



PLANNING & BUDGET COMMITTEE (PBC) MEETING
Compton Community College District
August 23, 2016 – 2:30 pm – 3:30 pm
Board Room

MEMBERS PRESENT

Steven Haigler ___ Miguel Ornelas LaVetta Johnson ___ Jonae Urabe
 Dr. Abiodun Osanyinpeju ___ Dr. Jose Villalobos David Simmons
___ Shemiran Lazar ___ Rashid Yahye

OTHERS ATTENDING: Felipe Lopez, Chief Michael Trevis, and Lt. Ramund Box

Handouts

- Compton Community College District Budget Assumptions 2017
- Compton Center Law Enforcement Services Costs 2016-2017

I. Call to Order

The meeting was called to order at 2:10 p.m. by Dr. Abiodun Osanyinpeju.

II. Approval of Minutes

The minutes of August 9, 2016 were deferred until the next meeting as there was no quorum.

III. Campus Police Budget

Dr. Osanyinpeju mentioned that the Campus Police Presentation would be presented before item 3, the 2016-2017 Final Budget. Mr. Lopez stated that he had invited Chief Trevis and Lt. Box to discuss their proposed budget for this year. Chief Trevis stated that the budget is broken down into two categories: Personnel Cost and Service and Supplies. A question and answer session followed. There was an in-depth discussion regarding this issue.

Personnel Costs

Police Lieutenant	1	\$ 109,544.00
Police Sergeants	2	193,567.00
Police Officers	7	510,596.00
Police Dispatcher	1	54,833.00

Senior Clerical Assistant	1	53,505.00
Student Workers (Cadet)	5	30,000.00
P/T Non Certificated, Casual (Not budgeted for this year which is an upgrade from a cadet)	1	

Total Salary 952,045.00

Benefits (Medical and Retirement) 388,918.00

Overtime Costs 90,000.00

(Includes football games, special events, vacation
and when other officers are out ill or training)

Total Personnel Costs ***\$1,430,963.00***

- Mr. Simmons asked if the District is reimbursed for overtime cost. Mr. Lopez replied “yes” for outside events. However, if it is a District sponsored event it is the District’s cost and is offset by reimbursable costs.
- Dr. Osanyinpeju asked if there were enough officers to service this campus. Chief Trevis indicated that since El Camino has had the Police Services Contract since 2008 and instead of the seven Police Officers he felt there should have been eight Officers to have a good contingency for safety. It is better to have more than not enough. He stated that for the next year’s budget he will ask for consideration for an additional officer.
- Chief Trevis mentioned that some of the cost is driven by bargaining unit agreements.

Service and Supplies

Non-Instructional Supplies (Office equipment, paper, pencils, pens, toner, ammunition, uniforms replacements)		\$ 10,000.00
Chevron and Texaco Gas Card		13,475.00
In Service Training (American Red Cross Certification, Registration)		9,000.00
Telephone		3,200.00
Dry Cleaning Services (Bargaining Unit Agreement)		2,500.00
Maintenance Service Contract (Radios, Mobil Data Computer Terminal [MDC’s])		10,900.00
Repairs (Fixing the Patrol Cars – New Cars under Warranty)		15,000.00
Other Services – Car Wash		2,000.00
Site License – Mobile Data Fees and Tiburon		3,300.00
Site Improvement – Traffic Signs		1,953.00
New Equipment (Chief Trevis mentioned that if something broke it could be replaced – i.e. Printer)		4,000.00

