



## Assessment Committee Minutes

**Facilitator:** Jesse Mills

**Date:** April 24, 2024

**Time:** 2:30 – 3:30 p.m.

**Recorder:** Jesse Mills

**Location:** Zoom

### **Vision**

Compton College will be the leading institution of student learning and success in higher education.

### **Mission Statement**

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

### **ATTENDEES:**

☒ Banks, Antonio  
☐ Huffman, Pilar  
☒ Mills, Jesse  
☒ Phillips, Jasmine  
☒ Tu, Mike  
☒ Wilkerson, Lynda  
☒ Williams, Amari

### **AGENDA**

- I. Call to Order – Jesse
- II. Approval of Minutes – Committee Approved
- III. Institutional Effectiveness Report –  
**Amari:** Explained how IE is working with service offices to develop and run surveys.  
**Hawk:** Showed a recent example of a survey (IE office), and how it was constructed to answer data on SAO's.
- IV. SLO Facilitator Reports  
**Jasmine:** Gave a report of how SLO completion was going. Informed the committee of the SLO-PLO mapping project scheduled for May.
- V. New Business:
  - a. SLO Projects/Updates:
    - (i) SLO/PLO Assessment Template
    - (ii) SLO-PLO-ILO Mapping (Curriqunet)

- (iii) Assessment Calendar
- (iv) Assessment Handbook
- (v) SLO Webpage
- (vi) SLO + PLO Course Reports in ELumen

**Jesse:** Gave an update on all SLO projects. Namely, the SLO-PLO mapping project, the development of an assessment template, the work on the handbook and webpage, and had a discussion of the calendar/due dates for course reports. The committee agreed that a 4-year cycle would be appropriate, and Jesse will bring that recommendation forward to the IEC at the 4/25 meeting.

b. SAO Projects/Updates:

- (i) SAO Assessment Template

**Antonio:** Thought that a template would be helpful for authors.

**Hawk:** Provided SAO development instructions, which we can use to aid offices in creating SAO's.

**Amari:** Reiterated the importance of each office developing SAO's for themselves, and our role as facilitators.

- (ii) Build SAO Assessment Capability in ELumen
- (iii) Assessment Calendar
- (iv) Assessment Handbook

VI. Discussion Items:

**Jesse and Amari:** Spoke to the eventual role of the team in training faculty to complete SLO course reports, and classified staff to complete SAO reports. They proposed monthly trainings.

- a. SAO Development and Assessment
- b. Next Meeting – May 22, 2024

VII. Adjourn

**Next Scheduled Meeting: May 22, 2024 at 2:30-3:30pm**  
**Zoom**