



**PLANNING & BUDGET COMMITTEE (PBC) MEETING
Minutes
March 26, 2019, 1:00 pm – 2:00 pm
Board Room**

Vision

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement

Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton College promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion and lifelong learning.

Meeting Participants

| | | |
|---|--|---|
| <input checked="" type="checkbox"/> Keith Cobb | <input type="checkbox"/> Jose Bernaudo | <input checked="" type="checkbox"/> LaVetta Johnson |
| <input checked="" type="checkbox"/> Dr. Abiodun Osanyinpeju | <input checked="" type="checkbox"/> Holly Schumacher | <input checked="" type="checkbox"/> David Simmons |
| | <input type="checkbox"/> Dr. Jose Villalobos | <input type="checkbox"/> Wendy Rodriguez |
| | <input checked="" type="checkbox"/> Stephanie Dewitt | |

OTHERS ATTENDING: Steven Haigler and Owen Yu

Handouts

2019-2020 Compton College Tentative Budget Assumptions
Five-Year Fiscal Management Plan

Meeting Minutes

I. Call to Order

The meeting was called to order at 1:15 p.m. by Dr. Abiodun Osanyinpeju.

II. Review of Minutes

The minutes of October 23, 2018 were approved. Mr. Simmons, Ms. Johnson (moved/seconded). The motion passed unanimously.

The minutes of February 26, 2019 were approved with the following changes: Mr. Simmons, Ms. Johnson (moved/seconded). The motion passed unanimously.

- Page 2, 4a, change “capitol” to “capital” and – “0 1, 2” to “Instructional Buildings 1 and 2.”

III. 2019-2020 Tentative Budget Assumptions

Mr. Haigler provided an overview of the of the 2019-2020 Tentative Budget Assumptions. A question and answer session followed.

A. Estimated beginning balance: \$10,721,971

- B. Estimated revenue including state and local sources: \$41,260,000. Ms. DeWitt ask Mr. Haigler had the breakdown for the local and state. Mr. Haigler responded that the information was provided in the last meeting and presented to the Board of Trustees.
- C. Budget the General State Apportionment in line with Compton College generating of 5,980 FTES. Mr. Haigler mentioned that the District has a “Hold Harmless deal with the State of California” for the next 6 years. However, under the funding formula the District earns more FTES and maximize our funding by receiving three times the amount for each student.
- D. Projected Offering _____ sections in 2019-2020 year. Mr. Haigler stated that he is waiting to hear what the number will be.
- E. Cost of Living Adjustment (COLA) increase: 3.46% (Governors Budget Proposal). Ms. DeWitt ask Mr. Haigler if the employee would receive the Cost of Living Adjustment (COLA)? Mr. Haigler replied “No.” He stated that he would bring more information regarding the COLA at the next meeting.
- F. Budget for the GASB “pay as you go” costs for Retiree Benefits: \$650,000 (Estimate based on annualized 2019 actual costs).
- G. Project Public Employee Retirement System (PERS) contributions increased to 20.80% and State Teachers Employee Retirement System (STRS) increased to 17.10% (Chancellor’s Office Analysis of the Governor’s State Budget Proposal).
- H. Budget for projected utilities increases of 4%.
- I. Budget to fill the following full-time faculty positions:
 - 1. Automotive Technology
 - 2. Counselor-Articulation Officer
 - 3. English as a Second Language – Instructor
 - 4. Nursing Instructor (3 positions)
 - 5. Psychology Instructor
 - 6. Sociology Instructor
 - 7. Guided Pathway Counselors – (3 General Fund, 2 Restricted Fund)
 - 8. SRC/Guided Pathway Counselor – (2 Positions)
 - 9. EOPS/CARE Guided Pathway Counselor. Mr. Simmons inquired if items 7 through 9 would impact the Fifty Percent Law? Mr. Haigler indicated that Fifty Percent Law has been suspended.
- J. Budget to fill the following full-time management position:
 - 1. Associate Dean of Nursing – Restricted General Fund
 - 2. Professional Development Manager – Restricted General Fund. Ms. Johnson ask if the Professional Development Manager was a new position?
 - 3. Director of Diversity, Compliance and Title IX – General Fund/Restricted General fund
 - 4. Learning Management Systems Coordinator – Restricted general Fund
- K. Budget for the following one-time Augmentations/Enhancements (\$200,000):
 - 1. Enrollment Management Plan (\$100,000)
 - 2. Budget Augmentations and Enhancements (\$100,000)
- L. Budget for Line of Credit debt expense (\$1,181,841).
- M. Budget for Other Postemployment Benefit (OPEB) contribution of \$750,000.
- N. Budget for the California Public Entity Pension Stabilization Fund (PERS/STRS) contribution of \$500,000.
- O. Reserve the following expenditures from the ending balance (\$2,450,000):
 - 1. Compton College Enterprise Resource Planning System (\$2,000,000)
 - 2. Compton Community College District Personnel Commission (\$1,000,000). Increased from \$100,000.
 - 3. One-time augmentations for future Compton College Fire Academy equipment (\$350,000).
- P. Budget for an inter-fund transfer out:

1. Transfer \$400,000 to the Property & Liability Fund to pay cost of property and liability insurance.
2. Transfer \$500,000 to the Capital Outlay Fund for Scheduled Maintenance. Mr. Haigler mentioned that we had received a roofing report for \$100,000 in roofing repairs. He indicated that the stated was not funding Scheduled Maintenance. Over the last couple of years, the District receives monies for Physical Plant which the District has the discretion to split it up between Instructional Equipment and Scheduled Maintenance. Mr. Haigler mentioned that last year the allocated amount decreased to \$156,000 and was used for Scheduled Maintenance. This year we were provided with nothing.

Mr. Simmons inquired if the Campus Police budget have been determined since the Police will no longer be under El Camino College District? Mr. Haigler responded “yes” we have budgeted for salaries under the Five-Year Plan there was a line item for the Police Services contract which will end at the end of the fiscal year, the salaries are being budgeted. Mr. Haigler mentioned that new officers would be sworn in on June 8, 2019.

IV. Operational Budgets

Mr. Haigler indicated that the salaries projections have been completed for all funds. However, the projection needs to be adjusted for the vacant positions. He stated that item will be deferred until the next meeting when he will have the actual budgets to present.

- V. Adjournment – 1:45 p.m. Mr. Simmons moved for adjournment.

The Next Scheduled Meeting
April 23, 2019
1:00 pm – 2:00 pm