



INSTITUTIONAL EFFECTIVENESS PARTNERSHIP INITIATIVE
Participate | Collaborate | Innovate

**Institutional Effectiveness Partnership Initiative
 Partnership Resource Teams
 Institutional Innovation and Effectiveness Plan
 Date: March 5, 2020**

Name of Institution: Compton College: Preliminary Progress Report

Area of Focus	Objective	Responsible Persons	Target Date for Achievement	Action Steps	Measure of Progress	Status As of Date:
A. Distance Education: Communication	<ol style="list-style-type: none"> Update website to reflect Online Services at Compton College Develop and implement Compton College Distance Education Communication Plan Create spaces for Distance Education communication 	Vice President Academic Affairs* ; Vice President of Student Services; Dean of Counseling and Guided Pathways Director, Community Relations; Director of Institutional Research and Planning; Distance Education Faculty Coordinator; *Lead Responsible Person	June 30, 2020	<ol style="list-style-type: none"> Hire web designer to highlight online student support services Assemble Distance Education stakeholders (including faculty, staff, managers, and students) to map out communication plan Implement communication plan. Invite Distance Education Advisory Committee to relevant committees across the college such as Deans and Directors' Council meetings Create Online Summit for faculty and other groups to clearly understand their role and the direction of Distance Education at Compton College 	<ol style="list-style-type: none"> Website updated to reflect online student support services hub Input provided by stakeholders Plan implemented Regular dissemination of Distance Education information through relevant committees implemented Online Summit implemented. 	<ol style="list-style-type: none"> ip complete complete complete complete/revist
B. Distance Education: Data Needs and Support	<ol style="list-style-type: none"> Disseminate Distance Education success & retention data and enrollment trends in disaggregated form Create and implement evaluation plan for Distance Education 	Vice President of Academic Affairs* ; Dean of Counseling and Guided Pathways. Instructional Deans; Director of Research and Planning; Distance Education Faculty Coordinator; *Lead Responsible Person	June 30, 2020	<ol style="list-style-type: none"> Create and distribute Tableau report on success and retention and enrollment trends customized with Distance Education courses Engaging applicable stakeholders, develop and implement Annual Evaluation plan and timeline for Distance Education Program Modify Student & Faculty Survey to include online education Identify best practices in online education, and build measures of those practices into the evaluation process. 	<ol style="list-style-type: none"> Distance Education Success and Retention report access given to Vice President, Deans, Department Chairs, and Faculty Coordinators Plan and timeline approved and implemented Distance Education survey sent out and data collected Best practices and measurements collected and added to the evaluation process 	<ol style="list-style-type: none"> ip ip ip ip
C. Distance Education: Strategic Focus	<ol style="list-style-type: none"> Create clear organizational structure Prioritize of Distance Education across campus Build institutional capacity and infrastructure for Canvas use campus wide 	President/CEO, Cabinet; Distance Education Faculty Coordinator; and Distance Education Advisory Committee	December 31, 2020	<ol style="list-style-type: none"> Hire Learning Management Systems (Canvas), Specialist Clearly define administrative & faculty leadership roles Fully Resource Distance Education Coordination (Canvas administration, coordination, instructional design, accessibility, curriculum support) 	<ol style="list-style-type: none"> Learning Management Systems (Canvas) Specialist hired Distance Education leadership roles defined and disseminated Coordination resources allocated Distance Education Advisory Committee established 	<ol style="list-style-type: none"> complete complete/revisit we need ID course shell templates & an established

