El Camino College Compton Center

Technology Committee
October 19, 2016

Present: T. DeHardt, E. Estrella, A. Leible, D. Maruyama, R. Murray, M. Ornelas, D. Simmons, D. Ueda, A. Yermakov

Absent: B. Kooiman, S. Khodagholian, G. Manikandan, C. Valdez, A. Valdry

Facilitator: Andrei Yermakov/ David Maruyama

Recorder: Nicole Gordon

I. Information Items

a. Student Participation Desired

  i. There was more discussion on the need for student participation for this committee. We will make more efforts to get a student representative on the committee. A copy of the minutes will be sent to Junior Domingo the Director of Student Life. Andrei reminded the committee that campus wide Wi-Fi was because of the students, and how they play a vital role in the Technology on campus.

II. Discussion/ Action

a. Review & Approve minutes

  i. The minutes from the September 21st meeting were reviewed and approved

b. Current Projects Update

  i. Andrei provided an update copy of MIS projects and status.

  - **Completed Projects**
    - A/V upgrade for Cosmetology- the Cosmetology department has the first interactive projector on campus.
    - Allied Health Labs all updated to Windows 10 and MS Office 1

- o Surplus Equipment has been picked up (24 pallets of e-waste) an email will be sent out campus wide to pick up old e-surplus. Andrei discussed the process of discarding the e-waste and explained how it is no cost to the campus for this service.
- o Accreditation Standard IIIC is complete
- **In Progress Projects**
  - o Technology Master Plan- Andrei needs some assistance with the master plan, wants some input from the committee. There was discussion of the Technology Plan and making sure it addresses the split from ECC, the transition process. Art suggested a roadmap and using assumption section in the plan because of so many unknowns. Andrei talked about responsive website (having a website that will function on all devises) The plan will be sent out to review and add suggestions.
  - o LRC/SCC labs are in process of being update with Windows10 and Office MS 16.
  - o Molina Health Building- internet service installed
  - o Xerox Server- copier codes for each employee (certain copiers require software upgrade before this will be complete. Waiting for vendor quote)
  - o WebCRD Portal- on last steps before going live.
  - o A/V Student Lounge- system being upgraded
  - o Phone in classrooms- Some tools required to complete (waiting for purchase)
  - o Police (Delta) Building- designing network
  - o Instructional Building #1-designing network

- **Upcoming Projects**
  - o AV in LRC/ SSC- conference rooms, SSC labs and classroom 108
  - o Cable Management VT-Rearranging all cable distribution in VT.
  - o Backup Recovery System- Research/ vendor selection
  - o Office 365- Configure cloud platform for MS Office 365. Move all Compton.edu users to cloud

III.   Other Items

a. **Comments/ Recommendations**
   i. There was some discussion about phones not being in labs for the Trades. Andrei will make sure that is checked out.
b. **Discussion items for next meeting**
   i. New survey for faculty and students- what should this survey look like and some questions for the survey

Next meeting is scheduled for Wednesday, November 16, 2016 @ 3:00pm.