000.
  - b. Confidential employees who retire during the time this agreement is in effect, and who have at least twenty (20) years of full-time service shall be permitted to continue with the District's health plan with the premiums paid by the District. Retirees must apply for Medicare and/or MediCal when eligible.

Should ratification of the classified contract include an increase in salaries greater than 5.92% or should the classified salary schedule be revised to include additional steps, we respectfully request to receive the same increase(s).

  
Dr. Doris P. Givens  
Provost/CEO

8/8/07  
Date

  
Ms. Camela McClain  
Confidential/Supervisory Rep.

8/8/07  
Date



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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Academic Affairs**  
**Dr. Mary Callahan, Acting Administrative Dean Academic Affairs**

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**I. DISCUSSION /ACTION AGENDA**  
**A. Academic Affairs**

**ISD 1 ACADEMIC CALENDAR 2007-2008**

**It is requested that the Special Trustee approve the attached Academic Calendar 2007-2008**

**EL CAMINO COLLEGE  
COMPTON COMMUNITY EDUCATIONAL CENTER  
2007-2008 ACADEMIC CALENDAR**

Event	Day of Week	Date
<b>Fall Semester 2007</b>		
Semester Begins (Flex Day)	Thursday	August 23, 2007
Flex Day	Friday	August 24, 2007
Fall Semester Classes Begin	Saturday	August 25, 2007
Fall Semester Weekday Classes Begin	Monday	August 27, 2007
Labor Day Holiday (Campus Closed)	Monday	September 3, 2007
First Day to Apply for Graduation and Certificates (Fall)	Tuesday	September 4, 2007
Last Day to Add and Drop and be eligible for refund (Fall Semester Courses)	Friday	September 7, 2007
Active Enrollment Census	Monday	September 10, 2007
Last Day to drop without Notation on Permanent Record	Friday	September 21, 2007
Last Day to Apply for Graduation and Certificates (Fall)	Friday	October 12, 2007
8-Week/Mid-Term Classes Begin	Saturday	October 20, 2007
Veterans Day Holiday (Campus Closed)	Monday	November 12, 2007
Last Day to Drop with a "W"	Friday	November 16, 2007
Thanksgiving Holiday (Campus Closed)	Thursday - Sunday	November 22 - 25, 2007
Semester Ends	Friday	December 14, 2007
Winter Recess, Campus Closed	Saturday-Tuesday	December 22, 2007- January 1, 2008
<b>Winter Session- 2008 (Refer to Winter Schedule of Classes for Deadlines)</b>		
Winter Session Begins	Wednesday	January 2, 2008
First Day to Apply for Graduation and Certificates (Spring)	Tuesday	January 7, 2008
Martin Luther King Day Holiday (Campus Closed)	Monday	January 21, 2008
Session Ends	Tuesday	February 5, 2008
<b>Spring Semester-2008</b>		
Semester Begins (Flex Day)	Wednesday	February 6, 2008
Flex Day	Thursday	February 7, 2008
Lincoln Day Holiday (Campus Closed)	Friday	February 8, 2008
Spring Semester Classes Begin	Saturday	February 9, 2008
Spring Semester Weekday Classes Begin	Monday	February 11, 2008
Washington Day Holiday (Campus Closed)	Monday	February 18, 2008
Last Day to Add and Drop and be eligible for refund (Spring Semester Courses)	Friday	February 22, 2008
Active Enrollment Census	Monday	February 25, 2008
Last Day to Apply for Graduation and Certificates (Spring)	Thursday	March 3, 2008
Last Day to Drop without Notation on Permanent Record	Friday	March 7, 2008
Spring Break	Saturday - Friday	April 5 - 11, 2008
8-Week/Mid-Term Classes Begin	Saturday	April 12, 2008
Last Day to Drop with a "W"	Friday	May 9, 2008



**EL CAMINO COLLEGE  
COMPTON COMMUNITY EDUCATIONAL CENTER  
2007-2008 ACADEMIC CALENDAR**

Event	Day of Week	Date
Memorial Day (Holiday)	Monday	May 26, 2008
Graduation	Thursday	June 5, 2008
Semester Ends	Friday	June 6, 2008
<i>Summer 2008 (Refer to Summer Schedule of Classes for Deadlines)</i>		
Five-Week Session Begins	Monday	June 9, 2008
Eight-Week Session Begins	Monday	June 23, 2008
Independence Day (Holiday)	Friday	July 4, 2008
Five-Week Session Ends	Friday	July 11, 2008
Five-Week Session Begins	Monday	July 14, 2008
Eight-Week Session Ends	Friday	August 15, 2008
Five-Week Session Ends	Friday	August 15, 2008

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Administrative Services**  
**Reuben James, Director of Fiscal Affairs**

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**Consent Calendar**

- BSD 1 Purchase Orders
- BSD 2 Agreements/Contracts
- BSD 3 Local Agreement for Child Development Services (Revenue) – CCAP-7130
- BSD 4 Signature Resolution for California Department Education/Child Development Services – Fiscal Year 2007-2008 – CCAP-7130
- BSD 5 Request for Approval to Solicit for Sealed Bids for Sale of Miscellaneous Excess Property – CCCD-01-07

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Administrative Services**  
**Reuben James, Director of Fiscal Affairs**

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**I. DISCUSSION /ACTION AGENDA**

