



**Compton Community College District
1111 E. Artesia Blvd.
Compton, CA 90221**

DATE: July 22, 2020
TO: All Bidders/Respondents
**PROJECT: RFQ CCC-063
ARCHITECTURAL SERVICES FOR PHYSICAL EDUCATION COMPLEX REPLACEMENT**
SUBJECT: ADDENDUM #1

The following changes, omissions, and/or additions to the Project Documents shall apply to proposals made for and to the execution of the various parts of the work affected thereby, and all other conditions shall remain the same.

Careful note of the Addendum shall be taken by all parties of interest so that the proper allowances may be made in strict accordance with the Addendum #1.

1. RFC Questions and Answers:

Questions and Answers spreadsheet attached to this Addendum #1.

2. Attachment D Revisions:

Replace page 44, Attachment D, Proposal with the revised version attached to this Addendum #1.

Respondent shall acknowledge receipt of this Addendum #1 in the RFQ response documents. Failure to do so may subject Respondent to disqualification.

END OF ADDENDUM #1

Attachments:

Questions & Answers Spreadsheet (3 pages)
Attachment D, page 44 revised (1 page)

COMPTON COMMUNITY COLLEGE DISTRICT
RFQ CCC-063
PHYSICAL EDUCATION COMPLEX REPLACEMENT
RFC Questions Answers
Addendum #1 - July 22, 2020

RFC	Question	Reference	Answer
1	Our firm is interested in submitting a response to the above-referenced RFQ. Section 3.4.4.3 states that firms should include audited financial statements in their response: "Tab 3; Financial Statement. Include a current financial statement for the Respondent (2019 CY or 2018-2019 FY). Financial Statements must be reviewed or audited by a California licensed Certified Public Accountant. If the Financial Statement is not for the 2019 CY or the 2018-2019 FY, a detailed explanation must be submitted establishing the reasons for not providing a current Financial Statement." In lieu of audited statements, would accurate internally prepared financial statements or tax returns be acceptable?	RFQ Section 3.4.4.3	Financial Statements for the 2019 CY or 2018-2019 FY that have been reviewed or audited by a California licensed Certified Public Accountant are preferred as requested in the RFQ Section 3.4.4.3. If other documentation is provided other than the above as requested, please provide a detailed explanation establishing the reasons for providing the alternate documentation and whether or not the originally requested documentation would be available if selected for the project.
2	Is LEED Certification required? If required at what level? If required, we assume LEED Consultancy and commissioning is by other consultants and is not part of Basic Scope and Fee.		No, LEED Certification is not required.
3	You are requesting the RFQ responses mailed to you (10 hard copies bounded and one electronic Copy). How are you expecting to receive the electronic copy: Via email or on a thumb drive with the hard copies.	RFQ Section 3.3.3	Per RFQ Section 3.3.3: "Each Respondent shall submit the original and nine copies plus one electronic copy of their respective RFQ Response". The electronic copy shall be provided in the package with the bound hard copies on a flash/thumb drive.
4	Will you consider only electronic submissions be more environmentally conscious? Will the District consider through Amendment an all-electronic submittal either through thumb drive or online uploading?	RFQ Section 3.3.3	No
5	Please confirm that Architectural fees to only include the following Design consultants and their Expenses: Civil, Structural, Mechanical, Electrical, Plumbing and Landscape only. All other required consultants' fees area part of the overall project budget.	RFQ Section 2.4.2 and Attachment B Section 1.5	All of the consultants listed in both RFQ section 2.4.2 and Attachment B Section 1.5 are to be included in the Architectural fees for the project. "The following design disciplines are within the scope of architectural services for the Project: survey, civil, structural, mechanical, electrical, plumbing, landscape, all low voltage including fire alarm, data, voice, security, ASSA Abloy hardware coordination, interior space and furniture, furnishing and equipment ("FFE") layouts, specialty flooring for the gymnasium, protective equipment for outdoor fixtures, safety consultants, pool related consultants, and any other disciplines necessary to complete the design of the Project."
6	Signage and wayfinding, part of the overall budget? Does the college have signage and wayfinding standards to adhere to?		Yes, signage and wayfinding are part of the overall project budget and should be included in the AOR scope. The District does have some standards for building lettering/signage.
7	The following design consultants to be part of the Architects' team but not part of the architect's design fee: <ul style="list-style-type: none"> • Low Voltage /AV • Voice / Data / Security • ASSA ABLOY Hardware • Acoustics • Lighting Design • Pool related consultant • Safety Consultant • Sports Consultant 	RFQ Section 2.4.2 and Attachment B Section 1.5	All of the consultants listed in both RFQ section 2.4.2 and Attachment B Section 1.5 are to be included in the Architectural fees for the project. "The following design disciplines are within the scope of architectural services for the Project: survey, civil, structural, mechanical, electrical, plumbing, landscape, all low voltage including fire alarm, data, voice, security, ASSA Abloy hardware coordination, interior space and furniture, furnishing and equipment ("FFE") layouts, specialty flooring for the gymnasium, protective equipment for outdoor fixtures, safety consultants, pool related consultants, and any other disciplines necessary to complete the design of the Project."
8	The following are excluded from Architects' team and not part of the architect's design fee: <ul style="list-style-type: none"> • Interior and exterior Furniture, furnishing and equipment specifications. 	RFQ Section 2.4.2 and Attachment B Section 1.5	All of the consultants listed in both RFQ section 2.4.2 and Attachment B Section 1.5 are to be included in the Architectural fees for the project. "The following design disciplines are within the scope of architectural services for the Project: survey, civil, structural, mechanical, electrical, plumbing, landscape, all low voltage including fire alarm, data, voice, security, ASSA Abloy hardware coordination, interior space and furniture, furnishing and equipment ("FFE") layouts, specialty flooring for the gymnasium, protective equipment for outdoor fixtures, safety consultants, pool related consultants, and any other disciplines necessary to complete the design of the Project."
9	We assume Geotechnical Engineering is by District's consultant and Geotech report will be furnished at commencement of services. Please confirm or advise.	RFQ Section 2.3.2	Yes, Geotechnical Engineering and report will be provided by the District after award of the Architect of Record contract for this project.

