Technology Committee Meeting

Minutes

Meeting Date: Oct. 20, 2021   **Meeting Time: 3:00-4:00pm**

Vision
Compton College will be the leading institution of student learning and success in higher education.

Mission Statement
Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton College promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion and lifelong learning.

Meeting Participants

- Andrei Yermakov
- Airek Matthews
- David Maruyama
- David Simmons
- Lynn Chung
- Domenic Capozzolo
- Monica Banuelos

- Clifford Seymour
- Nicole Gordon
- Lynell Wiggins
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- Celia Valdez
- Andree Valdry
- Allister Caddy

- Stephen Gonzales
- Evan Skorka
- Josue Flores
- Gary Narusawa
- Denise Blood

Absent

<u>**Meeting Minutes**</u>

I. Minute Approval

- o Motion made by Evan Skorka, seconded by David Maruyama, to approve the minutes from the September meeting (with spelling correction). Minute were approved with no objections.

II. Technology Committee Goals

- o Recommendations for Technology goals for the year was request
- o There was some discussion on the Technology Master Plan and review of possible goals to focus on for this year
- o The Committee decided on the 4 goals below for this year:
  - *Maintain a Technology Master Plan that aligns with district goals*
  - *Assess the technological needs and competencies of the faculty, staff and students*
  - *Advise on staff and faculty technology training*
  - *Review recommendation of two subcommittees (504/508 & IE)*

III. 504/508 Subcommittee Update
- o Cliff discussed the AIM website (not yet advertised but application is up)
- o Cliff is currently using the AIM app internally
- o Using student's laptops in stock until new laptops arrive
- o There was discussion on AIM training for faculty
- o David talked about accessibility in the website redesign
- o David is on the Web Design committee and they meet tomorrow.
- o There was also discussion about the complaint process as it relates to accessibility.

IV. Innovation Experience (IxS) Subcommittee Update

- o Lynn shared with the committee the recommendations that were sent to Dr. Curry
- o We viewed the IE Committee's webpage
- o Discussed committee updates
- o Discussed SWF funding for committee needs

V. Return to Campus
- o Discussed new application for Wellness Survey for campus entry
- o Microsoft Partners system is used to provide the staff information immediately to campus entry staff
- o Andrei provided a look at the new tracking system (Wellness Survey Upgrade)
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VI. Spam Email
- o   We reviewed the Technology Committee web page
- o   Member were asked to provide input
- o   Discussed ways to get students to view the informational videos on Tech web page
- o   Talked about teaming up with different departments to use some incentives for students to watch the video.

VII.   MFA Enforcement for Students
- o   It was discussed restricting the global address book to students.
- o   This restriction can help prevent SPAM attacks
- o   The restriction would not prevent students from emailing any faculty and or department on campus
- o   The committee had no objections to restricting student access to the global address book
- o   Nov. 11th is the date set for students to add MFA
- o   Help desk will be available to assist students that may have problems

VIII.   Technology Master Plan Annual Review

- o Technology Committee should review the 2024 Technology Master Plan
- o Discuss Master Plan and next meeting
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Meeting Adjourned