**A. Business Services Action**

BSD 1 PURCHASE ORDERS AND BLANKET PURCHASE ORDERS FOR JULY  
2007

**District****8/8/2007 BOARD OF TRUSTEES PURCHASE ORDER LISTING****Meeting Date: 08/21/2007**

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

<b>P.O. Number</b>	<b>Vendor Name</b>	<b>Site Name</b>	<b>Description</b>	<b>P.O. Cost</b>
<b>Fund 01 Unrestricted-Compton Ed Center</b>				
P0094916	Compton Community	Student Services	Other Services and Expenses	\$1,000.00
P0094918	Elizabeth Martinez	Transfer Center	WC-Non-Instructional	\$100.00
P0094919	Laerdal Medical	Nursing	Travel and Conference	\$452.93
P0094966	J.B. Imprints	Fiscal Services	Printing	\$250.00
P0094967	Elan Publishing	Student Services	Other Services and Expenses	\$375.00
P0100191	Eps Express Printing	Student Recruitment	Printing	\$233.50
P0100192	Eps Express Printing	Student Recruitment	Printing	\$90.00
P0100193	4 Imprint	Student Recruitment	Other Services and Expenses	\$2,169.34
P0100208	Kruger Tow	Campus Police	Repairs Noninstructional	\$125.00
P0100209	Nild	Office of the CEO	Dues and Memberships	\$1,000.00
P0100210	GST Systems Design	Office of the CEO	Equipment	\$2,269.83
P0100212	GST Systems Design	Office of the CEO	Equipment	\$799.00
P0100213	Bob Lee's Automotive	Campus Police	Repairs Noninstructional	\$1,350.01
P0100215	Peter J. Landsberger	Board of Trustees	Contract Services	\$692.02
P0100216	Lewis Brisbois Bisgaard	Board of Trustees	Contract Services	\$11,310.93
P0100217	Atkinson, Andelson,	Board of Trustees	Contract Services	\$229,195.05
P0100218	Keenan & Associates	Institutional Services	Liability - Self Insurance	\$1,736.46
P0100219	Us Fingerprinting	Human Resources	Fingerprinting fee	\$392.00
P0100222	TPF Systems	Student Recruitment	Printing	\$4,375.00
P0100223	Oasis Business Supply	Administration	Noninstructional Supplies	\$898.55
P0100236	TPF Systems	Student Recruitment	Non-Instruct Supplies	\$3,290.81
P0100237	Freightliner	Operations	Repairs Noninstructional	\$1,056.15
P0100253	Muscle Madness	Athletics	Non-Instruct Supplies	\$2,165.00
P0100254	South Coast	Athletics	Conferences Mgmt	\$2,900.00
P0100255	Buddy's All Stars Inc.	Athletics	Non-Instruct Supplies	\$16,985.92
P0100256	International Academy	Dean Academic Affairs	Building Rental	\$18,817.50
P0100257	Los Angeles City	Athletics	Conferences Mgmt	\$400.00
P0100258	Bsn	Athletics	Non-Instruct Supplies	\$555.09
P0100272	Palm Springs Coaches	Athletics	Conferences Mgmt	\$330.00
P0100282	Premiere Computer	Fiscal Services	General Office Supplies	\$783.55
P0100291	SAWCX II	Institutional Services	Property Insurance	\$54,020.00
P0100292	Golf Venture West	Operations	Repairs Parts and Supplies	\$371.32
P0100293	Aquatech	Operations	Repairs Noninstructional	\$8,569.38
P0100294	Doris Givens	Office of the CEO	Hospitality	\$216.31
<b>Fund 01 Total: 34</b>				<b>\$369,275.65</b>
<b>Fund 10 Restricted-Compton Ed Center</b>				
P0094920	E.C.C.C.D. Bookstore	EOPS	Student Stipends	\$14,191.20
P0094959	Henry E. Ross	BFAP Augmentation	Special Events-Direct Costs	\$18.40
P0100211	Bank of America	TRIO - Upward Bound	General Office Supplies	\$475.67
P0100232	Cate-R-Us Services	BFAP Augmentation	Special Events-Direct Costs	\$1,915.00
P0100234	Elan Publishing	Matriculation	Non-Instruct Supplies	\$18,402.50
P0100235	GST-E Systems Design	Matriculation	New Equipment -	\$8,732.39
<b>Fund 10 Total: 6</b>				<b>\$43,735.16</b>

<b>Fund 30</b>	<b>Child Development Ctr - Compton</b>			
P0094958	Pamela Edwards	MAPPS	PSA Contract Services	\$400.00
P0100238	Pamela Godfrey	MAPPS	PSA Contract Services	\$2,250.00
P0100239	Wanda Patterson	MAPPS	PSA Contract Services	\$1,875.00
P0100240	Mary E. Nelson	MAPPS	PSA Contract Services	\$1,875.00
P0100241	Wanda Patterson	MAPPS	PSA Contract Services	\$3,250.00
P0100242	Pamela Godfrey	MAPPS	PSA Contract Services	\$3,900.00
P0100243	Mary E. Nelson	MAPPS	PSA Contract Services	\$3,150.00
		<b>Fund 30 Total: 7</b>		<b>\$16,700.00</b>
<b>Fund 60</b>	<b>Workers' Comp - Compton Ed Ctr</b>			
P0100233	Keenan & Associates	Fiscal Services	Insurance	\$200,000.00
		<b>Fund 60 Total: 1</b>		<b>\$200,000.00</b>
			<b>PO Funds Total: 48</b>	<b>\$629,710.81</b>
<b>Fund 01</b>	<b>Unrestricted-Compton Ed Center</b>			
B0110289	TPF Systems	Student Recruitment	Printing	\$12,000.00
		<b>Fund 01 Total: 1</b>		<b>\$12,000.00</b>
			<b>BPO Funds Total: 1</b>	<b>\$12,000.00</b>
		<b>Grand Total POs and BPOs: 49</b>		<b>\$641,710.81</b>

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Administrative Services**  
**Reuben James, Director of Fiscal Affairs**

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**BSD 2. AGREEMENTS/CONTRACTS**

