

EL CAMINO COLLEGE COMPTON CENTER ANNUAL SECURITY REPORT



GENERAL BUSINESS & INFORMATION

El Camino Police Department – Compton Center
310-900-1600 ext.2790

EMERGENCIES & POLICE RESPONSE

310-660-3100 or
3100 from any campus phone

PURPOSE OF THIS BOOKLET

In 1998, the federal government passed the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1990. The law requires colleges and universities receiving federal funding to disclose reported instances of criminal activity on their campus.

The law specifically requires the reporting of violent crime, Burglary, and motor vehicle theft, as well as a summary of arrest and disciplinary referrals for liquor law, drug abuse and weapons violations.

In compliance with the above law the El Camino College Police Department has produced this report for the El Camino College Compton Center which contains the required information. This information is available at the Campus Police Department, Administration Office, and the Student Life Office.

If you have any questions, concerns or comments, please contact the El Camino College Police Department at (310) 660-3100 or via electronic mail at campuspolice@elcamino.edu.

Campus Police and the Student Right to Know

The El Camino Police Department is a certified police agency by the State of California Police Officer Standards of Training, A state agency that oversees police training and qualifications. The El Camino Police Department have primary law enforcement authority for crimes that occur on the El Camino College Campus (Redondo Beach Blvd. and Crenshaw Blvd)- in Torrance, Ca - and the El Camino College Compton Center(Artesia Blvd. @ Santa Fe Ave # V72), located in Compton, California [(310) 660-3100]. We enforce Local, State, and Federal laws and report all student code of conduct violations to the appropriate Compton Center authority. The mission of the El Camino Police Department is "to provide a safe and secure environment while respecting the rights and dignity of all persons." Our Department employs both sworn and non sworn employees who work together to provide efficient and effective police services for the campus community. Our sworn personnel have completed mandatory training and met all moral requirements in order to qualify for the police authority granted to them by the state of California. Sworn personnel continuously take training courses which enable them to respond appropriately to current crime trends. Current Crime trends involve both non violent and violent crimes. The El Camino Police maintains an on-going working relationship with local, state, Federal, and other district police agencies which allow us to share information that involves the safety of the campus community and the surrounding area. Our part 1 crimes are submitted to the Los Angeles Sheriff's Department, [Compton Station](#) (LASD). Command Staff at LASD have agreed - depending on the victim's statements and/or evidence - to follow up on Part 1 crimes filed by officers of the El Camino Police Department. Sworn officers are not the only form of police contact the campus community will encounter for police services. Our non sworn staff is available to assist the campus community during school hours. We employ Police Cadets and

Community Services Officers who assist in parking related matters and they are often available for instructors and students who need access to a campus facility. The department operates 24 hours a day and 7 days a week, including holidays. In case of emergency, you may dial (310) 660-3100, 3100 from any campus phone, or 911 (make sure you specify that you are calling from or regarding the Compton Center). The El Camino Police Department uses uniformed officers to patrol the campus on foot, cart, and emergency vehicle 24 hours per day and 7 days per week.

How to stay informed

At the El Camino College Compton Center, Students can:

- Visit the Campus Police Station and view our Campus Crime Log, a list of incidents or crimes that our campus police respond to
- Obtain a copy of the most recent Annual Crime Report
- Obtain a copy of the [El Camino College Compton Center Student Handbook](#)
- Obtain additional information regarding any posted campus safety flyer

Timely warnings and Emergency evacuations

Timely warnings are flyers created by campus police department to inform the campus community about ongoing incidents that may pose a threat to the personal safety or property of the college community. In other words, a timely warning can be issued whenever campus police is alerted regarding ongoing crimes which may affect the campus community or persons near the campus. The process for posting timely warning will include the following, until a board policy is created.

- El Camino College Police Lieutenant. Ramund Box will be presented with documentation (such as a police report(s) or letter from a Law Enforcement Agency) regarding any local crime which may affect the Compton Campus. He will evaluate, confirm or negate whether such crimes meet the requirements of a timely warning. Crimes that qualify will be forwarded for finalization.
- El Camino College Police Chief Michael Trevis will receive and evaluate the same document(s) forwarded to him by Lt. Box
- VP Dr. Barbra Perez and the CEO, Dr Lawrence Cox will be notified.

