

El Camino College Compton Center
Minutes of the Monthly Meeting of the Student Success
October 8, 2014
1:00 PM

Location of Meeting:

Student Success Conference Room #220

Present at Meeting:

Carmela Aguilar
Trish Bonacic
Lauren Gras
Mary Griffin
Vanessa Haynes
Alberto Jimenez
Estina Pratt
Chelvi Subramaniam
Jose Villalobos

The regular meeting of the Student Success Committee was called to order at 1:07 pm on October 8, 2014 at Student Success Conference Room #220 by Chelvi Subramaniam.

I. Consideration of Open Issues

1. Student Success Plan Status Report
 - a. Strategy 1 – Established Student Success Committee & Administrative Leadership
 - i. Change LRC Bldg. to L-SSC Bldg.
 - ii. Faculty Chairs participates in ECC SSTF (done)
 - iii. Projections for spring 2015 to be completed and updated
2. **Strategy 2: Evaluate and modify/enhance SSS Process**
 - a. Orientation – Shatao Griffin and Joseph Lewis are to participate in this – Lauren Gras will contact them to attend the next meeting.
 - b. All students must participate in orientation prior to assessment testing to become familiar with the College and its resources.
 - c. www.elcamino.edu-myecc will be live on October 31, 2014
 - d. Recommend additional sections of HDEV 10 by Fall 2015
 - e. Zambrano meets w/local Work Source Centers/EDD/SCROC and faculty – Lauren will contact Alicia Zambrano regarding this area.
3. **Counseling**
 - a. STC presentations will come through the counselors.
 - b. On-going counselors refer students to the Transfer Center to see the Transfer Counselor and Transfer center services.

4. **Changes**

- a. Change all LRC to L-SSC
- b. Extend to faculty to participate
- c. We will need a Student representative from the ASB.
- d. Committee members will present updates December 12, 2014

5. Assignments to Update sections of the SSC Plan:

- A. Establish Student Success Committee & Administrative Leadership: No Lead (We worked on this as a committee during the meeting).
- B. Evaluate and modify/enhance the SSSP and policies focusing on barriers to student success identified in the basic skills assessment.= No lead (We worked on this as a committee during the meeting).
- C. Provide support for discipline faculty to revise basic skills courses - Albert Jimenez was assigned as lead.
- D. Provide academic support resources and services, including tutoring, in all disciplines as appropriate. Albert Jimenez and Trish Bonacic are assigned as lead.
- E. Institutionalize and expand learning communities - Maria Estrada is assigned as lead.

II. Standard for the Student Success Plan

1. Establish Student Success Committee & Administrative Leadership = No lead (We worked on this as a committee during the meeting).
2. Evaluate and modify/enhance the SSSP and policies focusing on barriers to student success identified in the basic skills assessment. = No lead (We worked on this as a committee during the meeting).
3. Provide support for discipline faculty to revise basic skills courses= Albert Jimenez was assigned as lead.
4. Provide academic support resources and services, including tutoring, in all disciplines as appropriate. = Albert Jimenez and Trish Bonacic are assigned as lead.
5. Institutionalize and expand learning communities= Maria Estrada is assigned as lead.

III. Agenda and Time of Next Meeting

The next meeting will be held at 1:00 pm on November 20, 2014
Student Success Conference Room #220.

The agenda for the next meeting is as follows: The meeting was adjourned at 2:00 pm
by Chelvi Subramaniam.

Minutes submitted by: Mary Griffin

Minutes approved by: Lauren Gras