



Technology Committee Meeting

Minutes

Meeting Date: March 21, 2018

Meeting Time: 3:00-4:00pm

Vision

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement

Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton College promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion and lifelong learning.

Meeting Participants

<input checked="" type="checkbox"/> Andrei Yermakov	<input checked="" type="checkbox"/> Eduardo Estrella	<input type="checkbox"/> Andree Valdry
<input type="checkbox"/> Rodney Murray	<input checked="" type="checkbox"/> Nicole Gordon	<input type="checkbox"/> Gary Narusawa
<input type="checkbox"/> David Maruyama	<input type="checkbox"/> Brent Kooiman	<input type="checkbox"/> Thomas DeHardt
<input type="checkbox"/> Art Leible	<input type="checkbox"/> Celia Valdez	<input type="checkbox"/> Dale Ueda
<input checked="" type="checkbox"/> David Simmons	<input checked="" type="checkbox"/> Clifford Seymour	<input type="checkbox"/> Alexys Quero
<input type="checkbox"/> Lynell Wiggins	<input checked="" type="checkbox"/> Vladimir Vasquez	<input checked="" type="checkbox"/> Claudio Vilchiz

Meeting Minutes

- **Review and Approve Minutes from January 24th meeting**
 - Minutes from the January 24th meeting were reviewed, a motion was made and seconded to approve the minutes.

- **ERP/SIS System Update**
 - Banner/ Ellucian is the Student Information System that the college has selected.
 - There was some discussion about the functionality of the system and what reason the College made this selection.
 - System does not require many add-ons, it is an All –In-One system.
 - Primary factors were this is an established vendor, cloud based system, not computer installed or any desktop applications.
 - Implementation starts next week of new ERP system.
 - Summer 2019 is when students/faculty will be on the new system
 - Compton canvas classes & Compton.edu emails

- **Copier Contract Renewal**

- May 31st is renewal for all copiers on campus
- Currently shopping for new vendors
- Inventory of equipment has been done
- Considering user satisfaction and functionality when selecting a new vendor
- More discussion on copier service and contract renewal

- **Microsoft Office 365 implementation update**

- Andrei showed the committee a demo of Microsoft Office 365
- Some discussion on training timeline of Microsoft Office 365 for faculty

- **508 Compliance**

- 508 Compliance relates to technology as 504 relates to student accommodations.
- Feb 15th 2018 every Institution is required to be 508 compliant. Institutions found non compliant will be subject to a financial penalty.
- There was some discussion on 508 compliance with the committee and how to make a document 508 compliant.
- David discussed information he received at a meeting he attended regarding 508 compliance. Which included compliance tools, and software recommendations.

- **Information Security Compliance NIST 800-171**

- There was some discussion on the Information Security Compliance as it relates to the College (the running of reports, exchanging personal information, student records).
- The committee discussed areas of concern, policies, and student information
- Policy should define what is allowed and not allowed
- With the implementation of Microsoft Office 365, 70% of the security requirements will be met.
- Training provided on how to send secure information

- **DISCUSSION ITEMS**

- **Library Database Access**

- Andry discussed the library data base with the committee and did a short demo to show the issue with access.
- It was determined that single sign on support was necessary.
- There was more discussion about the library data base, and working with vendor to make the access more seamless for the user.

Meeting Adjourned

The Next Scheduled Meeting

TBD