1. Agreement with Maximus, Inc.; to provide an inventory of fixed assets in compliance with Government Accounting Standards Board (“GASB”). This includes the Identification of District Assets based on an Initial Inventory previously done by Consultant.
2. Ratification of Agreement with Thomas E. Henry to serve as an Advisor to the Special Trustee Regarding State Monitoring, Oversight, and Control of the Compton Community College District.
3. Agreement with International Academy of Cosmetology to provide a Vocational Education Program for the Benefit of Selected Students of the District Under the California State Plan For Vocational Education and the Federal Vocational Act.
4. Ratification of Agreement with Medical Education Development Services, Inc. DBA Meds Publishing to provide Software Site Licensing Agreement to the School of Nursing
5. Ratification of Agreement with Angeletti’s Family Childcare. The Contractor will provide Part-Time Work Activity and Opportunities to CalWORKs Students
6. Ratification of Agreement with Beautiful Smiles Dental Care. The Contractor will provide Part-Time Work Activity and Opportunities to CalWORKs Students
7. Ratification of Agreement with Cambrian Homecare. The Contractor will provide Part-Time Work Activity and Opportunities to CalWORKs Students
8. Ratification of Agreement with Celestial Studio. The Contractor will provide Part-Time Work Activity and Opportunities to CalWORKs Students
9. Ratification of Agreement with Expression to Wear Custom Screen Printing. The Contractor will provide Part-Time Work Activity and Opportunities to CalWORKs Students
10. Ratification of Agreement with Jones Family Day Care. The Contractor will provide Part-Time Work Activity and Opportunities to CalWORKs Students
11. Ratification of Agreement with Nothing But Babies Enrichment. The Contractor will provide Part-Time Work Activity and Opportunities to CalWORKs Students
12. Ratification of Agreement– South Bay Workforce Investment Board to provide Part-Time Work Study Activity and Opportunities to CalWORKs Students.
13. Ratification of Agreement with Brenda Parks to provide Training for Parents who Serve Children with Severe and Emotional Behavioral Issues and providing Resources for Caregivers to take their children for Psychological Treatment and Education.
14. Agreement with Pamela Edwards to provide Services with Foster Care Education for Safety and Permanence Model Approach to Partnerships in Parenting (MAPP).
15. Agreement with Donna Jones to provide Services with Foster Care Education for Safety and Permanence Model Approach to Partnerships in Parenting (MAPP).
16. Agreement with Andrea Major to provide Services with Foster Care Education for Safety and Permanence Model Approach to Partnerships in Parenting (MAPP).



17. Ratification of Agreement with Troy Hairston to provide Academic Enrichment Services for the Upward Bound Math Science Summer Residential Program at UC Irvine.
18. Agreement with Southland Industries to provide services consisting of testing and inspection of the District's HVAC equipment and central plant in order to implement a preventive maintenance program for the District.

**BSD 2.            AGREEMENTS/CONTRACTS**

**1.    AGREEMENT WITH MAXIMUS, INC.; TO PROVIDE AN INVENTORY OF FIXED ASSETS IN COMPLIANCE WITH GOVERNMENT ACCOUNTING STANDARDS BOARD (“GASB”). THIS INCLUDES THE IDENTIFICATION OF DISTRICT ASSETS BASED ON AN INITIAL INVENTORY PREVIOUSLY DONE BY CONSULTANT.**

**CONSULTANT:**                    MAXIMUS, INC.  
**SERVICES:**                    Provide Fixed Asset Inventory in Compliance with Government Accounting Standards Board (“GASB”). This includes the Identification of District Assets based on an Initial Inventory previously done by Consultant.  
**REQUESTING DEPT:**    BUSINESS AFFAIRS  
**DATES:**                        08/21/07 – 06/30/08  
**NTE:**                              \$17,500.00

**2.    RATIFICATION OF AGREEMENT WITH THOMAS E. HENRY TO SERVE AS AN ADVISOR TO THE SPECIAL TRUSTEE REGARDING STATE MONITORING, OVERSIGHT, AND CONTROL OF THE COMPTON COMMUNITY COLLEGE DISTRICT.**

**CONSULTANT:**                    THOMAS E. HENRY  
**SERVICES:**                    To serve as an Advisor to the Special Trustee Regarding State Monitoring, Oversight, and Control of the Compton Community College District.  
**REQUESTING DEPT:**    SPECIAL TRUSTEE  
**DATES:**                        08/01/07 – 06/30/08  
**NTE:**                              \$100,000.00 / \$215.00 per hour including travel time

**3.    RATIFICATION OF AGREEMENT WITH INTERNATIONAL ACADEMY OF COSMETOLOGY TO PROVIDE A VOCATIONAL EDUCATION PROGRAM FOR THE BENEFIT OF SELECTED STUDENTS OF THE DISTRICT UNDER THE CALIFORNIA STATE PLAN FOR VOCATIONAL EDUCATION AND THE FEDERAL VOCATIONAL ACT**

**CONSULTANT:**                    INTERNATIONAL ACADEMY OF COSMETOLOGY  
**SERVICES:**                    Provide a Vocational Education Program for the Benefit Of Selected Students of the District under the California State Plan for Vocational Education and the Federal Vocational Act  
**REQUESTING DEPT:**    ACADEMIC AFFAIRS  
**DATES:**                        07/01/07 – 06/30/08  
**NTE:**                              The District shall pay the Contractor on a monthly basis of Two Dollars and Twenty Five Cents (\$2.25) per hour per student for student instruction and another Seventy-Five Cents (\$0.75) PER HOUR PER STUDENT USE OF Contractor Facilities.

**4. RATIFICATION OF AGREEMENT WITH MEDICAL EDUCATION DEVELOPMENT SERVICES, INC. TO PROVIDE SOFTWARE SITE LICENSING AGREEMENT TO THE SCHOOL OF NURSING**

**CONSULTANT:** MEDICAL EDUCATION DEVELOPMENT SERVICES, INC.  
**SERVICES:** Provide Software Site Licensing Agreement to the School of Nursing  
**REQUESTING DEPT:** NURSING DEPARTMENT  
**DATES:** 08/01/07 – 12/31/09  
**NTE:** \$95.00 Per Nursing Student Enrolled in the School of Nursing Program, Per Semester as listed in the Semester Coverage and NCLEX Review Schedule

**5. RATIFICATION OF AGREEMENT WITH ANGELETTI'S FAMILY CHILDCARE. THE CONTRACTOR WILL PROVIDE PART-TIME WORK ACTIVITY AND OPPORTUNITIES TO CALWORKS STUDENTS**

**CONSULTANT:** ANGELETTI'S FAMILY CHILDCARE  
**SERVICES:** The Contractor will Provide Part-time Work Activity and Opportunities to CalWORKs Students  
**REQUESTING DEPT:** CalWORKS  
**DATES:** 07/31/07 – 06/30/08  
**NTE:** CalWORKs pays 75% of salary Contractor pays 25%

