



# El Camino College Compton Center

Technology Committee  
November 16, 2016

**Present:** E. Estrella, A. Leible, D. Maruyama, R. Murray, D. Simmons, D. Ueda, C. Valdez, A. Valdry, A. Yermakov

**Absent:** T. DeHardt, B. Kooiman, S. Khodagholian, G. Manikandan, M. Ornelas

**Facilitator:** Andrei Yermakov/ David Maruyama

**Recorder:** Nicole Gordon

## I. Information Items

### a. Accreditation Standard IIIC update

- i. Accreditation Standard IIIC is completed. The draft is still being reviewed.

### b. Technology Master Plan update

- i. The Technology Master Plan was updated, review and some revisions were made. Andrei will send out the revised copy. The draft of the Master Plan is complete which the starting point is.

## II. Discussion/ Action

### a. Review & Approve minutes

- i. Motion made, and seconded to approve the minutes from the October 19<sup>th</sup> meeting.

### b. Current Projects Update

- i. Andrei distributed and briefly discussed an updated copy of the MIS projects list.
  - **Completed Projects**

- Web CRD Portal has been launched, and the feedback from faculty so far has been positive. There was questions on job submission and pick up location for evening and Saturday faculty. Andrei went through a portal demonstration for the committee. He also noted that the pickup location for print job for evening and Saturday faculty is SCC 207.
- Art mentioned that the MyECC portal upgrade is scheduled for March 19-22. There was some questions about this occurring around the same time as the Accreditation visit.
- VT Labs are upgraded to Windows 10 and MS Office 16. After all labs are upgraded then begins the process to upgrade all faculty and staff desktops.
- The Student Lounge upgrade is complete. IT was trained by the vendor on the new equipment.
- MIS assisted the architects with the network, security and fire system design for the Delta building
- **In Progress Projects**
  - Contractor installing A/V in Little Theatre, soft grand opening set for December 13<sup>th</sup>. ( A?V equipment will not be programmed at the opening)
  - Completion of the phones in each classroom will be the spring. There was more discussion on open areas needing a PA system. There is a PA system included with the Little Theatre AV. All permeant buildings moving forward will have a PA system.
  - Security cameras being repaired on campus – these camera are located in the parking lots and intersections around the campus. (there was some discussion about the cameras in the VT building)
  - Security cameras in VT will likely be addressed during remodeling. Because the cameras are not working that is that a liability issue? The camera issue needs to be discussed with campus police (Lt. Box) – There was also discussion about the Blue Box Emergency Phones on campus being clearly marked if they are not operating.
- **Upcoming Projects**
  - AV in LRC/ SSC- conference rooms, SSC labs and classroom 108
  - Cable Management VT-Rearranging all cable distribution in VT.
  - Backup Recovery System- Research/ vendor selection
  - Office 365- Configure cloud platform for MS Office 365. Move all Compton.edu users to cloud

**c. Technology Committee web page review**

- i. There was discussion of the Technology Committee web page. Andrei showed the committee how to access the web page from the school's website. We reviewed the information that was currently on the page and there was some discussion about the statement of purpose. It was decided it would be best to keep the same language that is in the Technology Master Plan.

**d. Future technology survey questions**

- i. There was discussion regarding student surveys. Art will provide template and samples of past surveys. Andrei talked with the committee about survey questions and what information needs to be collected.

**III. Other Items**

**a. Comments/ Recommendations**

- i. There was more discussion about the survey questions for students/ faculty.

**b. Discussion items for next meeting**

- i. Annual self-evaluation, purpose statement, functionality, success of tech. committee, and goals for committee.

Next meeting is scheduled for **Wednesday, December 14, 2016 @ 3:00pm.**