El Camino College
Office of Dean Career Technical & Education

Minutes- Technology Committee
September 12, 2014
2:00pm

Present: Dr. Sevana Khadagholian, Brent Kooiman, George Luna, David Maruyama, Dr. Rodney Murray, Dr. Michelle Priest, Rudy Ramos, Pamela Richardson, David Simmons, Dale Ueda, Celia Valdez, Andree Valdry

Absent: Eduardo Estrella

Facilitator: Dr. Rodney Murray and Rudy Ramos

Recorder: Laura Atchison

I. **Welcome**

Dr. Murray welcomed the new members to the Technology Committee; Dr. Khadagholian, G. Luna, and P. Richardson. He informed the Technology Committee that the day and time for the meeting will be for each month the second Thursday, and the time will be 2:00pm in the MIS Conference Room. Both he and R. Ramos will co-chair. The meeting was then turned to R. Ramos to start the agenda items.

II. **Discussion/ Action**

A. AT&T Analysis Project

Mr. Ramos stated the District Board looked at 3 key categories for technology. They were Discovery Analysis, Security, and Wi-Fi RS Study.

a. Discovery Analysis – Network, the condition, technology changes, system fail and needs for a solid backbone.

b. Security – Contents that runs on our network. Example, virus having the capability to hold document contents for ransom. After April 8th, Microsoft no longer provides Win XP security patches for Win XP/Office 2003 updates. The operating system; antivirus functional ability no longer produce.

c. Wi-Fi RS Study – At times the phones doesn't work, need to know the population that will be using. The RS Study must take place so the District will know where to deploy the money thus help in making an educational decision; resources is needed for improvements. Usually a 90 days period to address each concern.

Dr. Murray said the Wi-Fi will be addressed first. After 90 days when the report comes back from AT&T, it will give a better education as to where we are. It may take as long as 6 months to a 1 year.

It was stated Wi-Fi for students in the Automotive department is needed with the All Data software. Dr. Murray stressed the importance to have faculty input in addressing the report in this category.

Mr. Ramos pointed out that the browser no longer work with older systems Win 7. Computers in the student labs and staff's offices software are to be replaced. Each department will be contacted and documents are to be copied and then later download. It will take approximately 60 to 90 days. 350+ machines are involved. Student will have 23" touch screen and the staff will have 21" touch screen.

B. Technology Budget

Dr. Murray asked the Technology Committee members "What should they be achieving?" Dr. Priest said each should look at the goals and vision. The PBC has no sense of cost when it comes to computers and software. Technology is changing and in order to stay abreast, there is a need to increase staffing in the IT department.

Dr. Murray said the problem is cost; 50% of funding goes to education. Some felted the need for more software. Dr. Murray said staff must first check with MIS before ordering software and make certain the software ordered others can have assesses to them.

III. Other Items

It was requested that a one page brief from the Technology Committee stating the goals and what is needed per semester.

Process request form and input process; one's needs and wants in Plan Builder; starting point – TracDat; need one program to do everything.

The Technology Committee members were concern on how the students and staff are affected by the outage with Datatel and their email address. More interruption will take place. There is a problem in receiving email from the web page mail.com

Dr. Priest informed the Technology Committee members they are now on the Technology Accreditation Committee. The Accreditation team visit will take place on October 6-9, 2014. It is important for each member to go over Stand 3C. There are 5 sentences. She asked everyone to go over this section so when asked by the Accreditation team, their answers will be on point without any hesitations.

There will be a 2 years self-study for the Compton Center to become a college again. Everyone is watching to see our comeback. It would take10 million dollars to get us where we need for technology.

Before closing the meeting, Dr. Murray said he would email the Technology Plan.

Meeting was adjourned at 3:00pm. The next meeting is scheduled for October 10, 2014.