		*Lead Responsible Person		d. Establish Distance Education Advisory Committee e. Infuse Distance Education within college's strategic Enrollment Management Plan f. Develop and implement Distance Education annual plan and budget g. Increase Information Technology capacity to support Distance Education h. Place Distance Education in the program review cycle	e. Strategic enrollment management plan revised to include Distance Education f. Distance Education's annual plan and budget implemented g. Information Technology Plan revised to include capacity to support Distance Education h. Distance Education added to the program review schedule i. Prioritizing Distance Education agreed to by College stakeholders	Accessibility Committee d.complete e.ip f.ip g.complete, Blackbelt, Canvas 24/7, Alister h.complete i.include in college goals in 2020-2021
D. Distance Education: Professional Development	1. Increase percentage of faculty trained in online teaching 2. Provide ongoing training for staff and administration to support online education 3. Increase student success and course completion in online education	Vice President of Academic Affairs; Dean of Counseling and Guided Pathways Instructional Deans; Professional Development Manager; Distance Education Faculty Coordinator* ; Distance Education Advisory Committee; *Lead Responsible Person	December 31, 2020	a. Send faculty through Local Peer Online Course Review course b. Establish Local Peer Online Course Review sub-senate committee to institutionalize Local Peer Online Course Review process and California Virtual College-Online Education Initiative Peer Online Course Review submission c. Train deans and department chairs on evaluation of online courses and best teaching practices d. Bring outside Professional Development presenters to address gaps e. Host Online Education Summit for faculty f. Identify and offer relevant workshop opportunities g. Hire a consultant to develop a Professional Development Plan for Compton College Distance Education h. Hire a consultant to provide Distance Education Professional Development activities for Compton faculty for 2019 – 2020 year i. Establish a faculty mentor program j. Evaluate progress in student success and course completion annually.	a. Number and proportion of faculty trained through Local Peer Online Course Review b. Peer Online Course Review sub-senate committee established with course review procedure via Online Education Initiative Rubric c. Deans and department chairs trained d. Outside presenters used as needed e. Online/Hybrid Digital Summit held f. Workshop opportunities for faculty determined by Distance Education Advisory Committee and Professional Development g. Consultant hired; plan developed and approved; implementation commenced h. Consultant hired; activities designed and approved; implementation commenced i. Faculty mentor program established j. Annual progress evaluation method established.	a.complete b.complete c.dean ip; chairs complete d.ip-hirig our own faculty to teach e.complete f.ip g.ip h.ip i. ip Canvas Demo j.get data-ip
E. Distance Education: Support Services	1. Join Online Education Initiative Consortium 2. Implement an Online Student Readiness assessment and resource such as Smart Measure Quest for Success 3. Provide lab space for students to work online	President/CEO; Vice Presidents and entire campus implementation team; Dean of Counseling and Guided Pathways; Distance Education Faculty Coordinator* *Lead Responsible Person	June 30, 2020	a. Sign agreement to join Online Education Initiative a. Develop and implement online student orientation b. Train faculty and staff on how to utilize California Virtual College-Online Education Initiative Student Support Services Hub c. Dean of Counseling will update Distance Education Advisory Committee on the implementation of Online Student Support Services Hub d. Install Canvas LTI Smart Measure Quest for Success e. Purchase and install equipment for online students and faculty to use in the DE Technology Learning Center	a. Agreement signed b. Online student orientation implemented c. Training program established in Distance Education Technological Learning Center d. Successful Online Education Initiative Support Services integrated into Canvas and campus website e. Implementation reports regularly presented by Dean of Counseling f. Online students have access to online readiness support g. Distance Education Technology Learning Center in operation	a.complete b.ip c. ip d.not being funded e.work with OEI-Cal Bright funding f.ip g.complete

Request for IEPI Resources to Support Institutional Innovation and Effectiveness Plan

Applicable Area(s) of Focus (Copy from table above.)	Applicable Objective(s) (Copy from table above.)	Description of Resource Needed (Refer to Action Steps above as appropriate.)	Cost of Resource
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E. Distance Education: Support Services	E.1-E.3	Sign agreement to join Online Education Initiative: Online Education Initiative Support Services integrated Develop online student orientation (funded by Compton Community College District) Develop Marketing Video (funded by Compton Community College District)	0
C. Distance Education: Strategic Focus	C.1, C.3	Hire Learning Management System (Canvas) Specialist Salary funded for a year for Learning Management Specialist position	80,000
D. Distance Education: Professional Development	D.1-D.3	Bring outside Professional Development presenters to address gaps Establish a faculty mentor program	65,000
A. Distance Education: Communication B. Distance Education: Data Needs and Support C. Distance Education: Strategic Focus D. Distance Education: Professional Development E. Distance Education: Support Services	A.1-3, B.1-2, C.1-3, D.1-3, E.1-3	Faculty coordinator (40% release time 1 st and 2 nd years; 20% subsequent years), including intersession.	25,000
B. Distance Education: Data Needs and Support	B.1-B.2	Conduct studies on Distance Education success and retention data, and student and faculty surveys.	15,000
A. Distance Education: Communication	A.1	Hire web developer to update and reflect the online student support services hub	15,000
Total IEPI Resource Request (not to exceed \$200,000 per college)			200,000

Approval	
Chief Executive Officer	
Name:	
Signature or E-signature:	Date:

Collegial Consultation with the Academic Senate	
Academic Senate President	
<i>(As applicable; duplicate if needed for district-level I&EP)</i>	
Name:	
Signature or E-signature:	Date:

Questions: