

Planning Guidelines 2010-2011:

1. Recommendations must be the result of Program Review and/or program plans, maintenance of baseline services, or other documented needs.
2. Plan for non-cost improvements (qualitative objectives not requiring budget support).
3. Improve student success as measured by instructor grades, retention in courses, year-to-year persistence to the next level; certificates and degrees awarded; transfer rates; and the ARCC indicators (found at the following url).  
[http://www.elcamino.edu/administration/ir/docs/acadperformance/arcc\\_2009\\_ECC\\_CEC.pdf](http://www.elcamino.edu/administration/ir/docs/acadperformance/arcc_2009_ECC_CEC.pdf)
4. Establish baseline rather than optimum levels of service to be provided.
5. Plan for 3% budget reductions.
6. Plan on no federal stimulus to backfill categorical cuts.
7. Utilize available data to drive planning and decision-making.
8. Utilize technology to improve services.

*All goals must be linked to at least one College Strategic Initiative and if possible link to an ARCC indicator.*

**College Strategic Initiatives**

1. Offer excellent educational and student support services:
  - a) Enhance college services to support student learning using a variety of instructional delivery methods and services.
  - b) Maximize growth opportunities and strengthen programs and services to enhance student success.
  - c) Strengthen partnerships with schools, colleges and universities, businesses and community-based organizations to provide workforce training and economic development for our community.
2. Support self-assessment, renewal, and innovation:
  - a) Use student learning outcomes and assessment to continually improve processes, programs and services.
  - b) Use research-based evidence as a foundation for effective planning, budgeting and evaluation processes.
3. Modernize the infrastructure to support quality programs and services:
  - a) Use technological advances to improve classroom instruction, services to students and employee productivity.
  - b) Improve facilities to meet the needs of students and the community for the next fifty years.

ARCC INDICATORS 2009			
	El Camino %	Peer Average %	Peer High %
Student Progress and achievement rate	48.8	47.7	55.6
Percent of students who earned at least 30 units	69.3	73.9	82.7
Persistence rate	74.0	69.3	80.6
Annual successful course completion rate for credit vocational courses	71.6	74.5	85.4
Annual successful course completion rate for credit basic skills courses	53.8	59.1	65.7
Improvement rates for ESL and credit basic skills courses	79.2 ESL 47.2 Basic Skills	58.4 ESL 48.3 Basic Skills	79.2 ESL 64.6 Basic Skills