



PLANNING & BUDGET COMMITTEE (PBC) MEETING
Minutes
September 5, 2017, 1:00 pm – 2:00 pm
Board Room

Vision

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement

Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton College promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion and lifelong learning.

Meeting Participants

<input checked="" type="checkbox"/> Dr. Ikaweba Bunting	<input type="checkbox"/> Shemiran Lazar	<input checked="" type="checkbox"/> LaVetta Johnson
<input checked="" type="checkbox"/> Dr. Abiodun Osanyinpeju	<input type="checkbox"/> Dr. Jose Villalobos	<input checked="" type="checkbox"/> David Simmons
<input checked="" type="checkbox"/> Dr. Ikaweba Bunting	<input type="checkbox"/> Rashid Yahye	<input type="checkbox"/> Alexys Quero

OTHERS ATTENDING: Steven Haigler

Handouts

- 2017-2018 Final Budget

Meeting Minutes

I. Call to Order

The meeting was called to order at 1:20 p.m. by Dr. Abiodun Osanyinpeju.

II. Review of Minutes

- A. The minutes of July 25, 2017 were approved. Dr. Murray, Ms. Simmons (moved/seconded). The motion passed unanimously.
- B. The minutes of August 22, 2017 were approved. Dr. Murray, Ms. Johnson (moved/seconded). The motion passed unanimously.

III. 2017-2018 Budget Assumptions/Final Budget

Mr. Haigler provided a presentation of the 2017-2018 Final Budget.

- General Fund Budget Highlights

- a. The final budget was developed to achieve 6,060 FTES. Mr. Haigler stated that periodically Dr. Curry sends out Enrollment information to keep us updated. He indicated that Dr. Curry’s plan is to obtain growth funding. The budget was built on 6,060 FTES and growth funding would be approximately 6,200 FTES.
 - b. The 2017-2018 final budget includes a Cost of Living Adjustment (COLA) of 1.56%.
 - c. Maintains staffing levels and includes filling:
 - i. 10 Faculty positions
 - ii. 5 Classified
 - iii. 6 Management
 - d. Maintaining reserves (minimum 10%)
 - i. Reserve for Development of Fire Academy
 - ii. Reserve for ERP Purchase
 - iii. Reserve to fund Personnel Commission - Mr. Haigler mentioned that the funds will be placed into an account for the next ten years so when we are ready to implement the Personnel Commission we will have \$1 million to kick start the fund.
- Budget assumptions
 - a. \$10.5 million beginning fund balance
 - Budget document
 - First year following accreditation:
 - a. Beginning Journey-Quality Control Focus Essay-developing strong link between planning and budget.
 - b. Focus on separation timelines.
 - c. \$11.3 million was approved by the state and will be presented to the Board separately. However, the \$11.3 million is not in the 2017-2018 Final Budget.
 - d. Focus on Strategic Objectives – Enrollment Management funding linked to need to grow enrollment.
 - 2017-2018 Compton District Final Budget includes the following long-term liabilities:
 - a. Other Post-Employment Benefits (OPEB) payment of \$250,000. – Dr. Bunting asked if the OPEB is accruing interest. Mr. Haigler replied “yes,” in equities, stocks, and bonds. We have Financial Advisors who is investing the money and provided the District with a presentation.
 - b. California Public Entity Pension Stabilization Fund State Teachers’ Retirement (STRS)/Public Employees’ Retirement (PERS) fund payment of \$200,000 to address future STRS/PERS obligations.
 - c. The Line of Credit repayment of \$1,181,841.
 - California Public Entity Pension Stabilization Fund State Teachers’ Retirement (STRS)/Public Employees’ Retirement (PERS) fund payment of \$200,000 to address future STRS/PERS obligations.

- The Line of Credit repayment of \$1,181,841.
- 2017-2018 Compton District Final Budget maintains a reserve above the minimum 10% level as required by Compton Community College District Board Policy 6200.

2016-2017 Unrestricted General Fund Budget - Expenditures

Page 10 – General Fund Unrestricted – Fund 01

- Beginning Balance July 1 - \$10,508,400 – Mr. Haigler indicated that we had a decline of approximately \$1 million dollars in our beginning fund balance. He mentioned that the 2017-2018 Budget is a balance budget.

Page 11 – Local Revenue

Mr. Haigler stated that under local revenue the bulk of the money comes from property taxes. We have the preliminary estimates from accounting, which are straightforward. The remainder is made up of student enrollment fees that we collect.

Total Local Revenue - \$6,219,550

TOTAL REVENUE – ALL SOURCES - \$38,751,818 and is based on 6,060 FTES.

Page 12 - Expenditures

Academic Salaries

Total Academic Salaries - \$14,974,670. Mr. Haigler stated that the STRS and PERS increases are included in the budget.

Classified Salaries

Total Classified Salaries - \$7,042,005.

Staff Benefits.

- 3100 State Teachers' Retirement (STRS) –\$2,357,770
- 3200 Public Employees' Retirement - \$954,080
- 3400 Health and Welfare – Medical - \$3,094,840

Total Staff Benefits - \$8,149,990

Books, Supplies and Materials

Total Books, Supplies, and Materials - \$984,073. Mr. Haigler indicated that built in this fund is restricted lottery. Dr. Murray asked Mr. Haigler what is the difference between the unaudited actuals and the actuals? Mr. Haigler stated that the books are closed and unaudited actuals represents the final expenditures numbers of that year.

Page 13 - Contract Services and Operating Expenses

Contract Services and Operating Expenses

- 5500 Utilities and Housekeeping Services - \$1,166,140 which is a four percent increase.

Total Contract Service and Operating Expenses - \$5,600,250

Capital Outlay

Total Capital Outlay - \$340,980. Mr. Haigler indicated that the cost had dropped down from last year because there was a budget augmentation of approximately \$350,000 which was one-time funding.

Other Outgo

Total Other Outgo - \$1,659,850

Total Expenditures/Appropriations - \$38,751,818

Reserve for Compton College ERP - \$1,000,000

Reserve to fund Personnel Commission - \$100,000

Reserve for Development of Fire Academy - \$350,000

Total Assigned Fund Balance - \$1,450,000

Total Unassigned Fund Balance - \$9,058,400

Total Ending Balance/Reserves - \$10,508,400

2016-2017 Unrestricted General Fund Budget - Revenue

Page 14 – Federal Revenue

Total Federal Revenue - \$667,458

- 8620 Extended Opportunity Program & Service - \$1,216,287
- 8620 Strong Work Force Grant - \$716,398
- 8620 Student Success & Support Programs - \$1,264,828
- 8620 Student Equity - \$851,212
- Total State Revenue - \$8,218,424

Page 15 – Local Revenue and Incoming Transfers

- 8620 Career Technical Education - \$167,746

Local Revenue - \$729,186

Total Revenue – All Sources - \$9,615,068

Total Beginning Balance and Revenue - \$10,659,236

Ending Balance/Reserves - \$10,659,236

Page 18 – Line of Credit

Total Beginning Balance and Income - \$1,124,924

Page 20 – Child Development Fund

Beginning Balance - \$71,444

Total State Income - \$361,000

Total Local Income - \$14,580

Total Incoming Transfers - \$10,150

Total Income – All Sources - \$560,730

Total Beginning Balance and Income - \$632,174

Page 22 – Capital Outlay Projects Fund

Beginning Balance - \$1,572,826

- 8618 Proposition 39 – Energy Conservation/Upgrades - \$221,503
- 8652 Scheduled Maintenance Program - \$390,160

Total Income – All Sources - \$2,176,663

Page 24 – General Obligation Bond Series 2012C Fund

Beginning Balance - \$3,500,000

- 8860 Interest - \$20,000

Page 26 – General Obligation Bond Series 2013D Fund

Beginning Balance - \$6,500,000

Total - \$75,000

Total Beginning Balance and Income - \$6,575,000

- 8860 Interest - \$20,000

Page 28 – Workers’ Compensation Fund

Beginning Balance - \$2,324,472

Local Income Total Beginning Balance and Income - \$3,341,272

Contract Services/Operating Expenses

- 5450 Insurance - \$550,000
- 5800 Other Services – Administrative Fees - \$30,000

Page 29 – Property and Liability Self-Insurance Fund

Beginning Balance - \$523,232

Net Ending Balance/Reserves - \$573,232

Page 30 – Student Financial Aid Fund - Income

Beginning Balance - \$420,649

Total Beginning Balance and Income - \$1,348,549

- 8860 Interest - \$20,000

Page 31 – Student Financial Aid Fund - Expenditures

Total Other Outgo - \$925,000

Grand Total-Expenditures/Ending Balance/Reserves - \$1,348,549

- Mr. Simmons asked if we had a Federal Work Study Fund? Mr. Haigler responded that we do not have a Student Financial Aid. It is a component which is provided by El Camino to our students.
- Dr. Murray asked if the Foundation has anything to do with our budget. Mr. Haigler replied no.

Mr. Haigler interjected that the other information that can be found in our budget are as follows:

- Organizational Charts – pages 34 – 55.
- Five-Year Capital Construction Plan – page 56.
- Historical Overview of Enrollment Fees - page 57.

- Full-Time Faculty Obligation – page 58.
- Five-Year FTES Trend and Projections – page 59.
- Fifty Percent Law – page 60. Mr. Haigler stated that we are in compliance for 2016-2017.
- Glossary of Terms – pages 61-69.

Dr. Murray moved the motion to accept the 2017-2018 Final Budget. Mr. Simmons seconded the motion. The vote was 5 in favor, 0 opposed, and 0 abstentions. The motion passed.

IV. Adjournment - The meeting adjourned at 2:15 pm.

**The Next Scheduled Meeting
September 26, 2017
1:00 pm – 2:00 pm**