**6. RATIFICATION OF AGREEMENT WITH BEAUTIFUL SMILES DENTAL CARE. THE CONTRACTOR WILL PROVIDE PART-TIME WORK ACTIVITY AND OPPORTUNITIES TO CALWORKS STUDENTS**

**CONSULTANT:** BEAUTIFUL SMILES DENTAL CARE  
**SERVICES:** The Contractor will Provide Part-time Work Activity and Opportunities to CalWORKs Students  
**REQUESTING DEPT:** CalWORKS  
**DATES:** 07/26/07 – 06/30/08  
**NTE:** CalWORKs pays 75% of salary Contractor pays 25%

**7. RATIFICATION OF AGREEMENT WITH CAMBRIAN HOMECARE. THE CONTRACTOR WILL PROVIDE PART-TIME WORK ACTIVITY AND OPPORTUNITIES TO CALWORKS STUDENTS**

**CONSULTANT:** CAMBRIAN HOMECARE  
**SERVICES:** The Contractor will Provide Part-time Work Activity and Opportunities to CalWORKs Students  
**REQUESTING DEPT:** CalWORKS  
**DATES:** 07/26/07 – 06/30/08  
**NTE:** CalWORKs pays 75% of salary Contractor pays 25%

**8. RATIFICATION OF AGREEMENT WITH CELESTIAL STUDIO. THE CONTRACTOR WILL PROVIDE PART-TIME WORK ACTIVITY AND OPPORTUNITIES TO CALWORKS STUDENTS**

**CONSULTANT:** CELESTIAL STUDIO  
**SERVICES:** The Contractor will Provide Part-time Work Activity and Opportunities to CalWORKs Students  
**REQUESTING DEPT:** CALWORKS  
**DATES:** 07/01/07 – 06/30/08  
**NTE:** CalWORKs pays 75% of salary Contractor pays 25%

**9. RATIFICATION OF AGREEMENT WITH EXPRESSION TO WEAR CUSTOM SCREEN PRINTING. THE CONTRACTOR WILL PROVIDE PART-TIME WORK ACTIVITY AND OPPORTUNITIES TO CALWORKS STUDENTS**

**CONSULTANT:** EXPRESSION TO WEAR CUSTOM SCREEN PRINTING  
**SERVICES:** The Contractor will Provide Part-time Work Activity and Opportunities to CalWORKs Students  
**REQUESTING DEPT:** CalWORKS  
**DATES:** 07/01/07 – 06/30/08  
**NTE:** CalWORKs pays 75% of salary Contractor pays 25%

**10. RATIFICATION OF AGREEMENT WITH JONES FAMILY DAY CARE. THE CONTRACTOR WILL PROVIDE PART-TIME WORK ACTIVITY AND OPPORTUNITIES TO CALWORKS STUDENTS**

**CONSULTANT:** JONES FAMILY DAY CARE  
**SERVICES:** The Contractor will Provide Part-time Work Activity and Opportunities to CalWORKs Students  
**REQUESTING DEPT:** CalWORKS  
**DATES:** 07/31/07 – 06/30/08  
**NTE:** CalWORKs pays 75% of salary Contractor pays 25%

**11. RATIFICATION OF AGREEMENT WITH NOTHING BUT BABIES ENRICHMENT. THE CONTRACTOR WILL PROVIDE PART-TIME WORK ACTIVITY AND OPPORTUNITIES TO CALWORKS STUDENTS**

**CONSULTANT:** NOTHING BUT BABIES ENRICHMENT  
**SERVICES:** The Contractor will Provide Part-time Work Activity and Opportunities to CalWORKs Students  
**REQUESTING DEPT:** CalWORKS  
**DATES:** 07/26/07 – 06/30/08  
**NTE:** CalWORKs pays 75% of salary Contractor pays 25%

**12. RATIFICATION OF AGREEMENT – SOUTH BAY WORKFORCE INVESTMENT BOARD TO PROVIDE SERVICES THE CONTRACTOR WILL PROVIDE PART-TIME WORK STUDY ACTIVITY AND OPPORTUNITIES TO CALWORKS STUDENTS**

**CONSULTANT:** SOUTHBAY WORKFORCE INVESTMENT BOARD  
**SERVICES:** Provide Services the Contractor Will Provide Part-Time Work Study Activity and Opportunities to CalWORKS Students  
**REQUESTING DEPT:** CalWORKS  
**DATES:** 07/01/07 – 06/30/08  
**NTE:** Reimbursement of 75% Salary by CalWORKs

**13. RATIFICATION OF AGREEMENT WITH BRENDA PARKS TO PROVIDE TRAINING FOR PARENTS WHO SERVE CHILDREN WITH SEVERE AND EMOTIONAL BEHAVIORAL ISSUES AND PROVIDING RESOURCES FOR CAREGIVERS TO TAKE THEIR CHILDREN FOR PSYCHOLOGICAL TREATMENT AND EDUCATION.**

**CONSULTANT:** BRENDA PARKS  
**SERVICES:** Provide Training For Parents who Serve Children with Severe and Emotional Behavioral Issues and Providing Resources for Caregivers to take their Children for Psychological Treatment and Education.  
**REQUESTING DEPT:** FOSTER CARE/KINSHIP PROGRAM  
**DATES:** 08/01/07 – 12/31/07  
**NTE:** \$2,500.00

**14. AGREEMENT WITH PAMELA EDWARDS TO PROVIDE SERVICES WITH FOSTER CARE EDUCATION (MAPP) FOR SAFETY AND PERMANENCE MODEL APPROACH TO PARTNERSHIPS IN PARENTING.**

**CONSULTANT:** PAMELA EDWARDS  
**SERVICES:** Provide Services with Foster Care Education for Safety and Permanence Model Approach to Partnerships in Parenting (MAPP).  
**REQUESTING DEPT:** FOSTER CARE/MAPP  
**DATES:** 09/01/07 – 12/30/07  
**NTE:** \$5,000.00

**15. AGREEMENT WITH DONNA JONES TO PROVIDE SERVICES WITH FOSTER CARE EDUCATION (MAPP) FOR SAFETY AND PERMANENCE MODEL APPROACH TO PARTNERSHIPS IN PARENTING.**