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10	We assume an up-to date CIVIL Survey exists and will be furnished at commencement of services? Please confirm or advise.		The AOR for this project will be required to provide a civil topographical survey for the project.
11	Some consultants especially small businesses that seek opportunity through the public procurement process don't carry the requested professional liability insurance limits. Is it required that ALL consultants carry these limits?	RFQ Section 3.4.4.10 and Attachment B Section 9.7	All design consultants and the architect of record will be required to provide insurance per the requirements in RFQ Section 3.4.4.10 and Attachment B Section 9.7.
12	Is the new surface parking that is depicted in the master plan and is within the project scope limit lines, part of this project scope?		All work shown within the project scope limit lines will be part of this project scope including the new parking lot area.
13	The RFQ references a survey as part of the scope of services. Can you please confirm that the design team will be responsible for providing both a utility and detailed topographical survey for the project?		Yes, the design team for this project will be required to provide both a utility and detailed topographical survey for the project.
14	Item 3.1--Response General Requirements--states we must use either a three-ring binder or spiral bound notebook. Is a wire binding acceptable?		Yes, Wire binding is acceptable.
15	Our firm has a question regarding 3.4.4.3. Tab 3 Financial Statement: we would like to know if the District has any flexibility on submitting a 2019 CY or 2018-2019 FY financial statement. This is not something our firm has on hand, and the process to obtain this would take more time than we have available before the RFQ deadline. We would, however, be more than willing to provide this should our firm be selected for the project.	RFQ Section 3.4.4.3	Financial Statements for the 2019 CY or 2018-2019 FY that have been reviewed or audited by a California licensed Certified Public Accountant are preferred as requested in the RFQ Section 3.4.4.3. If other documentation is provided other than the above as requested, please provide a detailed explanation establishing the reasons for providing the alternate documentation and whether or not the originally requested documentation would be available if selected for the project.
16	Are there As Builts for the buildings we are demoing?		There are original design drawings for some of the structures that will be demoed for this project. The District will provide all available documentation to the selected architectural firm.
17	Will asbestos review and abatement be provided by the district?	RFQ Section 2.3.2	Yes, a hazardous material survey and specifications for abatement will be provided by the District for the project.
18	Is there a SF specified for the new gym itself?		The new Physical Education Building is 43,025 ASF per the FPP document.
19	Can the district clarify what qualifies as a project similar in size, scope, complexity and budget that we must disclose in Attachment C? Does this apply only to similar gym experience or any type of project for a California Community College or K-12 public school that is similar?		California Community College Gymnasium and PE Facility projects are preferred, but all California Community College, California University and K-12 Public School projects will be considered in the District's evaluation.
20	Are we required to fill out the attachment forms as provided or may we reformat them		Please use the forms provided in the RFQ. Please do not re-format them.
21	Are there any alternate types of financial statements we can provide or does it need to be audited?	RFQ Section 3.4.4.3	Financial Statements for the 2019 CY or 2018-2019 FY that have been reviewed or audited by a California licensed Certified Public Accountant are preferred as requested in the RFQ Section 3.4.4.3. If other documentation is provided other than the above as requested, please provide a detailed explanation establishing the reasons for providing the alternate documentation and whether or not the originally requested documentation would be available if selected for the project.
22	In regards to Attachment C-1: Our Aquatics Design Consultant has a vast portfolio which includes Universities, Colleges and numerous high schools that are not specific to the California Community College system. May we include these relevant projects in this section?		California Community College Gymnasium and PE Facility projects are preferred, but all California Community College, California University and K-12 public School projects will be considered in the District's evaluation.
23	In regards to Tab 4; Relevant Project Experience: Our firm has a very large aquatics and kinesiology complex under construction along with numerous high school aquatic facilities in our portfolio. Will you accept completion of design on this aquatics and kinesiology complex in this section? May we include these relevant high school aquatic facilities in this section?		Yes, you may include these projects as Relevant Project Experience.
24	District has included the Final Project Proposal and College's 2024 Facilities Plan by Gensler. Is Gensler eligible to respond to this RFQ?		Yes, Gensler is eligible to respond to this RFQ.
25	Architect Qualifications Statement (Attachment C) has the following insurance questions that do not match the insurance requirements for respondent and design consultants on RFQ page 9. The limits are higher in this form compared to limits on page 9 (3.4.4.10. Tab 10; Insurance Certificates.). What limits are required for the Respondent/Architect?	RFQ Section 3.4.4.10	Per RFQ Section 3.4.4.10 (pg 9) and Attachment C (pg 39) insurance limit requirements are the same for the "Respondent Architect" \$2,000,000 limit/\$4,000,000 aggregate for both Commercial General Liability and Professional liability. Automobile Liability and Employers Liability both require a \$1,000,000 limit.

