



**PLANNING & BUDGET COMMITTEE (PBC) MEETING  
MINUTES**

**Facilitator:** Dr. Abiodun Osanyinpeju

**Recorder:** C. Edwards

**Date of Meeting Recorded:** March 31, 2020, 1:00 pm – 2:00 pm

**Location:** Zoom

**Vision:**  
Compton College will be the leading institution of student learning and success in higher education.

**Mission Statement:**  
Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

**PRESENT:**

<u>  </u> X Jose Bernaudo	<u>  </u> X Stephanie DeWitt	<u>  </u> X Dr. Abiodun Osanyinpeju
<u>  </u> Jonathan Chase Butler	<u>  </u> X LaVetta Johnson	<u>  </u> X Dr. Jose Villalobos
<u>  </u> X Keith Cobb	<u>  </u> X Janette Morales	

**OTHERS ATTENDING:** Lauren Sosenko

**Handouts** – None

**Meeting Minutes**

I. Call to Order

The meeting was called to order at 1:08 p.m. by Dr. Abiodun Osanyinpeju.

II. Review of Minutes

Ms. Sosenko stated that on page two of the minutes, she agreed with the first two bullets, however, the following two bullets she did not agree with and wanted to make changes. Ms. Edwards indicated that she forgot to delete specific information out of that section of the minutes. Ms. Edwards asked Ms. Sosenko to email the changes and the minutes would be revised for review at the next PBC meeting. The minutes of February 25, 2020 were deferred until the next meeting.

III. Area Annual Plan Recommendations

Dr. Osanyinpeju informed the committee that Ms. Holly Schumacher, the Co-Chair of the committee was leaving and would now be a member of the Distance Education Committee and that Dr. Jose Villalobos would be taking Ms. Schumacher’s place. Dr. Osanyinpeju indicated that we would need an additional faculty member for the committee.

Ms. Sosenko requested to meet with Dr. Osanyinpeju and Dr. Villalobos after today’s PBC meeting to discuss upcoming agenda items prior to the meetings as she felt she could not do a good job of presenting. Dr. Osanyinpeju mentioned that it had been tough since the departure of Steven Haigler, Vice President of Administrative Services left we have been up and down. The person who came on

board temporarily really did not get into the flow of things. So, that is why it have been a little difficult to stay on task. He mentioned that we have a new person coming on board April 6<sup>th</sup>, then we will follow the PBC Calendar. Due to these changes, we have not been able to follow as closely as we would like. Ms. Sosenko stated that it is fine if the standing items on the calendar are what she would need to reference, she would be happy to reference that. However, she feels it would be helpful to have a set agenda a couple of days in advance so that she knows what is going to be discussed. She is sure that things will come out in the preview of this group that is not necessary in the PBC Calendar. Dr. Osanyinpeju suggested having the agenda and minutes out two weeks before the meetings.

Ms. Sosenko provided an overview of the Area Annual Plan Recommendations. A question and answer session followed.

Ms. Sosenko stated that the planning process begins in the fall of each fiscal year, where we ask several departments or disciplines to create program plans for the next academic fiscal year. In the fall of 2019, we had departments or disciplines to create Program Plans for 2020-2021 fiscal year. Those Program Plan rolled up into Unit Plans. For example, a discipline like math created a discipline specific program plan that rolled up into a unit plan for the Guided Pathway Division. So, for STEM the Guided Pathway Division, it would move up among all other recommendations of other disciplines in Guided Pathway Division. Then the unit plans, rolls up into area plans which are represented by our college structures. So, we have an area plan for Student Services, Academic Affairs, Administrative Services that includes the Business Office, Information Technology, and Facilities. Then we have area plans for Human Resources and the President's Office. The President's Office also consist of Community Relations and Institutional Effectiveness.

The Vice President's are working on their area plans and the final prioritizations right now. Ms. Sosenko indicated that on April 8<sup>th</sup>, the Vice President's and Cabinet members will be coming together to create the college plan. So, based on all the area plans, it determines what we are going to prioritize as a College moving forward. Throughout the process this year the District has implemented a new process where we have invited stakeholders which includes faculty and staff to vote on the prioritization as recommendations move forward. She stated that the process has some great things as well as challenges. Ms. Sosenko stated that by the next time the PBC Committee meets, she should be able to present a draft of the Prioritized College Plans go the committee could comment on them.

Mr. Bernaudo asked a question concerning the math classes. He indicated that the number of courses is being allocated to create fill rates. He stated that students are being lost because the District offers too few courses. Mr. Bernaudo understands that the goal is to increase fill rates, so we do not spend more money than we have to. He wanted to know how much money is being saved by offering the courses that we are offering and does the money go into the reserves? Dr. Villalobos agreed with Mr. Bernaudo and wanted to know where the money is going when it should be for instruction?

Dr. Villalobos inquired about Other Postemployment Benefits (OPEB), he stated that the idea was to deposit \$250,000 a year and we have been depositing \$300,000 and this past week approximately \$2,000,000 into the account when we agreed on \$250,000. He stated that it is not a bad idea to contribute additional monies into the OPEB account but what is it being saved for? The plan was not to contribute that amount of money. Ms. Sosenko indicated that the suggestion was brought to this committee last year and to check the notes. Dr. Osanyinpeju stated that Dr. Villalobos was correct and that the committee agreed on \$250,000. She mentioned that before Steven Haigler left, he presented this committee with the recommendation, review and approval to add extra money from the budget into the OPEB account from last spring. Dr. Villalobos clearly stated that it was not for \$2,000,000.

Ms. Sosenko stated that those were good questions for future agenda items and that Dr. Curry and the new Vice President of Administrative Services should weigh in on and provide answers.

#### IV. Adjournment

The meeting was adjourned at 2:55 pm. Dr. Villalobos, Mr. Bernaudo (moved/seconded) the motion for adjournment.