Our goal is to notify the campus community in a timely manner in order to prevent any member of the campus community from becoming a victim. Timely Warnings will provide information regarding the type of ongoing crime committed and steps to take to protect one's person or property. Flyers are posted on campus and distributed to Division Supervisors. Emails are sent using the El Camino College Compton Center's Web-site to notify all faculty, staff, and students of the [El Camino Compton Center](#). The Compton Center is in the process of approving a board policy for Timely Warnings, and reporting Crimes.

REMINDER

Every member of the College community shares the responsibility for preserving a safe learning environment. As a student or staff member, your increased awareness can minimize crime on campus. When you are alert, share safety tips, look out for others, and report suspicious activity promptly, you contribute to the overall safety of the college community.

HOW WE PREPARE OUR ANNUAL CAMPUS SECURITY REPORT

We ensure that this report is complete, accurate and in compliance with the law. This process includes the gathering of crime statistics from those individuals who have been identified on the El Camino College Compton campus as having a significant responsibility for student and campus activities and local law enforcement agencies that have jurisdiction near the campus.

We also work closely with the Office of Student Life to ensure that any crimes reported to the staff of the Office of Student life –where the victim is non desirous of reporting the crime to the police –can still be counted in the annual report. After we have collected crime statistics from the other sources, we compare them with the records maintained by the Campus Police Department to ensure that no offenses have been counted twice. When all statistical information and policy changes have been received, the police department prepares the Annual Security Report and distributes the information in both a printed and on- line format. The required statistical data is also submitted to the Department of Education web site.

SAFETY AND SECURITY IN OUR COMMUNITY

The El Camino College Police Department is dedicated to the safety and well being of students, faculty, and staff at [El Camino College](#) and the [El Camino College Compton Center](#). We are continuously looking for ways to increase campus safety. However, our best asset to keep a safe campus and reduce crime is through ongoing communication with our campus community. Our police department has an open door policy and we encourage feedback.

CAMPUS SAFETY/CRIME PREVENTION PROGAMS AND SERVICES

The El Camino Police Department provides a variety of safety services. Services such as:

Police Department Patrols

The El Camino Police Department uses uniformed officers to patrol the campus on foot, by cart, and emergency vehicle 24 hours per day and 7 days per week.

Campus Courtesy Shuttle

The El Camino Police Department operates a campus safety shuttle Monday thru Friday from 7pm to 10pm. For more information, contact the El Camino Police Department.

Campus Escort Service

The El Camino Police Department provides an escort service for those who feel their safety is in question. For shuttle service you may contact the police department at (310) 660-3100

Crime Prevention/Awareness Presentation

The El Camino Police Department maintains a variety of crime prevention material in the lobby of the police station. The materials deal with a wide variety of topics such as: domestic violence prevention, safe travel, drug and alcohol abuse, child protective services etc. Please stop by the police department information booth on campus and help yourself to this information.

ACCESS TO CAMPUS FACILITIES

Most campus buildings are open from 7:00 A.M. to 10:00 P.M. Monday through Friday and Saturdays from 8:00 A.M. to 5:00 P.M. Campus Police may question anyone loitering on or about the campus without lawful business. Campus buildings are locked after the aforementioned times and on holidays. Staff and faculty are asked to contact campus Police when entering a building or facility after normal hours.

It is the responsibility of those using rooms and offices to lock doors, turn-off lighting, and close all windows prior to leaving. Campus Police personnel will check areas after hours, but the primary responsibility for securing a campus facility is that of authorized faculty and staff that occupy the structure. We cannot stress enough the importance of making sure campus facilities are secured when not in use

KEYS TO DISTRICT FACILITIES

Keys are provided to staff members on a need-to-enter basis as determined by the appropriate manager. Lost or stolen keys must be reported immediately to Campus Police and the employee's manager or supervisor. Keys may not be loaned to other staff members, family, friends, or to students. Campus Police will confiscate any keys, which have not been specifically issued to a particular individual. Unauthorized duplication and illegal possession of keys is a misdemeanor

DISTRICT PROPERTY

No district property may be removed from campus without expressed permission from the District. Unauthorized removal of property from campus is a violation of the law and District policy.