**CONSULTANT:** DONNA JONES  
**SERVICES:** Provide Services with Foster Care Education for Safety and Permanence Model Approach to Partnerships in Parenting (MAPP).  
**REQUESTING DEPT:** FOSTER CARE/MAPP  
**DATES:** 09/01/07 – 12/30/07  
**NTE:** \$5,000.00

**16. AGREEMENT WITH ANDREA MAJOR TO PROVIDE SERVICES WITH FOSTER CARE EDUCATION (MAPP) FOR SAFETY AND PERMANENCE MODEL APPROACH TO PARTNERSHIPS IN PARENTING.**

**CONSULTANT:** ANDREA MAJOR  
**SERVICES:** Provide Services with Foster Care Education for Safety and Permanence Model Approach to Partnerships in Parenting (MAPP).  
**REQUESTING DEPT:** FOSTER CARE/MAPP  
**DATES:** 09/01/07 – 10/30/07  
**NTE:** \$3,000.00

**17. RATIFICATION OF AGREEMENT WITH TROY HAIRSTON TO PROVIDE ACADEMIC ENRICHMENT SERVICES FOR THE UPWARD BOUND MATH SCIENCE SUMMER RESIDENTIAL PROGRAM AT UC IRVINE.**

**CONSULTANT:** TROY HAIRSTON  
**SERVICES:** Provide Academic Enrichment Services for the Upward Bound Math Science Summer Residential Program at UC Irvine  
**REQUESTING DEPT:** UPWARD BOUND MATH SCIENCE  
**DATES:** 07/01/07 – 08/18/07  
**NTE:** \$1,400.00

**18. AGREEMENT WITH SOUTHLAND INDUSTRIES TO PROVIDE TESTING AND INSPECTION OF THE DISTRICT'S HVAC EQUIPMENT AND CENTRAL PLANT**

**CONSULTANT:** SOUTHLAND INDUSTRIES  
**SERVICES:** To provide testing and inspection of the District's HVAC equipment and central plant to implement a preventive maintenance program for the District  
**REQUESTING DEPT:** ADMINISTRATIVE SERVICES  
**DATES:** Starting 08/01/07 and continuing year-to-year for a maximum of five years.  
**NTE:** \$60,000 per year

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Administrative Services**  
**Reuben James, Director of Fiscal Affairs**

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**BSD 3 LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES  
(REVENUE) – CCAP-7130**

Local Agreements for Child Development Services for 2007-2008 REVENUE

F.Y. 2007-08 – Total amount encumbered by this contract: \$3,436.00

Contract Number: CCAP-7130

Program Type: INFANT TODDLER RESOURCES

Project Number: 19-6442-00-7

The total amount received from this contract shall be \$3,436.00

BSD 3



CALIFORNIA DEPARTMENT OF EDUCATION  
1430 N Street  
Sacramento, CA 95814-5901

F.Y. 07 - 08

DATE: July 01, 2007

CONTRACT NUMBER: CCAP-7130  
PROGRAM TYPE: INFANT TODDLER  
RESOURCE

PROJECT NUMBER: 19-6442-00-7

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

CONTRACTOR'S NAME: COMPTON COMMUNITY COLLEGE DISTRICT

By signing this contract and returning it to the State, you are agreeing to use the funds identified below to support the Child Care and Development Programs and the California School Age Families Education (CalSAFE) program serving infants and toddlers ages birth to three years in accordance with Exhibit B, 2007/08 "PROGRAM REQUIREMENTS FOR INFANT AND TODDLER CHILD CARE RESOURCE PROGRAM", (available online at <http://www.cde.ca.gov/fg/aa/cd/>), which are attached and by this reference incorporated into this contract. The Contractor's signature also certifies compliance with "Standard Provisions for State Contracts" (Exhibit A) which are attached hereto and by this reference incorporated herein.

These funds shall not be used for any purpose considered nonreimbursable pursuant to the 2007/08 Program Requirements for Infant and Toddler Child Care Resource Program, the current Child Care and Development Fund Funding Terms and Conditions (FT&Cs) and Title 5, California Code of Regulations.

Funding of this contract is contingent upon appropriation and availability of funds. This contract may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this contract. This contract is effective from July 01, 2007 through June 30, 2008. The total amount payable pursuant to this agreement shall not exceed \$3,436.00.

Expenditure of these funds shall be reported quarterly to the Child Development Fiscal Services Division (CDFS) on Form CDFS-9529 with fiscal quarters ending September 30th, December 31st, March 31st, and June 30th. Quarterly reporting must be submitted for reimbursement of expenditures. For non-local educational agencies, expenditures made for the period July 1, 2007 through June 30, 2008 shall be included in their 2007/08 audit due by the 15th day of the fifth month following the end of the contractor's fiscal year or earlier if specified by the CDE. The audits for School Districts and County Offices shall be submitted in accordance with Education Code Section 41020.

Any provision of this contract found to be violation of Federal or State statute or regulation shall be invalid but such a finding shall not affect the remaining provisions of this contract.

Exhibit A, Standard Provisions for State Contracts Attached.

<b>STATE OF CALIFORNIA</b>		<b>CONTRACTOR</b>			
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)			
PRINTED NAME OF PERSON SIGNING Margie Burke		PRINTED NAME AND TITLE OF PERSON SIGNING			
TITLE Manager, Contracts & Purchasing Svcs		ADDRESS			
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 3,436	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		Department of General Services use only	
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 0	(OPTIONAL USE) 0156 13942-6442	FC# 93.575	PC# 000172		
TOTAL AMOUNT ENCUMBERED TO DATE \$ 3,436	ITEM 30.10.020.901 6100-196-0880	CHAPTER B/A	STATUTE 2007	FISCAL YEAR 2007-2008	
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5095 Rev-8290		T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER		DATE			



