



## Assessment Committee Minutes

**Facilitator:** Jesse Mills and Amari Williams

**Date:** October 23, 2024

**Time:** 2:30 – 3:30 p.m.

**Recorder:** Jesse Mills

**Location:** Zoom

### **Vision**

Compton College will be the leading institution of student learning and success in higher education.

### **Mission Statement**

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

### **ATTENDEES:**

☐ Banks, Antonio  
☐ Huffman, Pilar  
☒ Mills, Jesse  
☐ Phillips, Jasmine  
☒ Tu, Mike  
☒ Wilkerson, Lynda  
☒ Williams, Amari

### **AGENDA**

- I. Call to order
- II. Reports:
  - a. SLO Coordinator: **Mills** – continued work on QFE items. Assessment webpage continued construction; assessment committee agendas and minutes are up. Handbook is up.
  - b. SLO Facilitators: **Wilkerson** – notified BIST faculty to complete SLO data entry. One faculty member having a technical issue, but most getting the entry done. Amari is helping.
  - c. Dean of Institutional Effectiveness: **Williams** – auditing SLO's in ELUMEN to ensure they match those in Curricunet. Course report templates and SAO report templates are drafted. SLO – PLO mapping process ongoing.
- III. New Business:
  - a. SLO Projects/Updates:

	<ul style="list-style-type: none"> <li>(i) SLO/PLO Alignment Grid Mapping Report – Summer Activity and Follow Up (Mills/Williams) <b>Mills</b> – all maps completed (either faculty completed it or Mills drafted their map). <b>Williams</b> – there were some SLO’s on the map that didn’t match those in Curricunet, and we will make those changes before entering maps in ELumen.</li> <li>(ii) Course Report Template (Mills/Williams) <b>Williams</b> – showed the template in ELumen, based off the previous template, and described it to the committee. <b>Wilkerson</b> – approves, and pointed to the need to train and help faculty complete the assessment. Noted the need to collaborate department-wide with consistent assessment tools.</li> <li>(iii) PLO Program Report Update (Mills/Williams)</li> </ul> <p>b. SAO Projects/Updates:</p> <ul style="list-style-type: none"> <li>(i) SAO Assessment Template Development (Williams) <b>Williams</b> – presented the template in ELumen. Tu – says it looks good. Wants guidance about how to set standard for success.</li> <li>(ii) Assessment Calendar (Mills). <b>Mills</b> – coincide with program review (semester before). Then adapt program review template to be able to plug in the SLO or SAO assessment report directly into the program review.</li> <li>(iii) Creating SAO’s for Administrative Offices. <b>Williams</b> – planning to do so at the Assessment Summit (early) Spring 2025. Workshop that together.</li> </ul> <p>IV. Discussion Items:</p> <ul style="list-style-type: none"> <li>a. Updating Program Review to Accept SLO Course Reports and SAO Reports</li> <li>b. Other Items. <b>Wilkerson</b> – how to change SLO’s in Curricunet. <b>Huffman</b> – will we describe the course report and SAO templates at the assessment summit? Yes we will.</li> <li>c. Next Meeting – November 27, 2024</li> </ul> <p>V. Adjourn</p>
	<p style="text-align: center;"><b><u>Next Scheduled Meeting: November 27, 2024 at 2:30-3:30pm</u></b>  <b>Zoom</b></p>