Technology Committee Meeting

Minutes

Meeting Date: April 15, 2020   **Meeting Time: 3:00-4:00pm**

Vision

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement

Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton College promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion and lifelong learning.

Meeting Participants

___ Andrei Yermakov	___ Clifford Seymour	_A_ Andree Valdry
___ Syria Purdom	___ Nicole Gordon	___ Evan Skorka
___ David Maruyama	_A_ Brent Kooiman	___ Lauren Sosenko
___ David Simmons	___ Celia Valdez	_A_ Anthony Vargas
_A_ Randy Nunley	___ Charles S Hobbs	___ Denise Blood
_A_ Domenic Capozzolo		

A=absent

<u>**Meeting Minutes**</u>

- **Meeting called to Order**
    - Andrei called the meeting to order.

- **Minute Approval**

    - Motion made (David Simmons) and seconded by (Charles Hobbs) to approve the minutes from the December 20th meeting. With corrections to wording regarding the Technology Committee Master Plan and the Compton College 2024 Master Plan. Wording was corrected on the draft. (Create action plan for Technology Plan and the Compton College 2024 Master Plan).

- **COVID-19**

    - **Remote Operations**- All courses have been moved to remote instruction successfully. There were challenges with remote instruction for those courses with a lab component.
    - Celia Valdez mentioned the 2nd 8weeks course will be ready by Monday on CANVAS. Also, a program called Labster has been installed in CANVAS for Biology faculty. Labster provides virtual lab simulations.
    - Over 100 laptops were issued to faculty for remote instruction. Faculty are currently still receiving tech support as needed.
    - **Laptops for Students-** About 450 students completed reservations for free laptops. Many students however did not pick up their laptop. The District will now move to a delivery method for the student laptops. Students Services is working with carriers for laptop delivery.
    - There was some discussion on the organization of the laptop distribution on campus. The entire process from parking to laptop pick up was well organized, which allowed minimal wait time for students picking up laptops.
    - Student Services are also discussing Hot Spot option for students
    - **New Drop Code**- The new drop code EW will allow students to drop course without penalty. It will not appear on their record. Ellucian is working with Barbara Perez to test the new EW code.

- **Ellucian / Compton College Projects**
    - Ellucian team consultant assigned to Compton College free of charge until June. This contract may be extended. The project in progress are
        - **Online Transcripts Request** –(Parchment)
        - **Document Migration**
        - **Workflow Module (finalized)**
        - **Financial Aid working to automat functions**
        - **ASB- opt out page launch. For students who wish to opt-out of the ASB fee**

- **New My Compton page- Learning Resources for students**
    - o Syria Purdom and ITS created a new Learning Resource Page in MyCompton portal
    - o **EdReady-**Supplement instruction software offering additional math and English lessons (1-year contract, looking to renew contract) -not accessible with single sign on.
    - o **NetTutor-** This is third party tutoring offered online to students.
    - o **Linkedin Learning-** has been configured and tested. Needs some final touches. Linkedin Learning offers a library of instructor led courses online.
    - o **LRS-** tiles are available to students only. The same resources will be available to staff just through a different license.
    - o System administrators will have same access to be able to assist students.
    - o Some discussion on Portal set up
- **Q&A**
    - o More discussion on student laptop program

The Next Scheduled Meeting
(May 20, 2020)