WEAPON POSSESSION

It is a serious violation of law to possess a firearm or certain knives on campus (Section 626.9 of the California penal code) grounds or within buildings of the El Camino College Compton Center without the written permission of the CEO or the CEO designee.

SUBSTANCE ABUSE POLICY

In accordance with Public Law 101-226, "Drug Free Schools and Communities Act Amendment of 1989, "the Board of Trustees of the El Camino College Compton Center prohibits the unlawful possession, use or distribution of illicit drugs or alcohol by students or employees on the property of the El Camino Compton Center or at any property sponsored by the Compton Center.

Any student or employee in violation of this policy is subject to disciplinary action up to and including expulsion from El Camino College Compton Center or termination from employment for violations of District Policy and will be subject to arrest.

The possession, use or sale of alcoholic beverages by anyone on Compton Center Campus is a misdemeanor as per California Business and Professions Code 25608 and a violation of the El Camino College Compton Center Standards of Conduct.

Use, sale or possession of any illegal drug is a violation of California state law and the policy of the El Camino College Compton Center.

Any person found in violation of laws pertaining to alcohol or drugs may be subject to arrest by the Campus Police Department. Criminal prosecution is separate from any administrative discipline that may be imposed by the District.

Things we would need to know if you call for help

Where:

- It is very important to us to know exactly where you are when you call
- Whenever possible please note the location (room number, building, parking lot or street) where the incident occurred
- If the perpetrator is no longer near you, try to remember the route he or she took to leave the area

What:

- Tell us in simple language exactly what happened

When:

- Tell us if the incident is ongoing or how long ago did it occur

Who:

- Describe the perpetrator's physical characteristics? (race, sex, height, weight, hair color, clothing worn, etc.)
- Please stay on the phone until the dispatcher completes the call. Be prepared to be placed on hold while the dispatcher conveys information to emergency responders.

How:

- Be prepared to explain how the incident occurred

VICTIMS ASSISTANCE

The El Camino Police Department is committed to assisting victims of crimes. The Community Oriented Police Unit offers many services and referrals to professional psychological/social service agencies, accompaniment to court (if needed) and by providing support and information.

Students who are victims of immoral incidents or crimes can report the incidents to Campus Police or any of the El Camino College Compton Center staff members listed below:

Barbara Perez
Vice President, Compton Center
El Camino College Compton Center
bperez@elcamino.edu
310-900-1600 ext. 2131

Keith Curry
Dean, Student Services
El Camino College Compton Center
kcurry@elcamino.edu
310-900-1600 ext. 2023

Robert Butler
Director of Student Development
El Camino College Compton Center
rhbutler@elcamino.edu
310-900-1600 ext. 2800

STUDENT OFF CAMPUS RESOURCES

RAINN Hotline (toll-free) 1-800-656-4673 RAINN Website

Alternatives to Domestic Violence - 24-Hour Crisis Line (951) 683-0829 or (800) 339-7233

National Teen Dating Abuse Helpline | 1-866-331-9474 | 1-866-331-8453 TTY Dating Abuse Website

CRISIS HOT LINE 1-800-843-5200

DOMESTIC VIOLENCE HOT LINE 1-800-799-7233

RESPONSE TO SEXUAL ASSAULT

If you become a victim of a sexual assault, The District has provided a number of ways for you to get assistance. You can choose the one(s) that you feel most comfortable with. You can contact campus police @ (310) 660-3100 or you can dial 911 and ask for the assistance of the Los Angeles County Sheriff's Department, Compton Station.

- It is important that you seek help immediately
- Any removed clothing should remain unwashed and should be set aside and given to a police officer upon request
- It is critical that you wait until after you are examined by medical personnel to shower, bathe or towel off.
- Preserving evidence is an important part of the Criminal Justice process

How the college handles sexual assaults

This section outlines the procedures the campus follows in responding to reports of sexual assault, assuming that the incident occurred on or near campus. They will ensure that you are taken to a physician for medical care and, if appropriate, collection of vital evidence will be collected and processed.