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26	Please confirm that Design Consultants Statement (Attachment C-1) is to be filled out by consultants listed under 2.4.2 on page 7 (such as civil, structural, and MEP engineers).	RFQ Section 2.4.2	That is correct. Attachment C-1 should be filled out for Design Consultants listed in RFQ Section 2.4.2.
27	Attachment D says for - Multiple Building Renovation and Math-Science As-built drawings. ("Project") Is this the correct form for us to fill out?	Attachment D	Please replace page 44 of the RFQ, first page of the Attachment D document with the one attached to this Addendum #1.
28	For Tab 3 Financial Statement, will you accept Unaudited Profit & Loss Statement and/or Balance Sheet instead of Reviewed or Audited 2019 CY or 2018-2019 FY Financial Statement?	RFQ Section 3.4.4.3	Financial Statements for the 2019 CY or 2018-2019 FY that have been reviewed or audited by a California licensed Certified Public Accountant are preferred as requested in the RFQ Section 3.4.4.3. If other documentation is provided other than the above as requested, please provide a detailed explanation establishing the reasons for providing the alternate documentation and whether or not the originally requested documentation would be available if selected for the project.
29	Is the District looking for the Respondent to include Form C-1 for each sub-consulting firm being proposed for the Design Disciplines listed in Section 2.4.2? Additionally, are those same sub-consultants to be identified in the Org Chart in Tab 6 and individual Resumes in Tab 7?	RFQ Section 2.4.2	Yes.
30	Due to COVID-19 Executive Order by California's Governor to Shelter-in-Place, will the District accept digital/electronic submissions only?	RFQ Section 3.3.3	No.
31	We would like to clarify if there are any restrictions on printing whether it needs to be single-sided or double-sided for the paper copy submission for the above referenced RFQ.		There are no restrictions on printing - the hard copy submittal may be single or double sided.
32	Will the District be open to allowing only electronic submissions due to COVID-19 and the possibility of stay-at-home orders being implemented for a second time?	RFQ Section 3.3.3	No.
33	Can you clarify the scope under "preliminary drawings" indicated to be from August 2020 to January 2021?	Attachment B, Section 3	Please see Attachment B, Architectural Services Agreement, Section 3 for description of scope for "Preliminary Plans".
34	Can you confirm working drawings are SD to DSA approval: From February 2021 to April 2022	Attachment B, Section 4	Please see Attachment B, Architectural Services Agreement, Section 4 for description of scope for "Working Drawings".
35	Our firms' headquarters are located outside of CA. The firm that conducts our Financial Statement reviews and audits has offices nationwide, including LA. Is this sufficient for meeting this requirement?	RFQ Section 3.4.4.3	Financial Statements for the 2019 CY or 2018-2019 FY that have been reviewed or audited by a California licensed Certified Public Accountant are preferred as requested in the RFQ Section 3.4.4.3. If other documentation is provided other than the above as requested, please provide a detailed explanation establishing the reasons for providing the alternate documentation and whether or not the originally requested documentation would be available if selected for the project.

**PROPOSAL
(Attachment D)**

Respondent: _____

The above-identified Respondent submits the following Proposal for completing architectural and related design professional services for the Physical Education Complex Replacement . (“Project”)

1. Respondent’s Proposed Project Team

Project Executive	Name: _____ <input type="checkbox"/> California licensed architect <input type="checkbox"/> California registered engineer
Project Manager; Job Captain	Name: _____ <input type="checkbox"/> California licensed architect <input type="checkbox"/> California registered engineer
Design Phase Manager	Name: _____ <input type="checkbox"/> California licensed architect <input type="checkbox"/> California registered engineer
Construction Phase Manager	Name: _____ <input type="checkbox"/> California licensed architect <input type="checkbox"/> California registered engineer

2. Design Disciplines; Design Consultants. Complete the following to identify the employees of the Respondent or the Design Consultants the Respondent intends to retain for completing services necessary for the following design disciplines:

2.1. Civil Engineering.

- To be completed by Respondent’s employees; provide details below:

Project Manager; Job Captain	Name: _____ <input type="checkbox"/> California licensed architect <input type="checkbox"/> California registered engineer
Design Phase Manager	Name: _____ <input type="checkbox"/> California licensed architect <input type="checkbox"/> California registered engineer
Construction Phase Manager	Name: _____ <input type="checkbox"/> California licensed architect <input type="checkbox"/> California registered engineer

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