



# PROFESSIONAL LEARNING & ENGAGEMENT COMMITTEE

## Minutes



**Facilitator:** Pilar Huffman  
**Date:** September 16, 2022

**Recorder:** Hoa Pham  
**Time:** 11:00 a.m. **Location:** Zoom Meeting

<p><b>Vision:</b>          Compton College will be the leading institution of student learning and success in higher education.</p>
<p><b>Mission Statement:</b>          Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.</p>

<b>ATTENDEES:</b>		
<input type="checkbox"/> Fazal Aasi	<input checked="" type="checkbox"/> Pilar Huffman	<input type="checkbox"/> Gilberto Bejar
<input checked="" type="checkbox"/> Sarah George	<input checked="" type="checkbox"/> Hoa Pham	<input checked="" type="checkbox"/> Andree Valdry
<input type="checkbox"/> Antonio Banks	<input type="checkbox"/> Paul Medina	<input checked="" type="checkbox"/> LaVetta Johnson
<input checked="" type="checkbox"/> Gilberto Bejar	<input type="checkbox"/> Chris Perez (guest)	

<p><b>AGENDA:</b></p> <ol style="list-style-type: none"> <li>1) <b>Member check-in</b></li> <li>2) <b>Minutes approval</b> – approved with change to add Linda Wilkerson on attendance</li> <li>3) <b>2022-2023 Objectives</b> <ol style="list-style-type: none"> <li>a) 2021-2022 PD Needs Assessment Review               <ul style="list-style-type: none"> <li>• Highlights of results: Several PLEC members responded (5) to survey; Majority (80%) agreed with all items</li> <li>• Examples of feedback: Need to be inclusive; Include PD liaisons in PLEC meetings; Create a safe environment for all</li> </ul> </li> <li>b) Committee requests (faculty, classified, managers)               <ul style="list-style-type: none"> <li>• P. Huffman shared how to access Professional Development Needs Assessment Survey on the I.E. Homepage</li> <li>• For October meeting, members asked to identify 2 or 3 objectives for PLEC</li> </ul> </li> <li>c) Recommendation for Reimbursement/Pre-Payment Process               <ul style="list-style-type: none"> <li>• P. Huffman reviewed examples of reimbursement forms (one complete form and one incomplete) to assist members understand the process for review and approval</li> </ul> </li> </ol> </li> <li>4) <b>Around the Room Discussion (PD Hot Topics)</b> <ol style="list-style-type: none"> <li>a) <b>Faculty</b></li> <li>b) <b>Classified</b></li> <li>c) <b>Managers</b></li> </ol> </li> </ol>
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- L. Johnson – Remind faculty of \$1200 for yearly PD activities
- P. Huffman – Recent training for Vision Resource Center (VRC); reviewed with member how to access VRC website
- H. Pham – Remind faculty of how to submit PD credit
- A. Valdry – Book Club being held today after a Doodle poll was taken

#### **5) Professional Development Committee Updates**

- Management Development Committee- P. Huffman asked members to review Professional Development Plan for 2022-2023
- Shared PD/Engagement Activities for month of September: PD Fridays, Classified Staff, Faculty, Employee Engagement, Department Trainings, Announcement of ATD Conference in October and December
- Suggestions for future workshops: Invite a peer; In Division meetings invite everyone; “Be a Cheerleader”

#### **6) Future Agenda Items**

**Next Scheduled Meeting:** Friday, October 7, 2022 at 11:00 a.m. via Zoom