When an incident occurs, students and staff will have an option of contacting the dean in charge or the police department. Members of the police department are very respectful when handling sexual assault cases. Persons who contact the dean will be given the option to contact the El Camino Police Department or the Compton Sheriff Department. The victim shall also be informed of the importance of preserving evidence required for proof of possible criminal activity and of the availability of off campus counseling.

If the victim is willing to report the incident to the police department, he or she is informed that medical evidence for criminal prosecution cannot be collected without a written report. Under these circumstances, the victim is informed that the state will bear the cost of the medical exam and instructed not to bathe, shower, or douche so that important medical evidence can be preserved in accordance with established guidelines. A uniformed officer will be dispatched to assist the victim.

Although the victim is not required to notify the law enforcement agency regarding the incident, the campus police department encourages anyone with information regarding a crime on campus to report it as soon as possible that we may respond and prevent any furtherance of the crime.

After the El Camino College Police Department is contacted, the victim may request a male or female officer to assist them and this request will be accommodated whenever possible. With the consent of the victim, a full police report will be taken by a campus police officer who accompanies the victim to the hospital. At the request of the victim, a friend, family member, or any other designated person may be present. The officer will accompany the victim to the hospital. The officer will advise the victim regarding hospital procedures and the availability of assistance through the off campus counseling center.

An El Camino Police Officer will be assigned to further investigate the case and explain the victim's rights. If the victim is unwilling to report the matter to the police or to be transported to the hospital by a local ambulance company, he or she is then urged to seek assistance immediately from the Dean in charge or the off campus counseling center at Long Beach Memorial Hospital. The victim is also informed that he or she may seek the assistance of the [Long Beach Memorial Hospital Rape Treatment Center](#) or other resources for advocacy support and assistance throughout the complaint process.

In cases where the perpetrator and the victim are students of the Compton Center and the incident lacks supportive evidence, the case may be referred to the Office of Student Life.

The individual charged with sexual assault is entitled to due process and will be given notice and a full opportunity to respond to the allegation made against her or him. The individual can seek representation, may have the same opportunity as the student who reported being assaulted to have a non-participating observer present during the proceedings, and is entitled to information about the campus policy on rape and sexual assault and the procedures that will be followed to address the issues.

If the district imposes disciplinary sanctions, the student who reports being sexually assaulted is informed of the outcome, and the charged student may appeal the action as set forth in the standards for student conduct.

Megan's Law-Sex Offender Registration Requirements & Information

The state of California requires sex offenders to register with the police in the jurisdiction in which they reside. The state makes this information available to law enforcement agencies. The information is available to the public at the local police departments and Sheriff's stations. California state law also requires sex offenders that are enrolled, employed, or carrying on a vocation with or without compensation at an institution of higher education to register with the college/university police.

California law and CA DOJ'S Megan's web allows the public to view information about "serious" and "high risk" sexual offenders that may be residing in their community. This enables the public to be aware of potential risk in their community. The public can then make informed decisions when taking safety precautions to protect themselves and their children.

The El Camino Police Department does not provide public access to the Department of Justice (DOJ) Megan's Law Program. There are several agencies in the local community where a member of the public can access this information. This program makes information available to the public regarding specified sex offenders via the Megan's web program, in accordance with the existing federal and state laws. Public access to viewing the Megan's web program is generally by appointment, and it is recommended that you call the agency first to verify what hours the information is accessible.

Individuals are required to show photo I.D. as well as sign a statement attesting that he or she is not a registered sex offender, understands it is unlawful to use the information obtained to commit a crime against any sex offender registrant or engage in illegal discrimination or harassment of any registrant. The statement is confidential and is not subject to disclosure under the Public Records Act/ a copy of the statement may be made available to law enforcement agencies for law enforcement purposes.

For more information on viewing the Megan's Law program, contact one of your local police departments or choose from the two listed below.

Compton Sheriff's Department
(310) 605-6500

Long Beach Police Department
(562) 435-6711

CRIME PREVENTION TIPS ON AND OFF CAMPUS

On Campus

- Be especially aware of your surroundings at times when you may be less alert and more vulnerable to an attack; e.g., during exams, when you are upset, sick, or tired.
- Use discretion and caution when taking shortcuts through isolated parts of campus.
- Know the location of emergency phones on routes to and from class.
- Keep personal belongings in view while in class, the library or lab.
- Wherever you are, on campus or off, if you see or hear someone who might be in trouble, your options include running, yelling, confronting, and calling the police.
- Learn self-defense techniques by enrolling in a self-defense class.
- Use the escort service by calling Campus Police.
- Ride the campus courtesy shuttle from 6:00 P.M. to 10:30 P.M. Monday through Thursday evenings.