Total Service and Supplies ***75,328.00***

Total Costs **\$1,506,291.00**

- Chief Trevis stated that the budget for service and supplies has not increased in the last three years.
- Mr. Simmons asked why electrical vehicles were purchased instead of gas. Lt. Box responded that the infrastructure is not geared for having electrical vehicles on campus. Mr. Lopez stated that the District would have had to pay for the infrastructure. He indicated that the vehicles were not purchase by the District but El Camino. Mr. Lopez mentioned that he would be working with Lt. Box and Dr. Curry to discuss what to do with the old police cars.
- Mr. Simmons asked how the Campus Police department's budget of non-instructional supplies and equipment compared to the other departments on campus. Mr. Lopez replied that budget had not increased in the last three years and it did not use much more supplies than any other department on campus.
- Mr. Simmons asked why the campus signage was charged to the Campus Police Department. Chief Trevis stated that is comes from the source of the revenue. For example, when they issue parking citations or the restriping of the parking lots. Lt. Box mentioned that their department also uses tape, cones, and barriers for events. Mr. Lopez mentioned that Campus Police monitors the parking lots, the parking machines for daily permits, and all of the new road signs around campus were paid by the parking revenue funds. He indicated that there is a maintenance service contract on the Parking machines.
- Mr. Simmons asked Mr. Lopez if he know what the offset was for Parking. Mr. Lopez stated that the Parking revenue ranges from\$15,000 to \$58,000.

IV. 2016-2017 Final Budget (Budget Assumptions)

Mr. Lopez stated that he would be providing a presentation of the 2016-2017 Final Budget (Budget Assumptions). He indicated that the Tentative to the Final Budget has not changed too much. The changes are as follows:

- A. Projected beginning balance: \$11,600,000 – Mr. Lopez indicated that this was staying firm.
- B. Estimated local, state, and other revenue: \$37,000,000
- C. Ending fund balance: \$9,300,000 of budgeted expenditures of which \$8,300,000 is unassigned and \$1,000,000 assigned (See item Y.)
- D. Budget the General State Apportionment in alignment with the El Camino College Compton Center generating 6,000 FTES.

Mr. Lopez stated that he was only pinpointing the key changes and would not be going line by line.

- N. Budget for instructional supplies and materials for the Cosmetology program of \$25,000.
- O. Budget for the Vice President of El Camino College Compton Center (\$165,000, including benefits).

- P. Budget for line of credit debt expense (\$1,682,420) – which includes a one-time augmentation of \$500,000. Mr. Lopez mentioned that this was coming from one-time funds.
- Q. Budget for the Police Services Contract with El Camino College (\$1,507,000).
- R. Budget for Other Postemployment Benefit (OPEB) contribution of \$750,000 – which includes a one-time augmentation of \$500,000.
- S. Budget for the California Public Entity Pension Stabilization Fund (PERS/STRS) contribution of \$700,000 - which includes a one-time augmentation of \$500,000.
- T. Budget for Compton Community College District Personnel Commission (\$140,000) - Mr. Lopez stated that this will be a savings cost this year. In our Tentative Budget it is budgeted for \$280,000; however, we do not have the Personnel Commission in place yet and it was reduced by one-half.

Mr. Lopez mentioned that for the Board to gain its power back, FCMAT must first issue its report, which will be released at the August or September Board meeting. Once that is done, the Special Trustee is required to send a recommendation to the Governor’s Office, Chancellor’s Office, and the Department of Finance. All three bodies will have to concur with the recommendations provided by FCMAT and the Special Trustee. We do not know what the timing will be for the sign off. The District is anticipating that the Board of Trustees will regain its power by January 2017.

- U. Budget for one-time augmentations for Enrollment Management (\$100,000).
- V. Budget for one-time augmentations for Fire Academy Equipment for the 2016-2017 fiscal year (\$350,000). Mr. Lopez mentioned that he and Dr. Curry were working with the Fire Marshall to get this program on campus. This is for start-up costs.
- W. Budget for one-time planning augmentations for the 2016-2017 fiscal year (\$50,000).
- X. Budget for one-time augmentations for Site Improvements for the 2016-2017 fiscal year (\$400,000). Mr. Lopez stated that \$300,000 was devoted for Molina Health Care.
- Y. Reserve \$1,000,000 of the ending balance for a future enterprise resource planning (ERP) system for Compton Community College District.
- Z. Unrestricted Budget includes the following interfund transfers:
 1. Transfer \$600,000 to the Property & Liability Fund (Insurance).

2016-2017 Unrestricted General Fund Budget

Page 3 – General Fund Unrestricted – Fund 01

- Adjusted Beginning Balance July 1 - \$11,647,190

State Revenue

- 8610 Principal Apportionment - \$22,582,938 (Bulk)
- 8682 Mandated Reimbursements – PY - \$570,000
- 8690 Other State Revenue \$201,000 - Mr. Lopez indicated that the large decrease is due to the one-time funds we received for Mandated Costs of \$3.2 million.

Total State Revenue - \$30,100,777

Page 4 – Local Revenue

Mr. Lopez stated that under local revenue the bulk of the money comes from property taxes. We have the preliminary estimates from accounting, which are straightforward. The remainder is made up of student enrollment fees that we collect.

Total Local Revenue - \$6,926,903

TOTAL REVENUE – ALL SOURCES - \$37,027,680

Page 5 - Expenditures

Academic Salaries

Total Academic Salaries - \$14,583,572. Mr. Lopez stated that the increase is due to the upcoming Winter Session which includes administrators, faculty, part-time, and other assignments.

Classified Salaries

Total Classified Salaries - \$7,084,470. Mr. Simmons asked if the dollar amount included vacant positions. Mr. Lopez responded “yes,” it included step and column increases as well as vacant positions.

Staff Benefits.

- 3120 State Teachers’ Retirement (STRS) –\$1,628,835
- 3900 Retiree Benefits - \$55,700

Total Staff Benefits - \$8,206,851

Books, Supplies and Materials

Total Books, Supplies, and Materials - \$658,033

Page 6 - Contract Services and Operating Expenses

Total Contract Service and Operating Expenses - \$5,585,461

Capital Outlay

Total Capital Outlay - \$962,330. Mr. Lopez mentioned that the increase is one-time dollars and monies have been set aside for Molina.

Other Outgo

7100 Debt Retirement - \$1,682,420

7300 Inter-fund Transfer - \$600,000

7600 Other Student Aid - \$45,000

Total Other Outgo - \$2,327,420

Total Expenditures/Appropriations - \$39,408,137

Reserve for One Time Expenditures - \$1,000,000 (Reserve ERP)

Total Unassigned Fund Balance - \$8,266,733

Total Ending Balance/Reserves - \$9,266,733

Mr. Lopez stated that at the last meeting he spoke about areas that he was looking to cut and had some revisions. He indicated that there was some concerns about cutting \$50,000 for the budget for student workers, tutors, and hourly staff. He mentioned that we are no longer cutting the budget for student workers, tutors, and hourly staff. Mr. Lopez stated that we are reducing the following. A question and answer session followed.

- \$50,000.00 Overtime reduction – 2390.
- \$30,000.00 Legal reduction – 5713.
- \$65,000.00 Across the board cut to all contracted services.

Mr. Simmons inquired about the State Teacher’s Retirement going from \$1 million in 2014-2015, to \$2.4 million in 2015-2016, and back to \$1.6 million in 2016-2017. Mr. Lopez stated that there was no impact to the overall budget. There was a new accounting pronouncement at the end of this year. We are now required to record our expenditures payments on our books. It is not necessarily out of pocket, it is just an expense on the books. The state revenue is offset by the same account of expense. He will make the adjustments, this is associated with the STRS retirement. It is not paid out. He will add it so it will look consistent.

Mr. Simmons inquired about the \$3 million that we received back for mandated costs reimbursements and wanted to know where the money went. Mr. Lopez stated that we utilized a lot of one-time costs and he will look at the budget assumption from last year to see how the cost was identified.

Ms. Johnson asked how much is it going to cost the District to have Molina up and running. Mr. Lopez stated that Molina is paying for the building and staffing it as well. The only cost that the District will be associated with is getting all of the utilities for them to utilize which is sewer, water, electrical, and data. The District will be taken a contract to the next Board meeting to do all of the work and will be under our budget. He mentioned that a memorandum will be coming from the CEO’s office regarding this semester health fee.

V. Adjournment - The meeting adjourned at 3:04 pm.