<div align="center">**Student Success Committee Meeting Minutes**</div>

Facilitators: Rebekah Blonshine/Valerie Woodward   **Recorder**: Nathalie Seville

Date: 9/24/20   **Time**: 2:00pm – 3:00pm   **Location: Zoom**

<div align="center">

Attendees
</div>

Dr. Jimenez	Dr. Woodward	Queen Juarez Ward	Nathalie Seville
Dr. Blonshine		Sarah George	Lauren Sosenko
David Turcotte	Dr. Michel-Jackson	Gayathri Manikandan	

<div align="center">

Agenda
</div>

1. Review of the Purpose of Student Success Committee:

   Student Success Committee

   Purpose: To provide a shared framework for the discussion, development, and implementation of processes and programs that integrate Basic Skills/ AB -705, Student Success & Support Programs, AB 86- Adult Education, Student Equity, and Strong Workforce to optimize and enhance student achievement, retention, and success. This committee will compile and approve mandated reports and plans required by the California Community College Chancellor's Office, including the Basic Skills Initiative, Student Equity, and Student Success & Support Programs Plans, Strong Workforce, and AB-86/104 Adult Education. The Committee will reflect a broad representation from faculty, staff, and students.

   - Reviewing data specifically AB705
   - AB 540- undocumented students. AB507- all students can directly go into transfer level and English.
   - Make recommendations where we see equity and success gaps
   - Defining success: Success & retention rates, but also resources, programs, and people who can help.
   - Suggestion: How we are going to work with various Tartar Success Teams and sharing knowledge.
   - Suggestion: Look into CRM advise, early alert data. Figure out what is working and what is not.

2. Committee Goals for fall 2020

   - Look into data

   - Reviewing rates of first year English completion

   - Look into students who are earning 0 units the first term and come up with recommendations for an action plan

   - Make recommendations to the college for improvement, based on data

   - Questions: What kind of data are we looking at beyond success and retention?

- Question: What do we want to use this data for?
3. Suggestions for presentations/guests
    - CRM Advise- We want to dive into the alerts that majority of the students are receiving and see what students are struggling with.