Using ATM Machines

- If you feel threatened while using the ATM, push the cancel button to cancel your transaction or just walk away and complete your transaction later.
- Avoid using an ATM at night. Most ATM crimes occur between 7:00 PM and Midnight.
- If you must use an ATM at night take another person with you.
- Check around the ATM first to make sure no one is lurking in the shadows.
- Use machines that can be clearly seen from a street or public area.
- Use machines that are inside buildings or in well-lighted areas.

In an Apartment At Home

- Install and use locks on your doors and windows.
- Have your locks changed, re-keyed or add a new lock when you move into a new house or apartment.
- Keep doors locked day or night whether you are home or not.
- Know who is at the door before opening it. Demand ID's from anyone you don't know.
- If someone comes to your door and asks to use your phone to call for help, offer instead to make the call.
- If you live in an apartment, be alert when in the laundry or garage area by yourself.
- Close your blinds and shades at night.
- Give your home a "someone home" look. Put radio and lights on a timer.
- Have good lighting around entrances.
- Develop an escape plan for use in case of an intruder or fire.
- Leave spare keys with a friend, not in accessible places.

- Know your neighbors and know which ones you can trust in an emergency.
- Keep emergency numbers near the phone.

On the Street... While Walking

- Be confident. Look and be alert about the people around you.
- Be aware of your surroundings. Cross the street or change direction if you think you are being followed.
- Be careful when people ask you for directions. Reply from a distance rather than getting too close to a car.
- Travel with a friend whenever possible to reduce the chances of being attacked. This includes going to public restrooms.
- Wear clothes and shoes that give freedom of movement.
- Vary your route if possible.
- Consider carrying pepper spray for personal protection. Know how to use it and have it readily available when out in public.
- Notice cars that pull up beside you or pass you more than once.
- Keep one hand free when walking.
- Carry change for bus fare or a telephone call.
- Do not hesitate to get attention however you can if you are in trouble. Do not be afraid to make a scene.
- If you travel a regular route at night, become familiar with stores that stay open, gas stations, and other places where there will be people.
- If you use a wheelchair, try to check your destinations ahead of time for accessible entrances.
- For an emergency, use a public phone to dial 911 (no coin is necessary).

Driving a Car

- Have your keys in your hand as you approach your car.
- Lock your doors when driving and after parking.
- Check the back seat and floor.
- Always keep at least a half tank of gas in your car.
- Maintain the car in good running condition.
- Keep your valuables out of sight, under the seat, in the glove compartment or trunk.
- Park in well-lighted areas.
- Try to be especially alert in parking structures.
- Avoid parking next to vans, as you can be pulled in through the sliding door.
- If you have car trouble, signal for help by raising the hood or tying a handkerchief to the door. Remain in the car with doors locked until identifiable help arrives.
- If another motorist offers to help, roll down the window only an inch and ask him or her to call the police or auto club.
- Keep an emergency kit, containing a flashlight, flares, telephone change, distress signs and other essentials in your car.

On the Telephone

- Be wary of telephone surveys.
- List only your first initial and last name in the telephone directory.
 - a) Think about the information you give out over the telephone and to people you don't know well.
 - b) Tell roommates and housemates not to give information by phone about who is home, who is out, how long anyone is expected to be out.
- Never reveal your number to a wrong number caller.
- If you receive a threatening or obscene phone call, hang up. Blow a loud whistle or leave the phone off the hook. Contact the police and make a report.
- Answering machines may be used to screen calls. Your outgoing message should not say that you are away from home.

On an Elevator

- Check the inside of an elevator before entering. Wait for the next elevator if you are unsure of the people inside.
- When riding an elevator, stand by the control board. If you feel in danger, press all the buttons and get off the elevator as soon as possible.
- All elevators on the El Camino College Compton Center campus are equipped with emergency phones.