## STANDARD PROVISIONS FOR STATE CONTRACTS

1. The Contractor agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Contractor in the performance of this Agreement.
2. Contractor, and the agents and employees of Contractor, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the State.
3. The State may terminate this Agreement and be relieved of any payments should the Contractor fail to perform the requirements of this Agreement at the time and in the manner herein provided. In the event of such termination the State may proceed with the work in any manner deemed proper by the State. All costs to the State shall be deducted from any sum due the Contractor under this Agreement and the balance, if any, shall be paid to the Contractor upon demand.
4. This Agreement is not assignable by the Contractor, either in whole or in part, without the consent of the State in the form of a formal written amendment.
5. Time is of the essence in this Agreement.
6. No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.
7. The consideration to be paid Contractor, as provided herein, shall be in compensation for all of Contractor's expenses incurred in the performance hereof, including travel, per diem, and taxes, unless otherwise expressly so provided.
8. Contractors entering into a contract funded wholly or in part with funds from the United States Government agree to amendments in funding to reflect any reductions in funds if the Congress does not appropriate sufficient funds. In addition, the contract is subject to any restrictions, limitations or enactments of congress which affect the provisions, terms or funding of this agreement in any manner. The State shall have the option to terminate the contract without cost to the State in the event that Congress does not appropriate funds or a United States agency withholds or fails to allocate funds.

### Contractor Certification Clauses

The authorized signer of this Contract CERTIFIES UNDER PENALTY OF PERJURY that he/she are duly authorized to legally bind the Contractor to the clauses(s) listed below. This certification is made under the laws of the State of California.

1. **NON-DISCRIMINATION CLAUSE:** During the performance of this Agreement, Contractor and its subcontractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (cancer), age (over 40), marital status, and denial of family care leave. Contractor and subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Contractor and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (*Government Code* Section 12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (*California Code of Regulations*, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing *Government Code* Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the *California Code of Regulations*, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.

Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Agreement. (Not applicable to public entities.)

2. DRUG-FREE WORKPLACE CERTIFICATION: By signing this contract, the contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
- a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
  - b. Establish a Drug-Free Awareness Program to inform employees about:
    - 1) the dangers of drug abuse in the workplace;
    - 2) the person's or organization's policy of maintaining a drug-free workplace;
    - 3) any available counseling, rehabilitation and employee assistance programs; and,
    - 4) penalties that may be imposed upon employees for drug abuse violations.
  - c. Every employee who works on the proposed contract will:
    - 1) receive a copy of the company's drug-free workplace policy statement; and,
    - 2) agree to abide by the terms of the company's statement as a condition of employment on the contract.

Failure to comply with these requirements may result in suspension of payments under this agreement or termination of this agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: (1) the Contractor has made false certification, or (2) violated the certification by failing to carry out the requirements as noted above. (*Government Code 8350 et seq.*)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (*Public Contract Code 10296*) (Not applicable to public entities.)

4. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of *Public Contract Code* Section 10286 and 10286.1, and is eligible to contract with the State of California.

5. SWEATFREE CODE OF CONDUCT:

- a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at [www.dir.ca.gov](http://www.dir.ca.gov), and *Public Contract Code* Section 6108.
- b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

6. DOMESTIC PARTNERS: For contracts over \$100,000 executed or amended after January 1, 2007, the contractor certifies that contractor is in compliance with *Public Contract Code* Section 10295.3.

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Administrative Services**  
**Reuben James, Director of Fiscal Affairs**

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- BSD 4      SIGNATURE RESOLUTION FOR CALIFORNIA DEPARTMENT OF  
EDUCATION/CHILD DEVELOPMENT SERVICES – FISCAL YEAR 2007-2008  
– CCAP-7130

It is recommended that the Special Trustee approve the Signature Resolution of the California Department of Education for the purpose of providing support for Infant/Toddler children, equipment and materials, train staff, recruitment outreach to enroll additional school age, minor renovations, pay for indirect and administration costs, child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2007-2008.

**BSD 4**

**RESOLUTION**

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services **and to authorize the designated personnel to sign contract documents for Fiscal Year 2007/08.**

RESOLUTION

BE IT RESOLVED that the Governing Board of Compton Community College District

authorize entering into local agreement number/s CCAP-7130 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Reuben James, III</u>	<u>Director Fiscal Services</u>	

PASSED AND ADOPTED THIS \_\_\_\_\_ day of \_\_\_\_\_ 2007/08, by the Governing Board of Compton Community College District of Los Angeles County, California.

I, Peter Landsberger, Clerk of the Governing Board of Compton Community College District, of Los Angeles, County

California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a Regular Board meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

\_\_\_\_\_  
(Clerk's signature) (Date)

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Administrative Services**  
**Reuben James, Director of Fiscal Affairs**

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**BSD 5      REQUEST APPROVAL TO SOLICIT SEALED BIDS FOR THE SALE OF  
MISCELLANEOUS EXCESS PROPERTY – CCCD-01-07.**

It is requested that the Special Trustee approve this item to allow the District to advertise in local newspapers that Compton Community College District is accepting the submission of sealed bids for the sale of excess property. Upon approval, the dates and times will be made available to the public along with a date and time for a mandatory job walk-through to review the property for bid. The estimated cost associated with this bid is expected to be approximately \$3,000.00 to \$5,000.00, (Advertising Cost). The notice of the bid documents have been reviewed by the District's legal counsel for accuracy and completeness.

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**Agenda for the Compton Community College District Board of Trustees  
from  
Human Resources Division  
Rachelle Sasser, Acting Dean, Human Resources**

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**Consent Calendar**

- HRD1. Management Team Personnel Action
- HRD2. Academic Employment and Personnel Changes
- HRD3. Classified Personnel
- HRD4. Temporary Non-Classified Service Employees

