



**Professional Development Committee
Meeting Notes (Minutes)
April 19, 2018
1:00 – 2:00 pm**

Vision

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement

Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton College promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion and lifelong learning.

Meeting Participants

Aasi, Fazal	Sasser, Rachelle	
Judy Crozier	Manikandan, Gayathri	
Syria Purdom		
Wendy Wimberly		

Meeting Minutes

1. Agenda was approved by J. Crozier with revisions/addition to tabled items from previous meeting minutes and seconded by W. Wimberly.
2. March 13th, 2018 meeting minutes was approved, minutes can be posted online.
3. Conference Request: All 3 requests got approved
 - A. Stephanie Dewitt and Gwendolyn Johnson from Business Services will be attending “Women Hold Up Half the Sky” at Cerritos, CA on May 11, 2018.
 - B. Dr. Ikaweba Bunting from Social Sciences attended FACCC Advocacy & Policy Conference at Sacramento, CA from 3/2/18 to 3/5/18
 - C. Ms. Sasser will check with Business Office to see how much budget is left for this year. --> Tabled
4. Health and Lifestyle Expo: Will be rescheduled.
 - A. Next time, we can hold the health fair either in fall or before the spring break. May be middle of September to line up ECC. May be we should provide food. Invite benefits group.
 - B. Thursday April 26th from 11:00am to 1:00pm in student lounge. Due to the low attendance last year, we scheduled it only for 2 hours this year. --> Postponed.

5. Staff Professional Development.

- A. Staff PD will be on May 4th full day. W. Wimberly, S. Purdom and P. Huffman had put in a lot of effort in making it possible.
- B. There will be different activities like fitness, painting, scavenger hunt based on History of Compton. There will be Taco truck, funnel cake, fresh Juice etc.
- C. Breakout sessions includes Financial planning, Nutrition, Retirement and General Health and Close Out presentation will be on promoting student success.
- D. There will be prizes and give-aways.

6. Prof. Development by Elana

- A. Workshop on MS. Excel Level 2 : Charts and Tables is tentatively scheduled on May 29th, 2018
- B. Need to confirm with Elana.

7. Book Club for Fall 2018

- A. Judy suggested the book, “The College Fear Factor: How Students and Professors Misunderstand One Another”
- B. Book club needs funding to purchase the books.
- C. We can also extend the existing book club on “Guided Pathways” to Fall 2018.

8. Discussions on Staff Calendar

- A. In order to post the meeting schedule on the Compton Calendar, a manager needs to approve it.
- B. Need to contact H. Parnock for more information regarding the Calendar.

9. Next Meeting

- A. The second Tuesday of the month May 8th, 2018 from 1pm to 2pm at Human Resource office.