On Public Transportation

- Check the bus schedule to avoid long waits at the bus stop. Become familiar with routes and timetables in your area.
- Wait for buses at well-lighted stops.
- If possible, join other people at a nearby stop.
- If someone bothers you on the bus, say loudly, "Leave me alone" or "No". Get up and find another seat. Tell the driver.
- Stay awake on public transportation if you are alone.
- Notice who else gets off at your stop. If you feel someone is following you, walk towards a populated area. Avoid walking directly home.
- Be aware that hitchhiking can be very dangerous.

While Cycling

- Use reflectors, reflective tape, or other similar devices on cycling shoes, fenders, belts, frames, pedals and handlebars.
- Keep to the right. Ride with traffic, not against it.
- Use hand signals to indicate turning or stopping.

- Ride defensively.
- Use bicycle paths whenever possible.
- Walk your bicycle across busy Intersections.
- Perform regular maintenance checks.
- Wear appropriate clothing.
- Park your bike in an open, well lit frequently traveled area.
- Secure it properly. The WU" bolt locks provide the best protection. Consult the Community Oriented Policing Unit of the El Camino College Police Department for more Information.
- Report any suspicious person you may see loitering around bicycle racks.
- Always use a bike light and rear tail lamp when riding at night.

While Jogging

- Be aware of your environment.
- If possible, consider jogging with a friend.
- Choose well-traveled running paths and be aware of any isolated areas you will run through.
- Vary your route.
- At night, wear light colored clothing or wear reflective markings.
- Tell your roommate or friend your route and expected time of return.
- If approached by a car while running alone, do not stop to give directions or answer questions. Leave the road and head for a populated area.
- Don't let yourself be surprised. Listening to your headset may make you unable to hear approaching traffic, emergency sirens or any other danger signals.

If Attacked-Self-Defense

- If someone tries to grab your purse, let it go. Most injuries from robberies occur when people resist and refuse to comply with the robber's demands.
- If you are attacked, whether you resist, and how you resist will depend on your personal resources and your personal values. Give some thought right now to what you would do in various situations that could arise. The more you have thought ahead, the more likely you will be to act in the way you've planned.
- Have you taken a self-defense class? Do you think you could hit or kick someone who is attacking you? Do you know how to get away from someone grabbing you? What objects could you use to defend yourself?
- In considering your reactions to different situations, keep these three basic rules in mind:
 - a) Trust your Instincts.
 - b) Don't be afraid to be impolite or make a scene; this is especially important, even if it is someone you know.
 - c) Try to remain calm—use your imagination and good judgment give yourself time to think.

If You Are Sexually Assaulted

- Go to a safe place that has a phone.
- Call the police, rape crisis hotline, a friend or family member. Tell someone.
- DO NOT wash hands, bathe, shower, douche, change clothes or straighten up the area. This destroys evidence.
- Reporting is your choice. If you do not report, try to write down the details of the assault and save them in case you change your mind.
- Whether you report or not, get medical attention for treatment of external and/or internal injuries and test for sexually transmitted diseases and pregnancy.
- Take time to recover. Get counseling.

CRIME STATISTICS

Under the federal “Jeanne Cleary Disclosure of Campus Security Policy and Campus Crime Statistics Act,” formerly the Student Right to know and Campus Security Act, the El Camino College Police Department must annually distribute statistics on the reported occurrences of the following offences:

- Murder
- Manslaughter
- Sex offences
- Forcible (rape, sodomy, rape with a foreign object, and forcible fondling, sexual battery)
- Non – Forcible (incest and statutory rape)
- Aggravated assault
- Burglary
- Motor Vehicle Theft
- Arson
- Hate Crimes also includes larceny theft, simple assault, intimidation, and destruction of property (where there is evidence of victim selection base on actual or perceived race, gender, sexual orientation, ethnicity, or disability)
- Arrests or persons referred for campus disciplinary action for liquor violations, drug abuse violations and weapon possession

A Note on Campus Lighting

The campus lighting has been recently improved. However, the campus is on a continuous quest to monitor lights that no longer illuminate. Our Maintenance Department is notified of the problem to resolves it in a timely manner.