## **HRD 1 – Management Team Personnel Action**

1. Employment – Ms. Patricia Bonacic, Director of CalWORKs, Level III, Step 2, effective August 22, 2007.

## **HRD 2 – Academic Employment and Personnel Changes**

### **A. Employment**

1. Unpaid leave of absence – Mr. Ivan Crosbie, Associate Professor, Journalism, for the fall semester (August 25 – December 14, 2007).
2. Correction in status/increase in hours – Mr. Ladislao Mendoza, Physical Education Instructor, to receive payment for duties in the absence of an athletic director, for the period of June 27 – August 30, 2007. Mr. Mendoza's hours are increased to 20 hours per week at Class V, Step 4.
3. Ratification – Mr. Javon Johnson, part time speech instructor, Class II, Step 1, for the 2007 summer session (July 17 – August 18, 2007).
4. Ratification – Mr. Bruce Russell, part time librarian, Class IV, Step 1, for the 2007 summer session (July 17 – August 18, 2007).
5. Ratification – Mr. Vince Robles, part time librarian, Class II, Step 1, for the 2007 summer session (July 17 – August 18, 2007).
6. Ratification – Ms. Carmela Aguilar, ESL professor, Class IV, Step 4, for the period of August 13 – September 17, 2007, to provide counseling for students (NTE 65 hours).
7. Emergency hire - Dr. Mahboub Khan, part time Physics instructor, Class VI, Step 1, for the 2007 fall semester (August 25 – December 14, 2007).
8. Emergency hire – Mr. Gerardo Nebbia, part time Economics instructor, Class II, Step 1, for the 2007 fall semester (August 25 – December 14, 2007).
9. Employment – Mr. Jesus Gutierrez, part time instructor, Class I, Step 1, for the period of August 25 – December 14, 2007.
10. Employment – Mr. Glen Johnson, head track and field/cross country coach, Class I, Step 1, for the period of August 25 – December 14, 2007.
11. Stipend Assignment - Mr. Albert Turner, acting head men's basketball coach, for the period of October 15, 2007 – April 1, 2008 (NTE \$5000).
12. Stipend Assignment- Ms. Tracy McNeil, head women's basketball coach, for the period of October 15, 2007 – April 1, 2008 (NTE \$5000)
13. Stipend Assignment -Mr. Shannon Williams, baseball coach, Class I, Step 3, for the period of January 15, 2008 – June 1, 2008 (NTE \$5000).
14. Stipend Assignment - Mr. Aaron Youngblood, head badminton coach, for the period of January 15 – June 1, 2008 (NTE \$3000).
15. Stipend Assignment - Mr. Glen Johnson, head track and field coach, for the period of September 1, 2007 – June 1, 2008 (NTE \$3000).

### **HRD 3 – Classified Personnel**

It is recommended that the Special Trustee approve the employment and personnel changes for classified employees as shown below.

#### **A. Employment**

1. Ratification -- Ms. Rosalba Gallegos, EOP&S Coordinator, Range 31, Step C, EOP&S/CARE, Student Affairs Area, effective July 9, 2007.
2. Ratification -- Ms. Tenisha Powers, Coordinator of Upward Bound, Range 29, Step C, Upward Bound, Student Affairs Area, effective July 17, 2007.
3. Ms. Sandra Aparicio, Administrative Assistant, Range 20, Step F, from Student Life, to Student Services, Student Affairs Area, effective August 22, 2007, lateral transfer.
4. Ms. Lorena Patton, Coordinator of Upward Bound Math/Science, Range 29, Step C, Upward Bound Math/Science, Student Affairs Area, effective August 13, 2007.

#### **B. Provisional Employment**

1. Ratification -- Mr. Juan Diaz, Certified Athletic Trainer, Range 33, Step A, Athletics, Student Affairs Area, effective August 9, 2007 through June 30, 2008, 35 hours per week, not to exceed 120 days.
2. Ratification -- Mr. Kassiem Howard, Shipping and Receiving Clerk, Range 20, Step A, Maintenance and Operations, Business Service Area, effective July 1, 2007 through January 31, 2008, 35 hours per week, not to exceed 120 days.
3. Ratification -- Mr. Juan Quinones, Instructional Associate, Range 22, Step A, Writing Center/Language Lab, Academic Affairs Area, effective August 7, 2007 through August 17, 2007, 35 hours per week, not to exceed 120 days.
4. Ratification -- Ms. Nikki Williams, Instructional Associate, Range 22, Step A, Writing Center/Language Lab, Academic Affairs Area, effective August 7, 2007 through August 17, 2007, 35 hours per week, not to exceed 120 days.
5. Ratification -- Ms. Vanessa Hatcherson, Administrative Assistant, Range 20, Step D, Academic Affairs, Academic Affairs Area, effective August 1, 2007 through September 30, 2007, 35 hours per week, not to exceed 120 days.
6. Ratification -- Ms. Claudia Vasquez, Children's Center Aide, Range 15, Step A, Child Development Center, Academic Affairs Area, effective July 1, 2007 through January 31, 2008, 20 hours per week, not to exceed 120 days.
7. Ms. Nikki Williams, Instructional Associate, Range 22, Step A, Writing Center/Language Lab, Academic Affairs Area, effective August 27, 2007 through December 20, 2007, 35 hours per week, not to exceed 120 days.



#### **HRD 4. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES:**

It is recommended that the Special Trustee approve the employment and personnel changes for non-classified employees as shown below.

1. Ratification -- Henry Alvarez - Registration Aide, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 10, 2007 through June 30, 2008, Outreach and School Relations, Student Affairs Area, to assist with Outreach and Recruitment during peak registration periods, not to exceed 120 days. (NTE 20 hours per week).
2. Ratification -- Ofelia Arias - Registration Aide, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 10, 2007 through June 30, 2008, Outreach and School Relations, Student Affairs Area, to assist with Outreach and Recruitment during peak registration periods, not to exceed 120 days. (NTE 20 hours per week).
3. Ratification -- Quenisha Bills - Registration Aide, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 10, 2007 through June 30, 2008, Outreach and School Relations, Student Affairs Area, to assist with Outreach and Recruitment during peak registration periods, not to exceed 120 days. (NTE 20 hours per week).
4. Ratification -- Najah Butler - Registration Aide, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 10, 2007 through June 30, 2008, Outreach and School Relations, Student Affairs Area, to assist with Outreach and Recruitment during peak registration periods, not to exceed 120 days. (NTE 20 hours per week).
5. Ratification -- Luis Cerda - Professional Expert, \$11.70 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 9, 2007 through December 14, 2007, Athletics, Student Affairs Area, Assistant Men's Soccer Coach (NTE 130 hours).
6. Ratification -- Kerri Citizen - Registration Aide, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 10, 2007 through June 30, 2008, Outreach and School Relations, Student Affairs Area, to assist with Outreach and Recruitment during peak registration periods, not to exceed 120 days. (NTE 20 hours per week).
7. Ratification -- Roger Clarkson - Registration Aide, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 10, 2007 through June 30, 2008, Outreach and School Relations, Student Affairs Area, to assist with Outreach and Recruitment during peak registration periods, not to exceed 120 days. (NTE 20 hours per week).
8. Ratification -- Jesus Claustro - Tutor, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2007 through August 17, 2007, Writing Center/Language Lab, Academic Affairs Area, to assist with student tutoring, not to exceed 120 days. (NTE 30 hours per week).
9. Ratification -- Margaret Coborubio - Registration Aide, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 10, 2007 through June 30, 2008, Outreach and School Relations, Student Affairs Area, to assist with Outreach and Recruitment during peak registration periods, not to exceed 120 days. (NTE 20 hours per week).

10. Ratification -- Ashanti Foster - Registration Aide, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 10, 2007 through June 30, 2008, Outreach and School Relations, Student Affairs Area, to assist with Outreach and Recruitment during peak registration periods, not to exceed 120 days. (NTE 20 hours per week).
11. Ratification -- Bernitha Gales - Registration Aide, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 10, 2007 through June 30, 2008, Outreach and School Relations, Student Affairs Area, to assist with Outreach and Recruitment during peak registration periods, not to exceed 120 days. (NTE 20 hours per week).
12. Ratification -- Susanne Gilmore - Tutor, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 7, 2007 through August 17, 2007, Writing Center/Language Lab, Academic Affairs Area, to assist with English tutoring, not to exceed 120 days. (NTE 30 hours per week).
13. Ratification -- Brandon Gray - Registration Aide, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 10, 2007 through June 30, 2008, Outreach and School Relations, Student Affairs Area, to assist with Outreach and Recruitment during peak registration periods, not to exceed 120 days. (NTE 20 hours per week).
14. Ratification -- Norris Kilpatrick - Registration Aide, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 10, 2007 through June 30, 2008, Outreach and School Relations, Student Affairs Area, to assist with Outreach and Recruitment during peak registration periods, not to exceed 120 days. (NTE 20 hours per week).
15. Ratification -- Nisiana McKinley - Registration Aide, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 10, 2007 through June 30, 2008, Outreach and School Relations, Student Affairs Area, to assist with Outreach and Recruitment during peak registration periods, not to exceed 120 days. (NTE 20 hours per week).
16. Ratification -- Desi Perez - Registration Aide, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 10, 2007 through June 30, 2008, Outreach and School Relations, Student Affairs Area, to assist with Outreach and Recruitment during peak registration periods, not to exceed 120 days. (NTE 20 hours per week).
17. Ratification -- Rosa Ralph - Registration Aide, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 10, 2007 through June 30, 2008, Outreach and School Relations, Student Affairs Area, to assist with Outreach and Recruitment during peak registration periods, not to exceed 120 days. (NTE 20 hours per week).
18. Ratification -- Martha Ramirez - Registration Aide, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 10, 2007 through June 30, 2008, Outreach and School Relations, Student Affairs Area, to assist with Outreach and Recruitment during peak registration periods, not to exceed 120 days. (NTE 20 hours per week).
19. Ratification -- Rita Richmond- Registration Aide, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 10, 2007 through June 30, 2008, Outreach and School Relations, Student Affairs Area, to assist with Outreach and Recruitment during peak registration periods, not to exceed 120 days. (NTE 20 hours per week).

20. Ratification -- Michaela Robinson - Registration Aide, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 10, 2007 through June 30, 2008, Outreach and School Relations, Student Affairs Area, to assist with Outreach and Recruitment during peak registration periods, not to exceed 120 days. (NTE 20 hours per week).
21. Ratification -- Andrea Taylor - Registration Aide, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 10, 2007 through June 30, 2008, Outreach and School Relations, Student Affairs Area, to assist with Outreach and Recruitment during peak registration periods, not to exceed 120 days. (NTE 20 hours per week).
22. Ratification -- Ashley Taylor - Registration Aide, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 10, 2007 through June 30, 2008, Outreach and School Relations, Student Affairs Area, to assist with Outreach and Recruitment during peak registration periods, not to exceed 120 days. (NTE 20 hours per week).
23. Ratification -- Ollie Threadgill - Registration Aide, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 10, 2007 through June 30, 2008, Outreach and School Relations, Student Affairs Area, to assist with Outreach and Recruitment during peak registration periods, not to exceed 120 days. (NTE 20 hours per week).
24. Ratification -- Margaret Washington - Registration Aide, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 10, 2007 through June 30, 2008, Outreach and School Relations, Student Affairs Area, to assist with Outreach and Recruitment during peak registration periods, not to exceed 120 days. (NTE 20 hours per week).
25. Jesus Claustro - Tutor, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 27, 2007 through December 14, 2007, Writing Center/Language Lab, Academic Affairs Area, to assist with student tutoring, not to exceed 120 days. (NTE 30 hours per week).
26. Raney Cross - Tutor, \$12.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 22, 2007 through December 14, 2007, Writing Center/Language Lab, Academic Affairs Area, tutor for the Student Support Services Program students in English, not to exceed 120 days. (NTE 20 hours per week).
27. David Chavezticas - Tutor, \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective September 4, 2007 through December 14, 2007, Writing Center/Language Lab, Academic Affairs Area, tutor for the Student Support Services Program students in Science, not to exceed 120 days. (NTE 20 hours per week).
28. Susanne Gilmore - Tutor, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 27, 2007 through December 14, 2007, Writing Center/Language Lab, Academic Affairs Area, to assist with student tutoring, not to exceed 120 days. (NTE 30 hours per week).
29. Yvette Hayes - Registration Aide, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective August 22, 2007 through June 30, 2008, Admission and Records, Student Affairs Area, to assist with Admission, Registration, Records, and counter information for 2007 – 2008, not to exceed 120 days. (NTE 35 hours per week).